



**Regular City Council Meeting
November 13, 2018
Council Chambers
7:00 PM**

Agenda

- 1. Call to Order**
- 2. Opening Prayer**
 - 2.1 Rochester Veterans Council**
- 3. Presentation of the Colors**
 - 3.1. Rochester Veterans Council**
 - 3.2. *Proclamation:* Veterans Day P. 9**
- 4. Roll Call**
- 5. Acceptance of Minutes**
 - 5.1 Regular City Council Meeting: October 2, 2018
consideration for approval P. 11**
 - 5.2 Special City Council Meeting: October 16, 2018
consideration *for approval* P. 29**
- 6. Communications from the City Manager**
 - 6.1 Employee of the Month Award P. 35**
 - 6.2 City Manager's Report P. 37**
- 7. Communications from the Mayor**
 - 7.1. Proclamation: Small Business Saturday P. 73**
- 8. Presentation of Petitions and Council Correspondence**
 - 8.1. *Petition for Street Acceptance:* Miller's Farm Road P. 75**
 - 8.2. *Petition for Street Acceptance:* Smoke Street P. 113**

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City Clerk's Office

9. Nominations, Appointments, Resignations, and Elections

10. Reports of Committees

10.1. Appointments Committee P. 123

10.1.1 Appointment: Bruce Jolin – Library Trustee
Ward 6, Term to Expire 1/2/2022 P. 123

10.2. Codes & Ordinances Committee P. 125

10.2.1 Committee Action: Amendment to Chapter 42.12
Conservation Overlay District *first reading, and
refer to Legal Department and a Public Hearing*
P. 131

10.3. Community Development Committee P. 133

10.3.1 Information Only: CDBG Annual Action Plan FY
2019-2020 *Public Hearing to be held on
December 18, 2018* P. 141

10.4. CTE Joint Building Committee P. 145

10.5. Finance Committee P. 167

10.5.1 Committee Recommendation: Resolution for
Supplemental Appropriation and Authorizing
Borrowing Authority Pursuant to RSA 33:9 to the
Department of Public Works (DPW) Capital
Improvements Plan (CIP) Fund for Granite
Ridge Phase II in an amount not to exceed
\$2,430,000.00 *first reading and send to public
hearing* P. 175

10.5.2 Committee Recommendation: Resolution for
Supplemental Appropriation and Authorizing
Borrowing Authority Pursuant to RSA 33:9 to the
Granite State Business Park (GSBP) Tax
Increment Financing (TIF) District Capital
Improvements Plan (CIP) Fund for the Water
Main Extension Project in an amount not to
exceed \$1,400,000.00 *first reading and send to
public hearing* P. 181

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City Clerk's Office

10.6 Public Safety P. 183

- 10.6.1 Committee Recommendation:** Install speed limit signs on Norway Plains Road and in the Miller's Farm Road/Rangeway Drive neighborhood ***motion to deny*** P. 186

10.7 Public Works P. 189

- 10.7.1 Resolution Authorizing a Supplemental appropriation in the amount of \$7,800 to fund the work associated with the City Hall Atrium Glass Replacement Project** ***first reading, consideration for second reading and adoption*** P. 195
- 10.7.2 Committee Recommendation:** To advise Rochester Housing Authority that the City is not interested in purchasing the property at 59 Columbus Avenue ***motion to approve*** P. 192
- 10.7.3 Resolution deauthorizing Water CIP Fund 5501 and Sewer CIP Fund 5502 Project Funding for Various Projects in the amount of \$422,018.56 and Deauthorization of Bond Authority** ***first reading, consideration for second reading and adoption*** P. 201

10.8 Tri-City Mayor's Task Force on Homelessness P. 207

11. Old Business

12. Consent Calendar

13. New Business

- 13.1 Resolution Authoring the Rochester Police Department (RPD) to accept a \$26,851.00 United States Department of Justice USDOJ Justice Assistant Grant (JAG)** ***first reading, consideration for second reading and adoption*** P. 219
- 13.2 Resolution Authorizing Acceptance of a United States Department of Justice (USDOJ) Ballistic Vest Grant in the Amount of \$12,214.00** ***first reading, consideration for second reading and adoption*** P. 225

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- 13.3 Resolution Authorizing the Application for and Acceptance of a State of New Hampshire Department of Environmental Services (NHDES) Clean Water State Revolving Fund (CWSRF) Loan for the Colonial Pines Sewer Extension Project – Phase 2 in the Amount of up to \$3,598,000.00 *first reading, consideration for second reading and adoption* P. 231
- 13.4 City of Rochester Hazard Mitigation Plan (Update) *consideration for approval* P. 235
- Link to the Updated Hazard Mitigation Plan from 2018 -2022 [Click here](#)
- 13.5 Resolution Approving Cost Items Associated with Proposed City of Rochester Multi-Year Collective Bargaining Agreement with Rochester Middle Managers Group *first reading, consideration for second reading and acceptance* P. 237
- 13.6 Resolution Approving Cost Items Associated with Proposed City of Rochester Multi-Year Collective Bargaining Agreement with Rochester Municipal Managers Group *first reading, consideration for second reading and acceptance* P. 241
- 13.7 An Ordinance to Revise and Consolidate, Amend, Supplement, and Codify the Ordinances of the City of Rochester *first reading, consideration for second reading and adoption* P. 245
14. Non-Meeting/Non-Public Session
- 14.1 Non-Meeting, Consultation with Legal RSA 91-A:2,I(b)
15. Other
16. Adjournment

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City Clerk's Office



City of Rochester, New Hampshire

OFFICE OF THE MAYOR

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PROCLAMATION

- WHEREAS,** Every year on November 11th, communities across this Nation join to observe Veterans' Day in remembrance of the brave men and women who selflessly served in America's armed forces, defending our freedom, security and democracy; and
- WHEREAS,** They are the most noble of citizens who made great sacrifices for the cause of peace, and they deserve and will always have the respect and appreciation of all citizens; and
- WHEREAS,** On Veterans' Day we pause to commemorate the contributions of all who have served in various branches of our military, those who have passed away; and those still with us, as their families do each day; and
- WHEREAS,** America has been blessed with an abundance of such men and women who nobly battled tyranny and oppression in two World Wars, and those who fought in Korea, Vietnam, and the Middle East, and
- WHEREAS,** Today our men and women in uniform are again at war, fighting terrorism and standing vigilantly in defense of America and our cherished way of life; and
- NOW, THEREFORE,** I, Caroline McCarley, Mayor of the City of Rochester, NH do hereby proclaim November 11, 2018 as Veteran's Day and salute our Veterans for stepping into harm's way to protect our freedom.

IN WITNESS WHEREOF, I have set my Hand and caused the Seal of the City of Rochester to be affixed this 9th day of November in the year of our Lord, Two Thousand and Eighteen.

Caroline McCarley
Mayor

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City Clerk's Office

**Regular City Council Meeting
October 2, 2018
Council Chambers
7:00 PM**

COUNCILORS PRESENT

Councilor Abbott
Councilor Bogan
Councilor Gates
Councilor Gray
Councilor Keans
Councilor Hamann
Councilor Lachapelle
Councilor Lauterborn
Councilor Walker
Councilor Varney
Mayor McCarley

COUNCILORS EXCUSED

Councilor Hutchinson
Councilor Torr

OTHERS PRESENT

Blaine Cox, City Manager
Terrence O'Rourke, City Attorney
Peter Nourse, Director of the
Department of Public Works
Jenn Marsh, Economic Development

Minutes

1. Call to Order

Mayor McCarley called the Regular City Council meeting to order at 7:00 PM.

2. Opening Prayer

2.1 Opening Prayer led by the Roland E. Patnode Jr. American Legion Color Guard

The Roland E. Patnode Jr. American Legion Color Guard led the Opening Prayer.

3. Presentation of the Colors

3.1 Pledge of Allegiance led by the Roland E. Patnode Jr. American Legion Color Guard

The Roland E. Patnode Jr. American Legion Color Guard led the Pledge of Allegiance and invited the City Council to the Veterans Day Ceremony to be held at the Rochester Common on November 11, 2018, at 11:11 AM.

4. Roll Call

Kelly Walters, City Clerk, called the roll. All Council members were present except for Councilors Hutchinson and Torr who had been excused. *Councilor Keans arrived at 7:44 PM.*

5. Acceptance of Minutes

5.1. Regular City Council Meeting: Meeting Minutes September 4, 2018 *consideration for approval*

Councilor Lachapelle **MOVED** to **ACCEPT** the Regular City Council meeting minutes of September 4, 2018. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

5.2. Special City Council Meeting Minutes: September 18, 2018 *consideration for approval*

Councilor Lachapelle **MOVED** to **ACCEPT** the Special City Council meeting minutes of September 18, 2018. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

6. Communications from the City Manager

6.1 Employee of the Month Award

City Manager Cox announced that Jennifer Murphy Aubin, Executive Secretary of the Department of Economic Development has been selected as the Employee of the Month for October, 2018.

6.2 City Manager's Report

6.3 Presentation: New Strafford Regional Planning Commission Executive Director (Jen Czysz)

Jen Czysz, new Executive Director of the Strafford Regional Planning Commission, introduced herself to the City Council and gave a brief overview of what the Regional Planning Commission is responsible.

6.4 Grant Application Policy Change

City Manager Cox gave a brief overview of the proposed changes to the Grant Application Policy. He said the City Council has been requiring that any/all grant applications over \$10,000 to be first approved by the full City Council before being submitted. Specifically, the City Manager is seeking that the City Council allow all grant application to require “only” the City Manager approval, provided that said applications do not obligate the City to accept any funds. All grant acceptances shall still require the City Council approval. Furthermore, all grants requiring city financial participation must already be appropriated as part of the existing budget; otherwise such grant applications would need to be sent to the full City Council for approval.

Councilor Lauterborn **MOVED** to **APPROVE** the policy change. Councilors Walker voiced concerns and recalled the reasons why the City Council made the requirement of sending all grant applications over \$10,000 to the City Council for approval. Councilors Varney and Lauterborn supported the policy change. The **MOTION CARRIED** by a majority voice vote.

7. Communications from the Mayor

7.1. Proclamation: “Extra Mile Day,” November 1, 2018

Mayor McCarley proclaimed that November 1, 2018 would be known as the Extra Mile Day for Rochester, NH. She read the proclamation out loud for the public and commented positively about the proclamation.

Mayor McCarley announced that there would be a Ward One Rochester United Neighborhoods [RUN] meeting held on October 10, 2018 at the Tara Estates Club Hall.

8. Presentation of Petitions and Council Correspondence

8.2 Petition: Request for Amendment to the Zoning Ordinances – David R. Witcher Builders *motion to accept or reject the petition; if the petition is accepted the matter shall be referred to the Legal Department and to the Planning Board*

Councilor Varney **MOVED** to **ACCEPT** the petition and to refer the petition to the Legal Department and Planning Department. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Councilor Varney requested that the Planning Department look at other lots in that area that would benefit from a zoning adjustment to Office Commercial.

Mayor McCarley announced that Paul Martin, resident of Rochester, has requested that the material that he has submitted to the City Council be added to the City Council public packet. She requested that if there had been interest from a Council member to include the material that they make a motion. She added that the City Council could choose to review the material first. No motion to include the material in the public packet was made.

9. Nominations, Appointments, Resignations, and Elections

9.1 Appointment: Susan C. Bailey, Ward 3 Selectman

Mayor McCarley appointed Susan C. Bailey to serve as a Selectman for Ward 3 with a term to Expire on January 2, 2024. Mayor McCarley announced that Susan Bailey has been appointed as a Selectman for Ward 3 by a unanimous roll call vote. Councilors Abbott, Varney, Lachapelle, Gray, Walker, Bogan, Hamann, Gates, Lauterborn, and Mayor McCarley voted in favor of the appointment.

9.2 Appointment: Sarah Bailey, Ward 3 Selectman

Mayor McCarley nominated Sarah. Bailey to serve as a Selectman for Ward 3 with a term to Expire on January 2, 2022. Mayor McCarley announced that Sarah Bailey has been appointed as a Selectman for Ward 3 by a unanimous roll call vote. Councilors Lauterborn, Walker, Lachapelle, Gray, Abbott, Hamann, Bogan, Gates, Varney and Mayor McCarley voted in favor of the appointment.

9.3 Appointment: Don Hamann, Elevate from an Alternate to a Regular Member of the Planning Board

Mayor McCarley nominated Don Hamann to Elevate from an Alternate Member of the Planning Board to a Regular Member of the Planning Board Member with a new Term to Expire on January 2, 2020. Councilor Lachapelle seconded the nomination. Councilor Walker **MOVED** that nominations cease and the Clerk cast one ballot for Mr. Hamann. The **MOTION CARRIED** by a unanimous voice vote.

10. Reports of Committees

10.1. Codes & Ordinances Committee

10.1.1. Remote Participation During Council & Board meetings

Councilor Lachapelle gave a brief overview of the proposed amendment to the Rules of Order. Councilor Lachapelle **MOVED** to **APPROVE** the amendment as presented. Councilor Bogan seconded the motion.

Councilor Varney questioned what happens if a Council member begins to remotely participate during a council meeting; however, they do not continue all the way through the meeting, for example, he remotely participated at the last Council meeting and withdrew after the Non-Public Session. Attorney O'Rourke stated that is a standard action as long as the Clerk taking the minutes notes that action in the meeting minutes.

A discrepancy was found on page 86 and 87 of the City Council packet. One section reads that the RSA states: "*All votes taken during such a meeting shall be by roll call vote*" and another section reads that the RSA states: "*All votes taken will be by voice vote.*"

Councilor Walker **MOVED** to **AMEND** the motion to read "All votes taken during such a meeting shall be by verbal roll call." Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley called for a vote on the motion as amended. The **MOTION CARRIED** by a majority voice vote.

10.2. CTE Joint Building Committee P. 91

10.2.1. Construction Update and Overall Budget

Councilor Varney briefly reviewed the Committee Report and the Construction/Budget update.

10.3. Public Safety

10.3.1 Committee Recommendation: To install two "deaf Person" signs near the poles at the corner of Front Street and Cocheco Avenue and at the discretion of DPW. *consideration for approval*

Councilor Walker **MOVED** to install two "deaf child" signs near the poles at the corner of Front Street and Cocheco Avenue and at the discretion of

DPW. Councilor Lachapelle seconded the motion. Mayor McCarley asked if the sign should be for a “child” or a “person” and what is the difference. Councilor Walker replied that the Department of Public Works already has an inventory of “Deaf Child” signs but not of a “Deaf Person” signs. The **MOTION CARRIED** by a unanimous voice vote.

10.3.2 Committee Recommendation: To Place a “Dead End” sign on Violet Court at the discretion of DPW. *consideration for approval*

Councilor Walker **MOVED** to Place a “Dead End” sign on Violet Court at the discretion of DPW. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

10.3.3 Committee Recommendation: To install a “blind driveway” sign at 737 Salmon Falls Road at the discretion of DPW and for DPW to trim the brush on the curve and in the easement. *consideration for approval*

Councilor Walker **MOVED** to install a “blind driveway” sign at 737 Salmon Falls Road at the discretion of DPW and for DPW to trim the brush on the curve and in the easement area of that road. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

10.3.4 Committee Recommendation: To extend the no parking crosshatch area on Washington Street to the end of the retaining wall. *consideration for approval*

Councilor Walker **MOVED** to extend the no parking crosshatch area on Washington Street to the end of the retaining wall. Councilor Bogan seconded the motion. Councilor Walker said there is a reason for this extension. The **MOTION CARRIED** by a unanimous voice vote.

10.3.5 Committee Recommendation: To Place two temporary “30 Minute Parking” signs on the fence closest to the Annex. *consideration for approval*

Councilor Walker **MOVED** to place two temporary “30 Minute Parking” signs on the fence closest to the Annex. Councilor Bogan seconded the motion. The City Council briefly discussed the matter. The **MOTION CARRIED** by a majority voice vote.

Additional Committee Recommendation: Councilor Walker **MOVED** to remove the crosswalk signs and arrows downtown. Councilor Hamann seconded the motion. The City Council discussed the matter. The voice vote was unclear. The **MOTION CARRIED** by a 7 to 4 show-of-hands vote.

10.4 Public Works & Buildings Committee

10.4.1 Committee Recommendation: Granite State Business Park Water Main Extension project funding, Refer to the Finance Committee consideration for approval

Councilor Varney reviewed the Committee Report.

Councilor Varney **MOVED** to refer the Granite State Business Park Water Main Extension Project Funding to the Finance Committee. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

10.4.2 Resolution Authorizing Supplemental Appropriation in the amount of \$50,000.00 for the Community Center Alarm Panel and Sensors Project *first reading, consideration for second reading and adoption*

Councilor Varney **MOVED** to read the resolution by title only for the first time. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the first time by title only as follows:

Resolution Authorizing Supplemental Appropriation to the Fiscal Year 2018-2019 Department of Public Buildings Capital Improvements Project Fund 1501 in the Amount of \$50,000.00 for the Community Center Alarm Panel & Sensors Project

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That Fifty Thousand Dollars (\$50,000.00) is hereby appropriated as a supplemental appropriation to the Fiscal Year 2018-2019 Department of Public Buildings Capital Improvements Project Fund 1501 to pay for costs and expenditures related to the Community Center Alarm Panel & Sensors Project. The supplemental appropriation shall be derived in its entirety from the

General Fund unassigned fund balance.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such multi-year, non-lapsing accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution.

Councilor Lachapelle **MOVED** to suspend the Rules and to read the resolution by title only for a second time. Councilor Walker seconded the motion. The **MOTION CARRIED** by a majority voice vote. Mayor McCarley read the resolution by title only for a second time. Councilor Walker **MOVED** to **ADOPT** the resolution. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

10.4.3 Committee Recommendation: To Approve new Department of Public Works Facility site at 209 Chestnut Hill Road *consideration for approval*

Councilor Varney **MOVED** to **APPROVE** the new Department of Public Works Facility Site at 209 Chestnut Hill Road. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

10.4.4 Resolution Authorizing Supplemental Appropriation in the amount of \$135,000.00 for the Sidewalk Replacement Project *first reading, consideration for second reading and adoption*

Councilor Varney **MOVED** to read the resolution by title only for the first time. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the first time as follows:

Resolution Authorizing Supplemental Appropriation to the Fiscal Year 2018-2019 Department of Public Works Capital Improvements Project Fund 1501 in the Amount of \$135,000.00 for the Sidewalk Replacement Project

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That One Hundred Thirty Five Thousand Dollars (\$135,000.00) is hereby appropriated as a supplemental appropriation to the Fiscal Year 2018-2109 Department of Public Works Capital Improvements Project Fund 1501 to pay

for costs and expenditures related to the Sidewalk Replacement Project. The supplemental appropriation shall be derived in its entirety from the General Fund unassigned fund balance.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such multi-year, non-lapsing accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution.

Councilor Lachapelle **MOVED** to suspend the Rules and to read the resolution by title only for a second time. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a majority voice vote. Mayor McCarley read the resolution by title only for a second time. Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous roll call vote. Councilors Gates, Lauterborn, Walker, Lachapelle, Gray, Abbott, Hamann, Bogan, Varney, and Mayor McCarley voted in favor of the motion.

Councilor Keans arrived at the City Council meeting at 7:44 PM.

10.4.5 Committee Recommendation: To authorize the Department of Public Works to proceed with the Construction of the Strafford Square Project as Designed consideration for approval

Councilor Varney **MOVED** to authorize the Department of Public Works to proceed with the Construction of the Strafford Square Project as Designed. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

10.4.6 Resolution Authorizing supplemental Appropriation in the amount of \$50,000.00 for the Demolition and Removal of 13 Magic Avenue first reading, consideration for second reading and adoption

Councilor Varney **MOVED** to read the resolution by title only for the first time. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the first time as follows:

Resolution Authorizing Supplemental Appropriation to the Fiscal Year 2018-2019 Department of Public Works Operating Budget in

**the Amount of \$50,000.00 for the Demolition and Removal of 13
Magic Avenue**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That Fifty Thousand Dollars (\$50,000.00) is hereby appropriated as a supplemental appropriation to the Fiscal Year 2018-2019 Department of Public Works operating budget to pay for costs and expenditures related to the demolition and removal of the buildings located at 13 Magic Avenue as ordered by the 7th Circuit Court-District Division-Rochester. The supplemental appropriation shall be derived in its entirety from the General Fund unassigned fund balance.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution.

Councilor Lachapelle **MOVED** to suspend the Rules and to read the resolution by title only for a second time. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a majority voice vote. Mayor McCarley read the resolution by title only for a second time. Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

10.4.7 Resolution Deauthorizing General Fund Capital Improvement Project Funding For Various Projects in the Amount of \$388,955.74 *first reading, consideration for second reading and adoption*

Councilor Varney **MOVED** to read the resolution by title only for the first time. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the first time by title only as follows:

Resolution Deauthorizing Department of Public Works and Public Buildings Capital Improvement Fund 1501 Project Funding For Various Projects in the Amount of \$388,955.74 and Deauthorization of Bond Authority

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That Three Hundred Eighty Eight Thousand Nine Hundred Fifty Five and 74/100 Dollars (\$388,955.74) of previously appropriated funds is deauthorized from the Department of Public Works and Public Buildings Capital Improvement Project Fund 1501 for the costs associated with various completed projects consistent with Exhibit A.

Further, as part of the overall deauthorization, in accordance with RSA 33:9, the City withdraws bond authority in the amount of One Hundred Eighty Seven Thousand Sixty One and 32/100 Dollars (\$187,061.32).

Further, the amount of Forty Five Thousand Seven Hundred Forty One and 31/100 Dollars (\$45,741.31) in cash funding shall be returned to the General Fund unassigned fund balance and Eighty Seven Thousand One Hundred Two and 37/100 Dollars (\$87,102.37) in cash funding shall be returned to the Granite State Business Park TIF District Fund 7028 unassigned fund balance.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution.

Councilor Lachapelle **MOVED** to suspend the Rules and to read the resolution by title only for a second time. Councilor Walker seconded the motion. The **MOTION CARRIED** by a majority voice vote. Mayor McCarley read the resolution by title only for a second time. Councilor Walker **MOVED** to **ADOPT** the resolution. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

10.5 Tri-City Mayors' Task Force on Homelessness

Mayor McCarley stated that since she did not attend the last Tri-City Mayors' Task Force on Homelessness and Councilor Hutchinson is on vacation that any questions should be directed to Councilor Hutchinson once he returns from vacation.

Councilor Lauterborn stated that due to the Columbus Day Holiday that the Community Development Committee meeting has been delayed by one day: Tuesday, October 9, 2018 at the City Hall Annex.

11. Old Business

11.1 Resolution Authorizing the Renumbering of Addresses of

Eastern Avenue in Compliance with E911 Standards *second reading, consideration for adoption*

Councilor Lachapelle **MOVED** to read the resolution by title only for a second time. Councilor Walker seconded the motion. The **MOTION CARRIED** by a majority voice vote. Mayor McCarley read the resolution for the second time as follows:

Resolution Authorizing the Renumbering of Addresses on Eastern Avenue in Compliance with E911 Standards

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That pursuant to RSA 231:133, RSA 231:133-a, and consistent with the State of New Hampshire's E911 standards, the City Council hereby authorizes the renumbering of street addresses on Eastern Avenue as shown in Exhibit A. (See attached)

Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

**11.2 Atlantic Broadband Cable Franchise Agreement
*consideration for approval***

Councilor Walker **MOVED** to **APPROVE** the Atlantic Broadband Cable Franchise Agreement. Councilor Bogan seconded the motion. The City Council briefly discussed the matter. The **MOTION CARRIED** by a unanimous voice vote.

12. Consent Calendar

13. New Business

**13.1. Resolution Accepting NH Department of Environmental Services (NHDES) Grant in Connection with 2019 Household Hazardous Waste Day and Authorizing the City Manager to Enter into a Contract with NHDES not to exceed \$14,000.00
*first reading, consideration for second reading and adoption***

Councilor Lachapelle **MOVED** to read the resolution by title only for the first time. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the first time as follows:

**Resolution Accepting
NH Department of Environmental Services (NHDES) Grant,
in Connection with 2019 Household Hazardous Waste Day
and Authoring City Manager to Enter Into a
Contract with NHDES not to exceed \$14,000**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That a NHDES Grant, in the amount not to exceed Fourteen Thousand Dollars (\$14,000.00) to the City of Rochester, for the purpose of hosting hazard mitigation, is hereby accepted by the City of Rochester and, when received, such grant funds shall be assigned to account number 13010057-533007 previously approved by the Council in the 2019 operating budget of the City of Rochester.

Additionally, the City Manager of the City of Rochester, be, and hereby is authorized to enter into a contract with the NHDES with respect to such grant and the conduct of the aforementioned 2019 Household Hazardous Waste Day.

Furthermore, to the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution.

Councilor Lachapelle **MOVED** to suspend the Rules and to read the resolution by title only for a second time. Councilor Walker seconded the motion. The **MOTION CARRIED** by a majority voice vote. Mayor McCarley read the resolution by title only for a second time. Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Councilor Lachapelle announced that the Household Hazardous Waste Day is always held the first Saturday in May around 8:30 AM. Next year the Household Hazardous Waste Day will be May 4, 2019.

13.2. Resolution Authorizing the Acceptance of a \$5,500 Grant by the Rochester Police Department (RPD) Supplemental Appropriation in Connection Therewith, and Authority to Enter into a Contract with New Hampshire Juvenile Court Diversion Network *first reading, consideration for second reading and adoption*

Councilor Lachapelle **MOVED** to read the resolution by title only for the first time. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the first time as follows:

Resolution Authorizing the Acceptance of a \$5,500 Grant by the Rochester Police Department (RPD), Supplemental Appropriation in Connection Therewith, and Authority to Enter into a Contract with New Hampshire Juvenile Court Diversion Network

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That a Five Thousand Five Hundred Dollars (\$5,500.00) State Governor's Commission on Alcohol Fund Grant is hereby accepted by the City on behalf of the RPD. Further, the City Council authorizes a supplemental appropriation to the RPD operating budget in the amount of Five Thousand Five Hundred Dollars (\$5,500.00) with the entirety of the supplemental appropriation being derived from said Grant.

Still further, the City Council authorizes the RPD to enter into a two (2) year contract with the New Hampshire Juvenile Court Diversion Network as part of accepting said Grant to provide resources to the RPD's Juvenile Diversion Program.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution and to establish special revenue, non-lapsing, multi-year fund accounts(s) as necessary to which said sums shall be recorded.

Councilor Lachapelle **MOVED** to suspend the Rules and to read the resolution by title only for a second time. Councilor Walker seconded the motion. The **MOTION CARRIED** by a majority voice vote. Mayor McCarley

read the resolution by title only for a second time. Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Councilor Keans asked if the Police Department had any participation with the Planet Fitness Program, for teens, over the summer. Chief Toussaint replied no, the Police Department continues to support the program events at the Community Center and "field trips" for teenagers for low-income families.

13.3. Renaming of Main Street in East Rochester and Main Street in Gonic. *Discussion and Refer to public hearing*

Tim Wilder, Deputy Fire Chief, gave specific reasons why this change is being proposed. Councilor Lachapelle **MOVED** to refer the matter to an E-911 Public Hearing. Councilor Walker seconded the motion. It was noted that there should be two public hearings. One for the residents of Main Street in Gonic, to be held at the Gonic Elementary School. The other public hearing should be held at the East Rochester Elementary School for the residents of East Rochester. These meetings should be heavily advertised. The City Council debated whether or not these streets should be renamed. Currently, the City of Rochester has four Main Streets: North Main Street, South Main Street, Main Street (Gonic) and Main Street (East Rochester).

Councilor Keans said Gonic and East Rochester should have a Main Street. It is a place for "community" to gather. It is not like it once was; however, there is something to be said for a "Main" Street. Mayor McCarley clarified that the public hearings are being scheduled to gather public input; however, the City Council is not making a recommendation at this time about whether or not the Main Streets should be renamed or not. She called for a vote to schedule the two public hearings. The **MOTION CARRIED** by a majority voice vote.

13.4. Auction Results for 58 Maple Street and 82 Strafford Road *consideration for approval*

Councilor Lachapelle **MOVED** to **APPROVE** the auction results for 58 Maple Street and 82 Strafford Road. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

13.5. Resolution Establishing Polling Places and Times for the November 6, 2018 State General Election *first reading and consideration for adoption*

Councilor Lachapelle **MOVED** to read the resolution for the first time. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the first time as follows:

**Resolution Establishing Polling Places and Times for the
November 6, 2018 State General Election**

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF ROCHESTER:

That the following polling places are hereby established for the City of Rochester for the upcoming November 6, 2018 State General Election.

- WARD 1: East Rochester Elementary School**
773 Portland Street, East Rochester
- WARD 2: St. Mary's Parish Center**
71 Lowell Street, Rochester
- WARD 3: Gonic Elementary School**
10 Railroad Avenue, Rochester
- WARD 4: McClelland Elementary School**
59 Brock Street, Rochester
- WARD 5: Rochester Community Center**
150 Wakefield Street/Community Way, Rochester
Located on the Chestnut Hill Road Side of Building
- WARD 6: Elks Lodge #1393**
295 Columbus Avenue, Rochester

Further, that in accordance with RSA 659:4, and Section 47 of the City Charter – All polling places shall be open from 8:00 A.M. to 7:00 P.M., on said Election Day.

Councilor Walker **MOVED** to **ADOPT** the resolution. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

14. Non-Meeting/Non-Public Session

No meetings. No discussion.

15. Other

City Manager Cox announced that he received a request to have the Mayor of Rochester send a letter of support to the Mayor of Portsmouth to appeal a recent court ruling that the Coakley Landfill Group is a public body and has to follow the State's Right-to-Know Law. Councilor Varney **MOVED** to **APPROVE** sending a letter of support to the Mayor of Portsmouth. Councilor Lachapelle seconded the motion. The City Council had a lengthy debate about the matter. Councilor Keans spoke against the motion. She requested a roll call vote. Councilor Lachapelle seconded the request. Mayor McCarley called for a roll call vote on the motion. The **MOTION CARRIED** by an 8 to 3 roll call vote. Councilors Abbott, Varney, Lachapelle, Gray, Walker, Bogan, Gates, and Mayor McCarley voted in favor of the motion. Councilors Hamann, Lauterborn, and Keans voted against the motion.

Councilor Varney questioned if there had been anymore vandalism to the Dewey Street Bridge.

Councilor Varney stated that it had been premature to take away the barricades on Hillsdale Drive. Councilor Hamann agreed.

Councilor Keans has been reading articles in the newspaper recently and it seems that the City is raging war on the poorest residents in Rochester.

16. Adjournment

Councilor Walker **MOVED** to **ADJOURN** the Regular City Council meeting at 8:25 PM. Councilor Bogan seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Respectfully submitted,

Kelly Walters, CMC
City Clerk

*Intentionally
left blank...*

City Clerk's Office

**Rochester City Council Special Meeting
October 16, 2018
Council Chambers
7:00 PM**

COUNCILORS PRESENT

Councilor Abbott
Councilor Bogan
Councilor Gates
Councilor Gray
Councilor Hamann
Councilor Keans
Councilor Lachapelle
Councilor Lauterborn
Councilor Torr
Councilor Walker
Councilor Varney
Mayor McCarley

OTHERS PRESENT

Blaine Cox, City Manager
Terence O'Rourke, City Attorney
Gregg DeNobile, Resident
Paul Martin, Resident
Larry Cocarus, Resident
Sandy Averill, Resident
Ray Barnett, Resident

COUNCILORS EXCUSED/ABSENT

Councilor Hutchinson

Minutes

1. Call to Order

Mayor McCarley called the City Council Special Meeting to order at 7:00 PM.

2. Roll Call

Deputy City Clerk Cassie Givara took the roll call. All Councilors were present except for Councilor Hutchinson, who was excused.

3. Resolution Authorizing Acceptance and Appropriation of NH Recreational Trails Program Grant Funds *first reading, consideration for second reading and adoption*

Councilor Lachapelle **MOVED** to read the resolution for the first time by title only. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the first time by title only as follows:

**Resolution Authorizing Acceptance and Appropriation of NH
Recreational Trails Program Grant Funds**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

WHEREAS, that a New Hampshire Recreational Trails Program grant in the amount of Eighty Thousand Dollars (\$80,000.00) awarded to the City of Rochester's Riverwalk Committee is hereby accepted by the City of Rochester;

WHEREAS, the aforesaid grant requires a 20% in-kind match by the City of Rochester of Twenty Thousand 88/100 Dollars (\$20,000.88), to be provided by Riverwalk Committee members, City staff time, and volunteers organized by the Riverwalk Committee;

FURTHER, that the sum of Eighty Thousand Dollars (\$80,000.00) be, and hereby is, appropriated to a non-lapsing Special Revenue Fund to be created for the purpose of carrying out the purposes of the New Hampshire Recreational Trail Program grant;

FURTHER, that the City Manager is authorized to enter into a grant agreement and any other contracts with the New Hampshire Bureau of Trails that are necessary to receive and administer the grant funds detailed above; and

FURTHER, to the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution.

Councilor Lachapelle **MOVED** to suspend the rules and read the resolution for a second time by title only. Councilor Walker seconded the motion. The **MOTION CARRIED** by a majority voice vote. Mayor McCarley read the resolution for a second time by title only.

Councilor Lachapelle **MOVED** to **ADOPT**. Councilor Lauterborn seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Stacey Marchionni, Riverwalk Committee, stated that the Committee had received a revised estimate for the bridge project from engineering firm Hoyle Tanner. It came in significantly higher than the estimate which had been in the Fuss & O'Neill master plan. The estimate is approximately \$233,000 with a 20% contingency and additional engineering for a 70-foot span across Heath Brook. The Riverwalk Committee had originally planned for \$120,000 - \$150,000.

Ms. Marchionni stated that the \$80,000 grant will not be enough to complete the bridge for the amount quoted. Per Ms. Marchionni, Alexis Rudko, Manager of the Recreational Trails Program grants, conveyed that she felt the Hoyle Tanner estimate is inflated based on similar estimates she has approved.

The Riverwalk Committee is currently looking at options. They can either find a way to complete the project for the amount included in the Fuss & O'Neill Plan, or they can revise the project narrative to forgo the footbridge over Heath Brook and instead move the project further up the river to the Rail Trail. They would build a handicap-accessible ramp along with a set of stairs down the embankment which would allow access to the other side of the brook and come up to the Riverwalk Trail.

Councilor Varney requested that any plan the Riverwalk Committee develops come back to Council for approval and inquired if the \$80,000 could be used for something other than a bridge.

Ms. Marchionni stated that the grant money cannot be used for other projects. The location of the bridge can be moved and the Committee can build handicap accessible ramps, but they cannot abandon the original project and still qualify for the grant.

4. Amendments to the Non-Union Employment Policy Handbook *consideration for acceptance*

Councilor Lachapelle **MOVED** to accept the amendments to the Non-Union Employment Policy Handbook. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

5. Atlantic Broadband Dark Fiber IRU Agreement

consideration for approval

Councilor Walker **MOVED** to approve the Atlantic Broadband Dark Fiber IRU Agreement. Councilor Lachapelle seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

6. Resolution Authorizing Increase in the Disabled Tax Exemption Asset Limitation from \$50,000 to \$100,000 and Increase in the Income Limitations, and Authorizing Increase in the Blind and Disabled Tax Exemption Amounts Taken off Assessments. *First reading, consideration for second reading and adoption*

Councilor Lachapelle **MOVED** to read the resolution for a first time by title only. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote. Mayor McCarley read the resolution for the first time by title only as follows:

Resolution Authorizing Increase in the Disabled Tax Exemption Asset Limitation from \$50,000 to \$100,000 and Increase in the Income Limitations, and Authorizing Increase in the Blind and Disabled Tax Exemption Amounts Taken Off Assessments

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That the Disabled Tax Exemption Asset Limitation, previously authorized by the City Council pursuant to RSA 72:39-a, be increased from \$50,000.00 to \$100,000.00.

Further, that the Income Limitations be established as follows:

Single: \$35,000.00 (previously \$31,400.00)

Married: \$50,000.00 (previously \$41,500.00)

Still further, the Blind and Disabled Tax Exemption Amounts taken off Assessments be established as follows:

Blind: \$75,000.00 (previously \$48,000.00)

Disabled: \$75,000.00 (previously \$48,000.00)

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution.

Councilor Lachapelle **MOVED** to suspend the rules and read the resolution for a second time by title only. Councilor Walker seconded the motion. The **MOTION CARRIED** by a majority voice vote. Mayor McCarley read the resolution for a second time by title only.

Councilor Lachapelle **MOVED** to **ADOPT** the resolution. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Councilor Keans inquired where this resolution had originated from. City Manager Cox reported that it had been referred to Council from the Finance Committee.

Mayor McCarley stated that the conversation had centered on the veteran's tax exemption. The NH Department of Revenue Administration (DRA) requested clarification if the exemption was for the disabled and blind as well.

Councilor Lachapelle requested a discussion regarding the November regular City Council meeting. Currently it is scheduled for November 6, which is the same day as the State General Election.

There was a brief discussion regarding City Council meetings following elections. After Municipal elections, the Council will meet the following evening to certify the results. This is not necessary following a State election as it will be the State which does the certification.

Mayor McCarley said the meeting could take place one week later than normal, on Tuesday November 13. Alternately, if Council prefers, they could meet Wednesday November 7 following the election.

It was decided that the best date for the Regular City Council Meeting would be Tuesday November 13, 2018.

7. Adjournment

Councilor Lachapelle **MOVED** to **ADJOURN** the City Council Special

DRAFT

11/08/2018
Rochester City Council Special
October 16, 2018

meeting at 7:10 PM. Councilor walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Respectfully Submitted,

Cassie Givara
Deputy City Clerk

11/08/2018
Won Nov 2018 EOM

EMPLOYEE OF THE MONTH NOMINATION FORM

EMPLOYEE'S NAME Sarah Ward

DEPARTMENT _ Recreation & Arena

Provide examples of how the employee has performed actions that were above and beyond those normally expected for the employee's position. The more examples you can give adds to the strength of the nomination. If more room is needed, please use reverse side.

SERVICE TO THE COMMUNITY

(Example: Volunteering at a blood drive, actively participating in the Adopt-a-Spot Program, chairing or sponsoring programs such as Toys for Tots or the Summer Fun Festival.)

Sarah and her husband Dennis are extremely active in the youth sports community. Sarah has volunteered in multiple capacities for Rochester Girls Softball League/Rochester Slammers and the Spaulding Varsity Basketball Boosters. Sarah is always the parent that quietly, unassumingly takes care of everyone in the background. From packing her car full to give kids rides home, to games and practices or y paying for a kids sport registration, lunch or team jacket. Sarah is the mom that just always helps everyone.

QUALITY CUSTOMER SERVICE (EXTERNAL/INTERNAL)

(Example: A City employee helping the elderly to their car in bad weather, creating special events for staff such as the Christmas party or the Chili Cook-Off.)

Sarah recently brought in two large bags of clothing her son no longer wanted. She knew that there were two Bud Carlson Students who may need some new clothes. Sarah called upstairs to BCA and asked them to send the students to our office. The two boys came down and were SO excited and grateful to have these "new" clothes. Sarah did not need to do this, in fact, it would have been easier for her to just donate the clothes somewhere else, but she wanted to help these two students.

Recently a senior program participant mentioned to Sarah that her husband suffered from Alzheimer's. This customer shared with Sarah how difficult it was to manage such a disease. The next week when this customer came in for yoga, Sarah printed out information on a local support group for caregivers of Alzheimer's patients.

PROFESSIONALISM AND COMMITMENT BEYOND WHAT IS EXPECTED FOR THE EMPLOYEE'S POSITION

(Example: He/she gives extra hours to the job when necessary to get the job done.)

Sarah is a core member of the Rochester Senior Breakfasts. She comes to work early on the third Friday to each month to assist with this program. From cooking eggs, scrubbing pots and pans and chatting with seniors, Sarah has helped to make this program a success. Sarah's commitment to this program has created many close relationships with our senior program participants. She frequently takes time to talk to seniors about the programs we offer and is constantly using her computer to help them google directions, look up local services or answer general life questions. The seniors know that Sarah is a dependable source for any assistance they need.

YOUR NAME: Lauren Krans

DATE: 9/19/18

PLEASE NOTE: You may use either this form or a letter, whichever is more convenient for you. Thank you for your time and interest in the Employee of the Month Program!

***ANY OF THE ABOVE ITEMS IS ENOUGH TO NOMINATE AN EMPLOYEE.**



City of Rochester, New Hampshire

OFFICE OF THE CITY MANAGER
31 Wakefield Street • Rochester, NH 03867
(603) 332-1167
www.RochesterNH.net

6.2. CITY MANAGER'S REPORT P. 37 **November 13, 2018**

The Employee of the Month is: Sarah Ward – Recreation & Arena **P. 35**

Contracts and documents executed since last month:

- Building, Zoning & Licensing Services
 - Lien Agreement Release – Cain Developers **P. 39**
- City Manager
 - JAG Grant Funds Application permission - \$26,851 **P. 40**
 - Leightronix Subscription Renewal for Video on Demand **P. 46**
- Department of Public Works
 - 127 Milton Road – sewer connection – homeowner agreement **P. 47**
 - Annual EPA DBE Reporting WTP Low Lift Pump Project **P. 48**
 - CWSRF Asset Management Project # CS-330122-13 – Modification #1 – Completion Date Extension 2/2/2019 **P. 49**
 - Dept. of Interior USGS Joint Funding Agreement Amendment **P. 50**
 - DPW Facility Engineering Contract – Weston & Sampson – Preliminary Engineering, Design & Construction Oversight **P. 51**
 - Drainage Easement – 9 Yvonne Street **P. 52**
 - Franklin Street Area Reconstruction Project – Brown & Caldwell – Amendment #3 - \$31,040 **P. 53**
 - Household Hazardous Waste Day **P. 54**
 - Household Hazardous Waste Grant Agreement **P. 55**
 - 2017 NH Small Municipal Separate Storm Sewer System (MS4) General Permit – Notice of Intent **P. 56**
 - Professional Services – Doucet Engineering - Western Avenue drainage easements **P. 57**
 - CWSRF Loan /Grant # CS-330122-13 Disbursement #4 Sewer and Drainage Asset Management Project Disbursement Amount \$600 **P. 58**
- Economic & Community Development
 - CDBG Environmental Review – Tri-City Coop Door Replacement **P. 59**
 - CDBG Environmental Review – Cap Weatherization Program – multiple projects **P. 60**
 - Expansion of the Cochetco Economic Revitalization Zone **P. 61**
- Fire
 - Toyne Fire Apparatus Purchase Agreement **P. 62**
- Legal Department
 - Amendment to Highfields PUD Water Infrastructure Reimbursement & Use Agreement **P. 63**
- Planning
 - Strafford Regional Planning Commission Services Agreement Contract **P. 65**

Other documents for information:

- Computer Leases
 - Brinkman, M - PD **P. 64**
 - Mundy, M – PD **P. 65**

The following standard reports have been enclosed:

- City Council Request & Inquiry Report - **none**
- Monthly Overnight Travel Summary - **P. 66**
- Permission & Permits Issued **P. 67**
- Personnel Action Report Summary **P. 69**



City of Rochester, New Hampshire
Department of Building, Zoning & Licensing Services
31 Wakefield Street * Rochester, NH 03867
(603) 332-3508 * Fax (603) 509-1912

CITY OF
Received
OCT 23 2018
City Manager
ROCHESTER

October 23, 2018

City Managers review and approval needed.
Partial release of lien agreement
48 Constitution Way

Partial release of lien agreement payment of \$1,661.05 received on 10/16/18 from Cain Developers, check # 2368.
Release form from Terence O'Rourke attached for review and approval.
Please let us know if there are questions or if more information is needed.

Approved ✓

Denied _____

Signature Blaine Cox Date 10.23.2018

Blaine Cox
City Manager
Rochester, NH



City of Rochester Grant **Application**

City Manager Approval

GRANT SUBJECT & AMOUNT: Permission to apply for JAG Grant Funds in the amount of \$26,851.00
--

TODAY'S DATE:	10/5/18	
DEPT. HEAD SIGNATURE:		
APPLICATION DEADLINE:		
ATTACHMENTS	Yes <input checked="" type="radio"/> No <input type="radio"/>	3

COMMITTEE SIGN-OFF

COMMITTEE:	
CHAIR PERSON:	

ADMINISTRATIVE APPROVALS

CHIEF FINANCIAL OFFICER:	
CITY MANAGER:	

MATCHING FUNDS BUDGET INFORMATION

SOURCE OF MATCHING FUNDS (if required):	
SOURCE ACCOUNT NUMBER:	TBD
MATCH AMOUNT:	\$26,851.00
APPROPRIATION REQUIRED No	Grants requiring City financial participation – funds must already be appropriated as part of existing budget.

LEGAL AUTHORITY

City Manager action required.

SUMMARY STATEMENT

Seeking permission from the City Manager to apply for JAG Grant funds in the amount of \$26,851.00 managed by the City of Somersworth. The City of Somersworth will act as the fiscal agent for the grant in exchange for 5% of Rochester's grant fund, which brings Rochester's total received fund to \$25,508.45

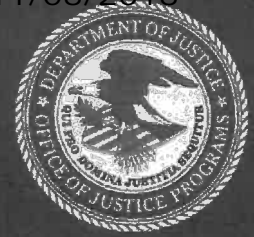
These funds will be used to purchase firearms accessories for Sworn Officers and CPR training supplies which shall consist of:

(66) Handgun Lights \$7,194.00
 (66) Holsters \$10,692.00
 (15) Long Gun Lights \$6,225.00
 CR123 Batteries \$177.45
 (8) CPR Mannequins \$1,220.00
 Total = \$25,508.45

RECOMMENDED ACTION

Allow the Police Department to apply for JAG Grant funds managed by the City of Somersworth NH.

Project Abstract



Part 1: Please identify the applicant point of contact (POC)

OMB No. 1121-0329
Approval Expires 12/31/2018

Applicant POC	
Organization Name	City of Somersworth Police
POC Name	David B. Kretschmar
Phone Number	603-841-2914
Email Address	dkretschmar@somersworth.com
Mailing Address	Somersworth Police 12 Lilac Lane Somersworth, NH 03878

Part 2: Please identify the application

Application Information	
Solicitation Name	2018 Edward Byrne Memorial Justice Assistance Grant
Project Title	2018 Strafford County NH JAG Grant
Proposed Start Date	10/1/17
Proposed End Date	09/30/21
Funding Amount Requested	37,062.00

Part 3: Please identify the project location and applicant type

Project Location and Applicant Type	
Project Location (City, State)	Strafford County, NH
Applicant Type (Tribal Nation, State, County, City, Nonprofit, Other)	City



Part 4: Please provide a project abstract

Enter additional project abstract information. Unless otherwise specified in the solicitation, this information includes:

- Brief description of the problem to be addressed and target area and population
- Project goals and objectives
- Brief statement of project strategy or overall program
- Description of any significant partnerships
- Anticipated outcomes and major deliverables

Text should be single spaced; do not exceed 400 words.

Project Abstract

As the fiscal agent for the 2018 JAG Grant, the City of Somersworth Police shall receive \$11,553.55, the City of Rochester Police shall receive: \$25,508.45 and the Strafford County Sheriff's Department shall receive \$0.00.

The City of Somersworth Police will be using their grant funds for the following police equipment/supplies:

- (1) Mobile Radio for Patrol \$3,098.95
- (1) Watchguard In-Cruiser Video System \$5,370.00
- (100) Taser Training Caps \$3,084.60

The City of Rochester Police will be using their grant funds for:

Firearms Accessories for Sworn Officers \$24,288.45 which shall consist of:

- (66) Handgun Lights \$7,194.00
- (66) Holsters \$10,692.00
- (15) Long Gun Lights \$6,225.00
- CR123 Batteries \$177.45

CPR Training Supplies \$1,220.00 shall consist of:

- (8) CPR Mannequins - \$1,220.00



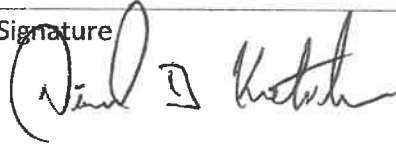
Part 5: Please indicate whether OJP has permission to share the project abstract

If the applicant is willing for the Office of Justice Programs (OJP), in its discretion, to make the information in the project abstract above publicly available, please complete the consent section below. Please note, the applicant's decision whether to grant OJP permission to publicly release this information will not affect OJP's funding decisions. Also, if the application is not funded, granting permission will not guarantee that information will be shared, nor will it guarantee funding from any other source.

☐ Permission not granted

☒ Permission granted (Fill in authorized official consent below.)

On behalf of the applicant named above, I consent to the information in the project abstract above (including contact information) being made public, at the discretion of OJP consistent with applicable policies. I understand that this consent is only necessary to the extent that my application is unfunded; information submitted in an application that is funded (including this abstract) is always releasable to the public consistent with FOIA rules. I certify that have the authority to provide this consent.

Authorized Official (AO) Consent	
Signature 	Date 6/16/18
AO Name	David B. Kretschmar
Title	Chief of Police
Organization Name	Somersworth Police
Phone Number	603-841-2914
Email Address	dkretschmar@somersworth.com

Note: This document is to be submitted as a separate attachment with a file name that contains the words "Project Abstract."



APPLICATION FOR FEDERAL ASSISTANCE		2. DATE SUBMITTED	Applicant Identifier
1. TYPE OF SUBMISSION Application Non-Construction	3. DATE RECEIVED BY STATE		State Application Identifier
	4. DATE RECEIVED BY FEDERAL AGENCY		Federal Identifier
5. APPLICANT INFORMATION			
Legal Name		Organizational Unit	
City of Somersworth NH		Somersworth Police Dept	
Address 12 Lilac Lane Somersworth, New Hampshire 03878-1432		Name and telephone number of the person to be contacted on matters involving this application Kretschmar, David (603) 692-3131	
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 02-6000841		7. TYPE OF APPLICANT Municipal	
8. TYPE OF APPLICATION New		9. NAME OF FEDERAL AGENCY Bureau of Justice Assistance	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 16.738 CFDA Edward Byrne Memorial Justice Assistance TITLE: Grant Program		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT 2018 Strafford County NH JAG Grant	
12. AREAS AFFECTED BY PROJECT City of Rochester, NH and the City of Somersworth, NH			
13. PROPOSED PROJECT Start Date: October 01, 2017 End Date: September 30, 2021		14. CONGRESSIONAL DISTRICTS OF a. Applicant b. Project NH01	
15. ESTIMATED FUNDING		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?	
Federal	\$37,062	This preapplication/application was made available to the state	
Applicant	\$0		
State	\$0		
Local	\$0		
Other	\$0		

		executive order 12372 process for review on 08/22/2018
Program Income	\$0	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?
TOTAL	\$37,062	
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.		

Close Window



City of Rochester, New Hampshire
OFFICE OF THE CITY MANAGER
31 Wakefield Street • Rochester, NH 03867
(603) 332-1167
www.RochesterNH.net

October 4, 2018

MEMORANDUM

TO: Blaine M. Cox, City Manager

FROM: Samantha Rodgerson, Senior Executive Assistant *SR*

RE: Leightronix Subscription Renewal

Please see the attached agreement with Connectivity Point to contract out our subscription renewals with Leightronix for our Video on Demand and Live Streaming services. These are services currently provided and the subscription is up for renewal.

This money has been budgeted for in the current budget out of the Government Channel line of the City Manager's budget. Please let me know if you have any further questions.

Samantha



City of Rochester, New Hampshire

PUBLIC WORKS DEPARTMENT

45 Old Dover Road • Rochester, NH 03867

(603) 332-4096

Fax (603) 335-4352

www.rochesternh.net

11/08/2018

CITY OF
Received
OCT 19 2018
City Manager
ROCHESTER

INTEROFFICE MEMORANDUM

TO: Blaine M. Cox, City Manager

FROM: Lisa J. Clark – Admin Supervisor

DATE: October 18, 2018

SUBJECT: 127 Milton Road Homeowner Option Agreement

Cc: Peter C. Nourse, Director City Services

Attached please find the homeowner option agreement for execution. This agreement is in regards to a sewer connection at 127 Milton Road. The total cost of this agreement is \$4820 and will be paid back in 5 years.

If you have any questions please let me know, if not please

1. Sign and have signature notarized
2. Scan a copy of executed document to Owen Friend-Gray & the Utility Billing office.
3. Send original copy of document to the legal department.



City of Rochester, New Hampshire

PUBLIC WORKS DEPARTMENT

45 Old Dover Road • Rochester, NH 03867

(603) 332-4096

Fax (603) 335-4352

www.rochesternh.net

CITY OF
Received
OCT 10 2018
City Manager
ROCHESTER

INTEROFFICE MEMORANDUM

TO: Blaine M. Cox, City Manager

FROM: Lisa J. Clark – Admin Supervisor *RJC*

DATE: October 9, 2018

SUBJECT: NHDES DWSRF – Annual EPA DBE Reporting Form
WTP Low Lift Pump Project DWSRF 2001010-10

Cc: Roland E. Connors, Interim Finance Director
Peter C. Nourse, Director City Services

Enclosed please find one copy of the NHDES DWSRF – Annual EPA DBE reporting form. This form is due annually by October 15, 2018 on any projects receiving DWSRF Funds. We currently only have the WTP Low Lift Project in progress for DWSRF Funding.

If you have any questions please let me know, if not please sign and return the document to me at the DPW for distribution and mailing.



City of Rochester, New Hampshire

PUBLIC WORKS DEPARTMENT

45 Old Dover Road • Rochester, NH 03867

(603) 332-4096

Fax (603) 335-4352

www.rochesternh.net

INTEROFFICE MEMORANDUM

TO: Blaine M. Cox, City Manager

FROM: Lisa J. Clark, Admin & Utility Billing Supervisor

DATE: August 15, 2018

SUBJECT: CWSRF Asset Management Proj# CS-330122-13
Modification #1 – Completion Date Extension 2/2/2019

CC: Roland E. Connors, Interim Finance Director
Peter C. Nourse, PE Director of City Services

CITY OF
Received
OCT 10 2018
City Manager
ROCHESTER

Attached please find the NHDES CWSRF Extension Modification #1 document for signature. The City requested and was granted this extension on the project completion date in order to integrate additional GIS data that is outside the scope of services related to this project but is being done concurrently with other projects.

If you have any questions please let me know, if not please sign the modification document and return it to the DPW for distribution and mailing.



City of Rochester, New Hampshire
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11/08/2018



INTEROFFICE MEMORANDUM

TO: BLAINE M. COX, CITY MANAGER
ROLAND E. CONNORS, INTERIM FINANCE DIRECTOR

FROM: LISA J. CLARK, ADMIN SUPERVISOR *LJC*

DATE: October 18, 2018

SUBJECT: Dept of Interior (DOI) USGS Joint Funding Agreement Amendment

CC: Peter C. Nourse, PE, Director of City Services

Attached please find an amendment to the United States Department of the Interior U.S. Geological Joint Funding agreement in regards to the streamflow monitoring on the Cocheco River. This amendment is to amend the effective dates to correspond with the City of Rochester fiscal year and it has been prorated for October 1 through June 30, 2019. This contract is funded annually by the Water and Sewer Funds as the data and resulting studies are used by both departments.

This contract is in the amount of \$11,363 will be funded from the following Water & Sewer Fund O&M Account Lines:

51601057-533000 =	\$4,500.00
51601073-533000 =	\$1,181.50
52602074-53300 =	<u>\$5,681.50</u>
Total	\$11,363.00

If you have any question, please call if not please pass on to the City Manager for signature. These documents should be returned to the DPW for distribution and mailing.

Roland Connors, Interim Finance Director



City of Rochester, New Hampshire

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 ROCHESTER

INTEROFFICE MEMORANDUM

TO: Blaine M. Cox, City Manager
 Roland E. Connors, Interim Finance Director

FROM: Lisa J. Clark, DPW Administrative Supervisor *lyc*

DATE: October 3, 2018

SUBJECT: DPW Facility Engineering Contract – Weston & Sampson
 Preliminary Engineering, Design, & Construction Oversight

CC: Peter C. Nourse, PE Director of City Services

Attached please find the Weston & Sampson Engineering Contract for the new DPW Facility. This contract covers all work including prelim engineering, conceptual and final design, bidding and all construction engineering. The funds for this work are appropriated as follows

FY17 Appropriations

15013010-772000-17524 = \$113,591.71
 55016010-772000-17524 = \$113,592.71
 55026020-772000-17524 = \$113,592.70

FY18 Appropriations

15013010-772000-18526 = \$763,111.44
 55016010-772000-18526 = \$381,555.72
 55026020-772000-18526 = \$381,555.72

Total Cost \$1,867,000

Balance remaining for actual facility construction after all site investigations, land purchase and engineering cost through construction of project is \$16,173,777.12

*****If you have any questions please call, if not please sign and pass on to the City Manager for signature. Please return document to me at the DPW for distribution once signed.**

Signature *Roland E. Connors* (SEE ATTACHED EMAIL)

Roland E. Connors, Interim Finance Director



City of Rochester, New Hampshire

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Received

OCT 3 2018

City Manager
ROCHESTER

INTEROFFICE MEMORANDUM

TO: Blaine Cox, City Manager
Date: October 1st, 2018
From: Owen Friend-Gray PE, Assistant City Engineer
SUBJECT: Drainage Easement at 9 Yvonne Street
CC: Terence O'Rourke, City Attorney

Please see the attached drainage easement over 9 Yvonne Street. This will allow the City to upgrade/repair/maintain two outlets from our municipal system. This easement is needed for the long term functionality of our roads and drainage network.

If you have any questions please let me know, if not, please sign and return to DPW.



City of Rochester, New Hampshire

PUBLIC WORKS DEPARTMENT

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CITY OF
Received

OCT 25 2018

City Manager
ROCHESTER

INTEROFFICE MEMORANDUM

TO: Blaine M. Cox, City Manager
Roland E. Connors, Interim Finance Director

FROM: Lisa J. Clark, Admin Supervisor

DATE: October 25, 2018

SUBJECT: Franklin Street Area Reconstruction Project
Brown & Caldwell Amendment #3 - \$31,040.00

CC: Peter C. Nourse Director of City Services

Attached please find one copy of the Engineering Amendment for the Franklin Street Area Reconstruction Project.

This change is for engineering services related to the additional construction time schedule to include the additional work on Franklin Street and the numbered streets within the project area. The funds for this amendment will be from the available funds in the Water CIP account # 55016010-771000-17523

If you have any questions please let me know, if not, please sign and pass on to the City Manager for signatures. These documents should be returned to the DPW for distribution.

Signature 

Roland E. Connors, Interim Finance Director


11/08/2018



City of Rochester, New Hampshire
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(603) 332-4096
www.RochesterNH.net



INTEROFFICE MEMORANDUM

TO: BLAINE COX
FROM: LISA J. CLARK, ADMIN SUPERVISOR 
DATE: October 30, 2018
SUBJECT: Household Hazardous Waste
CC: Peter C. Nourse, Director of City Services

Attached please find the Letter of Commitment for the City of Rochester's HHW Collection Event for spring of 2020. The state of NH requires, the city to have the grant paperwork into their office a year. It is advance and is due by February 1, 2019.

Please sign the attached paperwork and send back to the Public Works Department.



**City of Rochester
Dept of Public Works**

45 Old Dover Road
Rochester, NH 03867
Phone: (603) 332-4096
Fax: (603) 335-4352

CITY OF
Rochester
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OCT 10 2018
City Manager
ROCHESTER

Memo

To: Samantha Rodgerson, Senior Executive Assistant
Blaine Cox, City Manager
From: Lisa J. Clark
Date: October 10, 2018
Re: HHW Grant Agreement

Attached please find the Grant Agreement for the Household Hazardous Waste Grant for 2019. Please have City Manager sign where indicated, and have the grant agreement notarized and have him initial and date each page.

This Grant is as authorized by City Council and budgeted in the general fund O&M budget.

Please sign return this document to the DPW for distribution.



