



Rochester City Council Workshop
March 21, 2017
Council Chambers
7:00 PM

Agenda

1. Call to Order
2. Public Input
3. Communications from the City Manager
 - 3.1. City Manager's Citations
4. Communications from the Mayor
5. **Discussion:** Accessory Dwelling Units P. 3 *Additional Links P. 6*
6. Department Reports P. 7
7. Non-Public Session
 - 7.1. Non-Public Session, Personnel, RSA 91-A:3,II (a)
8. Other
9. Adjournment

Special City Council Meeting
March 21, 2017
Council Chambers
Immediately following the Workshop
Agenda

1. Call to Order
2. **AB 138** Resolution Authorizing the Rochester Legal Department to Apply for a Victims of Crime Act (VOCA) Grant in the Amount of up to \$26,000 *first reading and adoption* P. 79
3. Resolution of the City of Rochester City Council Affirming the City of Rochester's Commitment to Support Pursuit of 75% State of New Hampshire Funded Renovations to the Richard W. Creteau Technology Center *first reading and adoption* P. 85
4. **AB 139** Resolution Authorizing Supplemental Appropriation to the School Building Fund in the Amount of \$796,326.00 *first reading and refer to a Public Hearing* P. 87
5. Adjournment

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**AMENDMENT TO CHAPTER 42 OF THE GENERAL ORDINANCES OF THE CITY OF
ROCHESTER REGARDING ACCESSORY APARTMENTS**

THE CITY OF ROCHESTER ORDAINS:

That Chapter 42 of the General Ordinances of the City of Rochester and currently before the Rochester City Council, be amended as follows:

42.23 Accessory Uses

- a. **General Provisions.** The following provisions apply in evaluating proposed accessory uses, activities, structures, and situations.

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- b. **Standards for Specific Accessory Uses.** The following standards shall apply to these specific accessory uses, activities, structures, and situations wherever they are allowed:

1. **Accessory Apartment.** An accessory apartment is permitted subject to compliance with all of the following standards and procedures:
 - A. It is permitted where and as specified in the Table of Uses (by right or by special exception). **However, if the accessory dwelling is detached from the single family dwelling, it must be approved by a special exception;**
 - B. It is accessory to a single family dwelling only **and if detached from the single family dwelling it is similar in architectural style;**
 - C. ~~It must be a studio or one bedroom apartment;~~ **It must be two bedrooms or less;**
 - D. It may not exceed 800 square feet;
 - E. It may not house more than two occupants;
 - F. It may be either part of the single family house ~~house~~ **dwelling** or in a separate building, such as above a garage; **if it is part of the single family house, an interior door shall be provided between the principal dwelling unit and the accessory dwelling unit.**
 - G. There may be only one per lot;
 - H. ~~The main house must be owner occupied;~~ **The owner of the property must occupy one of the dwelling units and the owner must demonstrate that one of the dwelling units is his or her principal place of residence;**
 - I. At least one parking space must be provided for the unit;
 - J. Where municipal sewer service is not provided, the septic system

shall meet NHDES requirements for the combined system demand for total occupancy of the property; and

- K.** It is exempt from site plan review but a letter of intent must be submitted to the Building Inspector to ensure that the above conditions are met.
- L.** If it is a security apartment, it shall not exceed 800 square feet and it shall be attached to or located with an allowed commercial, office or industrial use. Such unit may be occupied by the business owner, family member or employee whose purpose is to provide security and/or protection of the business premises. This use shall require Site Plan review.
- M.** If it is a caretaker apartment it shall be attached to or located with an allowed residential or nonresidential use and it shall be occupied by the owner, family member or employee of the principal use and the gross floor area does not exceed 800 square feet. This use shall require Site Plan review.

The effective date of these amendments shall be upon passage.

**AMENDMENT TO CHAPTER 42 OF THE GENERAL ORDINANCES OF THE CITY OF
ROCHESTER REGARDING TABLE 18-A**

THE CITY OF ROCHESTER ORDAINS:

That Chapter 42 of the General Ordinances of the City of Rochester and currently before the Rochester City Council, be amended as follows:

The effective date of these amendments shall be upon passage.

TABLE 18-A RESIDENTIAL USES 8/7/2014

Residential Uses	Residential				Commercial			Industrial		Special		Criteria/Conditions
	R1	R2	AG	NMU	DC	OC	HC	GI	RI	HS	AS	Section Reference
Apartment, Accessory	E	P	P	P	P	P	P	I	I	E	I	Section 42.21 & 42.23
Apartment, Inlaw	P	P	P	P	P	P	P	-	-	-	-	
Apartment, Security	-	P	-	P	P	P	P	P	P	P	P	Sections 42.2 & 42.23
Assisted Living Facility	-	C	C	C	C	C	C	-	-	C	-	Section 42.21
Boarding House	-	-	-	-	E	-	-	-	-	-	-	
Community Residence - I	-	E	E	-	E	E	E	-	E	E	-	Section 42.22
Community Residence - II	-	-	E	-	-	E	-	-	E	E	-	Section 42.22
Conservation Subdivision	C	C	C	-	-	C	C	-	-	-	-	Sections 42.21 & 42.33
Dwelling, Apartments (Apt/ Mixed Use Bldg)	-	-	-	P	P	C	P	-	-	-	-	Section 42.21
Dwelling, Multifamily Development	-	P	-	-	C	-	P	-	-	-	-	Sections 42.20 & 42.22
Dwelling, Multifamily	-	P	-	-	C	-	P	-	-	-	-	
Dwelling, Single Family	P	P	P	P	P	P	P	I	I	P	I	
Zero Lot Line Development	C	C	C	-	-	C	C	-	-	-	-	Section 42.33

*LEGEND. P = Permitted Use,
C = Conditional Use. E = Use

3/16/17

From: Blaine Cox
Sent: Tuesday, February 28, 2017 10:52 AM
To: Kelly Walters
Cc: Ray Varney
Subject: ADU Info

Kelly – Here are the hyperlinks to NHMA & OEP information on Accessory Dwelling Units to insert in the Council packet.

<https://www.nhmunicipal.org/TownAndCity/Article/679>

<http://conference.nhmunicipal.org/home/events/213>

<https://www.nh.gov/oep/planning/resources/accessory-dwellings.htm>

<http://cnhrpc.org/wp-content/uploads/2016/09/ADU-Handout-9-21-16.pdf>

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Director of Finance & Administration
City of Rochester, New Hampshire
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Rochester, NH 03867
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Email: blaine.cox@rochesternh.net

The Right-To-Know Law (RSA 91-A) provides that most e-mail communications, to or from City employees regarding the business of the City of Rochester, are government records available to the public upon request. Therefore, this e-mail communication may be subject to public disclosure.

February Department Reports

- Assessing **P. 9**
- City Clerk's Office **P. 11**
- Department of Building, Zoning, and Licensing Services **P. 93**
- Economic Development Department **P. 13**
- Finance Department **P. 27**
- Fire Department **P. 29**
- Library **P. 53**
- Planning Department **P. 55**
- Police Department **P. 59**
- Public Works Department **P. 69**
- Recreation and Arena **P. 73**
- Tax Collector **P. 75**
- Welfare **P. 77**

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City of Rochester, New Hampshire

Assessor's Office

19 Wakefield Street

Rochester, New Hampshire 03867-1915

(603) 332-5109

Email: assessor@rochester.net

Web Site: www.rochesternh.net

March 14, 2017

To: City Manager/Council

From: Theresa Hervey, Assessing

Subject: January & February Council Report

Revenue Received/Collection Warrants issued:

Timber Tax	\$3,674.80
Property Record Cards, Maps, & Copies	\$ 30.00

- We have sent out the friendly reminder letters for our Elderly and Disabled Exemptions and have begun the process of re-qualifying applicants for the Exemptions for the 2017 Tax Year.
- Subdivisions, Lot Line Revisions, Lot Combinations and other map changes to properties that were approved after April 1, 2016 are now being entered in the Patriot CAMA system for the 2017 Tax Year.
- The Field Staff are continuing to review properties that have been issued building permits this year and any that were not completed last year.
- Leona Alameda and Darcy Moore attended The Ins & Outs of Reviewing Exemption Applications one day class on 2/22/17, put on by NHAAO and taught by Verna Sharpe from the City of Portsmouth & Louise Brown from the City of Nashua.

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City Clerk's Office
City Hall - First Floor
31 Wakefield Street, Room 105
ROCHESTER, NEW HAMPSHIRE 03867-1917
(603) 332-2130 - Fax (603) 509-1915
Web Site: <http://www.rochesternh.net>

Clerk of the Council
 Elections
 Vital Records
 Dog Licensing
 Notary Public Services

City Clerk's Report **FY 2017**

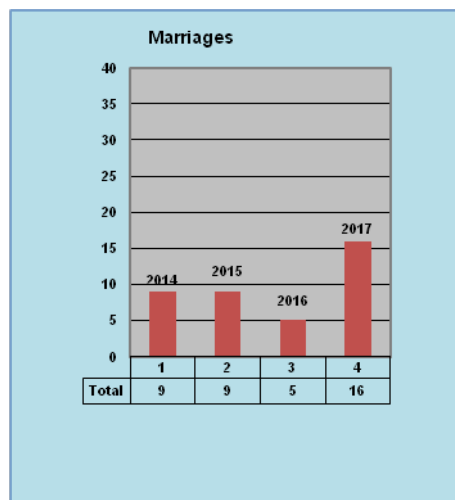
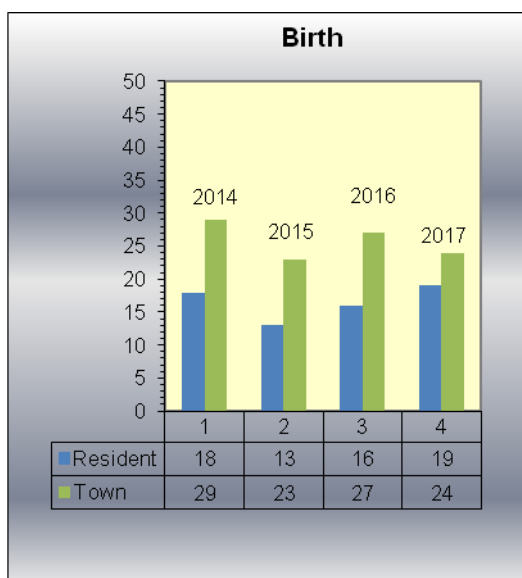
March 21, 2017

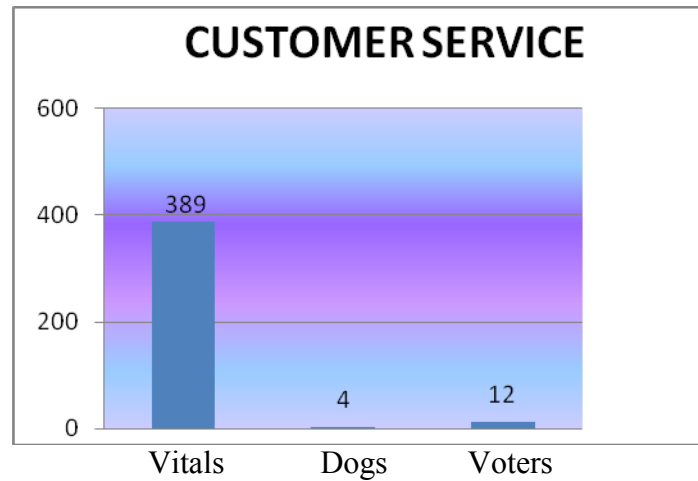
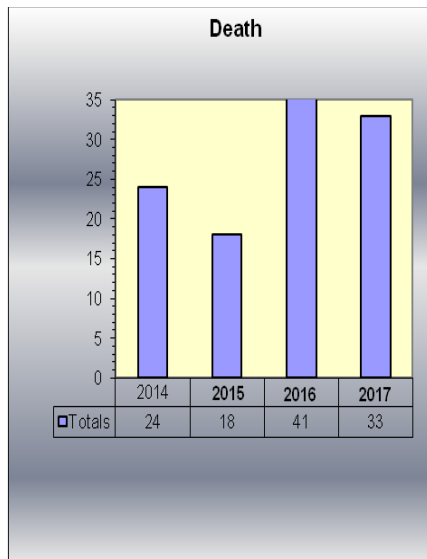
Vital Statistics

The City Clerk's staff issued 229 initial copies of vital records, 144 subsequent copies of vital records, and 16 marriage licenses in February. The New Hampshire Division of Vital Records Administration generated the following report of statistics for the City of Rochester: there were 24 babies born in Rochester during the month of February, 19 of which were of Rochester residents; a total of 33 resident deaths occurred in Rochester during the month of February.

Revenue – Vital Records/Marriage Licenses

	State	City
Initial/Subsequent copies	\$2,552	\$2,323
Marriage Licenses	<u>\$ 688</u>	<u>\$ 112</u>
	\$3,240	\$2,435





Dog Licensing

The City Clerk's office licensed 4 dogs during the month of January for a total of \$14.00.

Elections

Voter registration summary by party as of February 28, 2017:

	<u>Democrats</u>	<u>Republicans</u>	<u>Undeclared</u>	<u>Total</u>
<u>Ward 1</u>	1,041	1,172	1,389	3,602
<u>Ward 2</u>	969	1,111	1,608	3,688
<u>Ward 3</u>	1,015	1,202	1,371	3,588
<u>Ward 4</u>	838	804	1,611	3,253
<u>Ward 5</u>	957	1,141	1,362	3,460
<u>Ward 6</u>	1,027	864	1,220	3,111
<u>Total</u>	5,847	6,294	8,561	20,702

Respectfully submitted,

Marcia H. Roddy

Marcia H. Roddy
Deputy City Clerk

Economic & Community Development Management Report

February 28

2017

The City of Rochester is one of the fastest-growing cities in the Seacoast region. As a growing retail and entertainment destination, our dynamic and expanding business climate is attributed to the proud industrial history of the area, a renewing downtown district and the thriving aerospace and advanced composites manufacturing sectors.

City of
Rochester, New
Hampshire

Management Report Compiled & Written by Jennifer Murphy Aubin, Executive Secretary



Karen Pollard, Economic Development Manager

Representing the City – Educational Community Partners

Manager Pollard met with representatives from Granite State College to work on attraction strategies for students to meet our business workforce demand.

Expanded Resources – Tax Increment Financing (TIF)

The second phase of The Ridge, the Waterstone Development in the Granite Ridge Development District, has begun, along with discussion of expansion of the TIF district.



Comprehensive Economic Development Strategy (CEDS)

Manager Pollard participated in the annual CEDS meeting hosted by Strafford Regional Planning. The role of Strafford EDD is to complete annual updates to the five year Strafford Regional 2011-2016 Comprehensive Economic Development Strategy. This update includes data updates and analyses, project updates, and a process for updating the overall project database listing from the municipalities and partner organizations, or project solicitation. http://www.straftford.org/econdev/ceds_overview.php

Highway Signs and Wayfinding

The Way Finding RFP bids came in spanning a broad geographic distribution with interest from businesses as far away as Florida and Pennsylvania, along with New Hampshire firms. The inter-department committee will review and score the bids, final decision in March.

Ribbon Cutting



The City of Rochester is pleased to welcome The Paper Store, a retail haven for gifts, fashion and décor, to the Granite Ridge Development District, The Ridge Marketplace.

<https://www.facebook.com/ThePaperStore/>



In the News – Sunday Feature

By Brian Early bearly@seacoastonline.com

ROCHESTER — The city's thriving industrial zone, the Granite State Business Park, again has room to expand after the Rochester added 47 acres to the park for future development.

The city bought three parcels of land this fall, re-zoned them from agriculture to industrial and added them to the Granite State Business Park Tax Increment

Finance District. The business park on Innovation Drive by Skyhaven Airport already includes Albany International, Albany Engineered Composites and Safran Aerospace Composites, among others.

The park has been growing since the first buildings were constructed in 1994. According to city documents, between 1995 to 2010, an average of 11,500 square feet of building space has been added each year. The TIF was created in 2011 to help further improvements.

Karen Pollard, Rochester's economic development manager, said the purchase of the three parcels, for a total of \$856,982, is crucial for the expansion of the city's industrial space.

"The only way for us for us to attract more industry to the city is to expand the industrial park further," she said. "It's 47 acres. Especially with the frontage of Route 108 and the ability to connect here on Innovation Drive gives us our next best opportunity to attract another high-tech advanced manufacturer."

Pollard said when Safran was looking to expand earlier this decade; the city purchased 125 acres in the area. The city sold 50 acres to Safran, which has an option to purchase another 50 acres.

"One hundred of the 125 acres were gone to one tenant, which we see as a great investment for their future and for the city's" she said. After other land agreements, the city has a five-acre parcel remaining, "and that's now under agreement to a vendor of Albany's," Pollard said. "So that leaves us no land to market to businesses."

The city opted to purchase land near the business park to preserve it for industrial use when Albany sought to expand around 2012, Pollard said.

"The private market is not looking out for Rochester's interest," she said. "They're looking out for their own interests. And housing has really been the way that a lot of landowners have been making back their investment. If we did not get involved, the market was not going to invest in any industrial space because the return wasn't great enough."

The city, on the other hand, only has to break even, she said. "We also have the available cash to make these deals without borrowing, which reduces costs further," she said.

One of the parcels in the recent 47-acre purchase was the same owner of the parcel the city bought for the Safran expansion.

"They were so pleased with what their family's investment had done for the city," Pollard said. The city kept a good relationship with the family, who Pollard said is based in the Midwest, and when the city started looking for additional land, they went to the family first. "They made a deal with us very quickly," she said.

The city has a different idea of profit than a private developer. "Because we got the land at a reasonable price, we will be able to pass those savings on to whoever buys it from us," she said. "We're looking to break even. To us, the profit is creating the jobs and having a taxable building at the end of the day."

Market Research – Article, “Where Did the Money Go?”



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BizSurprise

March 1, 2017

Dollars & Details:

The average annual income for an American household (2.5 people in average size) is roughly \$71,000. This has grown by about \$8,000 since 2010, not adjusted for inflation.

What do Americans do with that income? Some \$11,000 of it goes to income taxes.

Next, while we probably don't save enough of our money, we do save more, on average, than you might think. Of "disposable" income (what's left after paying income taxes), we were saving about 5.4% in late 2016. That's a good increase from very low savings rates seen in 2005-2007, but a vast decrease from the 10%+ rates seen in the 1980s.

Trends and Theories:

If health care and education hadn't become so expensive in recent years, we might be putting a lot more money into savings and investment. Health care now accounts for almost 8% of a typical household's spending, a ratio that nearly doubled from 2005 through 2016!

