



Rochester City Council

Community Development Committee

MEETING MINUTES

Laura Hainey, Chair
Harlan “Skip” Gilman
Tim Fontneau
Amy Malone
John Larochele

Meeting Date:	Monday, October 16, 2023	
Members Present:	Laura Hainey Harlan “Skip” Gilman John LaRochelle Tim Fontneau	Members Absent: Amy Malone
Staff Members Present	Kiersten Wright , Community Development Coordinator	

Call to order: Councilor Hainey called to order at 6:05pm.

Roll Call: See attached roll call list. Councilor Malone was absent from the meeting.

PUBLIC INPUT	No Public Input
Approval of Minutes- September 18, 2023	Councilor Fontneau moved to approve September minutes. Motion passed by all present.
Update on FY25 CDBG/Municipal Funding Applications	<p>The Community Development Coordinator informed the committee that since the application period opened on October 4, 2023 for FY25 CDBG and Municipal Funded projects, they has received 8 Letters of Intent (LOI) to Apply (Due at the end of October) and 1 application. Currently only 1 of the LOI's is from a group that is not receiving funding from the City of Rochester.</p> <p>Applications are due by November 17, 2023 and the new committee members will have meetings in January and February to meet with applicants.</p> <p>Councilor Hainey inquired if we know how much the city will be receiving in CDBG Funds for FY25. The Community Development Coordinator informed the committee that there she has not been informed of the amounts at this time, and may not be informed until spring of 2024 as HUD reviews many factors to determine the exact amount each year. The Community Development Coordinator explained that funding has varied year to year and that in FY24 the funds had decreased from the year before.</p>

Pickleball Court Updates from Rec Department	The Community Development Coordinator informed the committee that there have been updates on the Pickleball Court/Teen Seating Project. A timeline of the project was provided by the Director of the Rec Department. Plans are to have the project start late spring of 2024. Currently the Rec Department is waiting on an RFP for the project to start.
Other Business	<p>The Community Development Coordinator informed the committee that the Share Fund had approached Mike Riley from Facilities about applying for a grant to build a wall in the Community Center providing more private space for Share Fund to meet with clients who are looking for assistance and possibly a new walk-in Freezer. Mr. Riley reached out about possibly applying for this grant with The Share Fund. The Community Development Coordinator will be joining a few webinars this week to see exactly what this grant will entail as it may require the City to be the fiscal sponsor as it is a city owned building. This may require the approval of the committee and city council prior to applying.</p> <p>A discussion about the November Community Development Committee meeting occurred. Meetings for the committee are typically held the 3rd Monday of the month which in November is the week of Thanksgiving. Many councilors were unsure if they would be able to attend due to travel. Motion made by Councilor Hainey to cancel the November meeting and was seconded by Fontneau. Motion carried by all present to cancel November Community Development Committee meeting</p>

Meeting Adjourned at: 6:55pm

Next Meeting – Monday, December 18, 2023, at 6:00 p.m., Cocheco Conference Room, City Hall Annex, 33 Wakefield St.

Topics: TBD