City of Rochester, New Hampshire

PUBLIC WORKS DEPARTMENT

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CITY OF
Received

SEP 28 2018

City Manager
ROCHESTER

INTEROFFICE MEMORANDUM

TO: Blaine Cox, City Manager

FROM: Michael Bezanson, PE, City Engineer 

DATE: September 25, 2018

SUBJECT: **2017 NH Small Municipal Separate Storm Sewer System (MS4)
General Permit – Notice of Intent (NOI)**

CC: Peter Nourse, PE, Director of City Services

As an operator of a small municipal separate storm sewer system (MS4) in the State of New Hampshire, meeting certain criteria, the City of Rochester is eligible for coverage under the 2017 New Hampshire Small MS4 General Permit for stormwater discharges from MS4s. Therefore, the attached Notice of Intent (NOI) has been completed for the City Manager's signature. It is recommended that this NOI be signed, seeking authorization to discharge under the terms and conditions of the 2017 NH Small MS4 General Permit. Please let me know if you have any questions.

Please sign and return the original signed document to me at DPW for submission to EPA-Region 1.

Thank you.




City of Rochester, New Hampshire
PUBLIC WORKS DEPARTMENT
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11/08/2018



INTEROFFICE MEMORANDUM

TO: BLAINE M. COX, CITY MANAGER
ROLAND E. CONNORS, INTERIM FINANCE DIRECTOR

FROM: LISA J. CLARK, ADMIN SUPERVISOR 

DATE: October 26, 2018

SUBJECT: Professional Services – Doucet Engineering Services
Western Ave Area drainage easements

CC: Peter C. Nourse, PE, Director of City Services
Owen Friend-Gray

Attached please find the Doucet Survey Inc, contract for \$2,500. This contract is for Doucet to complete research, surveys and prepare documentation and plans for meets and bounds to secure permanent drainage easements in the area of Western Ave/Silver St & Friendship.

This contract is in the amount of \$2,500 will be funded from the following General fund CIP:

Corrective Drainage 15013010771000-19522

If you have any question, please call if not please pass on to the City Manager for signature. These documents should be returned to the DPW for distribution and mailing.



Roland Connors, Interim Finance Director



City of Rochester, New Hampshire

PUBLIC WORKS DEPARTMENT

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CITY OF
Received

NOV 5 2018

City Manager
ROCHESTER

INTEROFFICE MEMORANDUM

TO: Blaine Cox, Deputy City Manager
Roland E. Connors, Interim Finance Director

FROM: Lisa J. Clark, Admin & UB Office Supervisor

DATE: October 31, 2018

SUBJECT: CWSRF- Loan / Grant #CS-330122-13
Disb #4 Sewer and Drainage Asset Management Project
Disbursement Amount \$600

CC: Peter C. Nourse PE, Director of City Services
Michael S. Bezanson PE, City Engineer

Attached please find one cover letter and form for the fourth disbursement request on the Sewer and Drainage Asset Management Clean Water State Revolving Fund (CWSRF) Grant / Loan. There was only one invoice for the 1st quarter of FY19, WP Invoice 118615 for \$600 and it is 100% reimbursable per this CWSRF Grant.

Contrary to the typical loan docs that list both the Finance Director and the City Manager as signatory authority, this Grant list the only the City Manager as the responsible party for signatures.

Roland, Please review and pass on to the City Manager for signatures, If you have any questions please let me know.

Blaine, please sign and return these documents to the DPW for distribution.

Reviewed by Finance

Roland E. Connors

Date: November 5, 2018

To: Blaine Cox
City Manager

From: Julian Long
Community Development Coordinator/Grants Manager

CITY OF
Received
NOV 5 2018
City Manager
ROCHESTER

Re: FY 2018-2019 CDBG Environmental Reviews – Tri-City Co-op Door Replacement

Please see attached the completed FY 2018-2019 Community Development Block Grant (CDBG) environmental review for a proposed door replacement by Tri-City Co-op. The City Council approved funding to Tri-City Co-op at the June 19, 2018 City Council meeting.

The environmental review requires the signature of the City Manager as the authorized official for the City of Rochester. Thank you very much, and please contact Julian with any questions or concerns.

11/08/2018

CITY OF
Received
OCT 22 2018
City Manager
ROCHESTER

Date: October 22, 2018

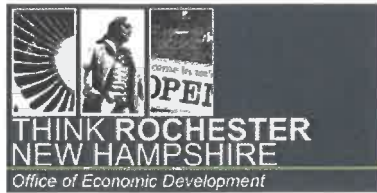
To: Blaine Cox
City Manager

From: Julian Long
Community Development Coordinator/Grants Manager

Re: FY 2018-2019 CDBG Environmental Reviews – CAP Weatherization

Please see attached the completed FY 2018-2019 Community Development Block Grant (CDBG) environmental review for a proposed project site under the Community Action Partnership of Strafford County's weatherization program (CAP weatherization program). The City Council approved funding to the CAP weatherization program at the June 19, 2018 City Council meeting.

The environmental review requires the signature of the City Manager as the authorized official for the City of Rochester. Thank you very much, and please contact Julian with any questions or concerns.



City of Rochester, New Hampshire
Office of Economic Development
 31 Wakefield Street
 Rochester, NH 03867
 (603) 335-7522/www.RochesterEDC.com



CITY OF
 Received
 OCT 16 2018
 City Manager
 ROCHESTER

MEMO

TO: Blaine Cox, City Manager

CC: Karen Pollard, Economic Development Manager; Samantha Rodgers, Executive Secretary

FROM: Jennifer Marsh, Economic Development Specialist

DATE: October 16, 2018

RE: Expansion of the Cocheco Economic Revitalization Zone (ERZ)

The Rochester Economic Development Commission (REDC) was asked to look at expanding the Cocheco ERZ for the potential development for business returning to Rochester. The REDC voted in favor of reaching out to the State of NH to request the zone be expanded by two lots.

The lot for potential development is a vacant lot located at tax map 0137-0035-0001; aka 29 Wadleigh Road. The REDC wanted to add the hotel because the property is currently underutilized. The property is located at tax map 0137-0035-0000; aka 14 Wadleigh Road.

To expand a zone I need to send the following to the State of NH, Division of Economic Development:

1. Letter signed by the City Manager requesting the expansion of the ERZ
2. Map showing the requested expansion (lots in red)
3. Minutes from the September 20, 2018 REDC meeting
4. Tax cards for both 14 and 29 Wadleigh Road

Please let me know if you have any questions.



ROCHESTER FIRE DEPARTMENT

MARK KLOSE
CHIEF OF DEPARTMENT

11/08/2018



To: Blaine Cox, City Manager

From: Mark E. Klose, Fire Chief

Date: October 4, 2018

CITY OF
Received
OCT 4 2018
City Manager
ROCHESTER

Ref: Toyne Fire Apparatus Purchase Agreement

Please see the attached Toyne Inc Fire Apparatus Purchase Agreement for the City of Rochester, NH for the new engine. Once reviewed the city Manager, he will need to sign on page 3 as the "Second Party's Registered Name". I, Mark Klose, is listed on page 2, as the named person authorized by the second party (City Manager) to authorize change orders to the apparatus.

If you have any questions, please feel free to contact me.

Thank you for the support.



City of Rochester, New Hampshire

OFFICE OF THE CITY ATTORNEY

31 Wakefield Street • Rochester, NH 03867

(603) 335-7599


www.RochesterNH.net

CITY OF
Received

OCT 23 2018

City Manager
ROCHESTER

Memorandum

To: Blaine Cox, Deputy City Manager
From: Terence O'Rourke, City Attorney 
Date: October 23, 2018
Re: Amendment to Highfields PUD Water Infrastructure Reimbursement and Use Agreement

On October 7, 2010, the City entered into an agreement with 183 Washington Street, LLC regarding the water infrastructure to be built to serve the Highfields PUD. As part of the Agreement, 183 Washington Street, LLC was to make a \$60,000.00 contribution. The contribution was supposed to have been prorated over one hundred three (103) homes after the first thirty two (32) were built. Those payments were never made and never collected. To resolve, this issue, the parties seek to amend the original agreement to allow the \$60,000 to be paid at the time of the issuance of the Certificate of Occupancy for the next twenty two (22) homes built. Completion of the next twenty two (22) homes will close out Phase One of the project. The Amendment requires the signature of the City Manager which I recommend.

AMENDMENT TO HIGHFIELDS PLANNED UNIT DEVELOPMENT
WATER INFRASTRUCTURE REIMBURSEMENT AND USE AGREEMENT

THIS AMENDMENT is made as of this 23rd day of October, 2018, by and between 183 Washington Street, LLC ("183 Washington") and the City of Rochester (the "City").

WHEREAS, 183 Washington and the City are parties to that certain Highfields Planned Unit Development Water Infrastructure Reimbursement and Use Agreement dated October 7, 2010 ("Agreement");

WHEREAS, pursuant to the terms of the Agreement, 183 Washington is liable to reimburse the City for a portion of certain costs associated with the construction and installation of the water supply pump station serving the Washington Street area; and

WHEREAS, the parties intend by this Amendment to fix the terms and conditions upon which 183 Washington shall reimburse the City.

NOW THEREFORE, in exchange for good and valuable consideration, the receipt and sufficiency of which are acknowledged, the parties agree as follows:


1. The parties agree to amend the Agreement, Section 8 "Contribution for Pump Station Costs" to fix the amount that 183 Washington shall reimburse the City at Sixty Thousand Dollars (\$60,000.00).
2. The parties agree to amend the Agreement, Section 9 "Payment of Contribution Amount" such that 183 Washington shall pay to the City Two Thousand Seven Hundred Twenty-seven and 27/100 Dollars (\$2,727.27) upon the issuance of a Certificate of Occupancy for each of next Twenty-two (22) successive, single family dwellings constructed in phase 1 of the development whether or not such dwellings are tied into the City water line. To avoid confusion, the parties intend this section to apply to single family dwellings constructed along Eisenhower Loop Drive.
3. To the extent not inconsistent with the terms hereof, the Agreement shall remain in full force and effect.

N WITNESS WHEREOF, the parties have executed and delivered this Amendment as of the date first set forth above.

183 WASHINGTON STREET, LLC



Witness



Christian Strickler, Member

CITY OF ROCHESTER



Witness




Blaine Cox, City Manager



Planning and Development
Planning Board
Conservation Commission
Historic District Commission
Arts and Culture Commission

PLANNING & DEVELOPMENT DEPARTMENT
City Hall Annex
33 Wakefield Street,
Rochester, New Hampshire 03867-1917
(603) 335-1338 - Fax (603) 335-7585
Web Site: www.rochesternh.net

CITY OF
Received
OCT 10 2018
City Manager
ROCHESTER

TO: Blaine M. Cox, City Manager
FROM: James B. Campbell, Director of Planning & Development 
DATE: October 10, 2018
SUBJECT: Stratford Regional Planning Commission
Services Agreement - \$500.00

Attached please find two copies of the Services Agreement between the City of Rochester and the Stratford Regional Planning Commission. This is essentially the same contract that we have already signed with SRPC except with this agreement we are extending the end date. The work described in this scope of services is to support the City with work on a Zoning Ordinance amendment for Conservation Subdivisions.

There is sufficient funding in the Other Professional Services Account 11102051-533000.

If you have any questions please do not hesitate to ask. If you do not have any questions please sign and pass on to the City Manager for signature. Please return this document to the Planning & Development Department for distribution. Thank you.

Signature 
Blaine M. Cox, City Manager

11/08/2018



ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127
FAX (603) 330-7159
www.rochesterpd.org

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POLICE COMMISSION

DEREK J. PETERS
Vice -Chairman
DAVID R. STEVENS
Commissioner
LISA M. STANLEY
Commissioner

PAUL R. TOUSSAINT
Chief of Police



October 12, 2018

TO: Blaine Cox
City Manager

FROM: Paul R. Toussaint
Chief of Police

RE: Computer Lease Program Request – Madeline Brinkman

I have received a request from an employee to participate in the City's computer lease program. I have reviewed the request and associated documents and find that approval of the request will benefit the employee.

I support the participation. I have attached the request for your further review and offer my thanks in advance for your consideration.

Please let me know if you need anything further from me in this regard.

FORM A

Blaine Cox (To be completed by the employee and returned to the City Manager)
 TO: ~~DAN FITZPATRICK~~, CITY MANAGER

FROM: MIKE MUNDY, POLICE, DETECTIVE
 (name, department & title)

SUBJECT: REQUEST TO PARTICIPATE IN EMPLOYEE COMPUTER
 LEASE/PURCHASE PROGRAM

I have read and understand the terms and conditions of the Employee Computer Lease/Purchase Agreement and I wish to be considered for participation in the plan. I request the City reimburse me after I have made the purchase and submitted an itemized vendor's receipt. I understand that this request must be approved by the City and that I must complete a lease purchase agreement before I purchase the equipment. I understand that my request will be evaluated based upon my application to purchase equipment meeting or exceeding minimum recommended specifications system requirements which are subject to change based on the latest hardware technologies. I understand that only brand name, new equipment which must include an industry standard manufacturer's warranty will be considered for this program.

Attached is a quote which describes the equipment intended to be acquired through this program.

The estimated cost of the equipment to be acquired: \$ 1357.00 (not to exceed \$2,000)

Please provide a brief narrative explaining how participation in this program may enhance your computer literacy skills and assist you in your work activities with the City of Rochester.

*This will enhance literacy skills by allowing me to keep
 updated w/ new technology and software.*

I have ☒ have not ☐ (check one) previously purchased equipment under this program.

10/24/18
 Date

Mike Mundy
 Employee Signature

I have reviewed and recommend this request:

10-24-18
 Date

[Signature]
 Supervisor or Department Head and Title

Approved:

10-24-18
 Date

Blaine Cox
 City Manager or designee

MONTHLY DEPARTMENT TRAVEL SUMMARY

11/08/2018

[illegible]

DATE RECEIVED	DATE ISSUED	PERMISSION PERMITS	MISCELLANEOUS	DATE OF EVENT
9/10/2018	10/3/2018	EVENT	Rallycross - New England Region - Sportse Car Club	10/27/2018
10/5/2018	10/17/2018	RAFFLE	The Gafney Home	12/1/2018
10/15/2018	10/17/2018	EVENT	5K - Rochester Runners	11/22/2018
10/16/2018	10/24/2018	EVENT	Trinity Anglican Church - Christmas Craft Fair & Raffle	11/17/2018
10/11/2018	10/18/2018	BANNER	Frechette - CVHS Fundraiser	10/27/2018
10/10/2018	10/17/2018	EVENT	American Legion - Craft Fair	11/24/2018
10/23/2018	10/24/2018	EVENT	American Legion- Wreaths Across America	10/26 - 12/2/2018
10/23/2018	10/24/2018	TAG	Maine Stars Cheer Gym	10/27-28/2018
10/22/2018	10/24/2018	BANNER	Cornerstone VNA	11/13/2018
10/18/2018	10/24/2018	EVENT	Rec - Holiday Event w/bonfire	12/15/2018

ELECTRONIC MESSAGE BOARD REQUESTS				
10/3/2018	10/3/2018	MESSAGE	NORDS - Comedy Night Fundraiser	10/20/2018
10/3/2018	10/3/2018	MESSAGE	Rochester PD - Drug Take Back Day	10/27/2018
10/2/2018	10/4/2018	MESSAGE	Fire Dept. - Fire Safety Festival	10/13/2018
10/4/2018	10/5/2018	MESSAGE	Chamber - Expo	10/24/2018
10/4/2018	10/5/2018	MESSAGE	Chamber - Candidates Forum	10/22/2018
10/4/2018	10/5/2018	MESSAGE	Chamber - Tree Lighting	11/30/2018
10/4/2018	10/5/2018	MESSAGE	Chamber - Parade	12/2/2018
10/9/2018	10/9/2018	MESSAGE	Emblem Club- Vendors - Craft Fair	11/3/2018
10/9/2018	10/9/2018	MESSAGE	First UMC - Temple Choir	10/26/2018
10/9/2018	10/9/2018	MESSAGE	First UMC - 150th Anniversary Concert	10/27/2018
10/9/2018	10/10/2018	MESSAGE	Halloween Harvest - Rec	10/13/2018
10/10/2018	10/10/2018	MESSAGE	First Church Congregational - Winter Faire	11/2 - 4/2018
10/15/2018	10/16/2018	MESSAGE	First United Methodist Church-Blessing of the Animals	10/21/2018
10/17/2018	10/17/2018	MESSAGE	Elks - Hoop Shoot	11/17/2018
10/19/2018	10/19/2018	MESSAGE	Elks - Scout Night	11/1/2018
10/23/2108	10/24/2018	MESSAGE	St. Mary's Christmas Fair	11/10/2018
10/23/2018	10/24/2018	MESSAGE	Veteran's Council - benefits session	11/8/2018
10/23/2018	10/24/2018	MESSAGE	Veteran's Council - Post Everlasting Service	11/11/2018
10/23/2018	10/24/2018	MESSAGE	Veteran's Council - wreath laying	11/11/2018
10/24/2018	10/24/2018	MESSAGE	American Legion - Wreaths Across America	through 12/2/2018

10/25/2018	10/25/2018	MESSAGE	Granite State Choral - Craft Fair	11/3/2018
10/30/2018	10/30/2018	MESSAGE	Cornerstone - Long Term Care event	11/13/2018
11/1/2018	11/1/2018	MESSAGE	Emily (Kerlee) Pahucki fundraiser	11/16/2018
11/1/2018	11/2/2018	MESSAGE	First UMC - Hometown Christmas	12/1/2018
11/1/2018	11/2/2018	MESSAGE	American Legion - Craft Fair	11/24/2018
11/2/2018	11/2/2018	MESSAGE	Vaping Forum	11/5/2018
11/2/2018	11/2/2018	MESSAGE	Holiday Fair - First United Methodist Church	11/17/2018

DEPT	NAME	POSITION	# of Employees	FT	PT	SEASONAL/TEMP	NEW HIRE	REHIRE	RETIREMENT	SEPARATED	STEP (CBA)	COLA (CBA)	MERIT PAY ADJ	NU PAY ADJ	PAY ADJ	PROMOTION	OTHER	MISC. INFO
ARENA	CHRISTIAN VAIL	SUPPORT STAFF	1			X												
CITY CLERK	MICHELE GRANT	CLERK TYPST II	1		X												X	TEMP INCREASE HRS
COMMUNICATION	ANDREA PUMAR	COMM SPECIALIST	1	X						X								
COMMUNICATION	ANDREA PUMAR	COMM PER DIEM	1			X												
COMMUNICATION	ELLEN SPICER	COMM SPECIALIST	1	X						X								
COMMUNICATION	ELLEN SPICER	COMM PER DIEM	1			X												
COMMUNICATION	ELLEN SPICER	INTAKE WORKER	1	X													X	TRANSFER
FIRE	DEVON PAGEAU	FIREFIGHTER	1	X							X							
POLICE	JAMEY BALINT	PATROL SERGEANT	1	X					X									
POLICE	SPENCER WILLIAM-HURLEY	PATROL OFFICER	1	X									X					
POLICE	JACOB GARSTIN	PATROL OFFICER	1	X									X					
POLICE	KEITH MACKENZIE	PATROL OFFICER	1	X									X					
POLICE	ELIZABETH TURNER	PATROL OFFICER	1	X									X					
POLICE	JOSEPH ROUSSEAU	PATROL OFFICER	1	X									X					
POLICE	THOMAS POWERS	PATROL SERGEANT	1	X												X		
POLICE	GEOFFREY MOORE	PATROL OFFICER	1	X													X	RETURNED Full duty
POLICE	JONATHAN LABOSIER	PATROL OFFICER	1	X				X										
POLICE	KENDALL DECOST	PATROL OFFICER	1	X			X											
POLICE	HATTIE JOHNSON	PATROL OFFICER	1	X			X											
POLICE	ANGELA LAVRICH	PATROL OFFICER	1	X			X											
PUBLIC WORKS	JEFF WIGGIN	UTILITY BILLING ADMIN	1	X													X	TRANSFER
PUBLIC WORKS	JEFF WIGGIN	CUSTODIAN	1		X					X								
PUBLIC WORKS	WILLIAM PRENTICE	LEO	1	X					X									
PUBLIC WORKS	COREY LAFLOWER	CUSTODIAN	1		X		X											
PUBLIC WORKS	ELLEN SPICER	SECRETARY II	1	X												X		
PUBLIC WORKS	STEPHEN LENOX	GROUPS LABORER	1			X				X								
PUBLIC WORKS	JEREMY WHITEHOUSE	METER TECH	1	X			X											
RECREATION	LAUREN KRANS	INTERIM DIRECTOR	1	X													X	
WELFARE	DEBRA RODNEY	WELFARE INTAKE WORKER	1	X			X											
WELFARE	GAIL GALLOWAY	WELFARE SECRETARY	1		X												X	Temporary

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City Clerk's Office



City of Rochester, New Hampshire

OFFICE OF THE MAYOR

31 Wakefield Street • Rochester, NH 03867

(603) 332-1167

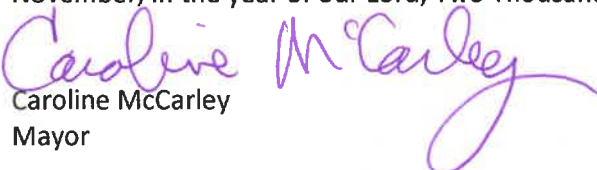
www.RochesterNH.net

**SMALL BUSINESS SATURDAY
PROCLAMATION**

- WHEREAS,** the government of Rochester, New Hampshire, celebrates our local small businesses and the contributions they make to our local economy and community; according to the United States Small Business Administration, there are currently 30.2 million small businesses in the United States, they represent 99.7 percent of all businesses with employees in the United States, are responsible for 65.9 percent of net new jobs created from 2000 to 2017; and
- WHEREAS,** small businesses employ 47.5 percent of employees in the private sector in the United States; and
- WHEREAS,** 90% of consumers in the United States say Small Business Saturday has had a positive impact on their community; and
- WHEREAS,** 89% of consumers who are aware of Small Business Saturday said the day encourages them to Shop Small all year long; and
- WHEREAS,** 73% of consumers who reportedly Shopped Small at independently-owned retailers and restaurants on Small Business Saturday did so with friends or family; and
- WHEREAS,** the most reported reason for consumers aware of the day to shop and dine at small, independently-owned businesses was to support their community (64%); and
- WHEREAS,** Rochester, New Hampshire supports our local businesses that create jobs, boost our local economy and preserve our communities; and
- WHEREAS,** advocacy groups, as well as public and private organizations, across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

NOW THEREFORE, I, Caroline McCarley, Mayor of Rochester, NH, do hereby proclaim November 24, 2018 as **SMALL BUSINESS SATURDAY** and urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.

IN WITNESS WHEREOF I have hereunto set my hand and have caused the great seal of the City of Rochester to be affixed this 3rd day of November, in the year of our Lord, Two Thousand Eighteen.


Caroline McCarley
Mayor

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City Clerk's Office

City of Rochester, NH
Office of the Honorable Mayor Carolyn McCarley
31 Wakefield Street
Rochester, NH 03867

NP Rochester Associates, LLC
Robert Graham
PO box 178
Stratham, NH 03885

September 18, 2018

RE: Petition for Road Acceptance

Honorable Mayor,

NP Rochester Associates, LLC, respectfully submits the attached materials associated with Phase II and the Pump Station facilities for acceptance by the city of Rochester. Please find enclosed;

1. City of Rochester Street Acceptance Checklist
2. All required materials for the check list
3. Draft Road Acceptance plan
4. Draft Roadway warranty deed

Please, schedule our road acceptance process with the Planning Department and the Public Works. We have cc'd all departments with these materials.

If there are any further materials required, please do not hesitate to call.

Sincerely,

Robert Graham

NP Rochester Associates, LLC

603-479-3666

Rob@Graham-Consult.com



City of Rochester, New Hampshire

PUBLIC WORKS DEPARTMENT

45 Old Dover Road • Rochester, NH 03867

(603) 332-4096

Fax (603) 335-4352

www.rochesternh.net

STREET ACCEPTANCE PROCEDURE

(March 2018)

1. The Developer shall submit a written petition to the City Clerk on behalf of the City Council for acceptance of a private roadway as a public street. The Developer shall provide three additional copies of the letter for the Planning Department, the Public Works Department, and the Legal Department.
2. Include with each additional letter:
 - a. Construction material testing
 - i. Compaction of base material prior to pavement
 - ii. Sieve analysis of sub base and base material
 - iii. If public sewer installed:
 1. vacuum tests of all manhole structures
 2. pressure tests of sewer mains
 3. mandrill tests of sewer mains
 4. video inspection of sewer mains and manholes
 - iv. If public water installed:
 1. water main pressure tests
 2. water main bacteria test
 - b. Descriptive deed, including all infrastructure that will be owned by the City, to be reviewed by City Attorney
 - c. Copy of drainage/utility and/or other easements in descriptive language and a recordable plan to be reviewed by City Attorney
 - d. Full set of as-built plans including:
 - i. one (1) full size paper copy (22" x 34")
 - ii. one (1) tabloid paper copy (11" x 17")
 - iii. one digital file set (CD or Memory Stick) with:
 1. one (1) electronic copy (.pdf) of full size plan
 2. one (1) electronic copy (.pdf) of tabloid size plan
 3. one (1) electronic copy in either CAD (.dwg or .dxf), Microstation (.dgn), ESRI Geodatabase (.gdb), or ESRI Shapefile (.shp) format
 - a. referenced to NAD83 and NAVD88
 - b. separate layers for each feature type
 - c. no Xref layers in files accepted
3. In order to receive a favorable recommendation from the Public Works Committee to the full Council, the entire right of way, and associated drainage, utilities, easements, etc. must be completed including but not limited to:
 - a. Final (wearing surface) of asphalt pavement installed on all streets and sidewalks and all associated striping and signage. This pavement shall be installed when the ground and air temperatures are above 50 degrees Fahrenheit.



City of Rochester, New Hampshire

PUBLIC WORKS DEPARTMENT

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- b. All offsite improvements required by the Planning Board as part of the project are complete.
 - c. All onsite amenities such as street trees, walking paths, gazebos, street furniture, other structures, and landscaping required by the Planning Board as part of the project are complete.
 - d. Adequate surety remains valid, as required by the Planning Board.
 - e. The units or residences shall be at least 50% built out.
 - f. All stormwater structures and permanent erosion control structures are complete, functioning, and vegetation established.
 - g. All final grades and final vegetation within the right of way are complete, vegetation is established, and the right of way is clean and free from debris.
 - h. All mechanical equipment is tested, functioning, and complete operations and maintenance manuals are turned over to and accepted by the Public Works Department.
4. Upon acceptance by the City Council the following information must be submitted within 30 days:
- a. Signed warranty deed(s), easements (if applicable), and stamped recordable plan(s) to be delivered to the Rochester City Clerk who will record them at the Strafford County Registry of Deeds.
 - b. Copy of signed Warranty Deed to the Planning Department.

City Procedure

1. City Clerk, on behalf of City Council, receives letters and supporting materials at least two weeks prior to Public Works and Buildings Committee (PWBC) meeting.
2. City Clerk disseminates packet to appropriate Departments (Planning, Public Works, and Legal).
3. Prior to the PWBC meeting, documented recommendations are provided to Commissioner of Public Works from the three Departments (Planning, Public Works, and Legal).
4. Commissioner of Public Works makes a recommendation to the PWBC.
5. PWBC makes a recommendation to either accept or reject the application and moves the application to the full City Council. This recommendation is immediately forwarded to the City Clerk and Deputy City Manager for placement on the following City Council agenda.
6. The Full City Council is presented with the petition at the subsequent regular City Council monthly meeting.
7. City Council votes to either accept the road or to reject the application.

S:\CITY ENGINEER\Standard Operating Procedures\SOP Street Acceptance Procedure 2018.doc

This conveyance is exempt from the
 NH Real Estate Transfer Tax
 pursuant to RSA 78-B:2 I.
 This transfer is also exempt from
 the LCHIP surcharge pursuant to
 RSA 478:17-g II (a).

WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS that **NP ROCHESTER ASSOCIATES, LLC**, a New Hampshire limited liability company with a principal place of business at 142 Portsmouth Avenue, Stratham, New Hampshire, for consideration paid, grants to **THE CITY OF ROCHESTER**, a New Hampshire municipal corporation with a place of business at 31 Wakefield Street, Rochester, New Hampshire, with WARRANTY COVENANTS, the following described premises:

Certain roadways located in the City of Rochester, Strafford County, State of New Hampshire, being bounded and described as follows:

Beginning at a point on the southerly side line of Miller's Farm Drive N 52°37'58"
 W a distance of 4.09' from the northeast corner of lot 215A-12-91 and the
 northeast corner of lot 215A-12-92,

thence across Miller's Farm Drive N 37°22'02" E a distance of 50.00' to a point at
 lot 215A-12 and on the northeasterly side line of Miller's Farm Drive

thence turning and running along Miller's Farm Drive S 52°37'58" E a distance of
 104.94' to a point,

thence along a curve turning to the right with a radius of 175.00' and a length of
 361.66' to a point,

thence turning and running S 65°46'40" W a distance of 61.72' to a point,

thence along a curve turning to the right with a radius of 175.00' and a length of
 234.39' to a point,

thence along a curve turning to the left with a radius of 535.00' and a length of
 181.23' to a point,

thence along a curve turning to the right with a radius of 175.00' and a length of
 334.29' to a point,

thence along a curve turning to the left with a radius of 475.00' and a length of 92.44' to a point,

thence turning and running across Miller's Farm Drive S 48°35'32" E a distance of 50.00' to a point;

thence along a curve turning to the right with a radius of 525.00' and a length of 102.17' to a point,

thence along a curve turning to the left with a radius of 125.00' and a length of 238.78' to a point,

thence along a curve turning to the right with a radius of 585.00' and a length of 198.17' to a point,

thence along a curve turning to the left with a radius of 125.00' and a length of 21.55' to a point at the southeast corner of lot 215A-12-98 and the southwest corner of a proposed pump station easement that is located on lot 215A-12-93,

thence along a curve turning to the left with a radius of 125.00' and a length of 74.60' and said pump station easement to a point at the southwest corner of lot 215A-12-97,

thence along a curve turning to the left with a radius of 125.00' and a length of 71.27' and lot 215A-12-97 to a point,

thence turning and running N 65°46'40" E a distance of 61.72' to a point,

thence along a curve turning to the left with a radius of 125.00' and a length of 258.33' to a point,

thence turning and running N 52°37'58" W a distance of 104.94' to the point of beginning.

Believed but not warranted to contain 62,555 square feet or 1.44 acres.

Meaning and intending to convey a portion of Miller's Farm Drive, as shown on a plan entitled "Road Acceptance Plan, Phase III, Miller's Farm Road, Rochester, Strafford County, New Hampshire, for NP Rochester Associates, LLC & The City of Rochester", September 2018, as revised, by Norway Plains Associates, Inc., to be recorded herewith at the Strafford County Registry of Deeds.

For title reference see re-recorded Warranty Deed from Barbara A. Deneault and Michael D. Tancreti, as Trustees of Norway Plains Realty Trust to NP Rochester Associates, LLC recorded in the Strafford County Registry of Deeds at Book 4096, Page 0385.

Executed as a sealed instrument this ____ day of _____, 2018.

NP ROCHESTER ASSOCIATES, LLC

By: _____
Robert V. Graham III, Manager

STATE OF NEW HAMPSHIRE
COUNTY OF _____

On this, the ____ day of _____, 2018, personally appeared the above named Robert V. Graham III, duly authorized Manager of NP Rochester Associates LLC, a new Hampshire limited liability company, known to me or satisfactorily proven to be the person whose name is subscribed to the foregoing instrument and acknowledged the same to be his free act and deed for the purposes contained therein on behalf of the limited liability company. Before me,

Notary Public/Justice of the Peace
Print Name: _____
Commission expires: _____

ACCEPTANCE

The undersigned City of Rochester hereby accepts this Deed and the roadways herein described as public streets within the City of Rochester.

CITY OF ROCHESTER

By: _____
Name: _____
Title: _____
Being duly authorized

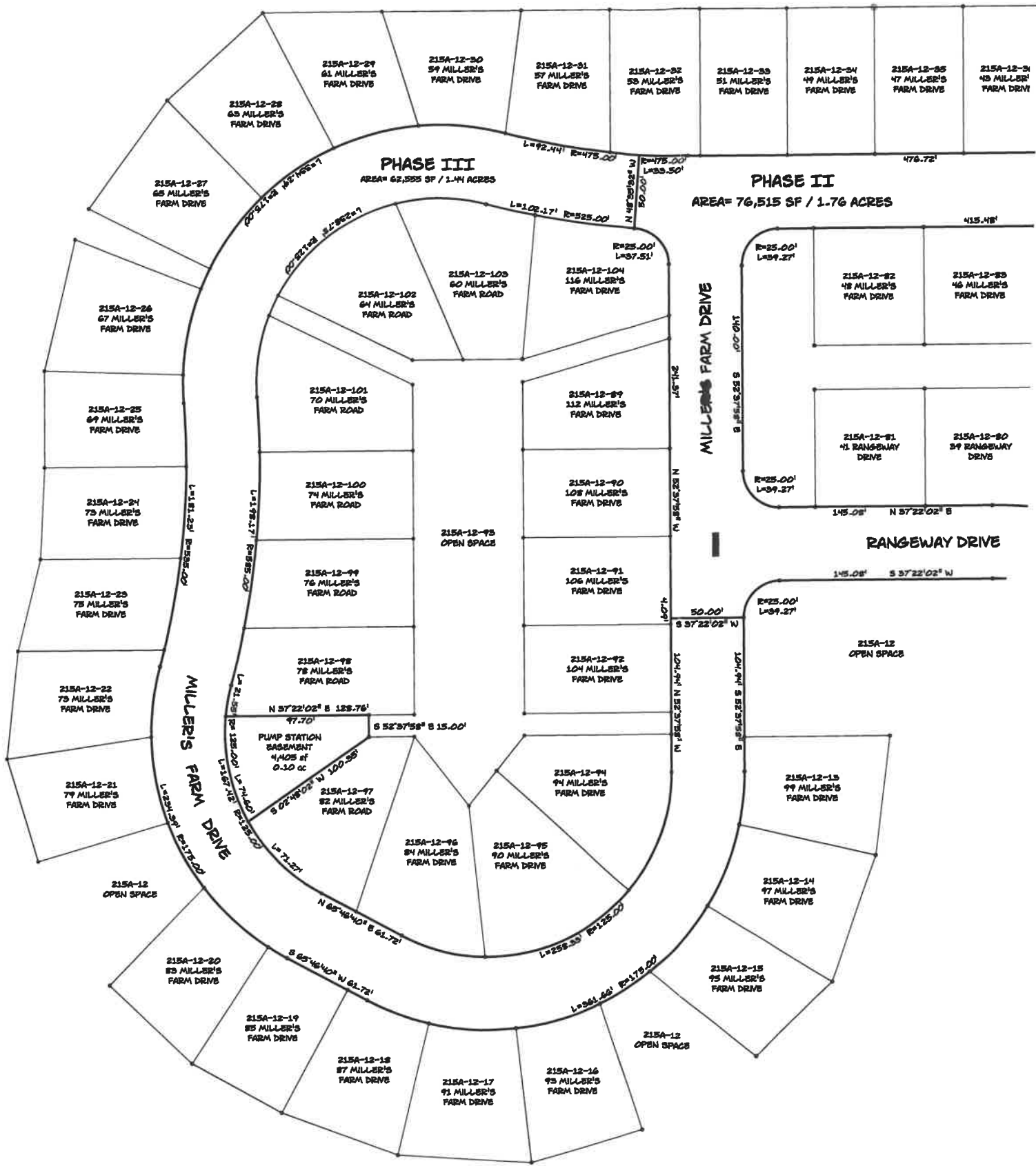
STATE OF NEW HAMPSHIRE
COUNTY OF _____

On this, the ____ day of _____, 2018, personally appeared the above named _____, duly authorized _____ of the City of Rochester, known to me or satisfactorily proven to be the person whose name is subscribed to the foregoing instrument and acknowledged the same to be her/his free act and deed for the purposes contained therein on behalf of the City. Before me,

Notary Public/Justice of the Peace
Print Name: _____
Commission expires: _____

LAND SURVEYORS

CIVIL ENGINEERS



I CERTIFY THAT THIS SURVEY PLAT IS NOT A SUBDIVISION PURSUANT TO THIS TITLE AND THAT THE LINES OF STREETS AND WAYS SHOWN ARE THOSE OF PUBLIC OR PRIVATE STREETS OR WAYS ALREADY ESTABLISHED AND THAT NO NEW WAYS ARE SHOWN.



JOEL D. RUNNALS, L.L.S. 865 DATE 11/08/2018 ON BEHALF OF NORWAY PLAINS ASSOCIATES, INC.

FOR RECORDING
ROCHESTER PLANNING BOARD

CERTIFIED BY DATE

REFERENCE PLAN:

1. "AMENDED SUBDIVISION PLAN, NORWAY PLAINS ROAD, ROCHESTER, NH, FOR NP REALTY ASSOCIATES, LLC"
DATED: JULY 2013 BY NORWAY PLAINS ASSOCIATES, INC.
RECORDED: SCRD 106-45, 106-46, 106-47
2. "ROAD ACCEPTANCE PLAN PHASE IA, NORWAY PLAINS RD, RANGEWAY DR, LANTERN LN, & MILLER'S FARM RD, ROCHESTER, STRAFFORD COUNTY, NH FOR NP ROCHESTER ASSOC., LLC & THE CITY OF ROCHESTER, NH"
DATED: DEC 2014 BY NORWAY PLAINS ASSOCIATES, INC.
RECORDED: SCRD 109-85

NOTE:

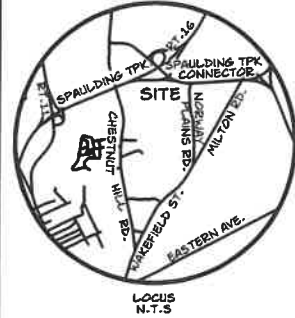
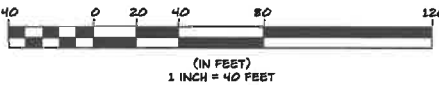
THE PURPOSE OF THIS PLAN IS TO DEPICT THE BOUNDARY OF THAT PORTION OF TM 215A-12-106 THAT IS PHASE II OF THE CITY OF ROCHESTER'S ACCEPTANCE OF THE ROAD SYSTEM SHOWN ON THE EXISTING REFERENCED SUBDIVISION PLANS, AND TO DESIGNATE THE LIMIT AREA OF WINTER SNOW PLOWING.

TAX MAP 215A, LOT 12-106
OWNER OF RECORD:
NP ROCHESTER ASSOCIATES, LLC
PO BOX 178, STRATHAM, NH 03885-0178
SCRD BOOK 4096, PAGE 385

ROAD ACCEPTANCE PLAN
PHASE III
MILLER'S FARM ROAD
ROCHESTER
STRAFFORD COUNTY
NEW HAMPSHIRE

FOR: NP ROCHESTER ASSOCIATES LLC
& THE CITY OF ROCHESTER, NEW HAMPSHIRE

1"= 40' SEPTEMBER 2018
GRAPHIC SCALE



FILE NO. 149
PLAN NO. C-2295-RA-III
DWC. NO. 14186/S-6
F.B. NO.

31 MOONEY STREET, ALTON, NH 603-875-3948

NORWAY PLAINS ASSOCIATES, INC.

2 CONTINENTAL BLVD., ROCHESTER, NH 603-335-3948



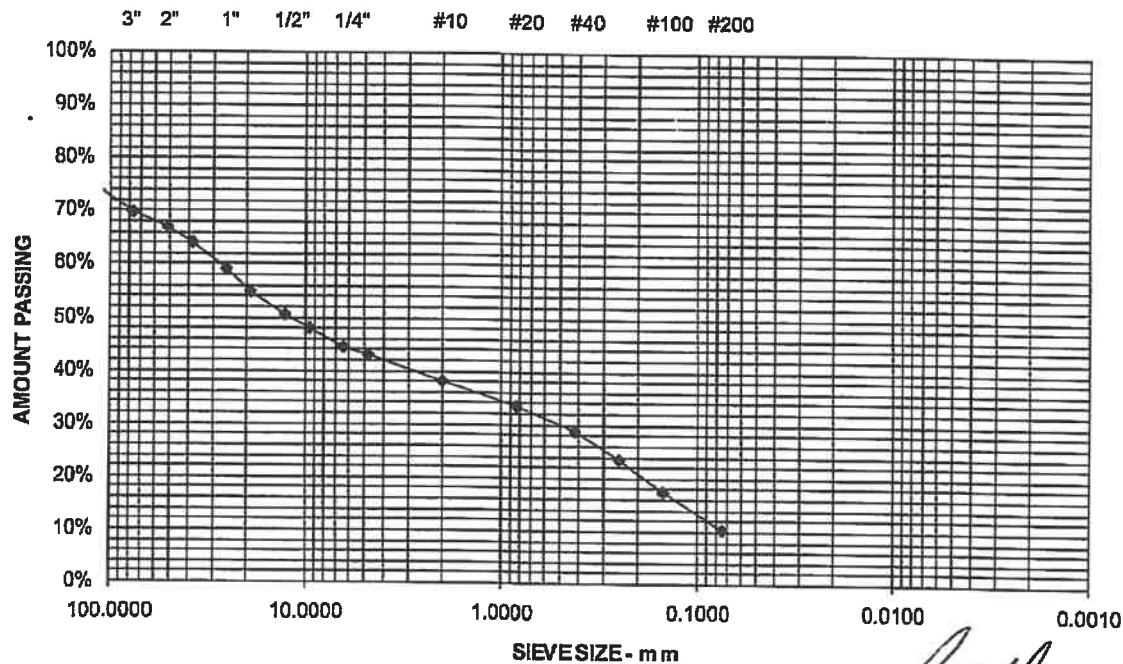
Report of Gradation

ASTM C-117 & C-136

Project Name ROCHESTER NH - NORWAY PLAINS SUBDIVISION -
CONSTRUCTION MATERIAL TESTING SERVICES
Client SEVERINO TRUCKING
Material Type 6" MINUS GRAVEL
Material Source RT 11. ROCHESTER, NH

Project Number 11-0052.50
Lab ID 14879S
Date Received 7/25/2016
Date Completed 7/27/2016
Tested By BRADLEY GERSCHWILER

STANDARD DESIGNATION (mm/μm)	SIEVE SIZE	AMOUNT PASSING (%)	SPECIFICATIONS (%)
200 mm	8"	84	
100 mm	4"	73	
75 mm	3"	70	
50 mm	2"	67	
38.1 mm	1-1/2"	64	
25.0 mm	1"	59	
19.0 mm	3/4"	55	
12.5 mm	1/2"	50	
9.5 mm	3/8"	48	
6.3 mm	1/4"	45	
4.75 mm	No. 4	43	
2.00 mm	No. 10	38	
850 μm	No. 20	33	
425 μm	No. 40	29	
250 μm	No. 60	23	
150 μm	No. 100	18	
75 μm	No. 200	10.3	



Comments 100% Passing The 10" Sieve

10 Centre Road, Somersworth, NH 03878-2926 • Tel (603) 692-0088 • Fax (603) 692-0044 • www.swcole.com



Report of Field Density ASTM D6938

Project: ROCHESTER NH - NORWAY PLAINS SUBDIVISION - CONSTRUCTION
MATERIAL TESTING SERVICES

Project Number: 11-0052.50

Client: SEVERINO TRUCKING

Field Density Test Results

Test #	Test Date	Tech	Test Location	Elev Feet	Test Depth	Lab ID	Dry Density	Moisture Content Percent	Compaction Percent	Required Compaction
24	7/27/2016	RKK	STA: 19+50' ; 10' RT OF CL	98.2	12	14880S	131.4	3.5	98.4	95
25	7/27/2016	RKK	STA: 18+50' ; 10' LT OF CL	98.2	12	14880S	134.6	3.5	100.7	95
26	7/27/2016	RKK	STA: 17+50' ; 10' RT OF CL	98.2	12	14880S	127.1	3.8	95.1	95
27	7/27/2016	RKK	STA: 16+50' ; 10' LT OF CL	98.2	12	14880S	132.0	4.4	98.8	95
28	7/27/2016	RKK	STA: 15+50' ; 10' RT OF CL	98.2	12	14880S	127.2	4.9	95.2	95

Laboratory Compaction Test Reference

Lab ID	Date Received	Material Source	Material Type	Method	Max Dry Density PCF	Optimum Moisture Content (%)	Comments
14880S	7/25/2016	RT 11 - ROCHESTER, NH	6" CRUSHED STONE BASE	ASTM D-1557 Modified C	133.6	7.6	

Elevation Notes:

TOP OF PAVEMENT = 100.0'

Comments:

TESTS PERFORMED ON MILLERS FARM ROAD SUBGRADE.
CL - CENTER LINE / RT - RIGHT / LT - LEFT

Reviewed By



Report of Field Density ASTM D6938

Project: ROCHESTER NH - NORWAY PLAINS SUBDIVISION - CONSTRUCTION
MATERIAL TESTING SERVICES

Project Number: 11-0052.50

Client: SEVERINO TRUCKING

Field Density Test Results

Test #	Test Date	Tech	Test Location	Elev Feet	Test Depth	Lab ID	Dry Density	Moisture Content Percent	Compaction Percent	Required Compaction
29	7/28/2016	SLP	STA: 19+00' ; 2' LT	99.25	12	14881S	132.1	4.9	97.8	95
30	7/28/2016	SLP	STA: 18+00' ; 1' RT	99.25	12	14881S	128.4	4.6	95.0	95
31	7/28/2016	SLP	STA: 17+00' ; 10' LT	99.25	12	14881S	132.5	3.9	98.1	95
32	7/28/2016	SLP	STA: 16+00' ; 15' RT	99.25	12	14881S	130.1	4.0	96.3	95
33	7/28/2016	SLP	STA: 15+00' ; 4' LT	99.26	12	14881S	130.5	5.8	96.6	95
34	7/28/2016	SLP	STA: 14+50' ; 14' RT	99.25	12	14881S	129.3	3.8	95.7	95

Laboratory Compaction Test Reference

Lab ID	Date Received	Material Source	Material Type	Method	Max Dry Density PCF	Optimum Moisture Content (%)	Comments
14881S	7/25/2016	SUNNINGDALE - SOMERSWORTH, NH	3" CRUSHED GRAVEL BLEND	ASTM D-1557 Modified C	135.1	6.7	

Elevation Notes:

Comments:

TESTS PERFORMED ON ROAD SUBBASE

Reviewed By



Report of Field Density ASTM D6938

Project: **DOVER NH - POINT PLACE - CONSTRUCTION MATERIALS TESTING SERVICES**

Project Number: 11-0052.52

Client: **SEVERINO TRUCKING**

Field Density Test Results

Test #	Test Date	Tech	Test Location	Elev Feet	Test Depth	Lab ID	Dry Density	Moisture Content Percent	Compaction Percent	Required Compaction
13	12/15/2015	MRS	160' E & 35' N OF SWBC	615	12	14273S	123.8	4.3	97.1	95
14	12/15/2015	MRS	90' W & 25' S OF NEBC	612	12	14273S	125.7	4.0	98.6	95
15	12/15/2015	MRS	30' W & 25' S OF NEBC	612	12	14273S	125.9	3.6	98.7	95
16	12/15/2015	MRS	100' W & 25' N OF SEBC	615	12	14273S	129.2	4.0	101.3	95
17	12/15/2015	MRS	90' W & 20' N OF SEBC	615	12	14273S	121.7	4.2	95.5	95

Laboratory Compaction Test Reference

Lab ID	Date Received	Material Source	Material Type	Method	Max Dry Density PCF	Optimum Moisture Content (%)	Comments
14273S	12/14/2015	STCI Proven Pit	4" Crushed 2:1 Blend	ASTM D-1557 Modified A	127.5	7.3	

Elevation Notes:

Comments:

TESTS PERFORMED ON STRUCTURAL FILL

SWBC - SOUTHWEST BUILDING CORNER / NEBC - NORTHEAST BUILDING CORNER / SEBC - SOUTHEAST BUILDING CORNER


 Reviewed By



Report of Moisture-Density

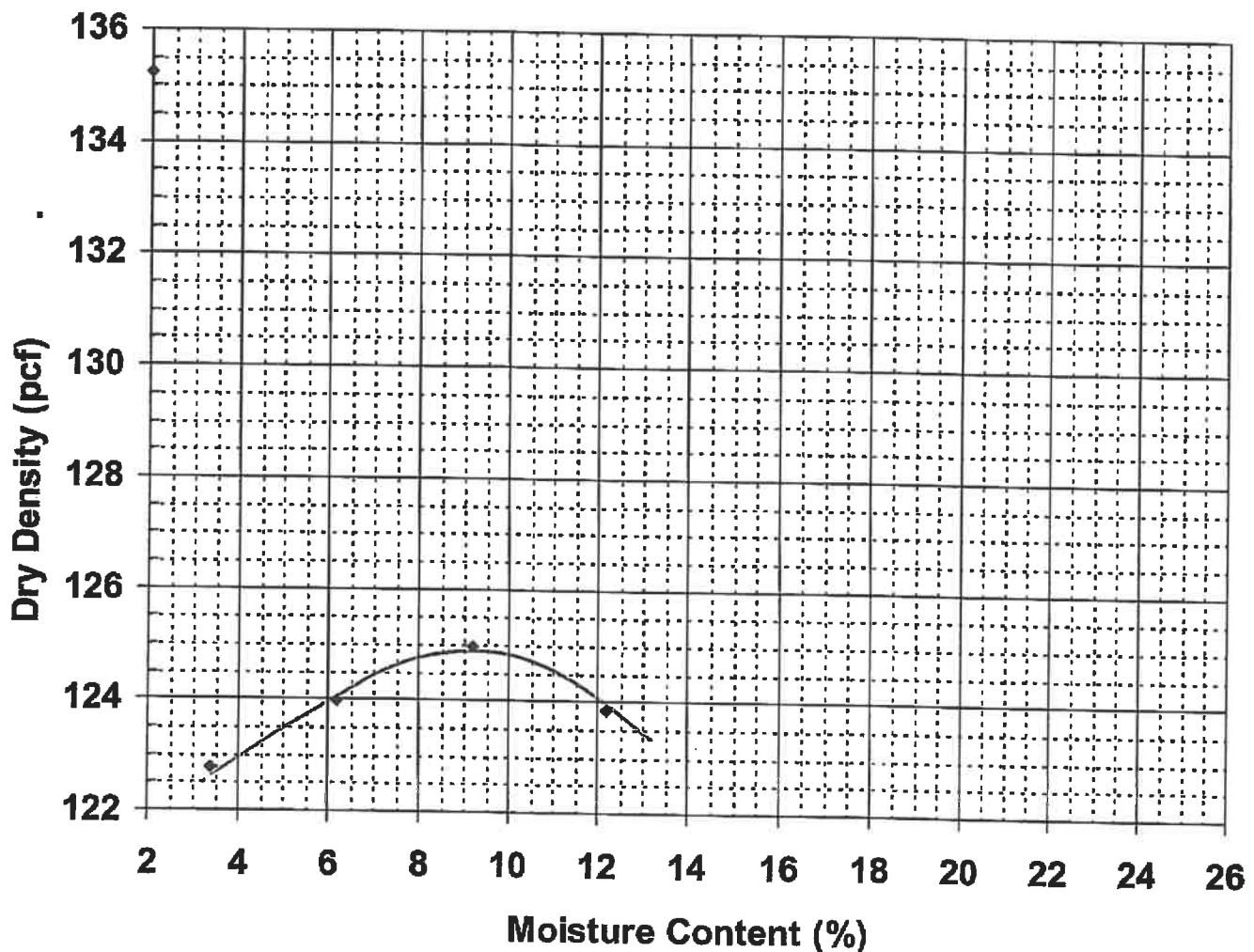
Method ASTM D-1557 MODIFIED

Procedure C

Project Name ROCHESTER NH - NORWAY PLAINS SUBDIVISION -
CONSTRUCTION MATERIAL TESTING SERVICES
Client SEVERINO TRUCKING
Material Type 3" CRUSHED GRAVEL BLEND
Material Source SUNNINGDALE - SOMERSWORTH, NH

Project Number 11-0052.50
Lab ID 14881S
Date Received 7/25/2016
Date Completed 7/27/2016
Tested By BRADLEY GERSCHWILER

Moisture-Density Relationship Curve



Maximum Dry Density (pcf) 125
Optimum Moisture Content (%) 9.2
Percent Oversized 35.0%

Corrected Dry Density (pcf) **135.1**
Corrected Moisture Content (%) **6.7**

Comments



Report of Gradation

ASTM C-117 & C-136

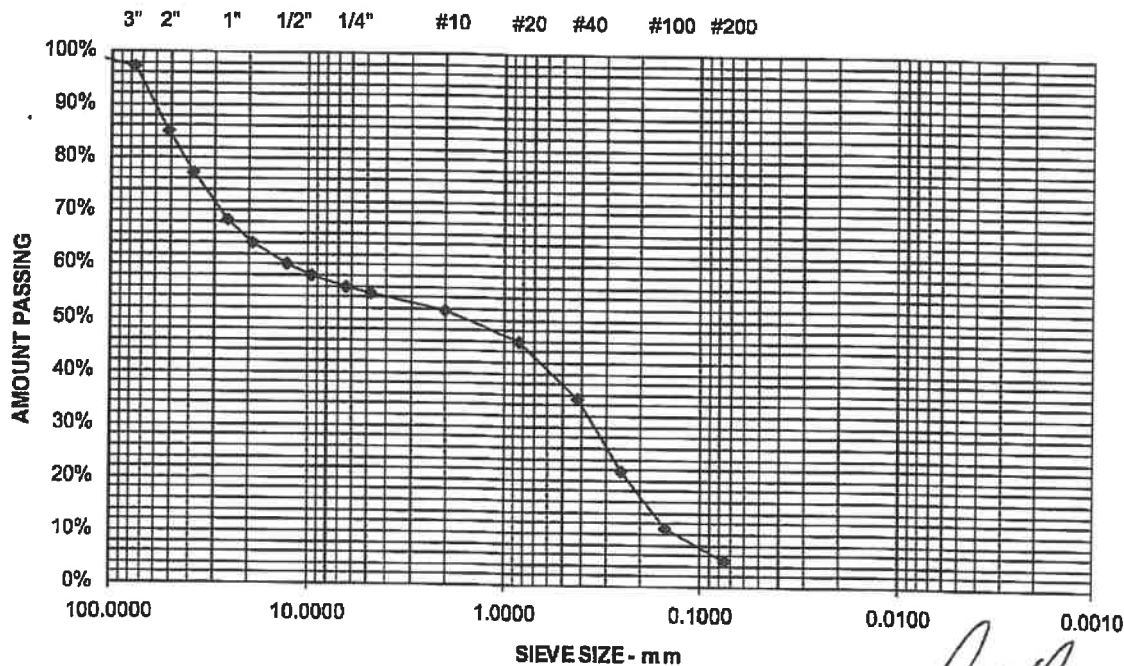
Project Name ROCHESTER NH - NORWAY PLAINS SUBDIVISION -
CONSTRUCTION MATERIAL TESTING SERVICES
Client SEVERINO TRUCKING
Material Type 3" CRUSHED GRAVEL BLEND
Material Source SUNNINGDALE - SOMERSWORTH, NH

Project Number 11-0052.50
Lab ID 14881S
Date Received 7/25/2016
Date Completed 7/26/2016
Tested By BRADLEY GERSCHWILER

<u>STANDARD</u> <u>DESIGNATION (mm/μm)</u>	<u>SIEVE SIZE</u>	<u>AMOUNT PASSING (%)</u>	<u>NHDOT 304.2 GRAVEL</u> <u>SPECIFICATIONS (%)</u>
150 mm	6"	100	100
75 mm	3"	97	
50 mm	2"	85	
38.1 mm	1-1/2"	77	
25.0 mm	1"	68	
19.0 mm	3/4"	64	
12.5 mm	1/2"	60	
9.5 mm	3/8"	58	
6.3 mm	1/4"	56	
4.75 mm	No. 4	55	25 - 70
2.00 mm	No. 10	52	
850 μm	No. 20	46	
425 μm	No. 40	35	
250 μm	No. 60	22	
150 μm	No. 100	11	
75 μm	No. 200	5.1	
75 μm	No. 200*	9.4	0 - 12

* OF THE FRACTION PASSING THE NO. 4 SIEVE

SAMPLE MEETS SPECIFICATION



Comments

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Report of Moisture-Density

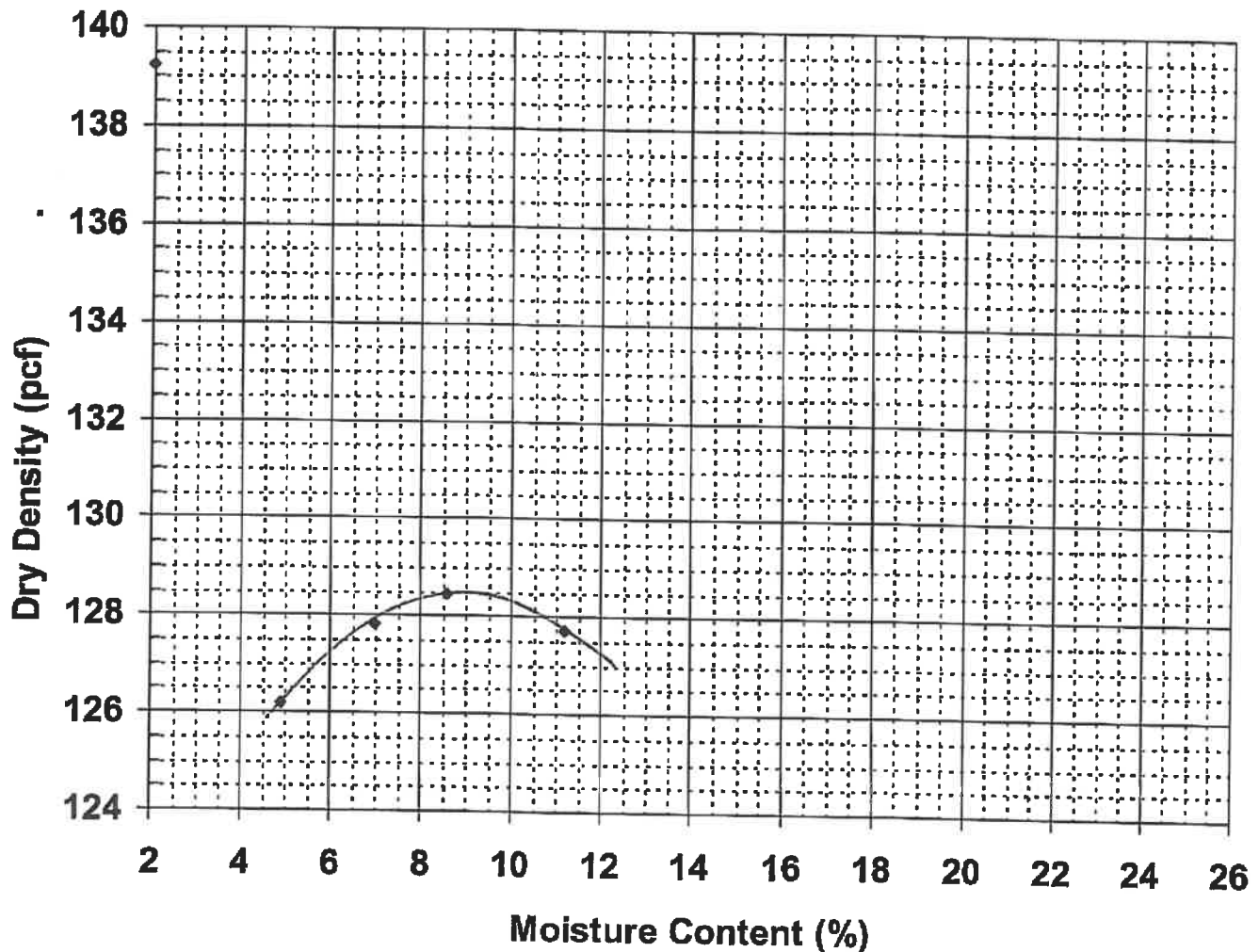
Method ASTM D-1557 MODIFIED

Procedure C

Project Name ROCHESTER NH - NORWAY PLAINS SUBDIVISION -
CONSTRUCTION MATERIAL TESTING SERVICES
Client SEVERINO TRUCKING
Material Type 6" CRUSHED STONE BASE
Material Source RT 11 - ROCHESTER, NH

Project Number 11-0052.50
Lab ID 14880S
Date Received 7/25/2016
Date Completed 7/29/2016
Tested By BRADLEY GERSCHWILER

Moisture-Density Relationship Curve



Maximum Dry Density (pcf) 128.6
Optimum Moisture Content (%) 9
Percent Oversized 20.5%

Corrected Dry Density (pcf) 133.6
Corrected Moisture Content (%) 7.6

Comments

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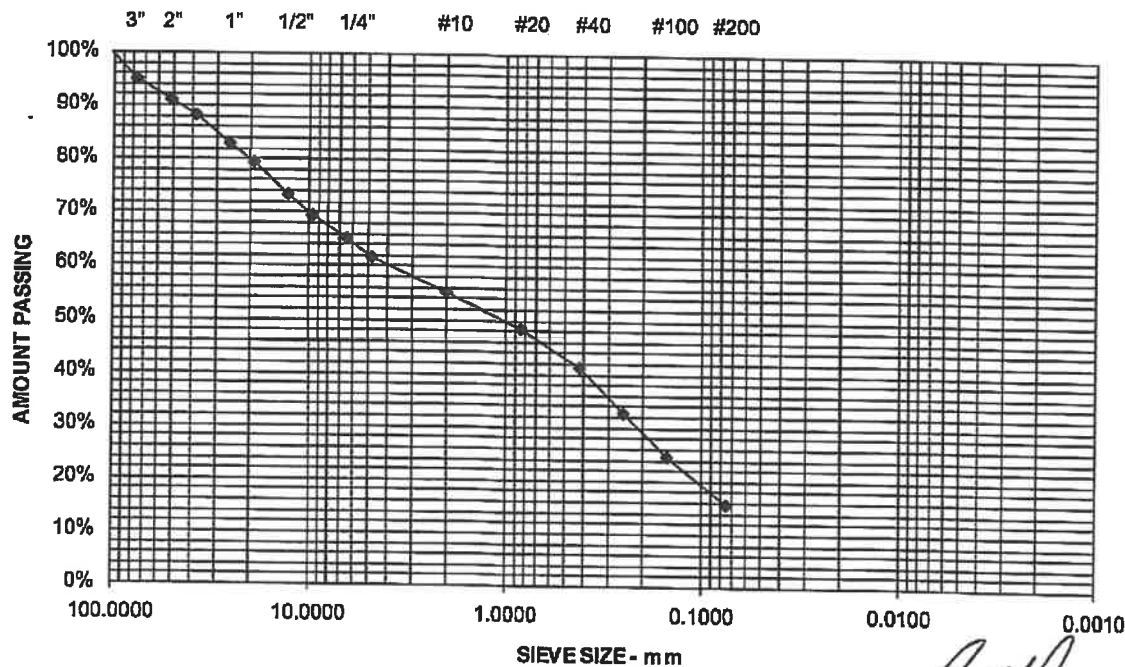
Report of Gradation

ASTM C-117 & C-136

Project Name ROCHESTER NH - NORWAY PLAINS SUBDIVISION -
CONSTRUCTION MATERIAL TESTING SERVICES
Client SEVERINO TRUCKING
Material Type 6" CRUSHED STONE BASE
Material Source RT 11 - ROCHESTER, NH

Project Number 11-0052.50
Lab ID 14880S
Date Received 7/25/2016
Date Completed 7/27/2016
Tested By BRADLEY GERSCHWILER

STANDARD DESIGNATION (mm/μm)	SIEVE SIZE	AMOUNT PASSING (%)	SPECIFICATIONS (%)
100 mm	4"	100	
75 mm	3"	95	
50 mm	2"	91	
38.1 mm	1-1/2"	88	
25.0 mm	1"	83	
19.0 mm	3/4"	79	
12.5 mm	1/2"	73	
9.5 mm	3/8"	69	
6.3 mm	1/4"	65	
4.75 mm	No. 4	62	
2.00 mm	No. 10	55	
850 μm	No. 20	48	
425 μm	No. 40	41	
250 μm	No. 60	33	
150 μm	No. 100	25	
75 μm	No. 200	15.8	



Comments

10 Centre Road, Somersworth, NH 03878-2926 • Tel (603) 692-0088 • Fax (603) 692-0044 • www.swcole.com



Soils Observation Report

Project Name/Location:	Norway Plains Subdivision	Project No:	11-0052.50
Client/Client's Rep.:	Severino	Date:	7-28-2016
Earthwork Contractor:	S.U.R	Sheet:	1 of 1
SWCE Rep.:	Severino	Arrived at Site:	3:00 pm
		Left Site:	3:45 pm

Weather			Site Conditions		Materials Used
<input type="checkbox"/> Clear	<input type="checkbox"/> Snow	<input checked="" type="checkbox"/> Warm	<input checked="" type="checkbox"/> Dusty	<input type="checkbox"/> Snow	<input checked="" type="checkbox"/> 14881S 6" Minus Gravel
<input checked="" type="checkbox"/> M. Sunny	<input type="checkbox"/> Fog	<input type="checkbox"/> Hot	<input checked="" type="checkbox"/> Muddy	<input type="checkbox"/>	
<input type="checkbox"/> Rain	<input type="checkbox"/> Cold	<input type="checkbox"/> Breezy	<input type="checkbox"/> Frozen	Temp: 80° F	

Soils Work Performed:		<input type="checkbox"/> Site Prep	<input checked="" type="checkbox"/> Earthwork	<input type="checkbox"/> Planting Soils
<input type="checkbox"/> Building Earthwork	<input type="checkbox"/> Utilities Earthwork	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Compaction Equipment Used: ☒ Large Roller ☐ Small Roller ☐ Trench Roller ☐ Large Plate Tamp
☐ Small Tamp ☐ Jumping Jack ☐ _____ ☐ _____

Soils Observations	In Compliance		Comments
Site Preparation:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Fill Placement:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Material Type (<i>proper material used</i>):	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	6" Minus Gravel
Lift Size:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	~12"
Compaction:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	95% or greater
In-place Densities:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
In-place Density Frequency:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	~100'
Non-Conformance Items	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
Non-Conformance Item Description:			
Action Taken by SWCE:			
Person(s) Notified:			

Notes: Area(s) of Observation and Discussions:

Severino placed a 6" minus gravel as a road subbase. Field density tests were performed at approximate 100' spacing from stations 19+00 - 14+00. The material appeared well compacted and achieved a minimum 95% compaction as per ASTM D-1557.

