

**Regular City Council Meeting  
November 8, 2017  
Council Chambers  
7:00 PM**

**COUNCILORS PRESENT**

Councilor Abbott  
Councilor Barnett  
Councilor Bogan  
Councilor Gates  
Councilor Gray  
Councilor Keans  
Councilor Hamann  
Councilor Lauterborn  
Councilor Torr  
Councilor Varney  
Councilor Willis  
Mayor McCarley

**OTHERS PRESENT**

Daniel Fitzpatrick, City Manager  
Blaine Cox, Deputy City Manager  
City Attorney O'Rourke  
Shane Tufts, Buildings and Grounds

**COUNCILORS EXCUSED**

Councilor Lachapelle

**Minutes**

**1. Call to Order**

Mayor McCarley called the Regular City Council meeting to order at 7:00 PM.

**2. Opening Prayer**

**2.1. Opening Prayer led by Norman Sanborn Sr. of the Rochester Veterans Council**

Norm Sanborn Sr., of the Rochester Veterans Council, led the opening prayer.

**3. Presentation of the Colors**

**3.1. Pledge of Allegiance led by the Rochester Veterans Council**

Norm Sanborn Sr., of the Rochester Veterans Council, led the Pledge of Allegiance.

**3.2. Proclamation: Veterans Day**

Mayor McCarley read the Veterans Day proclamation and declared November 11, 2017, as Veterans Day in the City of Rochester.

Norm Sanborn Sr., of the Rochester Veterans Council announced the upcoming events for the month of November. He invited the City Council members and the public to attend.

#### **4. Roll Call**

Kelly Walters, City Clerk, took the roll call. All Council members were present except for Councilor Lachapelle who had been excused.

#### **5. Acceptance of Minutes**

##### **5.1. Regular City Council Meeting: Revised October 3, 2017 (Motion to Approve)**

Councilor Bogan **MOVED** to **ACCEPT** the October 3, 2017, Regular City Council meeting minutes. Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

#### **6. Communications from the City Manager**

##### **6.1. Employee of the Month Award**

City Manager Fitzpatrick invited Shane Tufts to come forward to accept the Employee of the Month Award for the month of November. City Manager Fitzpatrick gave a brief overview of the nomination letter submitted to the Employee of the Month Committee.

##### **6.2. City Manager's Report**

City Manager Fitzpatrick gave the following report:

#### **Contracts and documents executed since last month:**

- City Clerk
  - Election Services – Letter of Understanding – Electronic Poll Book Pilot
- City Manager
  - McDuffee Cemetery – Permission to maintain
- Department of Public Works
  - Certificate of Appreciation
  - City Hall Annex Project – Change Order #8
  - Honeywell EBI System Upgrade
  - Raw Transmission Line – Dewatering/Repair

- Security Agreement – 65 & 73 Salmon Falls Road
- Security Agreement – 77, 81 & 95 Salmon Falls Road
- Security Agreement – 58, 62 & 143 Salmon Falls Road & 125 Milton Road
- Spring Household Hazardous Waste Commitment Letter
- Utility Easement – Trinity Circle – Sewer & Drainage
- Economic & Community Development
  - CDBG Environmental Review – Community Action Partnership
  - CDBG - Certification of Consistency
- Information Technology
  - Systems Engineering Server, Storage and Backup Solution Project
- Legal Department
  - Redemption – Royal Crest MHP
  - Tax Deeds – Whitehouse, Pebblestone, Royal Crest MHP & Maple St
- Planning Department
  - Crane Drive – Release of Covenants

### **Standard Reports:**

- City Council Request & Inquiry Report - *No Items – No Report included*
- Monthly Overnight Travel Summary
- Permission & Permits Issued
- Personnel Action Report Summary

Councilor Keans asked if the three lots outlined in the City Council packet would be hooked up to the City Sewer at the owner's expense. City Manager Fitzpatrick replied yes.

Councilor Keans asked about the Security Agreements for 65 & 73 Salmon Falls Road. Attorney O'Rourke explained that the City had not secured the proper drainage easements prior to this point. The property owners have since granted the easement rights in favor of the City.

### **6.3. Presentation: Cable Franchise Agreement Representative**

City Manager Fitzpatrick gave a brief overview of Cable Franchise Agreements. He said that one of the strong misconceptions about Cable Franchise Agreements in small committees is that only one Cable Company can have an exclusive franchise agreement with a community at one time; however, competition with a second cable company is not always possible but can be accomplished. In this case, the intent was to allow Comcast to service internet access for a Rochester Business located close to the

Rochester/Dover border. This resulted into Comcast wishing to start the first stages of a possible Cable Franchise Agreement with the City of Rochester.

City Manager Fitzpatrick invited Timothy Kelly, Vice President of Comcast, and Brian Christianson, Senior Manager of Government and Regulatory Affairs, to give a brief overview of their interest in serving the Rochester Community with a Cable Franchise Agreement.