Education accounts for 2.3%, so much so that student loan totals (with \$1.2 trillion outstanding balances) are 70% higher than total credit card balances.

Meanwhile, unhealthy habits take a big bite out of our wallets, with tobacco/smoking accounting for 0.6% of spending and alcoholic beverages nearly 1%. Put another way, we spend five times as much on alcohol as we do on reading materials like books.

Americans purchase 1 billion pair of shoes each year, but we nonetheless spend more on entertainment (5.1%) than we do on clothing (3.3%), and we spend more on transportation (17.0%) than we do on food (12.5%).

We spend a roughly equal amount on food purchased to eat at home and food/beverages in restaurants.

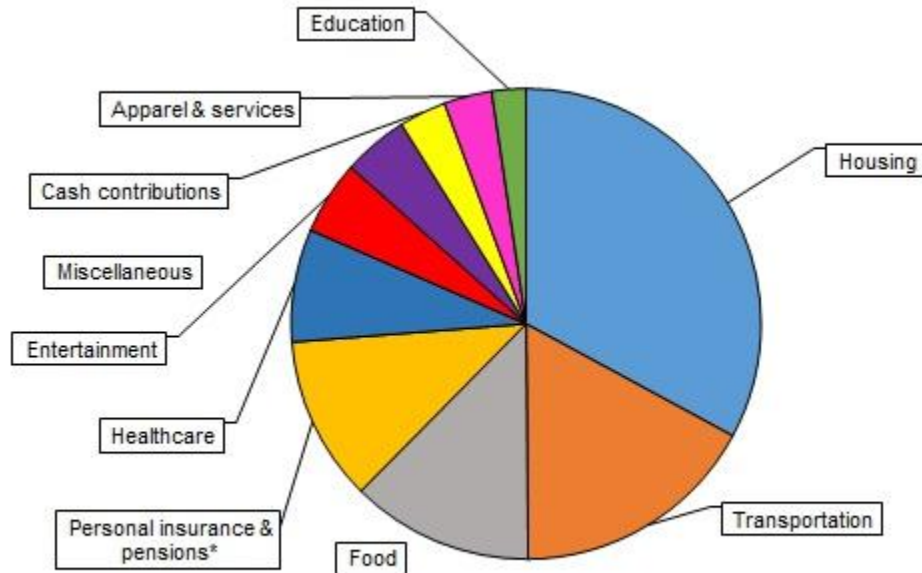
Ranks and Results:

While we still spend most of our money by walking into stores at America's 116,000 shopping centers, it's not a big surprise that we spend an ever-increasing portion of our money by shopping online. It isn't at all hard to imagine Amazon becoming America's largest retailer someday. (A distinction currently held by Wal-Mart.) Meanwhile, 15.8 Americans work in retail, making it one of our largest employment sectors by far.

Distribution of Total U.S. Annual Household Expenditures, by Major Category: 2015

(As Percentages of Total; For 2014, Average Total Spending = \$55,978)

Expenditure Item	Percent Distribution
Housing	32.9%
Transportation	17.0%
Food	12.5%
Personal insurance & pensions*	11.3%
Healthcare	7.8%
Entertainment	5.1%
Miscellaneous	4.5%
Cash contributions	3.2%
Apparel & services	3.3%
Education	2.3%



source: www.plunkettresearch.com

Hot-off-the-Press:

All the information you need about the global wireless industry can be found at Plunkett Research, including our **Retail Industry Research Center Online**, and our just-published, completely-updated [Plunkett's Retail Industry Almanac](#), 2017 edition.

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Our postal address: P.O. Drawer 541737, Houston, TX 77245



Jenn Marsh, Economic Development Specialist

Educational Partnerships

The office welcomed Spaulding High School Senior, Ciera, to gain exposure to the economic development office, including marketing, downtown districts, local manufacturers and to help with ongoing projects. Along with visiting businesses, she is helping working on updating the property listings on the website as well as creating a survey to give to her peers.

Main Street Annual Meeting

Specialist Marsh attended the Annual Meeting at Frisbie Hospital, where she received an award for volunteer of the year.

JOB Loan Closing

Trigger Devils is a small manufacturer of a component to enhance remote controls for gamers. Founder, T Antonio, invented and patented the technology, selling online and in trade shows. Trigger Devils closed on the JOB Loan in the amount of \$50,000, for expand their business and begin the launch of their product into the larger retail market. They grew 300% in 2016 and needed additional funding to match the growing pace of their sales and begin to launch the larger production of the controls (aka. Trigger Devils).



Save the Date - Rochester Farmer's Market – Market Opening June 16th!



The Rochester Farmers market has approved their first seven vendors of the season. The deadline for applications is April 1st with more applications anticipated for approval into the Spring. Returning vendors are: *McKenzie's*, *Studley's Flower Garden (part-time)*, *Hackelboro Farm*, *Line Hill Farm*, *Spirit Wind Farm*, and *Rivka Jams & Jellies*. A new vendor this year is *Our Farm* from Springvale, Maine, specializing in mushrooms, beef, pork, seasonal produce and herbs.



Jennifer Murphy Aubin, Economic Development Executive Secretary
ThinkROCHESTER.biz Website & City of Rochester ED & REDC Pages

Executive Secretary Aubin is the project manager for the website completion, which is on track launch April 1st.

Art & Culture Partnerships

Executive Secretary Aubin provided technical assistance to the new Performance Art Center staff and board members, with the new building slated for opening later this year. Staff from planning and the Rochester Opera House met to discuss the uses of the space, community partner engagement and the organization's mission. Executive Secretary Aubin discussed marketing campaigns and tactics.

New Building - Interior Design


Executive Secretary Aubin met with the designer of a Rochester cityscape, which was used in a marketing campaign years ago to promote the downtown

district. This design has great potential to be part of the new building interior aesthetic, bringing the beauty of the downtown corridor to greet patrons, businesses, residents, developers and site selectors. Executive Secretary Aubin was asked by the lead architect to lead the coordination of the soft furniture items for the new offices within the building, collaborating with Planning and BZLS departments make sure the needs of the department, the staff, their customers and clients are taken into consideration.


Online Growth

The Office of Economic Development Facebook page has more than 1200 likes, representing a positive community outlet for business and citizens. It is an effective way to engage, inform and provide a forum for discussion.



Julian Long, Community Development Coordinator

Prepared and submitted by the Community Development Coordinator

February 2017-March 2017

- **Continuing Projects**

- Tri-City Co-op – Handicap Ramp and HVAC projects: The Community Development Coordinator met with the HVAC contractor for this project to discuss Davis-Bacon Act requirements, as the contractor has not worked a Davis-Bacon project before. The HVAC project was originally scheduled to begin February 9th but was postponed to March 8th due to inclement weather. The HVAC project should last about two days. The handicap ramp project is still pending.
- Homeless Center for Strafford County – Generator Project: The Community Development Coordinator has continued to coordinate with HCSC's executive director to finalize language in the bid documents and to arrange for the project to go out to bid.

- **FY 17-18 CDBG Annual Action Plan**

- FY 17-18 Plan Draft: The revised draft version of the FY 2017-2018 CDBG Annual Action Plan has been uploaded to DropBox. It is available at https://www.dropbox.com/sh/w8hx2cwp5wlymti/AABRQ2_e869OTQQ26-xS8hINa?dl=0.
- FY 17-18 Grant Applications: The FY 2017-2018 CDBG and general city funding grant applications, along with the revised summary and analysis of the applications, have been uploaded to DropBox. They are available at <https://www.dropbox.com/sh/ox20pg9tww8wc3x/AABPGfwzVHSBqHmVWR21Tqf1a?dl=0>. The revised versions of the summary and analysis of the applications, which include an extra \$300 for construction projects over \$10,000 (to cover the costs of placing bid announcements, in compliance with the City's procurement policy), are also attached to this report. These revisions also include public feedback received at the Ward 5 meeting and through the online community development survey.

- **CDBG Program**

- Assessment of Fair Housing: The Community Development Coordinator has continued to meet and coordinate with the Rochester Housing Authority to work on the research and consultation phases of the Assessment of Fair Housing (AFH). The Community Development Coordinator has conducted several of the required consultations and is continuing to schedule consultations.
- New HUD Secretary: On March 2nd, Dr. Ben Carson was sworn in as the new secretary for the U.S. Department of Housing and Urban Development. The news release for Secretary Carson's swearing in is available at https://portal.hud.gov/hudportal/HUD?src=/press/press_releases_media_advisories/2017/HUDNo_17-021.

- **Non-CDBG Grant Activities**

- HUD Lead-Based Paint Hazard Control Program: The Community Development Coordinator has extensively revised the lead grant application after feedback from Building, Zoning, and Licensing Services and to ensure the application complies with the FY 2017 Notice of Funding Availability. The Community Development Coordinator is also gathering letters of support for the application. The deadline for application submission is March 23rd.
- Certified Local Government (CLG) Grant – Historic District Design Guidelines: The Community Development Coordinator assisted the Planning Department in drafting and submitting a CLG grant application requesting funds to draft historic district design guidelines. This should streamline the process for property owners in the historic district to make changes or renovations to their properties. A grant in the amount of about \$17,000 was awarded to the City of Rochester.
- New Hampshire Municipal Technical Assistance Grant: The Community Development Coordinator has assisted the Planning Department in drafting a NH Municipal Assistance Grant application, requesting funds to research and revise the zoning ordinance as related to the downtown district.
- Moose Plate Grant – Historic Document Preservation: The Community Development Coordinator has drafted and submitted a Letter of Intent to apply for Moose Plate Grant funds to preserve historic municipal documents from the 18th and 19th centuries. The Community Development Coordinator has started drafting the grant application itself, as well, which is due May 12th.
- Bridging the Gaps: The Community Development Coordinator has worked with the coalition coordinator to submit the FY 17-18 continuation grant application. The Community Development Coordinator reviewed the required progress report, prepared by the coalition coordinator, which was submitted in February.
- City Hall Annex: The Community Development Coordinator has completed and submitted the Land & Community Heritage Investment Program (LCHIP) grant acceptance documents. The Community

Development Coordinator has been collecting and organizing required documents to submit in order to receive the first grant reimbursement.

- US EPA Brownfields Cleanup Grant: This application has been submitted, but the EPA has placed a temporary freeze on grants. A decision regarding the application is not anticipated until later in the spring.
- Great Bay Community College: The Community Development Coordinator has researched potential funding opportunities, including federal grants and private foundation funding, for Great Bay Community College's ATAC center.
- Workforce Innovation and Opportunity (WIOA) Grant: The Community Development Coordinator has met with Creteau Tech Center staff to discuss and research applying for state WIOA funds to support an advanced manufacturing certificate program partnership between the tech center and Great Bay Community College.

- **Other Information**

- Potential Federal Funding Cuts: There are a number of potential federal budget cuts that may be proposed by the new presidential administration: <http://thehill.com/policy/finance/314991-trump-team-prepares-dramatic-cuts>. Included among proposed cuts are the elimination of the Economic Development Administration, the Office of Community Oriented Policing Services, and Violence Against Women Act-authorized grants. The city has active EDA and COPS grants, and the Violence Against Women Act grants are a potential funding source for the city's victim-witness advocacy program. The Community Development Coordinator will track any federal budget cuts and potential impact on the City's grant-funded activities.

- **Report Attachments**

- FY 17-18 CDBG and General City Funding Grant Application Summaries and Analyses – Word Document Version - p. 4
- FY 17-18 CDBG and General City Funding Grant Application Summaries and Analyses – Excel Spreadsheet Version - p. 9
- JOB Loan Program Report – December 2016 – p.10

FY 2017-2018 Grant Applications (CDBG and General City Funding)**Summaries and Analyses****Summary of Grant Applications in Total****Total Requested Funding:**

- Total Requested General City Funds: **\$176,353.00**
- Total Requested CDBG Funds: **\$402,906.50**
 - Total Requested Public Service Agency (PSA) Funds: **\$108,600**
 - Total Requested Planning and Administration Funds: **N/A**
 - Total Facilities, Housing Rehabilitation, and Economic Development Funds: **\$294,306.50**
 - Total Requested Facilities Funds: **\$244,306.50**
 - Total Requested Housing Rehabilitation Funds: **\$50,000**
 - Total Requested Economic Development Funds: **\$0**

Available Funding:

- Total Estimated General City Funds: **\$156,220.00**
- Total CDBG Funds: **\$216,946.00** (estimated)
 - Total PSA Funds: **\$32,541.90** (15% of estimated FY 2017-2018 grant)
 - Total Planning and Administration Funds: **\$43,391.20** (20% of estimated FY 2017-2018 grant)
 - Total Facilities, Housing Rehab, and Economic Development Funds: **\$141,012.90**

Note: Public Service Agency funds and Planning and Administration funds are subject to federally-mandated caps of, respectively, 15% of the overall grant and 20% of the overall grant. The breakdown of Facilities, Housing Rehabilitation, and Economic Development funding reflect historic funding allocations but may be changed as desired.

CDBG**My Friend's Place**

- Project: Emergency shelter and case management for homeless persons
- Funding request: \$7,000
- Most recent request: \$6,000 / FY 16-17
- Most recent award: \$6,000 / FY 16-17
- Note: Public input has indicated need for more homelessness resources. Public input has indicated support for funding this organization and its services.

AIDS Response Seacoast

- Project: Case management services for HIV/AIDS clients
- Funding request: \$5,000
- Most recent request: \$6,000 / FY 15-16
- Most recent award: \$3,000 / FY 11-12

Dover Adult Learning Center

- Project: High School Equivalency Test preparation services
- Funding request: \$5,000
- Most recent request: \$5,000 / FY 16-17
- Most recent award: \$5,000 / FY 16-17
- Note: Public input has indicated support for funding this organization and its services.

SHARE Fund

- Project: Emergency housing assistance (e.g., back rent, security deposit, etc.) plus client financial counseling
- Funding request: \$6,000
- Most recent request: \$6,000 / FY 16-17
- Most recent award: \$5,000 / FY 16-17
- Note: Public input has indicated support for SHARE Fund activities, such as emergency housing assistance. Public input has also indicated concerns with the affordability of housing in Rochester.

Cross Roads House

- Project: Homeless shelter services (staff salary and benefits) for individuals and families
- Funding request: \$12,000
- Most recent request: \$12,000 / FY 16-17
- Most recent award: \$5,000 / FY 16-17
- Note: Public input has indicated need for more homelessness resources. Public input has indicated support for funding this organization and its services.

YMCA of Strafford County / Granite YMCA

- Project: Camp scholarships for 50 homeless youth
- Funding request: \$5,000
- Most recent request: N/A
- Most recent award: N/A
- Note: Public input indicated a need for more pro-social youth recreation options.

CASA of NH

- Project: Recruitment, screening, training, and support of volunteer child advocates

- Funding request: \$2,000
- Most recent request: \$2,000 / FY 16-17
- Most recent award: \$1,500 / FY 16-17
- Note: Public input has indicated support for funding this organization and its services.

Community Action Partnership of Strafford County

- Project: Weatherization services for low-income homeowners
- Funding request: \$50,000
- Most recent request: \$50,000 / FY 16-17
- Most recent award: \$46,103 / FY 16-17
- Note: Public input has indicated support for CAP services such as weatherization assistance and fuel assistance. Public input has also indicated concerns with the affordability of housing in Rochester. Public input has indicated support for funding this organization and its services.

Rochester Housing Authority

- Project: Installation of PV electric generation system at Marsh View housing units for low-income elderly residents (Low-Income Housing Tax Credit Program)
- Funding request: \$71,873 (\$71,573 request + \$300 for bid announcement)
- Most recent request: \$49,500 / FY 15-16
- Most recent award: \$49,500 / FY 15-16
- Note: Public input has indicated a lack of support for this proposed project, as it is not seen as serving basic needs of Rochester residents. Public input has also indicated concerns with the affordability of housing in Rochester.

Hope on Haven Hill

- Project: Case management services for pregnant women with substance use disorders
- Funding request: \$39,000
- Most recent request: \$102,456 / FY 16-17
- Most recent award: \$102,456 / FY 16-17
- Note: Public input indicated a need for more substance use disorder treatment facilities. Public input has indicated support for funding this organization and its services.

Rochester Recreation and Arena Department

- Project: Installation of lighting at tennis courts
- Funding request: \$137,700 (\$137,400 + \$300 for bid announcement)
- Most recent request: \$43,350 / FY 14-15
- Most recent award: \$43,350 / FY 14-15
- Note: Public input indicated a need for more pro-social youth recreation options.

Tri-City Co-op

- Project: Remodeling to create music room and art space
- Funding request: \$5,775
- Most recent request: \$9,180 / FY 16-17
- Most recent award: \$9,180 / FY 16-17
- Notes: Application also requested funding to purchase a snow blower, but this is ineligible under 24 CFR 570.207(b) (1). Public input has indicated support for funding this organization and its services.

Community Partners

- Project: Housing stability services for homeless individuals and those at risk of homelessness who have a mental illness and/or developmental disability
- Funding request: \$10,000
- Most recent request: \$35,600 / FY 16-17
- Most recent award: \$35,600 / FY 16-17
- Note: Public input has indicated need for more homelessness resources, and consultations have indicated a need for more supportive housing services for residents with mental illness. Public input has also indicated concerns with the affordability of housing in Rochester.

MY TURN

- Project: Employment Plus Program support for low-income young adults
- Funding request: \$5,000
- Most recent request: \$10,000 / FY 16-17
- Most recent award: \$5,000 / FY 16-17

Homeless Center for Strafford County

- Project: Case management services for homeless shelter
- Funding request: \$12,600
- Most recent request: \$10,500 – operating expenses; \$16,300 – facilities / FY 16-17
- Most recent award: \$8,658 – operating expenses; \$16,300 – facilities / FY 16-17
- Note: Public input has indicated need for more homelessness resources.

Maple St. Magnet School

- Project: Creation of outdoor classroom and recreational area as part of existing playground (open to neighborhood, not only students)
- Funding request: \$28,958.50 (\$28,658.50 + \$300 for bid announcement)
- Most recent request: \$212,000 / FY 15-16 (district, not school-level)
- Most recent award: \$48,400 / FY 15-16 (SHS elevator)
- Note: Public input indicated a need for more pro-social youth recreation options.