Attachments: _____

Reviewed By: 

SEACOAST ANALYTICAL SERVICES

Route 125 & Pinkham Road
 Lee, New Hampshire
 603 868 1457

(Mail to: PO Box 555, Barrington, NH 03825)

**WATER TEST RESULTS**

Date: August 1, 2016

Reference #: S07296X

Client: Severino Trucking

Water location: Norway Plains
 Millers Farm Road Water Main
 Rochester, NH

Test Method	ANALYTE (mg/L) = milligrams per liter	EPA recommended concentration	YOUR WATER'S VALUE	Exceeds Primary Standard
COLILERT	Total Coliform Bacteria	absent	absent	-
COLILERT	<u>E. Coli</u> Bacteria	absent	absent	-

THE TESTED PARAMETERS MEET FEDERAL PRIMARY DRINKING WATER STANDARDS. Analytes which exceed the recommended concentration or range are indicated with an X above. This report relates only to the sample received.

<http://des.nh.gov/organization/commissioner/pip/index.htm>
 is the NHDES website where you can get information about water contaminants. Scroll down to 'Publications', and choose 'Fact Sheets', then Drinking Water/Ground Water.

Date/time sampled: 07/29/16 12:00
 COLILERT analysis: 07/29/16 16:00
 Date rec'd: 07/29/16
 Temp (°C) rec'd: 24

THIS REPORT IS CONFIDENTIAL. IF YOU RECEIVE THIS INFORMATION IN ERROR, PLEASE CALL 603-868-1457.

SEACOAST ANALYTICAL SERVICES is a NHEAP Accredited Laboratory (# 1733) for the analysis of fluoride, chloride, nitrite-N, nitrate-N, pH, sodium, calcium, magnesium, total hardness, iron, manganese, lead, arsenic, copper, total coliform bacteria and E. coli bacteria by Colilert and Colisure. This sample was received and analyzed in compliance with the National Environmental Laboratory Accreditation Conference (NELAC) requirements unless noted. Please call with questions regarding this analysis, or anytime that we might be of service.

Seacoast Analytical Services - TRUE COPY

Katy Anderson, Technical Director

THE TESTING & CORING CO.

Telephone 603-875-3858
Cell 603-534-0288
Fax 603-875-8585

329 RAND HILL ROAD
ALTON BAY, NH 03810

testingandcoring.com

SEWER TEST REPORT

DATE: 3/12/15

CONTRACTOR:

Severino Trucking
Candia N.H.

TEST LOCATION:

214374
Norway Plains
Phase II
Rochester N.H.

Station Number	Length & Diameter or Depth	Amount of Pressure or Vacuum	Length of Test	Drop (if any)	Pass
SMH # 19 to SMH # 19	+ - 6'	10 Hg.	2 min.	X	Pass
SMH # 19 to SMH # 20	+ - 96' x 8" PVC	4"	5 min.	X	Pass
SMH # 20 to SMH # 20	+ - 6'	10 Hg.	2 min.	X	Pass
SMH # 20 to SMH # 21	+ - 259' x 8" PVC	4"	5 min.	X	Pass
SMH # 21 to SMH # 21	+ - 6'	10 Hg.	2 min.	X	Pass
SMH # 21 to SMH # 22	+ - 6'	10 Hg.	2 min.	X	Pass
SMH # 22 to SMH # 22	+ - 259' x 8" PVC	4"	5 min.	X	Pass
SMH # 22 to SMH # 23	+ - 227' x 8" PVC	4"	5 min.	X	Pass
SMH # 23 to SMH # 23	+ - 111' x 8" PVC	4"	5 min.	X	Pass
SMH # 23 to SMH # 24	+ - 164' x 8" PVC	4"	5 min.	X	Pass
SMH # 23 to SMH # 23	Existing + - 6'	10 Hg.	2 min.	X	Pass
SMH # 23 to SMH # 24	+ - 6'	10 Hg.	2 min.	X	Pass

Test Accepted by:

THE TESTING & CORING CO.

Comments:

Ben Shibley

Page 1 of 1

WATER LINE PRESSURE TEST**UNDERGROUND TESTING AND SERVICES, INC.**

809 Back Mountain Road
 Goffstown, NH 03045
 Tel/Fax (603) 497-5549
 Cell (603) 759-4088



213374-20601

Client: Severino truckingProject Name: Norway Plains ^{MAN}

Address: _____

Location: Willows FarmRochester NHTest Date: 7-26-16Water System: RochesterDiameter of Main: 8"Length of Main: 630'Time Start: 1035Time Finished: 1235Static Pressure: 65

Diameter of Main: _____

Length of Main: _____

Test Requirements: 150PSI for 2 Hrs.Allowable Leakage Loss: 0OZ. for 2 Hrs.Actual Loss: 0OZ. for 2 Hrs.Inspector: mark

Hydrostatic Pressure Test: _____

Passed _____ Failed

Approved by: _____

Date: _____

UTS Operator: Sean LynchDate: 7-26-16Chlorination Requirements: 5Gallons of 12.5 % Solution.

Results and Comments: _____

POSTED

THE TESTING & CORING CO.

329 RAND HILL ROAD
ALTON BAY, NH 03810Telephone 603-875-3858
Cell 603-534-0288
Fax 603-875-8585

testingandcoring.com

SEWER TEST REPORT

DATE: 3/12/15

CONTRACTOR:

Severino Trucking
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TEST LOCATION:

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Norway Plains
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SMH # 23 to SMH # 24	Existing + - 6'	10 Hg.	2 min.	X	Pass
SMH # 24 to SMH # 24	+ - 6'	10 Hg.	2 min.	X	Pass

Test Accepted by:

THE TESTING & CORING CO.

Comments:

Ben Shibley

Page 1 of 1

SEACOAST ANALYTICAL SERVICES

Route 125 & Pinkham Road
Lee, New Hampshire
603 868 1457

(Mail to: PO Box 555, Barrington, NH 03825)

**WATER TEST RESULTS**

Date: August 1, 2016

Reference #: S07296X

Client: Severino Trucking

Water location: Norway Plains
Millers Farm Road Water Main
Rochester, NH

Test Method	ANALYTE (mg/L) = milligrams per liter	EPA recommended concentration	YOUR WATER'S VALUE	Exceeds Primary Standard
COLILERT	Total Coliform Bacteria	absent	absent	-
COLILERT	<u>E. Coli</u> Bacteria	absent	absent	-

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<http://des.nh.gov/organization/commissioner/pip/index.htm>
is the NHDES website where you can get information about water contaminants. Scroll down to 'Publications', and choose 'Fact Sheets', then Drinking Water/Ground Water.

Date/time sampled: 07/29/16 12:00
COLILERT analysis: 07/29/16 16:00
Date rec'd: 07/29/16
Temp (°C) rec'd: 24

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Seacoast Analytical Services - TRUE COPY

Katy Anderson, Technical Director

WATER LINE PRESSURE TEST**UNDERGROUND TESTING AND SERVICES, INC.**

809 Back Mountain Road
 Goffstown, NH 03045
 Tel/Fax (603) 497-5549
 Cell (603) 759-4088



213374-20601

Client: Severino truckingProject Name: Norway Plains ^{MAN}

Address: _____

Location: Willows FarmRochester NHTest Date: 7-26-16Water System: RochesterDiameter of Main: 8"Length of Main: 630'Time Start: 1035Time Finished: 1235Static Pressure: 65

Diameter of Main: _____

Length of Main: _____

Test Requirements: 150 PSI for 2 Hrs.Allowable Leakage Loss: 0 OZ. for 2 Hrs.Actual Loss: 0 OZ. for 2 Hrs.Inspector: markHydrostatic Pressure Test: _____ Passed _____ Failed

Approved by: _____ Date: _____

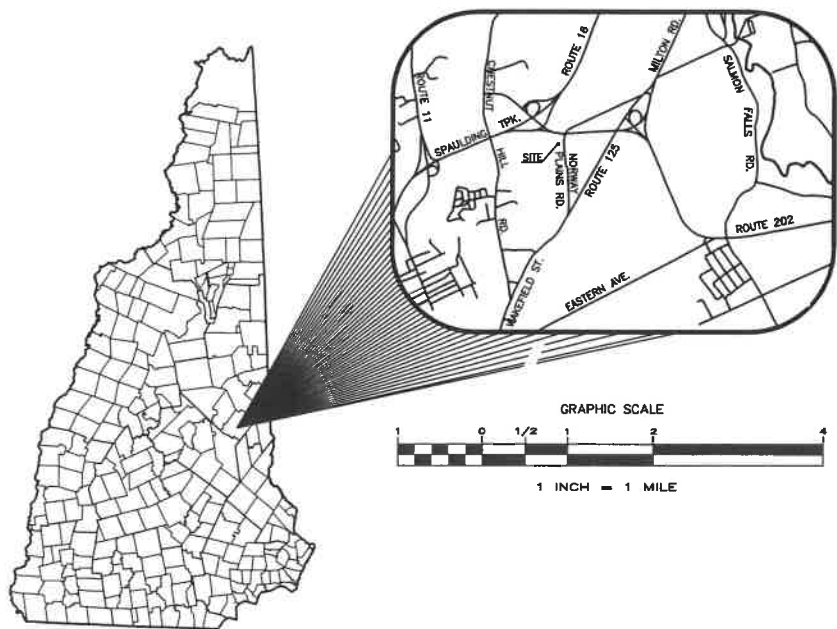
UTS Operator: Sean Lynch Date: 7-26-16Chlorination Requirements: 5 Gallons of 12.5 % Solution.

Results and Comments: _____



REVISIONS:

AMENDED SUBDIVISION PLAN FOR NP REALTY ASSOCIATES, LLC NORWAY PLAINS ROAD ROCHESTER, NH JULY 2013



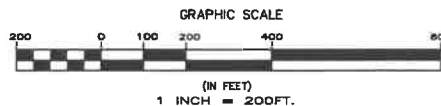
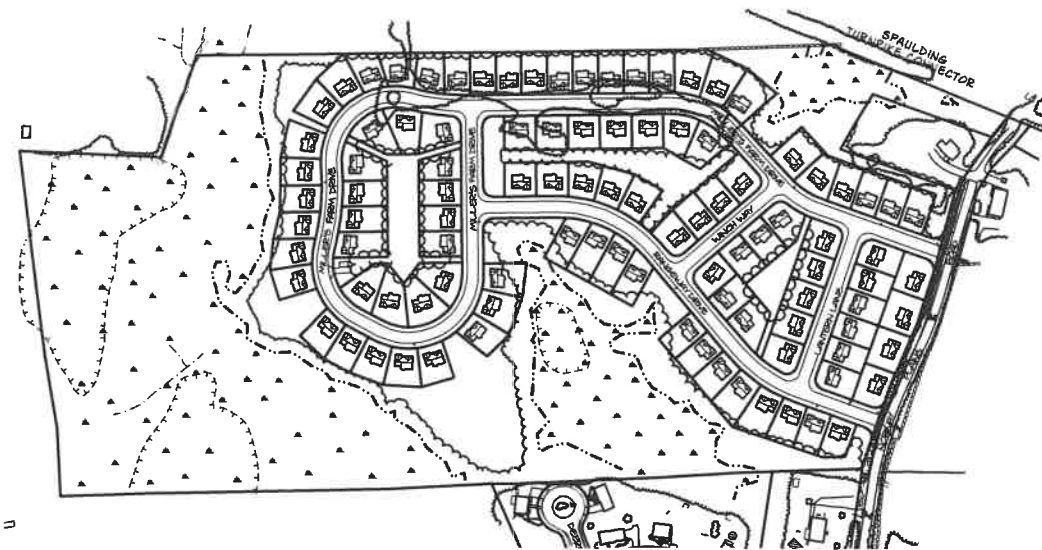
CAREFULLY REVIEW ALL SHEETS OF THIS PACKAGE TO INSURE PROPER CONSTRUCTION. SPECIFIC SITE CONDITIONS SHOULD BE EXPLORED PRIOR TO CONSTRUCTION. CONTACT BOTH THE DESIGN ENGINEER AND THE PROJECT OWNER FOR ANY AVAILABLE GEOTECHNICAL OR HYDROGEOLOGICAL INFORMATION AVAILABLE BUT NOT CONTAINED WITHIN THE PLAN SET. IF THERE ARE ANY QUESTIONS WITH THE DESIGN PRESENTED IN THIS PLAN SET PLEASE CONTACT THE ENGINEERING STAFF AT NORWAY PLAINS ASSOCIATES, INC. (603)-335-3948.

STATE OF NEW HAMPSHIRE PERMIT NUMBERS:
NHDES SITE SPECIFIC: NPS-7285
NHDES SEWER CONNECTION PERMIT: D2009-1218

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES):
NPDES PERMITS ARE ONLY REQUIRED FOR PROJECTS MEETING THE DISTURBED AREA CRITERIA BELOW AND HAVING A POINT SOURCE STORMWATER DISCHARGE FROM THE SITE TO AN ADJACENT WETLAND OR WATER BODY (I.E. CULVERT, SWALE, ETC. OUTLETING TO A WETLAND, CREEK, STREAM OR RIVER).

NPDES PERMIT: REQUIRED
NPDES PERMITS CONSIST OF A NOTICE OF INTENT (NOI) FILED WITH THE ENVIRONMENTAL PROTECTION AGENCY AT LEAST 48 HOURS PRIOR TO CONSTRUCTION COMMENCING AND A STORMWATER POLLUTION PREVENTION PLAN (SWPPP) BEING PREPARED, KEPT ON SITE AND FOLLOWED BY THE CONTRACTOR.

FOR STATUS OF THIS PERMIT CONTACT THE PROJECT GENERAL CONTRACTOR.



SHEET INDEX

COVER SHEET	AS SHOWN
S1 OVERALL SUBDIVISION PLAN	1" = 100'
S2 SUBDIVISION PLAN	1" = 40'
S3 SUBDIVISION PLAN	1" = 40'
S4 OVERALL TOPOGRAPHIC PLAN	1" = 100'
C1-C7 GRADING, DRAINAGE STRUCTURES AND EROSION CONTROL PLAN AND PROFILES	1" = 40'
CB-C14 UTILITIES PLAN AND PROFILES	1" = 40'
C15-C16 ROADWAY IMPROVEMENT AND SEWER PLAN AND PROFILE NORWAY PLAINS ROAD	1" = 40'
C17 EROSION CONTROL DETAILS	AS SHOWN
C18 EROSION CONTROL AND DETENTION POND DETAILS	AS SHOWN
C19 DRAINAGE STRUCTURE DETAILS	AS SHOWN
C20 CONSTRUCTION DETAILS	AS SHOWN
C21 UTILITIES DETAILS	AS SHOWN
C22-C23 SEWER DETAILS	AS SHOWN
C24 PUMP STATION DETAILS	AS SHOWN
C25 PUMP STATION ELEVATIONS	AS SHOWN

CIVIL ENGINEERS
NORWAY PLAINS ASSOCIATES, INC.
2 CONTINENTAL BOULEVARD
P.O. BOX 249
ROCHESTER, NEW HAMPSHIRE 03866-0249
(603) 335-3948

LAND OWNER
NP REALTY ASSOCIATES, LLC
P.O. BOX 178
STRATHAM, NEW HAMPSHIRE 03888-0178
(603) 479-3666

DEVELOPER
NP REALTY ASSOCIATES, LLC
P.O. BOX 178
STRATHAM, NEW HAMPSHIRE 03888-0178
(603) 479-3666

FILE NO. 149
PLAN NO. C-2295-S
DWG. NO. 02184\S-4
F.B. NO.

SURVEYORS - ENGINEERS - TRANSPORTATION PLANNERS

P.O. Box 249, Rochester, N.H. 03866-0249

ABUTTERS MAP-LOT	OWNER	MAILING ADDRESS
215-4	PAUL W. & MICHELLE E. LACLAIR	11 BUTTERFLY LANE; ROCHESTER, NH 03867
222-72	JOSEPH M. & JAMIE MARSTON	25 DEERFIELD COURT; ROCHESTER, NH 03867
215-7	JESSE S. & MICHAEL M. MOONEY	16 NORWAY PLAINS ROAD; ROCHESTER, NH 03866-8807
215-12-0	OPEN SPACE, COMMON OWNERSHIP	2 RANGWAY DRIVE; ROCHESTER, NH 03867
215-12-2	RONALD R. & PATRICIA D. GAGNON	6 RANGWAY DRIVE; ROCHESTER, NH 03867
215-12-3	RONALD A. & PATRICIA R. MOODY	10 RANGWAY DRIVE; ROCHESTER, NH 03867
215-12-4	TODD J. & TRACY M. MAUSER	12 RANGWAY DRIVE; ROCHESTER, NH 03867
215-12-5	LOREN E. & NANCY J. SMITH	14 RANGWAY DRIVE; ROCHESTER, NH 03867
215-12-6	PAUL M. & TINA SIBOSI	16 RANGWAY DRIVE; ROCHESTER, NH 03867
215-12-7	JAMES D., KATHY SUE, & JESSICA E. SPEILMAN	18 RANGWAY DRIVE; ROCHESTER, NH 03867
215-12-10	MATTHEW J. LEFEBVRE & NICOLE M. PELLETIER	15 MILLERS FARM DRIVE; ROCHESTER, NH 03867
215-12-11	BARRY J. NICKERSON	9 MILLERS FARM DRIVE; ROCHESTER, NH 03867
215-12-12	ROBERT N. SR. & ROSE H. ACKERSON	7 MILLERS FARM DRIVE; ROCHESTER, NH 03867
215-12-13	ALLEGRA L. & ARON S. ROSLER	2 MILLERS FARM DRIVE; ROCHESTER, NH 03867
215-12-14	DEBRA S. HADDEN	22 NORWAY PLAINS ROAD; ROCHESTER, NH 03867
215-12-15	MATTHEW L. DUPREY & ASHLEY L. HANCOCK	20 NORWAY PLAINS ROAD; ROCHESTER, NH 03867
215-12-16	WILLIAM, LISA & ALICIA MARIE ORR	1 RANGWAY DRIVE; ROCHESTER, NH 03867

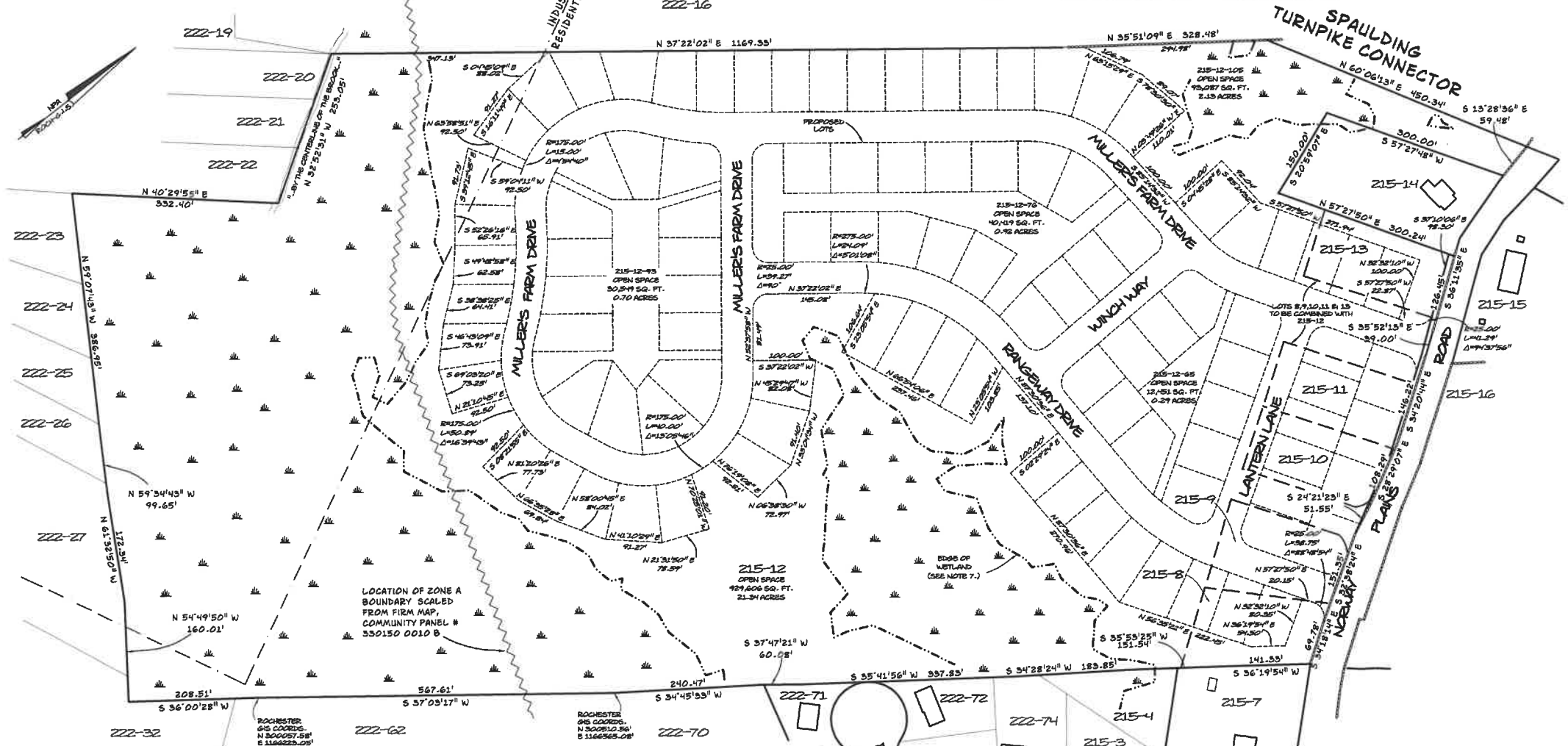
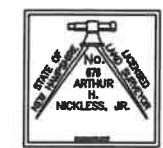
215-12-54	PAMELA WHITE	5 RANGWAY DRIVE; ROCHESTER, NH 03867
215-12-55	RENE A. RAINVILLE	3 LANTERN LANE; ROCHESTER, NH 03867
215-12-56	THOMAS CHARLES, JR. & JENNIFER MARIE DALY	7 LANTERN LANE; ROCHESTER, NH 03867
215-12-57	THOMAS M. & BRENDA L. DUNN	9 LANTERN LANE; ROCHESTER, NH 03867
215-12-58	WERYL J. JENKINS	11 LANTERN LANE; ROCHESTER, NH 03867
215-12-59	CONVULS FAMILY REVOCABLE TRUST, PAMELA S. COVILLE, TRUSTEE	13 LANTERN LANE; ROCHESTER, NH 03867
215-12-62	BEN C. & ACINTYA M. FOSTER	8 LANTERN LANE; ROCHESTER, NH 03867
215-12-65	OPEN SPACE, COMMON OWNERSHIP	13 RANGWAY DRIVE; ROCHESTER, NH 03867
215-12-66	NORWAY PLAINS REALTY TRUST, BARBARA A. DENSAULT & MICHAEL D. TANCREST, TRUSTEES	15 MILLERS FARM ROAD; ROCHESTER, NH 03867
215-12-105	OPEN SPACE, COMMON OWNERSHIP	6 MILLERS FARM DRIVE; ROCHESTER, NH 03867
215-12-115	DAYTON L. ELIJAH & VANESSA J. GRANT	24 NORWAY PLAINS ROAD; ROCHESTER, NH 03868-8807
215-12-116	J & T TRUST C/O JORDAN GROSSMAN	141 SOUTH MAIN STREET; ROCHESTER, NH 03867-5121
215-12-117	WOODEN BULLER REALTY, LLC	95 THIRD STREET; DOVER, NH 03820
215-12-118	J. BRUCE & JUNE L. ROBERTS	15 NORWAY PLAINS ROAD; ROCHESTER, NH 03868-8807



215-19	NORBERT THERRIEN & TANA PROPERTIES LTD. PARTNERSHIP	2927 SE OCEAN BOULEVARD, APT. 157-11, STUART, FL 34946-2173
222-16	THOMAS R. MILLER	P.O. BOX 1676; ROCHESTER, NH 03866-1676
222-20	MARK A. & MELISSA B. DEMERS	197 CHESTNUT HILL ROAD; ROCHESTER, NH 03867-5122
222-21	ARLON BROOKS	95 CHESTNUT HILL ROAD; ROCHESTER, NH 03867-5122
222-22	LARRY J. COSSETTE	75 CHESTNUT HILL ROAD; ROCHESTER, NH 03867-5122
222-23	RICHARD T., II & TARA BONHAM	91 CHESTNUT HILL ROAD; ROCHESTER, NH 03867-5122
222-24	SCOTT DEMERS	12 WOODLAWN ROAD DOVER, NH 03820
222-25	HEIDI J. & JOHN J., III KENNAN	87 CHESTNUT HILL ROAD; ROCHESTER, NH 03867-5122 HOLDERS OF CONSERVATION/PRESERVATION EASEMENTS
222-26	JOSEPH R. & RITA E. WILSON	83 CHESTNUT HILL ROAD; ROCHESTER, NH 03867-5122
222-62	MAUSER LIVING TRUST C/O VANDERLIL & WIGNA B. MAUSER, TRUSTEES	83 CHESTNUT HILL ROAD; ROCHESTER, NH 03867-5122
222-27	NICHOLAS DREW & KATE LEIGHTON	81 CHESTNUT HILL ROAD; ROCHESTER, NH 03867-5121
222-32	JOSHUA M. & ROBERT J. JORDAN & BONNIE L. GONYA	159 HARVEY ROAD; NORTHWOOD NH, 03261
222-62	DAVID HOWARD	24 DEERFIELD COLLET; ROCHESTER, NH 03867
222-71	EUGENE T. & CHERYL L. DOBLE	32 DEERFIELD COLLET; ROCHESTER, NH 03867
222-74	ROBERT & KRISTA WILLIS	19 BUTTERFLY LANE; ROCHESTER, NH 03867

REFERENCE PLANS:

1. OVERALL SUBDIVISION PLAN, NORWAY PLAINS ROAD, ROCHESTER, N.H., P.O. BOX 249, ROCHESTER, N.H., DATED NOVEMBER 2004, REVISION 1/30/06, BY NP REALTY ASSOCIATES, LLC, RECORDED BOOK 84-60, 61, 62



- NOTES:
1. THE PURPOSE OF THIS PLAN IS TO DEPICT THE AMENDMENTS TO THE ORIGINAL SUBDIVISION DESCRIBED IN THE REFERENCE PLANS.
 2. PROPOSED ARE ZONED R-2 (AS SHOWN)
 3. MINIMUM LOT REQUIREMENTS: LOT SIZE = 6,000 SF, FRONTAGE = 60'
 4. BUILDING SETBACKS: FY. = 15' SY. = 8' BY. = 25'
 5. THE LOTS ARE TO BE SERVED BY CITY WATER & SEWER.
 6. FOR MORE INFORMATION ABOUT THIS SUBDIVISION CONTACT THE CITY OF ROCHESTER PLANNING DEPARTMENT, 31 WAKEFIELD STREET, ROCHESTER, N.H. 03867, (603) 325-1306.
 7. EDGE OF JURISDICTIONAL WETLANDS DELINEATED BY JOHN P. HAYES III, CWS, CSS OF NH SOILS INC. ON APRIL 9, 2004.
 8. NO CONSTRUCTION SHALL TAKE PLACE WITHIN THE LAST 25'-FT OF THE WETLANDS BUFFER. CONSTRUCTION VEHICLES TAKE NOTICE OF THE SILENTS AND REMAIN WITHIN ITS PERIMETER.
 9. THE DETENTION POND SHALL BE INSPECTED PRIOR TO ROADWAY ACCEPTANCE. ANY EROSION SHALL BE REPAIRED AND ANY SEDIMENT SHALL BE REMOVED AND VEGETATION RE-ESTABLISHED ON THE DETENTION POND BOTTOM. THE DETENTION POND BOTTOMS SHALL BE AT DESIGN ELEVATION AS SPECIFIED IN THE DETAILS ON SHEET C16 OF THIS PLAN SET.
 10. A PORTION OF THIS SITE IS IN FLOOD HAZARD ZONE A, WHICH IS NOTED AS BEING WITHIN THE 100 YEAR FLOOD PLAN BUT BASE FLOOD ELEVATIONS AND FLOOD HAZARD FACTORS HAVE NOT BEEN DETERMINED, AS REFERENCED FROM THE FLOOD HAZARD MAP FROM COMMUNITY PANEL # 330150 0010 B, EFFECTIVE DATE: SEPTEMBER 16, 1992. THE BOUNDARY OF ZONE A HAS BEEN SCALED FROM THE FIRM MAP AND DRAWN ON THIS SHEET FOR REFERENCE.

- SIGHT DISTANCE:
11. THE SIGHT DISTANCE AT THE ENTRANCES TO THE SUBDIVISION WILL BE ADEQUATE. NO IMPEDIMENT IS CREATED BY THE ALIGNMENT OR GRADE OF NORWAY PLAINS ROAD OR THE GRADE PROPOSED ENTRANCES IN THE EVENT THAT AN OBSTRUCTION IS PRESENT (I.E. VEGETATION) IT WILL BE REMOVED FROM EITHER THE RIGHT-OF-WAY OR THE BUFFER ALONG NORWAY PLAINS ROAD.

- AREA TO BE CONVEYED TO CITY OF ROCHESTER:
12. AN AREA LABELED AS LOT 215-12-106 ON SHEET 53 IS TO BE CONVEYED TO THE CITY OF ROCHESTER IN ORDER TO CREATE A 150'-WIDE 50'-FT RIGHT-OF-WAY FOR NORWAY PLAINS ROAD IN FRONT OF THE PROJECT. LOT 215-12-106 HAS AN AREA OF 2,878-SQ (0.06 ACRES).

- UTILITIES EASEMENTS:
13. ALL LOTS IN THIS SUBDIVISION ARE SUBJECT TO A UTILITIES EASEMENT. THE UTILITIES EASEMENT CONSISTS OF AN AREA 15'-FT WIDE AND PARALLEL TO THE RIGHTS-OF-WAY FOR THE PROPOSED ROADS (I.E. THE FIRST 15'-FT OF THE LOTS PARALLEL TO ANY STREET).

- TREE PLANTING EASEMENTS:
14. ALL LOTS IN THIS SUBDIVISION ARE SUBJECT TO A TREE PLANTING EASEMENT. THE TREE PLANTING EASEMENT CONSISTS OF AN AREA 15'-FT WIDE AND PARALLEL TO THE RIGHTS-OF-WAY FOR THE PROPOSED ROADS (I.E. THE FIRST 15'-FT OF THE LOTS PARALLEL TO ANY STREET). THE PURPOSE OF THIS EASEMENT IS TO ALLOW FOR PLANTING AND MAINTENANCE OF STREET TREES AT ANY TIME BY EITHER THE DEVELOPER OR THE CITY OF ROCHESTER. REFER TO CONDITIONS OF APPROVAL NOTES 14.

- GENERAL PHASING CONSIDERATIONS:
15. DUE TO THE LENGTH OF ROAD AND AMOUNT OF EARTHWORK INVOLVED THIS PROJECT REQUIRES PHASING. FOR A DETAILED DISCUSSION OF EACH PHASE REFER TO THE COMPLETE CONSTRUCTION SEQUENCING NOTES (PHASING) FOUND ON SHEET C17 "EROSION CONTROL DETAILS".
 16. PHASING MAY BE CONSTRUCTED SIMULTANEOUSLY AS LONG AS 5 ACRES OF DISTURBED AREA IS NOT EXCEEDED.
 17. DUE TO UTILITY REQUIREMENTS, PHASE I SHOULD BE CONSTRUCTED FIRST.
 18. ANY COMBINATIONS OF PHASES TO BE CONSTRUCTED TOGETHER SHOULD INCLUDE PHASE I IF THE COMBINATION IS THE INITIAL CONSTRUCTION OF THE PROJECT.

- RECLAMATION OF NORWAY PLAINS ROAD:
19. NORWAY PLAINS ROAD SHALL BE RECLAIMED UPON COMPLETION OF PHASES I THROUGH III. IN THE INTERIM CASES SHALL BE TAKEN TO PATCH NORWAY PLAINS ROAD IN THE LOCATION OF THE NEW GRAVITY SEWER LINE FROM THE SEWER MANHOLE AT THE INTERSECTION OF NORWAY PLAINS ROAD AND DEERFIELD COLLET TO THE LAST PROPOSED SEWER MANHOLE AT THE END OF NORWAY PLAINS ROAD.
 20. RECLAMATION OF NORWAY PLAINS ROAD SHALL INCLUDE GRADING THE EXISTING PAVEMENT AS SHOWN ON THE PLANS, REGRADING FOR A PROPER CROWN AND RE-PAVING. THIS PROPOSED RECLAMATION SHALL BE PERFORMED IN ACCORDANCE WITH THE NORWAY PLAINS ROAD RECLAMATION CROSS SECTION ON SHEET C17 OF THIS PLAN SET.

- HOURS OF OPERATION:
21. CONSTRUCTION OPERATIONS FOR THIS PHASES I THROUGH III OF THIS PROJECT SHALL TAKE PLACE AT THE FOLLOWING TIMES:
MONDAY THROUGH FRIDAY 6:00AM TO 6:00PM
SATURDAY 12:00PM TO 6:00PM
 22. RECLAMATION OF, AND ANY UTILITIES WORK IN NORWAY PLAINS ROAD SHALL TAKE PLACE AT THE FOLLOWING TIMES:
MONDAY THROUGH FRIDAY 6:00AM TO 6:00PM
SATURDAY 12:00PM TO 6:00PM
 23. CONSTRUCTION SHALL TAKE PLACE ONLY AT THE TIMES STATED ABOVE. NO WORK SHALL BE PERFORMED AT ANY OTHER TIME.

TOTAL PARCEL AREA:
45.89 ACRES

OWNER OF RECORD:
MAP 215 LOTS 12-1, 12-8 TO 45, 12-47, 12-60, 12-61, 12-63 TO 81, 12-83 TO 104, 12-106
NP REALTY ASSOCIATES, LLC
P.O. BOX 178, STRATHAM, N.H.
BK. 4087 PG. 474

OVERALL
AMENDED SUBDIVISION PLAN
NORWAY PLAINS ROAD
ROCHESTER, N.H.
FOR
NP REALTY ASSOCIATES, LLC
1"=100' JULY 2013
GRAPHIC SCALE



(IN FEET)
1 INCH = 40 FT.
REVISION DATES:

SUBDIVISION APPROVAL WHETHER OR NOT OTHERWISE EXPRESSLY RECITED ON THIS SUBDIVISION PLAN, THE SUBDIVISION APPROVAL GRANTED IS CONDITIONED ON FAITHFUL AND DILIGENT ADHERENCE BY THE OWNER/SUBDIVIDER/ DEVELOPER OF ALL TERMS, CONDITIONS, PROVISIONS, AND SPECIFICATIONS OF THE CITY OF ROCHESTER LAND SUBDIVISION REGULATIONS, AS AMENDED OR AS MAY LATER BE AMENDED, IN EFFECT ON THE DATE OF APPROVAL UNLESS OR EXCEPT INsofar AS EXPRESSLY WAIVED IN ANY PARTICULAR, BELOW. NON-ADHERENCE MAY RESULT IN A REVOCATION OF APPROVAL. ANY VARIATION FROM THE APPROVED PLAN WILL REQUIRE A RESUBMISSION FROM SUB-DIVISION APPROVAL.

I HEREBY CERTIFY THAT THIS PLAN, PREPARED UNDER MY DIRECTION, IS THE RESULT OF A SURVEY MADE ON THE GROUND AS PER RECORD DESCRIPTIONS AND IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. THE PLAN CLOSURE EXCEEDS 1:10,000.

ARTHUR H. NICKLESS, JR., L.L.S. DATE:

APPROVED FOR RECORD:

ROCHESTER PLANNING BOARD

- CONDITIONS OF APPROVAL NOTES:
1. ALL LOT CORNERS SHALL BE MARKED WITH CAPPED IRON MARKERS OR APPROPRIATE MONUMENTATION AFTER THE CONSTRUCTION OF THE ROAD IS COMPLETE.
 2. THERE SHALL BE NO FURTHER SUBDIVISION OF ANY OF THE LOTS. LOT LINES MAY BE ADJUSTED BUT NO SUBDIVISION SHALL BE PERMITTED WHICH WOULD YIELD ADDITIONAL BUILDABLE LOTS BEYOND THE NUMBER APPROVED IN THE PLAT (THIS REQUIREMENT IS MADE PURSUANT TO THE PLANNING BOARD'S REVIEW OF THE PARENT PARCEL, AND A DETERMINATION THAT THE NUMBER OF LOTS APPROVED IS THE MAXIMUM APPROPRIATE FOR THE PARCEL AS SUBDIVIDED).
 3. IT IS THE DEVELOPER'S SOLE RESPONSIBILITY TO INSTALL, OR HAVE INSTALLED, A RAILROAD SIGNAL CROSSING ON NORWAY PLAINS ROAD (WITH OR WITHOUT A CROSS ARM AS DETERMINED BY DOT). THE CROSSING MUST BE INSTALLED PRIOR TO THE ISSUANCE OF THE 54TH BUILDING PERMIT. NO MORE THAN 55 BUILDING PERMITS WILL BE ISSUED UNTIL THE CROSSING IS INSTALLED.
 4. PRIOR TO DEDICATION OF THE STREETS TO THE CITY TWO STREET TREES (DECIDUOUS SHADE TREES) MUST BE MAINTAINED OR PLANTED WITHIN THE FRONT 15 FEET OF EACH LOT, OR, WITH THE APPROVAL OF THE PUBLIC WORKS DEPARTMENT, WITHIN THE RIGHT-OF-WAY. A 15'-FT WIDE EASEMENT IS PROVIDED ALONG THE FRONTAGE OF EACH LOT TO ALLOW FOR THE TREE PLANTING (REFER TO TREE PLANTING EASEMENT NOTE 14). AS A PRESIDENT CONDITION, THE APPLICATION MUST IDENTIFY / FLAG APPROPRIATE, HEALTHY, INDIVIDUAL TREES ON SITE THAT MEET THIS OBJECTIVE AND/OR SHOW LOCATIONS OF PROPOSED TREES. NEWLY PLANTED TREES MUST BE SUITABLE TO THE SITE CONDITIONS AND OF NURSERY STOCK WITH A DIAMETER AT FOUR FEET BREAST HEIGHT OF AT LEAST 2 INCHES. SUGGESTED (BUT NOT REQUIRED) SPECIES INCLUDE MAPLE, WHITE OAK, SCARLET OAK, LINDEN, THORNLESS HONEYLOCUST, MARSHALL SEEDLESS ASH, EUROPEAN HORNBEAM, CALLERY PEAR (NOT BRADFOR), CHINESE ELM, AND JAPANESE ZELKOVNA. WHERE SUITABLE COVERAGE OF EXISTING EVERGREEN TREES IS PRESENT, THESE MAY BE SUBSTITUTED FOR DECIDUOUS TREES. TYPICAL LOCATIONS FOR TREES ARE CALLED OUT ON THE EASTERN MOST LOTS DEPICTED ON SHEETS 52 AND 53 THIS PLANTING ARRANGEMENT SHALL CONTINUE THROUGHOUT THE SUBDIVISION WHERE EVER EXISTING TREES ARE NOT SUFFICIENT.
 5. PER CONDITION OF APPROVAL, SIGNAGE IS PROVIDED AT THE ENTRANCE TO THE OPEN SPACE WHERE IT IS ACCESSIBLE BY THE PUBLIC IN ORDER TO IDENTIFY THE ENTRANCES TO SAID OPEN SPACE.
 6. ADDITIONAL TREES SHALL BE ADDED TO THE BUFFERS BETWEEN THE SUBDIVISION AND TAX MAP 215 LOT 14 AND TAX MAP 215 LOT 7. NINE(9) 6" TO 8" FT EASTERN PINE AND TEN(10) 6" TO 8" FT DARK AMERICAN ARBORVITAE SHALL BE PLANTED ALONG THE SHARED PROPERTY LINE OF TAX MAP 215 LOT 14 AND EIGHT(8) 6" TO 8" FT DARK AMERICAN ARBORVITAE SHALL BE PLANTED ALONG THE SHARED PROPERTY LINE OF TAX MAP 215 LOT 7 AS SHOWN ON SHEET 5-3.
 7. PER CONDITION OF APPROVAL TAX MAP 215 LOT 7, TAX MAP 215 LOT 14, AND TAX MAP 215 LOT 15 SHALL BE PROVIDED SEWER STUBS 10'-FT ONTO EACH PROPERTY. REFER TO SHEET C15 AND SHEET C16 OF THIS PLAN SET.

STATE OF NEW HAMPSHIRE PERMIT NUMBERS:

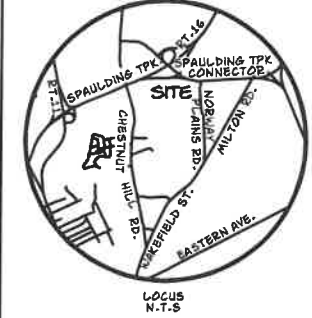
NHDES SITE SPECIFIC: WPS-7295
NHDES SEWER CONNECTION PERMIT: D2025-1218

NATIONAL POLLUTANT DISCHARGE EXAMINATION SYSTEM (NPDES):
NPDES PERMITS ARE ONLY REQUIRED FOR PROJECTS MEETING THE DISTURBED AREA CRITERIA BELOW AND HAVING A POINT SOURCE STORMWATER DISCHARGE FROM THE SITE TO AN ADJACENT WETLAND OR WATER BODY (I.E. CULVERT, SWALE, ETC. OUTLETING TO A WETLAND, CREEK, STREAM OR RIVER).

NPDES PERMIT: REQUIRED

NPDES PERMITS CONSIST OF A NOTICE OF INTENT (NOI) FILED WITH THE ENVIRONMENTAL PROTECTION AGENCY AT LEAST 48 HOURS PRIOR TO CONSTRUCTION COMMENCING AND A STORMWATER POLLUTION PREVENTION PLAN (SWPPP) BEING PREPARED, KEPT ON SITE AND FOLLOWED BY THE CONTRACTOR.

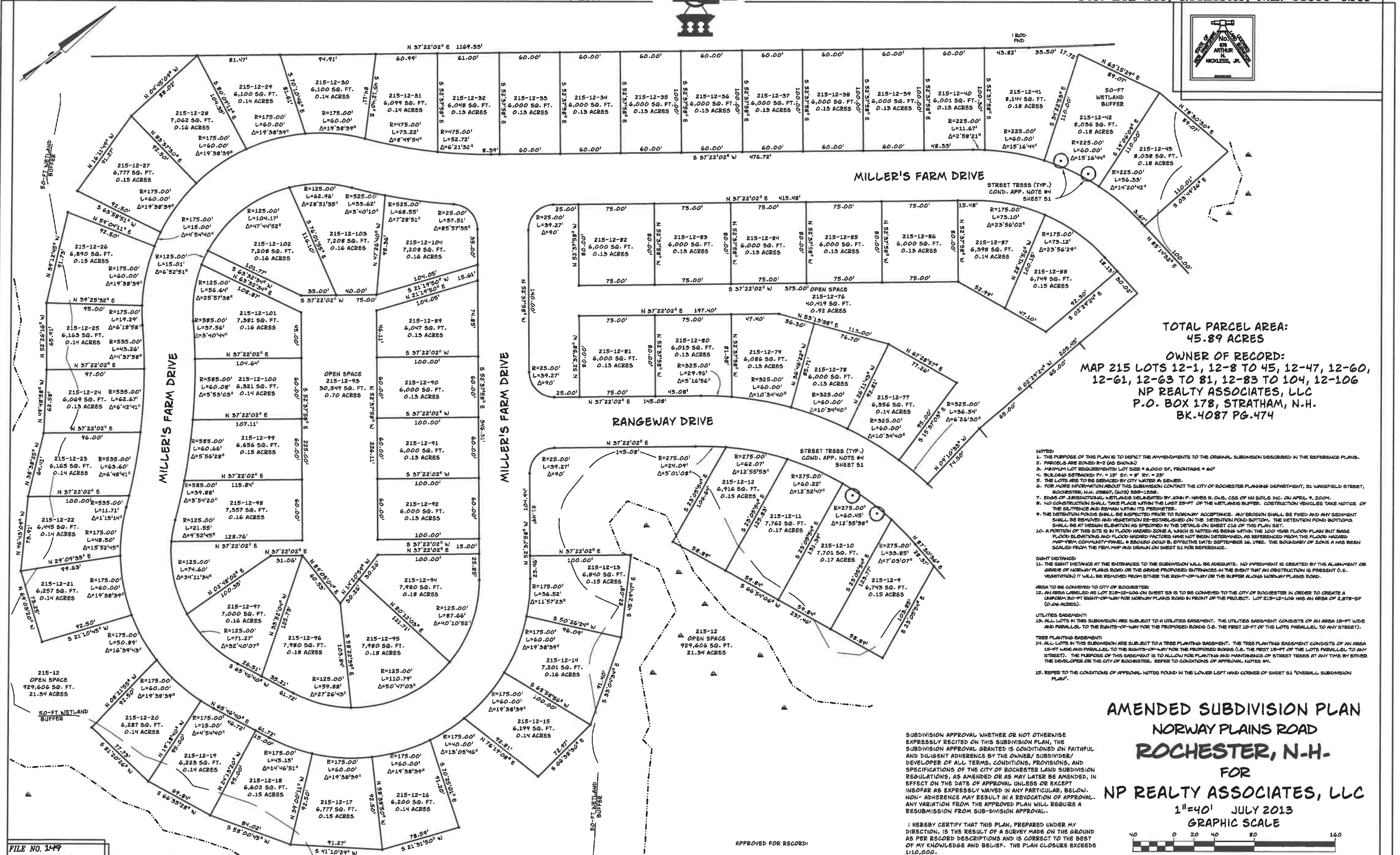
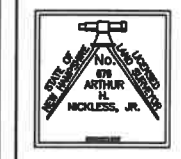
FOR STATUS OF THIS PERMIT CONTACT THE PROJECT GENERAL CONTRACTOR.



FILE NO. 149
PLAN NO. C-2295-S-A
DWG. NO. 02184/S-5
P.B. NO. 1331 GAK

SURVEYORS - ENGINEERS - TRANSPORTATION PLANNERS

P.O. Box 249, Rochester, N.H. 03866-0249



TOTAL PARCEL AREA:
45.89 ACRES

OWNER OF RECORD:
MAP 215 LOTS 12-1, 12-8 TO 45, 12-47, 12-60,
12-61, 12-63 TO 81, 12-83 TO 104, 12-106
NP REALTY ASSOCIATES, LLC
P.O. BOX 178, STRATHAM, N.H.
BK-4087 PG-474

- NOTES:**
1. THE PURPOSE OF THIS PLAN IS TO DEPICT THE AMENDMENTS TO THE ORIGINAL SUBDIVISION DESCRIBED IN THE REFERENCE PLANS.
 2. PARCELS ARE ZONED R-2 (AS SHOWN).
 3. MINIMUM LOT REQUIREMENTS: LOT SIZE = 6,000 SQ. FT., FRONTAGE = 60'
 4. BUILDING SETBACKS: FR. = 15' SY. = 8' RE. = 25'
 5. THE LOTS ARE TO BE SERVICED BY CITY WATER & SEWER.
 6. FOR MORE INFORMATION ABOUT THIS SUBDIVISION CONTACT THE CITY OF ROCHESTER PLANNING DEPARTMENT, 31 WAKEFIELD STREET, ROCHESTER, N.H. 03867, (603) 408-1300.
 7. EDOS OF JURISDICTIONAL WETLANDS DELINEATED BY JOHN P. HAYES II, CIVS, CSS OF NH SOILS INC. ON APRIL 9, 2004.
 8. NO CONSTRUCTION SHALL TAKE PLACE WITHIN THE LAST 25-FT. OF THE WETLANDS BUFFER. CONSTRUCTION VEHICLES TAKE NOTICE OF THE SETBACKS AND REMAIN WITHIN ITS PERIMETER.
 9. THE DETENTION PONDS SHALL BE INSPECTED PRIOR TO ROADWAY ACCEPTANCE. ANY EROSION SHALL BE FIXED AND ANY SEDIMENT SHALL BE REMOVED AND VEGETATION RE-ESTABLISHED ON THE DETENTION POND BOTTOM. THE DETENTION POND BOTTOMS SHALL BE AT DESIGN ELEVATION AS SPECIFIED IN THE DETAILS ON SHEET 016 OF THIS PLAN SET.
 10. A PORTION OF THIS SITE IS IN FLOOD HAZARD ZONE A, WHICH IS NOTED AS BEING WITHIN THE 100 YEAR FLOOD PLAIN BUT BASE FLOOD ELEVATIONS AND FLOOD HAZARD FACTORS HAVE NOT BEEN DETERMINED, AS REFERENCED FROM THE FLOOD HAZARD MAP-TOWN COMMUNITY-PARCEL # 800450000 BY EFFECTIVE DATE SEPTEMBER 16, 1982. THE BOUNDARY OF ZONE A HAS BEEN SCALED FROM THE FIRM MAP AND DRAWN ON SHEET 016 FOR REFERENCE.
 11. THE SIGHT DISTANCE AT THE ENTRANCES TO THE SUBDIVISION WILL BE ADEQUATE. NO IMPEDIMENT IS CREATED BY THE ALIGNMENT OR GRADE OF NORWAY PLAINS ROAD OR THE GRADE PROPOSED ENTRANCES IN THE EVENT THAT AN OBSTRUCTION IS PRESENT (I.E. VEGETATION) IT WILL BE REMOVED FROM EITHER THE RIGHT-OF-WAY OR THE BUFFER ALONG NORWAY PLAINS ROAD.
 12. AN AREA LABELED AS LOT 215-12-106 ON SHEET 016 IS TO BE CONVEYED TO THE CITY OF ROCHESTER IN ORDER TO CREATE A UNIFORM 50-FT. RIGHT-OF-WAY FOR NORWAY PLAINS ROAD IN FRONT OF THE PROJECT. LOT 215-12-106 HAS AN AREA OF 2,878-SQ. (0.06 ACRES).
 13. ALL LOTS IN THIS SUBDIVISION ARE SUBJECT TO A UTILITIES EASEMENT. THE UTILITIES EASEMENT CONSISTS OF AN AREA 15-FT. WIDE AND PARALLEL TO THE RIGHTS-OF-WAY FOR THE PROPOSED ROADS (I.E. THE FIRST 15-FT. OF THE LOTS PARALLEL TO ANY STREET).
 14. ALL LOTS IN THIS SUBDIVISION ARE SUBJECT TO A TREE PLANTING EASEMENT. THE TREE PLANTING EASEMENT CONSISTS OF AN AREA 15-FT. WIDE AND PARALLEL TO THE RIGHTS-OF-WAY FOR THE PROPOSED ROADS (I.E. THE FIRST 15-FT. OF THE LOTS PARALLEL TO ANY STREET). THE PURPOSE OF THIS EASEMENT IS TO ALLOW FOR PLANTING AND MAINTENANCE OF STREET TREES AT ANY TIME BY EITHER THE DEVELOPER OR THE CITY OF ROCHESTER. REFER TO CONDITIONS OF APPROVAL SHEET 014.
 15. REFER TO THE CONDITIONS OF APPROVAL NOTES FOUND IN THE LOWER LEFT HAND CORNER OF SHEET 011 "OVERALL SUBDIVISION PLAN".