Donna Bogan **MOVED** to suspend the rules in order to place the proposed Cable Franchise Agreement on the Agenda. Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Councilor Bogan **MOVED** to declare a Public Hearing at the November 21, 2017, City Council Workshop, to allow Comcast to show their ability to provide cable service to the City of Rochester. Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

**6.4. Recommendation: AB 56 Resolution Authorizing the Release of City Held Easement over 24 Stonewall Drive, Rochester, New Hampshire (Refer to the Public Works & Building Committee)**

Councilor Bogan **MOVED** to refer this matter to the Public Works Committee. Councilor Hamann seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

**Resolution Authorizing the Release of City Held Easement over 24 Stonewall Drive, Rochester, New Hampshire**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

That the Mayor and City Council of the City of Rochester, by adoption of this Resolution, due hereby authorize the release of a Fifty (50) foot wide easement over 24 Stonewall Road, Rochester, New Hampshire as shown on the "Lot Line Revision Plan, Pray Street/Stonewall Road, Rochester, NH for Gregory E. Pray," recorded at the Stafford County Registry of Deeds at Plan 81-65.

**Further**, the City Manager is authorized to execute any and all documents necessary to affect the purpose of this Resolution. **CC FY18 11-08 AB 56**

**6.5. Zoning Amendment Petition: Refer to City Attorney to put into Legal Form**

City Manager Fitzpatrick said he is in receipt of a Zoning Amendment

Petition. The first step is to refer the matter to the City Attorney to place into legal form. City Attorney O'Rourke explained that the second step is for the petition to come back to the City Council for a first reading and after that, it is to be referred to the Planning Board. Councilor Varney disagreed with the process. This request is concerning a location near the high school [R-2 Zone] and the City Council should discuss the matter early on in this process. He requested a detailed list of the potential permitted uses that would be allowed for such a zoning amendment to that area, prior to being placed into legal format. The City Council briefly discussed the matter. It was determined that the matter would be discussed at a City Council Workshop and more information about the differences between the current zone [mixed neighborhood] and the proposed zone [Residential-2] would be presented to the City Council at that time.

## **7. Communications from the Mayor**

No discussion.

## **8. Presentations of Petitions and Council Correspondence**

No discussion.

## **9. Nominations, Appointments, Resignations, and Elections**

### **9.1. Resignation: Jacqueline Peters, Ward 3 Selectman**

Councilor Bogan **MOVED** to **ACCEPT** the resignation of Jacqueline Peters, Ward 3, Selectman. Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

### **9.2. Resignation: Raymond Turner, Utility Advisory Board**

Councilor Bogan **MOVED** to **ACCEPT** the resignation of Raymond Turner, Utility Advisory Board. Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

The City Clerk presented a letter of resignation from Nicole Danforth, Ward 4 School Board Seat A to Mayor McCarley for action. Councilor Bogan **MOVED** to **ACCEPT** the resignation. Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

### **9.3. Municipal Election Vote Returns – November 7, 2017**

Kelly Walters, City Clerk, submitted the results of the citywide votes cast to the Mayor. She announced that Anne Grassie, Candidate for the Ward 4 School Board Seat A is present this evening to take an oath of office if the

City Council so chooses. Councilor Gray said that no oath of office should be taken until the recount request period has ended. No action was taken at this time.

The City Clerk outlined the rest of the results for the City Council. Councilor Keans wished to delay the acceptance of the results until a paper copy was made available. The City Council briefly discussed the matter. Councilor Bogan **MOVED** to accept the vote returns, which would trigger the recount period. Councilor Lauterborn seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Mayor McCarley requested that the City Attorney give an opinion about the keno vote having won by a single vote. Attorney O'Rourke recommended that the City conduct a recount and said it could be accomplished by the City Clerk requesting such recount. The City Council briefly discussed the matter. The City Clerk requested a recount on the Keno ballot question. Councilor Willis **MOVED** to allow the City Clerk to conduct a recount on the Keno Ballot Question. Councilor Gates seconded the motion. The **MOTION FAILED** by a majority voice vote. It was determined that the City Council would wait until citizens requested the recount.

## 10. Reports of Committees

### 10.1. Appointments Review Committee

#### 10.1.1. **Appointment:** Amy Cann, Arts & Culture Commission, Term to Expire January 2, 2020

Councilor Keans reviewed the Committee report. She recalled that two Alternate members [Terese Dwyer and Kyle Starkweather] should have already been elevated to the Regular member status; however, it is not mentioned in the previous set of City Council meeting minutes. The City Council briefly discussed the matter. She added that Mark Collopy's appointment would need to be delayed again if those appointments had not yet occurred. Councilor Gray recalled that the Committee had not yet made any Regular Member recommendations at this point. The City Clerk agreed to research the matter and report back to the City Council.

Mayor McCarley nominated Amy Cann, to be appointed to the Arts and Culture Commission with a term to expire on January 2, 2020. Councilor Bogan seconded the nomination. Mayor McCarley asked if there were any other nominations. No other nominations were made. Mayor McCarley announced that Ms. Cann has been appointed to the Arts and Culture Commission with a term to expire on January 2, 2020, by a unanimous ballot vote.

## 10.2. Codes and Ordinances Committee

### 10.2.1. **Committee Item:** Seeking direction from the full City Council about the formation of a Committee to watch over the City's Cemeteries [*Trustees of the Cemeteries*] if formed, this committee would take the responsibilities relative to cemeteries out of the City Manager's office.

Councilor Lauterborn reviewed the Committee's recommendation about the formation of a new Committee: Trustees of the Cemeteries. Councilor Willis asked how many cemeteries the City of Rochester is currently responsible. City Manager Fitzpatrick replied there are three City cemeteries. The City Council debated if the responsibilities of the cemeteries should be kept in the City Manager's office or if the City Council should seek to create a cemetery trustee. City Manager Fitzpatrick said that now that the City has researched their policy on the cemeteries, it seems that the current system should work out fine. He said there is a misconception that the Trustees of the Trust Fund have a large amount of funds when in fact, they have been entrusted with very few funds for the perpetual care of certain cemetery plots and not for entire cemeteries.