General City Funding

Cornerstone VNA

- Project: Supplement Medicaid reimbursements for home care, hospice, palliative care, and perinatal services for low-income patients
- Funding request: \$28,826
- Most recent request: \$28,826 / FY 16-17
- Most recent award: \$28,826 / FY 16-17

Community Action Partnership of Strafford County

- Project: General support for housing, utility assistance, food, emergency shelter, education, and child care services
- Funding request: \$9,000
- Most recent request: \$9,000 / FY 16-17
- Most recent award: \$9,000 / FY 16-17

The Homemakers

- Project: Home support and personal care service provider programs
- Funding request: \$20,000
- Most recent request: \$20,000 / FY 16-17
- Most recent award: \$11,000 / FY 16-17

COAST

- Project: Fixed-route public transportation services and ADA paratransit services
- Funding request: \$118,527
- Most recent request: \$118,799 / FY 16-17
- Most recent award: \$118,799 / FY 16-17

FINANCE COMMITTEE

Agenda Item

3/16/17

Agenda Item Name: Monthly Financial Statements Summary – as of February 28, 2017.

For the full detail report, click here: [Detailed Monthly Financial Report as of February 28, 2017](#)

Revenues Summary – General Fund, Enterprise Funds

<u>ACCOUNT DESCRIPTION</u>	<u>REVISED ESTIM REV</u>	<u>ACTUAL YTD REVENUE</u>	<u>REMAINING REVENUE</u>	<u>% COLL</u>
11031 CITY CLERK REVENUE	\$ 105,320	\$ 55,153	\$ 50,167	52.4
11051 ASSESSORS REVENUES	\$ -	\$ 253	\$ (253)	100.0
11061 BUSINESS OFFICE REVENUE	\$ 55,000	\$ 50,539	\$ 4,461	91.9
11062 BUSINESS OFFICE REVENUE	\$ 1,000	\$ 250	\$ 750	25.0
11071 TAX COLLECTOR REVENUE	\$ 29,423,552	\$ 29,151,247	\$ 272,305	99.1
11072 TAX COLLECTOR REVENUE	\$ 1,840	\$ -	\$ 1,840	0.0
11081 GENERAL OVERHEAD REVENUE	\$ 3,606,311	\$ 1,383,028	\$ 2,223,284	38.4
11082 GENERAL OVERHEAD REVENUE	\$ 1,544,821	\$ 1,544,821	\$ (0)	100.0
11091 PUBLIC BLDGS REVENUE	\$ -	\$ 7,698	\$ (7,698)	100.0
11101 PLANNING	\$ 15,250	\$ 41,636	\$ (26,386)	273.0
11201 REV LEGAL OFFICE	\$ 50,000	\$ 35,721	\$ 14,279	71.4
12011 POLICE CITY REVENUE	\$ 318,895	\$ 190,303	\$ 128,592	59.7
12021 FIRE CITY REVENUE	\$ 17,325	\$ 23,129	\$ (5,804)	133.5
12022 FIRE STATE REVENUE	\$ 13,500	\$ -	\$ 13,500	0.0
12031 DISPATCH CENTER	\$ 62,044	\$ 58,785	\$ 3,259	94.7
12041 CODE ENFORCEMENT REVENUE	\$ 362,975	\$ 404,259	\$ (41,284)	111.4
13011 PUBLIC WORKS REVENUE	\$ 35,200	\$ 39,059	\$ (3,859)	111.0
13012 STATE HIGHWAY SUBSIDY	\$ 609,283	\$ 365,570	\$ 243,713	60.0
14011 WELFARE REVENUE	\$ 7,500	\$ 1,966	\$ 5,534	26.2
14021 RECREATION REVENUE	\$ 130,000	\$ 115,769	\$ 14,231	89.1
14031 LIBRARY REVENUE	\$ 12,915	\$ 8,447	\$ 4,468	65.4
1000 GENERAL FUND	\$ 36,372,731	\$ 33,477,633	\$ 2,895,098	92.0
<u>ACCOUNT DESCRIPTION</u>	<u>REVISED ESTIM REV</u>	<u>ACTUAL YTD REVENUE</u>	<u>REMAINING REVENUE</u>	<u>% COLL</u>
5001 WATER ENTERPRISE FUND	\$ 5,896,667	\$ 2,089,413	\$ 3,807,253	35.4
5002 SEWER ENTERPRISE FUND	\$ 6,877,157	\$ 2,457,733	\$ 4,419,424	35.7
5003 ARENA ENTERPRISE FUND	\$ 581,453	\$ 291,279	\$ 290,174	50.1

Note: Water and Sewer Fund Revenues Collected appear to fall short by one quarter each fiscal year until final quarterly billings are posted in September of the following fiscal year.

Expenditures – General Fund, Enterprise Funds

ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	AVAILABLE BUDGET	% USED
11000051 CITY MANAGER	\$ 399,890	\$ 239,898	\$ 25,169	\$ 134,823	66.30
11012351 ECONOMIC DEVELOPMENT	\$ 475,213	\$ 302,953	\$ 17,357	\$ 154,902	67.40
11020050 MUNICIPAL INFORMATION	\$ 426,679	\$ 264,780	\$ 31,477	\$ 130,422	69.40
11030051 CITY CLERK	\$ 290,862	\$ 165,669	\$ 38,203	\$ 86,990	70.10
11040050 ELECTIONS	\$ 46,251	\$ 39,963	\$ 947	\$ 5,341	88.50
11050070 ASSESSORS	\$ 414,322	\$ 228,288	\$ 37,501	\$ 148,533	64.20
11060051 BUSINESS OFFICE	\$ 517,112	\$ 348,865	\$ 937	\$ 167,309	67.60
11063151 HUMAN RESOURCES	\$ 139,811	\$ 95,210	\$ 3,279	\$ 41,322	70.40
11070070 TAX COLLECTOR	\$ 342,182	\$ 217,592	\$ 1,134	\$ 123,456	63.90
11080050 GENERAL OVERHEAD	\$ 666,983	\$ 231,792	\$ 73,780	\$ 361,412	45.80
11090050 PB CITY WIDE 50	\$ 583,627	\$ 415,349	\$ 3,546	\$ 164,732	71.80
11090051 PB CITY HALL 51	\$ 63,239	\$ 41,311	\$ 3,981	\$ 17,947	71.60
11090052 PB OPERA HOUSE 52	\$ 40,378	\$ 30,458	\$ 1,744	\$ 8,177	79.70
11090054 PB CENTRAL FIRE 54	\$ 16,411	\$ 9,491	\$ 5,979	\$ 941	94.30
11090055 PB GONIC FIRE 55	\$ 18,739	\$ 17,508	\$ 827	\$ 404	97.80
11090056 PB LIBRARY 56	\$ 34,002	\$ 14,994	\$ 2,447	\$ 16,562	51.30
11090057 PB DPW GARAGE 57	\$ 14,138	\$ 7,504	\$ 2,366	\$ 4,268	69.80
11090059 PB ER FIRE STATION 59	\$ 750	\$ 172	\$ 210	\$ 368	50.90
11090061 PB HISTORICAL MUSEUM	\$ 1,600	\$ 506	\$ 900	\$ 194	87.90
11090063 PB HANSON POOL 63	\$ 5,005	\$ 1,865	\$ -	\$ 3,140	37.30
11090064 PB GONIC POOL 64	\$ 2,880	\$ 907	\$ 519	\$ 1,454	49.50
11090065 PB EAST ROCHESTER POO	\$ 2,650	\$ 1,106	\$ 244	\$ 1,300	50.90
11090068 PB GROUNDS 68	\$ 9,960	\$ 5,167	\$ 107	\$ 4,686	53.00
11090069 PB DOWNTOWN 69	\$ 15,500	\$ 6,860	\$ 1,953	\$ 6,687	56.90
11090070 PB REVENUE BUILDING 7	\$ 28,687	\$ 15,491	\$ 4,677	\$ 8,520	70.30
11090071 PB PLAYGROUNDS 71	\$ 1,590	\$ 629	\$ -	\$ 961	39.60
11090075 PB NEW POLICE STATION	\$ 35,796	\$ 19,941	\$ 12,090	\$ 3,765	89.50
11090077 PB OLD POLICE STATION	\$ 9,925	\$ 750	\$ 750	\$ 8,425	15.10
11102051 PLANNING	\$ 361,660	\$ 236,245	\$ 6,204	\$ 119,211	67.00
11200051 LEGAL OFFICE	\$ 543,843	\$ 315,677	\$ 3,487	\$ 224,679	58.70
12010053 PD ADMINISTRATIVE SER	\$ 1,891,685	\$ 1,304,535	\$ 45,535	\$ 541,615	71.40
12012453 PD PATROL SERVICES	\$ 4,694,252	\$ 2,874,374	\$ -	\$ 1,819,878	61.20
12012553 PD SUPPORT SERVICES	\$ 399,100	\$ 262,964	\$ -	\$ 136,136	65.90
12020054 FIRE DEPARTMENT	\$ 4,212,927	\$ 2,717,315	\$ 24,529	\$ 1,471,083	65.10
12020055 FIRE DEPT 55 GONIC SU	\$ 28,556	\$ 12,592	\$ -	\$ 15,964	44.10
12020754 CALL FIRE	\$ 30,964	\$ 5,585	\$ -	\$ 25,379	18.00
12030153 DISPATCH CENTER	\$ 746,093	\$ 465,801	\$ 6,477	\$ 273,815	63.30
12040051 CODE ENFORCEMENT	\$ 570,067	\$ 368,312	\$ 3,607	\$ 198,148	65.20
12050050 AMBULANCE	\$ 56,468	\$ -	\$ 56,468	\$ -	100.00
13010057 PUBLIC WORKS	\$ 2,081,186	\$ 1,286,569	\$ 249,935	\$ 544,682	73.80
13010957 WINTER MAINTENANCE	\$ 514,953	\$ 440,208	\$ 42,497	\$ 32,248	93.70
13020050 CITY LIGHTS	\$ 271,500	\$ 169,376	\$ 3,560	\$ 98,564	63.70
14010051 WELFARE	\$ 458,850	\$ 253,521	\$ 11,666	\$ 193,663	57.80
14022072 RECREATION ADMINISTRA	\$ 562,338	\$ 372,040	\$ 5,931	\$ 184,367	67.20
14022150 RECREATION PLAYGROUND	\$ 82,663	\$ 76,114	\$ -	\$ 6,549	92.10
14022250 RECREATION POOLS	\$ 78,507	\$ 62,528	\$ 80	\$ 15,899	79.70
14030056 LIBRARY	\$ 1,121,163	\$ 750,061	\$ 31,322	\$ 339,779	69.70
15000051 COUNTY TAX	\$ 6,133,368	\$ 6,133,368	\$ -	\$ -	100.00
17010051 TRANSFERS/PAYMENTS DE	\$ 3,431,440	\$ 3,209,248	\$ -	\$ 222,192	93.50
17030050 OVERLAY	\$ 164,944	\$ 22,531	\$ -	\$ 142,413	13.70
17040051 TRANSFER TO CIP & OTH	\$ 2,873,466	\$ 2,873,466	\$ -	\$ -	100.00
1000 GENERAL FUND	\$ 35,914,175	\$ 26,937,450	\$ 763,421	\$ 8,213,305	77.10
ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	AVAILABLE BUDGET	% USED
5001 WATER ENTERPRISE FUND	\$ 5,896,667	\$ 3,487,849	\$ 152,801	\$ 2,256,017	61.70
5002 SEWER ENTERPRISE FUND	\$ 6,877,157	\$ 4,031,013	\$ 104,568	\$ 2,741,576	60.10
5003 ARENA ENTERPRISE FUND	\$ 581,453	\$ 360,205	\$ 5,376	\$ 215,872	62.90



Rochester Fire Department
City of Rochester
37 Wakefield Street – Rochester, NH 03867

Norman Sanborn Jr.
Chief of Department

Tel (603) 335-7545
Fax (603) 332-9711

March 2, 2017

TO: City Manager Dan Fitzpatrick
Mayor Caroline McCarley & City Council Members

**MONTHLY REPORT
FEBRUARY 2017**

On behalf of the Fire Department, I am pleased to provide you with the following report. It serves as a summary of the activities, projects and programs underway within the department.

DEPARTMENT INFORMATION:

During the month of February the Department responded to 228 calls for service. This represents an 8.5% increase over January with only 210 runs. Of the calls in February, there were 3 building fires, one of which required a first alarm be transmitted. Additionally there was 1 cooking fire, 1 chimney fire, 1 camper fire and 1 vehicle fire.

Crews also responded to an additional 37 calls for vehicle accidents, and 3 more accidents involving pedestrians being struck which resulted in serious injuries, and 1 ice rescue. Additionally there were 66 medical calls. 8 of those medical calls were overdoses. We also responded to 5 calls for mutual aid assistance. The remaining calls included everything from alarm activations, good intent calls, and public service calls, as well as a multitude of various other type calls.

ADMINISTRATIVE STAFF:

Staff attended Employee Performance Training which was held at the Library.

Staff attended the ribbon cutting for the Paper Store which is located in Granite Ridge.

Staff attended a training on Military Deployment Education.

I met with Olivia Lapolla a senior at Spaulding High School to answer some questions about the Fire Department.

Deputy Dube attended a meeting regarding the Community Access Recovery program which was held at the Frisbie Conference Center.

I attended and participated in the Chamber of Commerce Annual Showcase which was held at the Rochester Elks.

FIRE PREVENTION:

The fire prevention bureau spent a large amount of time in February conducting school inspections. There are thirteen public schools and over twenty private schools in the city that require life safety inspections. These reports are then filed with the state fire marshal's office per RSA. The average school takes an inspector approximately six hours to inspect and then dependent on the number of deficiencies about two hours to complete a report for the responsible party to use as a guide to remedy the deficiencies. School vacation week in February is always an opportune time to conduct these inspections as we are not disruptive to the students and teachers during their studies. We are continuing to conduct rental housing inspections and are starting to receive a lot of positive feedback from that program.

DUTY SHIFT:

Prepared and presented multiple lessons and ensured compliance.

Each shift trained on;

Search Priorities (to increase victim survivability)

Drilled on specific searching techniques with an acquired structure

Cancer Prevention for firefighters, with intro to new draft policy.

Zoll AED Operations

Blood-borne Pathogens

Firefighter line of duty death review

EMS protocols review, Poisoning/Substance Abuse/Overdose

The Call Force was instructed on search priorities.

Planned and developed the March training schedule, along with preparation for instruction.

Continued work on the Driver operator training program

Applied and received an "EMS in the Warm Zone" grant from Homeland Security and Emergency Management, which will supply our members with protective equipment for use during active shooter and other violent events.

Established a rough draft of a "Cancer Prevention" policy.
Assisted with administrative duties as needed.
Assisted with 2 Fire Prevention Inspections
Assisted with investigation of building fire 17 1/2 Bridge Street

EMERGENCY MANAGEMENT:

Staff conducted a meeting to plan an Emergency Shelter Drill.

Staff attended a Emergency Preparedness meeting which was held at Wentworth Douglas Hospital.

I attended a Board meeting for the Health and Safety Council of Strafford County. This was held at the Strafford County Court House.

Sincerely,

Norman G. Sanborn, Jr.
Fire Chief

Rochester Fire Department

Office of Fire Prevention

28-Feb

Building Fire Code Inspections	48
Building Site Consultation	11
Construction Plan Review	15
Fire Drills	2
Fire Investigations	4
Fire Permits Issued	0
Fire Prevention Education and Training	6
Foster Care / Day Care Inspections	6
Outdoor Burning Inspections	0
Permit of Assembly Inspections	7
Tank Removal / Installation Inspections	0
Training Sessions	5
Woodstove / Pelletstove Appliance Inspection	0
Total	104

FIRE DEPARTMENT CALLS

	January-17		February-17	
	Occurences	Percentage	Occurences	Percentage
Fire/Explosion	7	3.4%	9	3.9%
Overpressure Rupture	0	0.0%	0	0.0%
Rcscue Call	100	48.3%	99	43.4%
Hazardous Condition	20	9.7%	13	5.7%
Service Call	30	14.5%	42	18.4%
Good Intent Call	26	12.6%	40	17.5%
False Call	23	11.1%	24	10.5%
Undetermined	1	0.5%	1	0.4%
TOTAL	207	100.0%	228	100.0%

Rochester Fire Department
Incident Status

3/16/17

Incident	Incident Date	Alarm Time	Incident Type
17-214-IN 1st Action: Location:	02/01/2017 Forcible entry 45 AUTUMN ST	0719	Lock-out
17-215-IN 1st Action: Location:	02/01/2017 Investigate 4 MILTON RD O'REILLY AUTOMOTIVE STORES INC. #4502	0825	Vehicle accident, general cleanup
17-216-IN 1st Action: Location:	02/01/2017 Investigate 242 MILTON RD @ 116 BETTS RD	0956	Vehicle accident, general cleanup
17-217-IN 1st Action: Location:	02/01/2017 Provide basic life support (BLS) 280 NORTH MAIN ST HOME DEPOT	1109	Motor vehicle accident with injuries
17-218-IN 1st Action: Location:	02/01/2017 Provide manpower	1115	Medical assist, assist EMS crew
17-219-IN 1st Action: Location:	02/01/2017 Cancelled en route 65 GREY BIRCH LN	1135	Dispatched & canceled en route
17-220-IN 1st Action: Location:	02/01/2017 Assistance, other	1114	Medical assist, assist EMS crew
17-221-IN 1st Action: Location:	02/01/2017 Cancelled en route SPAULDING TPKE 1/2 MILE SOUTH OF TOLLS	1516	Dispatched & canceled en route
17-222-IN 1st Action: Location:	02/01/2017 Investigate 116 FARMINGTON RD WALMART #2330	1757	Vehicle accident, general cleanup
17-223-IN 1st Action: Location:	02/01/2017 Investigate 103 NORTH MAIN ST LILAC CITY GRILL	2027	Vehicle accident, general cleanup
17-224-IN 1st Action: Location:	02/01/2017 Investigate 20 SUMMER ST	2118	Cover assignment, standby, moveup
17-225-IN 1st Action: Location:	02/01/2017 Extinguishment by fire service personnel 85 GEAR RD	2051	Outside rubbish fire, other
17-226-IN 1st Action: Location:	02/01/2017 Investigate 22 LAFAYETTE ST	2123	Smoke scare, odor of smoke
17-227-IN 1st Action: Location:	02/01/2017 Provide basic life support (BLS) 59 GONIC RD BOOTLEGGERS	2352	Motor vehicle/pedestrian accident (MV Ped)