AMENDED SUBDIVISION PLAN
NORWAY PLAINS ROAD
ROCHESTER, N.H.
FOR
NP REALTY ASSOCIATES, LLC
1"=40' JULY 2013
GRAPHIC SCALE



FILE NO. 149
PLAN NO. C-2295-S-A
DWG. NO. 02184/S-5
P.B. NO. "33" GAK

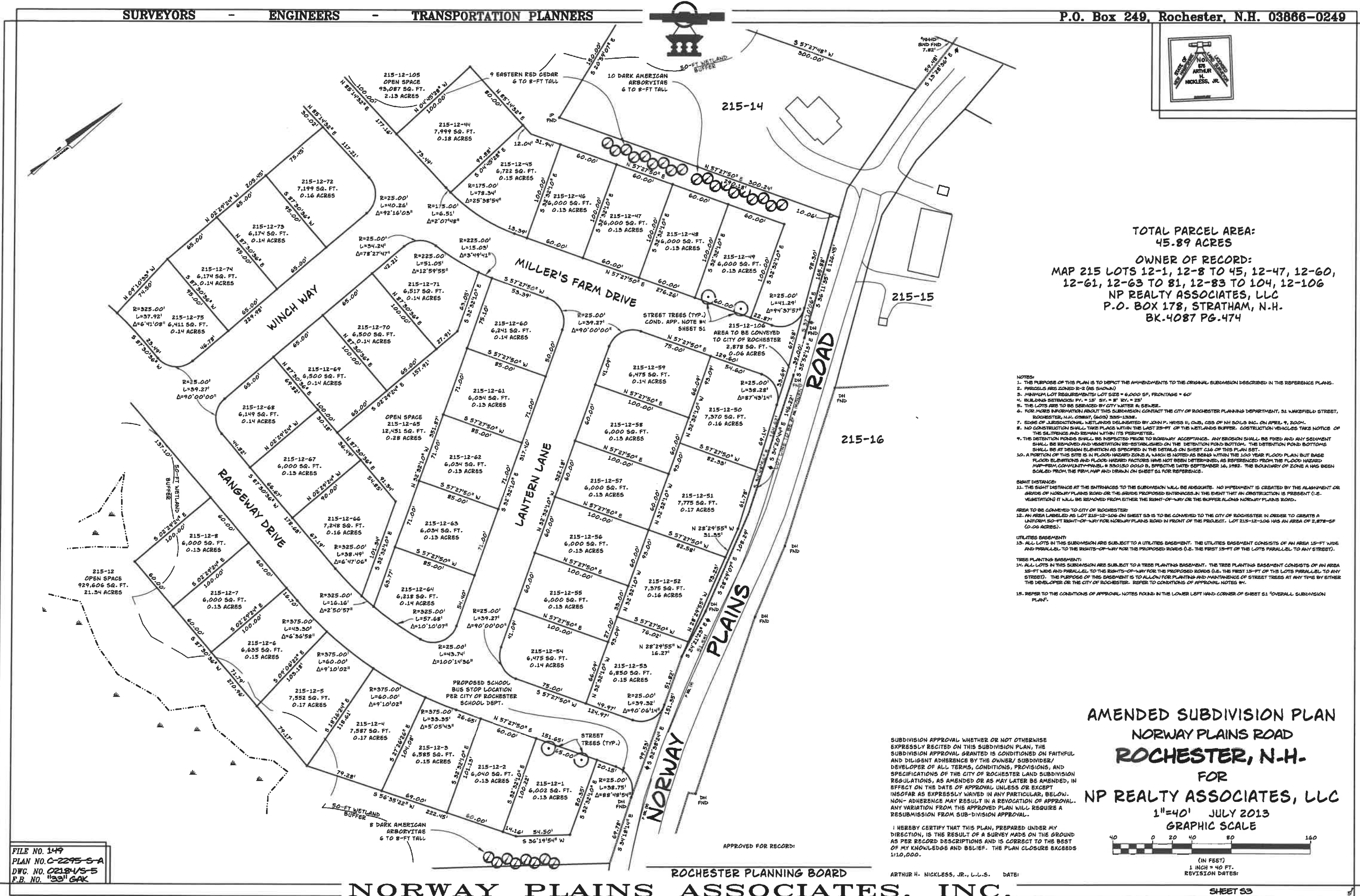
ROCHESTER PLANNING BOARD

APPROVED FOR RECORD:
ARTHUR H. NICKLESS, JR., L.L.S. DATE:

NORWAY PLAINS ASSOCIATES, INC.

SURVEYORS - ENGINEERS - TRANSPORTATION PLANNERS

P.O. Box 249, Rochester, N.H. 03866-0249



TOTAL PARCEL AREA:
45.89 ACRES

OWNER OF RECORD:
MAP 215 LOTS 12-1, 12-8 TO 45, 12-47, 12-60,
12-61, 12-63 TO 81, 12-83 TO 104, 12-106
NP REALTY ASSOCIATES, LLC
P.O. BOX 178, STRATHAM, N.H.
BK-4087 PG-474

- NOTES:
1. THE PURPOSE OF THIS PLAN IS TO DEPICT THE AMENDMENTS TO THE ORIGINAL SUBDIVISION DESCRIBED IN THE REFERENCE PLANS.
 2. PARCELS ARE ZONED R-2 (AS SHOWN).
 3. MINIMUM LOT REQUIREMENTS: LOT SIZE = 6,000 SQ. FT., FRONTAGE = 60'
 4. BUILDING DISTANCES: P.L. = 15' S.Y. = 8' S.Y. = 25'
 5. THE LOTS ARE TO BE SERVED BY CITY WATER & SEWER.
 6. FOR MORE INFORMATION ABOUT THIS SUBDIVISION, CONTACT THE CITY OF ROCHESTER PLANNING DEPARTMENT, 51 WAKEFIELD STREET, ROCHESTER, N.H. 03867, (603) 305-1306.
 7. EDGES OF JURISDICTIONAL WETLANDS DELINEATED BY JOHN P. HAYES III, CWS, CFS OF NH SOILS INC. ON APRIL 9, 2004.
 8. NO CONSTRUCTION SHALL TAKE PLACE WITHIN THE LAST 25-FT. OF THE WETLANDS BUFFER. CONSTRUCTION VEHICLES TAKE NOTICE OF THE SALTENCE AND REMAIN WITHIN ITS PERIMETER.
 9. THE DETENTION POND SHALL BE INSPECTED PRIOR TO ROADWAY ACCEPTANCE. ANY EROSION SHALL BE FIXED AND ANY SEDIMENT SHALL BE REMOVED AND VEGETATION RE-ESTABLISHED ON THE DETENTION POND BOTTOM. THE DETENTION POND BOTTOMS SHALL BE AT DESIGN ELEVATION AS SPECIFIED IN THE DETAILS ON SHEET S36 OF THIS PLAN SET.
 10. A PORTION OF THIS SITE IS IN FLOOD HAZARD ZONE A, WHICH IS NOTED AS BEING WITHIN THE 100 YEAR FLOOD PLAIN BUT BASE FLOOD ELEVATIONS AND FLOOD HAZARD FACTORS HAVE NOT BEEN DETERMINED, AS REFERENCED FROM THE FLOOD HAZARD MAP-FIRM COMMUNITY-PANEL N 330150 DOLD B, EFFECTIVE DATE: SEPTEMBER 16, 1982. THE BOUNDARY OF ZONE A HAS BEEN SCALED FROM THE FIRM MAP AND DRAWN ON SHEET S3 FOR REFERENCE.
 11. THE SIGHT DISTANCE AT THE ENTRANCES TO THE SUBDIVISION WILL BE ADEQUATE. NO IMPEDIMENT IS CREATED BY THE ALIGNMENT OR GRADE OF NEIGHBORLY PLANS ROAD OR THE GRADE PROPOSED ENTRANCES. IN THE EVENT THAT AN OBSTRUCTION IS PRESENT (I.E. VEGETATION) IT WILL BE REMOVED FROM EITHER THE RIGHT-OF-WAY OR THE BUFFER ALONG NEIGHBORLY PLANS ROAD.
 12. AN AREA Labeled AS LOT 215-12-106 ON SHEET S3 IS TO BE CONVEYED TO THE CITY OF ROCHESTER IN ORDER TO CREATE A UNIFORM 50-FT RIGHT-OF-WAY FOR NEIGHBORLY PLANS ROAD IN FRONT OF THE PROJECT. LOT 215-12-106 HAS AN AREA OF 2,878-SQ (0.06 ACRES).
 13. ALL LOTS IN THIS SUBDIVISION ARE SUBJECT TO A UTILITIES EASEMENT. THE UTILITIES EASEMENT CONSISTS OF AN AREA 15-FT WIDE AND PARALLEL TO THE RIGHTS-OF-WAY FOR THE PROPOSED ROADS (I.E. THE FIRST 15-FT OF THE LOTS PARALLEL TO ANY STREET).
 14. ALL LOTS IN THIS SUBDIVISION ARE SUBJECT TO A TREE PLANTING EASEMENT. THE TREE PLANTING EASEMENT CONSISTS OF AN AREA 15-FT WIDE AND PARALLEL TO THE RIGHTS-OF-WAY FOR THE PROPOSED ROADS (I.E. THE FIRST 15-FT OF THE LOTS PARALLEL TO ANY STREET). THE PURPOSE OF THIS EASEMENT IS TO ALLOW FOR PLANTING AND MAINTENANCE OF STREET TREES AT ANY TIME BY EITHER THE DEVELOPER OR THE CITY OF ROCHESTER. REFER TO CONDITIONS OF APPROVAL NOTES 14.
 15. REFER TO THE CONDITIONS OF APPROVAL NOTES FOUND IN THE LOWER LEFT HAND CORNER OF SHEET S1 "OVERALL SUBDIVISION PLAN".

AMENDED SUBDIVISION PLAN
NORWAY PLAINS ROAD
ROCHESTER, N.H.
FOR
NP REALTY ASSOCIATES, LLC

1"=40' JULY 2013
GRAPHIC SCALE



(IN FEET)
1 INCH = 40 FT.
REVISION DATES:

SHEET S3

FILE NO. 149
PLAN NO. C-2295-S-A
DWG. NO. 02184/S-5
P.B. NO. 1133 GAK

APPROVED FOR RECORD:

ROCHESTER PLANNING BOARD

NORWAY PLAINS ASSOCIATES, INC.

ARTHUR H. NICKLESS, JR., L.L.S. DATE:

SURVEYORS - ENGINEERS - TRANSPORTATION PLANNERS

P.O. Box 249, Rochester, N.H. 03866-0249



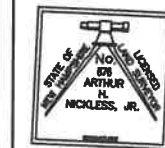
ADJUTERS MAP-LOT	OWNER	MAILING ADDRESS
215-4	PAUL W. & MICHELLE E. LACLAIR; 11 BUTTERFLY LANE; ROCHESTER, NH 03867	
222-72	JOSEPH M. & JENNIE MARSTON; 25 DEERFIELD COURT; ROCHESTER, NH 03867	
215-7	JERI S. & MICHAEL M. MOONEY; 16 NORWAY PLAINS ROAD; ROCHESTER, NH 03868-8807	
215-12-0	OPEN SPACE, COMMON OWNERSHIP; 2 RANGWAY DRIVE; ROCHESTER, NH 03867	
215-12-2	RONALD R. & PATRICIA R. MOODY; 10 RANGWAY DRIVE; ROCHESTER, NH 03867	
215-12-3	TODD J. & TRACY M. MAURER; 12 RANGWAY DRIVE; ROCHESTER, NH 03867	
215-12-4	LORAN E. & NANCY J. SMITH; 14 RANGWAY DRIVE; ROCHESTER, NH 03867	
215-12-5	PAUL N. & TINA S. SIO; 16 RANGWAY DRIVE; ROCHESTER, NH 03867	
215-12-6	JAMES D., KATHY SUE, & JESSICA E. SPEILMAN; 18 RANGWAY DRIVE; ROCHESTER, NH 03867	
215-12-7	MATTHEW J. LEFERVRE & NICOLE M. PELLSTIER; 15 MILLERS FARM DRIVE; ROCHESTER, NH 03867	
215-12-8	BARRY J. NICKERSON; 9 MILLERS FARM DRIVE; ROCHESTER, NH 03867	
215-12-9	ROBERT N. SR. & ROSIE H. ACKERSON; 7 MILLERS FARM DRIVE; ROCHESTER, NH 03867	
215-12-10	ALLEGRA L. & AARON S. ROSLER; 2 MILLERS FARM DRIVE; ROCHESTER, NH 03867	
215-12-11	DEBRA G. HADDEN; 22 NORWAY PLAINS ROAD; ROCHESTER, NH 03867	
215-12-12	MATTHEW L. DUFFREY & ASHLEY L. HANCOCK; 20 NORWAY PLAINS ROAD; ROCHESTER, NH 03867	
215-12-13	WILLIAM, LEA & ALICIA MARIE ORR; 1 RANGWAY DRIVE; ROCHESTER, NH 03867	

215-12-14	PAMELA WHITE; 5 RANGWAY DRIVE; ROCHESTER, NH 03867
215-12-15	RENE A. RAINVILLE; 3 LANTERN LANE; ROCHESTER, NH 03867
215-12-16	THOMAS CHARLES, JR. & JENNIFER MARIE DALY; 7 LANTERN LANE; ROCHESTER, NH 03867
215-12-17	THOMAS M. & BRENDA L. DINN; 9 LANTERN LANE; ROCHESTER, NH 03867
215-12-18	DARRELL JENKINS; 11 LANTERN LANE; ROCHESTER, NH 03867
215-12-19	COVILLE FAMILY REVOCABLE TRUST; PAMELA S. COVILLE, TRUSTEE; 13 LANTERN LANE; ROCHESTER, NH 03867
215-12-20	BBH C. & ACINTIA M. FOSTER; 5 LANTERN LANE; ROCHESTER, NH 03867
215-12-21	OPEN SPACE, COMMON OWNERSHIP; 13 RANGWAY DRIVE; ROCHESTER, NH 03867
215-12-22	MILLERS FARM ROAD, ROCHESTER, NH 03867
215-12-23	OPEN SPACE, COMMON OWNERSHIP; 0 MILLERS FARM DRIVE; ROCHESTER, NH 03867
215-12-24	DARTON L. ELLIOT & VANESSA J. GRANT; 24 NORWAY PLAINS ROAD; ROCHESTER, NH 03868-8807
215-12-25	J & T TRUST C/O JEROME GROSSMAN; 194 SOUTH MAIN STREET; ROCHESTER, NH 03867-3121
215-12-26	WOODEN BULDER REALTY, LLC; 35 THIRD STREET; DOVER, NH 03820
215-12-27	J. BRUCE & JUNE L. ROBERTS; 15 NORWAY PLAINS ROAD, ROCHESTER, NH 03868-8807

215-19	NORBERT TREBBIEN & TANA PROPERTIES LTD. PARTNERSHIP; 2929 SE OCEAN BOULEVARD, APT. 137-11; STUART, FL 34996-2784
222-16	THOMAS R. MULLER; P.O. BOX 1676; ROCHESTER, NH 03866-1676
222-20	MARK A. & MELISSA B. DEMERS; 197 CHESTNUT HILL ROAD; ROCHESTER, NH 03867-5122
222-21	MARION BROOKS; 95 CHESTNUT HILL ROAD; ROCHESTER, NH 03867-5122
222-22	LARRY J. COSETTE; 95 CHESTNUT HILL ROAD; ROCHESTER, NH 03867-5122
222-23	RICHARD T., III & TANYA BOWEN; 91 CHESTNUT HILL ROAD; ROCHESTER, NH 03867-5122
222-24	SCOTT DEMERS; 12 WOODLAWN ROAD DOVER, NH 03820
222-25	HEIDI J. & JOHN J., III KEENAN; 87 CHESTNUT HILL ROAD; ROCHESTER, NH 03867-5122 HOLDERS OF CONSERVATION/PRESERVATION EASEMENTS
222-26	JOSEPH E. & EITA E. WILSON; 85 CHESTNUT HILL ROAD; ROCHESTER, NH 03867-5122
222-27	MAUSER LIVING TRUST C/O WENDELL & WONA B. MAUSER, TRUSTEES; 83 CHESTNUT HILL ROAD; ROCHESTER, NH 03867-5122
222-28	NICHOLAS DREW & KATE LEIGHTON; 81 CHESTNUT HILL ROAD; ROCHESTER, NH 03867-5121
222-32	JOSHUA M. & ROBERT J. JORDAN & BONNIE L. JORDAN; 159 HARVEY ROAD; NORTHWOOD NH, 03861
222-62	DAVID HOWARD; 14 DEERFIELD COURT; ROCHESTER, NH 03867
222-71	EUGENE T. & CHERYL L. DOBLE; 32 DEERFIELD COURT; ROCHESTER, NH 03867
222-74	ROBERT & KRISTA WILLIS; 19 BUTTERFLY LANE; ROCHESTER, NH 03867

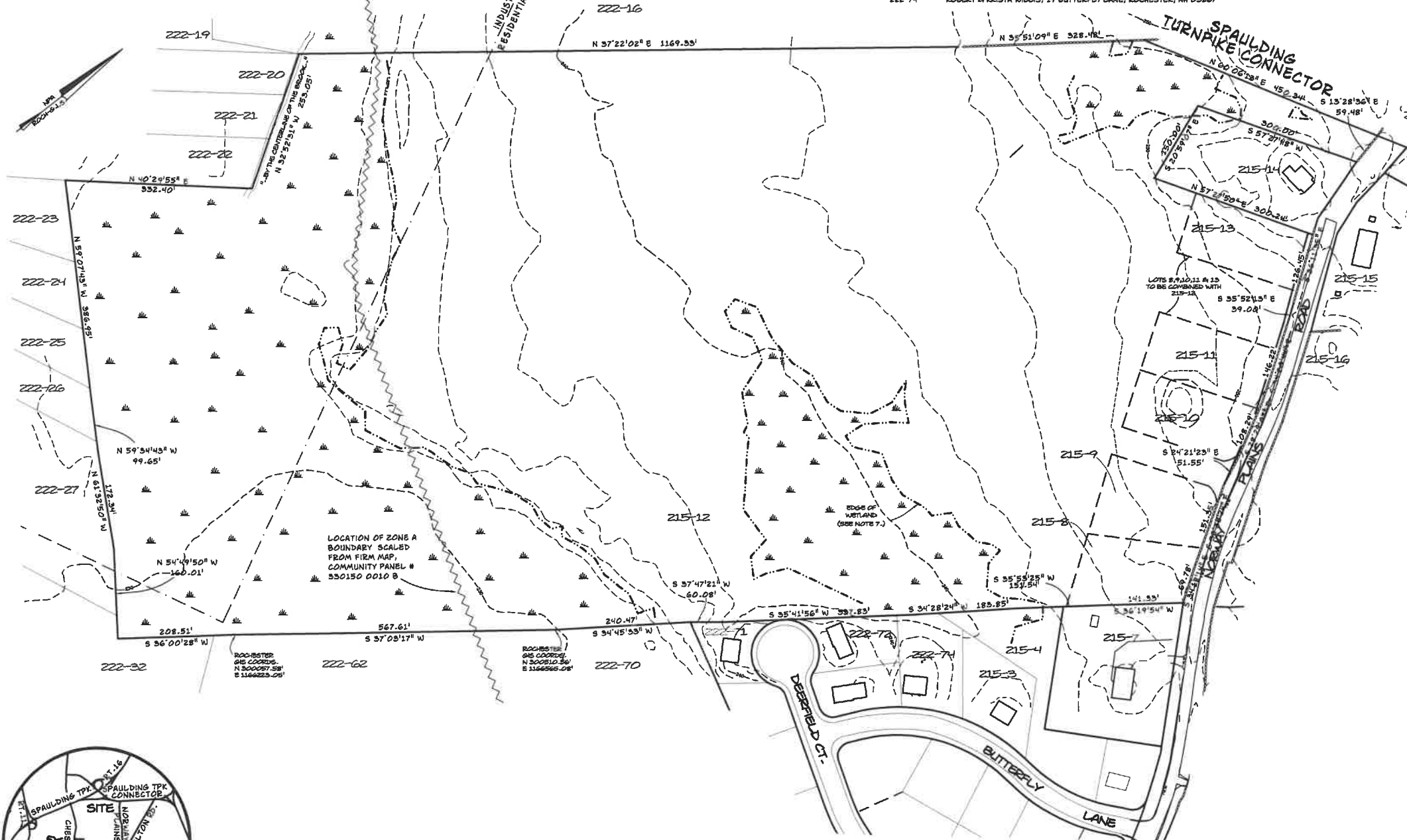
REFERENCE PLANS:

1. "OVERALL SUBDIVISION PLAN, NORWAY PLAINS ROAD, ROCHESTER, N.H., PO BOX 249, ROCHESTER, N.H., DATED NOVEMBER 2004, REVISED 1/30/06, BY NORWAY PLAINS SURVEY ASSOCIATES INC., RECORDED SCRD 84-80, 83, 82



REVISIONS:

- NOTES:**
1. THE PURPOSE OF THIS PLAN IS TO DEPICT THE AMENDMENTS TO THE ORIGINAL SUBDIVISION DESCRIBED IN THE REFERENCE PLANS.
 2. PARCELS ARE ZONED R-2 (AS SHOWN)
 3. MINIMUM LOT REQUIREMENTS: LOT SIZE = 6,000 SF, FRONTAGE = 60'
 4. BUILDING SETBACKS: F.Y. = 15' S.V. = 8' R.Y. = 25'
 5. THE LOTS ARE TO BE SURVEYED BY CITY WRITER & SINKER.
 6. FOR MORE INFORMATION ABOUT THIS SUBDIVISION CONTACT THE CITY OF ROCHESTER PLANNING DEPARTMENT, 31 WAKEFIELD STREET, ROCHESTER, N.H. 03867, (603) 355-1336.
 7. EASE OF JURISDICTIONAL WETLANDS DELINEATED BY NH SOILS INC.
 8. NO CONSTRUCTION SHALL TAKE PLACE WITHIN THE LAST 25-FT OF THE WETLANDS BUFFER. CONSTRUCTION VEHICLES TAKE NOTICE OF THE BUFFER AND REMAIN WITHIN ITS PERIMETER.
 9. THE DETENTION POND SHALL BE INSPECTED PRIOR TO ROADWAY ACCEPTANCE. ANY EROSION SHALL BE FIXED AND ANY SEDIMENT SHALL BE REMOVED AND VEGETATION RE-ESTABLISHED ON THE DETENTION POND BOTTOM. THE DETENTION POND BOTTOMS SHALL BE AT DESIGN ELEVATION AS SPECIFIED IN THE DETAILS ON SHEET C16 OF THIS PLAN SET.
 10. A PORTION OF THIS SITE IS IN FLOOD HAZARD ZONE A, WHICH IS NOTED AS BEING WITHIN THIS 100 YEAR FLOOD PLAN BUT BASED FLOOD ELEVATIONS AND FLOOD HAZARD FACTORS HAS NOT BEEN DETERMINED, AS REFERENCED FROM THE FLOOD HAZARD MAP-FIRM COMMUNITY-PANEL # 330150 0010 B, EFFECTIVE DATE: SEPTEMBER 16, 1982. THE BOUNDARY OF ZONE A HAS BEEN SCALED FROM THE FIRM MAP AND DRAWN ON THIS SHEET FOR REFERENCE.



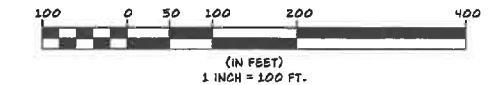
**TOTAL PARCEL AREA:
45.89 ACRES**

**OWNER OF RECORD:
MAP 215 LOTS 12-1, 12-8 TO 45, 12-47, 12-60,
12-61, 12-63 TO 81, 12-83 TO 104, 12-106
NP REALTY ASSOCIATES, LLC
P.O. BOX 178, STRATHAM, N.H.
BK-4087 PG.474**

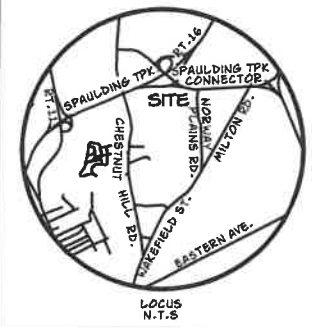
**OVERALL
TOPOGRAPHIC PLAN
NORWAY PLAINS ROAD
ROCHESTER, N.H.**

**FOR
NP REALTY ASSOCIATES, LLC**

**1"=100' JULY 2013
GRAPHIC SCALE**



SHEET 54



**FILE NO. 149
PLAN NO. C-2295-S-A
DWG. NO. 02184/S-5
P.B. NO. 11331 GAK**

NORWAY PLAINS ASSOCIATES, INC.

DRAINAGE STRUCTURE

DATA TABLE

CB22-CB31

STRUCTURE

CATCHBASIN #22 STA 1+24.01 34.0' R RM=250.50 INV. OUT=247.00 PIPE # 22 SUMP=245.57	PIPE #22 12" DIA. CPP L=168.50-FT. S=1.4%
CATCHBASIN #23 STA 2+95.12 2.2' R RM=248.55 INV. IN=244.85 PIPE # 22 INV. OUT=244.75 PIPE # 23 SUMP=241.75	PIPE #23 12" DIA. CPP L=2.50-FT. S=1.1%
CATCHBASIN #24 STA 2+95.14 1' L RM=248.52 INV. IN=244.50 PIPE # 23 INV. OUT=244.40 PIPE # 24 SUMP=241.40	PIPE #24 12" DIA. CPP L=18.25-FT. S=1.0%
CATCHBASIN #25 STA 3+09.27 31.1' L RM=247.52 INV. IN=244.00 PIPE # 24 INV. OUT=243.90 PIPE # 25 SUMP=240.90	PIPE #25 12" DIA. CPP L=21.75-FT. S=0.8%
CATCHBASIN #26 STA 3+34.95 31.1' L RM=247.52 INV. IN=243.54 PIPE # 25 INV. OUT=243.54 PIPE # 26 SUMP=240.54	PIPE #26 12" DIA. CPP L=167.25-FT. S=0.5%
CATCHBASIN #27 STA 5+00.04 12.2' L RM=246.52 INV. IN=242.70 PIPE # 26 INV. OUT=242.60 PIPE # 27 SUMP=238.70	PIPE #27 12" DIA. CPP L=20.50-FT. S=0.5%
CATCHBASIN #28 STA 5+00.04 12.2' L RM=246.52 INV. IN=242.50 PIPE # 27 INV. OUT=242.50 PIPE # 28 SUMP=238.50	PIPE #28 12" DIA. CPP L=40.00-FT. S=0.7%
CATCHBASIN #29 STA 5+00.80 20.7' L RM=245.90 INV. IN=242.15 PIPE # 28 INV. OUT=241.90 PIPE # 29 SUMP=238.50	PIPE #29 15" DIA. CPP L=20.50-FT. S=0.5%

CONTINUED ON SHEET C7

CB32-CB37

STRUCTURE

CATCHBASIN #32 STA 7+75.12 2.2' R RM=244.94 INV. OUT=242.00 PIPE # 32 SUMP=238.00	PIPE #32 12" DIA. RCP L=20.50-FT. S=0.5%
CATCHBASIN #33 STA 7+75.12 2.2' L RM=244.94 INV. IN=241.90 PIPE # 32 INV. OUT=241.90 PIPE # 33 SUMP=238.50	PIPE #33 12" DIA. RCP L=168.00-FT. S=0.5%

CONTINUED ON SHEET C2

STATE OF NEW HAMPSHIRE PERMIT NUMBERS:
NHDES SITE SPECIFIC: WPS-7205
NHDES SEWER CONNECTION PERMIT: 02005-1218

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES):
NPDES PERMITS ARE ONLY REQUIRED FOR PROJECTS MEETING THE DISTURBED AREA CRITERIA BELOW AND HAVING A POINT SOURCE STORMWATER DISCHARGE FROM THE SITE TO AN ADJACENT WETLAND OR WATER BODY (I.E. CULVERT, SWALE, ETC. OUTLETING TO A WETLAND, CREEK, STREAM OR RIVER).

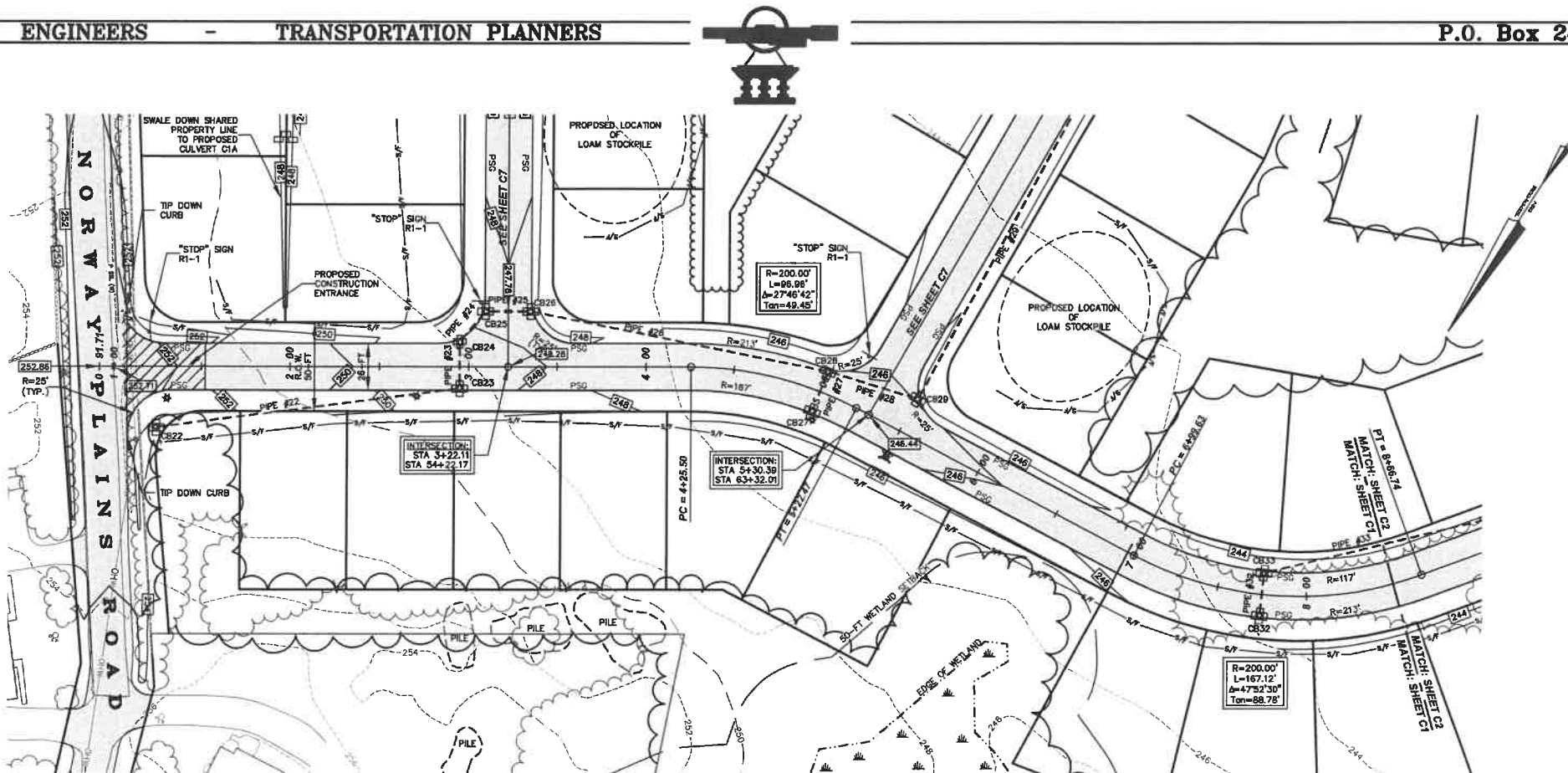
NPDES PERMIT:

REQUIRED

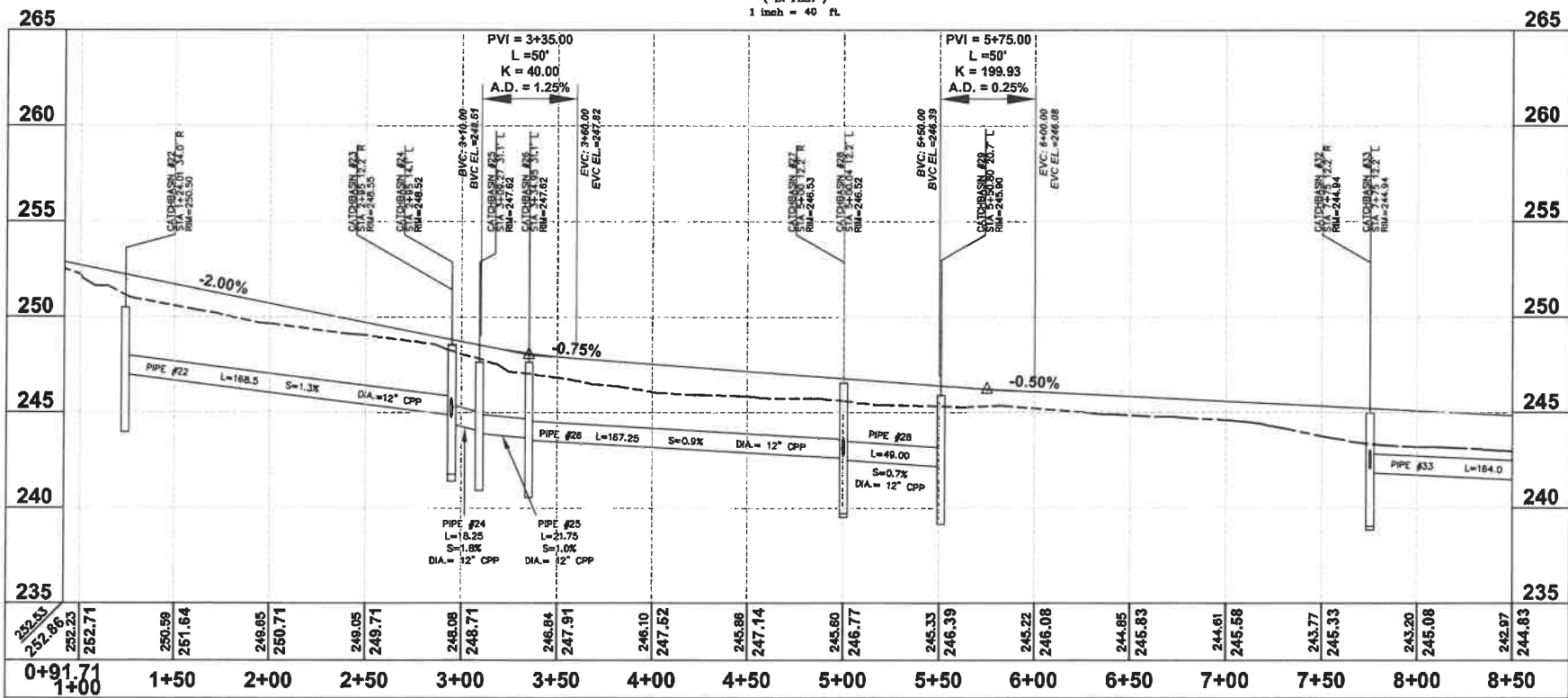
NPDES PERMITS CONSIST OF A NOTICE OF INTENT (NOI) FILED WITH THE ENVIRONMENTAL PROTECTION AGENCY AT LEAST 48 HOURS PRIOR TO CONSTRUCTION COMMENCING AND A STORMWATER POLLUTION PREVENTION PLAN (SWPPP) BEING PREPARED, KEPT ON SITE AND FOLLOWED BY THE CONTRACTOR.

FOR STATUS OF THIS PERMIT CONTACT THE PROJECT GENERAL CONTRACTOR.

FILE NO. 149
PLAN NO. C-2295-S-A
DWG. NO. 02184\S-5
F.B. NO.



GRAPHIC SCALE



SCALE: H: 1"=40', V: 1"=4'

- NOTES:
1. INFORMATION FOR STRUCTURES OR PIPE VISIBLE IN THE PLAN VIEW BUT, NOT REPRESENTED IN THE "DRAINAGE STRUCTURE TABLE" OR THE PROFILE IS LOCATED IN A TABLE ON THE SHEET FOR THE ALIGNMENT THAT THE STRUCTURE IN QUESTION IS ON. PLEASE REFER TO THE NOTE AT THE BOTTOM OF THE DRAINAGE STRUCTURE TABLE FOR GUIDANCE.
 2. NO CONSTRUCTION SHALL TAKE PLACE WITHIN THE LAST 25-FT. OF THE WETLANDS BUFFER. CONSTRUCTION VEHICLES TAKE NOTICE OF THE SILT FENCE AND REMAIN WITHIN ITS PERIMETER.
 3. THE DETENTION PONDS SHALL BE INSPECTED PRIOR TO ROADWAY ACCEPTANCE. ANY EROSION SHALL BE FIXED AND ANY SEDIMENT SHALL BE REMOVED AND VEGETATION RE-ESTABLISHED ON THE DETENTION POND BOTTOM. THE DETENTION POND BOTTOMS SHALL BE AT DESIGN ELEVATION AS SPECIFIED IN THE DETAILS ON SHEET C16 OF THIS PLAN SET.
 4. LOAM STOCKPILES SHALL BE SEEDING IN ACCORDANCE WITH THE SEEDING NOTES ON SHEET C15. IF STORED MORE THAN 30 DAYS, SILT FENCE SHALL BE INSTALLED AT THE DOWN GRADIENT SIDE OF THE LOAM STOCKPILE AS SHOWN IN THE PLAN VIEW AROUND AT LEAST ONE HALF THE CIRCUMFERENCE OF THE PILE.
 5. DURING ALL PHASES OF CONSTRUCTION DUST SHALL BE PREVENTED FROM BECOMING A SAFETY OR HEALTH HAZARD BY THE IMPLEMENTATION OF ACCEPTED CONTROL METHODS SUCH AS WATERING.
 6. SEE SHEETS CB-C14 FOR LOCATIONS OF SEWER AND WATER IN RELATION OF THE DRAINAGE STRUCTURES. FOR CLARITY WATER AND SEWER HAVE BEEN OMITTED FROM SHEETS C1-C7.
 7. REFER TO PLAN SET "NORWAY PLAINS ROAD AND ROUTE 125 IMPROVEMENT PLANS FOR ROCHESTER PLAINS, LLC SUBDIVISION, NORWAY PLAINS ROAD, ROCHESTER, NH" AND SHEETS C15-C16 OF THIS PLAN SET FOR SEWER WORK TO BE PERFORMED TO IMPROVE NORWAY PLAINS ROAD UP TO THE POINT OF TYING INTO THE EXISTING GRAVITY SEWER SYSTEM.

LEGEND

- EXISTING CATCH BASIN
- EXISTING SEWER MANHOLE
- EXISTING WATER GATE VALVE
- EXISTING FIRE HYDRANT
- EXISTING UTILITY POLE
- EXISTING SIGN
- WETLAND
- PROPERTY LINE
- SETBACK LINE
- EDGE OF WETLAND
- PVG
- PROPOSED VERTICAL GRANITE CURB
- PROPOSED CATCH BASIN
- PROPOSED UTILITY POLE
- PROPOSED LIGHT POLE
- PROPOSED SIGN
- EXISTING CONTOURS
- PROPOSED CONTOURS
- PROPOSED SPOT GRADE
- PROPOSED TREE LINE
- PROPOSED HAY BALES
- PROPOSED INLET PROTECTION
- PROPOSED SILT FENCE
- PAVEMENT MATCHLINE (SAWCUT)
- PROPOSED DRAIN LINE

AMENDED GRADING,
DRAINAGE STRUCTURES
& EROSION CONTROL
PLAN AND PROFILE
MILLER'S FARM DRIVE
ROCHESTER, N.H.

FOR

NP REALTY ASSOCIATES, LLC

1"=40' JULY 2013

SHEET C1

DRAINAGE STRUCTURE

DATA TABLE

CB32-CB37 (CONT'D)

STRUCTURE

CATCHBASIN #32 STA 8+50 12.2' R RM=244.09 INV. OUT=241.10, PIPE # 34 SUMP=237.75	PIPE #34 12" DIA. RCP L=20.50'-FT. S=0.5%
CATCHBASIN #33 STA 9+50 12.2' L RM=244.09 INV. IN=240.85, PIPE # 33 INV. OUT=240.73, PIPE # 35 SUMP=237.75	PIPE #35 15" DIA. RCP L=208.25'-FT. S=0.5%
CATCHBASIN #36 STA 12+52.22 12.2' R RM=242.58 INV. IN=239.44, PIPE # 36 SUMP=235.20	PIPE #36 12" DIA. RCP L=20.50'-FT. S=0.5%
CATCHBASIN #37 STA 12+52.22 12.2' L RM=242.58 INV. IN=239.23, PIPE # 35 INV. IN=239.33, PIPE # 36 INV. OUT=238.00, PIPE # 37 SUMP=235.00	PIPE #37 18" DIA. RCP L=18.00'-FT. S=0.5%

(CONTINUED FROM SHEET C1)
END OF NETWORK

CB38-CB42

CATCHBASIN #38 STA 14+50 12.2' R RM=241.58 INV. OUT=237.60, PIPE # 38 SUMP=234.60	PIPE #38 12" DIA. CPP L=20.50'-FT. S=0.5%
CATCHBASIN #39 STA 14+50 12.2' L RM=241.58 INV. IN=237.50, PIPE # 38 INV. OUT=237.40, PIPE # 39 SUMP=234.40	PIPE #39 12" DIA. CPP L=107.50'-FT. S=0.5%
CATCHBASIN #40 STA 15+70 12.2' L RM=240.25 INV. IN=236.85, PIPE # 39 INV. OUT=235.75, PIPE # 40 SUMP=233.75	PIPE #40 12" DIA. RCP L=103.50'-FT. S=0.5%

CONTINUED ON SHEET C3

STRUCTURE NOTES:

1. REFER TO SHEET C4 FOR INFORMATION REGARDING CB16-CB17.

STATE OF NEW HAMPSHIRE PERMIT NUMBERS:

NHDES SITE SPECIFIC: WPS-7295
NHDES SEWER CONNECTION PERMIT: 02005-1218

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES):
NPDES PERMITS ARE ONLY REQUIRED FOR PROJECTS MEETING THE DISTURBED AREA CRITERIA BELOW AND HAVING A POINT SOURCE STORMWATER DISCHARGE FROM THE SITE TO AN ADJACENT WETLAND OR WATER BODY (I.E. CULVERT, SWALE, ETC. OUTLETING TO A WETLAND, CREEK, STREAM OR RIVER).

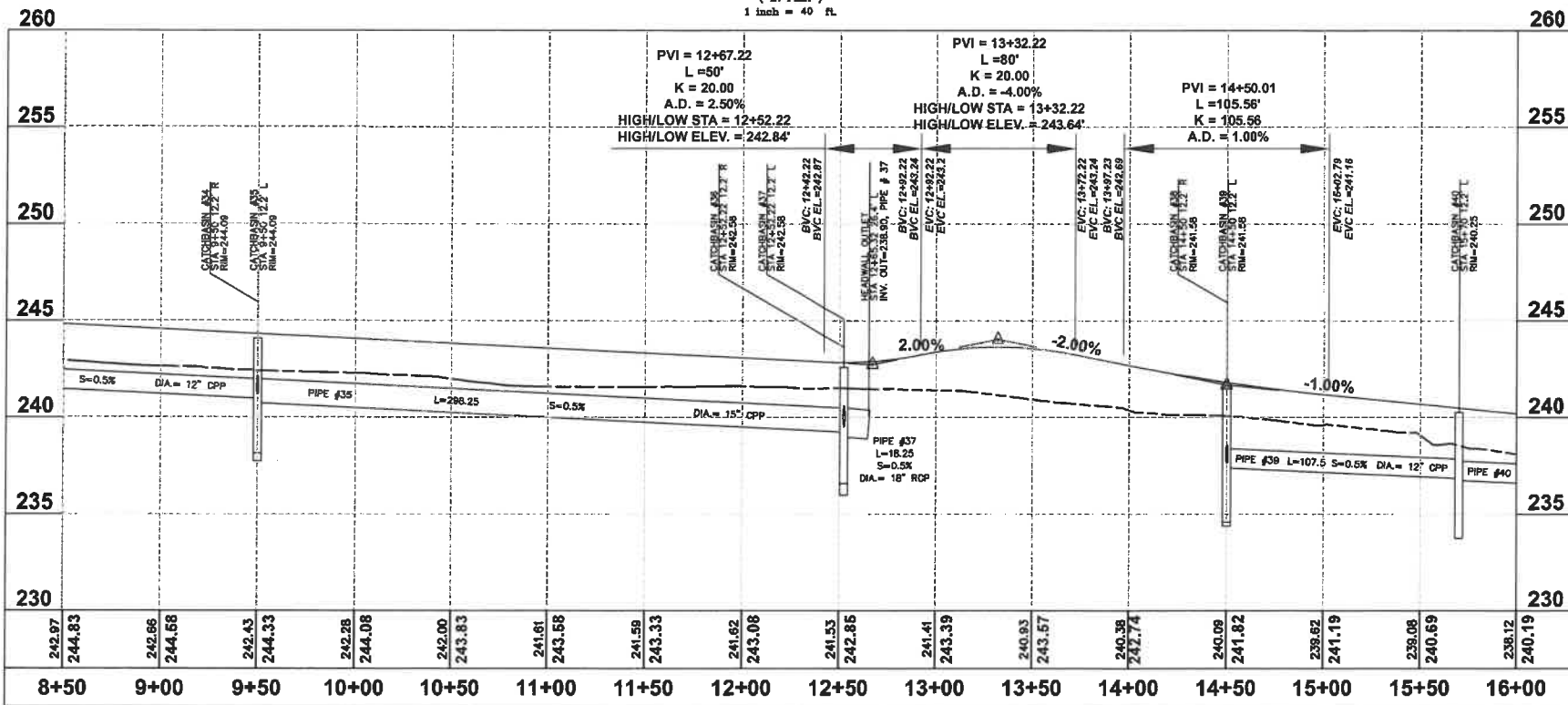
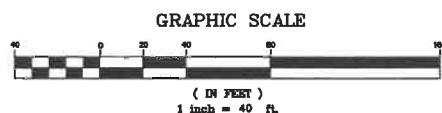
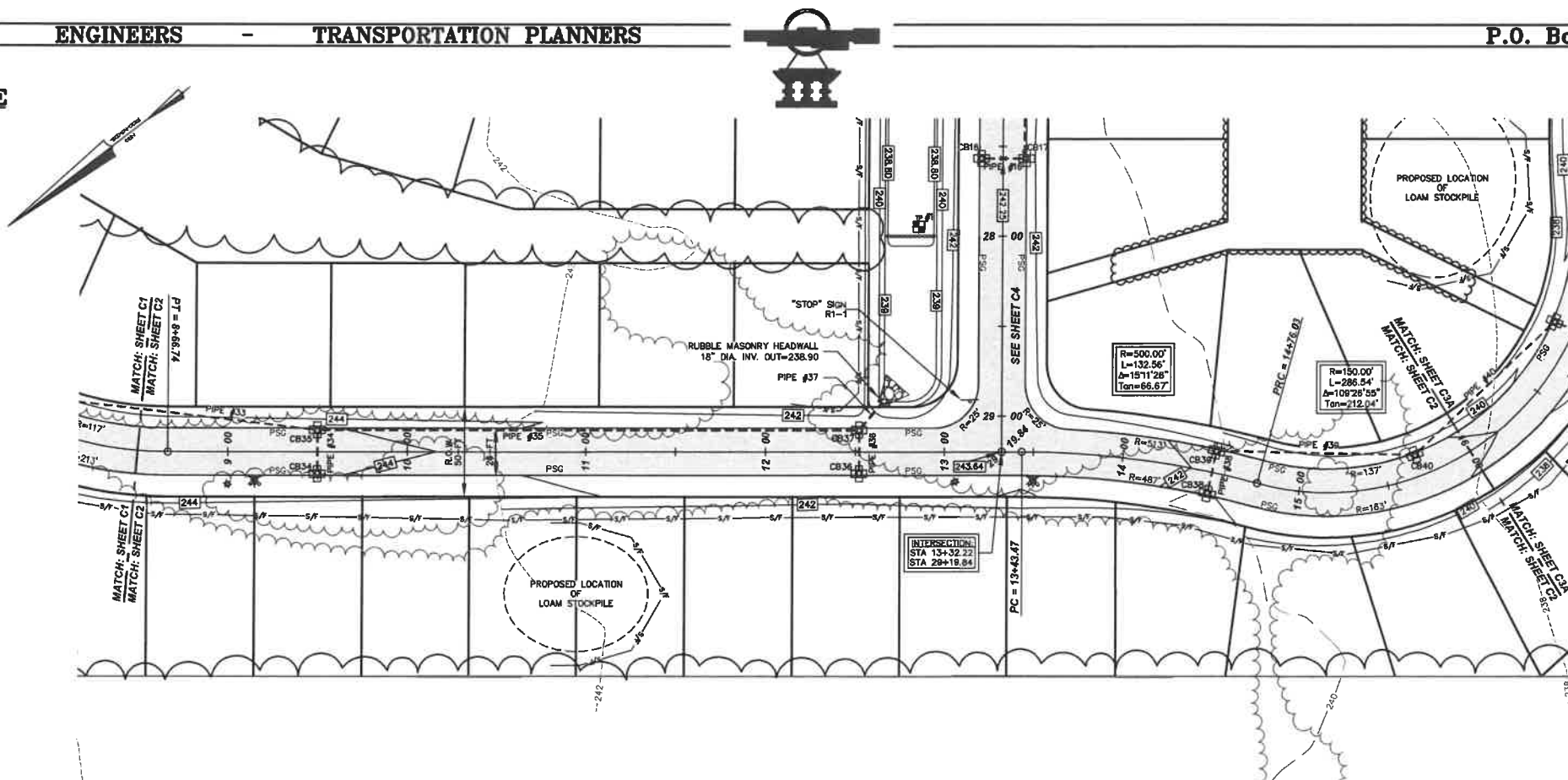
NPDES PERMIT:

REQUIRED

NPDES PERMITS CONSIST OF A NOTICE OF INTENT (NOI) FILED WITH THE ENVIRONMENTAL PROTECTION AGENCY AT LEAST 48 HOURS PRIOR TO CONSTRUCTION COMMENCING AND A STORMWATER POLLUTION PREVENTION PLAN (SWPPP) BEING PREPARED, KEPT ON SITE AND FOLLOWED BY THE CONTRACTOR.

FOR STATUS OF THIS PERMIT CONTACT THE PROJECT GENERAL CONTRACTOR.

FILE NO. 149
PLAN NO. C-2295-S-A
DWG. NO. 02184\S-5
F.B. NO.



SCALE: H: 1"=40', V: 1"=4'

AMENDED GRADING,
DRAINAGE STRUCTURES
& EROSION CONTROL
PLAN AND PROFILE
MILLER'S FARM DRIVE
ROCHESTER, N.H.

NP REALTY ASSOCIATES, LLC

1"=40' JULY 2018

SHEET C2

NORWAY PLAINS ASSOCIATES, INC.



REVISIONS:

- NOTES:
1. INFORMATION FOR STRUCTURES OR PIPE VISIBLE IN THE PLAN VIEW BUT, NOT REPRESENTED IN THE "DRAINAGE STRUCTURE TABLE" OR THE PROFILE IS LOCATED IN A TABLE ON THE SHEET FOR THE ALIGNMENT THAT THE STRUCTURE IN QUESTION IS ON. PLEASE REFER TO THE NOTE AT THE BOTTOM OF THE DRAINAGE STRUCTURE TABLE FOR GUIDANCE.
 2. NO CONSTRUCTION SHALL TAKE PLACE WITHIN THE LAST 25'-FT. OF THE WETLANDS BUFFER. CONSTRUCTION VEHICLES TAKE NOTICE OF THE SILT FENCE AND REMAIN WITHIN ITS PERIMETER.
 3. THE DETENTION PONDS SHALL BE INSPECTED PRIOR TO ROADWAY ACCEPTANCE. ANY EROSION SHALL BE FIXED AND ANY SEDIMENT SHALL BE REMOVED AND VEGETATION RE-ESTABLISHED ON THE DETENTION POND BOTTOM. THE DETENTION POND BOTTOMS SHALL BE AT DESIGN ELEVATION AS SPECIFIED IN THE DETAILS ON SHEET C16 OF THIS PLAN SET.
 4. LOAM STOCKPILES SHALL BE SEEDING IN ACCORDANCE WITH THE SEEDING NOTES ON SHEET C15. IF STORED MORE THAN 30 DAYS, SILT FENCE SHALL BE INSTALLED AT THE DOWN GRADIENT SIDE OF THE LOAM STOCKPILE AS SHOWN IN THE PLAN VIEW AROUND AT LEAST ONE HALF THE CIRCUMFERENCE OF THE PILE.
 5. DURING ALL PHASES OF CONSTRUCTION DUST SHALL BE PREVENTED FROM BECOMING A SAFETY OR HEALTH HAZARD BY THE IMPLEMENTATION OF ACCEPTED CONTROL METHODS SUCH AS WATERING.
 6. SEE SHEETS C8-C14 FOR LOCATIONS OF SEWER AND WATER IN RELATION OF THE DRAINAGE STRUCTURES. FOR CLARITY WATER AND SEWER HAVE BEEN OMITTED FROM SHEETS C1-C7.
 7. REFER TO PLAN SET "NORWAY PLAINS ROAD AND ROUTE 125 IMPROVEMENT PLANS FOR ROCHESTER PLAINS, LLC SUBDIVISION, NORWAY PLAINS ROAD, ROCHESTER, NH" AND SHEETS C15-C16 OF THIS PLAN SET FOR SEWER WORK TO BE PERFORMED TO IMPROVE NORWAY PLAINS ROAD UP TO THE POINT OF TYING INTO THE EXISTING GRAVITY SEWER SYSTEM.

LEGEND	
	EXISTING CATCH BASIN
	EXISTING SEWER MANHOLE
	EXISTING WATER GATE VALVE
	EXISTING FIRE HYDRANT
	EXISTING UTILITY POLE
	EXISTING SIGN
	WETLAND
	PROPERTY LINE
	SETBACK LINE
	EDGE OF WETLAND
	PROPOSED VERTICAL GRANITE CURB
	PROPOSED CATCH BASIN
	PROPOSED UTILITY POLE
	PROPOSED LIGHT POLE
	PROPOSED SIGN
	EXISTING CONTOURS
	PROPOSED CONTOURS
	PROPOSED SPOT GRADE
	PROPOSED TREE LINE
	PROPOSED HAY BALES
	PROPOSED INLET PROTECTION
	PROPOSED SILT FENCE
	PAVEMENT MATCHLINE (SAWCUT)
	PROPOSED DRAIN LINE

STATE OF NEW HAMPSHIRE PERMIT NUMBERS:
NHDES SITE SPECIFIC: WPS-7295
NHDES SEWER CONNECTION PERMIT: 02005-1218

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES):
NPDES PERMITS ARE ONLY REQUIRED FOR PROJECTS MEETING THE DISTURBED AREA CRITERIA BELOW AND HAVING A POINT SOURCE STORMWATER DISCHARGE FROM THE SITE TO AN ADJACENT WETLAND OR WATER BODY (I.E. CULVERT, SWALE, ETC. OUTLETING TO A WETLAND, CREEK, STREAM OR RIVER).

NPDES PERMIT: REQUIRED

NPDES PERMITS CONSIST OF A NOTICE OF INTENT (NOI) FILED WITH THE ENVIRONMENTAL PROTECTION AGENCY AT LEAST 48 HOURS PRIOR TO CONSTRUCTION COMMENCING AND A STORMWATER POLLUTION PREVENTION PLAN (SWPPP) BEING PREPARED, KEPT ON SITE AND FOLLOWED BY THE CONTRACTOR.

FOR STATUS OF THIS PERMIT CONTACT THE PROJECT GENERAL CONTRACTOR.