Councilor Keans recalled that former City Manager Scruton had been responsible for tasking the City Manager's office with the overseeing of the city's three cemeteries. She added that prior to that change, it has always been, and continues to be the Department of Public Works which cares for the City's three cemeteries without much direction.

Councilor Willis asked if there is a process in place if a citizen request to be buried in a City lot or has the 'rights' to be buried in such lot. City Manager Fitzpatrick said that no policy is in place at this time; however, the Commissioner of Public Works would be tasked with that responsibility. Councilor Willis gave his opinion about what is involved with having a traditional cemetery trustee.

### 10.2.2. **Committee Item:** Discussion about an Amendment to Chapter 19.8 rage of Containers and Dumpster

Councilor Lauterborn reviewed the Committee's recommendation about containers and dumpsters. Councilor Gates asked about screening the Waste Management toters. He questioned what would be accepted as "adequately screened" from view relative to requiring residents to screen their garbage toters. The City Council debated the proposed language of the Amendment. Councilor Keans suggested that the City Council meeting

minutes should be researched to ensure this amendment had not already taken place a few years ago. A debate ensued about whether or not a first reading could come straight out of the Committee without an official written Amendment. It was determined that the Amendment to Chapter 19.8 relative to screening the toters would be reviewed by Attorney O'Rourke and be sent back to the City Council for a first reading.

Councilor Lauterborn stated that a second amendment to Chapter 19.8 must be made in order to have citizens of Rochester be in compliance with the new recycle totter program. She said that Waste Management is distributing new recycle toters to residents to replace the previous recycle bin program. The Amendment must be made in order to correct the definition of what type of containers will be picked up by Waste Management for recyclables. Following this Amendment, no other bins would be accepted. Councilor Lauterborn **MOVED** to have the first reading of the Amendment to Chapter 19.8 definitions. Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. This will be sent to the City Attorney to place in acceptable format and to be presented at the Regular City Council meeting in December for a second reading.

### **10.3. Finance Committee**

#### **10.3.1. Riverwalk Committee Grant Request**

Mayor McCarley said that the Riverwalk Committee is seeking funds from the City to retain the services of CLD Engineers to update the Riverwalk Master Plan. This update would then allow the Riverwalk group to apply for grant funding. This request has been kept in Committee for another month.

#### **10.3.2. Increase to Water and Sewer Rates**

Mayor McCarley said that the Finance Committee reviewed the request made by the Utility Advisory Board to increase the water and sewer rates. Mayor McCarley said the Finance Committee worked with the Utility Advisory Board to reduce the increase as much as possible.

Mayor McCarley **MOVED** to recommend the increase to the Water Rate by 5% and the Sewer Rate to be increased by 3.5%. Councilor Varney seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. *[This will recommendation will be put into legal form and be sent to the December 5, 2017, Regular City Council meeting for a first reading.]*

#### **10.3.3. Taser Purchase**

Mayor McCarley said that the Police Chief had presented the idea of the Taser 60 Program to the Finance Committee. Mayor McCarley **MOVED** to



approve the use of this program. Councilor Bogan seconded the motion. Councilor Keans spoke against the replacement program. She said the current process of purchasing a certain number of tasers each year makes more sense. Councilor Gray wished to clarify that the City would own these units after the five year contract. Chief Toussaint spoke in favor of the Taser 60 program. He said essentially the City would receive all tasers and all equipment now. He added that the City would be under this contract for the next five years and once the financial contract has been completed would own the units. The City Council briefly discussed the matter. The **MOTION CARRIED** by a majority voice vote.

#### **10.3.4. Internet Crimes Against Children Task Force Funding Opportunity**

Mayor McCarley **MOVED** to **ACCEPT** the Reimbursement for Internet Crimes against Children Task Force funds in the amount of \$76,000 and to appropriate said funds to the Rochester Police Department. Councilor Hamann seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Mayor McCarley said that the Finance Committee discussed the recommendation made by Councilor Barnett relative to increasing the Elderly Tax Credit as well as the Veterans Tax Credit. This has been kept in Committee to seek what kind of impact this would have on the taxpayers. Councilor Varney requested to have figures associated with how these increases would have on the taxes available at the next Finance Committee meeting.

#### **10.4. Public Safety Committee**

##### **10.4.1. Recommended Committee Action: To place a "stop" sign and a "no left turn" sign on Crocker Court near City Hall going onto Wakefield Street**

Councilor Hamann thanked Commissioner Nourse for hosting the Public Works Committee meeting at the Department of Public Works. He said the meeting included a presentation of the GIS system and new screen displays.

Councilor Hamann said many residents attended the meeting to discuss the Route 11 Light-Timing Study. A correspondence letter has been submitted to the State regarding the Nashoba Drive Intersection, along with a petition signed by residents of Cocheco River Estates. More information will be provided once it becomes available.

Councilor Hamann said the next Public Safety meeting is to take place at the Rochester Fire Department.

Councilor Hamann **MOVED** to place a "stop" sign and a "no left turn" sign on Crocker Court near City Hall going onto Wakefield Street. Councilor Bogan seconded the motion. Councilor Varney asked if the Committee had considered painting the turn signs on the street as opposed to erecting two more signs in this area. Councilor Hamann said that option had been discussed. Councilor Bogan **WITHDREW** the second to the motion. It was determined that no motion would be necessary to request to have the Department of Public Works paint the standard markings on said street at their discretion.