Rochester Fire Department
Incident Status

3/16/17

Incident	Incident Date	Alarm Time	Incident Type
17-228-IN 1st Action: Location:	02/02/2017 Fill-in, standby, other 26 BLACKWATER RD	0114	Cover assignment, standby, moveup
17-229-IN 1st Action: Location:	02/02/2017 Investigate 51 CHARLES ST [RP]	0814	Smoke detector activation, no fire - unintentional
17-230-IN 1st Action: Location:	02/02/2017 Investigate 5 NORTH BLUEBERRY LN	1605	Service Call, other
17-231-IN 1st Action: Location:	02/02/2017 Cancelled en route 201 HIGHLAND ST ACROSS-BLUEBIRD SELF STORAGE	1401	Dispatched & canceled en route
17-232-IN 1st Action: Location:	02/02/2017 Investigate 52 LITTLE FALLS BRIDGE RD @ 240 CHESTNUT HILL RD	1628	Motor vehicle accident with no injuries.
17-233-IN 1st Action: Location:	02/02/2017 Investigate	2141	Medical assist, assist EMS crew
17-234-IN 1st Action: Location:	02/03/2017 Provide basic life support (BLS)	0628	Medical assist, assist EMS crew
17-235-IN 1st Action: Location:	02/03/2017 Assistance, other 76 MOOSE LN	1133	Service Call, other
17-236-IN 1st Action: Location:	02/03/2017 Investigate 9 NUTTER ST	1903	Unauthorized burning
17-237-IN 1st Action: Location:	02/03/2017 Provide basic life support (BLS)	2021	EMS call, excluding vehicle accident with injury
17-238-IN 1st Action: Location:	02/04/2017 Investigate 46 PINE ST	0932	Good intent call, other
17-239-IN 1st Action: Location:	02/04/2017 Investigate 15 LILAC DR	0841	Detector activation, no fire - unintentional
17-240-IN 1st Action: Location:	02/04/2017 Assistance, other 323 RIVER RD	1458	Cover assignment, standby, moveup
17-241-IN 1st Action: Location:	02/04/2017 Investigate 10 GROVE ST [RP]	1903	Service Call, other

Rochester Fire Department
Incident Status

3/16/17

Incident	Incident Date	Alarm Time	Incident Type
17-242-IN 1st Action: Location:	02/04/2017 Investigate 651 SALMON FALLS RD	1937	Good intent call, other
17-243-IN 1st Action: Location:	02/05/2017 Investigate 92 PINE ST ACROSS FROM --RENTAL PROPERTY	0018	Motor vehicle accident with injuries
17-244-IN 1st Action: Location:	02/05/2017 Refer to proper authority	0249	Medical assist, assist EMS crew
17-245-IN 1st Action: Location:	02/05/2017 Assistance, other	1030	Medical assist, assist EMS crew
17-246-IN 1st Action: Location:	02/05/2017 Investigate	1046	Medical assist, assist EMS crew
17-247-IN 1st Action: Location:	02/05/2017 Investigate 27 HANCOCK ST PROGRESSIVE TRAINING	1245	Alarm system activation, no fire - unintentional
17-248-IN 1st Action: Location:	02/05/2017 Investigate 1 CHESTNUT ST 1 CHESTNUT STREET	1912	Good intent call, other
17-250-IN 1st Action: Location:	02/05/2017 Assistance, other 2 LEONARD ST	1935	Lock-out
17-249-IN 1st Action: Location:	02/06/2017 Standby	0158	Medical assist, assist EMS crew
17-251-IN 1st Action: Location:	02/06/2017 Salvage & overhaul 22 GLENWOOD AVE	1834	Building fire
17-253-IN 1st Action: Location:	02/06/2017 Cancelled en route 157 ROCHESTER HILL RD HI-VU MOTOR INN	2100	Dispatched & canceled en route
17-254-IN 1st Action: Location:	02/07/2017 Provide manpower	1006	Medical assist, assist EMS crew
17-255-IN 1st Action: Location:	02/07/2017 Investigate 636 COLUMBUS AVE @ 12 IRISH ST	1045	Motor vehicle accident with no injuries.
17-256-IN 1st Action: Location:	02/07/2017 Forcible entry 161 CHESLEY HILL RD	1055	Lock-out

Rochester Fire Department
Incident Status

3/16/17

Incident	Incident Date	Alarm Time	Incident Type
17-257-IN 1st Action: Location:	02/07/2017 Investigate CHESTNUT HILL RD @JOSHUA	1203	Motor vehicle accident with no injuries.
17-258-IN 1st Action: Location:	02/07/2017 Investigate	1206	Medical assist, assist EMS crew
17-259-IN 1st Action: Location:	02/07/2017 Investigate	1005	Medical assist, assist EMS crew
17-260-IN 1st Action: Location:	02/07/2017 Investigate SALMON FALLS RD	1429	Good intent call, other
17-261-IN 1st Action: Location:	02/07/2017 Investigate 19 NORWAY PLAINS RD	1740	Smoke detector activation due to malfunction
17-269-IN 1st Action: Location:	02/07/2017 Investigate 6 BOULDER AVE LESSARD, MARTIN	2319	CO detector activation due to malfunction
17-262-IN 1st Action: Location:	02/08/2017 Investigate 31 WAKEFIELD ST ROCHESTER CITY HALL BACK PARKING LOT	1722	Good intent call, other
17-263-IN 1st Action: Location:	02/08/2017 Assistance, other	1808	Medical assist, assist EMS crew
17-264-IN 1st Action: Location:	02/08/2017 Assistance, other	1800	Medical assist, assist EMS crew
17-265-IN 1st Action: Location:	02/08/2017 Investigate 107 ROCHESTER HILL RD @ 1 DORA DR	1850	Motor vehicle accident with injuries
17-266-IN 1st Action: Location:	02/08/2017 Investigate 17 WINTER ST [RP]	1939	Good intent call, other
17-270-IN 1st Action: Location:	02/08/2017 Provide basic life support (BLS) SPAULDING TPKE BETWEEN 12 AND 13 SOUTH	0647	Motor vehicle accident with injuries
17-267-IN 1st Action: Location:	02/09/2017 Provide basic life support (BLS)	0642	Medical assist, assist EMS crew
17-268-IN 1st Action: Location:	02/09/2017 Provide manpower	0818	Medical assist, assist EMS crew

Rochester Fire Department
Incident Status

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Incident	Incident Date	Alarm Time	Incident Type
17-271-IN 1st Action: Location:	02/09/2017 Forcible entry 65 CONGRESS ST [RP]	1330	Lock-out
17-272-IN 1st Action: Location:	02/09/2017 Assistance, other	1223	Medical assist, assist EMS crew
17-273-IN 1st Action: Location:	02/09/2017 Provide basic life support (BLS)	1922	Medical assist, assist EMS crew
17-274-IN 1st Action: Location:	02/09/2017 Cancelled en route 104 ROCHESTER HILL RD COLLONADE APARTMENTS	2016	Dispatched & canceled en route
17-275-IN 1st Action: Location:	02/09/2017 Forcible entry 55 SAMPSON RD	2030	Lock-out
17-276-IN 1st Action: Location:	02/09/2017 Forcible entry 204 SOUTH MAIN ST	2118	Lock-out
17-277-IN 1st Action: Location:	02/10/2017 Investigate 35 AUTUMN ST	0918	CO detector activation due to malfunction
17-278-IN 1st Action: Location:	02/10/2017 Forcible entry 9 ISINGLAS DR HOMELESS SHELTER FOR STRAFFORD COUNTY	1703	Lock-out
17-279-IN 1st Action: Location:	02/10/2017 Provide basic life support (BLS)	1104	EMS call, excluding vehicle accident with injury
17-280-IN 1st Action: Location:	02/10/2017 Investigate FARMINGTON RD IN FRONT OF MOBIL	1136	Motor vehicle accident with no injuries.
17-281-IN 1st Action: Location:	02/10/2017 Investigate 21 RIVERSIDE DR	1938	Good intent call, other
17-282-IN 1st Action: Location:	02/10/2017 Investigate 15 EASTERN AVE STUDLEY HOME	1749	No incident found on arrival at dispatch address
17-283-IN 1st Action: Location:	02/10/2017 Investigate 12 WATSON DR	2325	CO detector activation due to malfunction
17-284-IN 1st Action: Location:	02/11/2017 Standby	0049	Medical assist, assist EMS crew

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Incident	Incident Date	Alarm Time	Incident Type
17-285-IN 1st Action: Location:	02/11/2017 Standby 1 KNIGHT ST CUMBERLAND FARMS	0428	No incident found on arrival at dispatch address
17-287-IN 1st Action: Location:	02/11/2017 Cancelled en route 27 GOOSEBERRY CIR	0523	Dispatched & canceled en route
17-288-IN 1st Action: Location:	02/11/2017 Assistance, other	0939	Medical assist, assist EMS crew
17-289-IN 1st Action: Location:	02/11/2017 Cancelled en route 130 PICKERING RD	1317	Dispatched & canceled en route
17-290-IN 1st Action: Location:	02/11/2017 Investigate 161 WAKEFIELD ST MCDONALD'S RESTAURANT	1255	Motor vehicle accident with no injuries.
17-291-IN 1st Action: Location:	02/11/2017 Provide manpower	1043	Medical assist, assist EMS crew
17-292-IN 1st Action: Location:	02/11/2017 Investigate 10 BUTTERFLY LN	1110	CO detector activation due to malfunction
17-293-IN 1st Action: Location:	02/11/2017 Investigate 45 CONGRESS ST	1153	Service Call, other
17-294-IN 1st Action: Location:	02/11/2017 Search 17.5 BRIDGE ST [RP]	1232	Building fire
17-295-IN 1st Action: Location:	02/11/2017 Provide manpower 7 NORTH DEWBERRY LN [EMS CAUTION]	2000	Assist invalid
17-296-IN 1st Action: Location:	02/11/2017 Provide basic life support (BLS)	1622	EMS call, excluding vehicle accident with injury
17-297-IN 1st Action: Location:	02/11/2017 Investigate 18 HEALTHCARE DR LILAC VIEW ASSISTED LIVING CENTER	2021	Alarm system activation, no fire - unintentional
17-298-IN 1st Action: Location:	02/11/2017 Investigate 46 HANCOCK ST	2131	Motor vehicle accident with no injuries.
17-299-IN 1st Action: Location:	02/11/2017 Refer to proper authority 5 SUNSET DR	0005	Police matter

**Rochester Fire Department
Incident Status**

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Incident	Incident Date	Alarm Time	Incident Type
17-300-IN 1st Action: Location:	02/11/2017 Investigate 31 WAKEFIELD ST	2231 CITY HALL - CITY CLERKS DESK	Alarm system activation, no fire - unintentional
17-301-IN 1st Action: Location:	02/11/2017 Provide manpower	0000	Medical assist, assist EMS crew
17-302-IN 1st Action: Location:	02/12/2017 Investigate 1 RAMSEY DR	1442	CO detector activation due to malfunction
17-303-IN 1st Action: Location:	02/12/2017 Remove hazard 8 LARK LN	1459	Arcing, shorted electrical equipment
17-304-IN 1st Action: Location:	02/12/2017 Investigate 250 NORTH MAIN ST	1539 BURGER KING	Motor vehicle accident with no injuries.
17-305-IN 1st Action: Location:	02/12/2017 Investigate 74 ESTES RD @ 298 WASHINGTON ST	1610	No incident found on arrival at dispatch address
17-306-IN 1st Action: Location:	02/12/2017 Forcible entry 19 COLD SPRING CIR	1708	Lock-out
17-307-IN 1st Action: Location:	02/12/2017 Extinguishment by fire service personnel 12 WOODSIDE LN	1814	Passenger vehicle fire
17-308-IN 1st Action: Location:	02/12/2017 Emergency medical services, other 13 FELKER ST	2014 ROCHESTER HOUSING AUTHORITY	Assist police or other governmental agency
17-348-IN 1st Action: Location:	02/12/2017 Provide manpower	1308	Medical assist, assist EMS crew
17-349-IN 1st Action: Location:	02/12/2017 Investigate 8 LARK LN	1401	Good intent call, other
17-309-IN 1st Action: Location:	02/13/2017 Investigate 216 NORTH MAIN ST [RP]	1012	Good intent call, other
17-310-IN 1st Action: Location:	02/13/2017 Investigate 616 PORTLAND ST	1012 BRIDLE WOODS	Lock-out
17-311-IN 1st Action: Location:	02/13/2017 Investigate 82 MAIN ST [RP]	0838	Carbon monoxide incident

Rochester Fire Department
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Incident	Incident Date	Alarm Time	Incident Type
17-312-IN 1st Action: Location:	02/13/2017 Assistance, other	1552	Medical assist, assist EMS crew
17-313-IN 1st Action: Location:	02/13/2017 Investigate 123 NORTH MAIN ST	1720	Good intent call, other
17-314-IN 1st Action: Location:	02/13/2017 Provide basic life support (BLS)	1531	Medical assist, assist EMS crew
17-315-IN 1st Action: Location:	02/13/2017 Cancelled en route 74 PARTRIDGE GREEN APTS	1839	Dispatched & canceled en route
17-316-IN 1st Action: Location:	02/13/2017 Investigate 94 WAKEFIELD ST	1804	Smoke detector activation, no fire - unintentional
17-317-IN 1st Action: Location:	02/13/2017 Investigate 3 LADY SLIPPER CT	2132	Chimney or flue fire, confined to chimney or flue
17-318-IN 1st Action: Location:	02/14/2017 Cancelled en route 8 SAMPSON RD	0411	Dispatched & canceled en route
17-319-IN 1st Action: Location:	02/14/2017 Provide first aid & check for injuries 185 OLD DOVER RD	0728	Motor vehicle accident with injuries
17-320-IN 1st Action: Location:	02/14/2017 Investigate ROCHESTER HILL RD	0750	Motor vehicle accident with no injuries.
17-321-IN 1st Action: Location:	02/14/2017 Investigate MILTON RD	0836	HazMat release investigation w/no HazMat
17-322-IN 1st Action: Location:	02/14/2017 Provide basic life support (BLS)	0913	EMS call, excluding vehicle accident with injury
17-323-IN 1st Action: Location:	02/14/2017 Cancelled en route 20 ACADEMY ST	1106	Dispatched & canceled en route
17-324-IN 1st Action: Location:	02/14/2017 Investigate OLD DOVER RD	0751	Police matter
17-325-IN 1st Action: Location:	02/14/2017 Investigate ROCHESTER HILL RD AREA OF THE RADIO STATION	0841	Motor vehicle accident with no injuries.

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Incident	Incident Date	Alarm Time	Incident Type
17-326-IN 1st Action: Location:	02/14/2017 Cancelled en route 216 NORTH MAIN ST [RP]	0900	Dispatched & canceled en route
17-327-IN 1st Action: Location:	02/14/2017 Investigate GONIC RD AREA OF EXIT 12	1333	Motor vehicle accident with no injuries.
17-328-IN 1st Action: Location:	02/14/2017 Refer to proper authority 26 LILAC MALL HANNAFORD #8317 (MILTON ROAD STORE)	1624	Motor vehicle/pedestrian accident (MV Ped)
17-329-IN 1st Action: Location:	02/14/2017 Investigate 20 HIGHLAND ST	1629	Building or structure weakened or collapsed
17-330-IN 1st Action: Location:	02/14/2017 Investigate 10 SARAH CT	1900	Cooking fire, confined to container
17-331-IN 1st Action: Location:	02/14/2017 Cancelled en route 21 JOSHUA ST	1650	Dispatched & canceled en route
17-332-IN 1st Action: Location:	02/14/2017 Provide manpower	1727	Medical assist, assist EMS crew
17-333-IN 1st Action: Location:	02/14/2017 Provide manpower	1847	Medical assist, assist EMS crew
17-334-IN 1st Action: Location:	02/14/2017 Investigate 70 PINE ST @ 0 BRATTLE ST	1953	HazMat release investigation w/no HazMat
17-335-IN 1st Action: Location:	02/14/2017 Provide manpower	2207	Medical assist, assist EMS crew
17-336-IN 1st Action: Location:	02/15/2017 Investigate 23 GRANITE ST ALLEN SCHOOL	0606	Alarm system activation, no fire - unintentional
17-337-IN 1st Action: Location:	02/15/2017 Cancelled en route 1 KNIGHT ST CUMBERLAND FARMS	0936	Dispatched & canceled en route
17-338-IN 1st Action: Location:	02/15/2017 Investigate	1329	Medical assist, assist EMS crew
17-339-IN 1st Action: Location:	02/15/2017 Investigate 125 WASHINGTON ST STAPLES	1002	Motor vehicle accident with no injuries.