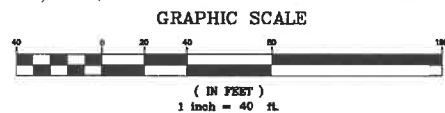
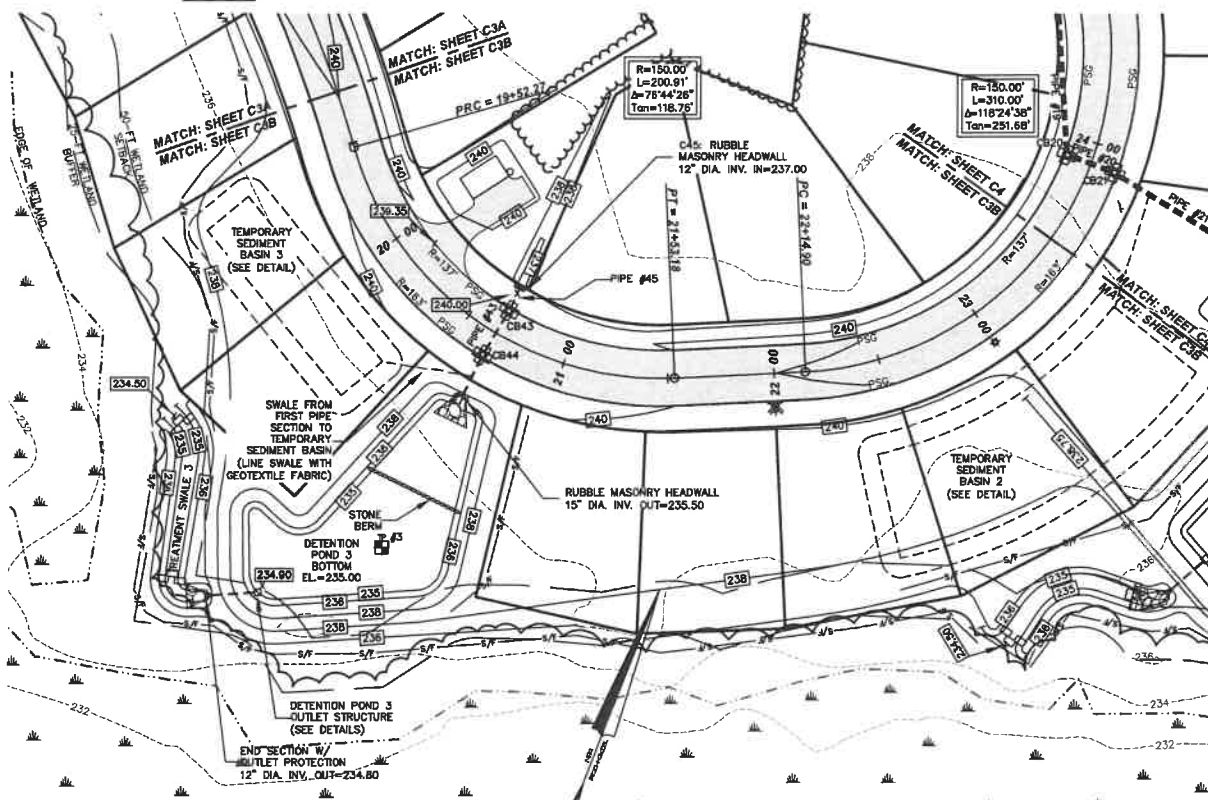
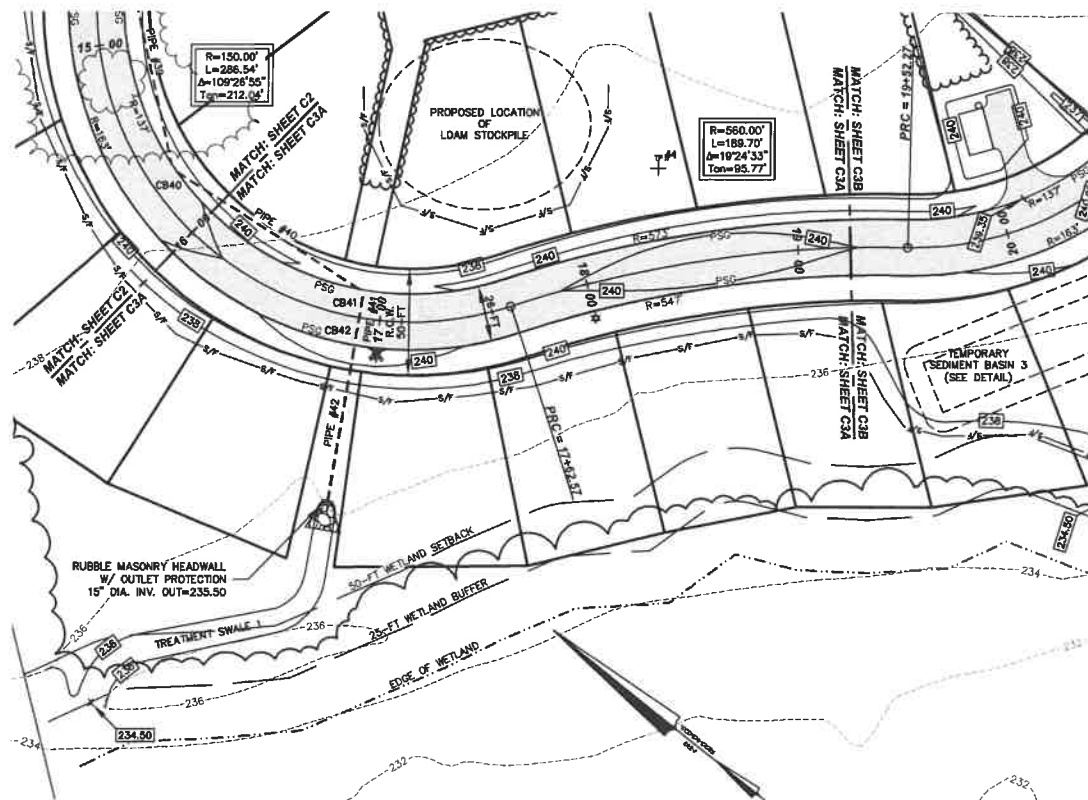
**AMENDED GRADING,
DRAINAGE STRUCTURES
& EROSION CONTROL
PLAN AND PROFILE
MILLER'S FARM DRIVE
ROCHESTER, N.H.**

FOR

NP REALTY ASSOCIATES, LLC

1"=40' JULY 2013

SHEET C3



**DRAINAGE STRUCTURE
DATA TABLE
CB38-CB42 (CONT'D)
STRUCTURE**

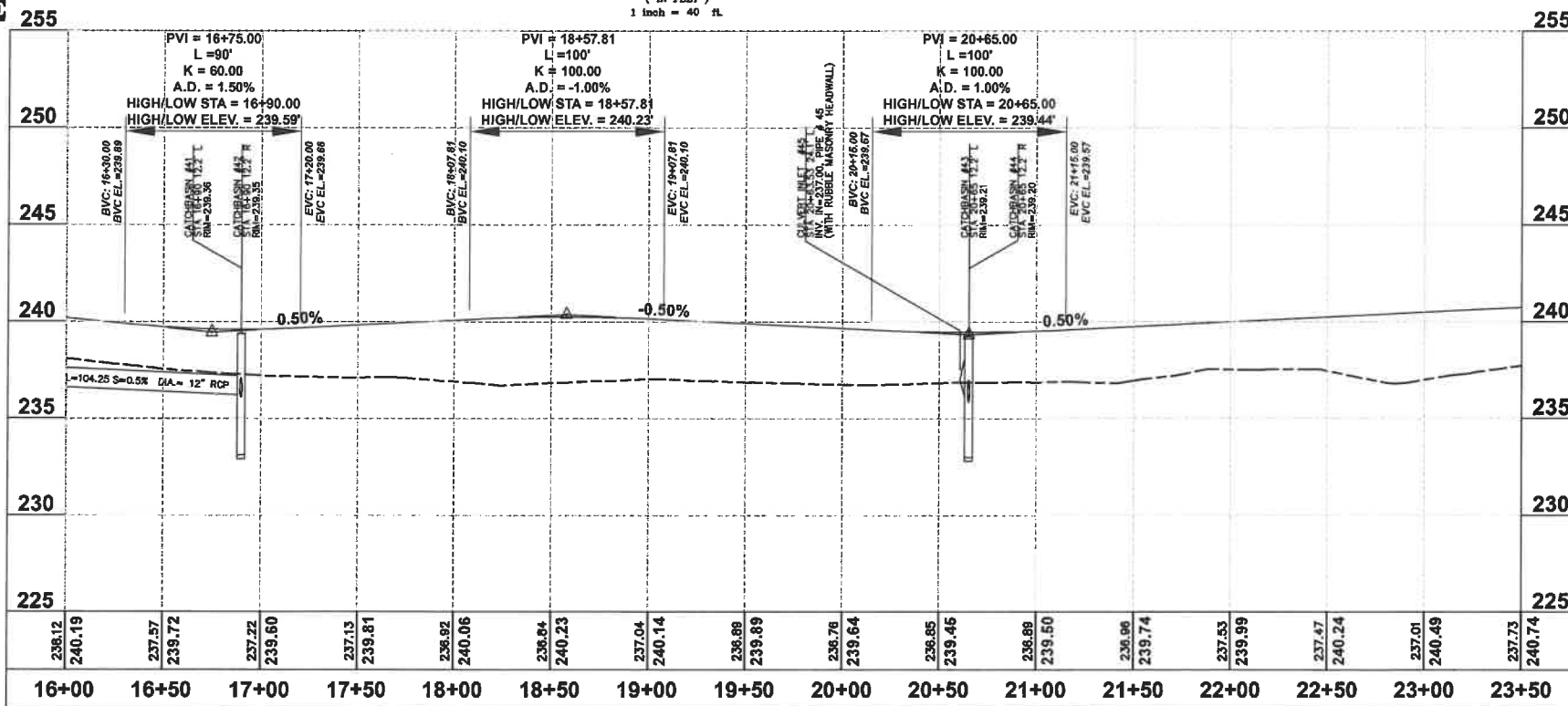
PIPE	
CATCHBASIN #41 STA 16+90.12.2 L RM=239.38 INV. IN=236.20, PIPE # 40 INV. OUT=235.10, PIPE # 41 SUMP=233.10	PIPE #41 12\"/>
CATCHBASIN #42 STA 18+90.12.2 R RM=239.35 INV. IN=238.00, PIPE # 41 INV. OUT=235.90, PIPE # 42 SUMP=232.90	PIPE #42 15\"/>

(CONTINUED FROM SHEET C2)
END OF NETWORK

**C46-CB44
STRUCTURE**

PIPE	
CULVERT INLET #45 STA 20+83.53 24.1 L INV. IN=237.00, PIPE # 45	PIPE #45 12\"/>
CATCHBASIN #43 STA 20+83.12.2 L RM=239.21 INV. IN=236.10, PIPE # 45 INV. OUT=235.00, PIPE # 43 SUMP=233.00	PIPE #43 12\"/>
CATCHBASIN #44 STA 20+85.12.2 R RM=239.20 INV. IN=235.90, PIPE # 43 INV. OUT=235.50, PIPE # 44 SUMP=232.80	PIPE #44 15\"/>

END OF NETWORK

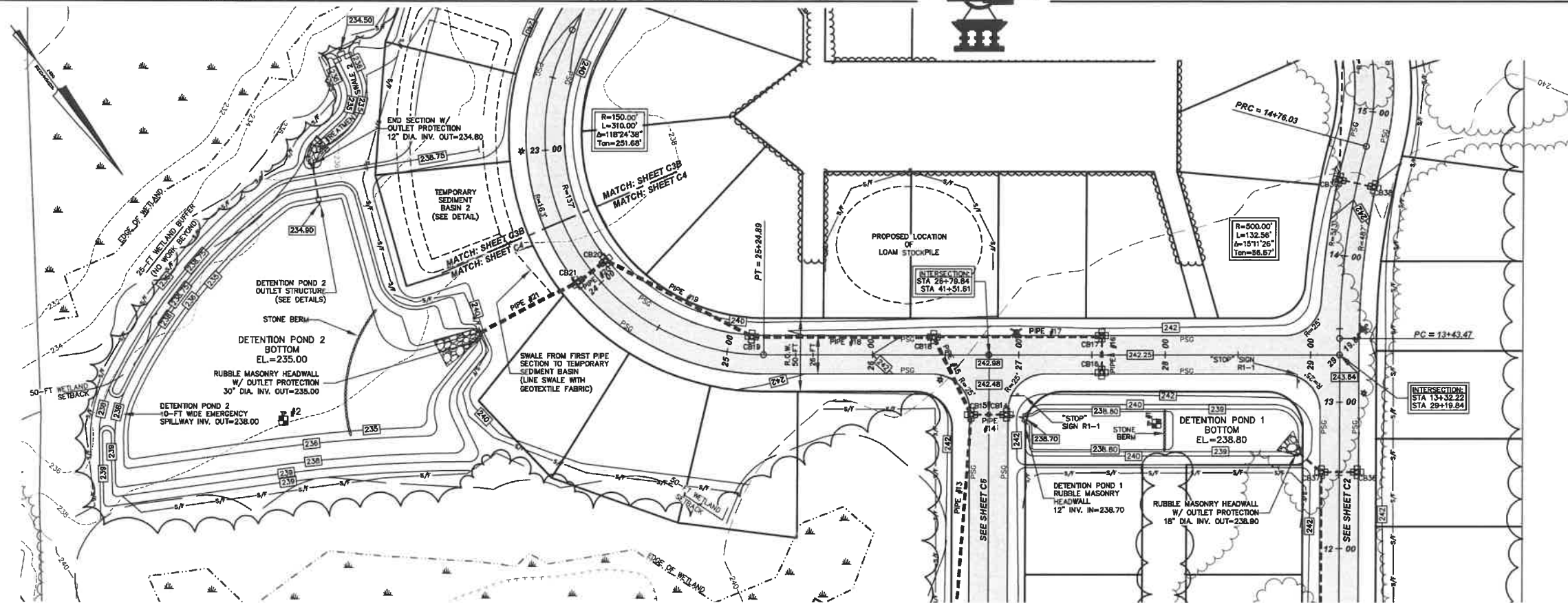


SCALE: H: 1"=40', V: 1"=4'

FILE NO. 149
PLAN NO. C-2295-S-A
DWG. NO. 02184\S-5
F.B. NO.



REVISIONS:



GRAPHIC SCALE



PVI = 26+79.92
L = 40'
K = 10.00
A.D. = -4.00%
HIGH/LOW STA = 26+79.92
HIGH/LOW ELEV. = 243.02'

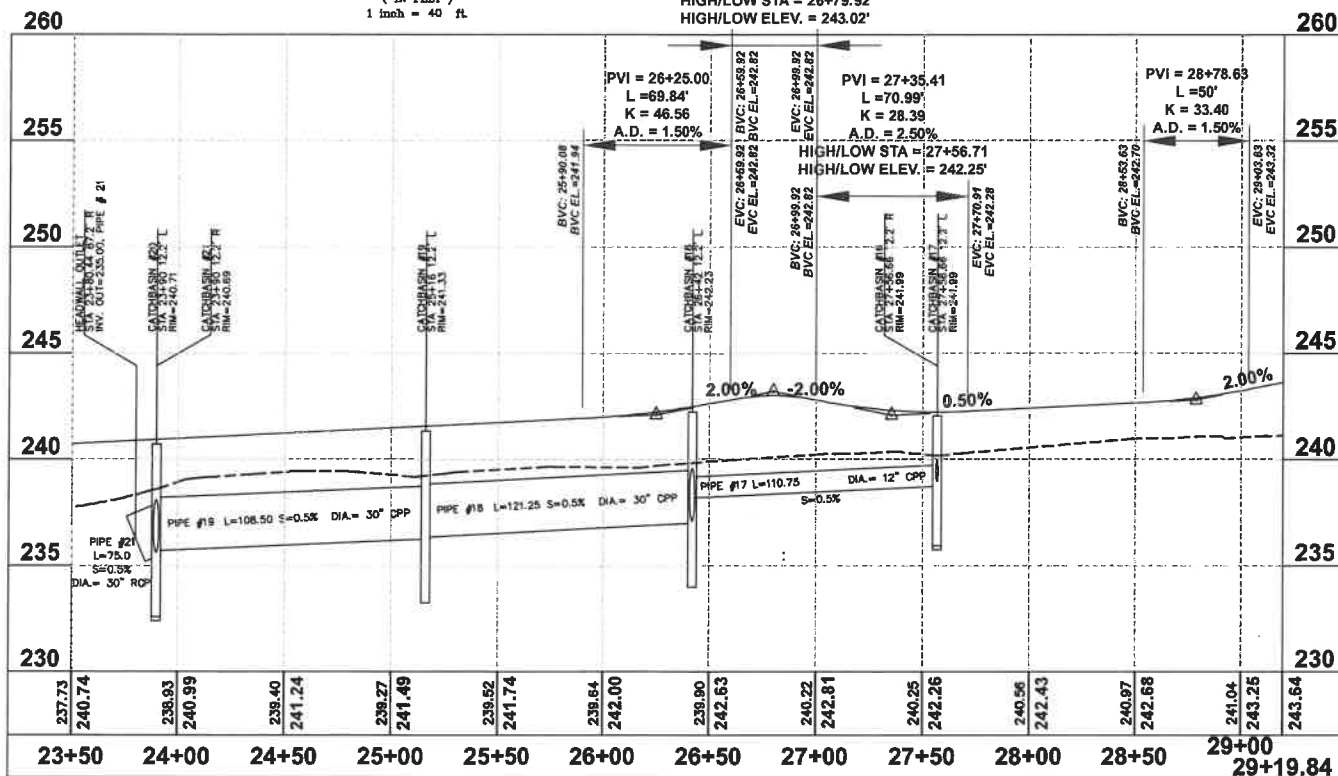
DRAINAGE STRUCTURE DATA TABLE

CB16-CB21 STRUCTURE

CATCHBASIN	PIPE
CATCHBASIN #16 STA 27+56.66 12.2' R RM=241.99 INV. OUT=238.95, PIPE # 16 SUMP=235.95	PIPE #16 12" DIA. RCP L=20.50'-FT. S=0.5%
CATCHBASIN #17 STA 27+56.66 12.2' L RM=241.99 INV. IN=238.95, PIPE # 16 INV. OUT=238.75, PIPE # 17 SUMP=235.75	PIPE #17 12" DIA. RCP L=110.75'-FT. S=0.5%
CATCHBASIN #18 STA 26+42 12.2' L RM=242.23 INV. IN=237.10, PIPE # 15 INV. IN=238.10, PIPE # 17 INV. OUT=237.00, PIPE # 18 SUMP=234.00	PIPE #18 30" DIA. CPP L=121.50'-FT. S=0.5%
CATCHBASIN #19 STA 25+16 12.2' L RM=241.33 INV. IN=236.35, PIPE # 18 INV. OUT=238.25, PIPE # 19 SUMP=233.25	PIPE #19 30" DIA. CPP L=108.50'-FT. S=0.5%
CATCHBASIN #20 STA 23+90 12.2' L RM=240.71 INV. IN=235.70, PIPE # 19 INV. OUT=235.60, PIPE # 20 SUMP=232.60	PIPE #20 30" DIA. CPP L=20.50'-FT. S=0.5%
CATCHBASIN #21 STA 23+90 12.2' R RM=240.69 INV. IN=235.50, PIPE # 20 INV. OUT=235.40, PIPE # 21 SUMP=232.40	PIPE #21 30" DIA. RCP L=75.00'-FT. S=0.5%

END OF NETWORK

STRUCTURE NOTES:
1. REFER TO SHEET C2 FOR INFORMATION REGARDING CB36-CB39.
2. REFER TO SHEET C6 FOR INFORMATION REGARDING CB14-CB15.



SCALE: H: 1"=40', V: 1"=4'

LEGEND

EXISTING CATCH BASIN	PROPOSED UTILITY POLE
EXISTING SEWER MANHOLE	PROPOSED LIGHT POLE
EXISTING WATER GATE VALVE	PROPOSED SIGN
EXISTING FIRE HYDRANT	EXISTING CONTOURS
EXISTING UTILITY POLE	PROPOSED CONTOURS
EXISTING SIGN	PROPOSED SPOT GRADE
WETLAND	PROPOSED TREE LINE
PROPERTY LINE	PROPOSED HAY BALES
SETBACK LINE	PROPOSED INLET PROTECTION
EDGE OF WETLAND	PROPOSED SILT FENCE
PVG	PAYMENT MATCHLINE (SAWCUT)
PROPOSED VERTICAL GRANITE CURB	PROPOSED DRAIN LINE
PROPOSED CATCH BASIN	

STATE OF NEW HAMPSHIRE PERMIT NUMBERS:

NHDES SITE SPECIFIC: NPS-7285
NHDES SEWER CONNECTION PERMIT: D2005-1218

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES):

NPDES PERMITS ARE ONLY REQUIRED FOR PROJECTS MEETING THE DISTURBED AREA CRITERIA BELOW AND HAVING A POINT SOURCE STORMWATER DISCHARGE FROM THE SITE TO AN ADJACENT WETLAND OR WATER BODY (I.E. CULVERT, SWALE, ETC. OUTLETING TO A WETLAND, CREEK, STREAM OR RIVER).

NPDES PERMIT: REQUIRED

NPDES PERMITS CONSIST OF A NOTICE OF INTENT (NOI) FILED WITH THE ENVIRONMENTAL PROTECTION AGENCY AT LEAST 48 HOURS PRIOR TO CONSTRUCTION COMMENCING AND A STORMWATER POLLUTION PREVENTION PLAN (SWPPP) BEING PREPARED, KEPT ON SITE AND FOLLOWED BY THE CONTRACTOR.

FOR STATUS OF THIS PERMIT CONTACT THE PROJECT GENERAL CONTRACTOR.

**AMENDED GRADING,
DRAINAGE STRUCTURES
& EROSION CONTROL
PLAN AND PROFILE
MILLER'S FARM DRIVE
ROCHESTER, N.H.**

FOR

NP REALTY ASSOCIATES, LLC

1"=40' JULY 2013

SHEET C4

FILE NO. 149
PLAN NO. C-2295-S-A
DWG. NO. 02184\S-5
F.B. NO.

NORWAY PLAINS ASSOCIATES, INC.

DRAINAGE STRUCTURE

DATA TABLE

CB1-CB15 STRUCTURE

CATCHBASIN #1 STA 30+01.22 28.6' R RM=247.63 INV. IN=244.50 PIPE # 1 SUMP=241.49	PIPE #1 12" DIA. RCP L=86.50'-FT. S=0.5%
HEADWALL INLET #1A STA 30+48.62 23.7' R INV. OUT=245.00 PIPE # 1A	PIPE #1A 12" DIA. RCP L=10.00'-FT. S=7.0%
CATCHBASIN #2 STA 31+75 12.2' R RM=247.34 INV. IN=244.04 PIPE # 1 INV. IN=243.34 PIPE # 1A L=81.00'-FT. SUMP=240.94	PIPE #2 12" DIA. RCP L=10.00'-FT. S=0.5%
CATCHBASIN #3 STA 31+75 12.2' R RM=246.76 INV. IN=243.53 PIPE # 1B INV. IN=243.43 PIPE # 2 SUMP=240.43	PIPE #3 12" DIA. RCP L=72.50'-FT. S=0.5%
CATCHBASIN #4 STA 31+75 12.2' L RM=246.90 INV. IN=243.32 PIPE # 2 INV. OUT=243.22 PIPE # 3 SUMP=240.22	PIPE #4 12" DIA. RCP L=42.25'-FT. S=0.5%
CATCHBASIN #5 STA 32+50 12.2' L RM=246.26 INV. IN=242.50 PIPE # 3 INV. OUT=242.50 PIPE # 4 SUMP=240.10	PIPE #5 12" DIA. RCP L=42.25'-FT. S=0.5%
CATCHBASIN #6 STA 32+50 12.2' L RM=246.54 INV. IN=242.85 PIPE # 3 INV. IN=242.85 PIPE # 4 INV. OUT=242.85 PIPE # 5 SUMP=239.60	PIPE #6 15" DIA. CPP L=86.25'-FT. S=0.5%
HEADWALL INLET #7A STA 33+43.93 24.6' R INV. OUT=242.50 PIPE # 7A	PIPE #7A 12" DIA. RCP L=10.00'-FT. S=0.8%
CATCHBASIN #7 STA 33+50 12.2' R RM=246.04 INV. IN=242.40 PIPE # 7A INV. OUT=242.20 PIPE # 7 SUMP=239.20	PIPE #7 12" DIA. CPP L=20.50'-FT. S=0.5%
CATCHBASIN #8 STA 33+50 12.2' L RM=246.04 INV. IN=242.10 PIPE # 6 INV. IN=242.10 PIPE # 7 INV. OUT=241.50 PIPE # 8 SUMP=236.80	PIPE #8 18" DIA. CPP L=22.50'-FT. S=0.5%
CATCHBASIN #9 STA 35+75 12.2' R RM=245.01 INV. IN=241.20 PIPE # 8 SUMP=236.20	PIPE #9 12" DIA. CPP L=20.50'-FT. S=0.5%
CATCHBASIN #10 STA 35+75 12.2' L RM=245.05 INV. IN=240.70 PIPE # 8 INV. IN=241.10 PIPE # 9 INV. OUT=240.60 PIPE # 10 SUMP=237.60	PIPE #10 18" DIA. CPP L=121.00'-FT. S=0.5%
CATCHBASIN #11 STA 37+00 12.2' L RM=244.28 INV. IN=240.00 PIPE # 10 INV. OUT=239.70 PIPE # 11 SUMP=236.70	PIPE #11 24" DIA. CPP L=136.50'-FT. S=0.5%

CONTINUED ON SHEET C6

STRUCTURE NOTES:

1. REFER TO SHEET C7 FOR INFORMATION REGARDING CB30-CB31.

STATE OF NEW HAMPSHIRE PERMIT NUMBERS:

NHDES SITE SPECIFIC: WPS-7295
NHDES SEWER CONNECTION PERMIT: D2005-121B

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES):

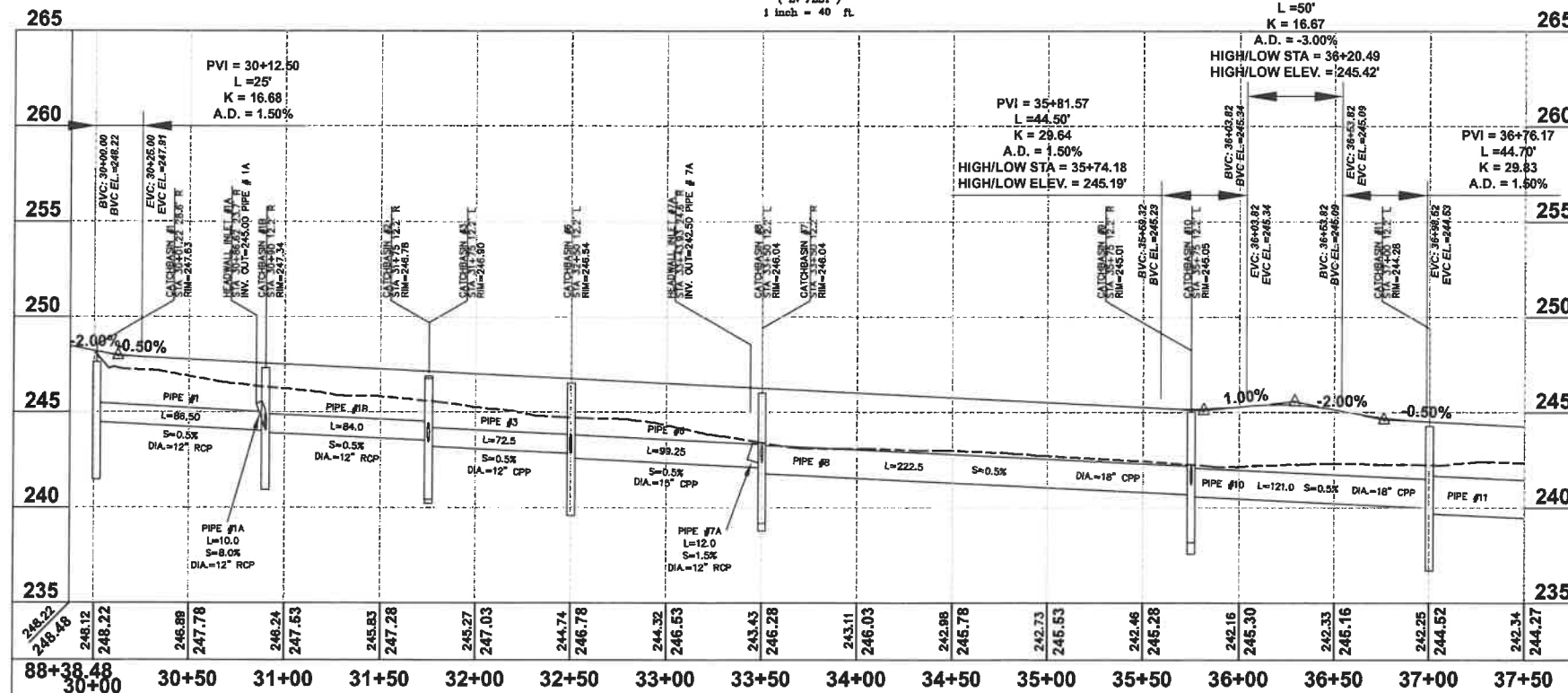
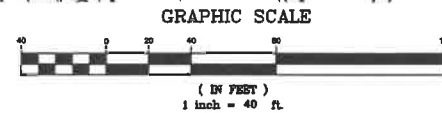
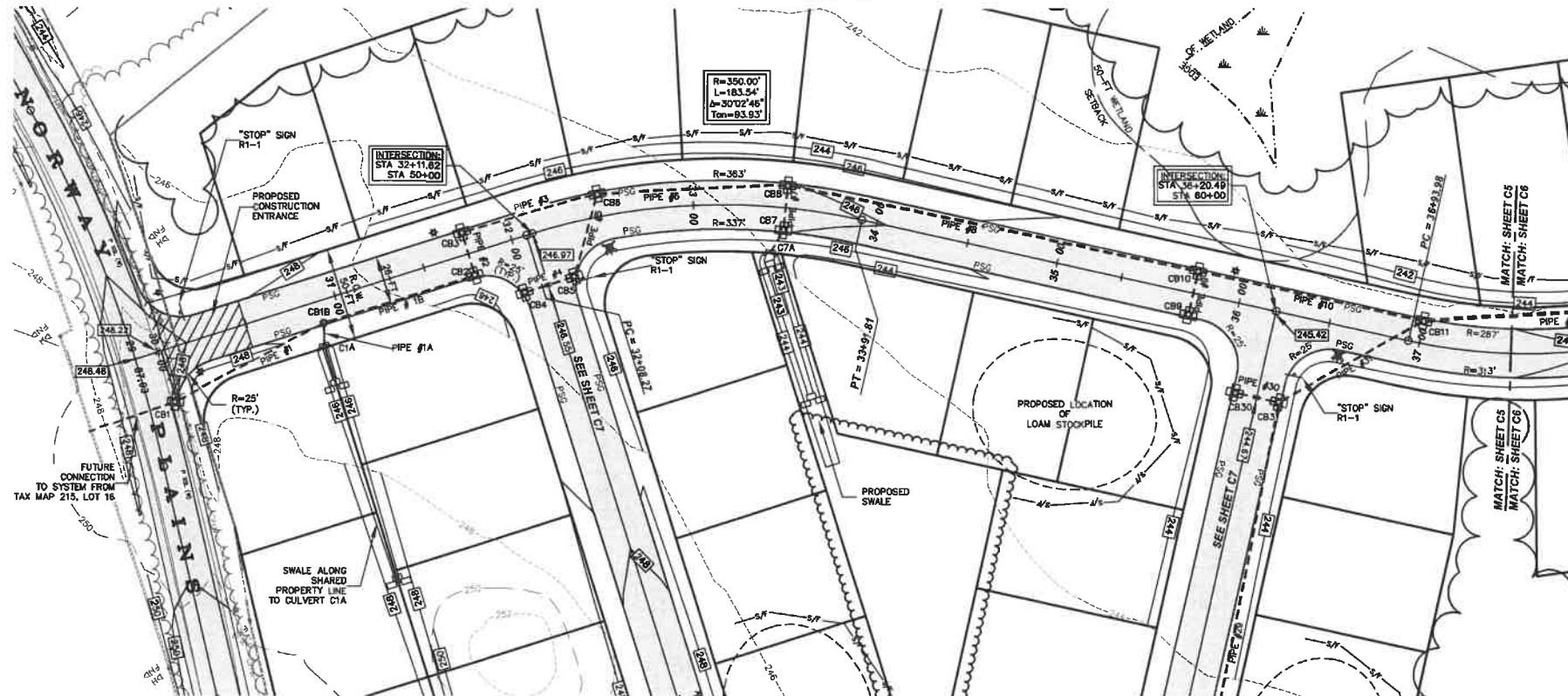
NPDES PERMITS ARE ONLY REQUIRED FOR PROJECTS MEETING THE DISTURBED AREA CRITERIA BELOW AND HAVING A POINT SOURCE STORMWATER DISCHARGE FROM THE SITE TO AN ADJACENT WETLAND OR WATER BODY (I.E. CULVERT, SWALE, ETC. OUTLETING TO A WETLAND, CREEK, STREAM OR RIVER).

NPDES PERMIT: REQUIRED

NPDES PERMITS CONSIST OF A NOTICE OF INTENT (NOI) FILED WITH THE ENVIRONMENTAL PROTECTION AGENCY AT LEAST 48 HOURS PRIOR TO CONSTRUCTION COMMENCING AND A STORMWATER POLLUTION PREVENTION PLAN (SWPPP) BEING PREPARED, KEPT ON SITE AND FOLLOWED BY THE CONTRACTOR.

FOR STATUS OF THIS PERMIT CONTACT THE PROJECT GENERAL CONTRACTOR.

FILE NO. 149
PLAN NO. C-2295-S-A
DWG. NO. 02184\S-5
F.B. NO.



SCALE: H: 1"=40', V: 1"=4'



REVISIONS:

- NOTES:
1. INFORMATION FOR STRUCTURES OR PIPE VISIBLE IN THE PLAN VIEW BUT, NOT REPRESENTED IN THE "DRAINAGE STRUCTURE TABLE" OR THE PROFILE IS LOCATED IN A TABLE ON THE SHEET FOR THE ALIGNMENT THAT THE STRUCTURE IN QUESTION IS ON. PLEASE REFER TO THE NOTE AT THE BOTTOM OF THE DRAINAGE STRUCTURE TABLE FOR GUIDANCE.
 2. NO CONSTRUCTION SHALL TAKE PLACE WITHIN THE LAST 25'-FT. OF THE WETLANDS BUFFER. CONSTRUCTION VEHICLES TAKE NOTICE OF THE SILT FENCE AND REMAIN WITHIN ITS PERIMETER.
 3. THE DETENTION PONDS SHALL BE INSPECTED PRIOR TO ROADWAY ACCEPTANCE. ANY EROSION SHALL BE FIXED AND ANY SEDIMENT SHALL BE REMOVED AND VEGETATION RE-ESTABLISHED ON THE DETENTION POND BOTTOM. THE DETENTION POND BOTTOMS SHALL BE AT DESIGN ELEVATION AS SPECIFIED IN THE DETAILS ON SHEET C16 OF THIS PLAN SET.
 4. LOAM STOCKPILES SHALL BE SEEDED IN ACCORDANCE WITH THE SEEDING NOTES ON SHEET C15. IF STORED MORE THAN 30 DAYS, SILT FENCE SHALL BE INSTALLED AT THE DOWN GRADIENT SIDE OF THE LOAM STOCKPILE AS SHOWN IN THE PLAN VIEW AROUND AT LEAST ONE HALF THE CIRCUMFERENCE OF THE PILE.
 5. DURING ALL PHASES OF CONSTRUCTION DUST SHALL BE PREVENTED FROM BECOMING A SAFETY OR HEALTH HAZARD BY THE IMPLEMENTATION OF ACCEPTED CONTROL METHODS SUCH AS WATERING.
 6. SEE SHEETS C8-C14 FOR LOCATIONS OF SEWER AND WATER IN RELATION TO THE DRAINAGE STRUCTURES. FOR CLARITY WATER AND SEWER HAVE BEEN OMITTED FROM SHEETS C1-C7.
 7. REFER TO PLAN SET "NORWAY PLAINS ROAD AND ROUTE 125 IMPROVEMENT PLANS FOR ROCHESTER PLAINS, LLC SUBDIVISION, NORWAY PLAINS ROAD, ROCHESTER, NH" AND SHEETS C15-C16 OF THIS PLAN SET FOR SEWER WORK TO BE PERFORMED TO IMPROVE NORWAY PLAINS ROAD UP TO THE POINT OF TYING INTO THE EXISTING GRAVITY SEWER SYSTEM.

LEGEND

- EXISTING CATCH BASIN
- EXISTING SEWER MANHOLE
- EXISTING WATER GATE VALVE
- EXISTING FIRE HYDRANT
- EXISTING UTILITY POLE
- EXISTING SIGN
- WETLAND
- PROPERTY LINE
- SETBACK LINE
- EDGE OF WETLAND
- PROPOSED VERTICAL GRANITE CURB
- PROPOSED CATCH BASIN
- PROPOSED UTILITY POLE
- PROPOSED LIGHT POLE
- PROPOSED SIGN
- EXISTING CONTOURS
- PROPOSED CONTOURS
- PROPOSED SPOT GRADE
- PROPOSED TREE LINE
- PROPOSED HAY BALES
- PROPOSED INLET PROTECTION
- PROPOSED SILT FENCE
- PAVEMENT MATCHLINE (SAWCUT)
- PROPOSED DRAIN LINE

AMENDED GRADING,
DRAINAGE STRUCTURES
& EROSION CONTROL
PLAN AND PROFILE
RANGWAY DRIVE
ROCHESTER, N.H.

FOR

NP REALTY ASSOCIATES, LLC

1"=40' JULY 2018

SHEET C5

NORWAY PLAINS ASSOCIATES, INC.

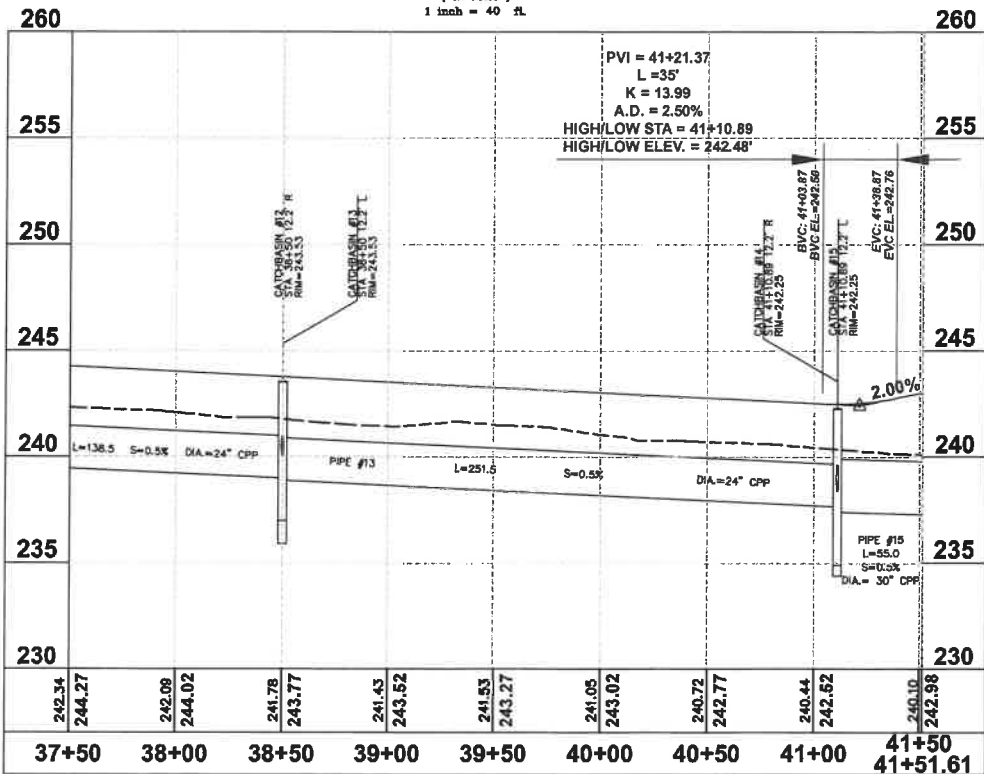
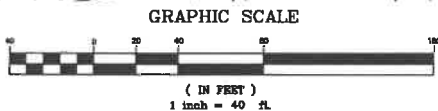
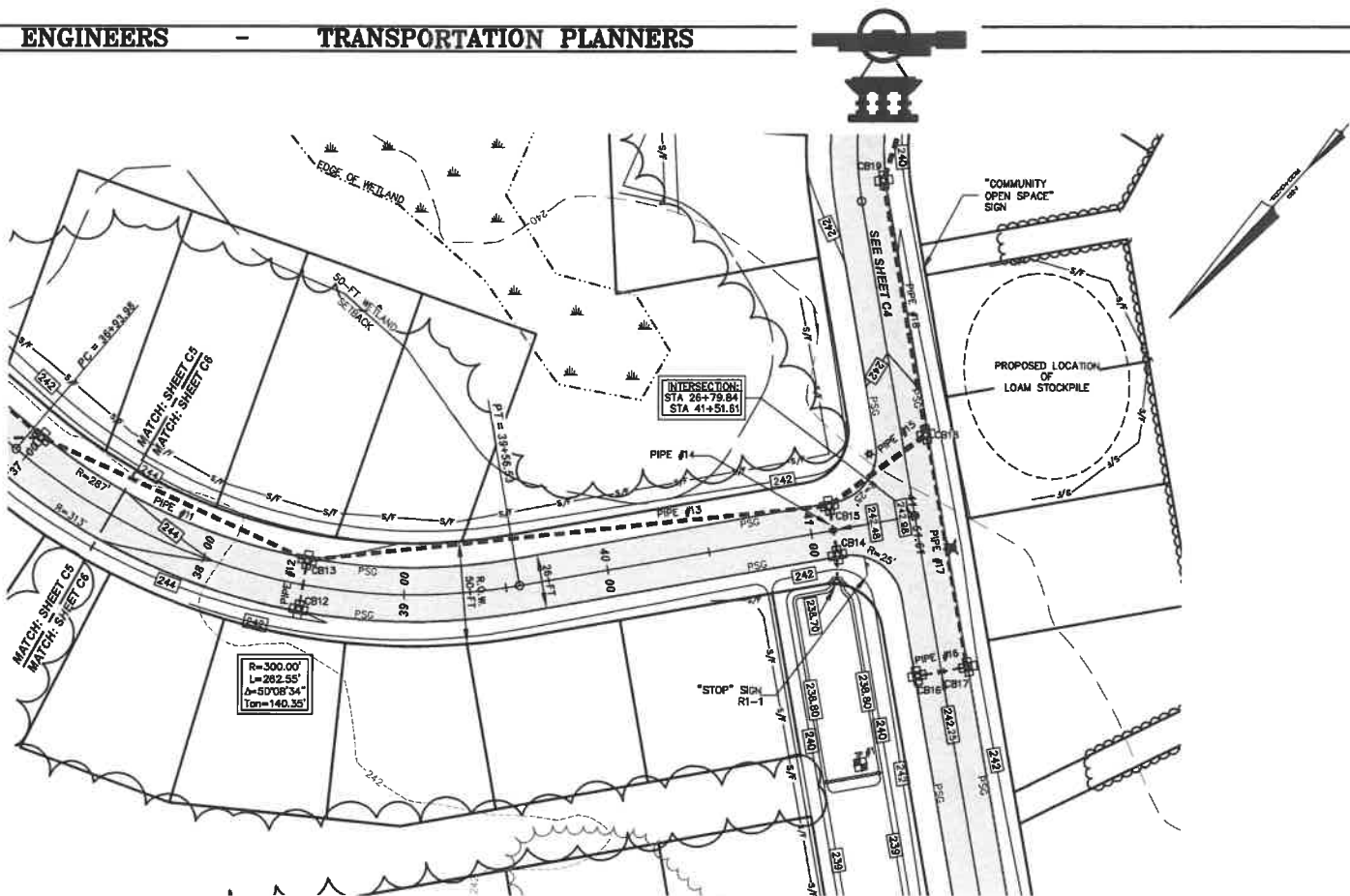
DRAINAGE STRUCTURE DATA TABLE

CB1-CB15 (CONT'D) STRUCTURE

CATCHBASIN #12 STA 38+50 12.2' R RM=243.53 INV. IN=240.00, PIPE # 12 SUMP=237.00	PIPE #12 12" DIA. CPP L=20.50'-FT. S=0.5%
CATCHBASIN #13 STA 39+50 12.2' L RM=243.53 INV. IN=239.00, PIPE # 11 INV. IN=238.90, PIPE # 12 INV. OUT=238.90, PIPE # 13 SUMP=235.90	PIPE #13 24" DIA. CPP L=251.50'-FT. S=0.5%
CATCHBASIN #14 STA 41+10.89 12.2' R RM=242.25 INV. IN=238.60, POND OUT INV. OUT=238.50, PIPE # 14 SUMP=234.40	PIPE #14 15" DIA. CPP L=20.50'-FT. S=0.5%
CATCHBASIN #15 STA 41+10.89 12.2' L RM=242.25 INV. IN=237.65, PIPE # 13 INV. IN=238.40, PIPE # 14 INV. OUT=237.40, PIPE # 15 SUMP=234.40	PIPE #15 30" DIA. CPP L=55.00'-FT. S=0.5%

(CONTINUED FROM SHEET C5)
(TIES INTO CB 18)

STRUCTURE NOTES:
1. REFER TO SHEET C4 FOR INFORMATION REGARDING CB16-CB19.



SCALE: H: 1"=40', V: 1"=4'



REVISIONS:

- NOTES:
1. INFORMATION FOR STRUCTURES OR PIPE VISIBLE IN THE PLAN VIEW BUT, NOT REPRESENTED IN THE "DRAINAGE STRUCTURE TABLE" OR THE PROFILE IS LOCATED IN A TABLE ON THE SHEET FOR THE ALIGNMENT THAT THE STRUCTURE IN QUESTION IS ON. PLEASE REFER TO THE NOTE AT THE BOTTOM OF THE DRAINAGE STRUCTURE TABLE FOR GUIDANCE.
 2. NO CONSTRUCTION SHALL TAKE PLACE WITHIN THE LAST 25-FT. OF THE WETLANDS BUFFER. CONSTRUCTION VEHICLES TAKE NOTICE OF THE SILT FENCE AND REMAIN WITHIN ITS PERIMETER.
 3. THE DETENTION PONDS SHALL BE INSPECTED PRIOR TO ROADWAY ACCEPTANCE. ANY EROSION SHALL BE FIXED AND ANY SEDIMENT SHALL BE REMOVED AND VEGETATION RE-ESTABLISHED ON THE DETENTION POND BOTTOM. THE DETENTION POND BOTTOMS SHALL BE AT DESIGN ELEVATION AS SPECIFIED IN THE DETAILS ON SHEET C16 OF THIS PLAN SET.
 4. LOAM STOCKPILES SHALL BE SEEDING IN ACCORDANCE WITH THE SEEDING NOTES ON SHEET C15. IF STORED MORE THAN 30 DAYS, SILT FENCE SHALL BE INSTALLED AT THE DOWN GRADIENT SIDE OF THE LOAM STOCKPILE AS SHOWN IN THE PLAN VIEW AROUND AT LEAST ONE HALF THE CIRCUMFERENCE OF THE PILE.
 5. DURING ALL PHASES OF CONSTRUCTION DUST SHALL BE PREVENTED FROM BECOMING A SAFETY OR HEALTH HAZARD BY THE IMPLEMENTATION OF ACCEPTED CONTROL METHODS SUCH AS WATERING.
 6. SEE SHEETS C8-C14 FOR LOCATIONS OF SEWER AND WATER IN RELATION TO THE DRAINAGE STRUCTURES. FOR CLARITY WATER AND SEWER HAVE BEEN OMITTED FROM SHEETS C1-C7.
 7. REFER TO PLAN SET "NORWAY PLAINS ROAD AND ROUTE 125 IMPROVEMENT PLANS FOR ROCHESTER PLAINS, LLC SUBDIVISION, NORWAY PLAINS ROAD, ROCHESTER, NH" AND SHEETS C15-C16 OF THIS PLAN SET FOR SEWER WORK TO BE PERFORMED TO IMPROVE NORWAY PLAINS ROAD UP TO THE POINT OF TYING INTO THE EXISTING GRAVITY SEWER SYSTEM.

LEGEND

- EXISTING CATCH BASIN
- EXISTING SEWER MANHOLE
- EXISTING WATER GATE VALVE
- EXISTING FIRE HYDRANT
- EXISTING UTILITY POLE
- EXISTING SIGN
- WETLAND
- PROPERTY LINE
- SETBACK LINE
- EDGE OF WETLAND
- PVG
- PROPOSED VERTICAL GRANITE CURB
- PROPOSED CATCH BASIN
- PROPOSED UTILITY POLE
- PROPOSED LIGHT POLE
- PROPOSED SIGN
- EXISTING CONTOURS
- PROPOSED CONTOURS
- PROPOSED SPOT GRADE
- PROPOSED TREE LINE
- PROPOSED HAY BALES
- PROPOSED INLET PROTECTION
- PROPOSED SILT FENCE
- PAVEMENT MATCHLINE (SAWCUT)
- PROPOSED DRAIN LINE

AMENDED GRADING, DRAINAGE STRUCTURES & EROSION CONTROL PLAN AND PROFILE RANGEWAY DRIVE ROCHESTER, N.H.

FOR

NP REALTY ASSOCIATES, LLC

1"=40' JULY 2018

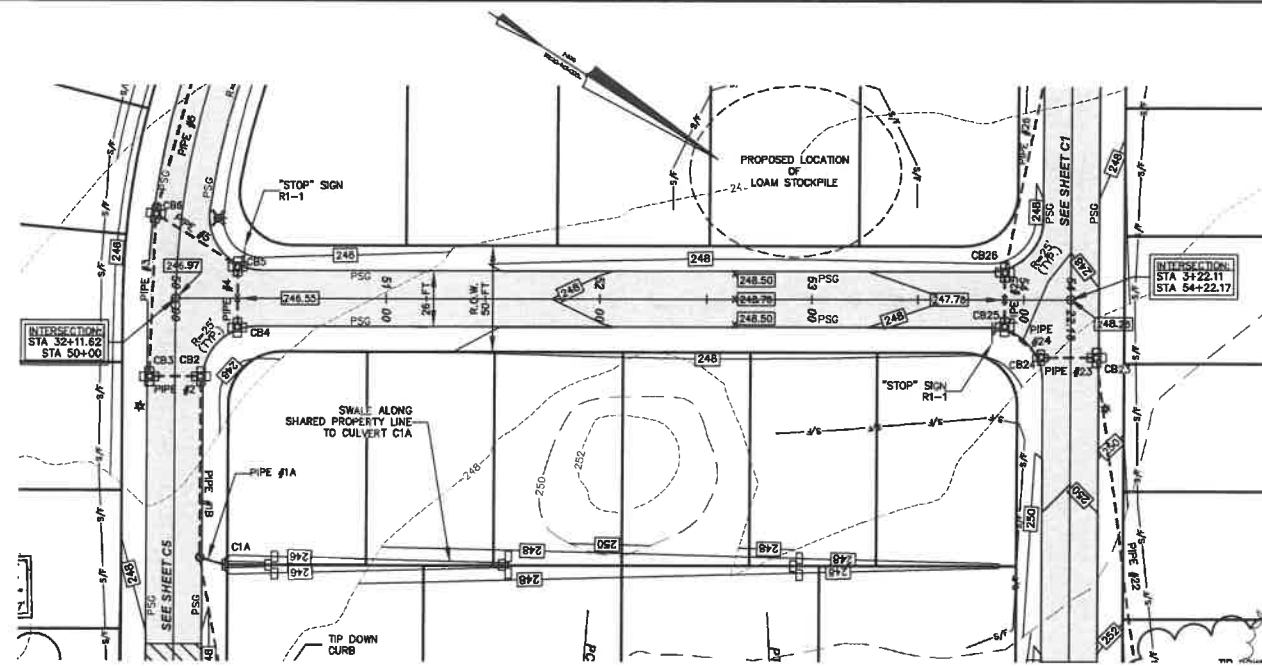
SHEET C6

FILE NO. 149
PLAN NO. C-2295-S-A
DWG. NO. 02184\S-5
F.B. NO.

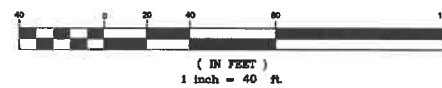
NORWAY PLAINS ASSOCIATES, INC.

SURVEYORS - ENGINEERS - TRANSPORTATION PLANNERS

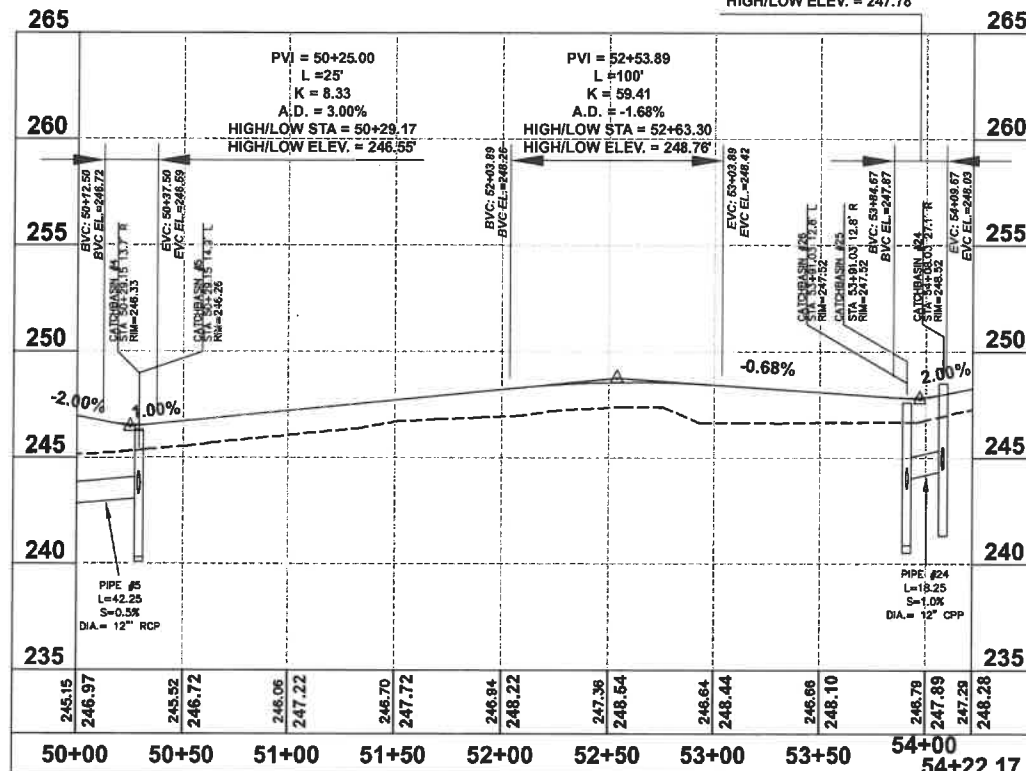
P.O. Box 249, Rochester, N.H. 03866-0249

**PLAN: LANTERN LANE**

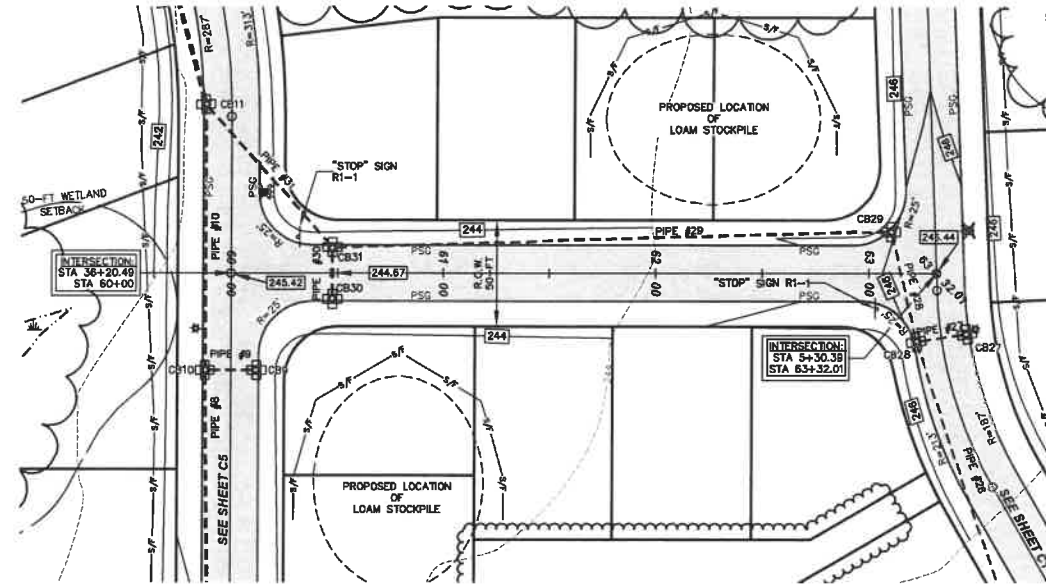
GRAPHIC SCALE



PVI = 53+97.17
L = 25'
K = 9.32
A.D. = 2.68%
HIGH/LOW STA = 53+91.03
HIGH/LOW ELEV. = 247.78'

**PROFILE: LANTERN LANE**

SCALE: H: 1"=40', V: 1"=4'

**PLAN: WINCH WAY**

GRAPHIC SCALE

**DRAINAGE STRUCTURE**

DATA TABLE

CB4-CB5

STRUCTURE

PIPE

CATCHBASIN #4

STA 50+28.15 13.7' R

RM=246.33

INV. OUT=243.33 PIPE # 4

SUMP=240.33

CATCHBASIN #5

STA 50+28.15 14.9' L

RM=246.25

INV. OUT=243.20 PIPE # 4

SUMP=240.10

CATCHBASIN #6

STA 50+28.15 14.9' L

RM=246.25

INV. OUT=243.20 PIPE # 4

SUMP=240.10

CATCHBASIN #7

STA 50+28.15 14.9' L

RM=246.25

INV. OUT=243.20 PIPE # 4

SUMP=240.10

CATCHBASIN #8

STA 50+28.15 14.9' L

RM=246.25

INV. OUT=243.20 PIPE # 4

SUMP=240.10

CATCHBASIN #9

STA 50+28.15 14.9' L

RM=246.25

INV. OUT=243.20 PIPE # 4

SUMP=240.10

CATCHBASIN #10

STA 50+28.15 14.9' L

RM=246.25

INV. OUT=243.20 PIPE # 4

SUMP=240.10

CATCHBASIN #11

STA 50+28.15 14.9' L

RM=246.25

INV. OUT=243.20 PIPE # 4

SUMP=240.10

CATCHBASIN #12

STA 50+28.15 14.9' L

RM=246.25

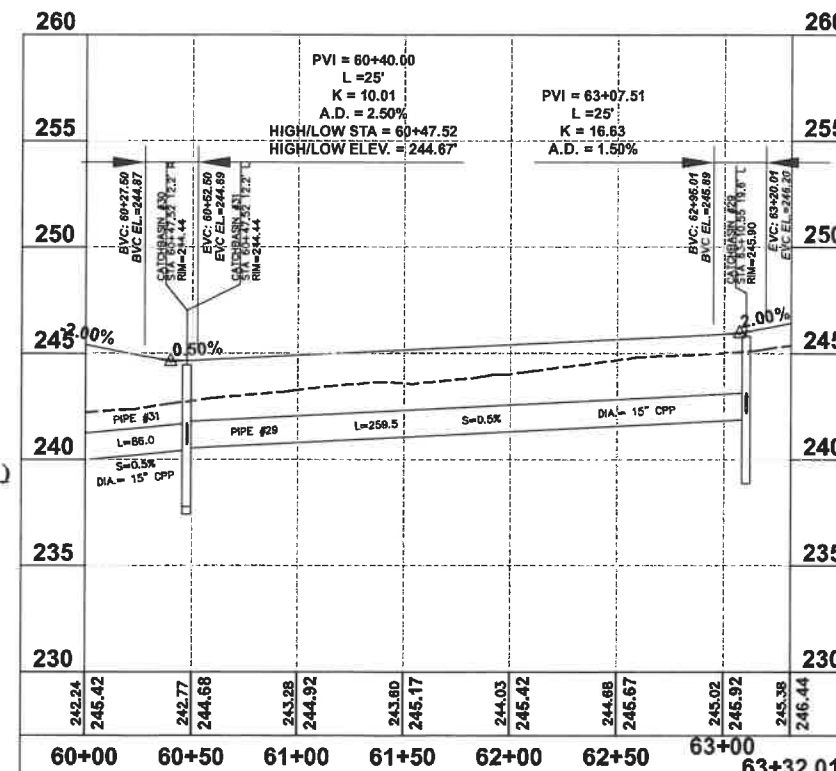
INV. OUT=243.20 PIPE # 4

SUMP=240.10

(CONTINUED FROM SHEET C1)

(TIES INTO CB11)

STRUCTURE NOTES:
1. REFER TO SHEET C5 FOR INFORMATION REGARDING CB2-CB6
& CB9-CB11.
2. REFER TO SHEET C1 FOR INFORMATION REGARDING CB23-29.

**PROFILE: WINCH WAY**

SCALE: H: 1"=40', V: 1"=4'



REVISIONS:

NOTES:

1. INFORMATION FOR STRUCTURES OR PIPE VISIBLE IN THE PLAN VIEW BUT, NOT REPRESENTED IN THE "DRAINAGE STRUCTURE TABLE" OR THE PROFILE IS LOCATED IN A TABLE ON THE SHEET FOR THE ALIGNMENT THAT THE STRUCTURE IN QUESTION IS ON. PLEASE REFER TO THE NOTE AT THE BOTTOM OF THE DRAINAGE STRUCTURE TABLE FOR GUIDANCE.
2. NO CONSTRUCTION SHALL TAKE PLACE WITHIN THE LAST 25-FT OF THE WETLANDS BUFFER. CONSTRUCTION VEHICLES TAKE NOTICE OF THE SILT FENCE AND REMAIN WITHIN ITS PERIMETER.
3. THE DETENTION PONDS SHALL BE INSPECTED PRIOR TO ROADWAY ACCEPTANCE. ANY EROSION SHALL BE FIXED AND ANY SEDIMENT SHALL BE REMOVED AND VEGETATION RE-ESTABLISHED ON THE DETENTION POND BOTTOM. THE DETENTION POND BOTTOMS SHALL BE AT DESIGN ELEVATION AS SPECIFIED IN THE DETAILS ON SHEET C16 OF THIS PLAN SET.
4. LOAM STOCKPILES SHALL BE SEEDDED IN ACCORDANCE WITH THE SEEDING NOTES ON SHEET C15. IF STORED MORE THAN 30 DAYS, SILT FENCE SHALL BE INSTALLED AT THE DOWN GRADIENT SIDE OF THE LOAM STOCKPILE AS SHOWN IN THE PLAN VIEW AROUND AT LEAST ONE HALF THE CIRCUMFERENCE OF THE PILE.
5. DURING ALL PHASES OF CONSTRUCTION DUST SHALL BE PREVENTED FROM BECOMING A SAFETY OR HEALTH HAZARD BY THE IMPLEMENTATION OF ACCEPTED CONTROL METHODS SUCH AS WATERING.
6. SEE SHEETS C8-C14 FOR LOCATIONS OF SEWER AND WATER IN RELATION TO THE DRAINAGE STRUCTURES. FOR CLARITY WATER AND SEWER HAVE BEEN OMITTED FROM SHEETS C1-C7.
7. REFER TO PLAN SET "NORWAY PLAINS ROAD AND ROUTE 125 IMPROVEMENT PLANS FOR ROCHESTER PLAINS, LLC SUBDIVISION, NORWAY PLAINS ROAD, ROCHESTER, NH" AND SHEETS C15-C16 OF THIS PLAN SET FOR SEWER WORK TO BE PERFORMED TO IMPROVE NORWAY PLAINS ROAD UP TO THE POINT OF TYING INTO THE EXISTING GRAVITY SEWER SYSTEM.

LEGEND

EXISTING CATCH BASIN	PROPOSED UTILITY POLE
EXISTING SEWER MANHOLE	PROPOSED LIGHT POLE
EXISTING WATER GATE VALVE	PROPOSED SIGN
EXISTING FIRE HYDRANT	EXISTING CONTOURS
EXISTING UTILITY POLE	PROPOSED CONTOURS
EXISTING SIGN	PROPOSED SPOT GRADE
WETLAND	PROPOSED TREE LINE
PROPERTY LINE	PROPOSED HAY BALES
SETBACK LINE	PROPOSED INLET PROTECTION
EDGE OF WETLAND	PROPOSED SILT FENCE
PROPOSED VERTICAL GRANITE CURB	PAVEMENT MATCHLINE (SAND/UT)
PROPOSED CATCH BASIN	PROPOSED DRAIN LINE

STATE OF NEW HAMPSHIRE PERMIT NUMBERS:

NHDES SITE SPECIFIC: WPS-7295
NHDES SEWER CONNECTION PERMIT: D2009-1218

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES):
NPDES PERMITS ARE ONLY REQUIRED FOR PROJECTS MEETING THE DISTURBED AREA CRITERIA BELOW AND HAVING A POINT SOURCE STORMWATER DISCHARGE FROM THE SITE TO AN ADJACENT WETLAND OR WATER BODY (I.E. CULVERT, SWALE, ETC. OUTLETING TO A WETLAND, CREEK, STREAM OR RIVER).