## **10.5. Public Works and Building Committee**

### **10.5.1. Discussion: Dewey Street Pedestrian Bridge [Art Work Discussion]**

Councilor Torr said it seems that it is too late in the project to start discussing a new art work project to be added to the Dewey Street Bridge; however, other City Councilors should be invited to give their opinion. Council discussed the proposed Art Work display. It was determined that there is value in the ten-foot girder(s) and they would be preserved at the Department of Public Works. Councilor Torr **MOVED** to continue with the Dewey Street Bridge project as planned without the proposed Artwork. Councilor Gates seconded the motion. Mayor McCarley clarified that the City council would continue the project without the girders; however, the girders would be preserved and the idea could be revisited in the spring. The **MOTION CARRIED** by a unanimous voice vote.

### **10.5.2. Recommended Committee Action: AB 44 Resolution Authorizing the Acceptance of a Donation from Ekimbor, LLC in the Amount of \$5,000.00 and Supplemental Appropriation Connected Thereto (Second Reading Required)**

Councilor Torr reviewed the Committee's recommendation to accept the donation of \$5,000. He cautioned the City Council that this donation would pay for the signalized crosswalk; however, the problem relative to the embankment on the opposite side of the street remains. This is currently a crosswalk which leads to an unfinished embankment. It seems logical to accept the donation but to realize more work is needed to have residents safely cross the street to reach their destination.

Councilor Bogan **MOVED** to read the resolution by title only for the first time. Councilor Hamann seconded the motion. The **MOTION CARRIED**

by a unanimous voice vote. Mayor McCarley read the resolution for the first time by title only as follows:

**Resolution Authorizing the Acceptance of a Donation from Ekimbor, LLC in the Amount of \$5,000.00 and Supplemental Appropriation Connected Thereto**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

That the Mayor and City Council of the City of Rochester, by adoption of this Resolution, accept a donation from Ekimbor, LLC in the amount of Five Thousand Dollars (\$5,000.00).

**Further**, the Mayor and City Council hereby authorize a supplemental appropriation in the amount of Five Thousand Dollars (\$5,000.00) to the Department of Public Works CIP Fund with the entirety of the supplemental appropriation being derived from the donation from Ekimbor, LLC.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution and to establish special revenue, non-lapsing, multi-year fund account(s) as necessary to which said sums shall be recorded. CC FY18 11-08 AB 44

Councilor Bogan **Moved** to suspend the rules and read the resolution for the second time by title only. Councilor Hamann seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the second time by title only.

Councilor Bogan **Moved** to **ADOPT** the resolution. Councilor Hamann seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Councilor Torr stated that the Department of Public Works Director had proposed the purchase of two pick-up trucks during the FY 18 budget process; however, the proposed purchase had been deleted during budget deliberations. The Commissioner of Public Works has confirmed there is enough cash within the three department's budget [DPW, Sewer, and Water] to make the purchase within the FY 18 budget. No motion to purchase the trucks is necessary although it seemed appropriate to bring this to the City Council's attention. If there are no objections the trucks will be purchased.

Councilor Varney asked if Commissioner Nourse had reached an agreement with the Chesley Hill Developer *[regarding the path width, pavement width, drainage and lighting concerns]*. Commissioner Nourse

replied yes. It was determined that the City Council did not need to take a formal vote. Councilor Torr said that the Planning Board should be made aware that the Public Works Committee felt strongly that in no way should the trees & shrubs be disturbed on the Easterly side of Chesely Hill Road. Councilor Torr said there is a ten percent grade/slope on this road, which is bound to be problematic for the City plowing and/or with the City sidewalks. Councilor Gray recalled that the grade/slope is now around 8.3%.

Councilor Willis announced that there would be a Government Channel Committee meeting on Monday, November 20, 2017, at 5:30 PM for the potential Comcast Franchise Agreement.

Councilor Lauterborn reminded the City Council and public that the Community Development Committee meetings are being held in the Annex Building Conference Room B moving forward.

## **11. Old Business**

No discussion.

## **12. Consent Calendar *(Motion to Approve)***

Councilor Bogan **MOVED** to **ACCEPT** the Consent Calendar. Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

### **12.1. AB 50 Resolution Deauthorizing funding related to the EMPG EOC Equipment Grant in the amount of \$4.72**

#### **Resolution Deauthorizing funding related to the EMPG EOC Equipment Grant in the amount of \$4.72**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:**

That Four and 72/100 Dollars (\$4.72) of previously appropriated funds is deauthorized for the costs associated with the EMPG EOC Equipment Grant. No funds will be returned to the General Fund rather the City will seek less in reimbursement.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution. **CC FY18 11-08 AB 50**

### **12.2. AB 53 Resolution Deauthorizing funding related to the**

**2014 Bulletproof Vest Grant in the amount of \$670.64**

**Resolution Deauthorizing funding related to the 2014 Bulletproof Vest Grant in the amount of \$670.64**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:**

That Six Hundred Seventy and 64/100 Dollars (\$670.64) of previously appropriated funds is deauthorized for the costs associated with the 2014 Bulletproof Vest Grant. No funds will be returned to the General Fund rather the City will seek less in reimbursement.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution. **CC FY18 11-08 AB 53**