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Incident	Incident Date	Alarm Time	Incident Type
17-340-IN 1st Action: Location:	02/15/2017 Investigate 91 ENGLAND RD	1748	Good intent call, other
17-341-IN 1st Action: Location:	02/15/2017 Remove hazard 24 COMMON ST	1915	Service Call, other
17-342-IN 1st Action: Location:	02/16/2017 Investigate BLACKWATER RD BY OVERPASS	0831	Motor vehicle accident with no injuries.
17-343-IN 1st Action: Location:	02/16/2017 Investigate ROYAL CREST MHP SECOND ENTRANCE	0956	Motor vehicle accident with no injuries.
17-344-IN 1st Action: Location:	02/16/2017 Investigate 110 SOUTH MAIN ST PEOPLE'S UNITED BANK	1319	Good intent call, other
17-345-IN 1st Action: Location:	02/16/2017 Investigate 21 TEN ROD RD TRUE MEMORIAL BAPTIST CHURCH	1754	Alarm system sounded due to malfunction
17-346-IN 1st Action: Location:	02/16/2017 Provide manpower	2319	Medical assist, assist EMS crew
17-373-IN 1st Action: Location:	02/16/2017 Assistance, other 6 NORTH MAIN ST ELM GROVE PROPERTY MANAGEMENT	2050	Lock-out
17-347-IN 1st Action: Location:	02/17/2017 Investigate 130 WASHINGTON ST SHELL STATION	0128	Motor vehicle accident with no injuries.
17-350-IN 1st Action: Location:	02/17/2017 Forcible entry 43 CROSS WIND LN	0816	Lock-out
17-351-IN 1st Action: Location:	02/17/2017 Cancelled en route 21 TEN ROD RD TRUE MEMORIAL BAPTIST CHURCH	0802	Dispatched & canceled en route
17-352-IN 1st Action: Location:	02/17/2017 Extricate, disentangle 169 ROCHESTER HILL RD @ 2 CONTINENTAL BLVD	0605	Motor vehicle accident with injuries
17-353-IN 1st Action: Location:	02/17/2017 Investigate 773 PORTLAND ST EAST ROCHESTER SCHOOL	1449	Good intent call, other
17-354-IN 1st Action: Location:	02/17/2017 Investigate	1540	Medical assist, assist EMS crew

Rochester Fire Department
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Incident	Incident Date	Alarm Time	Incident Type
17-356-IN 1st Action: Location:	02/17/2017 Investigate 2-6 NORTH MAIN ST	2038	Lock-out
17-359-IN 1st Action: Location:	02/17/2017 Provide basic life support (BLS) SPAULDING TPKE MM 15.4 - SB	1414	Motor vehicle accident with injuries
17-360-IN 1st Action: Location:	02/17/2017 Investigate SPAULDING TPKE SB OF THE TOLLS	1520	Motor vehicle accident with no injuries.
17-361-IN 1st Action: Location:	02/17/2017 Investigate 130 WAKEFIELD ST SPAULDING HIGH SCHOOL	1604	Alarm system activation, no fire - unintentional
17-374-IN 1st Action: Location:	02/17/2017 Investigate	0552	Medical assist, assist EMS crew
17-375-IN 1st Action: Location:	02/17/2017 Refer to proper authority	0631	Medical assist, assist EMS crew
17-355-IN 1st Action: Location:	02/18/2017 Investigate 9 ISINGLAS DR HOMELESS SHELTER FOR STRAFFORD COUNTY	0137	Alarm system activation, no fire - unintentional
17-357-IN 1st Action: Location:	02/18/2017 Extinguishment by fire service personnel 43 CONGRESS ST [RP]	0439	Building fire
17-358-IN 1st Action: Location:	02/18/2017 Provide basic life support (BLS)	0911	EMS call, excluding vehicle accident with injury
17-362-IN 1st Action: Location:	02/18/2017 Investigate 116 FARMINGTON RD WALMART #2330	1119	Motor vehicle accident with no injuries.
17-363-IN 1st Action: Location:	02/18/2017 Provide manpower	2324	Medical assist, assist EMS crew
17-364-IN 1st Action: Location:	02/18/2017 Assistance, other	2332	Medical assist, assist EMS crew
17-365-IN 1st Action: Location:	02/19/2017 Investigate 30 ROBERTS RD BURKE, THOMAS	0128	Alarm system activation, no fire - unintentional
17-366-IN 1st Action: Location:	02/19/2017 Investigate	2001	Medical assist, assist EMS crew

**Rochester Fire Department
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Incident	Incident Date	Alarm Time	Incident Type
17-367-IN 1st Action: Location:	02/20/2017	0810	Medical assist, assist EMS crew
	Provide manpower		
17-368-IN 1st Action: Location:	02/20/2017	1444	Dispatched & canceled en route
	Cancelled en route		
	160 WASHINGTON ST KOHL'S		
17-369-IN 1st Action: Location:	02/20/2017	1652	Motor vehicle accident with no injuries.
	Provide manpower		
	74 ESTES RD @ 298 WASHINGTON ST		
17-370-IN 1st Action: Location:	02/20/2017	1944	Medical assist, assist EMS crew
	Investigate		
17-371-IN 1st Action: Location:	02/20/2017	2010	Motor vehicle/pedestrian accident (MV Ped)
	Provide basic life support (BLS)		
	157 ROCHESTER HILL RD HI-VU MOTOR INN		
17-372-IN 1st Action: Location:	02/21/2017	0012	EMS call, excluding vehicle accident with injury
	Assistance, other		
17-376-IN 1st Action: Location:	02/21/2017	0930	Alarm system activation, no fire - unintentional
	Investigate		
	252 CHESLEY HILL RD		
17-377-IN 1st Action: Location:	02/21/2017	1031	Medical assist, assist EMS crew
	Investigate		
17-378-IN 1st Action: Location:	02/21/2017	0917	Carbon monoxide detector activation, no CO
	Investigate		
	26 FLAGG RD		
17-379-IN 1st Action: Location:	02/21/2017	1224	CO detector activation due to malfunction
	Investigate		
	420 LEDGEVIEW DR		
17-380-IN 1st Action: Location:	02/21/2017	1343	Motor vehicle accident with no injuries.
	Investigate		
	189 LOWELL ST		
17-381-IN 1st Action: Location:	02/21/2017	2027	Medical assist, assist EMS crew
	Assistance, other		
17-382-IN 1st Action: Location:	02/21/2017	2142	Cover assignment, standby, moveup
	Fill-in, standby, other		
	LIBERTY DOVER NORTH END STATION		
17-390-IN 1st Action: Location:	02/21/2017	0924	
	CHARLES ST		

Rochester Fire Department
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Incident	Incident Date	Alarm Time	Incident Type
17-383-IN 1st Action: Location:	02/22/2017	0239	Lock-out
	Refer to proper authority 21 MCKINLEY ST LAUREL TERRACE		
17-384-IN 1st Action: Location:	02/22/2017	0910	Dispatched & canceled en route
	Cancelled en route 29 HOWE ST		
17-385-IN 1st Action: Location:	02/22/2017	1038	Medical assist, assist EMS crew
	Provide manpower		
17-386-IN 1st Action: Location:	02/22/2017	1049	Assist invalid
	Provide manpower 172 FOUR ROD RD DANDURANT, PETER		
17-387-IN 1st Action: Location:	02/22/2017	1540	Service Call, other
	Investigate 11 LINCOLN ST LINCOLN TERRACE HOME		
17-388-IN 1st Action: Location:	02/22/2017	1614	Medical assist, assist EMS crew
	Provide manpower		
17-389-IN 1st Action: Location:	02/22/2017	1922	CO detector activation due to malfunction
	Investigate 32 JESSICA DR		
17-392-IN 1st Action: Location:	02/23/2017	1143	Medical assist, assist EMS crew
	Provide manpower		
17-393-IN 1st Action: Location:	02/23/2017	1234	Alarm system activation, no fire - unintentional
	Investigate LILAC MALL K-MART		
17-394-IN 1st Action: Location:	02/23/2017	1113	Medical assist, assist EMS crew
	Assistance, other		
17-395-IN 1st Action: Location:	02/23/2017	1640	Vehicle accident, general cleanup
	Investigate 1 OLD DOVER RD MERCHANTS PLAZA		
17-396-IN 1st Action: Location:	02/23/2017	1931	Medical assist, assist EMS crew
	Provide basic life support (BLS)		
17-397-IN 1st Action: Location:	02/23/2017	1938	Alarm system activation, no fire - unintentional
	Investigate 74 OLD DOVER RD EVERSOURCE		
17-398-IN 1st Action: Location:	02/23/2017	1248	Good intent call, other
	Investigate SPAULDING TPKE		

Rochester Fire Department
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Incident	Incident Date	Alarm Time	Incident Type
17-399-IN 1st Action: Location:	02/23/2017 Assist physically disabled 7 NORTH DEWBERRY LN [EMS CAUTION]	1950	Assist invalid
17-400-IN 1st Action: Location:	02/24/2017 Investigate GONIC RD @ HEMINGWAY DR	0811	Motor vehicle accident with no injuries.
17-401-IN 1st Action: Location:	02/24/2017 Assistance, other 7 GINA DR	1252	Lock-out
17-402-IN 1st Action: Location:	02/24/2017 Investigate	1416	Medical assist, assist EMS crew
17-403-IN 1st Action: Location:	02/24/2017 Remove hazard 130 WASHINGTON ST SHELL STATION	1521	Gasoline or other flammable liquid spill
17-404-IN 1st Action: Location:	02/24/2017 Assistance, other 280 NORTH MAIN ST HOME DEPOT	1619	Lock-out
17-405-IN 1st Action: Location:	02/24/2017 Assistance, other 474 MAIN ST	1939	Cover assignment, standby, moveup
17-407-IN 1st Action: Location:	02/24/2017 Assistance, other 6 PUNCH BROOK WAY BROOKSIDE PLACE	1748	Service Call, other
17-408-IN 1st Action: Location:	02/24/2017 Investigate 66 SOUTH MAIN ST BANK OF AMERICA	1833	Overheated motor
17-409-IN 1st Action: Location:	02/24/2017 Assistance, other	1942	Medical assist, assist EMS crew
17-410-IN 1st Action: Location:	02/24/2017 Investigate 35 DAVIS BLVD	2020	Carbon monoxide incident
17-411-IN 1st Action: Location:	02/24/2017 Provide first aid & check for injuries 1 WOODLAND GREEN	2049	Motor vehicle accident with injuries
17-406-IN 1st Action: Location:	02/25/2017 Investigate 11 SUNSET DR	0433	Good intent call, other
17-412-IN 1st Action: Location:	02/25/2017 Provide manpower	0918	Medical assist, assist EMS crew

Rochester Fire Department
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Incident	Incident Date	Alarm Time	Incident Type
17-413-IN 1st Action: Location:	02/25/2017 Forcible entry 14 WADLEIGH RD	0941	Lock-out ANCHORAGE MOTOR INN
17-414-IN 1st Action: Location:	02/25/2017 Investigate 42 RIVERVIEW DR	1033	Ice Rescue
17-415-IN 1st Action: Location:	02/25/2017 Provide manpower	1930	Medical assist, assist EMS crew
17-416-IN 1st Action: Location:	02/25/2017 Provide basic life support (BLS)	1723	Medical assist, assist EMS crew
17-417-IN 1st Action: Location:	02/25/2017 Cancelled en route 861 SALMON FALLS RD	2227	Dispatched & canceled en route PUGLIELLI, MATTHEW AND JENNIFER
17-437-IN 1st Action: Location:	02/25/2017 Investigate	2311	Medical assist, assist EMS crew
17-418-IN 1st Action: Location:	02/26/2017 Assistance, other	0836	Medical assist, assist EMS crew
17-419-IN 1st Action: Location:	02/26/2017 Assistance, other	1029	Medical assist, assist EMS crew
17-420-IN 1st Action: Location:	02/26/2017 Assistance, other	1317	Medical assist, assist EMS crew
17-421-IN 1st Action: Location:	02/26/2017 Extinguishment by fire service personnel 27 MCNEIL DR	1401	Unauthorized burning
17-422-IN 1st Action: Location:	02/26/2017 Forcible entry 290 NORTH MAIN ST	1428	Lock-out HANNAFORDBROS #8315
17-423-IN 1st Action: Location:	02/26/2017 Provide basic life support (BLS) 79 MILTON RD	1451	Motor vehicle accident with injuries CUMBERLAND FARMS STORE
17-424-IN 1st Action: Location:	02/26/2017 Provide basic life support (BLS)	1520	Medical assist, assist EMS crew
17-425-IN 1st Action: Location:	02/26/2017 Hazardous condition, other 31 EBONY DR	1700	Carbon monoxide incident

Rochester Fire Department
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Incident	Incident Date	Alarm Time	Incident Type
17-426-IN 1st Action: Location:	02/26/2017 Hazardous condition, other 31 EBONY DR	1947	Carbon monoxide incident
17-427-IN 1st Action: Location:	02/26/2017 Investigate 25 SUGAR BROOK RD	1050	Carbon monoxide detector activation, no CO
17-428-IN 1st Action: Location:	02/26/2017 Assistance, other	1219	Medical assist, assist EMS crew
17-429-IN 1st Action: Location:	02/26/2017 Assistance, other	1827	Medical assist, assist EMS crew
17-430-IN 1st Action: Location:	02/26/2017 Provide basic life support (BLS)	2053	Medical assist, assist EMS crew
17-431-IN 1st Action: Location:	02/27/2017 Provide manpower 115 HANSONVILLE RD	1039	Assist invalid
17-432-IN 1st Action: Location:	02/27/2017 Provide basic life support (BLS)	1212	Medical assist, assist EMS crew
17-433-IN 1st Action: Location:	02/27/2017 Assistance, other	1805	Medical assist, assist EMS crew
17-434-IN 1st Action: Location:	02/27/2017 Forcible entry 547 COLUMBUS AVE KENTUCKY FRIED CHICKEN	2054	Lock-out
17-435-IN 1st Action: Location:	02/27/2017 Investigate 105 WHITEHOUSE RD AMAZON PARK	1813	Fire in motor home, camper, recreational vehicle
17-436-IN 1st Action: Location:	02/27/2017 Investigate 616 PORTLAND ST BRIDLE WOODS	1827	Service Call, other
17-438-IN 1st Action: Location:	02/28/2017 Investigate 77 SOUTH MAIN ST FRIENDLY'S RESTAURANT	0633	Smoke scare, odor of smoke
17-439-IN 1st Action: Location:	02/28/2017 Investigate	1030	Medical assist, assist EMS crew
17-440-IN 1st Action: Location:	02/28/2017 Investigate RAMSEY DR	1443	Public service assistance, other

**Rochester Fire Department
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Incident	Incident Date	Alarm Time	Incident Type
17-441-IN 1st Action: Location:	02/28/2017	1614	Motor vehicle accident with injuries
	Investigate 172 SOUTH MAIN ST SOUTHSIDE BUBBLES CAR WASH		
17-442-IN 1st Action: Location:	02/28/2017	1810	Lock-out
	Investigate 216 NORTH MAIN ST		
17-443-IN 1st Action: Location:	02/28/2017	2026	Dispatched & canceled en route
	Cancelled en route 18 HEALTHCARE DR LILAC VIEW ASSISTED LIVING CENTER		
17-444-IN 1st Action: Location:	02/28/2017	2144	Mobile property (vehicle) fire, other
	Extinguishment by fire service personnel 174 FARMINGTON RD		

CITY OF ROCHESTER

OPERATING BUDGET FY17

FOR 2017 08

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1000 GENERAL FUND							
12021 FIRE CITY REVENUE							
12021 402111 OUTSIDE SERVICES REVE	-15,000	-15,000	-4,225.38	.00	.00	-10,774.62	28.28*
12021 402157 00505 TANK REMOVAL	-25	-25	-125.00	-25.00	.00	100.00	500.0%
12021 402157 00506 BLASTING	-25	-25	-225.00	-25.00	.00	200.00	900.0%
12021 402157 00507 INCIDENT REPORT	-25	-25	-50.00	-10.00	.00	25.00	200.0%
12021 402157 00508 F M REPORT	-25	-25	-25.00	.00	.00	.00	100.0%
12021 402157 00510 CD PHOTOS	-25	-25	.00	.00	.00	-25.00	.00*
12021 402157 00511 FIRE ALARM PLAN	-500	-500	-717.00	-281.00	.00	217.00	143.4%
12021 402157 00512 SPRINKLER PLAN	-1,000	-1,000	-4,281.00	.00	.00	3,281.00	428.1%
12021 402157 00513 COMM HFS/CA	-100	-100	-457.00	.00	.00	357.00	457.0%
12021 402157 00514 RE-INSPECTION	-50	-50	.00	.00	.00	-50.00	.00*
12021 402157 00515 FINE	-50	-50	.00	.00	.00	-50.00	.00*
12021 406201 MISCELLANEOUS REVENUE	0	0	-12,993.97	-44.49	.00	12,993.97	100.0%
12021 406205 FIRE DONATIONS	-500	-500	.00	.00	.00	-500.00	.00*
TOTAL FIRE CITY REVENUE	-17,325	-17,325	-23,099.35	-385.49	.00	5,774.35	133.3%
TOTAL GENERAL FUND	-17,325	-17,325	-23,099.35	-385.49	.00	5,774.35	133.3%
TOTAL REVENUES	-17,325	-17,325	-23,099.35	-385.49	.00	5,774.35	
GRAND TOTAL	-17,325	-17,325	-23,099.35	-385.49	.00	5,774.35	133.3%

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Rochester Public Library
65 South Main St.
Rochester, NH 03867

Main Desk: (603) 332-1428
Reference: 335-7550
Children's: 335-7549
Fax: 335-7582

www.rpl.lib.nh.us

3/16/17

MONTHLY REPORT

February 2017

There were a total of 17,386 items circulated with 10,927 people visiting the library in the month of January. Two hundred twenty-eight patrons used the library's Internet computers for 620 hours. Visitors to the library's web site numbered 11,238. Current number of patron registrations is 37,044. Interlibrary loan activity included 59 materials borrowed from other libraries and 265 loaned to other libraries.

Winter story times continued in the month of February. Five story times were held throughout the month with over one hundred children in attendance. The busy Children's Room staff also held a Valentine's Day themed "Make-It and Take-It" program creating "Clay Heart Ornaments" with 48 enthusiastic children.

The Rochester Public Library was pleased to present an exhibit of paintings and mixed media artwork by Rochester resident, Jessica Allard. The majority of her work explores the relationship between memory and identity. Allard studied art at the New Hampshire Institute for Art. She also studied at Gordon College and has attended numerous workshops. Allard's work has been exhibited at studios around New Hampshire, receiving several awards.

In addition to the print versions of available books, 259 of our library patrons downloaded 501 e-books to media devices through the library's web site this month. The RPL website also enabled 83 patrons access to Mango Languages, 200 digital downloads from Hoopla and 333 songs were downloaded from Freegal Music.

Trustees meet on March 21st in the Rose Room of the library at 6pm.

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Planning and Development
Conservation Commission
Historic District Commission
Arts & Culture Commission

Planning & Development Department
City Hall - Second Floor
31 Wakefield Street
ROCHESTER, NEW HAMPSHIRE 03867-1917
(603) 335-1338 - Fax (603) 335-7585
Web Site: <http://www.rochesternh.net>

PLANNING & DEVELOPMENT DEPARTMENT MONTHLY REPORT FOR FEBRUARY 2017

The Planning Board, Conservation Commission, and the Historic District Commission (HDC) held their regular meetings in the month of February. The Arts & Culture Commission did not meet in the month of February.

The Planning Board continued to be busy in the month of February. In addition to their regular meeting the Board also held their workshop meeting on February 27, 2017. There were some discussions on applications at the Workshop meeting including the proposed amendment to the Highfield Commons PUD, the Fazekas site plan application, and the Makris subdivision application. The Board was also given a surety and inspections update, discussed a partial surety release for the Village oat Clark Brook PUD, and discussed possible amendments to the definition of Taverns in the Zoning Ordinance. The discussions/agenda items from the regular meetings of the Planning Board, Conservation Commission, and HDC are summarized below.

The Planning & Development Department had another busy month in February. In addition to the meetings listed within this report, the Planning Staff attended variety of other meetings throughout the month of February. These include, but are not limited to, the Strafford Metropolitan Planning Organization's Technical Advisory Committee, the City's Technical Review Group, an Annex Team meeting, Main Street Annual Meeting, Main Street Design Committee meeting, a webinar on climate change, a Special Downtown application review, Rochester Rotary, a meeting on the State's 10-Year Transportation plan, a Workforce Housing meeting, and various meetings with consultants, developers, citizens, and other City staff. It is also budget season and the Director worked on the proposed Departmental budget and Capital Improvement budget and met with the City Manager and Director of Finance on the proposed budgets. Finally, for the City Manager's Corner the City Manager, Director of BZLS, City Attorney, and I created a video called "Zoning Laws and Applying for a Variance" to educate the public on the Zoning Ordinance and Variances. The Planning Board agenda for March is a busy one with new applications as well as some continued applications. The Department has begun to review the applications and preparing them for hearings in March.