NPDES PERMIT: **REQUIRED**

NPDES PERMITS CONSIST OF A NOTICE OF INTENT (NOI) FILED WITH THE ENVIRONMENTAL PROTECTION AGENCY AT LEAST 48 HOURS PRIOR TO CONSTRUCTION COMMENCING AND A STORMWATER POLLUTION PREVENTION PLAN (SWPPP) BEING PREPARED, KEPT ON SITE AND FOLLOWED BY THE CONTRACTOR.

FOR STATUS OF THIS PERMIT CONTACT THE PROJECT GENERAL CONTRACTOR.

AMENDED GRADING, DRAINAGE STRUCTURES & EROSION CONTROL PLAN AND PROFILE

LANTERN LANE & WINCH WAY
ROCHESTER, N.H.

FOR

NP REALTY ASSOCIATES, LLC

1"=40' JULY 2013

SHEET C7

FILE NO. 149
PLAN NO. C-2295-S-A
DWG. NO. 02184\S-5
F.B. NO.

NORWAY PLAINS ASSOCIATES, INC.

DRAINAGE STRUCTURE

DATA TABLE

SMH16-SMH 18
STRUCTURE

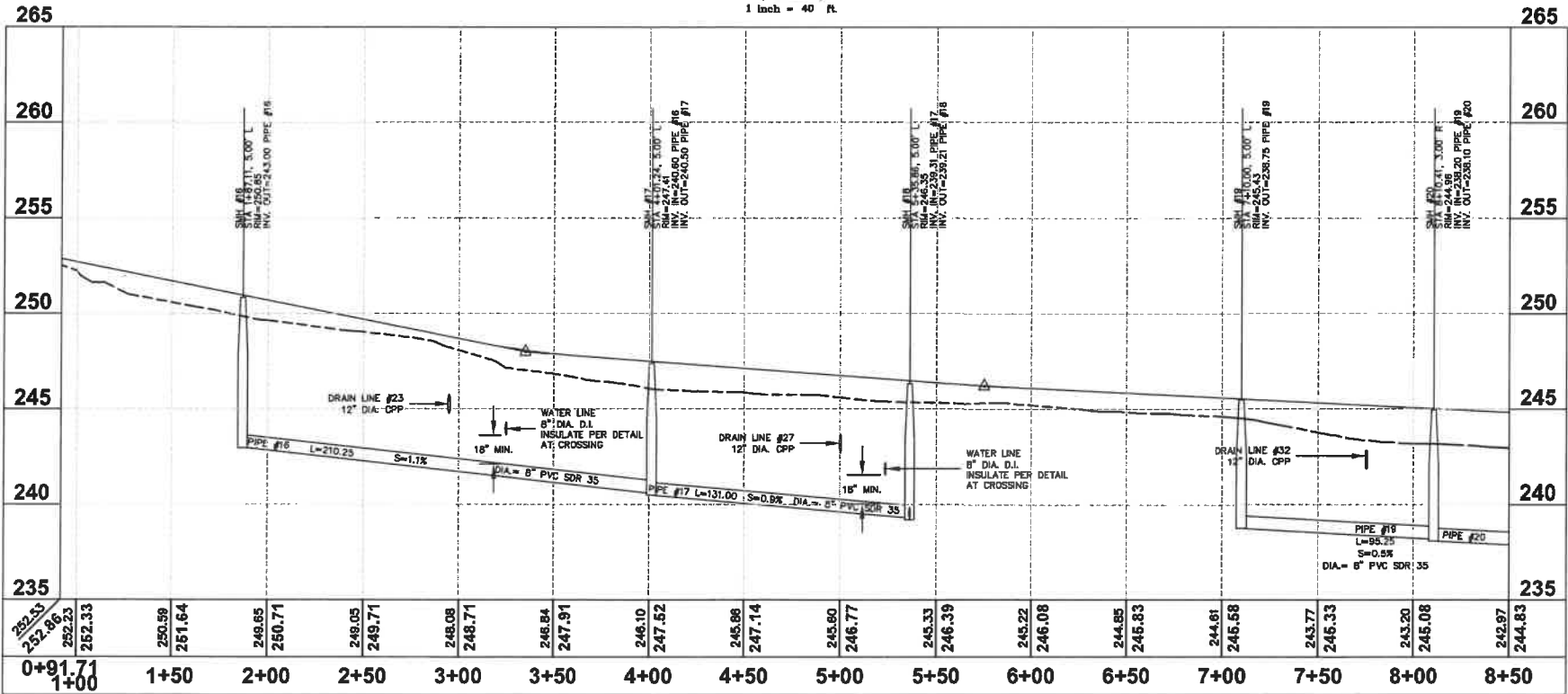
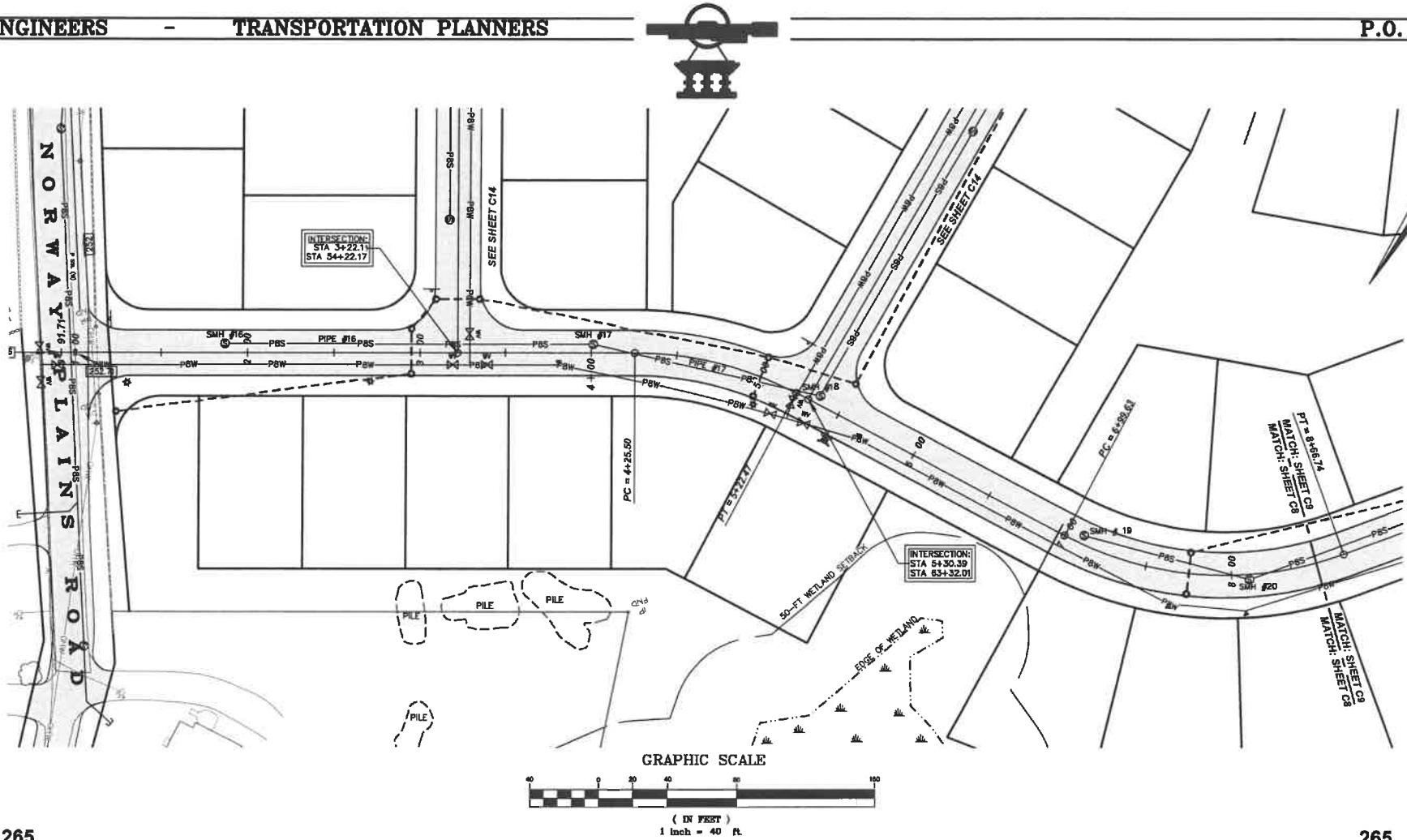
SMH #	PIPE
SMH #16 STA 1+87.11, 5.00' L RM=250.85 INV. OUT=243.00 PIPE #16	PIPE #16 8" DIA. SDR 35 L=210.25-FT. S=1.1%
SMH #17 STA 2+01.24, 5.00' L RM=247.61 INV. IN=240.80 PIPE #16 INV. OUT=240.50 PIPE #17	PIPE #17 8" DIA. SDR 35 L=31.00-FT. S=0.9%
SMH #18 STA 2+35.86, 5.00' L RM=246.35 INV. IN=238.31 PIPE #17 INV. OUT=238.21 PIPE #18	PIPE #18 8" DIA. SDR 35 L=172.50-FT. S=0.6%

TIES INTO SMH 28
CONTINUES TO SMH 5

SMH19-SMH 25
STRUCTURE

SMH #	PIPE
SMH #19 STA 2+10.00, 5.00' L RM=245.43 INV. OUT=238.75 PIPE #19	PIPE #19 8" DIA. SDR 35 L=85.25-FT. S=0.5%
SMH #20 STA 2+10.41, 3.00' R RM=244.95 INV. IN=238.20 PIPE #19 INV. OUT=238.10 PIPE #20	PIPE #20 8" DIA. SDR 35 L=258.50-FT. S=0.5%
SMH #21 STA 10+73.77, 5.00' L RM=243.61 INV. IN=238.75 PIPE #20 INV. OUT=236.65 PIPE #21	PIPE #21 8" DIA. SDR 35 L=289.50-FT. S=0.5%
SMH #22 STA 13+37.22, 5.00' L RM=243.46 INV. IN=235.30 PIPE #21 INV. OUT=235.20 PIPE #22	PIPE #22 8" DIA. SDR 35 L=227.50-FT. S=0.6%
SMH #23 STA 15+67.61, 7.00' R RM=240.37 INV. IN=233.75 PIPE #22 INV. OUT=233.65 PIPE #23	PIPE #23 8" DIA. SDR 35 L=111.00-FT. S=0.7%
SMH #24 STA 16+81.14, 5.00' R RM=238.50 INV. IN=232.80 PIPE #23 INV. OUT=232.70 PIPE #24	PIPE #24 8" DIA. SDR 35 L=164.00-FT. S=0.8%
SMH #25 STA 18+48.83, 5.00' L RM=240.12 INV. IN=231.45 PIPE #24 INV. OUT=231.35 PIPE #25	PIPE #25 8" DIA. SDR 35 L=144.00-FT. S=0.6%

END OF NETWORK



- NOTES:
1. DRAINAGE STRUCTURE AND PIPE INFORMATION CAN BE FOUND ON SHEETS C1-C7.
 2. INFORMATION FOR SEWER STRUCTURES OR PIPE VISIBLE IN THE PLAN VIEW BUT, NOT REPRESENTED IN THE "SEWER STRUCTURE TABLE" OR THE PROFILE IS LOCATED IN A TABLE ON THE SHEET FOR THE ALIGNMENT THAT THE STRUCTURE IN QUESTION IS ON. PLEASE REFER TO THE NOTE AT THE BOTTOM OF THE SEWER STRUCTURE TABLE FOR GUIDANCE.
 3. ANY UTILITY POLES THAT NEED TO BE RELOCATED SHALL BE COORDINATED WITH PSNH.
 4. PROPOSED UTILITIES ARE TO BE UNDERGROUND. COORDINATE LOCATION OF UNDERGROUND UTILITIES AND TRANSFORMER PADS WITH PSNH AND OTHER PERTINENT UTILITY COMPANIES.
 5. WATER AND SEWER LINES SHALL BE INSTALLED A MINIMUM OF 10'-FT APART HORIZONTALLY.
 6. WHERE SEWER AND WATER LINES MUST CROSS, SEWER PIPE JOINTS SHALL BE LOCATED A MINIMUM 9'-FT HORIZONTALLY FROM THE WATER LINE AND A VERTICAL SEPARATION OF 18-INCHES SHALL BE MAINTAINED.
 7. SEWER PIPE JOINTS SHALL BE TESTED WITH ZERO LEAKAGE AT 25 POUNDS PER SQUARE INCH FOR GRAVITY SEWER AND AT 1-1/2 TIMES WORKING PRESSURE FOR ALL FORCE MAINS.
 8. PER CONDITION OF APPROVAL TAX MAP 215 LOT 7, TAX MAP 215 LOT 14, AND TAX MAP 215 LOT 15 SHALL BE PROVIDED SEWER STUBS 10'-FT ONTO EACH PROPERTY. REFER TO SHEET C15 AND SHEET C16 OF THIS PLAN SET.
 9. REFER TO PLAN SET "NORWAY PLAINS ROAD AND ROUTE 125 IMPROVEMENT PLANS FOR ROCHESTER PLAINS, LLC SUBDIVISION, NORWAY PLAINS ROAD, ROCHESTER, NH" AND SHEETS C15-C16 OF THIS PLAN SET FOR SEWER WORK TO BE PERFORMED TO IMPROVE NORWAY PLAINS ROAD UP TO THE POINT OF TYING INTO THE EXISTING GRAVITY SEWER SYSTEM.

UTILITIES EASEMENT:
8. ALL LOTS IN THIS SUBDIVISION ARE SUBJECT TO A UTILITIES EASEMENT. THE UTILITIES EASEMENT CONSISTS OF AN AREA 10'-FT WIDE AND PARALLEL TO THE RIGHTS-OF-WAY FOR THE PROPOSED ROADS (I.E. THE FIRST 10'-FT OF THE LOTS PARALLEL TO ANY STREET).

- LEGEND
- EXISTING CATCH BASIN
 - EXISTING SEWER MANHOLE
 - EXISTING WATER GATE VALVE
 - EXISTING FIRE HYDRANT
 - EXISTING UTILITY POLE
 - EXISTING SIGN
 - WETLAND
 - PROPERTY LINE
 - SETBACK LINE
 - EDGE OF WETLAND
 - PROPOSED CATCH BASIN
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 - PROPOSED SEWER FORCEMAIN
 - CLEANOUT STRUCTURE W/ VALVES
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 - EXISTING SEWER LINE
 - EXISTING GAS LINE
 - EXISTING UNDERGROUND UTILITIES
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 - PAVEMENT MATCHLINE (SAWCUT)
 - PROPOSED DRAIN LINE
 - PROPOSED WATER LINE (PIPE DIA. SHOWN ON LINE)
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 - PPM - PROPOSED SEWER FORCE MAIN

AMENDED UTILITIES
PLAN AND PROFILE
MILLER'S FARM DRIVE
ROCHESTER, N.H.

FOR

NP REALTY ASSOCIATES, LLC

1"=40' JULY 2013

SHEET C8

FILE NO. 149
PLAN NO. C-2295-S-A
DWC. NO. 02184\S-5
F.B. NO.

SEWER STRUCTURE

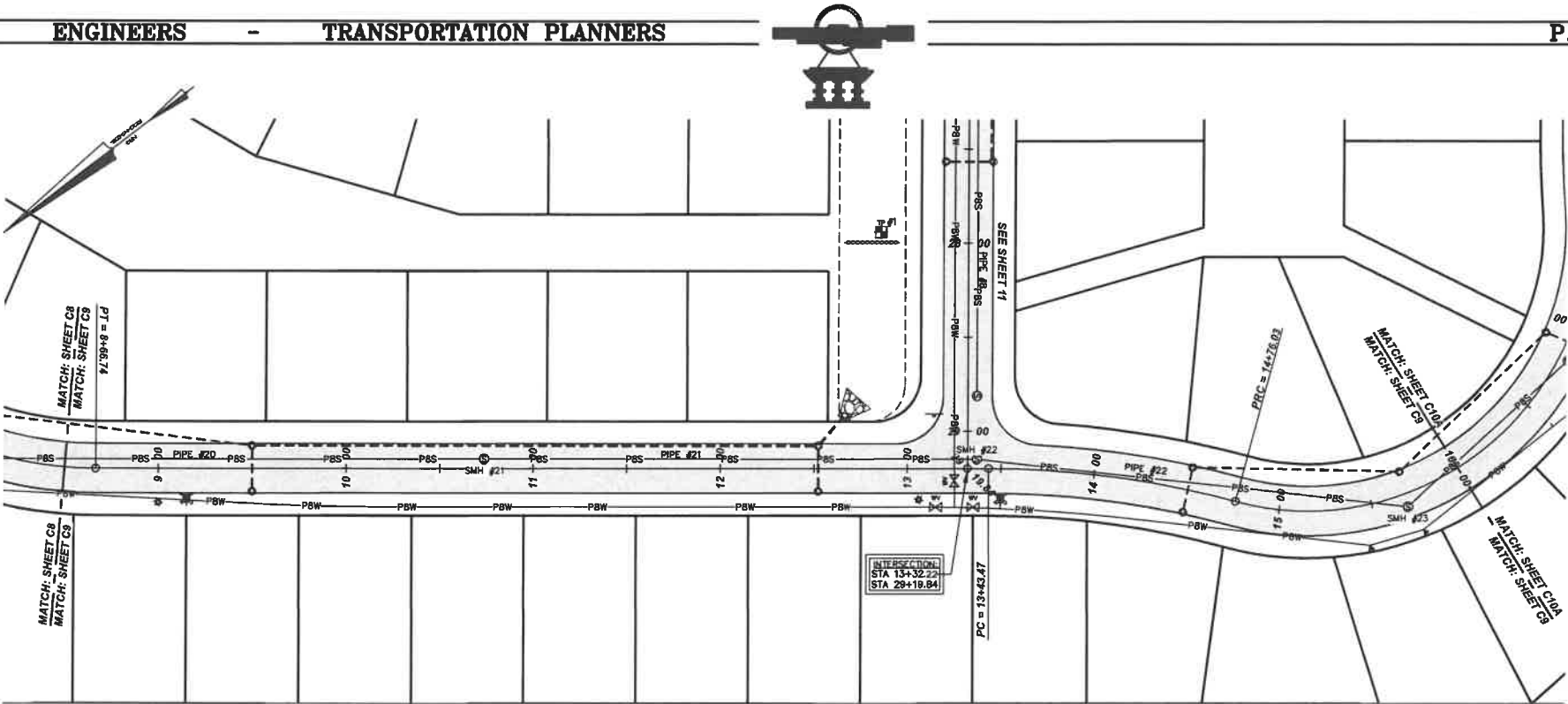
DATA TABLE

SMH16-SMH 25

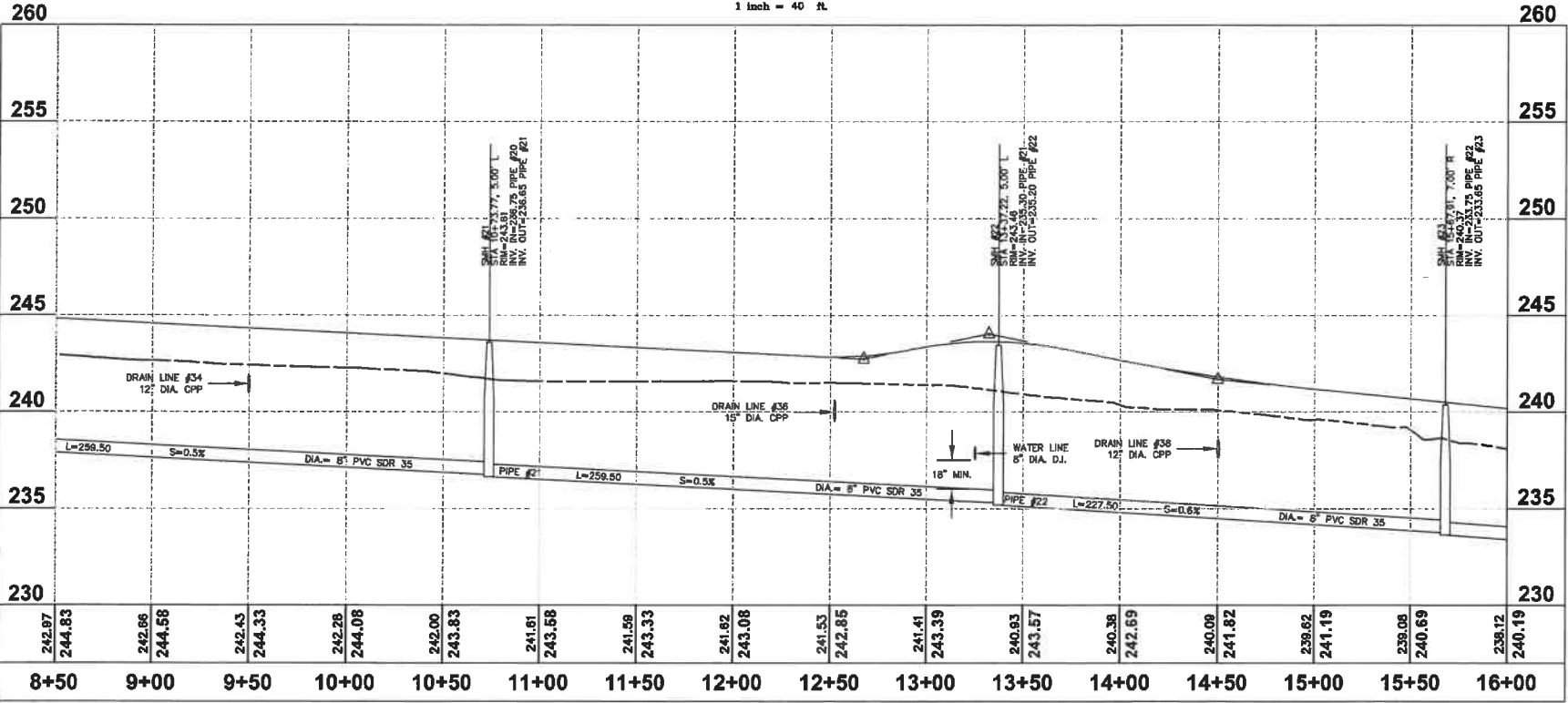
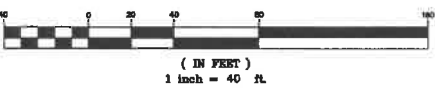
STRUCTURE

SMH #	PIPE
SMH #16 STA 14+87.11, 5.00' L RIM=250.85 INV. OUT=243.00 PIPE #16	PIPE #16 8" DIA. SDR 35 L=210.25-FT. S=1.1%
SMH #17 STA 14+01.24, 5.00' L RIM=247.41 INV. IN=240.60 PIPE #16 INV. OUT=240.50 PIPE #17	PIPE #17 8" DIA. SDR 35 L=131.00-FT. S=0.5%
SMH #18 STA 14+35.86, 5.00' L RIM=248.35 INV. IN=239.80 PIPE #17 INV. OUT=239.70 PIPE #18	PIPE #18 8" DIA. SDR 35 L=216.25-FT. S=0.5%
SMH #19 STA 14+55.96, 3.00' R RIM=248.24 INV. IN=238.60 PIPE #18 INV. OUT=238.50 PIPE #19	PIPE #19 8" DIA. SDR 35 L=51.00-FT. S=0.5%
SMH #20 STA 14+10.41, 3.00' R RIM=244.86 INV. IN=238.20 PIPE #19 INV. OUT=238.10 PIPE #20	PIPE #20 8" DIA. SDR 35 L=259.50-FT. S=0.5%
SMH #21 STA 14+73.77, 5.00' L RIM=243.61 INV. IN=238.75 PIPE #20 INV. OUT=238.65 PIPE #21	PIPE #21 8" DIA. SDR 35 L=259.50-FT. S=0.5%
SMH #22 STA 14+37.22, 5.00' L RIM=243.46 INV. IN=238.30 PIPE #21 INV. OUT=238.20 PIPE #22	PIPE #22 8" DIA. SDR 35 L=227.50-FT. S=0.6%
SMH #23 STA 14+67.91, 7.00' R RIM=240.37 INV. IN=233.75 PIPE #22 INV. OUT=233.65 PIPE #23	PIPE #23 8" DIA. SDR 35 L=111.00-FT. S=0.7%
SMH #24 STA 14+81.14, 5.00' R RIM=239.50 INV. IN=232.50 PIPE #23 INV. OUT=232.70 PIPE #24	PIPE #24 8" DIA. SDR 35 L=164.00-FT. S=0.8%
SMH #25 STA 14+48.83, 5.00' L RIM=240.12 INV. IN=231.45 PIPE #24 INV. OUT=231.35 PIPE #25	PIPE #25 8" DIA. SDR 35 L=144.00-FT. S=0.6%

END OF NETWORK



GRAPHIC SCALE



SCALE: H: 1"=40', V: 1"=4'



REVISIONS:

- NOTES:
1. DRAINAGE STRUCTURE AND PIPE INFORMATION CAN BE FOUND ON SHEETS C1-C7.
 2. INFORMATION FOR SEWER STRUCTURES OR PIPE VISIBLE IN THE PLAN VIEW BUT, NOT REPRESENTED IN THE "SEWER STRUCTURE TABLE" OR THE PROFILE IS LOCATED IN A TABLE ON THE SHEET FOR THE ALIGNMENT THAT THE STRUCTURE IN QUESTION IS ON. PLEASE REFER TO THE NOTE AT THE BOTTOM OF THE SEWER STRUCTURE TABLE FOR GUIDANCE.
 3. ANY UTILITY POLES THAT NEED TO BE RELOCATED SHALL BE COORDINATED WITH PSNH.
 4. PROPOSED UTILITIES ARE TO BE UNDERGROUND. COORDINATE LOCATION OF UNDERGROUND UTILITIES AND TRANSFORMER PADS WITH PSNH AND OTHER PERTINENT UTILITY COMPANIES.
 5. WATER AND SEWER LINES SHALL BE INSTALLED A MINIMUM OF 10'-FT APART HORIZONTALLY.
 6. WHERE SEWER AND WATER LINES MUST CROSS, SEWER PIPE JOINTS SHALL BE LOCATED A MINIMUM 9'-FT HORIZONTALLY FROM THE WATER LINE AND A VERTICAL SEPARATION OF 18-INCHES SHALL BE MAINTAINED.
 7. SEWER PIPE JOINTS SHALL BE TESTED WITH ZERO LEAKAGE AT 25 POUNDS PER SQUARE INCH FOR GRAVITY SEWER AND AT 1-1/2 TIMES WORKING PRESSURE FOR ALL FORCE MAINS.
 8. PER CONDITION OF APPROVAL TAX MAP 215 LOT 7, TAX MAP 215 LOT 14, AND TAX MAP 215 LOT 15 SHALL BE PROVIDED SEWER STUBS 10'-FT ONTO EACH PROPERTY. REFER TO SHEET C15 AND SHEET C16 OF THIS PLAN SET.
 9. REFER TO PLAN SET "NORWAY PLAINS ROAD AND ROUTE 125 IMPROVEMENT PLANS FOR ROCHESTER PLAINS, LLC SUBDIVISION, NORWAY PLAINS ROAD, ROCHESTER, NH" AND SHEETS C15-C16 OF THIS PLAN SET FOR SEWER WORK TO BE PERFORMED TO IMPROVE NORWAY PLAINS ROAD UP TO THE POINT OF TYING INTO THE EXISTING GRAVITY SEWER SYSTEM.

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LEGEND

- EXISTING CATCH BASIN
- EXISTING SEWER MANHOLE
- EXISTING WATER GATE VALVE
- EXISTING FIRE HYDRANT
- EXISTING UTILITY POLE
- EXISTING SIGN
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AMENDED UTILITIES
PLAN AND PROFILE
MILLER'S FARM DRIVE
ROCHESTER, N.H.

FOR

NP REALTY ASSOCIATES, LLC

1"=40' JULY 2013

SHEET C9

FILE NO. 149
PLAN NO. C-2295-S-A
DWG. NO. 02184\S-5
F.B. NO.



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SEWER STRUCTURE DATA TABLE

SMH12-SEWER STRUCT. 15

STRUCTURE

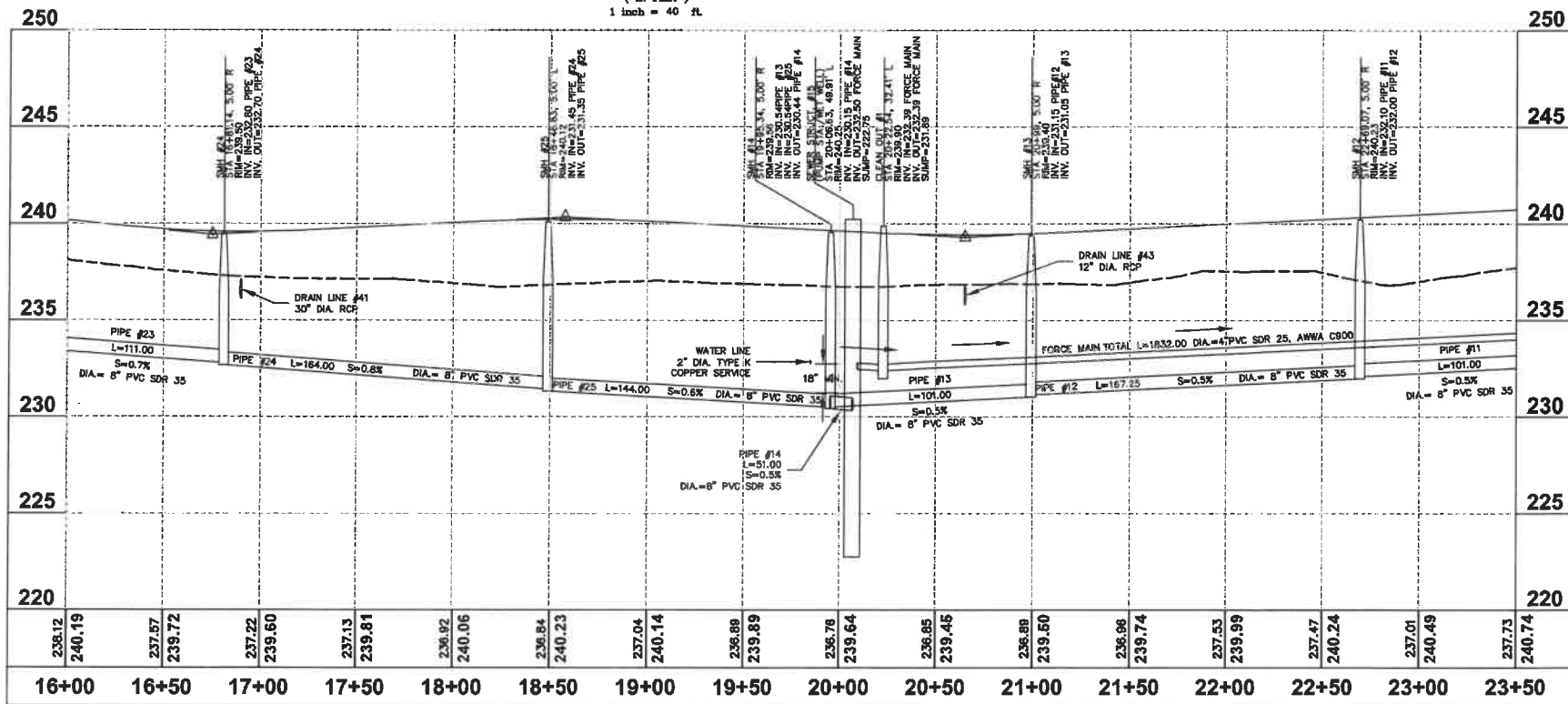
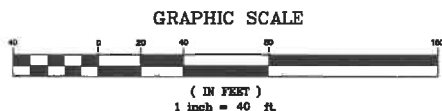
SMH #	STA	INVERT	OUTLET	PIPE #	PIPE
SMH #12	22+68.07, 5.00' R	INV. IN=232.10	PIPE #11	INV. OUT=232.00	PIPE #12
SMH #13	22+88.00, 5.00' R	INV. IN=231.15	PIPE #12	INV. OUT=231.05	PIPE #13
SMH #14	22+95.34, 5.00' R	INV. IN=230.54	PIPE #13	INV. OUT=230.44	PIPE #14
SEWER STRUCTURE #15	22+95.34, 5.00' R	INV. IN=230.54	PIPE #13	INV. OUT=230.44	PIPE #14

FOR FULL PIPE RUN SEE SHEET C12 OR C13

SMH24-SMH 25 STRUCTURE

SMH #	STA	INVERT	OUTLET	PIPE #	PIPE
SMH #24	24+81.14, 5.00' R	INV. IN=232.80	PIPE #23	INV. OUT=232.70	PIPE #24
SMH #25	24+83.83, 5.00' L	INV. IN=231.45	PIPE #24	INV. OUT=231.35	PIPE #25

FOR FULL PIPE RUN SEE SHEET C8 OR C9



- LEGEND
- EXISTING CATCH BASIN
 - EXISTING SEWER MANHOLE
 - EXISTING WATER GATE VALVE
 - EXISTING FIRE HYDRANT
 - EXISTING UTILITY POLE
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AMENDED UTILITIES PLAN AND PROFILE
MILERS FARM DRIVE
ROCHESTER, N.H.

FOR

NP REALTY ASSOCIATES, LLC

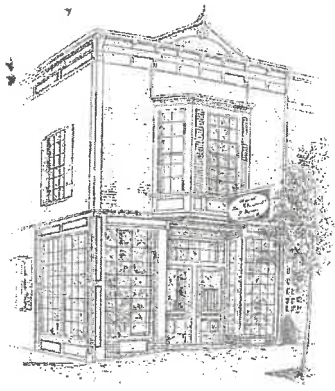
1"=40' JULY 2018

SHEET C10

FILE NO. 149
PLAN NO. C-2295-S-A
DWG. NO. 02184\S-5
F.B. NO.

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City Clerk's Office



**Wyskiel,
Boc,
Tillinghast
& Bolduc, P.A.**
Attorneys at Law

William E. Boc
*Michael J. Bolduc
Thomas G. Ferrini
Abigail Sykas Karoutas
*William R. Phipps
**D. Lance Tillinghast
*Christopher A. Wyskiel

* also admitted in Maine
**also admitted in MA, ME & VT

October 25, 2018

Kelly A. Walters, City Clerk
City of Rochester
31 Wakefield Street
Rochester, NH 03867

RECEIVED

OCT 25 2018

CITY CLERK'S OFFICE
ROCHESTER, NH

**Re: Petition for Street Acceptance for
Smoke Street and Laredo Lane in
Great Woods Subdivision
off Salmon Falls Road**

Dear Clerk Walters:

This office represents Great Woods Development, LLC, and its Manager, Steven K. Miller, of 95 Blackwater Road, Rochester ("**Great Woods**"). Great Woods is the developer of the 46 residential lot "Great Woods Subdivision" located off Salmon Falls Road.

The subdivision has been developed in two phases. Only a few of the 25 Phase I lots have not yet been sold and developed with new homes. Smoke Street and Laredo Lane which service Phase I are complete and ready for City acceptance (and ownership of related infrastructure and appurtenant easements) as contemplated by the Planning Board's original subdivision approval.

The 21 Phase II lots on Bailey Drive are just now ready for sale and development. Bailey Drive has been built and paved with its base coat. Future City acceptance is contemplated later in time as the subdivision is built out.

Attached to this letter are three reduced size copies of the Planning Board approved subdivision plan, highlighting in yellow the two streets Great Woods is requesting the City Council to accept. Attached also is a copy of the City's two-page "Street Acceptance Procedure" outlining under paragraphs 1 and 2 required submissions which are delivered with this letter (four copies: City Clerk, Planning, Public Works and Legal).

Any questions concerning the proposed road deed and the documents evidencing deed signing authority briefly explained below should be addressed to my attention at this office. Any questions concerning construction material testing and/or the As-Built plans should be directed to:

Kelly A. Walters, City Clerk
October 25, 2018
Page 2

Scott A. Lawler, P.E., Vice President
Norway Plains Associates, Inc.
P. O. Box 249
Rochester, NH 03866-0249
(603) 335-3948
slawler@norwayplains.com

Street Acceptance Procedure
Required Submissions Enclosed

1. Petition for Street Acceptance by Great Woods
- 2 (a). Construction Materials Testing Results
- 2 (b) and (c). Proposed Road Deed with Appurtenant Easements and Transfer of Water, Sewer and Drainage Infrastructure
- 2 (d). As-Built Plans (etc., per City handout)

Additional Enclosures

1. Full size copies of the Rochester Planning Board approved Subdivision Plans, recorded at the Strafford County Registry of Deeds as:

Plan 96-22
Plan 96-23
Plan 96-24
Plan 96-25
Plan 96-26

The highlighted (yellow) reduced size plan copies attached to this letter are of the first three above-referenced plans. The description of the two streets is drafted with reference to Plan 96-23. The appurtenant easements are drafted with reference to Plan 96-25. While all five plans are included within the sets (paper and digital) of As-Built Plans submitted by Norway Plains, for staff review of the proposed deed, it is important to have copies of the plans as recorded.

2. Proposed Partial Release of Mortgage.

The roadway land (but not the appurtenant easements located on the Open Space land) is currently encumbered by a mortgage from Great Woods to the Trustees of the Danas Copp 1985 Trust and Shirley L. Copp 1985 Trust. To ensure the City takes title to the roadway land lien-free, a Partial Release of Mortgage will be obtained from the Copp Trustees for recording at the Registry of Deeds.

Kelly A. Walters, City Clerk
October 25, 2018
Page 3

3. Appendix C (Property Covenants and Restrictions) to Great Woods' NH DOJ Application for Exemption from Registration for Phase II lots.

The enclosures are included to understand who signs the proposed Road Deed to the City, and why.

The road deed has two grantors: Great Woods, and Great Woods Subdivision Homeowners' Association. The Association is included as a grantor because portions of the drainage system and drainage detention ponds, and related appurtenant easements, are located on the Subdivision's Open Space land, ownership of which was conveyed to the Homeowners' Association in 2009.

As explained in the "Title Reference" text of the proposed deed (at pages 5 and 6), Steve Miller, as Manager of Great Woods, pursuant to the Homeowners' Association By-laws, has full authority to sign the deed to the City of Rochester on behalf of the Homeowners' Association.

4. Appendix D (Homeowners' Association documents)

These enclosures evidence the legal creation and good standing of the Homeowners' Association, further evidencing the authority of Great Woods, as sole Director of the Association, to sign the deed.

5. Appendix A (Great Woods business registration documents)

These enclosures are included to evidence the legal creation and current good standing of Great Woods, and to evidence Steve Miller's authority as sole Member and Manager to sign the deed on behalf of Great Woods (as owner of the roadway land, and on behalf of the Homeowners' Association, as owner of the Open Space land).

Again, please feel free to call or e-mail me, or Scott Lawler, with any questions.

Sincerely,



Christopher A. Wyskiel
cwyskiel@wbtlaw.com

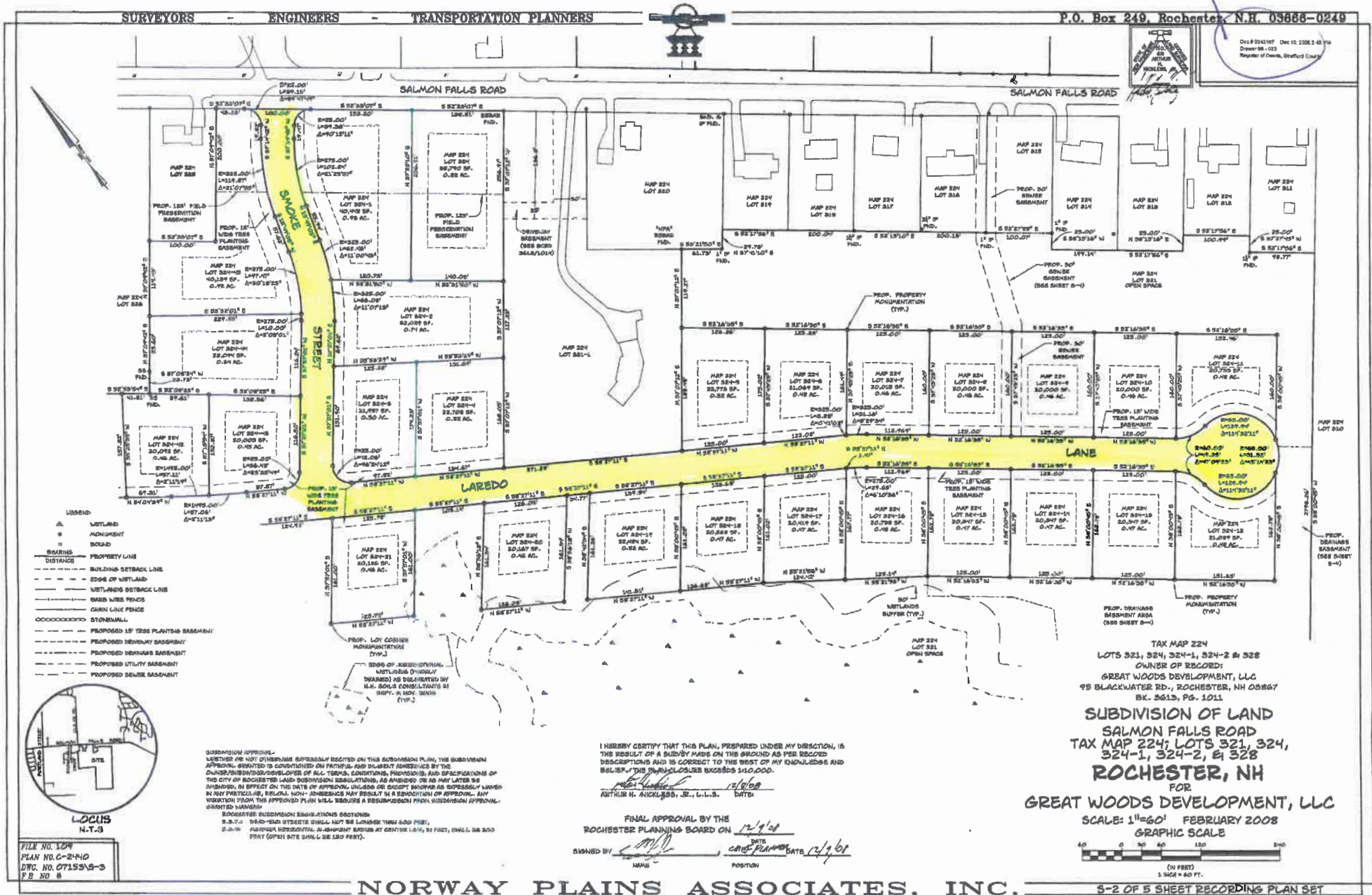
CAW/nl
Enclosures

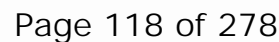
cc: Steven K. Miller
Scott Lawler

H:\RE & BUS\Great Woods Development, LLC\ROADWAY DEEDS\City Clerk Letter 2018 10 25.docx

Page 116 of 278

SCR 96-23





October 22, 2018

Rochester NH City Council
City Hall
31 Wakefield Street
Rochester, NH 03867

RECEIVED

OCT 25 2018

CITY CLERK'S OFFICE
ROCHESTER, NH

**Re: Petition to Accept Smoke Street and Laredo Lane
in Great Woods Subdivision
off Salmon Falls Road**

Dear Members of the Rochester City Council:

Great Woods Development, LLC, a New Hampshire limited liability company having a legal address of 95 Blackwater Road, Rochester, NH 03867, owner of the Great Woods Subdivision off Salmon Falls Road in Rochester, formally requests the Rochester City Council to accept Smoke Street and Laredo Lane and related infrastructure and appurtenant easements as wholly owned and maintained city streets. Both streets service the Phase I lots. A third street, not yet completed, services Phase II lots.

By separate letter legal counsel and the engineering firm for Great Woods Development, LLC submits and explains all information required by the City's Street Acceptance Procedure. Both streets are substantially completed. On October 15, the Planning Board substantially reduced the surety amount presently posted to assure final completion, which will be all done by the time the City Council formally considers this request and supporting submissions.

Respectfully submitted,

GREAT WOODS DEVELOPMENT, LLC

By: 
Steven K. Miller, its Manager duly authorized

SM:clb

H:\Nancy\DOCUMENT\GREAT WOODS DEV\Rochester City Council letter 10-22-18.docx



City of Rochester, New Hampshire

PUBLIC WORKS DEPARTMENT

45 Old Dover Road • Rochester, NH 03867
(603) 332-4096 Fax (603) 335-4352

www.rochesternh.net

STREET ACCEPTANCE PROCEDURE

(March 2018)

1. The Developer shall submit a written petition to the City Clerk on behalf of the City Council for acceptance of a private roadway as a public street. The Developer shall provide three additional copies of the letter for the Planning Department, the Public Works Department, and the Legal Department.
2. Include with each additional letter:
 - a. Construction material testing
 - i. Compaction of base material prior to pavement
 - ii. Sieve analysis of sub base and base material
 - iii. If public sewer installed:
 1. vacuum tests of all manhole structures
 2. pressure tests of sewer mains
 3. mandrill tests of sewer mains
 4. video inspection of sewer mains and manholes
 - iv. If public water installed:
 1. water main pressure tests
 2. water main bacteria test
 - b. Descriptive deed, including all infrastructure that will be owned by the City, to be reviewed by City Attorney
 - c. Copy of drainage/utility and/or other easements in descriptive language and a recordable plan to be reviewed by City Attorney
 - d. Full set of as-built plans including:
 - i. one (1) full size paper copy (22" x 34")
 - ii. one (1) tabloid paper copy (11" x 17")
 - iii. one digital file set (CD or Memory Stick) with:
 1. one (1) electronic copy (.pdf) of full size plan
 2. one (1) electronic copy (.pdf) of tabloid size plan
 3. one (1) electronic copy in either CAD (.dwg or .dxf), Microstation (.dgn), ESRI Geodatabase (.gdb), or ESRI Shapefile (.shp) format
 - a. referenced to NAD83 and NAVD88
 - b. separate layers for each feature type
 - c. no Xref layers in files accepted
3. In order to receive a favorable recommendation from the Public Works Committee to the full Council, the entire right of way, and associated drainage, utilities, easements, etc. must be completed including but not limited to:
 - a. Final (wearing surface) of asphalt pavement installed on all streets and sidewalks and all associated striping and signage. This pavement shall be installed when the ground and air temperatures are above 50 degrees Fahrenheit.

RECEIVED

OCT 25 2018

CITY CLERK'S OFFICE
ROCHESTER, NH



City of Rochester, New Hampshire

PUBLIC WORKS DEPARTMENT

45 Old Dover Road • Rochester, NH 03867
(603) 332-4096 Fax (603) 335-4352

www.rochesternh.net

- b. All offsite improvements required by the Planning Board as part of the project are complete.
 - c. All onsite amenities such as street trees, walking paths, gazebos, street furniture, other structures, and landscaping required by the Planning Board as part of the project are complete.
 - d. Adequate surety remains valid, as required by the Planning Board.
 - e. The units or residences shall be at least 50% built out.
 - f. All stormwater structures and permanent erosion control structures are complete, functioning, and vegetation established.
 - g. All final grades and final vegetation within the right of way are complete, vegetation is established, and the right of way is clean and free from debris.
 - h. All mechanical equipment is tested, functioning, and complete operations and maintenance manuals are turned over to and accepted by the Public Works Department.
4. Upon acceptance by the City Council the following information must be submitted within 30 days:
- a. Signed warranty deed(s), easements (if applicable), and stamped recordable plan(s) to be delivered to the Rochester City Clerk who will record them at the Strafford County Registry of Deeds.
 - b. Copy of signed Warranty Deed to the Planning Department.

City Procedure

1. City Clerk, on behalf of City Council, receives letters and supporting materials at least two weeks prior to Public Works and Buildings Committee (PWBC) meeting.
2. City Clerk disseminates packet to appropriate Departments (Planning, Public Works, and Legal).
3. Prior to the PWBC meeting, documented recommendations are provided to Commissioner of Public Works from the three Departments (Planning, Public Works, and Legal).
4. Commissioner of Public Works makes a recommendation to the PWBC.
5. PWBC makes a recommendation to either accept or reject the application and moves the application to the full City Council. This recommendation is immediately forwarded to the City Clerk and Deputy City Manager for placement on the following City Council agenda.
6. The Full City Council is presented with the petition at the subsequent regular City Council monthly meeting.
7. City Council votes to either accept the road or to reject the application.

S:\CITY ENGINEER\Standard Operating Procedures\SOP Street Acceptance Procedure 2018.doc

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City Clerk's Office



City of Rochester, New Hampshire
CITY COUNCIL – APPOINTMENTS COMMITTEE
31 Wakefield Street • Rochester, NH 03867
(603) 332-1167
www.RochesterNH.net

11/08/2018

Appointments Committee Minutes
October 16, 2018

Committee Members Present:

Sandra Keans, Chair
James Gray, Vice-Chair
Robert Gates
Donna Bogan
Tom Abbott

Committee Members Absent:

The meeting was called to order at 6:30 p.m. on October 16, 2018.

Bruce Jolin – Library Trustee (6:30)

Mr. Jolin is a native of Rochester and has been going to the library since he was a very young boy. He is very active around the City; He is a member of the Rochester Historical Society, he attends and volunteers for many downtown activities, and he is a ballot clerk for ward 6.

Councilor Gray **MOVED** to recommend Mr. Jolin; Councilor Bogan **SECONDED** the recommendation. The Appointments Committee unanimously recommends Mr. Jolin be appointed as a Ward 6 Library Trustee, term to expire 1/2/2022.

The meeting was adjourned at 6:45 PM.

Respectfully submitted,
Sandra B. Keans, Chair

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City Clerk's Office

Codes and Ordinances Committee

Councilor Peter Lachapelle, Chair -
Councilor Elaine Lauterborn, Vice Chair
Councilor Tom Abbott
Councilor Donna Bogan
Councilor Robert Gates



CODES AND ORDINANCES COMMITTEE

Of the Rochester City Council

Thursday, November 1, 2018

31 Wakefield Street, Rochester, NH

City Council Chambers

6:00 PM

Minutes

Members Present:

Councilor Peter Lachapelle
Councilor Elaine Lauterborn
Councilor Tom Abbott
Councilor Robert Gates

Members Excused:

Councilor Donna Bogan

Others Present:

City Attorney Terence O'Rourke
Assistant Fire Chief Tim Wilder
Fire Chief Mark Klose

1. Call to Order

Councilor Lachapelle called the meeting to order at 6:00 pm. Susan Morris, Clerk Typist I, took a silent roll call. All committee members were present except for Councilor Bogan who was excused. Also present were City Attorney, Terence O'Rourke, Assistant Fire Chief, Tim Wilder, Fire Chief, Mark Klose and Councilor Walker.

Councilor Lachapelle stated changes to the agenda, Item #4: Amendment to Chapter 23 has been postponed until either December or January's meeting. Also, Item #7: Neighborhood Compliance Inspections has been postponed as there will be a full presentation at the Council Workshop Meeting on November 20th.

2. Public Input

Councilor Lachapelle opened Public Input at 6:03 pm.

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City Clerk's Office



RECEIVED

SEP 17 2018

CITY CLERK'S OFFICE
ROCHESTER, NH

City of Rochester, New Hampshire
OFFICE OF THE CITY CLERK
31 Wakefield Street • Rochester, NH 03867
FAX (603) 509-1915 PHONE (603) 332-2130

RECEIVED SEP 17 2018

SEP 17 2018

CITY CLERK'S OFFICE
ROCHESTER, NH

**STATEMENT OF INTEREST
BOARD AND COMMISSION MEMBERSHIP**

POSITION DESIRED: Library Trustee, Ward 6

NEW ☒ RE-APPOINTMENT ☐ REGULAR ☐ ALTERNATE ☐

NAME: Bruce Jolin

STREET ADDRESS: 10 Heaton St, Rochester, NH

ZIP 03867-2712

TELEPHONE: (H) 335-6169 (W) N/A **E-MAIL** BruceNH12@aol.com

REGISTERED VOTER: (CIRCLE ONE) YES ☒ NO ☐ **WARD** 6

Statement of Interest/Experience/Background/Qualifications, Etc. (This section need not be completed, but any information provided will be given to all City Councilors and will be available for public inspection). (Additional sheets/information may be attached, if desired; please do not write on the back of this form.)

Retired computer aided drafter. Previously employed
by Portsmouth Naval Shipyard (10 yrs), Neslab
Instruments (12 years) and PSNH/Eversource (12 years).
Ward 6 ballot clerk (4 years) and Rochester Main St
Design Committee member (2½ years). Volunteer at
Rochester Fair 2018.

If this is an application for reappointment to a position, please list all training sessions you have attended relative to your appointed position.

I understand that: (1) this application will be presented to the Rochester City Council only for the position specified above and not for subsequent vacancies on the same board; (2) the Mayor and/or City Council may nominate someone who has not filed a similar application; and (3) this application will be available for public inspection.

I certify that I am 18 years of age or older: Bruce Jolin

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City Clerk's Office

Steve Beaudoin of Hemlock Street distributed a copy of the final report of the committee to study procedures for adoption of National Codes by the State of New Hampshire on HB1254; Chapter 294:1, Laws of 2018.

Mr. Beaudoin also spoke about the Neighborhood Property Maintenance Code.

Councilor Lauterborn stated that she would like to recommend that the committee look into the Property Maintenance Code. She requested a copy of the Property Maintenance Code to read before the November Council Workshop meeting. Councilor Lachapelle stated that it will be requested to be included in the packet for the workshop meeting so Council receives it ahead of time. Councilor Lauterborn advised Mr. Beaudoin to send any specific recommendations on how to change the codes to the committee prior to the City Council Workshop meeting on the November 20, 2018.

Cliff Newton of Old Dover Road spoke about adopting and amending codes. He also spoke about the Neighborhood Property Maintenance Code.

Gregg DeNobile of Chesley Hill Road spoke about fire safety measures and property maintenance code.

Councilor Lachapelle closed Public Input at 6:25 pm.

3. Acceptance of the Minutes: August 2, 2018

Councilor Lauterborn **MOVED** to accept the August 2, 2018 minutes as written. Councilor Gates seconded the motion. The **MOTION PASSED** by unanimous voice vote.

4. Discussion: Amendment to Chapter 23 of the City of Rochester General Ordinances – *forthcoming*

This item has been postponed as stated above.

5. Discussion: Operation of Ride Sharing Services in Rochester – *forthcoming*

Attorney O'Rourke shared the current Taxi ordinance and regulations with the committee. His determination is that operation of Ride Share Services fall under the regulations of the current ordinance in place for Taxi operations.

Discussion was held. Councilor Lachapelle stated that there was no action to be taken by the Committee because the determination had already been made.

6. Discussion: Chapter 42.12 Conservation Overlay District (*Wetlands Delineation Manual*)

Councilor Lachapelle shared Councilor Varney's e-mail and recommendations. Discussion was held by committee.

Councilor Gates **MOVED** to forward **Chapter 42.12 Conservation Overlay District** to the full Council for 1st reading at the November Council. Councilor Lauterborn seconded the motion. Discussion was held regarding the process. The **MOTION PASSED** by unanimous voice vote.

7. **Discussion: Neighborhood Compliance Inspections – *forthcoming***

This item has been postponed as stated above.

Councilor Lachapelle stated again that this was postponed because there will be a presentation at the Council Workshop Meeting on November 20th. Discussing this in Committee now goes against the rules of order. The item should go to Council first then get sent to Codes.

Councilor Walker stated that he wanted to philosophically find out what the committee would like to do. Councilor Walker wanted to start the conversation of how these inspections should be approached. In the past these have been complaint driven inspections. More recently, within the last few month with the new administration, code compliance have been going out into the neighborhoods doing proactive inspections.

Councilor Gates **MOVED** that this Committee advise the City Council should order the Department of Building, Zoning and Licensing to cease and desist on the enforcement of the Property Management Code until the City Council deems otherwise necessary. The motion was not seconded. Councilor Lachapelle state that this motion should be made at the council meeting after the presentation.

The council debated the issue.

Other

There was no discussion under Other.

8. **Adjournment**

Councilor Lauterborn **MOVED** to adjourn at 6:52 pm. Councilor Gates seconded the motion.

Respectfully Submitted,

Susan Morris
Clerk Typist I

Rochester Zoning Ordinance

42.12 Conservation Overlay District

(d) Delineation Process.

The edge of wet of these wetlands shall be determined by the delineation process set forth in the *Corps of Engineers Wetlands Delineation Manual, 1987*, on file with this ordinance with the City Clerk. When there is a dispute in the boundary the landowner may appeal the decision to the Planning Board with written recommendations by the Conservation Commission.

Revised(d) Delineation Process.

The edge of wet of these wetlands shall be determined by the delineation process set forth in the *Corps of Engineers Wetlands Delineation Manual, 1987* **and the most recent version of the Regional Supplement to the Corp of Engineers Wetland Delineation Manual: Northcentral and Northeast Region**, ~~on file with this ordinance with the City Clerk.~~ When there is a dispute in the boundary the landowner may appeal the decision to the Planning Board with written recommendations by the Conservation Commission.

(f) Definitions.

- (1) The term "wetland" as defined by *National Food Security Act Manual (Soil Conservation Service, 1994)* and the *Corps of Engineers Wetlands Delineation Manual (Environment Laboratory, 1987)* as amended, will mean those areas that are surface or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for a life in saturated soil conditions. Wetlands include, but are not limited to, swamps, marshes, bogs and similar areas.

Revised

- (1) The term "wetland" as defined by *National Food Security Act Manual (Soil Conservation Service, 1994)* and the *Corps of Engineers Wetlands Delineation Manual (Environment Laboratory, 1987)* **and the most recent version of the Regional Supplement to the Corp of Engineers Wetland Delineation Manual: Northcentral and Northeast Region as amended**, will mean those areas that are surface or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for a life in saturated soil conditions. Wetlands include, but are not limited to, swamps, marshes, bogs and similar areas.

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City Clerk's Office



Rochester City Council

Community Development Committee

MEETING MINUTES

Elaine Lauterborn, Chairperson

Donna Bogan, Vice Chairperson

Tom Abbott

Jeremy Hutchinson

James Gray

Meeting Date:	Tuesday October 9, 2018	
Members Present:	Tom Abbott Donna Bogan James Gray Elaine Lauterborn	Members Absent: Jeremy Hutchinson
Guests/Staff:	Julian Long, Community Development Coordinator Julie Perron, Bridging the Gaps Coalition Coordinator David Totty, Rochester School Department Director of Facilities	

Councilor Lauterborn called the meeting to order at 5:01 p.m. Motion was made by Councilor Gray and seconded by Councilor Bogan to approve the August 13, 2018 minutes. The minutes were approved unanimously.