**12.3. AB 54 Resolution Deauthorizing funding related to the Highway Safety Bicycle and Pedestrian Grant in the amount of \$4,372.26**

**Resolution Deauthorizing funding related to the Highway Safety Bicycle and Pedestrian Grant in the amount of \$4,372.26**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:**

That Four Thousand Three Hundred Seventy Two and 26/100 Dollars (\$4,372.26) of previously appropriated funds is deauthorized for the costs associated with the Highway Safety Bicycle and Pedestrian Grant. No funds will be returned to the General Fund rather the City will seek less in reimbursement.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution. **CC FY18 11-08 AB 54**

**12.4. AB 55 Resolution Deauthorizing funding related to the Highway Safety STEP Grant in the amount of \$247.49**

**Resolution Deauthorizing funding related to the Highway Safety STEP Grant in the amount of \$247.49**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF**

**ROCHESTER:**

That Two Hundred Forty Seven and 49/100 Dollars (\$247.49) of previously appropriated funds is deauthorized for the costs associated with the Highway Safety STEP Grant. No funds will be returned to the General Fund rather the City will seek less in reimbursement.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution. **CC FY18 11-08 AB 55**

**12.5. AB 47 Resolution Deauthorizing \$5,630,728.23 related to various projects funded from the Department of Public Works, Sewer, and Water Capital Improvement Plan Project Funds**

**Resolution Deauthorizing \$5,630,728.23 related to various projects funded from the Department of Public Works, Sewer, and Water Capital Improvement Plan Project Funds**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:**

That Five Million Six Hundred Thirty Thousand Seven Hundred Twenty Eight and 23/100 Dollars (\$5,630,728.23) of previously appropriated funds is deauthorized from various completed, cancelled, or postponed projects in accordance with Exhibit A.

**Further**, in accordance with RSA 33:9, Five Million Five Hundred Twenty One Thousand Eight Hundred Ninety Seven and 23/100 Dollars (\$5,521,897.23) in previously authorized bonding authority is hereby revoked as shown in Exhibit A.

Still further, the amount of One Hundred Eight Thousand Eight Hundred Thirty One Dollars (\$108,831.00) shall be returned to the Sewer Fund unassigned retained earnings balance as identified in Exhibit A .

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution. **CC FY18 11-08 AB 47**

**13. New Business**

**13.1 AB 59 Resolution Approving Cost Items Associated with**

**Proposed City of Rochester School Department Multi-Year Collective Bargaining Agreement with American Federation of State, County and Municipal Employees Council 93, AFL-CIO Local 863 (Rochester School Custodians) *(Only One Reading Required)***

Mayor McCarley read the resolution by title only. Councilor Bogan **MOVED** to **APPROVE** the resolution. Councilor Hamann seconded the motion. The **MOTION CARRIED** by a majority voice vote. *See addendum A*

**13.2 AB 41 Annual CDBG Action Plan *(refer to a public hearing to be held on November 21, 2017)***

Councilor Bogan **MOVED** to refer the matter to a Public Hearing to take place on November 21, 2017. Councilor Lauterborn seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

**13.3 AB 45 Resolution Authorizing the Acceptance of a New Hampshire Department of Environmental Services (NHDES) Cyanotoxin Monitoring Grant in the Amount of \$5,980.00 and Supplemental Appropriation Connected Thereto *(Second Reading Required)***

Councilor Bogan **MOVED** to read the resolution for the first time by title only. Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the first time by title only as follows:

**Resolution Authorizing the Acceptance of a New Hampshire Department of Environmental Services (NHDES) Cyanotoxin Monitoring Grant in the Amount of \$5,980.00 and Supplemental Appropriation Connected Thereto**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

That the Mayor and City Council of the City of Rochester, by adoption of this Resolution, accept a NHDES Cyanotoxin Monitoring Grant ("Grant") in the amount of Five Thousand Nine Hundred Eighty Dollars (\$5,980.00).

**Further**, the Mayor and City Council authorize the City Manager to enter into an agreement with NHDES to carry out the Grant purposes and to authorize the City Manager to execute any documents and agreements necessary for the grant's acceptance and execution.

**Still further**, the Mayor and City Council hereby authorize a supplemental appropriation in the amount of Five Thousand Nine Hundred Eighty Dollars (\$5,980.00) to the Water Fund CIP account with the entirety of the supplemental appropriation being derived from the Grant.



To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution and to establish special revenue, non-lapsing, multi-year fund account(s) as necessary to which said sums shall be recorded. **CC FY 18 11-08 AB 45**

Councilor Bogan **MOVED** to suspend the rules and read the resolution for the second time by title only. Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the second time by title only. Councilor Bogan **MOVED** to **ADOPT** the resolution.

**13.4 AB 46 Resolution Authorizing the Rochester Department of Public Works to Apply for a United States Environmental Protection Agency (USEPA) Brownfields Cleanup Grant in an Amount of up to \$400,000 - Property Located at 10 and 16 Wallace Street (Second Reading Required)**

Councilor Bogan **MOVED** to read the resolution for the first time by title only. Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the first time by title only as follows:

**Resolution Authorizing the Rochester Department of Public Works to Apply for a United States Environmental Protection Agency (USEPA) Brownfields Cleanup Grant in an Amount of up to \$400,000**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

That the Mayor and City Council of the City of Rochester, by adoption of this Resolution, authorize the Rochester Department of Public Works to apply for a grant in the amount of up to Four Hundred Thousand Dollars (\$400,000.00) from the USEPA Brownfields Cleanup Grant program in order to fund the remediation of soil contamination at City-owned property located at 10 and 16 Wallace Street. The City is eligible to receive up to Two Hundred Thousand Dollars (\$200,000.00) per parcel with a Twenty Percent (20%) cost share responsibility.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution and to establish special revenue, non-lapsing, multi-year fund account(s) as necessary to which said sums shall be



recorded. **CC FY18 11-08 AB 46**

Councilor Bogan **MOVED** to suspend the rules and to read the resolution for the second time by title only. Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the second time by title only.