APPLICATIONS REVIEWED BY THE PLANNING BOARD

John & Marilynn Tapscott, 639 & 647 Portland Street (by David Vincent) Lot line revision.
Case# 109 – 159&160 – R1 – 17 **APPROVED**

Real Estate Advisors Inc., 24 Jeremiah Lane (by Berry Surveying & Engineering) 53-Lot subdivision for single and duplex housing. Case # 223 – 21 – A – 16 **CONTINUED TO 3/6/2017**

Harold & Dorothy Caler & Real Estate Advisors Inc., 151 Franklin Street & 24 Jeremiah Lane (by Berry Surveying & Engineering) Lot line revision. Case # 111&223 – 83&21 – R1 – 16 **CONTINUED TO 3/6/2017**

Anna Fazekas Rev Trust & Ervin Fazekas Rev Trust, Flat Rock Bridge Road (by Berry Surveying & Engineering) Site plan to construct 16 duplex units. Case# 210 – 64 – HC/R1 – 16 **APPROVED**

Cramer Family Trust & Patricia Woodward Trust, 156 Old Dover Road & Laura Lane (by Trittech Engineering Corp.) Lot line revision. Case# 140&253 – 73,23&24 – R1 – 16 **CONTINUED TO 3/6/2017**

SDJ Development of Rochester, LLC, 183 Washington Street (by Hillside Design Group) Amendment to the Master Plan for Highfield Commons PUD. Case# 237 – 8-1 – PUD – 16 **APPROVED**

Makris R.E. Development, LLC, Chesley Hill Road & Donald Street (by Beals Associates) 51-Lot subdivision. Case# 137 – 9&10 – R1 – 17 **CONTINUED TO 3/6/2017**

CONSERVATION COMMISSION ACTIVITIES

1. Collaboration with City Council:

The Conservation Commission attended two City Council meetings in February to present and answer questions relative to the Commission's request to have City Council support and partially fund the acquisition of a Conservation Easement on Gauthier Farm on Bernard Rd. The Commission, prior to the City Council meetings, also organized a neighborhood meeting between the Gauthier family and Tara Estates residents to discuss this proposal. In addition to those two parties being present, Ward 1 Councilors, Conservation Commission members, Police Department staff and the Planning Department staff were also present to answer questions and facilitate the meeting.

2) Conservation Overlay District:

a) Formal presentation of: Makris R.E. Development, LLC, Chesley Hill Road & Donald Street (by Beals Associates) 51-Lot subdivision proposal involving wetland and wetland buffer impacts.

The Commission discussed the project and the proposed impacts to wetland and wetland buffers, as well as how to prevent future lot owners from impacting wetlands and wetland buffers. The Commission voted to conditionally approve/support the Conservation Overlay Conditional Use Permit.

b) Non-Binding presentation of: Real Estate Advisors Inc., 24 Jeremiah Lane (Real Estate Advisors Inc) 53-Lot subdivision for single and duplex housing proposal involving with wetland/wetland buffer impacts.

The applicant presented a conceptual redesign and asked the Commission for their nonbinding comments. The Commission offered suggestions and nonbinding conditional support. The applicant will formally return to the Commission for review once a final design and engineered plans are submitted.

3. Reports:

Technical Review Group. The Commission's liaison to the TRG explained the applications that are being reviewed and will be before the Planning Board that have conservation related aspects to them (wetlands, etc).

4. Old Business: The Commission finished their review of easement language for Gauthier Farm.

5. Other Business: Two residents asked the Commission about application, review, and commenting processes.

THE HISTORIC DISTRICT COMMISSION

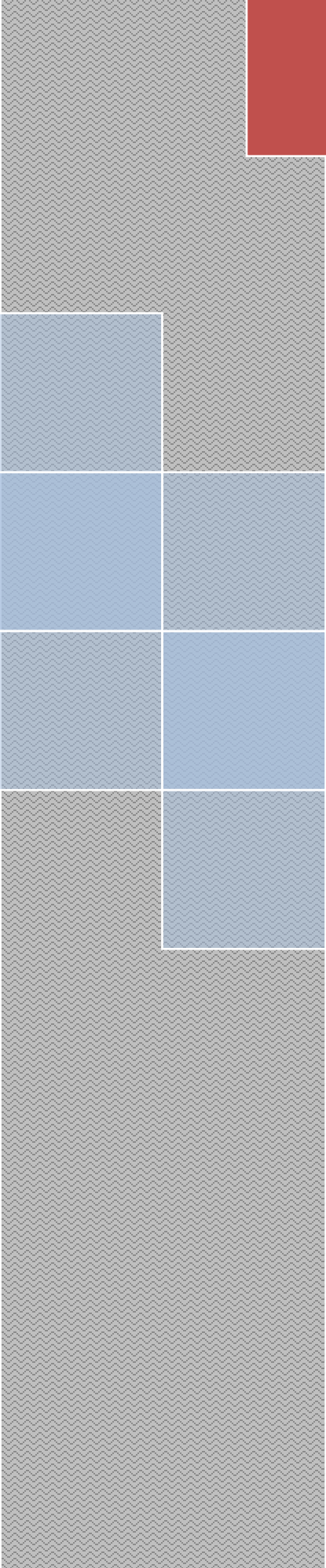
The Historic District Commission did not review any applications. They did meet to discuss the Division of Historical Resources Certified Local Government grant award to hire a consultant to prepare design guidelines for the historic district. Rochester Historic District Commission has been selected for funding from the 2017 pool of applicants. The grant amount, pending the DHR's final approval of its Federal Fiscal Year 2017 funding from the National Park Service, will be \$15,000 the match will be \$2,000 from the city. The city staff will be working with NH Division of Historical Resources to discuss how to engage property owners in the process. The staff also gave an update on the City Hall Annex project to the members.

ARTS AND CULTURE COMMISSION ACTIVITIES

The Arts and Culture Commission did not meet for the month of February. The Commission is very excited that the new Poet Laureate was crowned at City Council on February 7th, 2017. Katie O'Connor read her work to the City Council and Mayor. She is the first Poet Laureate to serve Rochester since 2014.

Respectfully submitted,

James B. Campbell,
Director of Planning & Development



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Rochester Police Dept.

Compstat – February 2017

FIELD ACTIVITIES										
	Feb. 2017	Feb. 2016	% Change	Jan. 2017	Dec. 2016	% Change	YTD 17	YTD 16	% Change	YTD 15
Traffic Stops	720	1177	-39%	954	891	7%	1674	2334	-28%	2412
Arrests from Stops	21	35	-40%	30	20	50%	51	74	-31%	63
Summons	55	97	-43%	37	38	-3%	92	189	-51%	197
Warnings	634	1023	-38%	882	809	9%	1516	2021	-25%	2120
No Action	17	28	-39%	10	24	-58%	27	60	-55%	60
Accidents	103	81	27%	70	99	-29%	173	160	8%	247
Summons from Accidents	0	5	-100%	2	0	0%	2	10	-80%	23
Arrests from Accidents	4	4	0%	3	4	-25%	7	7	0%	6
Field Interviews	12	11	9%	13	4	225%	25	21	19%	29
DWI	5	8	-38%	5	8	-38%	10	13	-23%	11
Narcotics	0	3	100%	1	2	-50%	1	3	-67%	4
Alcohol	5	5	0%	4	6	-33%	9	10	-10%	9
DWI from Accidents	2	4	-50%	3	3	0%	5	5	0%	2

PROPERTY CRIME - OF's by Incident												
Specific Crimes	Feb. 2017	Feb. 2016	% Change	Jan. 2017	Dec. 2016	% Change	YTD 17	YTD 16	% Change	YTD 2017 Closure Rate	YTD 2016 Closure Rate	YTD 15
Shoplifting	26	20	30%	27	14	93%	53	51	4%	66%	69%	32
Theft from M/V	15	8	88%	16	10	60%	31	18	72%	3%	6%	8
All Other Theft	25	43	-42%	30	34	-12%	55	84	-35%	20%	23%	48
M/V Theft	0	3	-300%	0	2	-100%	0	3	-300%	0%	33%	5
Vandalism	9	31	-71%	38	29	31%	47	59	-20%	45%	24%	45
Burglary	3	9	-67%	3	9	-67%	6	18	-67%	17%	17%	12
Total Property	78	114	-32%	114	98	16%	192	233	-18%	25%	28%	150
PROPERTY CRIME - AR's by Incident												
Specific Crimes	Feb. 2017	Feb. 2016	% Change	Jan. 2017	Dec. 2016	% Change	YTD 17	YTD 16	% Change	YTD 2017 Closure Rate	YTD 2016 Closure Rate	YTD 15
Shoplifting	21	22	-5%	14	12	17%	35	35	0%	66%	69%	26
Theft from M/V	1	1	0%	0	0	100%	1	1	0%	3%	6%	1
All Other Theft	7	10	-30%	4	4	0%	11	19	-42%	20%	23%	22
M/V Theft	0	1	-100%	0	0	0%	0	1	-100%	0%	33%	2
Vandalism	7	6	17%	14	6	133%	21	14	50%	45%	24%	22
Burglary	0	2	-200%	1	0	0%	1	3	-67%	17%	17%	6
Total Property	36	42	-14%	33	22	50%	69	73	-5%	25%	28%	79
DRUG CRIME - OF's by Incident												
Specific Crimes	Feb. 2017	Feb. 2016	% Change	Jan. 2017	Dec. 2016	% Change	YTD 17	YTD 16	% Change	YTD 2017 Closure Rate	YTD 2016 Closure Rate	YTD 15
Possession	7	16	-56%	15	12	25%	22	35	-37%	109%	83%	44
Overdoses	7	9	-22%	4	7	-43%	11	19	-42%			17
<i>Fatal</i>	3	2	50%	1	2	-50%	4	2	100%			1
Total Drug	14	25	-44%	19	19	0%	33	54	-39%			61
DRUG CRIME - AR's by Incident												
Specific Crimes	Feb. 2017	Feb. 2016	% Change	Jan. 2017	Dec. 2016	% Change	YTD 17	YTD 16	% Change	YTD 2017 Closure Rate	YTD 2016 Closure Rate	YTD 15
Possession	10	11	-9%	14	12	17%	24	29	-17%	109%	83%	35

VIOLENT CRIME - OF's by Incident												
Specific Crimes	Feb. 2017	Feb. 2016	% Change	Jan. 2017	Dec. 2016	% Change	YTD 17	YTD 16	% Change	YTD 2017 Closure Rate	YTD 2016 Closure Rate	YTD 15
Homicide	0	0	0%	0	0	0%	0	1	-100%	0%	0%	0
Robbery	3	2	50%	2	2	0%	5	4	25%	20%	25%	1
Aggravated Assault	1	3	-67%	5	5	0%	6	7	-14%	33%	71%	13
<i>from DV</i>	0	3	-100%	2	4	-50%	2	4	-50%			6
Simple Assault	23	36	-36%	32	35	-9%	55	72	-24%	47%	53%	66
<i>from DV</i>	10	21	-52%	20	20	0%	30	43	-30%			38
Total Violent	4	41	-90%	39	42	-7%	66	84	-21%	25%	37%	44
VIOLENT CRIME - AR's by Incident												
Specific Crimes	Feb. 2017	Feb. 2016	% Change	Jan. 2017	Dec. 2016	% Change	YTD 17	YTD 16	% Change	YTD 2017 Closure Rate	YTD 2016 Closure Rate	YTD 15
Homicide	0	0	0%	0	0	0%	0	0	0%	0%	0%	0
Robbery	0	0	0%	1	1	0%	1	1	0%	20%	25%	1
Aggravated Assault	0	3	-300%	2	2	0%	2	5	-60%	33%	71%	13
Simple Assault	8	19	-58%	18	20	-10%	26	38	-32%	47%	53%	41
Total Violent	8	22	-64%	21	23	-9%	29	44	-34%	25%	37%	55

DV COMPSTAT
February 2017

Dates	11/1/16- 11/30/16	12/1/16 - 12/31/16	1/1/17- 1/31/17	2/1/17- 2/28/17	Prior Verbal (PV)	YTD 2017	PV YTD	YTD 2016
Misdemeanor Arrests	12	19	18	12	0	30	1	32
Felony Arrests	3	1	3	0	0	3	0	6
Verbal Cases	14	31	24	17		41		35
Total Cases	29	51	45	29	0	74	1	73

2017 FJC Clients

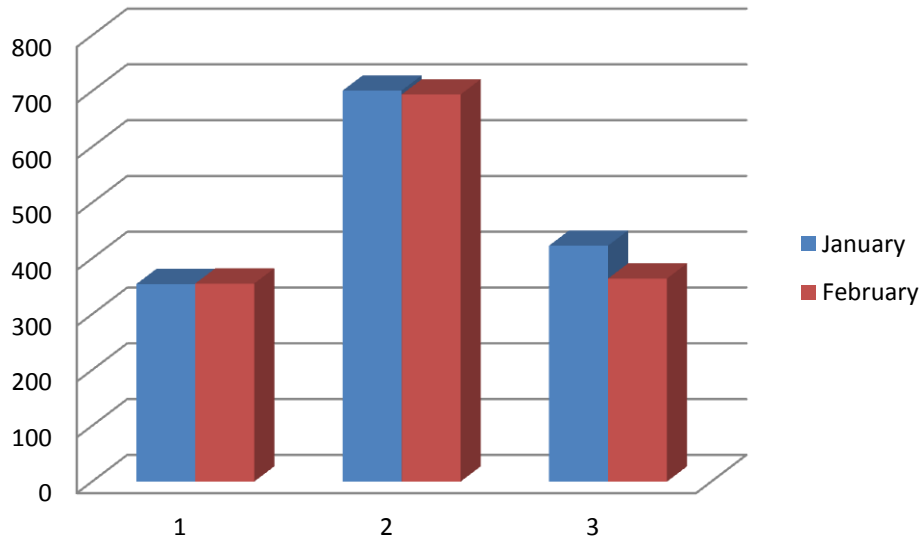
Month	Jan	Feb	March	April	May	June
New Clients	13 (19)	6 (17)				
	July	August	September	October	November	December
New Clients						

2016 FJC Clients

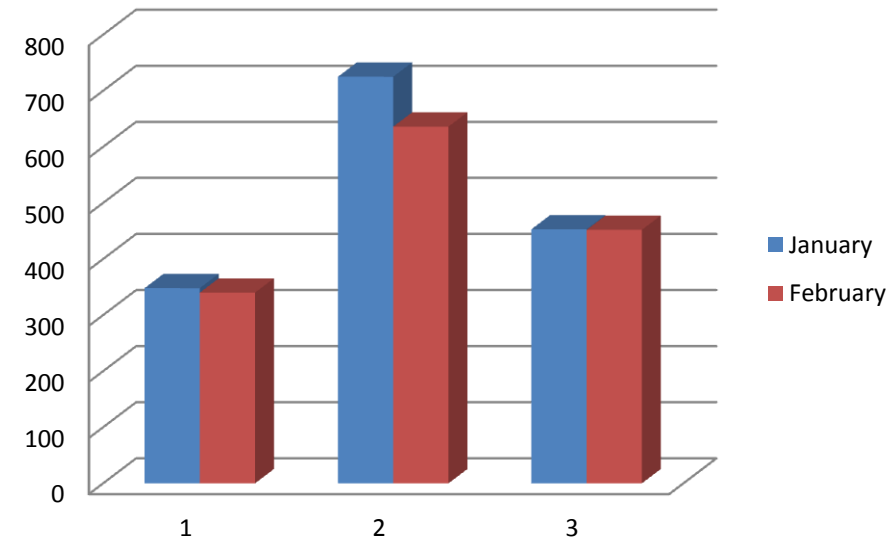
Month	Jan	Feb	March	April	May	June
New Clients	15 (20)	7 (14)	11 (7)	13 (6)	25 (1)	14 (8)
	July	August	September	October	November	December
New Clients	21 (2)	30 (6)	9 (15)	8 (32)	5(21)	3(6)

() Additional clients that obtained services at the FJC but did not complete an intake so information is not available as to whether they are new or repeat clients.