PUBLIC INPUT	There was no public input.
BRIDGING THE GAPS PRESENTATION – Request for Funding	<p>Councilor Abbott entered the meeting at 5:02 p.m.</p> <p>Ms. Perron gave an overview of the Substance Abuse and Mental Health Services Administration (SAMHSA) Drug Free Communities grant that has funded the work of the Bridging the Gaps community coalition for the last ten years. She discussed the Youth to Youth student coalitions at the middle and high schools and substance use disorder awareness events hosted by Bridging the Gaps. She added that an identified unmet need is for direct services for youth, especially during afternoon after-school hours. Bridging the Gaps is planning to continue its existing programming but also provide teen center programming.</p> <p>Bridging the Gaps has received a six-month extension from SAMHSA for salary and benefits expenses and about \$9,000 in funding from the Integrated Delivery Network for other expenses. Ms. Perron requested general city funding to cover continued salary and benefits expenses for the Bridging the Gaps program and stated that other expenses would be covered by private/state funding. Ms. Perron also stated that she would like for the City of</p>

	<p>Rochester to establish city accounts so that Bridging the Gaps could engage in fundraising to support the program.</p> <p>Councilor Gray stated that he didn't see why the city couldn't establish an account so Bridging the Gaps can fundraise and suggested speaking with the City Manager. Councilor Bogan asked if the city funding request is for Community Development Block Grant (CDBG) funds or general city funds. Mr. Long replied that the request is for general city funds.</p> <p>Councilor Lauterborn asked if the program, if it continues, will be continued under the Police Department or another department. Ms. Perron replied that Bridging the Gaps fits best under the Recreation Department but will be happy to work under whatever department can best accommodate the program financially.</p> <p>Councilor Gray suggested that the Bridging the Gaps request be presented at the Finance Committee meeting later in the evening, under "Other Business." Councilor Lauterborn added that it will go to full City Council at the November meeting.</p> <p>Councilor Abbott asked if there is data on numbers of youth served, and Ms. Perron stated that there is considerable data that is collected for grant reporting purposes. Councilor Abbott suggested that this information also be provided to the City Council.</p>
<p>SCHOOL DEPARTMENT PRESENTATION – Request for Additional Funding</p>	<p>Mr. Totty stated that when the School Department applied for CDBG funds for FY 2018-2019, it received price quotes from a trusted source for the chairlift projects at Maple St. Magnet School and Spaulding High School. This company won the bid for both projects, but the company's submitted bids are higher than the initial price quotes.</p> <p>The price for the Maple St. Magnet School project increased from an estimated \$46,500 to \$49,300. The company stated that the rate increased due to factoring in Davis-Bacon wage rates. The price for the Spaulding High School project increased from an estimated \$31,116 to \$38,000. Mr. Totty isn't sure the factors that resulted in the increase for the Spaulding High School project.</p> <p>School Department has extra money, because initially planned to pay for all SHS chairlift project.</p>

	<p>Councilor Gray asked if the bid invitation requires acceptance of the lowest bid. Councilor Abbott stated that lots of construction prices are increasing rapidly at the present moment but isn't sure why the costs increased so much for the two chairlift projects.</p> <p>Councilor Gray suggested that the School Department could choose to reject the bids and go back out to bid. Mr. Totty stated that the bid invitation included such provisions but would prefer to proceed with the bid so the projects can be completed in a timely matter. Councilor Lauterborn suggested that Mr. Totty discuss with the School Department whether it wants to go back out to bid, given the increase of about \$10,000 in combined project costs.</p> <p>Councilor Lauterborn asked if the School Department is requesting additional CDBG funding, and Mr. Totty replied that the School Department is not, as the department has managed to find the funding in its budget.</p>
WORKFORCE HOUSING CHARRETTE – Updates	<p>Mr. Long presented an overview of the workforce housing charrette. Public input sessions did not receive high attendance, but attendees included city councilors, Planning Board members, and Historic District Commission members. Suggestions from the charrette design team included eliminating the downtown requirement for first-floor commercial space in buildings and reducing parking requirements. The charrette design team also created a combined parking and building design for the 38 Hanson Street property.</p> <p>Councilor Abbott expressed concerns regarding getting rid of requirements to have first-floor commercial units in downtown core buildings. Councilor Abbott stated that first-floor commercial results in more engaged property owners and better tenants.</p>
PROGRAMS REPORT – CDBG Projects, Other Grant Projects, Downtown Density Report	<p>Mr. Long presented brief project updates on the Rochester Community Center tennis court lights project, the School Department chairlift projects, and the Rochester Housing Authority Charles Street elevator project. The tennis court lights project has been delayed to the shipping of necessary parts but is anticipated to be completed by the end of October. Both of the School Department projects are planned to occur during the winter break so that students will not be in the buildings. The Rochester Housing Authority is currently applying for a TD Bank grant to cover the gap funding in its Charles Street housing project, and Mr. Long said he would provide updates to the committee as they become available.</p>

	<p>Mr. Long also provided updates on grant applications for the Bridging the Gaps program. Mr. Long assisted Bridging the Gaps in applying for two federal grants, but unfortunately Bridging the Gaps was not awarded either grant. There is an AmeriCorps grant opportunity that will become available in May, as well.</p> <p>The committee discussed possible allocation of the unexpended amount of approximately \$1,200 in FY 2017-2018 CDBG funds. Councilor Gray suggested funding the School Department's chairlifts with CDBG funds and then shifting the chairlift funds to Bridging the Gaps. Councilor Bogan suggested expending the funds on the wayfinding project for signage. Councilor Gray mentioned that the Rochester Opera House has some recent building expenses, and Councilor Bogan added that the Opera House's freight elevator needs to be replaced.</p> <p>Councilor Lauterborn asked if there would be a problem in choosing not to allocate the funds immediately, and Mr. Long replied that there would not be a problem. He added that generally he rolls unexpended CDBG administrative funds into the general amount of available funds during the regular CDBG grant application cycle.</p>
OTHER BUSINESS	There was no other business.

The meeting was adjourned at 5:50 p.m.

Next Meeting – Monday, December 10th at 7:00 p.m. in Isinglass Conference Room in City Hall Annex (33 Wakefield Street)

Topics – FY 2019-2020 CDBG Annual Action Plan, Projects Program Report, JOB Loan Program Report

BRIDGING THE GAPS: Rochester's Substance Misuse Prevention Program**October 9, 2018****Rochester Community Development Committee****Request for funding of BTG Coalition Coordinator position & provision of program space within the City of Rochester*****Background:***

Bridging the Gaps (BTG) has been a SAHMSA Drug Free Communities grantee from 2008-2018. In 2015, the City of Rochester became the fiscal agent for the DFC grant, and the Coalition Coordinator position became a grant-funded position within the City. The DFC grant period ended on September 29th, and a six-month extension was granted to fund the Coordinator while the program is either reorganized or reconciled and dissolved.

For the past ten years, BTG has been at the forefront of Rochester's community-wide prevention initiatives aimed at at-risk youth populations. Successes have included Youth Behavioral Risk Survey data showing steady improvement in substance misuse prevention among Rochester's youth, including reductions in binge drinking, prescription drug misuse, cigarette smoking, and overall consumption of alcohol within the past eight years. Other achievements include strong prevention partnerships with Rochester's elementary, middle, and high schools; a visible and engaged Youth 2 Youth group; well-attended community educational forums such as "It Takes a Village" series of interactive panel discussions on the regional opioid epidemic; high levels of involvement in the coalition from the Rochester police force and Frisbie Memorial Hospital; and annual Drug Take Back Days, National Night Out, and Red Ribbon Week and National Prevention Week activities. Continuing the momentum of prior efforts without interruption is the most cost-efficient way to continue prevention efforts in Rochester.

Vision for Scope of Future Programming:

After a year of carefully assessing community needs and capacity, our vision is to shift Bridging the Gaps' programming to deliver more direct services to our community. Plans include support groups for vulnerable families, such as grandparents who are the primary caretakers for grandchildren, and to create a teen center with scheduled programming, an important resource that the City of Rochester currently lacks and which has been successfully implemented in the neighboring City of Dover. Bridging the Gaps' goal is to reduce the environmental risk factors for at-risk youth ages 12-17 by providing access to a safe teen-centered space, staffed with caring adults and trained peer mentors. A complimentary approach will be to provide mentorship programs and practices during peak times of limited parental supervision and potential juvenile delinquency, including weekdays after school, during school breaks, and over summer breaks. Finally, Bridging the Gaps plans to implement proven mentoring practices such

BRIDGING THE GAPS: Rochester's Substance Misuse Prevention Program

as informal, formal, and group mentoring relationships and activities, and the use of evidence-based mentoring program models that increase individual protective factors against substance misuse in youth populations, including resiliency, life skills, goal-setting, and pro-social behaviors.

Space:

To accomplish these goals, BTG needs to relocate to a more teen-friendly, family-accessible space within the City. Ideally the teen center will be strategically located within walking distance of our most at-risk populations (Rochester's Wards 4 and 6). Space should encompass approximately 700+ square feet, with at least one lockable private office, and have a layout conducive to group meetings, snack preparation, and "hangout" area (lounge furniture, small games tables, homework stations, etc.).

RTEC will be directed and staffed by Bridging the Gaps Coalition Coordinator Julie Perron, with backup coordination and support provided by Nicole Rodler, Juvenile Court Diversion and Teen Drug Court Coordinator for the Rochester Police Department (MOU is in place for this collaboration). Additional/backup staffing support has been offered in cooperation with Rochester Child Care Center, whose mission closely aligns with that of BTG. Two to three undergraduate and/or graduate university interns will be engaged each semester to assist with mentoring programs, data collection, report coordination, and participant and community outreach. Bridging the Gaps has an established relationship with the University of New Hampshire's Psychology, Social Work, and Family Studies programs. These departments also provide interns for the well-established Dover Teen Center, a model facility located in the neighboring City of Dover. The director of the Dover Teen Center, Steve Pappajohn, has been a valuable mentor and resource for Rochester's Bridging the Gaps as we have begun to develop this project, and a letter of support from Mr. Pappajohn has been acquired.

Action Needed for Sustainability:

Funding for the BTG Coordinator position runs out on March 29, 2019. Therefore, it is up to the direction of the City as to whether this program continues beyond that point. The City would need to find funding for salary and benefits for the three-month period before FY19 ends (\$16,545), and would have to create a new municipally funded position in the FY20 budget (\$66,180 annually).

It is the intention of the BTG Sustainability Task force to acquire the majority of program costs outside of the Coalition Coordinator's position through grant funding and collaborative partnership agreements. The establishment of a designated account for BTG, similar to the funds set up for the Riverwalk and the Recreation Department, will allow BTG to continue to accept and apply for community funds. Two highly competitive federal grant applications have been submitted in the past year but have been unsuccessful. Several new funding opportunities have been identified, but in order to move forward with additional applications, securing funds for the Coordinator's position is crucial. Many of BTG's initiatives are delivered at no cost to the City of Rochester, other than space and the time and effort of the Coalition Coordinator.

BRIDGING THE GAPS: Rochester's Substance Misuse Prevention Program

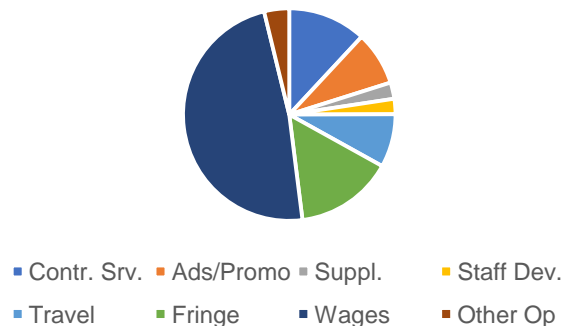
BTG has established a strong working relationship with twelve key sectors within the Rochester community, including business, civic/volunteer organizations, healthcare, law enforcement, media, parents, youth under age 18, religious/fraternal organizations, schools, state/local government, substance misuse experts/organizations, and youth serving organizations. In support of the future projects described above, BTG has gathered sixteen letters of support from key partners throughout Strafford County (see *List on page four*). Additionally, we have secured an initial \$9,500 toward operating expenses from the NH Region 6 Integrated Delivery Network.

Budget Overview:

PROJECTED BUDGET- FY 2020: ***Total request for City funding: \$66,180 annually.**

Category	Item	Amount
Programs	Contracted Services	12500
Support	Ads/Promo	8600
Support	Suppl.	2600
Training	Staff Dev.	2450
Training	Travel	8500
Staff	Fringe*	15680
Staff	Wages*	50500
Programs	Other Operational	4000
Total		104830

BTG Projected Budget Needs, FY 2020



BRIDGING THE GAPS: Rochester's Substance Misuse Prevention Program**BTG- List of Letters of Support & Memorandums of Understanding**Letters:

Rochester Police Department; Lieutenant Anne M. Gould, Supervisor of Juvenile Division

State of NH Juvenile Justice Services; Richard A. Long, Juvenile Probation Parole Supervisor, Dover Itinerant Office

Rochester School District; Kyle Repucci, Assistant Superintendent of Schools

Rochester Youth Reach, Rochester, NH; Tory Jennison, PhD, RN, Board Chair

Seacoast Youth Services, Rochester & Seabrook, NH; Vic Maloney, Executive Director

Rochester Middle School; Kaitlin Calculator, Student Assistance Person

Community Partners; Brian Collins, Executive Director

Strafford County Public Health Network; Alissa Cannon, Substance Misuse Prevention Coordinator

Dover Teen Center, Dover Police Department, Dover, NH; Stephen G. Pappajohn, Director

WOVEN Community Development; Leah Roth, Executive Director

Roberson Counseling, LLC, Rochester; Alexis Roberson, LMFT

Institute on Disability, University of New Hampshire; JoAnne M. Malloy, PhD

Profile Bank, Rochester, NH; John L. Hall, Executive Vice President

WitWay Supply, Rochester, NH; Lisa M. Stanley, Owner

Monarch School of New England, Rochester, NH; Diane Bessey, Executive Director

Federal Savings Bank, Strafford Cty, NH; Tiffany Melanson, VP, Marketing & Public Relations

Memorandum of Understanding:

Rochester Police Department Juvenile Diversion Division & Bridging the Gaps



11/08/2018

City of Rochester Formal Council Meeting**AGENDA BILL****NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

AGENDA SUBJECT

FY 2019-2020 CDBG Annual Action Plan - First Public Hearing

COUNCIL ACTION ITEM ☒
INFORMATION ONLY ☐FUNDING REQUIRED? YES ☐ NO ☒
* IF YES ATTACH A FUNDING RESOLUTION FORMRESOLUTION REQUIRED? YES ☐ NO ☒FUNDING RESOLUTION FORM? YES ☐ NO ☒

AGENDA DATE	12/18/2018		
DEPT. HEAD SIGNATURE	Karen Pollard, on file		
DATE SUBMITTED	10/29/2018		
ATTACHMENTS	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	1

COMMITTEE SIGN-OFF

COMMITTEE	Community Development Committee
CHAIR PERSON	Councilor Elaine Lauterborn

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	
CITY MANAGER	

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

LEGAL AUTHORITY

24 CFR 91.105 requires citizen participation and consultation in the City's CDBG action plan drafting process.

SUMMARY STATEMENT

The City of Rochester receives federal grant funding through the Community Development Block Grants(CDBG) program, which is administered through the U.S. Department of Housing & Urban Development (HUD). As part of this funding process, the City must submit an Annual Action Plan to HUD that outlines its proposed uses of the grants received. The Annual Action Plan outlines the City of Rochester's identified priorities and areas of need for community development, housing, and assistance to low and moderate income residents of the City. It is developed with input from members of the public, relevant city departments, and community stakeholders such as non-profits providing services to City residents and local businesses.

RECOMMENDED ACTION

Allow the Community Development Coordinator to present an overview of the Community Development Block Grant program and the FY 2019-2020 Annual Action Plan drafting process and to solicit public input.

CITY OF ROCHESTER NOTICE OF PUBLIC HEARING

Notice is hereby given that the Rochester City Council will conduct a **PUBLIC HEARING** on **Tuesday, December 18, 2018** at 7 p.m. in City Council Chambers in the City Hall, 31 Wakefield Street, Rochester, New Hampshire, regarding the development of the City of Rochester's FY 2019-2020 Community Development Block Grant ("CDBG") Annual Action Plan, which is funded through the U.S. Department of Housing & Urban Development (HUD). Projects under preliminary consideration for the FY 2019-2020 Plan include: homeless shelter services, substance abuse treatment and recovery services, and housing rehabilitation activities.

Comments and concerns can be submitted to Community Development Coordinator Julian Long *via* e-mail at julian.long@rochesternh.net, *via* telephone at 603-335-7519, or *via* postal mail at 31 Wakefield Street, Office of Economic & Community Development, Rochester, NH 03867. Drafts of the Annual Action Plan and other official postings are posted to the City of Rochester's Community Development webpage, which is available online at <http://www.rochesternh.net/community-development-division>.

Citizens are invited to attend the above noted **PUBLIC HEARING**, to be conducted in City Council Chambers in City Hall, 31 Wakefield Street, Rochester, New Hampshire on the date and at the time noted above, and to ask questions and/or to otherwise speak on the proposed action plan.

Persons with disabilities requesting accommodations should contact the City Clerk's Office (tel. 332-2130), on or before December 14, 2018 in order to make arrangements.

Kelly Walters,
City Clerk

Une interprétation orale de ce document est disponible gratuitement, sur demande. S'il vous plaît communiquer avec le coordonnateur développement communautaire Julian Long à julian.long@rochesternh.net.

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City Clerk's Office

Rochester School Board / Rochester City Council
 CTE Joint Building Committee Minutes
 October 29, 2018
 Richard Creteau Technology Center, Room T200

DRAFT

Members Present:School Board

Mr. Matthew Pappas, Chair
 Mr. Paul Lynch
 Mr. Matthew Beaulieu
 Mr. Robert Watson
 Mrs. Sarah Harrington

City Council

Mr. James Gray
 Mr. Raymond Varney

Also Present:

Mr. Michael Hopkins, Superintendent
 Ms. Cherie Mann
 Ms. Anne Ketterer
 Ms. Kathy Miskoe
 Mrs. Michele Halligan-Foley
 Mr. David Totty
 Mr. Lance Whitehead
 Mr. Carl Dubois
 Guests

Members Absent:

Mr. Thomas Abbott
 Mr. Geoffrey Hamann
 Mr. Jeremy Hutchinson
 Mayor Caroline McCarley
 Mrs. Audrey Stevens
 Mr. Raymond Turner

Mr. Pappas called the meeting to order at 7:05 p.m. with a quorum present. Mrs. Harrington was appointed to serve on the CTE Renovation Joint Building Committee by the Chair to establish a quorum for this meeting. Members participated in the pledge of allegiance.

Approval of Minutes

Mr. Lynch moved, second by Mr. Varney, the Committee approve the minutes of the September 24, 2018 CTE Joint Building Committee meeting. The motion carried unanimously.

Update from Lavalley/Brensinger & Harvey Construction

Ms. Kathy Miskoe from Harvey Construction reviewed the Phases on the Construction Update document with a focus on Phases 1 and 2. The schedule was also reviewed.

Mr. Lance Whitehead, Lavalley Brensinger, reviewed the change orders included with the distributed backup. Ms. Anne Ketterer, Lavalley Brensinger, reviewed and explained flooring options. Discussion ensued regarding the types of flooring and the reason for the need for primer.

Mr. Beaulieu moved, second by Mr. Varney, to recommend the Board approve flooring as follows: LVT flooring on the first and second floor corridors (\$30,976), Maker Space (\$6,144) and second Floor Bridge (\$3,110) and to install MSP primer (\$25,100). The motion passed unanimously.

Next Meeting – The next meeting of the Committee was scheduled for November 26th at 7:00 pm.

Other– Mr. Hopkins, Superintendent, reviewed a list of needed tech materials for Phase 2. Mr. Varney moved, second by Mr. Beaulieu, to recommend the Board approve \$6,286 for these materials. The motion passed unanimously.

Public Comment

None

Adjournment

Mr. Lynch moved, second by Mr. Beaulieu, to adjourn at 7:42 am. The motion passed unanimously.

Respectfully submitted,

Michael Hopkins
Board Secretary

Rochester RW Creteau			Overall Budget	29-Oct-18	State	Local
Based on Harvey Construcion Schedule of Values 05/29/2018			83,233sf of Renovated or Added Space, 543sf of High School Space			
Project is 99.35% CTE Space, 00.65% High School Space					74.51%	25.49%
Upfront Costs, Utility Charges, and Permit Fees			Bid (04/30/2018)	Notes		
Insurance Fees			\$0	Jobsite Insurance in CM General Conditions		
Bond and Legal Council and Site Permitting			\$23,500	Not applicable for State Funding		
Planning Board Fee			\$0	Estimate to be verified by School District	0	\$23,500
Re-zoning Fees			\$0	Verify w/ Local Authorities		
Water System Permit			\$0	Existing		
Other Permitting and Utility Tie Ins			\$3,000	Existing		
Elevator Tie In			\$0	Verify w/ Local Authorities	\$2,235.30	\$765
Telephone and Data Connection			\$0	Existing		
1 Subtotal - Upfront Costs, Utility Charges, and Permit Fees			\$26,500	Existing		
				On Budget - Still to be Verified		
Site Data						
Survey, Wetlands mapping, Environmental, Traffic Studies			\$8,000	Not applicable for State Funding		
Geotechnical investigations			\$12,500	Hayner Swanson	0	\$8,000
2 Subtotal - Site Data			\$20,500	SW Cole	\$9,313.75	\$3,186
Professional Fees						
Architectural/ Structural / Civil / MEP / FP Engineering Fees			\$1,033,700	Lavallee Brensinger Architects	\$770,209.87	\$263,490
A/E Reimbursable expenses (estimate)			\$51,000	Printing, Shipping, Etc.	\$38,000.10	\$13,000
			\$36,375	Completed under separate contract- Local Side Funded		
Existing Assessment & Drawings				by previous Budget	\$27,103.01	\$0
Assessment, Programming, Equipment Review				Completed under separate contract		
				Completed under separate contract- Local Side Funded		
Conceptual Design			\$36,375	by previous Budget	\$27,103.01	\$0
Additional Services: Studio Lighting and AV, Intercom, Phone, Security System			\$20,000	Allowance - to be carried if needed	\$14,902.00	\$5,098
Furniture design/selection services			\$0	To be determined if Needed		
Existing Equipment Inventory services			\$0	To be determined if Needed		
Record Documents			\$0	Under CM Contract		
3 Subtotal - Design and Engineering Costs			\$1,177,450			
Independent Consultants						
Commissioning Agent			\$15,000	Partial Fee Listed - To be Determined if Required	\$11,176.50	\$3,824
Construction Inspection & Testing			\$28,044	Based on SW Cole's Proposal	\$20,895.58	\$7,148
Owner's Clerk of the Works			\$90,000	Not applicable for State Funding		
4 Subtotal - Independent Consultants			\$133,044	Based on Drapeau Proposal of \$500/mos x 18 Mos	0	\$90,000
Furnishings & Equipment						
Technology (cpu, infrastructure, cable, wireless, etc.)			\$100,000	Allowance - To Be Determined	\$74,510.00	\$25,490
CTE Furniture			\$800,000	Requests total \$1,300,000	\$596,080.00	\$203,920
Office/Meeting Furniture			\$20,000	Allowance - To Be Determined	\$14,902.00	\$5,098
Custodial Equipment			\$12,000	\$7500 VCT Equipment, \$4400 Carpet	\$8,941.20	\$3,059
5 Subtotal - FF&E			\$932,000			
Construction Costs			\$			
				Earthwork Bid= \$518,265 Exterior Improvements= \$97,801		
				Per Harvey Schedule of Values 5/29/2018		
Site construction (Earthwork Bid + Ext Improvements)			\$616,066	Not applicable for State Funding	0	\$616,066
Builders Risk Insurance			\$20,713	Based on HCC Contract	0	\$20,713
Flooring at Bridge - Deduct Alternate - Declined (below)			\$3,528	HS Only Area - carried as an Alternate for bidding	0	\$3,528
General Conditions						
Building Demolition						
Culinary Kitchen Equipment						
CTE Additions						
CTE Renovation Level 2 (MEP, Interiors, new partitions)						
CTE Renovation Level 1 (MEP, Interiors, limited partition changes)			\$13,168,363	Based on Bid results and Harvey Construction	\$9,811,747.27	\$3,356,616
CTE Renovation - Limited Changes (MEP only)				Guaranteed Maximum Price Contract		
CTE Core Areas- Unchanged (MEP only)						
Performance and Payment Bonds						
CM Fees						
Construction Contingency						
6 Subtotal - Construction Costs			\$13,808,670	GMP Contract with Harvey Constuction		
7 TOTAL- Soft costs and Construction Costs			\$16,098,164			
8 Owners Construction Contingency			\$600,000	Initial Contingency Amount	\$447,060.00	\$152,940
Alternates to come out of contingency				Notes		
1 ADD Concrete Slab Moisture Barrier System for Resilient Flooring - \$163,355- Tabled by JBC 04/30/18				Recommended by LBA, JBC Decision Pending		
2 ADD - Change to LVT Flooring \$47,817 -Tabled by JBC 04/30/18 - Revised via Proposal request (Presented 8/8/2018)				JBC Decision Pending		
3 ADD - Change to Stained concrete floor finish at corridors- \$71,092 - Tabled by JBC 04/30/18				JBC Decision Pending		
7 ADD- New paving Overlay - \$29,388, Declined by JBC 4/30/18				Declined - JBC to re-evaluate at a later date		
Change Orders / Change Proposals						
Change Order 1			\$ (32,450.33)		-\$24,178.74	-\$8,272
Change Order 2 (less PCO-018 below)			\$ 19,210.09	Deduct Change Order	\$14,313.44	\$4,897
PCO-018			\$ (4,506.36)	Local Only Expense		-\$4,506
Misc PCO's-Pending Change Order			\$ (10,000.00)	Approximate	-\$7,451.00	-\$2,549
Remaining Contingency			\$572,253		\$429,743.70	\$142,509.70
Rebates through Electric Company			-\$30,000	Subject to availability	-\$22,353.00	-\$7,647
9 Total Project Estimate			\$16,668,164			
Likely State Funded Portion			\$11,851,827	Assuming 75% Maximum applied to Applicable Expenses - Capped Per Budget Request	\$11,851,827.35	\$4,797,793.68
Likely Community Funded Portion			\$4,797,794	Costs for renovations related to improvements for High School Areas and Sitework		Plus \$18542.97 Funded from Previous Budgets (not bonded)

**PCCO #002**

Harvey Construction
10 Harvey Rd
Bedford, New Hampshire 03110
Phone: (603) 624-4600
Fax: 603-668-0389

Project: 2017-018 - Spaulding High School - Creteau Tech Center
130 Wakefield St.
Rochester, New Hampshire 03867

Prime Contract Change Order #002: Approved PCO# 15, 16,18, 19, 20, 21, 22, 23

TO:	Rochester School Department 150 Wakefield Street Suite #8 Rochester, New Hampshire 03867	FROM:	Harvey Construction 10 Harvey Road Bedford New Hampshire 03110
DATE CREATED:	10/ 02 /2018	CREATED BY:	Kathy Miskoe (Harvey Construction)
CONTRACT STATUS:	Approved	REVISION:	0
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	10/02 /2018
INVOICED DATE:		PAID DATE:	
SCHEDULE IMPACT:		EXECUTED:	No
REVISED SUBSTANTIAL COMPLETION DATE:			
CONTRACT FOR:	2017018:Spaulding High School - Creteau Tech Center Prime Contract	TOTAL AMOUNT:	(\$14,703.76)

DESCRIPTION:
Approved PCO# 15, 16,18, 19, 20, 21, 22, 23

ATTACHMENTS:

POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER:

PCO #	Title	Schedule Impact	Amount
015	ACCU-5 & 6 Relocation: Mechanical Piping Revisions		(11,488.10)
016	RFI #023: Column Line 8.5 - Shear Wall Grouting		4,075.75
018	CE #043 - Card Reader at ROTC Entry		4,506.36
019	Credit - Acoustical Ceiling Seismic Restraints	-1 days	(27,701.00)
020	Repair Existing Boiler Air Vents		507.30
021	PR-014 - Curtain Track in Health Classroom (Health Science 200)		5,165.18
022	CE #044 - Relocate HVAC/Electrical for CMU Shear Wall Installation - 2nd Floor		6,690.12
023	CE #025 - RFI#022: Existing Fin-Tube Demolition - ESOL 230 & Business 232		3,540.63
TOTAL:			(\$14,703.76)

CHANGE ORDER LINE ITEMS:

PCO # 015 : ACCU-5 & 6 Relocation: Mechanical Piping Revisions

#	Cost Code	Description	Type	Amount
1	23-020 - HVAC & PLUMBING	ACCU 5 & 6 Relocation & Piping	Subcontract	(\$11,488.10)
Subtotal:				(\$11,488.10)
Performance & Payment Bonds: 0.00% Applies to all line item types.				0.00
General Liability Insurance: 0.00% Applies to all line item types.				0.00
Fee: 0.00% Applies to all line item types.				0.00
Builder's Risk Insurance: 0.00% Applies to all line item types.				0.00
Grand Total:				(\$11,488.10)

**PCCO #002****PCO # 016 : RFI #023: Column Line 8.5 - Shear Wall Grouting**

#	Cost Code	Description	Type	Amount
1	04-200 - UNIT MASONRY	RFI #023 Column Line 8.5 - Shear Wall Grouting	Subcontract	\$ 3,866.50
Subtotal:				\$3,866.50
Performance & Payment Bonds: 0.66% Applies to all line item types.				25.52
General Liability Insurance: = 0.7% Applies to all line item types.				27.05
Fee: 3.85% Applies to all line item types.				150.88
Builder's Risk Insurance: 0.15% Applies to all line item types.				5.80
Grand Total:				\$4,075.75

PCO # 018 : CE #043 - Card Reader at ROTC Entry

#	Cost Code	Description	Type	Amount
1	08-110 - METAL DOORS, FRAMES & HARDWARE	ROTC Entry Card Reader	Subcontract	\$ 4,275.00
Subtotal:				\$4,275.00
Performance & Payment Bonds: 0.66% Applies to all line item types.				28.22
General Liability Insurance: = 0.7% Applies to all line item types.				29.91
Fee: 3.85% Applies to all line item types.				166.83
Builder's Risk Insurance: 0.15% Applies to all line item types.				6.41
Grand Total:				\$4,506.36

PCO # 019 : Credit - Acoustical Ceiling Seismic Restraints

#	Cost Code	Description	Type	Amount
1	09-800 - ACOUSTIC TREATMENT	Credit - Seismic Restraints	Subcontract	(\$27,701.00)
Subtotal:				(\$27,701.00)
Performance & Payment Bonds: 0.00% Applies to all line item types.				0.00
General Liability Insurance: 0.00% Applies to all line item types.				0.00
Fee: 0.00% Applies to all line item types.				0.00
Builder's Risk Insurance: 0.00% Applies to all line item types.				0.00
Grand Total:				(\$27,701.00)

PCO # 020 : Repair Existing Boiler Air Vents

#	Cost Code	Description	Type	Amount
1	23-020 - HVAC & PLUMBING	Repair Boiler Air Vents	Subcontract	\$ 481.25
Subtotal:				\$481.25
Performance & Payment Bonds: 0.66% Applies to all line item types.				3.18
General Liability Insurance: = 0.7% Applies to all line item types.				3.37
Fee: 3.85% Applies to all line item types.				18.78
Builder's Risk Insurance: 0.15% Applies to all line item types.				0.72
Grand Total:				\$507.30

PCO # 021 : PR-014 - Curtain Track in Health Classroom (Health Science 200)

#	Cost Code	Description	Type	Amount
1	10-110 - VISUAL DISPLAY BOARDS	Curtain Track & Curtains	Subcontract	\$ 2,875.00
2	06-100 - ROUGH CARPENTRY	Harvey labor to install curtain tracks	Labor	\$ 2,025.00
Subtotal:				\$4,900.00
Performance & Payment Bonds: 0.66% Applies to all line item types.				32.34
General Liability Insurance: = 0.7% Applies to all line item types.				34.28
Fee: 3.85% Applies to all line item types.				191.21
Builder's Risk Insurance: 0.15% Applies to all line item types.				7.35
Grand Total:				\$6,165.18

**PCCO #002****PCO # 022 : CE #044 - Relocate HVAC/Electrical for CMU Shear Wall Installation - 2nd Floor**

#	Cost Code	Description	Type	Amount
1	28-010 - ELECTRICAL	Electrical Modifications at Shear Walls - 2nd Floor	Subcontract	\$ 1,285.00
2	23-020 - HVAC & PLUMBING	HVAC Relocation	Subcontract	\$ 740.25
3	09-220 - NON-STRUCTURAL METAL FRAMING	Drywall Repair - Ticket #4477	Subcontract	\$ 2,321.39
Subtotal:				\$6,346.64
Performance & Payment Bonds: 0.66% Applies to all line item types.				41.89
General Liability Insurance: = 0.7% Applies to all line item types.				44.40
Fee: 3.85% Applies to all line item types.				247.67
Builder's Risk Insurance: 0.15% Applies to all line item types.				9.52
Grand Total:				\$6,690.12

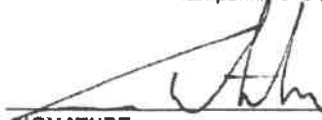
PCO # 023 : CE #025 - RFI#022: Existing Fin-Tube Demolition - ESOL 230 & Business 232

#	Cost Code	Description	Type	Amount
1	23-020 - HVAC & PLUMBING	Modify existing FTR in rooms 230 and 232	Subcontract	\$ 3,358.85
Subtotal:				\$3,358.85
Performance & Payment Bonds: 0.66% Applies to all line item types.				22.17
General Liability Insurance: = 0.7% Applies to all line item types.				23.50
Fee: 3.85% Applies to all line item types.				131.07
Builder's Risk Insurance: 0.15% Applies to all line item types.				5.04
Grand Total:				\$3,540.63

The original (Contract Sum)	\$ 13,808,670.00
Net change by previously authorized Change Orders	\$ 32,450.33
The contract sum prior to this Change Order was	\$ 13,841,120.33
The contract sum will be decreased by this Change Order in the amount of	(\$14,703.76)
The new contract sum including this Change Order will be	\$ 13,826,416.57
The contract time will not be changed by this Change Order	

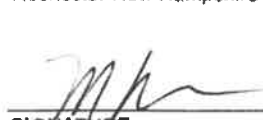
Lance Whitehead (Lavalles Brensinger Architects)

155 Dow Street Suite 400
Manchester New Hampshire 3101

 10/4/18
SIGNATURE DATE

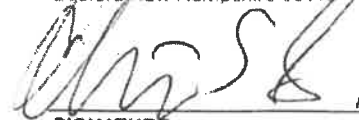
Rochester School Department

150 Wakefield Street Suite #8
Rochester New Hampshire 03867


SIGNATURE DATE

Harvey Construction

10 Harvey Road
Bedford New Hampshire 03110

 10/03/18
SIGNATURE DATE
WILLIAM E. STEVENS

**PCO #016**

Harvey Construction
10 Harvey Rd
Bedford, New Hampshire 03110
Phone: (603) 624-4600
Fax: 603-668-0389

Project: 2017-018 - Spaulding High School - Creteau Tech Center
130 Wakefield St.
Rochester, New Hampshire 03867

Prime Contract Potential Change Order #016: RFI #023: Column Line 8.5 - Shear Wall Grouting

TO:	Rochester School Department 150 Wakefield Street Suite #8 Rochester New Hampshire, 03867	FROM:	Harvey Construction 10 Harvey Road Bedford New Hampshire, 03110
PCO NUMBER/REVISION:	016 / 0	CONTRACT:	2017018 - Spaulding High School - Creteau Tech Center Prime Contract
STATUS:	Pending - In Review	CREATED BY:	Ken Lemarier (Harvey Construction)
REFERENCE:		CREATED DATE:	8/16 /2018
FIELD CHANGE:	No	PRIME CONTRACT CHANGE ORDER:	None
SCHEDULE IMPACT:		TOTAL AMOUNT:	\$4,075.75

POTENTIAL CHANGE ORDER TITLE: RFI #023: Column Line 8.5 - Shear Wall Grouting

CHANGE REASON: Existing Condition

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #030 - RFI #023: Column Line 8.5 - Shear Wall Grouting
RFI #023: Column Line 8.5 - Shear Wall Grouting

ATTACHMENTS:

RFI 023 - Column Line 8.5 - Shear Wall Grouting.pdf

#	Cost Code	Description	Type	Amount
1	04-200 - UNIT MASONRY	RFI #023: Column Line 8.5 - Shear Wall Grouting	Subcontract	\$ 3,886.50
Subtotal:				\$3,886.50
Performance & Payment Bonds: 0.66% Applies to all line item types.				\$ 25.52
General Liability Insurance: ≈ 0.7% Applies to all line item types.				\$ 27.05
Fee: 3.85% Applies to all line item types.				\$ 150.68
Builder's Risk Insurance: 0.15% Applies to all line item types.				\$ 5.80
Grand Total:				\$4,075.75

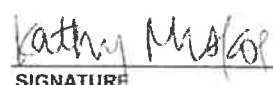
Lance Whitehead (Lavallee Brensinger Architects)
155 Dow Street Suite 400
Manchester, New Hampshire 3101

Rochester School Department
150 Wakefield Street Suite #8
Rochester, New Hampshire 03867

Harvey Construction
10 Harvey Road
Bedford, New Hampshire 03110

 9/4/18
SIGNATURE DATE

 9/4/18
SIGNATURE DATE

 9/4/18
SIGNATURE DATE

**PCO #018**

Harvey Construction
10 Harvey Rd
Bedford, New Hampshire 03110
Phone: (603) 624-4600
Fax: 603-668-0389

Project: 2017-018 - Spaulding High School - Creteau Tech Center
130 Wakefield St.
Rochester, New Hampshire 03867

Prime Contract Potential Change Order #018: CE #043 - Card Reader at ROTC Entry

TO:	Rochester School Department 150 Wakefield Street Suite #8 Rochester New Hampshire, 03867	FROM:	Harvey Construction 10 Harvey Road Bedford New Hampshire, 03110
PCO NUMBER/REVISION:	018 / 0	CONTRACT:	2017018 - Spaulding High School - Creteau Tech Center Prime Contract
STATUS:	Pending - Proceeding	CREATED BY:	Ken Lemarier (Harvey Construction)
REFERENCE:		CREATED DATE:	8/24 /2018
FIELD CHANGE:	No	PRIME CONTRACT CHANGE ORDER:	None
SCHEDULE IMPACT:		TOTAL AMOUNT:	\$4,506.36

POTENTIAL CHANGE ORDER TITLE: CE #043 - Card Reader at ROTC Entry

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #043 - Card Reader at ROTC Entry

Furnish and install card reader at ROTC entry door.

ATTACHMENTS:

[Spaulding ROTC Add 6-22-18.pdf](#)

#	Cost Code	Description	Type	Amount
1	08-110 - METAL DOORS, FRAMES & HARDWARE	ROTC Entry Card Reader	Subcontract	\$ 4,275.00
Subtotal:				\$4,275.00
Performance & Payment Bonds: 0.66% Applies to all line item types.				\$ 28.22
General Liability Insurance: 0.7% Applies to all line item types.				\$ 29.91
Fee: 3.85% Applies to all line item types.				\$ 168.83
Builder's Risk Insurance: 0.15% Applies to all line item types.				\$ 6.41
Grand Total:				\$4,506.36

Lance Whitehead (Lavallee Brensinger Architects)

155 Dow Street Suite 400
Manchester, New Hampshire 3101

Rochester School Department

150 Wakefield Street Suite #8
Rochester, New Hampshire 03867

Harvey Construction

10 Harvey Road
Bedford, New Hampshire 03110

 **SIGNATURE**  **DATE**

 **SIGNATURE**  **DATE**

 **SIGNATURE**  **DATE**

**PCO #019**

Harvey Construction
10 Harvey Rd
Bedford, New Hampshire 03110
Phone: (603) 624-4600
Fax: 603-668-0389

Project: 2017-018 - Spaulding High School - Creteau Tech Center
130 Wakefield St.
Rochester, New Hampshire 03867

Prime Contract Potential Change Order #019: Credit - Acoustical Ceiling Seismic Restraints

TO:	Rochester School Department 150 Wakefield Street Suite #8 Rochester New Hampshire, 03867	FROM:	Harvey Construction 10 Harvey Road Bedford New Hampshire, 03110
PCO NUMBER/REVISION:	019 / 0	CONTRACT:	2017018 - Spaulding High School - Creteau Tech Center Prime Contract
STATUS:	Pending - In Review	CREATED BY:	Ken Lemarier (Harvey Construction)
REFERENCE:		CREATED DATE:	8/27 /2018
FIELD CHANGE:	No	PRIME CONTRACT CHANGE ORDER:	None
SCHEDULE IMPACT:		TOTAL AMOUNT:	(\$27,701.00)

POTENTIAL CHANGE ORDER TITLE: Credit - Acoustical Ceiling Seismic Restraints

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #042 - Credit - Seismic Restraints

Credit for seismic restraints not needed for construction.

ATTACHMENTS:

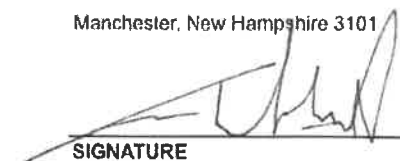
John C. Pratt - REVISED Pricing - 9.10.2018.pdf John C. Pratt Pricing - 8.27.2018.pdf

#	Cost Code	Description	Type	Amount
1	09-800 - ACOUSTIC TRFATMENT	Credit - Seismic Restraints	Subcontract	(\$27,701.00)
Subtotal:				(\$27,701.00)
Performance & Payment Bonds: 0.00% Applies to all line item types.				\$ 0.00
General Liability Insurance: 0.00% Applies to all line item types.				\$ 0.00
Fee: 0.00% Applies to all line item types.				\$ 0.00
Builder's Risk Insurance: 0.00% Applies to all line item types.				\$ 0.00
Grand Total:				(\$27,701.00)

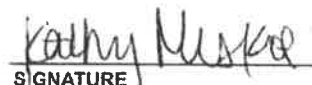
Lance Whitehead (Lavallee Brensinger Architects)
155 Dow Street Suite 400
Manchester, New Hampshire 3101

Rochester School Department
150 Wakefield Street Suite #8
Rochester, New Hampshire 03867

Harvey Construction
10 Harvey Road
Bedford, New Hampshire 03110


SIGNATURE DATE 9/18/18


SIGNATURE DATE 9/18/18


SIGNATURE DATE 9/18/18

**PCO #020**

Harvey Construction
10 Harvey Rd
Bedford, New Hampshire 03110
Phone: (603) 624-4600
Fax: 603-688-0389

Project: 2017-018 - Spaulding High School - Creteau Tech Center
130 Wakefield St.
Rochester, New Hampshire 03867

Prime Contract Potential Change Order #020: Repair Existing Boiler Air Vents

TO:	Rochester School Department 150 Wakefield Street Suite #8 Rochester New Hampshire, 03867	FROM:	Harvey Construction 10 Harvey Road Bedford New Hampshire, 03110
PCO NUMBER/REVISION:	020 / 0	CONTRACT:	2017018 - Spaulding High School - Creteau Tech Center Prime Contract
STATUS:	Pending - In Review	CREATED BY:	Ken Lemarier (Harvey Construction)
REFERENCE:		CREATED DATE:	8/31 /2018
FIELD CHANGE:	No	PRIME CONTRACT CHANGE ORDER:	None
SCHEDULE IMPACT:		TOTAL AMOUNT:	\$507.30

POTENTIAL CHANGE ORDER TITLE: Repair Existing Boiler Air Vents

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #051 - Repair Existing Boiler Air Vents

Repair boiler air vents at the request of Dave Totty (RSD).

ATTACHMENTS:

RFC No. 6 - Boiler Air Vents.PDF

#	Cost Code	Description	Type	Amount
1	23-020 - HVAC & PLUMBING	Repair Boiler Air Vents	Subcontract	\$ 481.25
Subtotal:				\$481.25
Performance & Payment Bonds: 0.66% Applies to all line item types.				\$ 3.18
General Liability Insurance: 0.7% Applies to all line item types.				\$ 3.37
Fee: 3.85% Applies to all line item types.				\$ 18.78
Builder's Risk Insurance: 0.15% Applies to all line item types.				\$ 0.72
Grand Total:				\$507.30

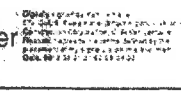
Lance Whitehead (Lavallee Brensinger Architects)
155 Dow Street Suite 400
Manchester, New Hampshire 3101

Rochester School Department
150 Wakefield Street Suite #8
Rochester, New Hampshire 03867

Harvey Construction
10 Harvey Road
Bedford, New Hampshire 03110

 9/4/18
SIGNATURE DATE

 9/4/18
SIGNATURE DATE

Ken Lemarier

SIGNATURE DATE

PCO #021

Harvey Construction
10 Harvey Rd
Bedford, New Hampshire 03110
Phone: (603) 624-4600
Fax: 603-668-0389

Project: 2017-018 - Spaulding High School - Creteau Tech Center
130 Wakefield St.
Rochester, New Hampshire 03867

Prime Contract Potential Change Order #021: PR-014 - Curtain Track in Health Classroom (Health Science 200)

TO:	Rochester School Department 150 Wakefield Street Suite #8 Rochester New Hampshire, 03867	FROM:	Harvey Construction 10 Harvey Road Bedford New Hampshire, 03110
PCO NUMBER/REVISION:	021 / 0	CONTRACT:	2017018 - Spaulding High School - Creteau Tech Center Prime Contract
STATUS:	Pending - In Review	CREATED BY:	Ken Lemarier (Harvey Construction)
REFERENCE:		CREATED DATE:	9/12 /2018
FIELD CHANGE:	No	PRIME CONTRACT CHANGE ORDER:	None
SCHEDULE IMPACT:		TOTAL AMOUNT:	\$5,165.18

POTENTIAL CHANGE ORDER TITLE: PR-014 - Curtain Track in Health Classroom (Health Science 200)

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract is Changed As Follows)

CE #056 - PR-014 - Curtain Track in Health Classroom (2nd Floor)

Please provide a price associated with the installation of privacy curtains and ceiling tracks, and relocation of light fixtures as shown, at classroom #200 Health Science classroom.

ATTACHMENTS:

Specialty Service of NE - Pricing Breakdown.pdf 15-075 -Proposal Request - PR-014.pdf PR-014 Supplement - HCC Dimensions.pdf

#	Cost Code	Description	Type	Amount
1	10-110 - VISUAL DISPLAY BOARDS	Curtain Track & Curtains	Subcontract	\$ 4,900.00
Subtotal:				\$4,900.00
Performance & Payment Bonds: 0.66% Applies to all line item types.				\$ 32.34
General Liability Insurance: 0.7% Applies to all line item types.				\$ 34.28
Fee: 3.85% Applies to all line item types.				\$ 191.21
Builder's Risk Insurance: 0.15% Applies to all line item types.				\$ 7.35
Grand Total:				\$5,165.18

NTE - Hourly Labor by HCC
ML

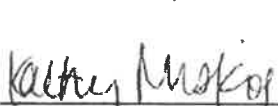
Lance Whitehead (Lavallo Bronsinger Architects)
155 Dow Street Suite 400
Manchester, New Hampshire 3101

Rochester School Department
150 Wakefield Street Suite #8
Rochester, New Hampshire 03867

Harvey Construction
10 Harvey Road
Bedford, New Hampshire 03110

 9/18/18
SIGNATURE DATE

 9/18/18
SIGNATURE DATE

 9/18/18
SIGNATURE DATE

**PCO #022**

Harvey Construction
10 Harvey Rd
Bedford, New Hampshire 03110
Phone: (603) 624-4600
Fax: 603-668-0389

Project: 2017-018 - Spaulding High School - Creteau Tech Center
130 Wakefield St.
Rochester, New Hampshire 03867

Prime Contract Potential Change Order #022: CE #044 - Relocate HVAC/Electrical for CMU Shear Wall Installation - 2nd Floor

TO:	Rochester School Department 150 Wakefield Street Suite #8 Rochester New Hampshire, 03867	FROM:	Harvey Construction 10 Harvey Road Bedford New Hampshire, 03110
PCO NUMBER/REVISION:	022 / 0	CONTRACT:	2017018 - Spaulding High School - Creteau Tech Center Prime Contract
STATUS:	Pending - In Review	CREATED BY:	Ken Lemarier (Harvey Construction)
REFERENCE:		CREATED DATE:	9/13 /2018
FIELD CHANGE:	No	PRIME CONTRACT CHANGE ORDER:	None
SCHEDULE IMPACT:		TOTAL AMOUNT:	\$6,690.12

POTENTIAL CHANGE ORDER TITLE: CE #044 - Relocate HVAC/Electrical for CMU Shear Wall Installation - 2nd Floor

CHANGE REASON: Existing Condition

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #044 - Relocate Mech/Electrical for CMU Shear Wall Installation - 2nd Floor

Remove/relocate electrical/HVAC for CMU shear wall install between corridor/room #200 and rooms #226/#228.

Construct drywall at these locations per ticket #4477.

ATTACHMENTS:

IESC - PCE #06- T&M Slip #10003-#10004.pdf_Red Star Pricing - Ticket #4477.pdf_RFC No. 10 - Shear Wall Connections.PDF

#	Cost Code	Description	Type	Amount
1	28-010 - ELECTRICAL	Electrical Modifications at Shear Walls - 2nd Floor	Subcontract	\$ 3,285.00
2	23-020 - HVAC & PLUMBING	HVAC Relocation	Subcontract	\$ 740.25
3	09-220 - NON-STRUCTURAL METAL FRAMING	Drywall Repair - Ticket #4477	Subcontract	\$ 2,321.39
Subtotal:				\$6,346.64
Performance & Payment Bonds: 0.66% Applies to all line item types.				\$ 41.89
General Liability Insurance: = 0.7% Applies to all line item types.				\$ 44.40
Fee: 3.85% Applies to all line item types.				\$ 247.67
Builder's Risk Insurance: 0.15% Applies to all line item types.				\$ 9.52
Grand Total:				\$6,690.12



PCO #022

Lance Whitehead (Lavalles Brensinger Architects)
155 Dow Street Suite 400
Manchester, New Hampshire 3101

SIGNATURE

DATE

Rochester School Department

150 Wakefield Street Suite #8
Rochester, New Hampshire 03867

SIGNATURE

DATE

Harvey Construction

10 Harvey Road
Bedford, New Hampshire 03110

SIGNATURE

DATE

HARVEY**PCO #023**

Harvey Construction
 10 Harvey Rd
 Bedford, New Hampshire 03110
 Phone: (603) 624-4600
 Fax: 603-668-0389

Project: 2017-018 - Spaulding High School - Creteau Tech Center
 130 Wakefield St.
 Rochester, New Hampshire 03867

Prime Contract Potential Change Order #023: CE #025 - RFI#022: Existing Fin-Tube Demolition - ESOL 230 & Business 232

TO:	Rochester School Department 150 Wakefield Street Suite #8 Rochester New Hampshire, 03867	FROM:	Harvey Construction 10 Harvey Road Bedford New Hampshire, 03110
PCO NUMBER/REVISION:	023 / 0	CONTRACT:	2017018 - Spaulding High School - Creteau Tech Center Prime Contract
STATUS:	Pending - In Review	CREATED BY:	Ken Lemarier (Harvey Construction)
REFERENCE:		CREATED DATE:	9/13 /2018
FIELD CHANGE:	No	PRIME CONTRACT CHANGE ORDER:	None
SCHEDULE IMPACT:		TOTAL AMOUNT:	\$3,540.63

POTENTIAL CHANGE ORDER TITLE: CE #025 - RFI#022: Existing Fin-Tube Demolition - ESOL 230 & Business 232

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #025 - RFI#022: Existing Fin-Tube Demolition - ESOL 230 & Business 232

RFI#022: Existing Fin-Tube Demolition - ESOL 230 & Business 232

The plumbing demo drawings do not show the existing baseboard being adjusted for the new door in Rm. 230 or for the new IT cabinet in Rm. 232

ATTACHMENTS:

RFC No. 7 - Fin Tube Adjustments.PDF SKM-09.pdf SKA-006 - BUSINESS CLASSROOM 232 IT CABINET RELOCATION.pdf

#	Cost Code	Description	Type	Amount
1	23-020 - HVAC & PLUMBING	Modify existing FTR in rooms 230 and 232	Subcontract	\$ 3,358.85
Subtotal:				\$3,358.85
Performance & Payment Bonds: 0.66% Applies to all line item types.				\$ 22.17
General Liability Insurance: = 0.7% Applies to all line item types.				\$ 23.50
Fee: 3.85% Applies to all line item types.				\$ 131.07
Builder's Risk Insurance: 0.15% Applies to all line item types.				\$ 5.04
Grand Total:				\$3,540.63

Lance Whitehead (Lavalée Brensinger Architects)
 155 Dow Street Suite 400
 Manchester, New Hampshire 3101

Rochester School Department
 150 Wakefield Street Suite #8
 Rochester, New Hampshire 03867

Harvey Construction
 10 Harvey Road
 Bedford, New Hampshire 03110

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE

Harvey Construction

page 1 of 1

Printed On: 9/13/ 2018 02 :42 PM

Spaulding HS Creteau TC Construction Update



October 29, 2018



Phase 3 New Front Addition

Form and place concrete
foundation walls

CMU masonry work on going

Damproofing and Insulation

Plumbing Rough-In and Backfill

Concrete Slab on grade placement

Structural steel to begin mid
November

Slab on deck placement in
December

Roofing begins in December

Summer 2019 completion
scheduled





11/08/2018



Phase 4 1st Floor Engineering

Electrical, Mechanical, Plumbing
Rough-In

Acoustic Panel Installation on going

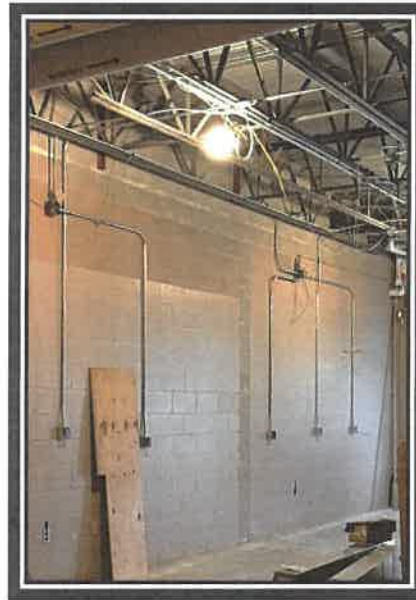
Painting beginning this week

Flooring to be VCT with Mapei
Planiseal MSP primer

PR#15 Scope changes incorporated

12/31/18 completion anticipated

Infrastructure upgrades ongoing –
boiler 1 replacement



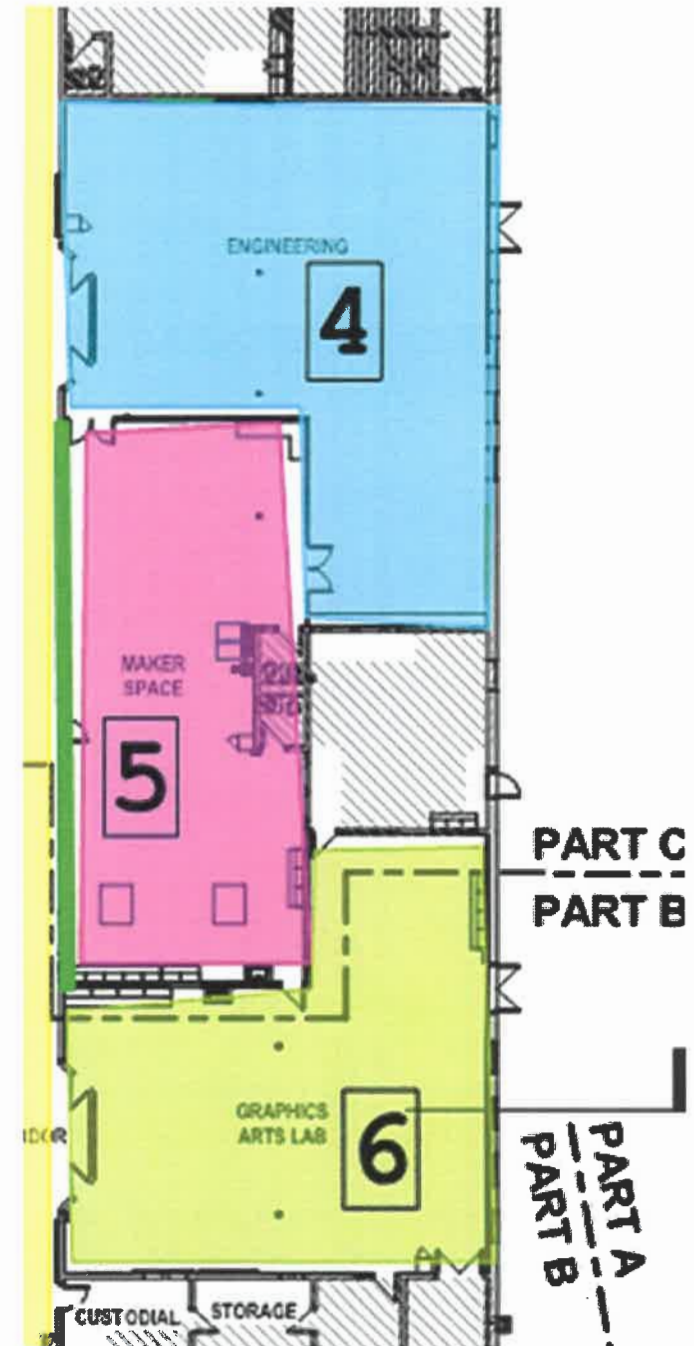
Phases 5 & 6 1st Floor Maker Space and Graphic Arts

Phase 5 originally scheduled for January through April

School district has asked the related corridor work be pushed to summer so completion will be in August

Phase 6 originally scheduled for April through June, after completion of Phase 5

This phase will be started and completed early from January to June as RSD is able to vacate early with Phase 5

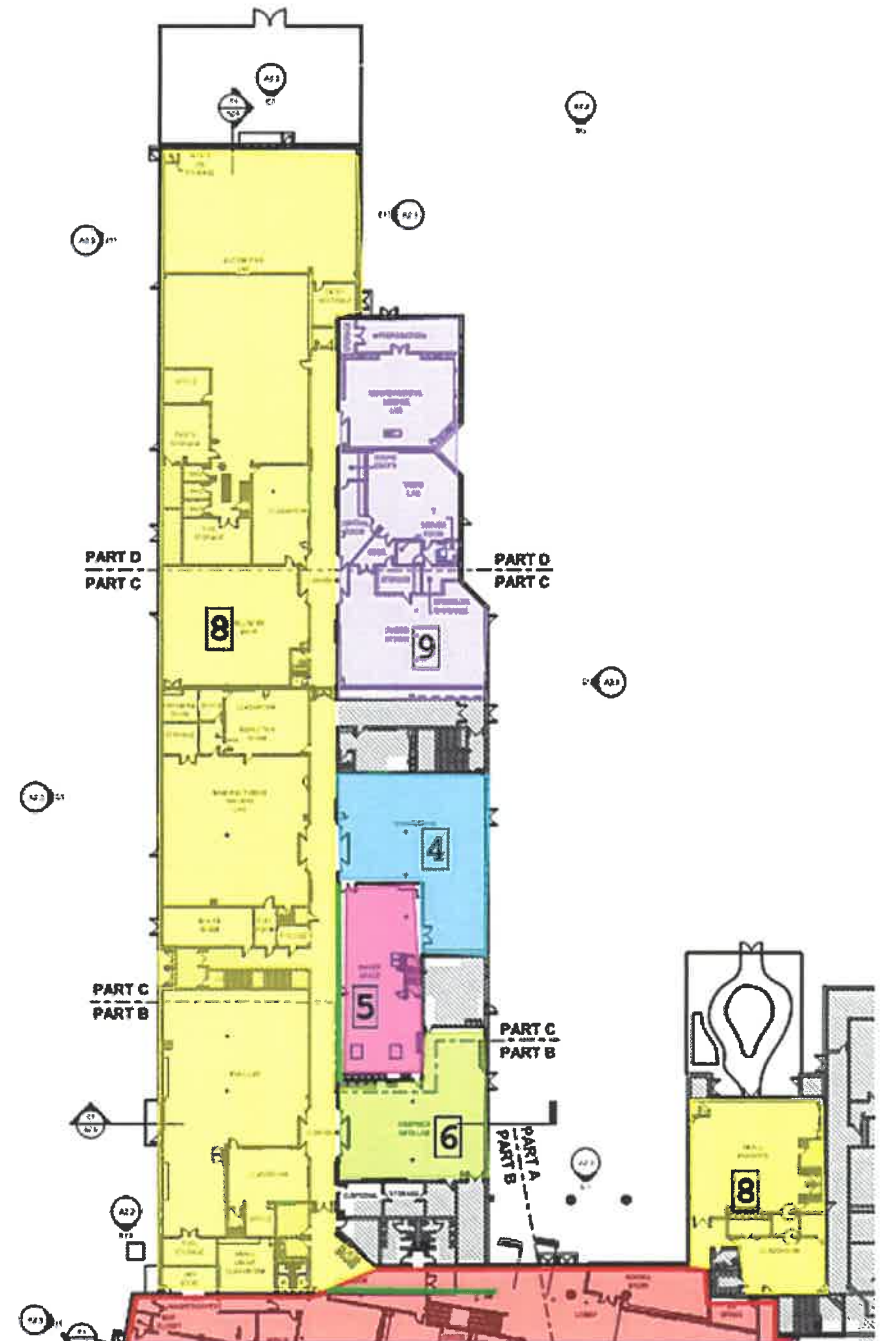


Phase 8 and 8a 1st Floor Lab Renovations Automotive Addition Small Wonders

Phase 8 scheduled for June
through August next summer

1st floor corridor upgrades during
this phase

Phase 8a scheduled for June
through September

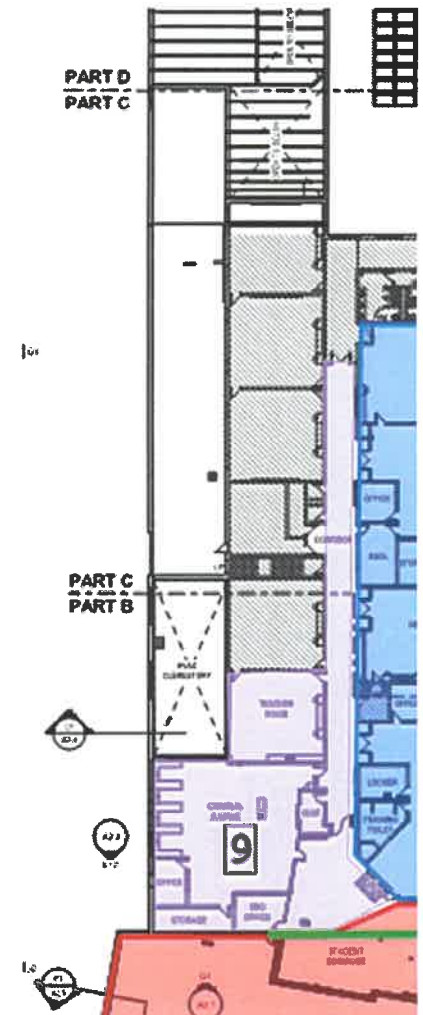
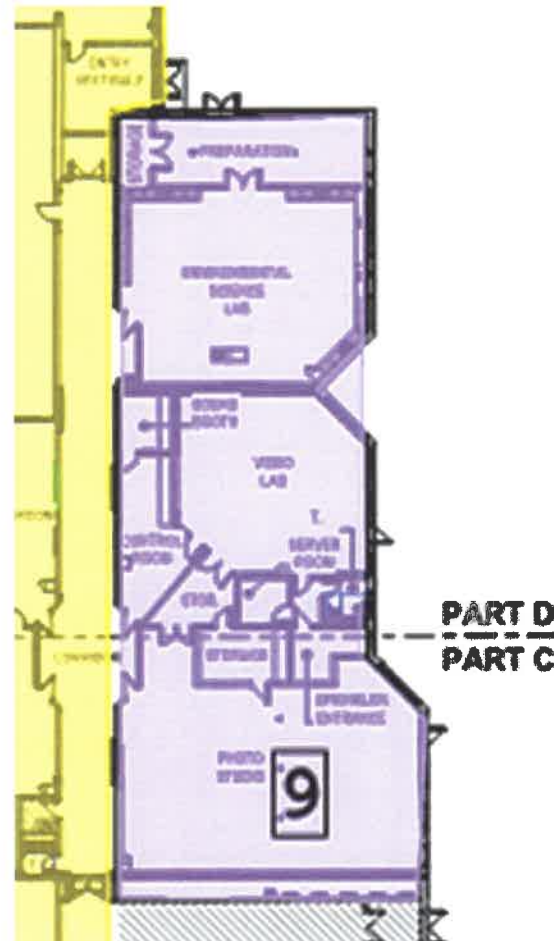


Phase 9 2nd Floor Criminal Justice 1st Floor Photo / Environmental Science

Phase 9 scheduled for September through December 2019

Temporary Swing Space for Criminal Justice, Photo Studio, and Video Lab to be reviewed

2nd floor corridor upgrades scheduled during this phase



Finance Committee

Meeting Minutes

Meeting Information

Date: August 14, 2018

Time: 7:00 P.M.

