



Rochester City Council

Community Development Committee

MEETING MINUTES

James Gray, Chairperson
Elaine Lauterborn, Vice-Chair
Sandra Keans
Derek “Mac” Kittredge
Jake Collins

Meeting Date:	June 26, 2014	
Members Present:	Councilor Gray Councilor Lauterborn Councilor Collins	Members Absent: Councilor Kittredge Councilor Keans
Staff:	Elena Engle- Community Development Specialist	
Guests:		

Councilor Gray called the meeting to order at 5:30PM. **Motion was made to approve the April 24, 2014 Community Development Committee minutes by Councilor Gray and seconded by Councilor Lauterborn, minutes were approved unanimously.**

Public Input	There was no public input.
Bike Rack Project	<p>Elena Engle, Community Development Specialist updated the committee on the potential bike rack project utilizing CDBG funds. The need for bike racks, specifically in downtown was brought up in this committee over the last few months and it was recommended in the April meeting that this project be explored. Ms. Engle informed the committee that a meeting was held on June 2, 2014 with representatives from Community Development, Planning, Building/Zoning/Licensing, the Police Dept., Recreation Department, DPW and Rochester Main Street to discuss bike racks in the city. The group made recommendations to locations that could benefit from bike racks including; Downtown, City Hall – <i>Ms. Engle noted that there is already a bike rack between City Hall and the Fire Dept., Community Center, Hanson Pines, Rochester Common – The recommendation for this location was if a bike rack were added that a sign be included to read “no bikes allowed <u>in</u> the Common”, Arena, Granite Ridge Development, Squamanagonic Disc Golf Course, East Rochester Pool, Gonic Pool.</i></p> <p>Ms. Engle also discussed the group’s support of the “Shared Lane Program” in downtown if bike racks were going to be installed. This program would involve the painting of shared lane markings to create improved conditions for bicycling by clarifying where bicyclists are expected to ride and to remind motorists to expect bicyclists on the road – these are not designated bike lanes.</p>

	<p>The committee was in favor of moving forward with the planning of the bike racks. Ms. Engle suggested beginning with the four priority areas where bikes are often present; Downtown, Community Center, Hanson Pines, Rochester Common. The committee discussed locations in Downtown and suggested the Riverwalk area and behind Factory Court with signage directing people to the bike racks. Councilor Lauterborn suggested two bike racks at the Community Center, one in front and one towards the back near the tennis courts. Ms. Engle stated she would work with DPW to determine the most appropriate locations for the bike racks in these areas.</p> <p>Regarding the Shared Lane Program, Councilor Gray recommended moving the project along to the Public Works Committee. Motion was made by Councilor Lauterborn to recommend the Shared Lanes in downtown and to bring this item to the Public Works Committee; the motion was seconded by Councilor Collins and carried unanimously.</p>
Community Development Updates	<p><u>Quarterly Job Loan Report</u> was provided to the committee The JOB Loan account has a balance is projected to be at \$74,248 by June 30, 2014 and is receiving \$5,033 in monthly payments. All Job Loan payments are up to date. The outcome of the Carney Medical Loan is still being discussed. Councilor Lauterborn inquired as to where we stand on the Carney Medical Loan and whether we will lose that money. Ms. Engle stated that she cannot answer that at this time until more information is received and that she is hoping to have more information in the next month or two.</p> <p><u>Grants:</u> Ms. Engle provided an update on “current” grant activity. Community Development is working with DPW on a Watershed Assistance Grant through NHDES to implement LID stormwater systems into the planned reconstruction of Franklin, Western, and Adams streets, all of which are within the Willow Brook watershed. Ms. Engle has already written and prepared the pre-proposal and DPW will bring the request to “pre-apply” to the City Council on July 1, 2014. Ms. Engle stated that she is currently managing the Green Infrastructure Grant along with Planning and DPW and the consulting firm is expected to have their first edits ready in July and will be attending the Planning Board and Conservation Commission meetings in July to present the first round of edits.</p> <p><u>Con Plan:</u> Ms. Engle requested that if any of the Wards are having meetings in July and/or August, she would like to attend to discuss the consolidated plan goals with community members. Councilor Gray stated that the Ward 6 meeting will be on July 23rd at the Community Center at 7pm. Councilor Lauterborn stated that Ward 2 meets every 3 months and will not meet again until September.</p>
Discussion- Other	None
NEXT MEETING	July 24, 2014 in the Conference Room at City Hall. Topics TBD- Please

	send meeting topics to Elena Engle.
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Motion to adjourn made by Councilor Collins and seconded by Councilor Lauterborn. The meeting was adjourned at 5:55 pm.

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- Grand Opening - Tour