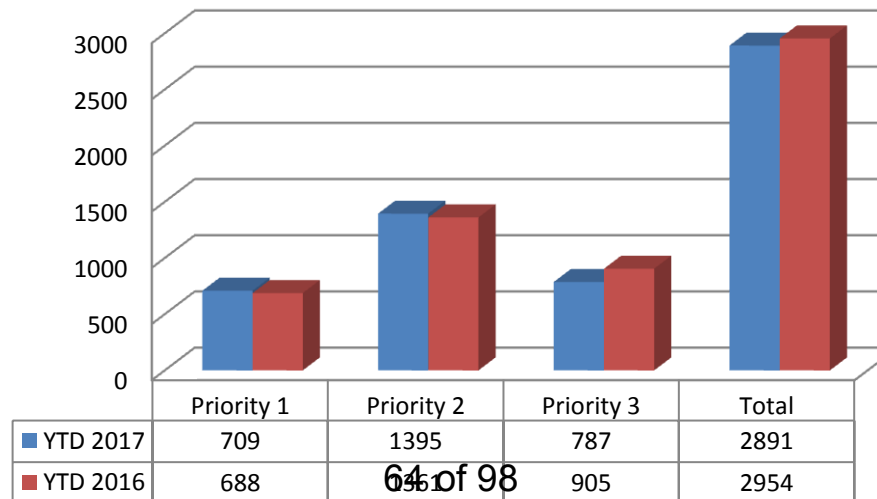
2017 CFS Trends



2016 CFS Trends ^{3/16/17}

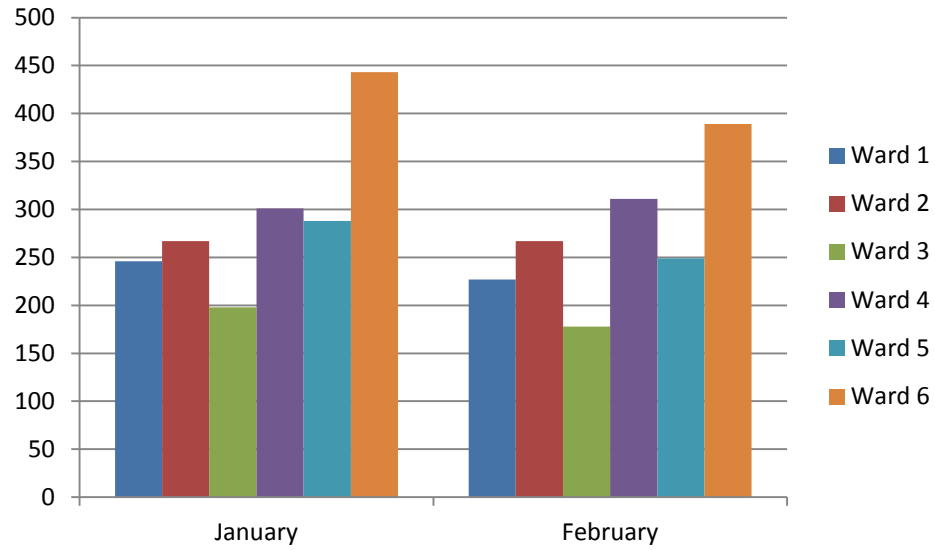


Calls for Service 2017 v 2016



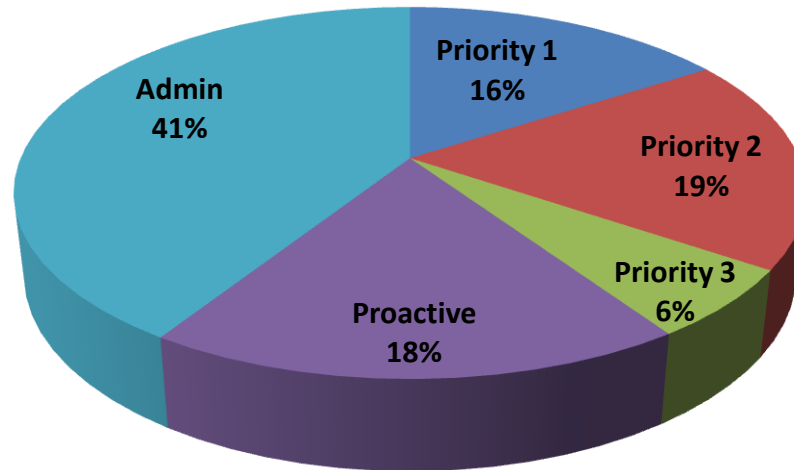
CFS by Ward

3/16/17

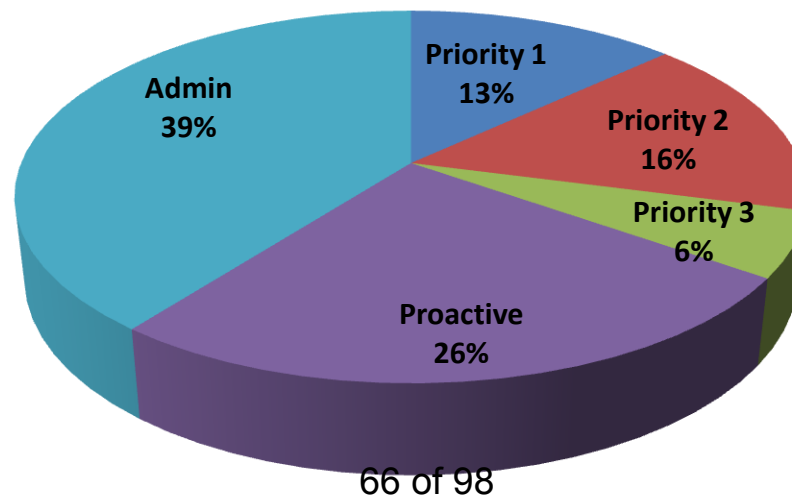


Manpower Hours February 2017

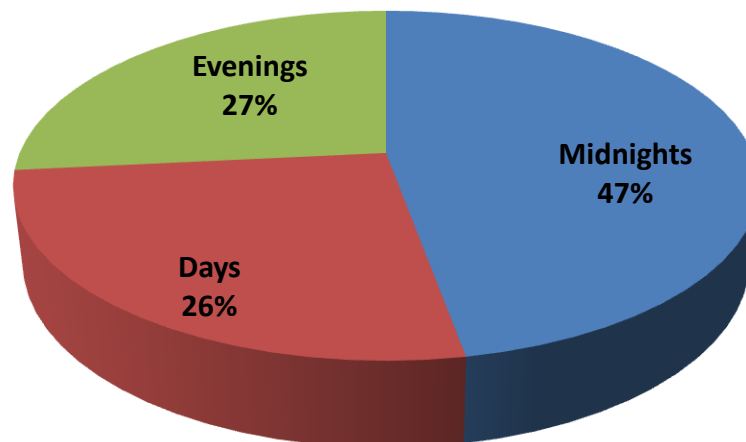
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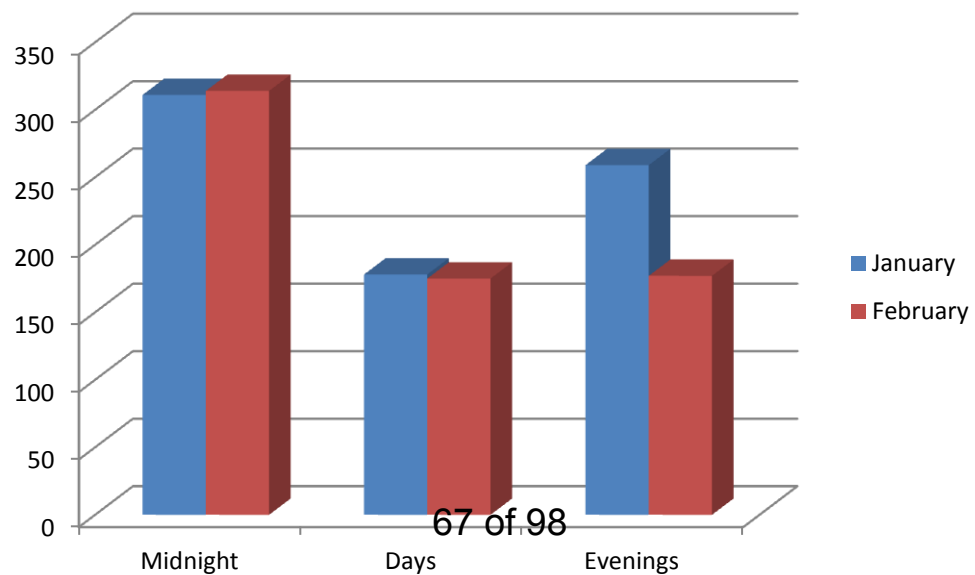
Manpower Hours February 2016



Proactive by Shift February 2017



Proactive by Shift YTD



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ROCHESTER DEPARTMENT OF PUBLIC WORKS MONTHLY REPORT FOR FEBRUARY 2017



HIGHWAY, FLEET MAINTENANCE AND UTILITIES

Highway Division responded to approximately 70 service calls which were either completed or scheduled for repair. The request included sign repair, installations of new signs and several repairs for mail boxes that were damaged during snow events. Staff treated or plowed during 8 winter events. Our total of snow fall for February is 39" and we picked up approximately 9,688 yards of snow. Monthly maintenance included pothole repair, traffic light repairs and 2 catch basin repairs. The mechanics repaired sidewalk tractors' blowers and replaced a high pressure fuel pump on six wheel dump truck # 17. They also replaced the transmission and left rear wheel hub on six wheel dump truck # 55. They replaced the engine turbo and exhaust gasket on ten wheel dump truck # 12; and they replaced the sander chain on six wheel dump truck #20. The Utilities Division responded to 15 service requests this month including discolored water calls and sewer backup calls. Staff traveled the hydrant runs and replaced any reflective hydrant markers that were bent or damaged, and they cleared snow for safe access. Staff repaired a water shut off on Sawyer Ave and replaced a broken water service on Coxeter Square. The Utility Staff is continuing to perform maintenance and cleaning on our trouble sewers and siphons.

BUILDINGS AND GROUNDS

Buildings and Grounds completed 54 work orders in the month of February which included general repairs of electrical, carpentry, equipment repairs and plumbing related issues. The Department removed a large amount of subfloor from 2-4 Walnut Street. This wood, due to its age and similar texture and look, is being used to patch in some area of the City Hall Annex. The technicians spend a considerable amount of time performing inspection & maintenance on the two sets of expanding bleachers located in the Community Center Gym. This work included tightening loose nuts and bolts, greased all fittings and an overall inspection of all working parts. Winter maintenance took up

a considerable amount of staff time in February. The construction of a satellite office for the Recreation Department has begun at the Community Center.

WATER TREATMENT PLANT

Treated water volume for the month of February was approximately 53.1 million gallons from the surface water treatment plant. All water quality testing and monitoring was completed in accordance with NHDES requirements. Monthly DBP sampling results for February continue to show improvement, with lower levels at all sites. Watershed inspections were conducted at all reservoirs and structures. We measured approximately 1.4" of rainfall at the Reservoir in addition to significant snowmelt. Raw water soluble color and organic concentrations have increased due to the rapid inflow. Berry River downstream release has exceeded 20cfs. Remobilization for the raw water transmission main repairs is expected the first week of March 6th. Preliminary instrumentation and electrical design for the Raw Water/LLPS station is underway. Equipment, grounds maintenance, and snow removal was performed at the plant, well, and tanks/stations. Maintenance at the WTF included sample line purging, repairs to the intake blowoff system, installation of a filter alum injection line, cleaning of the permanganate system, inspection of the treated water influent channel, and continued efforts to utilize the pilot carbon system. PM was performed on flocculator and backwash gear drives. Lab equipment has been serviced and cleaned. The backwash recycle valve and check assembly failed and will be replaced. Aggressive multi-chemical washing of the sand filter has achieved limited improvement; installation of cell dividers is the preferred solution. Distribution system modeling and evaluation for hydrant flushing and lead sample site selections is underway.



Spillway flow at Round Pond

WASTEWATER TREATMENT FACILITY

Items that were completed during the month of February: We continue to work with the coalition of communities on related wastewater and Great Bay Estuary issues. Staff attended an MS4 stormwater permit meeting. The Western Avenue pump station upgrade continues to move forward – wet well and building are substantially completed, generator has been installed, pumps are to be shipped first week of March, Electrical and HVAC is on-going. Staff attended State sponsored training classes. Ray Drive pump station has a new pole, transformer and wiring to

meter was installed by EverSource. We met with consultant engineers from the water treatment facility to discuss options to reduce the increased hydraulic load being put on the wastewater treatment facility and alternative options for alum sludge handling. The annual industrial pretreatment report is complete. We completed the Homeland Security paperwork for grant to install security camera's at the wastewater treatment facility. Employee evaluations have been completed. The Biddeford WWTF crew toured our facility. Boring work was completed for possible site for chemical storage facility. DES officials toured the Zeolite pilot study set-up. Software systems are being evaluated for the process control automation project. Staff performed preventative and corrective maintenance on equipment, machinery and instrumentation. All required testing for EPA and State has been completed and submitted. Average effluent flow for the month was 3.253 million gallons per day (MGD). Percent of design flow = 64.7%. Percent of design flow for 2017 = 65.6%. Precipitation for the month = 2.97". Precipitation for 2017 = 5.44".

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Memorandum

To: Dan Fitzpatrick, City Manager
Mayor McCarley
Members of the City Council

From: Lauren Krans, Recreation & Arena
Date: March 7, 2017
Re: February Department Report

February Break Activities

February Break was a busy week for our department. Additional sessions of Public Ice Skating, Learn to Skate and Parent/Child Stick were offered to keep families busy and having fun at the Rochester Arena. Our February Vacation Camp tripled in size from last year due to the fun packed weekly schedule created by our staff. Last year we had 13 children registered for February Vacation Camp, this year we maxed out at 40 campers! Parent/guardians gave us stellar feedback on this program. Campers spent the week visiting Spaulding High School, getting a presentation from Cochembo Valley Humane Society, taking a tour of Gerry's Food Pantry, and learning about safety from the Rochester Fire Department and Rochester Police Department. The activities at February Vacation Camp highlighted all of the wonderful resources we have in our community.

Summer Hiring

After receiving Finance Committee support to advertise for Summer 2017, we quickly started our marketing campaign. Once again using our creative in-house life guard certification program to attract new candidates, we're hopeful we will get a lot of new talent for both pool and camp staff. Applications are due to the Human Resource Department on March 15.

Summer Camp and Swim Lessons

Much of February was spent preparing for our summer season. Information on Rochester Rec Summer Camp, Camp Aid, Teen Travel Camp, Public Swim, Swim Lessons and Senior Swim was published on February 15. We're excited to get this information out early to our customers so they can start making their summer plans. Registrations for camp and swim lessons open on April 3.

Adult Co-Ed Pick-Up Basketball	106
Adult Recreation 30+ Basketball	91
Adult Recreation Ice Hockey	102
Adult Volleyball	58
Community Coffee	5
Collaborative Open Gym	120
February Vacation Camp	40
King Pine	61
Learn To Skate	43
Parent/Child Dance	100
Parent/Child Open Gym	336
Parent/Child (Adult) Stick	55
Public Ice Skating	361
Seasonal Craft	1
Senior Art	18
Senior Dance Lessons	8
Senior Dance Night Out	17
Senior Open Gym	24
Senior Power Hour	87
Senior Trips	10
Senior Yoga Gentle	63
Teen Night	278
Youth Basketball	394
February Total	2,378



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City of Rochester Tax Collector's Office
February 28, 2017

Tax Year		Annual Warrant	Collected		Uncollected	
			Amount	%	Amount	%
2016	Warrant	58,196,003	56,011,445.45	96.25%	2,184,557.55	3.75%
2015		56,938,119	56,073,305.42	98.48%	864,813.58	1.52%
2014		55,068,779	54,388,815.68	98.77%	679,963.32	1.23%
2013		53,324,262	52,997,561.83	99.39%	326,700.17	0.61%
2012		50,952,912	50,722,444.30	99.55%	230,467.70	0.45%
2011		48,856,892	48,660,666.59	99.60%	196,225.41	0.40%
2010		47,308,832	47,137,026.04	99.64%	171,805.96	0.36%
2009		46,898,827	46,765,610.89	99.72%	133,216.11	0.28%
2008		46,522,769	46,413,200.84	99.76%	109,568.16	0.24%
2007		42,964,450	42,880,396.66	99.80%	84,053.34	0.20%
2006		40,794,160	40,704,978.72	99.78%	89,181.28	0.22%
2005		38,024,453	38,008,041.01	99.96%	16,411.99	0.04%
2004		36,065,496	36,049,825.80	99.96%	15,670.20	0.04%
2003		33,310,579	33,302,588.84	99.98%	7,990.16	0.02%
2002		29,725,878	29,717,999.39	99.97%	7,878.61	0.03%
2001		26,943,136	26,936,525.56	99.98%	6,610.44	0.02%
2000		25,415,248	25,410,252.03	99.98%	4,995.97	0.02%
1999		22,973,308	22,969,413.75	99.98%	3,894.25	0.02%
1998		30,592,529	30,587,165.88	99.98%	5,363.12	0.02%
1997		29,835,914	29,830,583.34	99.98%	5,330.66	0.02%
1996		27,726,424	27,722,073.99	99.98%	4,350.01	0.02%
1995		27,712,029	27,709,191.61	99.99%	2,837.39	0.01%
1994		26,989,803	26,987,206.62	99.99%	2,596.38	0.01%
1993		25,611,050	25,608,622.48	99.99%	2,427.52	0.01%
1992		24,746,736	24,744,940.64	99.99%	1,795.36	0.01%
1991		24,296,285	24,294,507.32	99.99%	1,777.68	0.01%
					5,160,482.32	

Tax Collector
Doreen Jones, CTC

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Rochester, New Hampshire

Inter office Memorandum

TO: Daniel Fitzpatrick
City Manager

FROM: Todd M. Marsh
Director of Welfare

SUBJECT: Analysis of Direct Assistance for February, 2017

DATE: March 15, 2017

This office reported 65 formal client notes for the month of February.

Voucher amounts issued for February, 2017 were as follows:

	11 <u>Families</u> 3 new	14 <u>Single</u> 3 new
Burial	1,300.00	650.00
Dental00	.00
Electricity00	.00
Food.....	.00	.00
Fuel heating00	112.45
Mortgage00	.00
Medical00	.00
Prescriptions00	.00
Rent	1,115.00	2,709.00
Temporary Housing	2,330.00	.00
Transportation	<u>.00</u>	<u>18.00</u>
TOTAL	\$4,745.00	\$3,489.45

This represents an average cost per case/family of \$431.36 and case/individual of \$249.25 for this month.

Total vouchers issued: \$8,234.45

There was an increase of \$1,524.77 in assistance issued this month compared to February 2016. There was a decrease of \$3,861.22 in vouchers issued this month compared to last month.

We received reimbursements from the Interim Assistance Program SSI, State Medicaid and Personal Reimbursements totaling \$.00

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Resolution Authorizing the Rochester Legal Department to Apply for a Victims of Crime Act (VOCA) Grant in the Amount of up to \$26,000

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That the Mayor and City Council of the City of Rochester, by adoption of this Resolution, approve the submission of a grant application in an amount up to Twenty-Six Thousand Dollars (\$26,000.00) to the New Hampshire Department of Justice VOCA Grant program in order to fund a Victim-Witness Advocate position. The Grant, if awarded, requires a Twenty Percent (20%) local match.

CC FY 17 03-21 AB 138

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3/16/17

City of Rochester Formal Council Meeting**AGENDA BILL****NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.****AGENDA SUBJECT**

Permission to Apply for a NH DOJ Victim of Crime Act (VOCA) Grant

COUNCIL ACTION ITEM ☒
INFORMATION ONLY ☐FUNDING REQUIRED? YES ☐ NO ☒
* IF YES ATTACH A FUNDING RESOLUTION FORMRESOLUTION REQUIRED? YES ☒ NO ☐FUNDING RESOLUTION FORM? YES ☐ NO ☒

AGENDA DATE	March 21, 2017	
DEPT. HEAD SIGNATURE	On file	
DATE SUBMITTED	March 13, 2017	
ATTACHMENTS YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	

COMMITTEE SIGN-OFF

COMMITTEE	
CHAIR PERSON	

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	Signature on file
CITY MANAGER	Signature on file

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	Signature on file
SOURCE OF FUNDS	NH Dept. of Justice / general City funds
ACCOUNT NUMBER	TBD
AMOUNT	\$25,836 (grant) / \$6,459 (match)
APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	

LEGAL AUTHORITY

City Charter

SUMMARY STATEMENT

The Legal Department seeks permission of the City Council to apply for a NH DOJ Victim of Crime Act (VOCA) grant in order to fund the Department's Victim-Witness Advocate position. A Victim-Witness Advocate provides individual services to victims of crime who came in contact with the legal Department. These services include intake processing, education on the criminal justice system, referral to appropriate social services, courtroom familiarization, trial/hearing preparation, and restitution assistance. The Advocate also provides to the Legal Department client interface services along with trial support services to include witness coordination, witness preparation, file review, and trial advice.