Councilor Bogan **MOVED** to **ADOPT** the resolution. Councilor Hamann seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

**13.5 AB 48 Resolution Authorizing the Acceptance of a Criminal Evidence Forfeiture in the amount of \$284.07 (*Second Reading Required*)**

Councilor Bogan **MOVED** to read the resolution for the first time by title only. Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the first time by title only as follows:

**Resolution Authorizing the Acceptance of a Criminal Evidence Forfeiture in the amount of \$284.07 and Supplemental Appropriation Connected Thereto**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

That the Mayor and City Council of the City of Rochester, by adoption of this Resolution, accept a criminal evidence forfeiture in the amount of Two Hundred Eighty Four and 07/100 Dollars (\$284.07) from the case of *State v. Tina Gibney*.

**Further**, the Mayor and City Council hereby authorize a supplemental appropriation in the amount of Two Hundred Eighty Four and 07/100 Dollars (\$284.07) to the Police Department operating budget account with the entirety of the supplemental appropriation being derived from the forfeiture.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution and to establish special revenue, non-lapsing, multi-year fund account(s) as necessary to which said sums shall be recorded. **CC FY18 11-08 AB 48**

Councilor Bogan **MOVED** to suspend the rules and to read the resolution for a second time by title only. Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the second time by title only.

Councilor Bogan **MOVED** to **ADOPT** the resolution. Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

**13.6 AB 49 Resolution Authorizing the Acceptance of a New Hampshire Department of Highway Safety DWI Patrol Grant in the amount of \$6,214.75 (*Second Reading Required*)**

Councilor Bogan **MOVED** to read the resolution by title only for the first time. Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the first time by title only as follows:

**Resolution Authorizing the Acceptance of a New Hampshire Department of Highway Safety DWI Patrol Grant in the amount of \$6,214.75 and Supplemental Appropriation Connected Thereto**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

That the Mayor and City Council of the City of Rochester, by adoption of this Resolution, accept a grant in the amount of Six Thousand Two Hundred Fourteen and 75/100 Dollars (\$6,214.75) from the New Hampshire Department of Highway DWI Patrol Grant Program. This grant requires a Twenty-five Percent (25%) match in funds from the City or One Thousand Five Hundred Fifty-Three and 69/100 Dollars (\$1,553.69).

**Further**, the Mayor and City Council hereby authorize a supplemental appropriation in the amount of Seven Thousand Seven Hundred Sixty-Eight and 44/100 Dollars (\$7,768.44) to the Police Department operating budget account with Six Thousand Two Hundred Fourteen and 75/100 Dollars (\$6,214.75) of the supplemental appropriation being derived from the Grant and One Thousand Five Hundred Fifty Three and 69/100 Dollars (\$1,553.69) being derived from previously appropriated fiscal year 2018 operating budget funds and authorizing transfer of said funds to a special revenue fund established for expenditure of these grant funds.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution and to establish special revenue, non-lapsing, multi-year fund account(s) as necessary to which said sums shall be recorded. CC FY18 11-08 AB 49

Councilor Bogan **MOVED** to suspend the rules and to read the resolution for the second time by title only. Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor

McCarley read the resolution for the second time by title only.

Councilor Bogan **MOVED** to **ADOPT** the resolution. Councilor Gates seconded the motion. Councilor Keans asked if the matching funds were available within the Police Department's budget. Chief Toussaint replied yes. The **MOTION CARRIED** by a unanimous voice vote.

**13.7 AB 51 Resolution Authorizing the Acceptance of a New Hampshire Department of Highway Safety Sustained Traffic Enforcement (STEP) Grant in the amount of \$4,557.48 and Supplemental Appropriation Connected Thereto (Second Reading Required)**

Councilor Bogan **MOVED** to read the resolution for a first time by title only. Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the first time by title only as follows:

**Resolution Authorizing the Acceptance of a New Hampshire Department of Highway Safety Sustained Traffic Enforcement (STEP) Grant in the amount of \$4,557.48 and Supplemental Appropriation Connected Thereto**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

That the Mayor and City Council of the City of Rochester, by adoption of this Resolution, accept a grant in the amount of Four Thousand Five Hundred Fifty Seven and 48/100 Dollars (\$4,557.48) from the New Hampshire Department of Highway Safety Bicycle and Pedestrian STEP Grant Program. This grant requires a Twenty-five Percent (25%) match in funds from the City or One Thousand One Hundred Thirty Nine and 37/100 Dollars (\$1,139.37).