RECOMMENDED ACTION

Approve resolution.

AGENDA BILL - FUNDING RESOLUTION

EXHIBIT

Project Name: Date: Fiscal Year:

Fund (select):

GF Water Sewer Arena CIP Water CIP Sewer CIP Arena CIP Special Revenue Fund Type: Lapsing Non-Lapsing

Deauthorization

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	NEW			-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

Appropriation

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	TBD	TBD		25,836.00 -	\$0.00 -	\$6,459.00 -
2				-	-	-
3				-	-	-
4				-	-	-

Revenue

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	TBD	TBD		\$28,836.00 -	-	-
2				-	-	-
3				-	-	-
4				-	-	-

DUNS # CFDA # Grant # Grant Period: From
To

If de-authorizing Grant Funding appropriations: (select one)

Reimbursement Request will be reduced Funds will be returned

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**A Resolution of the City of Rochester City Council Affirming the
City of Rochester's Commitment to Support Pursuit of 75% State of
New Hampshire Funded Renovations to the Richard W. Creteau
Technology Center**

Whereas, the Rochester School Board has determined that renovations and expansion of the Richard W. Creteau Technology Center are needed to adequately meet the Career and Technical Education mission as defined by the State of New Hampshire; and

Whereas, New Hampshire Revised Statutes Annotated Chapters 188-E:3 and 188-E:10 make provisions for the renovation of regional Career and Technical centers and allows for the possibility to seek State appropriations for renovation; and

Whereas, the State of New Hampshire through the Department of Education's Division of Career Technology and Adult Learning has indicated said funding would be formulated at this time as 75% State and 25% Local funded;.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Rochester City Council affirms its commitment to pursue State appropriations, along with Local appropriations, for renovation and expansions to the Richard W. Creteau Technology Center.

CC FY17 3-21

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**Resolution Authorizing Supplemental Appropriation to the School Building Fund in the
Amount of \$796,326.00**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF
ROCHESTER, AS FOLLOWS:**

In accordance with RSA 34:2, that the sum of Seven Hundred Ninety Six Thousand Three Hundred Twenty Six Dollars (\$796,326.00) be, and hereby is, appropriated as a supplemental appropriation to the School Building Fund. The entire amount of the supplemental appropriation shall be derived from the General Fund unassigned fund balance.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution.

CC FY17 03-21 AB 139

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3/16/17

City of Rochester Formal Council Meeting**AGENDA BILL****NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

AGENDA SUBJECT
School Building Fund

COUNCIL ACTION ITEM <input checked="" type="checkbox"/> INFORMATION ONLY <input type="checkbox"/>	FUNDING REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> * IF YES ATTACH A FUNDING RESOLUTION FORM
RESOLUTION REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	FUNDING RESOLUTION FORM? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

AGENDA DATE	March 21, 2017 (Special Meeting)		
DEPT. HEAD SIGNATURE			
DATE SUBMITTED	March 14, 2017		
ATTACHMENTS YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED		

COMMITTEE SIGN-OFF

COMMITTEE	Finance Committee
CHAIR PERSON	Mayor McCarley

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	Signature on file
CITY MANAGER	Signature on file

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	Signature on file
SOURCE OF FUNDS	General Fund "Unassigned Fund Balance"
ACCOUNT NUMBER	
AMOUNT	\$796,326.00
APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	

LEGAL AUTHORITY

RSA 34:1 (Capital Reserve Funds) and School Building Fund resolution adopted by City Council n December 15, 2015.

SUMMARY STATEMENT

Transfer of funds from the City's General Fund "Unassigned Fund Balance" to the City's School Building Fund.

* General Fund Unassigned Fund Balance "surplus" for Fiscal Year 2016 was \$1,607,697, as certified by the Independent Auditor.

* School Building Fund stipulates "The City Council ... may ... transfer to such fund ... not more than 1/2 of its ... surplus ... after the annual audit presentation by the independent auditor ...

* The amount contributed to the Fiscal Year 2016 surplus by the School Department is \$796,326.

RECOMMENDED ACTION

Transfer the School Department's net revenues & appropriations for fiscal year 2016 of \$796,326 from General Fund Unassigned Fund Balance to the School Building Fund.

**Resolution Pursuant to RSA 34:1 Establishing a School
Building Capital
Reserve Fund**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL
OF THE CITY OF ROCHESTER, AS FOLLOWS:**

By adoption of this Resolution, the City Council establishes a Capital Reserve Fund pursuant to RSA 34:1 for the purpose of rehabilitating, enlarging, replacing, and/or constructing new school facilities and/or the purchase of land for the enlargement of existing school facilities and/or siting of new school facilities. The name of such fund shall be the School Building Fund.

The City Council, at its sole discretion, may appropriate monies to said School Building Fund through the annual budgeting process. The City Council may also by favorable vote of $\frac{3}{4}$ of its members, transfer to such fund after a public hearing with notice as provided in RSA 34:2, not more than $\frac{1}{2}$ of its unencumbered surplus funds remaining on hand at the end of the fiscal year, within limits as provided in RSA 34:4. No transfer from the City's unencumbered surplus funds to the School Building Fund shall be considered until after the annual audit presentation by the independent auditor and confirmation of the stated surplus. The City Council may also accept and appropriate gifts, legacies and trusts to the School Building Fund by majority vote.

Expenditure of funds from the School Building Fund is at the sole discretion of the City Council.

Pursuant to RSA 34:6, the Trustees of Trust Funds shall have custody of all capital reserves transferred to the School Building Fund. The Trustees of the Trust Fund will hold the monies appropriated to the School Building Fund in a separate account. Appropriations made to the School Building Fund will be paid over to the Trustees of the Trust Fund after July 1 but prior to June 30 of the fiscal year of the appropriation.

The City Council may dissolve the School Building Fund at its sole discretion. Upon dissolution of any portion of said fund appropriated from the General Fund said funds will lapse to surplus (Unassigned General Fund fund balance) and cannot be repurposed directly to a different capital fund or project. Any funds contained in the School Building Fund accepted and appropriated from gifts, legacies or trusts may be redirected at the discretion of the City Council.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution.

Adopted by City Council on December 15, 2015

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End of Month Council Report

3/16/17

To the Honorable Mayor and City Council of the City of Rochester, the following is a summary of the revenue collected and the activities performed by the Department of Building, Zoning and Licensing Services for the month of February 2017 with the fiscal Year to Date

The following data is subject to adjustment & revision pending further review and analysis as well as year-end closing adjustments.

Department Revenue

Permit Type	February 2017	Year to Date
Building Permits	\$14,357.00	\$283,904.00
Electrical Permits	\$6,285.00	\$39,655.00
Gas Permits	\$0.00	\$85.00
Plumbing Permits	\$1,402.00	\$17,780.00
Zoning Permits	\$190.76	\$4,772.51
FireSuppression Permits	\$0.00	\$1,007.00
FireAlarm Permits	\$502.00	\$2,067.00
Sprinkler Permits	\$0.00	\$10,991.00
Mechanical Permits	\$2,527.00	\$29,229.00
Food_Milk Licenses	\$100.00	\$23,757.50
Taxi Licenses	\$10.00	\$1,370.00
General Licenses	\$150.00	\$4,085.00
Net Revenue	\$25,586.76	\$418,703.01

End of Month Council Report

3/16/17

Building Permit Detail

New Permits		February 2017		Fiscal Year to Date	
Permit Type	Permit For	Permits Issued	Estimated Construction Value	Permits Issued	Estimated Construction Value
Building Permits	Addition - Non-Residential	0	\$0.00	2	\$408,000.00
	Addition - Residential	1	\$200.00	9	\$287,200.00
	Alteration - Residential	6	\$113,650.00	50	\$581,773.00
	Alterations- Non Residential	4	\$122,200.00	29	\$4,612,162.00
	Apartment	0	\$0.00	3	\$2,858,275.00
	Building - Non-Residential	0	\$0.00	6	\$4,497,023.00
	Condo	0	\$0.00	3	\$829,000.00
	Deck	0	\$0.00	46	\$275,038.00
	Demolition	2	\$18,000.00	28	\$217,285.00
	Fence	0	\$0.00	17	\$119,246.45
	Footing	5	\$0.00	45	\$787,500.00
	Garage	2	\$46,000.00	19	\$384,250.00
	Manufactured Home	3	\$218,000.00	26	\$1,728,219.00
	New Home	9	\$1,113,349.00	57	\$10,246,998.00
	Other	5	\$59,204.00	78	\$4,670,749.25
	Pool - Above Ground	0	\$0.00	1	\$6,494.95
	Pool - In Ground	0	\$0.00	2	\$40,500.00
	Repair/Replace - Non-Residential	1	\$112,000.00	2	\$115,000.00
	Repair/Replace - Residential	2	\$52,000.00	8	\$245,165.00
	Roofing	5	\$21,300.00	76	\$592,629.00
	Shed	2	\$7,199.00	28	\$75,964.00
	Siding	1	\$5,000.00	15	\$151,714.00
	Sign	0	\$0.00	24	\$88,214.00
	Windows	0	\$0.00	16	\$106,668.00
Electrical Permits	Electrical Underground	2	\$2,200.00	14	\$33,600.00
	Generator	2	\$49,500.00	17	\$135,351.00
	Meters	3	\$3,600.00	17	\$38,000.00
	Service	2	\$12,000.00	37	\$199,065.98
	Solar Electric System	4	\$47,033.00	46	\$1,546,973.51
	Temp Service	0	\$0.00	2	\$5,000.00
	Wiring	28	\$610,619.98	200	\$3,542,698.93

End of Month Council Report

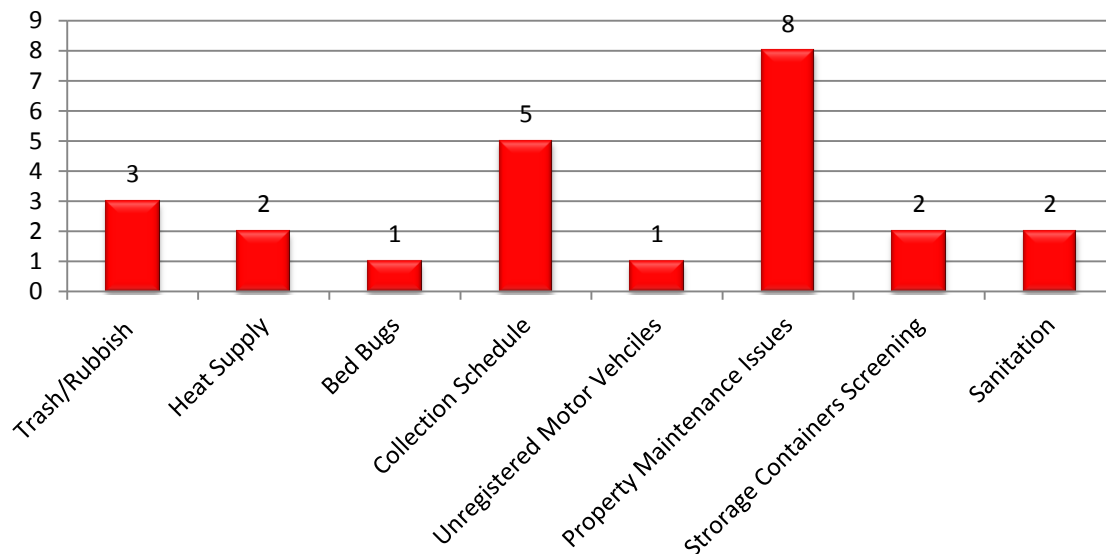
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FireAlarm Permits	Fire Alarm Permit	1	\$5,500.00	11	\$174,035.00
FireSuppression Permits	Fixed Fire Suppression System	0	\$0.00	3	\$20,500.00
Mechanical Permits	Air Conditioning	1	\$25,500.00	16	\$319,514.99
	Furnace/Boiler	7	\$33,040.39	55	\$445,865.29
	Gas Line	1	\$190.00	35	\$57,094.00
	Gas Piping	2	\$1,800.00	50	\$112,241.00
	Heating	11	\$190,490.00	78	\$1,115,514.00
	Hot Water Heater	0	\$0.00	17	\$241,774.00
	Mechanical Underground	0	\$0.00	2	\$9,495.00
	Other	0	\$0.00	6	\$801,000.00
	Pressure Testing	1	\$200.00	13	\$3,455.00
	Propane Tank	2	\$600.00	41	\$26,343.00
	Sheet Metal Work	0	\$0.00	1	\$4,800.00
	Tank Installation	16	\$10,275.00	61	\$51,901.00
	Ventilation	0	\$0.00	8	\$97,450.00
Plumbing Permits	Plumbing	19	\$141,320.00	153	\$1,668,102.00
	Water Heater	0	\$0.00	5	\$84,620.00
Sprinkler Permits	Fire Sprinkler Systems	3	\$115,800.00	30	\$631,554.00
	Total Permit Issued	153	\$3,137,770.37	1508	\$45,291,015.35

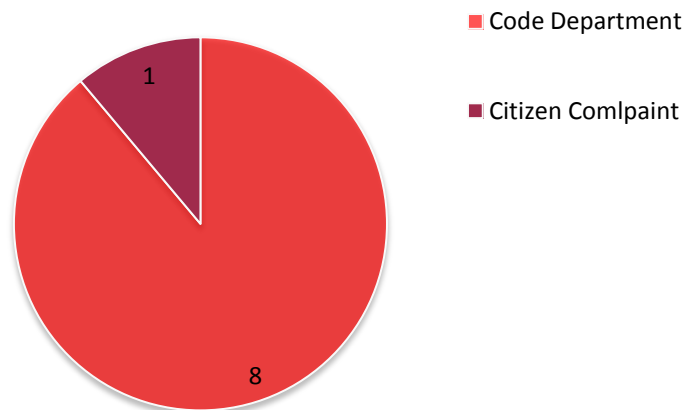
February 2017 Monthly Report

For the month of February Code Compliance dealt with 9 properties that had compliance or zoning issues for a total of 24 documented issues. All of property owners in these cases received either a Courtesy Notice or a formal Notice of Violation asking for them to bring their property into compliance, 6 of them have been closed and have come into compliance, 1 has been escalated and resulted in formal violations and 2 are still pending and being worked on at the time of this report. Of the 3 issues that were pending from January, 2 are still pending and the other has been closed.

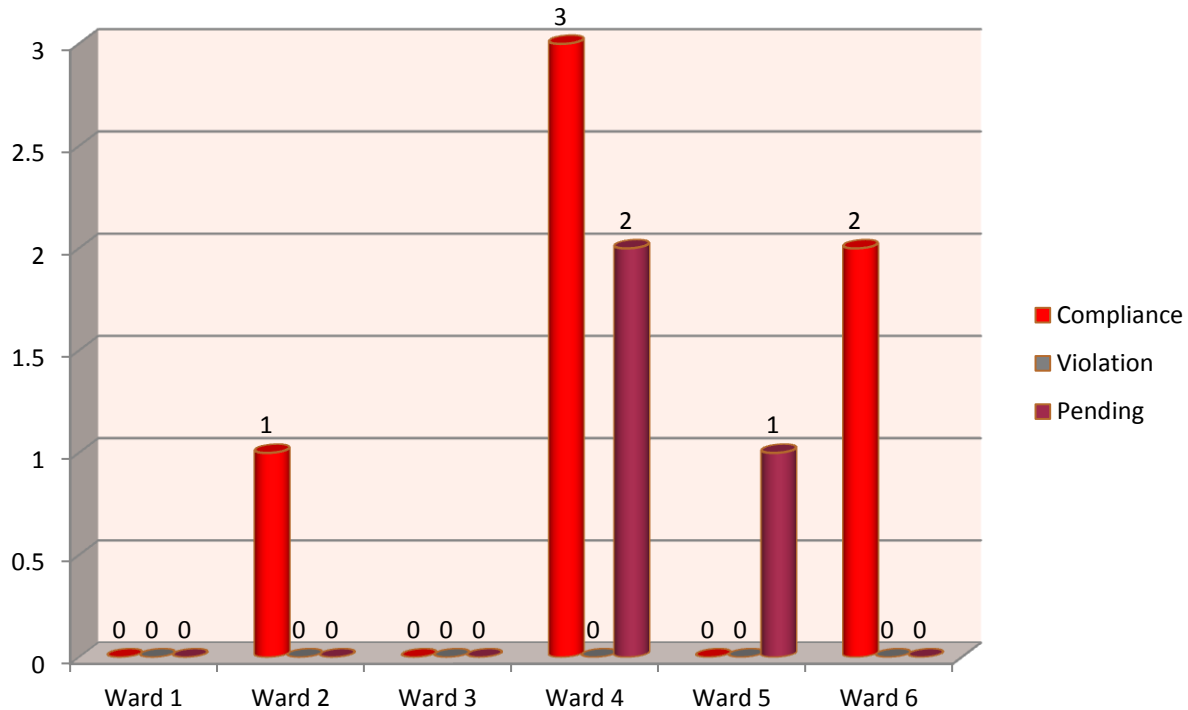
Different Violations



Orgin of Violation



Breakdown by Ward's



We have started a new program called Code of the Month and rolled it out in February. The initiative will highlight a code or zoning topic that the department frequently gets questions on or compliance issues that city workers see being violated in the field. February's topic was related to signage, more specifically temporary, snipe, and banner signs and where or if they are allowed in the City.

We have a case pending in Rochester District Court against 62 Whitehouse Road for an illegal home occupation. We issued 12 citations to a property on Congress St and 2 Citations to 36 Farmington Road. We worked with Economic Development to clear an outstanding violation at Home Depot for an illegal temporary structure they had built. I also dealt with an ongoing issue on Capital Circle. I have continued with the yearly inspection of all second hand dealers in the City. I am also in the process of conducting mandatory rental unit inspections in conjunction with the Fire Department.

I had the opportunity to attend the NH Building Officials training, a leadership training put on by UNH, and the Seacoast Building Officials training. I attended the Rochester Main Street annual meeting, Rochester Listens, the business round table hosted by Economic Development and the Ward 5 Community RUN Meetings.

Respectfully Submitted,

Joseph Devine

Compliance Officer



City of Rochester, New Hampshire
Department of Building, Zoning & Licensing Services
*31 Wakefield Street * Rochester, NH 03867*
*(603) 332-3508 * Fax (603) 509-1912*
Web Site: www.rochesternh.net

END OF MONTH REPORT
CITY OF ROCHESTER ZONING – FEBRUARY, 2017

- I. **Rochester City Council's Motion for Rehearing on Case # 2016-31:**
- II. The business meeting was moved to February 8, 2017.
 - a. Election of Chair and Vice Chair
 - b. Review of By-Laws