**Further**, the Mayor and City Council hereby authorize a supplemental appropriation in the amount of Five Thousand Six Hundred Ninety Six and 85/100 Dollars (\$5,696.85) to the Police Department operating budget account with Four Thousand Five Hundred Fifty Seven and 48/100 Dollars (\$4,557.48) of the supplemental appropriation being derived from the Grant and One Thousand One Hundred Thirty Nine and 37/100 Dollars being derived from previously appropriated fiscal year 2018 operating budget funds and authorizing transfer of said funds to a special revenue fund established for expenditure of these grant funds.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions

contemplated by this Resolution and to establish special revenue, non-lapsing, multi-year fund account(s) as necessary to which said sums shall be recorded. **CC FY18 11-08 AB 51**

Councilor Bogan **MOVED** to suspend the rules and read the resolution for a second time by title only. Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the second time by title only.

Councilor Bogan **MOVED** to **ADOPT** the resolution. Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

**13.8 AB 52 Resolution Authorizing the Acceptance of a New Hampshire Department of Highway Safety Bicycle and Pedestrian Grant in the amount of \$4,557.48 and Supplemental Appropriation Connected Thereto (Second Reading Required)**

Councilor Bogan **MOVED** to read the resolution for a first time by title only. Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the first time by title only as follows:

**Resolution Authorizing the Acceptance of a New Hampshire Department of Highway Safety Bicycle and Pedestrian Grant in the amount of \$4,557.48 and Supplemental Appropriation Connected Thereto**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

That the Mayor and City Council of the City of Rochester, by adoption of this Resolution, accept a grant in the amount of Four Thousand Five Hundred Fifty Seven and 48/100 Dollars (\$4,557.48) from the New Hampshire Department of Highway Safety Bicycle and Pedestrian Grant Program. This grant requires a Twenty-five Percent (25%) match in funds from the City or One Thousand One Hundred Thirty Nine and 37/100 Dollars (\$1,139.37).

**Further,** the Mayor and City Council hereby authorize a supplemental appropriation in the amount of Five Thousand Six Hundred Ninety Six and 85/100 Dollars (\$5,696.85) to the Police Department operating budget account with Four Thousand Five Hundred Fifty Seven and 48/100 Dollars (\$4,557.48) of the supplemental appropriation being derived from the Grant and One Thousand One Hundred Thirty Nine and 37/100 Dollars being derived from previously appropriated fiscal year 2018 operating budget funds and authorizing transfer of said funds to a special revenue fund established for expenditure of these grant funds.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution and to establish special revenue, non-lapsing, multi-year fund account(s) as necessary to which said sums shall be recorded. **CC FY18 11-08 AB 52**

Councilor Bogan **MOVED** to suspend the rules and to read the resolution for a second time by title only. Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the second time by title only.

Councilor Bogan **MOVED** to **ADOPT** the resolution. Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

**13.9 AB 58 Resolution Authorizing the Acceptance of a United States Department of Justice (USDOJ) Ballistic Vest Grant in the amount of \$4,424.25 (Second Reading Required)**

Councilor Bogan **MOVED** to read the resolution for a first time by title only. Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the first time by title only as follows:

**Resolution Authorizing the Acceptance of a United States Department of Justice (USDOJ) Ballistic Vest Grant in the amount of \$4,424.25 and Supplemental Appropriation Connected Thereto**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

That the Mayor and City Council of the City of Rochester, by adoption of this Resolution, accept a grant in the amount of Four Thousand Four Hundred Twenty-Four and 45/100 Dollars (\$4,424.45) from the USDOJ Ballistic Vest Grant Program.

**Further**, the Mayor and City Council hereby authorize a supplemental appropriation in the amount of Four Thousand Four Hundred Twenty-Four and 45/100 Dollars (\$4,424.45) to the Police Department operating budget account with the entirety of the supplemental appropriation being derived from the Grant.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions

contemplated by this Resolution and to establish special revenue, non-lapsing, multi-year fund account(s) as necessary to which said sums shall be recorded. **CC FY18 11-08 AB 58**

Councilor Bogan **MOVED** to suspend the rules and to read the resolution for a second time by title only. Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the second time by title only.

Councilor Bogan **MOVED** to **ADOPT** the resolution. Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

**13.10 AB 57 Resolution in accordance with Ordinance 4.4 (c) Authorizing the City Manager to Sell Certain Tax Deeded Properties without an Auction or Sealed Bid Sale (Second Reading & 2/3's Vote Required, Roll Call Recommended)**

Councilor Bogan **MOVED** to read the resolution for a first time by title only. Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the first time by title only as follows:

**Resolution in accordance with Ordinance 4.4 (c) Authorizing the City Manager to Sell Certain Tax Deeded Properties without an Auction or Sealed Bid Sale**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:**

That the Mayor and City Council of the City of Rochester, by adoption of this Resolution, in accordance with Ordinance 4.4 (c), do hereby authorize the City Manager to dispose of manufactured homes located within mobile home parks which the City has taken by Tax Deed without using a sealed bid sale or an auction sale. This authorization includes both selling of the manufactured homes and demolitions of manufactured homes by the discretion of the City Manager.

**Further**, the City Manager is authorized to execute any and all documents necessary to effect the purpose of this Resolution. **CC FY18 11-08 AB 57**

Councilor Bogan **MOVED** to suspend the rules and to read the resolution for a second time by title only. Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Councilor Bogan **MOVED** to **ADOPT** the resolution. Councilor Gates seconded the motion. Councilor Keans questioned why the City would need

this option. Attorney O'Rourke replied that the Mobile Home Park owners have consented to allow the City to either have an auction or sealed bid sale of manufactured mobile homes. The Mobile Home Park owners are losing out on lot rent while this process is occurring. There is not a demanding market to salvage these types of manufactured homes and in some cases they are no longer sellable. It makes sense to allow the City to make this determination on a case by case basis. Councilor Keans requested that City staff track which mobile homes are being taken and the end result of how the mobile home is disposed of either by sale or demolition. Councilor Willis asked if the option of selling such mobile homes for scrap is an option as opposed to simple demolition. City Manager Fitzpatrick said that a recommendation would be made by City staff as to how to move forward on such decisions. Councilor Keans asked if a sizeable number of residents have been displaced during this process. Attorney O'Rourke replied no; in most cases the mobile homes have been vacated. Councilor Lauterborn recommended a roll call vote. The **MOTION CARRIED** by a unanimous roll call vote of 12 to 0. Councilors Barnett, Keans, Lauterborn, Willis, Gray, Abbott, Torr, Hamann, Bogan, Gates, Varney, and Mayor McCarley voted in favor of the motion.

### **13. Other**

Councilor Gray confirmed that Kyle Starkweather and Terese Dwyer are the two Alternate Members from the Planning Board seeking to achieve the Regular member status; however, these appointments have not been made at the September or October City Council meetings. He suggested that the City Council could act on those vacant seats this evening. Councilor Keans preferred to wait until the Officials Book has been updated with that information prior to making the Planning Board appointments.

Councilor Varney said that Council members should have received an electronic copy of the DOT Ten Year Plan. He requested that the matter be sent to the next Public Works and Buildings Committee meeting.

Councilor Varney informed the City Council that the full presentation made at the last Joint Building Committee is now available on the School Department's website. He added that the Committee had cut cost on the project by almost \$500,000.

### **14. Non-Meeting/Non-Public Session**

#### **14.1. Non-Public Session, Land, RSA 91-A:3 II (d)**

#### **14.2. Non-Public Session, Personnel, RSA 91-A:3,II (a)**

Councilor Lauterborn **MOVED** to enter a Non-Public Session under



Land, RSA 91-A:3 II (d) and under Personnel, RSA 91-A:3,II (a) at 8:55 PM. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a 12 to 0 roll call vote. Councilors Bogan, Abbott, Varney, Willis, Gray, Barnett, Torr, Hamann, Gates, Keans, Lauterborn, and Mayor McCarley voted in favor of the motion.

Councilor Lauterborn **MOVED** to exit the Non-Public Sessions at 10:13 PM. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Councilor Lauterborn **MOVED** to seal the minutes because it is determined that divulgence of this information likely would render a proposed action ineffective. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous roll call vote of 12 to 0. Councilors Varney, Barnett, Keans, Lauterborn, Hamann, Abbott, Willis, Gates, Torr, Gray, Bogan, and Mayor McCarley voted in favor of the motion.

## **15. Adjournment**

Councilor Lauterborn **MOVED** to **ADJOURN** the Regular City Council meeting at 10:13 PM. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Respectfully submitted,

Kelly Walters, CMC  
City Clerk



**Resolution Approving Contract and Cost Items  
Associated with Proposed City of Rochester School Department  
Multi-Year Collective Bargaining Agreement  
with  
American Federation of State, County and Municipal Employees  
Council 93, AFL-CIO Local 863  
(Rochester School Custodians)**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF  
ROCHESTER, AS FOLLOWS:**

**That pursuant to, and in accordance with, the provisions of Chapter 273-A of the New Hampshire Revised Statutes Annotated, the multi-year year collective bargaining agreement between the City of Rochester and the American Federation of State, County and Municipal Employees Council 93, AFL-CIO Local 863 (Rochester School Custodians) employee collective bargaining group, covering the period July 1, 2017 to June 30, 2020, as set forth in the proposed contract, a copy of which proposed contract has been made available to the Mayor and City Council, and with its financial impacts as more particularly detailed on the attached “EXHIBIT A: AFSCME Council 93/ AFL-CIO Local 863” dated November 8, 2017, which includes a summary financial analysis of the annual costs of the contract to the City provided by the Superintendent of Schools, is hereby approved, including, specifically, the cost items associated therewith.**

# EXHIBIT A: AFSCME Council 93/ AFL-CIO Local 863

## Rochester School Department AFSCME Salary Calculations

	<u>Starting Salary</u>	<u>Top Step Lump Sum</u>	<u>%</u>	<u>Merit</u>	<u>%</u>	<u>Total Salary</u>	<u>%</u>	<u>FICA</u>	<u>Health Ins</u>	<u>Dental</u>	<u>Total</u>	<u>% Increase</u>
<u>Based on a merit step, scale increasing by the CPI, Single Custodian stipends, Top Step Lump sum, and 87/13 split in health insurance</u>												
Current						1,227,056.48		93,869.82	359,979.62	6,173.44	1,687,079.36	
FY2017-2018	1,227,056.48	12,233.35	1.0%	48,732.32	4.0%	1,288,022.15	5.0%	98,533.69	353,435.70	6,173.44	1,746,164.98	3.5%
FY2018-2019	1,275,788.80	13,652.29	1.1%	36,025.60	2.8%	1,325,466.69	3.9%	101,398.20	371,107.48	6,173.44	1,804,145.81	3.3%
FY2019-2020	1,311,814.40	19,342.34	1.5%	32,968.00	2.5%	1,364,124.74	4.0%	104,355.54	389,662.85	6,173.44	1,864,316.57	3.3%

Single Custodian Stipend = \$2,475

Dated: November 8, 2017