Location: City Council Chambers

31 Wakefield Street Rochester, New Hampshire

Committee members present: Mayor McCarley, Deputy Mayor Varney, Councilor Walker, Councilor Gray, Councilor Lauterborn, Councilor Keans and Councilor Torr.

City staff present: City Manager Cox, Interim Finance Director Connors, Senior Accountant Sullivan, Fire Chief Klose, and Director of City Services Peter Nourse.

Others present: Ray Barnett.

Agenda & Minutes

1. Call to Order

Mayor McCarley called the Finance Committee meeting to order at 7:00 PM.

2. Public Input

Ray Barnett, resident, addressed the Finance Committee regarding impact fees and host fees.

3. Unfinished Business

No Discussion

4. New Business

4.1 RHA Offer to Sell 59 Columbus Avenue

City Manager Cox stated that this agenda item was just to get a sense of Council to see if there was interest in following up with the Housing Authority regarding the sale of the property.

Councilor Gray said that he felt that looking into this property and any other properties in this area would be reasonable, since they are all part of the Municipal block.

Deputy Mayor Varney said that he felt the only value in purchasing this property would be if the City intended to reconfigure the intersection of Columbus Avenue and Summer Street. DPW would need to see if 59 Columbus Avenue would have any impact on this project.

Councilor Keans suggested checking with the Railroad Authority as well, to ensure that there are no restrictions or issues with constructing turning lanes in this area. This item was referred to the Public Works Committee for review.

4.2 Rochester School Department – FY20 Budget Guidance – Superintendent Hopkins

School Superintendent Hopkins reported that the school department will be building their budget soon for the upcoming fiscal year. Part of this process is looking at revenue and whether the Waste Management host fees would continue to be equal to what was provided by the City in FY2019 or if the School Department would need to look at other sources of revenue.

Deputy Mayor Varney asked if the estimated fund balance increase would be \$1.1 million. Interim Finance Director Connors stated that the estimated increase would be approximately \$1.5 million which is subject to change based on whether or not the City receives FEMA funds from the March 2018 storm.

Deputy Mayor Varney stated that there is a misconception regarding Host fees. He said the Host Fees do not pay for school, they go into the General Fund. The revenue for the School Department budget is pulled from the General Fund, not the Host Fee directly. He continued that he felt the City should support the school budget at least at the same level as the previous fiscal year. If the fund balance increase comes in at \$1.5 million, half could go into the School Building Capital Reserve fund which would be \$750,000. In this case, there would be far less for the City to make up than they had the previous fiscal year.

Mayor McCarley inquired when the audit would take place. Interim Finance Director Connors stated that the auditors would be working the week of October 22nd and the week of October 29, but the draft audit will not be available until the end of December. The finalized audit will then go to Council before the last day of January.

Councilor Gray inquired how much the potential FEMA fund could increase the Fund Balance. Mr. Connors stated that although he didn't have an exact number, he estimated it could increase by approximately \$50,000.

Councilor Gray asked how far above the ordinance limit the undesignated fund balance is currently. Mr. Connors stated that the current estimate is that the City is currently at 18% of general fund expenditures. Councilor Gray asked at what percentage the ordinance stated the fund balance should remain. It was stated that the ordinance called for approximately 5%-8%.

Councilor Gray suggested that City Council could take \$2,000,000 out of undesignated fund balance and apply it to reducing taxes prior to the State setting the tax rate, thus eliminating the tax cap override.

Deputy Mayor Varney asserted that using the undesignated fund balance to offset taxes would set the City back to where they were last year. The following year they would have to make up for the \$2,000,000 and then some.

Councilor Walker asked how much the City would receive from Host Community fees in FY19. Interim Finance Director Connors reported that the estimate is \$2,700,000.

Councilor Lauterborn referenced a section in the Standard and Poors Bond Rating report which stated their assessment of the City's budgetary performance could be reduced if the General Fund balance fell by greater than 1% in a fiscal year.

Councilor Gray also suggested that if the City receives the \$1,500,000, plus an additional \$50,000 from FEMA, the amount coming out of fund balance would be less than the 1% which Councilor Lauterborn referenced.

4.3 Water and Sewer Working Capital Analysis – Senior Accountant Mark Sullivan

Senior Accountant Sullivan gave a summary of the Water and Sewer Funds working capital and cash equivalents. He reported that in FY 17, the funds were very strong. In FY18, there is going to be a negative balance due to the timing of bond issuances and projects in process. This negative balance is not a bad thing. Once the bonds are issued and the proceeds come in, the balances will return to the positive side. There will also be a negative balance forecasted for FY19 because the projects completed were greater than what was predicted and subsequently bonded. This will even out at the next bond issue and the numbers will return to the positive.

4.4 Water and Sewer User Rate Methodology – Senior Accountant Mark Sullivan

Mr. Sullivan said that in 2016, the former Director of City Services had given staff a directive to start looking at amending user rate billing methodology. The process was never completed but had recently been brought up again and was discussed with the Utility Advisory Board (UAB). The UAB did not recommend the change to methodology unless there was a compelling reason to do so, which is the purpose of the discussion this evening; to determine if staff should put more work into this or if the current volumetric system is sufficient.

The previous Director of City Services had suggested debt service should be evenly distributed among all customers, giving all customers a flat rate and reducing the volumetric component. The current system uses a minimum bill amount with reduced volumetrics to determine the invoiced amount. The decision comes down to a philosophy on how to define equitable distribution of water system costs.

Mr. Sullivan clarified that "reduced volumetric" would mean taking the debt services and assigning it as a flat rate over all customer accounts. This would take care of \$2,500,000 worth of revenue which has to be raised. The rest of the revenue would need to come from

volumetrics which would likely reduce the usage rate by a couple dollars. There would be two components to each bill with this system: The flat rate for capital costs and a separate payment for actual water used.

Councilor Lauterborn stated that this proposed billing structure would not be equitable for the low volume users, those living alone or conserving water. Mr. Sullivan confirmed that for the low-volume user, their bill would double with this system.

The general consensus of the Finance Committee is that the equal distribution of debt service with reduced volumetric was not a methodology that should be explored further.

4.5 Granite State Business Park (GSBP) Water Loop Project – Director of City Services Peter Nourse

City Manager Cox reported that when the City looked at funding the GSBP water loop project, based upon financial analysis, finance staff determined that the increment for the TIF would accommodate about \$1,000,000 worth of the project leaving \$600,000 for which alternative revenue would be needed.

Deputy Mayor Varney stated that funding which comes from the General Fund into the TIF is a loan needing to be paid back. Otherwise it would appear that the TIF is not paying for itself.

City Manager Cox said that it could be assumed that once the water loop is in place, the City would be more likely to be able to market and sell lots in the park and the proceeds from these sales could also be used to offset the expenditure.

Councilor Keans remarked that the water going to the Industrial park comes off the tower on the hill. She inquired if part of the problem was the size of the service line going into the park and wondered why the existing lines couldn't be extended.

Director of City Services Nourse confirmed that the existing service line was not large enough to provide sufficient water to the lots. There had been backflow issues when the line was recently tested.

Councilor Walker **MOVED** to recommend to full City Council that \$600,000 come from General Fund balance into the TIF for the Water Loop Project. Deputy Mayor Varney seconded the motion.

Deputy Mayor Varney asked if this expenditure would be created by a bond as opposed to a \$600,000 cash extraction from Fund Balance. Mr. Connors stated that if it was going to be bonded, the appropriation could be based on the bond source. Deputy Mayor Varney said that the City is asking the Water Fund to supplement the TIF in the amount of annual bond payments. If there is a land sale down the line, it could change the funding source.

Councilor Gray asked for clarification on how the reimbursement would occur. If the Water Fund is responsible for the \$600,000 and the City is going to reimburse following potential sale of property, the revenue generated from the property sales would not go back into the Water Fund. Councilor Gray stated the TIF either pays for itself or it doesn't, but it shouldn't be dependent on sale of property. He questioned how the funding for this project could come from anywhere other than the Water Fund.

Interim Finance Director Connors stated that the appropriation would be to the Water Fund CIP with a source of bond. When it comes time to sell the property, Council can change the funding source from bond to cash.

Councilor Walker discussed the original plan, which was for the funding source to come from the State so the citywide water rate was not affected by what the industrial park is doing. Because this funding didn't come through, this is now urgent because of the fire flows in the area. This may be the only way to expand the industrial park.

Mr. Sullivan said that although the Water Fund was in good shape, it was not healthy enough to provide \$600,000 to fund this project. Bonding would be equally complicated. In May, the sense of the Finance Committee was they didn't want the Water Fund picking up any of the cost of the water loop if possible. The only other way to do this is to have General Fund commit to the \$600,000.

The **MOTION CARRIED** by a majority voice vote to send the recommendation for a \$600,000 supplemental appropriation from General Fund fund balance to the full City Council.

4.6 Standardizing Fire Department Fleet – Fire Chief Mark Klose

Fire Chief Klose gave a brief presentation asking for input from the Finance Committee regarding having Toyne Fire Apparatus be the sole vendor of Fire Engines for the future of the City of Rochester.

Chief Klose gave a rundown of the benefits of having Toyne as a sole vendor: There is already staff in-house specifically certified who can perform maintenance on the Toyne's. The chassis, motors, cabs, compartments, etc. on each of these would be the same, the training would be the same for all vehicles, and if the vehicles do need to be sent out for repair they will only need to go to Milton as opposed to Maine or Massachusetts as would be necessary with the other manufacturers.

Councilor Keans stated that the Fire Department is not buying vehicles frequently. Several years down the road, the department may prefer another vendor over Toyne.

Deputy Mayor Varney concurred that the Fire Department may opt to choose another vendor the next time they need to purchase a vehicle, and it is not necessary to choose a sole vendor. He stated that if the Fire Chief and City Manager wanted to specify Toyne as the department's vendor this year, he is fine with that decision. In future years, the Fire Department should research and determine if Toyne or another manufacturer is the best choice.

Councilor Lauterborn agreed and expressed concern that choosing a sole vendor could cause the City to lose leverage with the chosen vendor. The City Manager stated that he and the Fire Chief had received the direction that they were seeking.

5. Reports from Interim Director of Finance & Administration Connors

5.1 Update on FYE18 Estimated G/F Unassigned Fund Balance

5.2 Standard & Poors Rating Agency Report and Comments

Interim Finance Director Connors stated that the Standard and Poors agency sent two analysts to Rochester. The Report is very favorable. Mr. Connors directed everyone to a summary page of the report where there is a downside scenario and an upside scenario listed which is all in regards to Fund balance.

Councilor Keans inquired if the City anticipated hearing from the other two rating companies. Mr. Connors said the city received a recommendation from the financial advisor to use only one rating agency for a bond issuance of this size. The cost of the Standard and Poors rating was \$15,500. The financial advisor normally recommends using both Moody's and Standard and Poors if the amount to be borrowed is over a certain amount.

5.3 Report on August 21st Bond Sale

Mr. Connors gave a brief overview of the report which shows the principal amount borrowed, which was just over \$8,000,000. The total amount needed was \$8,700,000. However, there was interest from 10-12 bidders and the winning bid included a substantial bond premium paid to the City of over \$700,000. This bond premium was enough to offset the costs of issuance of the bonds, the underwriter's discount fee as well as to downsize the amount to be borrowed. The true interest cost after all costs are taken into consideration was just under 2.8%

5.4 Report on Tax Deeded Property

The balance at end of August of City-owned tax deeded properties was \$1,385,000. These are properties on which the City needs to make a decision whether to sell or whether they can be redeemed by the previous owner.

Councilor Keans asked for clarification on the note in regards to the Spaulding Avenue property which states "monthly payment per court decision." Mr. Connors said that the

owner is required to make a \$10,000 monthly payment towards his back taxes and penalties in addition to keeping current with the taxes going forward. This decision came out of bankruptcy court.

5.5 Report on Sale of City Property

Mr. Connors said that this is a new report which will be presented monthly to let the Committee know which properties the City is selling.

5.6 Monthly Financial Report

Mr. Connors stated that the financial report shows that the City is trending to the FY2019 budget with the exception of Fire Department overtime, which is trending higher than budgeted.

Councilor Keans inquired about a line item on the revenue chart for the dispatch center and asked how dispatch would generate money. Mr. Connors clarified that the revenue is from Frisbee Memorial Hospital which pays for one entry-level dispatcher.

6. Other

Deputy Mayor Varney asked Councilor Walker for an update on where the Planning Board is on Impact Fees.

Councilor Walker stated that the City has signed a contract with consultant Bruce Mayberry. Mr. Mayberry is currently working on updating the impact fee table.

Deputy Mayor Varney addressed the 6-year period to use exactions which had been discussed during public input. He stated that in past years, municipalities would take exaction money which would linger for many years and end up being used for something other than for what it was originally intended. An exaction is supposed to be spent on the project for which it was originally appropriated.

Councilor Lauterborn indicated there would be a request coming to the Finance Committee from Bridging the Gaps. Bridging the Gaps had a grant from 2008 – 2018, but they have been unable to obtain funding going forward. They were unable to get more than a 6-month extension from the federal government. Due to the lack of funding, Bridging the Gaps will come to an end in March 2019. The director of the program is a City Employee, so the City will be responsible for unemployment payments.

Councilor Gray stated that the request the Committee will see is a supplemental appropriation for just over \$16,545. The intent of this supplemental appropriation would be to pay the salary of the program's director through the end of the fiscal year.

Deputy Mayor Varney requested that a representative from Bridging the Gaps make a presentation to the Finance Committee detailing what their organization does. Councilor Lauterborn stated that much of that information will be included in the Community Development Committee meeting minutes, but there was additional data requested which is forthcoming.

7. Adjournment

Councilor Torr **MOVED** to **ADJOURN** the meeting at 8:03 PM. Councilor Walker seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

Respectfully Submitted,

Cassie Givara
Deputy City Clerk

**Resolution for Supplemental Appropriation and Authorizing Borrowing Authority
Pursuant to RSA 33:9 to the Department of Public Works (DPW) Capital Improvements
Plan (CIP) Fund for Granite Ridge Phase II in an amount not to exceed \$2,430,000.00**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That the Mayor and City Council of the City of Rochester hereby appropriate an amount not to exceed Two Million Four Hundred Thirty Thousand Dollars (\$2,430,000.00) for the purpose of building the public infrastructure associated with Granite Ridge Phase II and further;

In accordance with the provisions of RSA 33:9, the City Treasurer, with the approval of the City Manager, be, and hereby are authorized to borrow the sum of Two Million Four Hundred Thirty Thousand Dollars (\$2,430,000.00) through the issuance of bonds and/or notes, and/or through other legal form(s), such borrowing to be on such terms and conditions as the said Treasurer and City Manager may deem to be in the best interest of the City of Rochester. Such borrowing is authorized subject to compliance with the provisions of RSA 33:9 and Section 45 of the Rochester City Charter to the extent required, necessary and/or appropriate

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution.

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City Clerk's Office



11/08/2018

City of Rochester Formal Council Meeting**AGENDA BILL****NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

AGENDA SUBJECT

Granite State Business Park - Water Main Extension Supplemental Appropriation

COUNCIL ACTION ITEM ☒
INFORMATION ONLY ☐FUNDING REQUIRED? YES ☒ NO ☐
* IF YES ATTACH A FUNDING RESOLUTION FORMRESOLUTION REQUIRED? YES ☒ NO ☐FUNDING RESOLUTION FORM? YES ☒ NO ☐

AGENDA DATE	November 13, 2018		
DEPT. HEAD SIGNATURE	Peter C. Nourse, PE signature on File City clerks office		
DATE SUBMITTED	10/17/18		
ATTACHMENTS AB-FRF	YES <input checked="" type="checkbox"/> NO <input checked="" type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	1

COMMITTEE SIGN-OFF

COMMITTEE	Finance Committee
CHAIR PERSON	Mayor McCarley

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	
CITY MANAGER	

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	
SOURCE OF FUNDS	TIF Bond & General Unassigned Fund Balan
ACCOUNT NUMBER	60963010-771000-19553
AMOUNT	1,400,000.00
APPROPRIATION REQUIRED	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

LEGAL AUTHORITY

City Council Resolution

SUMMARY STATEMENT

This agenda bill request a supplemental appropriation for the Granite State Business Park (GSBP) Water line extension project in the amount of \$1,400,000.00.

The funding sources are \$800,000 TIF bond and \$600,000 from the General Fund Un-assigned Fund Balance. This is per the Finance Committee Recommendation. The recommendation also stipulates that the General Fund is to be reimbursed up to \$600,000 from any proceeds earned through the sale of City owned property within the GSBP TIF District.

The engineering was previously funded and is in progress.

RECOMMENDED ACTION

1. Resolution authorizing a supplemental appropriation in the amount \$800,00 with funding source of a Granite State Business Park TIF Bond. .
2. Resolution authorizing an \$600,000 Supplemental from the General Fund Un-assigned Fund Balance for the Granite State Business Park Water Main Extension Project.
3. Resolution authorizing any proceeds from the sale of any City owned Granite State Business Park properties are to be used to reimbursed to the General Fund up to \$600,000.

AGENDA BILL - FUNDING RESOLUTION**EXHIBIT**

Project Name: Granite Ridge - Phase II Supplemental

Date: 10/29/18

Fiscal Year: FY2019

Fund (select):

GF Water Sewer Arena CIP xx Water CIP Sewer CIP Arena CIP Special Revenue xxFund Type: Lapsing Non-Lapsing xx**Deauthorization**

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1				-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

Appropriation

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	61083010	771000	195XX	-	-	2,430,000.00 -
2				-	-	-
3				-	-	-
4				-	-	-

Revenue

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	6108000	471000	195XX	-	-	2,430,000.00 -
2				-	-	-
3				-	-	-
4				-	-	-

DUNS # NA

CFDA # NA

Grant # NA

Grant Period: From NA
To NA

If de-authorizing Grant Funding appropriations: (select one)

Reimbursement Request will be reduced Funds will be returned

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left blank...*

City Clerk's Office

Resolution for Supplemental Appropriation and Authorizing Borrowing Authority
Pursuant to RSA 33:9 to the Granite State Business Park (GSPB) Tax Increment Financing
(TIF) District Capital Improvements Plan (CIP) Fund for the Water Main Extension
Project in an amount not to exceed \$1,400,000.00

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That the Mayor and City Council of the City of Rochester hereby appropriate an amount not to exceed One Million Four Hundred Thousand Dollars (\$1,400,000.00) for the purpose of paying the costs associated with the GSBP Water Line Extension Project.

In accordance with the provisions of RSA 33:9, the City Treasurer, with the approval of the City Manager, be, and hereby are authorized to borrow the sum of Eight Hundred Thousand Dollars (\$800,000.00) through the issuance of bonds and/or notes, and/or through other legal form(s), such borrowing to be on such terms and conditions as the said Treasurer and City Manager may deem to be in the best interest of the City of Rochester. Such borrowing is authorized subject to compliance with the provisions of RSA 33:9 and Section 45 of the Rochester City Charter to the extent required, necessary and/or appropriate.

Further, that the funds for this appropriation shall be derived as follows: Eight Hundred Thousand Dollars (\$800,000.00) from the GSBP TIF District bond issuance and Six Hundred Thousand Dollars (\$600,000.00) from the General Fund Unassigned Fund Balance.

Still Further, that the General Fund shall be reimbursed from any sales of City owned properties in the GSBP TIF District in an amount up to Six Hundred Thousand Dollars (\$600,000.00).

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution.

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City Clerk's Office

Public Safety Committee
Council Chambers
October 17, 2018
7:00 PM

MEMBERS PRESENT

Councilor David Walker
Councilor Robert Gates
Councilor Geoff Hamann
Councilor Jeremy Hutchinson
Councilor Peter Lachapelle

OTHERS PRESENT

Michael Bezanson, PE, City Engineer
Gary Boudreau, Deputy Police Chief
Dan Camara, GIS/Asset Mgmt. Technician
Mark Klose, Fire Department
Paul Vatcher, 55 Temple Drive
Dale Officer, 23 Temple Drive
Melinda Caldwell, 23 Blair Drive
Paul Benoit, 46 Temple Drive
Bill Braithwaite, 70 Temple Drive
John Elwell, 52 Temple Drive
Ronald Hilfiker, 24 Temple Drive
Jon Copp, 7 Hiltons Lane
Lillian Hurn, 9 Hiltons Lane
Karen Parolin, Autumn Street

Minutes

Councilor Walker brought the meeting to order at 7:00 PM.

1. Gauthier Farm-Gunfire Concerns

The Gauthier Farm- Gunfire Concerns went first on the agenda due to the amount of people present regarding the issue. Paul Vatcher of 55 Temple Drive in Tara Estates was present to talk about the gunfire issues. He stated he has been there since 2004. He said in the summertime the gunfire was going off at 1:00 am in the morning. He likes hearing the whippoorwills not the multiple gunshots; he said it sounds like bombs going off. Someone could get hurt walking in the woods. Councilor Walker asked what time the gunshots were going off. Mr. Vatcher said he did not know exactly what time in the morning but he said late at night some around 11:00 pm as well. Councilor Walker said that this item was set to be on the September Public Safety Agenda but was taken off, Doug Lachance sent an email to him saying that this was being handled

amicably with the owners and that a sign was put up saying "No shooting before 7 am to after dark". It is private property and the City cannot do anything about private property. The police went to the property to check the area out. Deputy Chief Boudreau said the range is safely placed and the proper backstop is in place and is below grade. Councilor Lachapelle asked Deputy Chief Boudreau if they could do anything on private property. He said only if there is an issue with disturbing the peace. Dale Officer lives at 23 Temple Drive. He said the Gauthier family voluntarily put up a sign that reads "No shooting until further notice". The area has not been taken care of and there has been some vandalism. Melinda Caldwell of 23 Blair Drive said she has been in Tara Estates since this past July. She said there is no monitoring; there are thousands of rounds of gunfire that go off. She said there is a little pond there and hardly any signage. She said there are 300 hundred homes being impacted, they are shooting towards Tara Estates. Councilor Walker said that it is private property and the city cannot do anything, it is legal. John Elwell of 52 Temple Drive stated that he found a bullet on his porch; he called the park manager and the police department. He said he gave the police a month and he called them. Nothing was done, and the bullet was destroyed. Bill Braithwaite of 70 Temple Drive said there was a rock that had been hit several times it looks like a meteor it has been hit so much. He said there is conservation land there and he does not know how that works, but it is an accident waiting to happen. Councilor Walker said they are more than 300 feet from the house, no law being is being broken. Ron Hilfiker of 24 Temple Drive said he agreed with everything that was said and that they had a couple of meetings last winter and one last Wednesday night at the clubhouse and that Councilor Varney was at the one last Wednesday. Councilor Varney was going to ask the city attorney if there was anything that could be done legally then he was going to get back to the residents of Tara Estates. Mr. Hilfiker said he had done some research regarding ordinances dealing with issues like this. In the Union Leader in 2015, an ordinance was passed in Londonderry. It limits what is going on. It can only be used during open season for deer and turkey and must have a NH Fish and Game license. They were having similar issues to what is going on here. Councilor Walker said Rochester has no laws or ordinances in place at this time for this matter. He said they could explore the language in the easement. Councilor Lachapelle said to have the city attorney look in to it. Mr. Hilfiker said that is what Councilor Varney was going to do and give them feedback. Councilor Lachapelle said he wants a legal opinion and if something can be done it will, however if it's private property they have rights. Paul Benoit of 46 Temple Drive wanted to thank the Gauthier's for putting the sign up but if it is taken, down it will go back to the way it was. He

Page 2 of 6

Public Safety Committee Minutes

October 17, 2018

understands the homeowners have rights. The Committee will investigate the Londonderry ordinance and will send to the Codes and Ordinances Committee.

2. Public Input

15 Hiltons Lane-Open Foundation Issue

Jon Copp from 7 Hiltons Lane was present to talk about the safety issue at 15 Hiltons Lane. He said there are currently 4 houses on the street and it's a cul-de-sac with lots of children in the area. New Style Homes owns # 15 Hiltons Lane. In late June they broke ground there and there is an open foundation with a one car garage. There is a portable toilet there, people who are walking would stop and use it. Mr. Copp is concerned because of the dangers of having the open foundation with all the people that walk the area. It has been like that for a 3-month span, so he thinks there may be some other issues there. He does not want to see a child die. He contacted the BZLS Department, but has not received a call back yet. Councilor Walker said they would follow up with the BZLS Department.

Sidewalk Concerns-Autumn Street

Lillian Hurn and Karen Parolin were present to talk about the lack of a sidewalk on Autumn Street. Ms. Hurn said she is a bicyclist and there is a lot of traffic, and drivers use this area as a cut-through to Maine. She said it is dangerous without a sidewalk in the area. Ms. Parolin said the speed limit is 30 mph and there are a lot of people with carriages and a lot of the vehicles are going 45 mph. Councilor Walker referred this request to the Public Works and Buildings Committee to evaluate and get a cost analysis of this area.

3. 721 Salmon Falls Road-Blind Drive Concerns-Mirror Install

Councilor Walker summarized the issue. Mr. Bezanson reported that DPW crews had completed roadside clearing in the area and had heard back from the owner at 721 Salmon Falls Road; they are apparently satisfied with the line-of-sight now that the clearing is completed. They are no longer requesting a mirror for this location. No action taken.

4. Blackwater Road-Sharp Turn Sign Request

Councilor Walker summarized the issue. Councilor Hamann asked if the current sign should be moved and whether the sign should designate a driveway as well. Councilor Lachapelle said he thinks it should be moved back. Councilor Walker said the signs could be swapped. Mr. Bezanson stated that on the westbound approach the Chevron sign and the Curve Ahead sign depicted in the Google Streetview imagery have been swapped since the imagery was captured, which corrects the locations according to MUTCD. A current photo shows graffiti on the Curve Ahead sign, which will be corrected by DPW. On the eastbound approach DPW will move the Curve Ahead sign back a little on the approach to the curve. Mr. Bezanson will also check into the painting of the white fog lines in this area. DPW will also look into updating the School Bus Stop Ahead sign. Councilor Walker said the placement of signs will be at the discretion of DPW. No action from the Committee is needed.

5. Other

Norway Plains and Rangeway-Safety Concerns

Councilor Gates received an email from a constituent regarding safety concerns on Rangeway and Millers Farm Drive. There are speeding issues and her 2 year old almost got hit; there are many children and pets in this area. Multiple car break-ins happen in the area; she is a military wife and does not want to worry while her husband is deployed. Councilor Walker said they will contact the Planning Department regarding the site plan. Mr. Bezanson said portions of these roadways are approved City streets. There are poles out there for the streetlights and the developer has been contacted regarding installation of the lights. Councilor Walker said 20 mph is not possible and “children at play” signs are not recognized signs. Deputy Chief Boudreau said they frequent this area for activity on Norway Plains Road. ***Councilor Gates made a motion to deny speed limit signs on Norway Plains Road and in the Millers Farm Drive/ Rangeway Drive neighborhood because of regulations already existing. Motion was seconded by Councilor Hamann. Unanimous voice vote carried the motion.***

Ela Court Structure Fire

Chief Klose said there was a building fire at 9 Ela Court on Saturday. Off duty mutual aid was called. It was a kitchen fire that went to a second room. There were 16 people that were displaced, The Red Cross was on hand and the apartment management company will help place the 16 people. The utilities and gas were shut down and Unitil red tagged the gas service. There was no injury to firefighters or civilians, but there were loss of pets.

Hazard Mitigation Plan

Chief Klose said that the Hazard Mitigation Plan is in it's final review with the Homeland Security Management and should be ready to go to the City Council in November.

Squamanagonic Recreation Area Update

Chief Boudreau met with Chris Bowlen and there is no lease associated with the disc golf course; it is managed by the Recreation Department as a City park. Chief Boudreau said there was a suspected over dose in this area. Councilor Walker asked if the gate was still operational. Deputy Chief Boudreau said he thought so.

E911 Update

Deputy Chief Boudreau said they met today and they are working to set up the public hearing dates: one in Gonic likely at Gonic School, and one in East Rochester likely at East Rochester School.

Sherman Street-Speed Issue Update

Deputy Chief Boudreau said that the speed trailer was out there for 4 days with a total of 715 vehicles passing through. The highest speed was 44 mph and the average speed was 13.18 mph.

Bickford Road Update

Mr. Bezanson said the stop sign would be installed soon. Also, DPW crews removed some trees along the right-of-way to address line-of-sight issues.

Collins Circle Streetlight Update

Mr. Bezanson said that the Collins Circle streetlight was installed yesterday.

Councilor Walker stated that the Council approved the removal of the crosswalk signs downtown, but they have not been removed yet. Mr. Bezanson said it would happen soon. Mr. Bezanson wanted clarification: DPW installed new signs on Union Street and took down the old ones; if they take the new ones down, there will be no signage there. Councilor Walker said take the signs down on North Main Street for now.

Councilor Lachapelle made a motion to adjourn the meeting at 7:58 PM. Councilor Gates seconded the motion. The motion passed unanimously.

Minutes respectfully submitted by Laura Miller, Secretary II.

Public Works and Buildings Committee

Meeting Minutes

October 18, 2018

Council Chambers

MEMBERS PRESENT

Councilor Ralph Torr, Chairman

Councilor Ray Varney- Vice Chairman

Councilor Sandy Keans

Councilor David Walker

MEMBERS ABSENT

Councilor Geoffrey Hamann

OTHERS PRESENT

Peter C. Nourse PE, Director of City Service

Daniel Camara, GIS / Asset Management

Lilian Hurn, 9 Hiltons Lane

Daniel Noel, 39 Eagle Drive

Colin Lentz, Strafford Regional Planning Commission

MINUTES

Chairman Torr called the Public Works and Buildings Committee to order at 7:00 PM.

1. Approve minutes from the September 20, 2018 Public Works & Building Meeting.

Chairman Torr requested comments or a recommendation on last month's meeting.

Councilor Varney made a motion to accept minutes as presented for the September 20, 2018 Public Works & Building Committee meeting. The motion was seconded by Councilor Walker. The Motion passed unanimously.

2. Public Input

Ms. Hurn of 9 Hiltons Lane addressed the Committee with concerns for Hilton Lane.

She stated she would like to see sidewalks on Autumn Street in East Rochester. Ms.

Hurn also mentioned that there are dead trees in the Cul-de-sac on Hiltons Lane that she would like to see removed and replaced.

Mr. Noel of 39 Eagle Drive addressed the Committee regarding concerns for the roadway maintenance and he stated that he would like the Salmon Falls Road from Tara Estates to Whitehall Road better maintained and he would like to see it paved.

3. Strafford Regional Planning Commission (SRPC)

Mr. Nourse introduced Colin Lentz from SRPC and stated that Mr. Lentz was at the Committee to answer any questions the Councilors might have regarding the ten year plan. Mr. Nourse stated that he put this item on the agenda to begin the conversation

regarding the current items listed in the SRPC's long term plan and the ten year transportation plan. He stated that there is a two year cycle and He stated that this is the

time for input and priority setting for the next submission. He stated that there are some items in the long term plan that were submitted last October that are waiting to get into the ten year plan and he reviewed the project currently in the long term plan. There was discussions regarding the Lowell Street intersection that is currently listed in the ten plan. The Committee was in agreement that this project should be swapped out for a higher priority project. There was discussion regarding the Charles Street / Columbus Ave intersection, or the Old Dover Road intersection and the bridge replacement and widening of RT125 near Brock Street. Councilors Walker and Keans suggested a signalization synchronization project and / or corridor study for Rt. 125 from Lowell Street down to the Turnpike signal. Mr. Lenzt stated that the projects that are currently listed in the plan were put in there by request or recommendation at some time prior to his history with SRPC. He stated that the long-term plan can be adjusted and that he would like to work with this Committee and with Mr. Nourse the DWP to determine a more concise list of 7 or 8 projects that can be submitted. He stated he was here tonight to start that conversation so that the list can be determined and all can be in agreement as to what should be submitted in 2020. He mentioned that there are also Congestion Mitigation and Air Quality plans that can be bundled with the 10-year plan and he discussed the Rt125 traffic congestion and bridge widening as an example. Councilor Torr discussed the issues with traffic mitigation along the Rt.11 Corridor as well. He discussed the lack of sidewalks on that corridor and his concerns for pedestrians walking to and from shopping centers and to town. Councilor Torr also discussed the need for a traffic signal at the Cocheco Mobile Home Park and Northgate Apartment Complex. He stated that there are approximately 250 separate homes that cannot enter that roadway safely. Mr. Lenzt stated that approximately \$700,000 dollars has been appropriated by NHDOT for corridor studies and RT.11 has come one of the top 3 NH roadways for consideration for those funds. Mr. Lenzt also discussed that Transportation Alternative Plans (TAP) Grants have become available for sidewalks or downtown improvement projects. Mr. Nourse discussed the Planning Departments contract with VHB Engineers for the City's Master Plan which will also identify and prioritize transportation issues within the City. Mr. Nourse stated that the DPW will be working with Planning and VHB on this but the information will not be ready to assist with this cycle that is due in May. Mr. Lenzt stated that SRPC has been given funds to hire consultants to assist with project cost estimates and that the State wide RPC's have determined a ranking system to evaluate projects state wide. The Committee asked if Mr. Lenzt would come back and continue to work with City Staff and the Committee to determine the projects and the priorities for submission. Mr. Lenzt stated he would return.

4. Paving

Mr. Nourse gave an update on the completed paving. He stated that all roads accepting Sampson Road have been at least base paved and those will be top coated in the spring. He stated Sampson Road is going to be done in the spring as well. Mr.

Nourse stated that the corrective drainage and paving will be completed on Osbourne Street prior to winter. Mr. Nourse stated that the Pavement Condition Index (PCI) model has been updated with the recent pavement projects. He displayed two lists on the monitors that listed the streets that have come up as recommendations for paving and maintenance. Mr. Nourse stated the list needs to be edited to reflect upcoming CIP projects and pending developments. Mr. Nourse stated that there is 1.2 million in the FY2019 budget that will be use once the City selects the streets and goes out to bid this winter. He stated that he will come back to the Committee next month with the final recommended list for discussion. Councilor Varney suggested that the list will need to be prioritized taking into consideration which of the CIP projects that were deferred that we will bring back first. Mr. Nourse stated that he believed that the Woodman / Myrtle Project would be the first to come back and then Wakefield Street.

5. City Hall Glass Enclosure Replacement Supplemental \$7800

Mr. Nourse stated that this was on the agenda last month and the Committee asked him to gather additional information regarding this project. He had several pictures displayed on the monitor that showed the damaged glass structure. Mr. Nourse stated that he has looked into the issue and that the damage is due to age and possibly some damage from a tree that was formerly located in this area and did overhang the structure. He said it is not from falling snow or ice. He said the seals are broken between the two planes of glass causing fogging and leaking. He said in one section the outer pane of glass is missing. He stated that there is significant leaking and that there have been staff complaints about misting and leaking in this stairwell when it is raining. Mr. Nourse stated that we had worked with a vendor to determine the scope of the project and budgeted \$22,000 based on that information. He said the project went out to bid and the City received two bids. He stated that the low bid is \$28,500 and the other was \$37,500. The contractor that assisted with the budget did not bid. Mr. Nourse stated that he is looking for supplemental of \$7,800 to get the project completed.

Councilor Walker made a motion to recommend the full City Council authorize a supplemental appropriation of \$7,800 from the general fund un-assigned fund balance for the City Hall Glass Enclosure project. The Motion was seconded by Councilor Varney. The motion passed unanimously.

6. Colonial Pines Project

Mr. Nourse stated that the Railroad Ave connection to the sewer interceptor is complete. He stated that the consultant is working on the design and bid documents. He estimates those plans are at approximately 95% and he stated the project will be going out to bid this winter. He had a display on the monitor depicting the phases of the work do done within the Colonial Pines Development. Councilor Varney asked if the residents are being kept informed. Mr. Nourse stated that Lisa Clark has been keeping in contact with a resident that updates the Colonial Pines group via their Facebook page. Councilor Varney asked that they be given the updated phase information.

7. 59 Columbus Avenue

Mr. Nourse stated that the Rochester Housing Authority (RHA) has approached the City in regards to selling the property. They are offering it to the City for \$125,000. Mr. Nourse stated that there is a Roadway Widening Project in the CIP that has been in consideration that would widen the intersection of Columbus Avenue and Summer Street. He stated that there might be a portion of the property that is needed if that project is approved. He stated that there is approximately 60 feet of right of way now, and that he is unsure if we would need more as there has not been any engineering done yet. The Committee discussed the project. Councilors Varney, Walker and Keans did not see this as a high priority project.

Councilor Varney made a motion to recommend the full City Council advise RHA that the City is not interested in purchasing the property at this time. Councilor Keans seconded the motion. The motion passed unanimously.

8. Water & Sewer De-Authorizations

A list of Water & Sewer funds to be de-authorized at the next Regular City Council Meeting was distributed.

Councilor Varney made a motion to recommend the full City Council de-authorize the recommended water & sewer accounts. Councilor Walker seconded the motion. The motion passed unanimously.

9. Other

DPW Facility – Mr. Nourse stated that the engineer's contract for design and construction has been executed. He stated that he is working with other departments to complete the courtesy Zoning Board and Planning Board review processes. Councilor Varney asked what is available now for conceptual drawings. Mr. Nourse stated that we have the recently distributed drawing that depicts the approximate location and orientation of the new building on site. He stated that the consultants will be in next week to meet with the individual division managers to ensure all needs will be met. He stated that we have the original conceptual drawings of the space but these meetings are for final design of spaces. Councilor Keans stated that this location is to be considered for a future location of a fire department building and she questioned if space was being considered in the plan. Mr. Nourse stated that the positioning of the DPW on the space was set up to allow for frontage on Chestnut Hill Road to be used for a fire department building. Councilor Varney suggested a building the size of the Gonic substation should be used for the expected size. He stated that he would like it drawn into the current rendering of the site and emailed to the Council so that they could see what that would look like. Councilor Varney stated that he would like the ubbutter kept notified of the progress and plans. Mr. Nourse stated that he had met with the Mobile Home Park residents on site and he believes they are all set and understand the concept. He stated that he had asked them to share their water testing results in order to have a baseline for

any future issues that may become a concern. Mr. Nourse stated that the Mobile Home Park said they would share their test results.

Councilor Walker made a motion to adjourn at 8:03 pm. Councilor Torr seconded the motion. The motion passed unanimously.

Minutes respectfully submitted by Lisa J. Clark, City of Rochester Administration and Utility Billing Supervisor.

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City Clerk's Office

**Resolution Authorizing Supplemental Appropriation to the Fiscal Year 2018-2019
Department of Public Buildings Capital Improvements Project Fund in the Amount of
\$7,800.00 for the City Hall Atrium Glass Replacement Project**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF
ROCHESTER:**

That Seven Thousand Eight Hundred Dollars (\$7,800.00) is hereby appropriated as a supplemental appropriation to the Fiscal Year 2018-2019 Department of Public Buildings Capital Improvements Project Fund -to pay for costs and expenditures related to the City Hall Atrium Glass Replacement Project. The supplemental appropriation shall be derived in its entirety from the General Fund unassigned fund balance.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such multi-year, non-lapsing accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution.

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City Clerk's Office



11/08/2018

City of Rochester Formal Council Meeting**AGENDA BILL****NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

AGENDA SUBJECT

City Hall Atrium Glass Replacement - Supplemental Appropriation

COUNCIL ACTION ITEM ☒
INFORMATION ONLY ☐FUNDING REQUIRED? YES ☒ NO ☐
* IF YES ATTACH A FUNDING RESOLUTION FORMRESOLUTION REQUIRED? YES ☒ NO ☐FUNDING RESOLUTION FORM? YES ☒ NO ☐

AGENDA DATE	November 13, 2018		
DEPT. HEAD SIGNATURE	Peter C. Nourse, PE signature on File City clerks office		
DATE SUBMITTED	10/29/18		
ATTACHMENTS AB-FRF	YES <input checked="" type="checkbox"/> NO <input checked="" type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	1

COMMITTEE SIGN-OFF

COMMITTEE	Public Works Committee
CHAIR PERSON	Councilor Ralph Torr

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	
CITY MANAGER	

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	
SOURCE OF FUNDS	General Fund - Unassigned Fund Balance
ACCOUNT NUMBER	15011090-772000-19509
AMOUNT	\$7,800
APPROPRIATION REQUIRED	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

LEGAL AUTHORITY

City Council Resolution

SUMMARY STATEMENT

This agenda bill request a supplemental appropriation from the General Fund Un-Assigned Fund Balance (cash). The requested amount of \$7,800 is to fund the work associated with the City Hall Atrium Glass Replacement Project. The City went out to bid and had 4 companies attend the mandatory walk through. Two companies put in bids and the lowest bidder was Groen Construction Company at \$29,800. The original cash appropriation was in the amount of \$22,000.

\$7,800 is needed to award the bid and complete the project.

RECOMMENDED ACTION

1. Resolution authorizing a supplemental appropriation in the amount of \$7,800 from the General Fund - Assigned Fund balance for the City Hall Glass Enclosure replacement project, 15011090-772000-19509.

AGENDA BILL - FUNDING RESOLUTION**EXHIBIT**Project Name: Date: Fiscal Year:

Fund (select):

GF Water Sewer Arena CIP Water CIP Sewer CIP Arena CIP Special Revenue Fund Type: Lapsing Non-Lapsing **Deauthorization**

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1				-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

Appropriation

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	15011090	772000	19509	-	-	7,800.00 -
2				-	-	-
3				-	-	-
4				-	-	-

Revenue

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1				-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

DUNS # CFDA # Grant # Grant Period: From
To

If de-authorizing Grant Funding appropriations: (select one)

Reimbursement Request will be reduced Funds will be returned

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City Clerk's Office

**Resolution Deauthorizing Water CIP Fund 5501 and Sewer CIP Fund 5502 Project
Funding For Various Projects in the Amount of \$422,018.56 and Deauthorization of Bond
Authority**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF
ROCHESTER:**

That Four Hundred Four Thousand Two Hundred Fifty Eight and 56/100 Dollars (\$404,258.56) of previously appropriated funds is deauthorized from the Water CIP Fund 5501 and Seventeen Thousand Seven Hundred Sixty Dollars (\$17,760.00) is deauthorized from the Sewer CIP Fund for the costs associated with various completed projects consistent with Exhibit A.

Further, as part of the overall deauthorization, in accordance with RSA 33:9, the City withdraws bond authority in the amount of Four Hundred Thousand Two Hundred Twenty Eight and 31/100 Dollars (\$400,228.31).

Further, the amount of Four Thousand Thirty and 25/100 Dollars (\$4,030.25) in cash funding shall be returned to the Water Fund unassigned retained earnings and Seventeen Thousand Seven Hundred Sixty Dollars (\$17,760.00) in cash funding shall be returned to the Sewer Fund unassigned retained earnings.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution.

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City Clerk's Office



11/08/2018

City of Rochester Formal Council Meeting**AGENDA BILL****NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

AGENDA SUBJECT

DE-AUTHORIZATIONS WATER & SEWER CIP PROJECT ACCOUNTS

COUNCIL ACTION ITEM ☒
INFORMATION ONLY ☐FUNDING REQUIRED? YES ☐ NO ☒
* IF YES ATTACH A FUNDING RESOLUTION FORMRESOLUTION REQUIRED? YES ☒ NO ☐FUNDING RESOLUTION FORM? YES ☐ NO ☒

AGENDA DATE	November 13, 2018	
DEPT. HEAD SIGNATURE	Peter C. Nourse, PE signature on File City clerks office	
DATE SUBMITTED	10/26/18	
ATTACHMENTS YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> SPREADSHEET	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	1

COMMITTEE SIGN-OFF

COMMITTEE	Public Works Committee
CHAIR PERSON	Councilor Ralph Torr

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	
CITY MANAGER	

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	
SOURCE OF FUNDS	Funds Water 5001 & Sewer 5002
ACCOUNT NUMBER	Several Accounts Per Spreadsheet (PG3)
AMOUNT	Water \$404,258.56 Sewer \$17,760.00
APPROPRIATION REQUIRED YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	

LEGAL AUTHORITY

City Council Resolution

SUMMARY STATEMENT

This agenda bill request the de-authorizations of previously appropriated Capital Improvement Water and Sewer projects that are completed. The total de-authorizations are per spreadsheet attached as page 3 of the agenda bill.

RECOMMENDED ACTION

1. City Council Resolution for de-authorization of Water CIP Funds per the spreadsheet total of \$404,258.56 and Sewer CIP Funds per spreadsheet total of \$17,760.00

WATER CIP FUND 5501 & SEWER CIP FUND 5502 PROJECTS READY FOR DE-AUTHORIZATION

Account Number	Project Name	Revised Budget	Expended	Deauthorize			Total De-authorization	To Be Bonded	Comment
				Cash	Bond	Grant/ Other			
Water									
55016010-771000-16535	Fieldstone Village	300,000.00	113,937.43	-	186,062.57	-	186,062.57	-	Bonded \$113,937.43 August 2018
55016010-771000-16536	Groundwater Development	100,000.00	35,834.26	-	64,165.74	-	64,165.74	35,834.26	To be bonded
55016010-771000-17534	Groundwater Development	150,000.00	-	-	150,000.00	-	150,000.00	-	No expenditures
55016010-776000-06524	Groundwater Development	550,000.00	540,520.75	4,030.25	-	-	4,030.25	-	Transfer cash back to Water Fund
Total Water		1,100,000.00	690,292.44	4,030.25	400,228.31	-	404,258.56		
Sewer									
55026020-77100-18564	Salmon Falls Rd Sewer Repair	136,160.00	118,400.00	17,760.00	-	-	17,760.00	-	Transfer cash back to Sewer Fund
Total Sewer		136,160.00	118,400.00	17,760.00	-	-	17,760.00		

Notes: 55016010-776000-06524

- 1) Journal 2006-08-374 recorded \$150,000 cash on 02/21/2006
- 2) Bonded \$300,000.00 in FY08
- 3) Deauthorized \$5,449.00 Bond Authority on 05/19/2009
- 4) Bonded \$94,551.00 in FY10
- 5) Above action is to de-authorize \$4,030.25 Cash and transfer back to Water Fund

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City Clerk's Office

**Tri-City Joint Mayor's Task Force on Homelessness****City Hall Annex, Isinglass Room****33 Wakefield Street****Rochester, NH 03867****October 18, 2018****6:00 PM****Chairman**

Jeremy Hutchinson

MAYORS

Mayor Caroline

McCarley

Mayor Karen Weston

Mayor Dana Hilliard

Vice Chair

Marcia Gasses

Rochester Members

Elizabeth Atwood

Rev. Eliza Tweedy

Jeremy Hutchinson

T.J. Jean

Dover Members

Phyllis Woods

Betsey Andrews Parker

Andrew Howard

Marcia Gasses

Somersworth Members

Todd Marsh

Laura Hogan

Rick Michaud

Dina Gagnon

Alternate:

Lindsey Williams

Survival Shelter Sub-Task Group	Master Plan Sub-Task Group
Marcia Gasses	Betsey Andrews-Parker
Todd Marsh	Todd Marsh
Elizabeth Atwood	Dina Gagnon
Andrew Howard	Eliza Tweedy
	Phyllis Woods
	Lena Nichols
	Laura Hogan
	Rich Michaud

MINUTES**1. Call to Order**

Chairman Hutchinson called the meeting to order at 6:03 PM.

2. Roll Call

Deputy City Clerk Cassie Givara took the roll call. The following members were present: Chairman Hutchinson, Laura Hogan, Todd Marsh, Rick Michaud, Terra Stewart, Eliza Tweedy, Phyllis Woods, Mayor Weston and Mayor Hilliard.

The Following members were excused/absent: Betsey Andrews-Parker, Dina Gagnon, Andrew Howard, TJ Jean, Lindsey Williams, Vice Chair Gasses and Mayor McCarley.

3. Public Input

Chairman Hutchinson invited members of the public to come forward and address the committee.

Randy Heller of the Dover chapter of disabled American Veterans spoke about his organization and what they can do for homeless veterans.

Don McCullough inquired about the email distribution list for the Task Force and ensuring everyone who wishes to receive the information is reached.

Denise Ambrose discussed her experience trying to distribute Narcan where needed and the stories which had been passed around in the community purporting drug dealers selling Narcan along with their narcotics. Ms. Ambrose also read a list of harm reduction techniques.

Mayor Weston relayed several incidences she had been told where those misusing drugs held "Narcan" parties in which they would overdose purposely in order to be revived with Narcan

Tory Jennison of the Strafford County Commissioners addressed the claims of these Narcan parties stating the reality is a suggested "buddy system" and harm reduction techniques to try to prevent overdose deaths, not purposeful overdoses Ms Jennison also stated there is no evidence of dealers distributing Narcan with their narcotics.

Terra Stewart concurred that she had not heard of Narcan parties or purposeful overdosing in the homeless community.

4. Approval of Minutes

4.1 Tri-City Task Force Meeting September 13, 2018, consideration for approval

Phyllis Woods **MOVED** to approve the minutes for the September 13, 2018 meeting. Terra Stewart seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

5. Communications from the Mayors

Mayor Weston inquired whether the group had received documentation from the Salvation Army in regards to the warming shelters. She stated she has had inquiries with the cold weather coming and she would like to be able to present something to her Council.

Councilor Hutchinson stated it would be discussed slightly later in the meeting,

6. Communications from the Task Force Chairs

Chairman Hutchinson said that he had not heard from any of the congressional candidates who had been invited to attend the task force meetings.

Hutchinson spoke about the impending November 1st deadline which had been set. The Task Force is now aiming for a January/February time frame in order to have a draft master plan which can be presented to the respective Councils of the 3 cities.

Mayor Hilliard stated that the Master Plan is such an important task and should not be rushed. The Committee should do their due diligence and take adequate time to produce a quality plan even if it has to be extended into spring.

Chairman Hutchinson added that any of the items involved in the Master Plan which will require City funding should be done prior to the passing of the City budgets. When looking at new strategies to focus on, those requiring funding should be tackled first.

7. Proposal for Needles & Campsite Clean-up – Terra Stewart

Ms. Stewart spoke about the initiative she has started for cleaning up homeless campsites, starting in Rochester and hopefully expanding to Dover and Somersworth. The

timeline for the clean-up is not set in stone due to the upcoming cold weather and possibility of snow. The clean-ups will cease as soon as there is snow on the ground.

Ms. Stewart reported that the one of the biggest hurdles at this stage is having the supplies needed for the clean-up. She does have a supply list for those willing to donate.

Ms. Stewart also spoke about the great need for adequate housing for the homeless community. Law enforcement sweeps are often performed displacing the homeless from their home communities where their resources and support is located.

Chairman Hutchinson suggested setting a date for a clean-up and a call to action for gathering necessary supplies such as contracting bags and tamper-resistant gloves. Donated supplies can be dropped at the Tri-City Co-Op at 55 Summer Street in Rochester. A date will be discussed in the future for potential campsite clean-ups.

The other major issue hampering clean-up is the number of needles being found. There have been other cities in the country which have installed tamper-resistant sharps containers in hotspots which is a possible solution in this area if funding can be sourced for these containers. Ms. Stewart suggested a one-year pilot program to do research of sharps bins, possible locations and funding sources.

Ms. Jennison said that NH does have a needle exchange program currently and these organizations may be able to offer assistance.

Julian Long, Grants Manager for Rochester, committed to sourcing possible grants and funding for sharps containers and supplies for the needle clean-up initiative.

8. Report from Sub-Task Groups

Chairman Hutchinson instated a permanent bookmark on the agenda for Tory Jennison to present relevant data.

Ms. Jennison spoke about the difficulty in obtaining accurate data for the homeless community. She made a presentation on the trends in homelessness in the Strafford County area as well as homelessness and shelter data throughout the state.*

**see addendums A through D*

There was a discussion in committee regarding school-aged students facing homelessness and their unique needs and considerations. Ms. Jennison stated that there is a homelessness liaison for each school in the area. Each community is also responsible for transporting the students to and from school regardless of where they are housed or sheltered. Homeless children are more likely to need special services and helping to care

for this population is a strain on the school system. Todd Marsh stated that welfare departments try their best to refer homeless families for resources close to the schools their children attend.

Chairman Hutchinson suggested that the Task Force focus on housing as their next strategy for the Master Plan. It is a large issue to tackle which may require changes in codes or zoning to implement action which will involve the governing bodies of each municipality. Due to the scale of the affordable housing piece of the Master Plan and the challenges involved, the Chairman stated it would be added as a reoccurring item on the agenda being headed by Betsey Andrews-Parker. Each member of the committee will be involved as opposed to a single subgroup.

Chairman Hutchinson asked Mr. Long of Rochester if, as part of the Community Development Committee and working closely with HUD, he could assist with potential funding and grants related to housing.

Barbara Holstein spoke about the Greater Seacoast Coalition to End Homelessness (GSCTEH) and their focus on affordable housing as well as working with landlords to help prevent evictions and increasing the need for individuals needing housing.

Phyllis Woods said the Greater Seacoast Housing Summit would take place on Thursday November 1st and said she would attend and bring back information to the next meeting. It was also suggested that Paige Farmer (GSCTEH) be added on the agenda for the following month to speak about housing.

It was decided that the next meeting would focus primarily on housing. A representative from each community could gather information on codes and zoning and bring it back to the committee to determine where any gaps exist. The Committee will receive data and reports from organizations such as Community Action Partnership and GSCTEH and ensure that there is not duplication of efforts.

8.1 September 26th Meeting of the Cold Weather Shelter Sub-Group

Todd Marsh of Rochester Welfare said that the Cold weather subgroup met on September 26 at SOS. The group is looking not only at an extreme cold weather shelter but also at options for long-term seasonal shelters, which would require more funding and resources.

The Salvation Army is on track as an option for extreme cold weather station. There are some concerns for zoning and code issues for this location, but the Salvation Army is currently working with City Staff to resolve these issues.

The Salvation Army runs a toy program annually prior to the holidays, and due to the space required for this program there will not be space to accommodate those seeking shelter prior to the end of this toy program. There is a potential for the extreme cold weather shelter to start at this Salvation Army location in mid-December with a maximum of 30 temporary residents. The Tri-City Co-Op may also offer some limited shelter options for their members. These shelters would be low-barrier.

Ms. Jennison clarified that the Salvation Army is not doing anything at the direction of the task force, there is no agreement. The Task Force is simply providing support.

Mayor Weston inquired if there would be definitive answers on whether or not these shelter options would go forward or not. The cold weather is imminent and if there are issues to be fixed in order to facilitate the opening of cold weather shelters, it should be handled sooner rather than later.

There was a discussion regarding City budgeting for cold weather and emergency sheltering; potentially adding a cold weather line items within the municipal budgets or as an item in the operating budget for the City welfare departments. The outcome may be to get the Department of Homeland Security to recognize cold weather as an emergency, which it is not currently.

8.2 Reports of Subcommittee for Strategy #1 and Strategy #4

The discussion on the strategies will be moved forward to the next meeting when there is a more thorough presentation to be made.

There was a discussion in committee regarding each municipality gathering data on what each municipality currently funds as well as an estimate of funding needed. The Committee will also look into how and where CDBG could come into play and if CDBG funds could be used for any of the Task Force strategies.

8.3 Master Plan Process Review

9. Other

Chairman Hutchinson asked that Ms. Jennison present on municipal strategies to respond to increase housing need. The next meeting will focus heavily on items involving funding.

The Chairman indicated that there is virtually no advertising for the Task Force to involve the public and potentially receive donations which would decrease the requests to the Cities' for funding. Options for advertising and marketing were discussed; A Facebook page, potentially "airing" the meetings on Facebook live, and having a meeting

for public input with opportunity for questions and answers and education. It was suggested that there be an area on each municipal website for public donation to the Task Force, but the legality of such a donation option through a City site was questioned.

The next meeting will be held at November 15, 2018 at 6:00 PM at the McConnell Center in Dover.

10. Adjournment

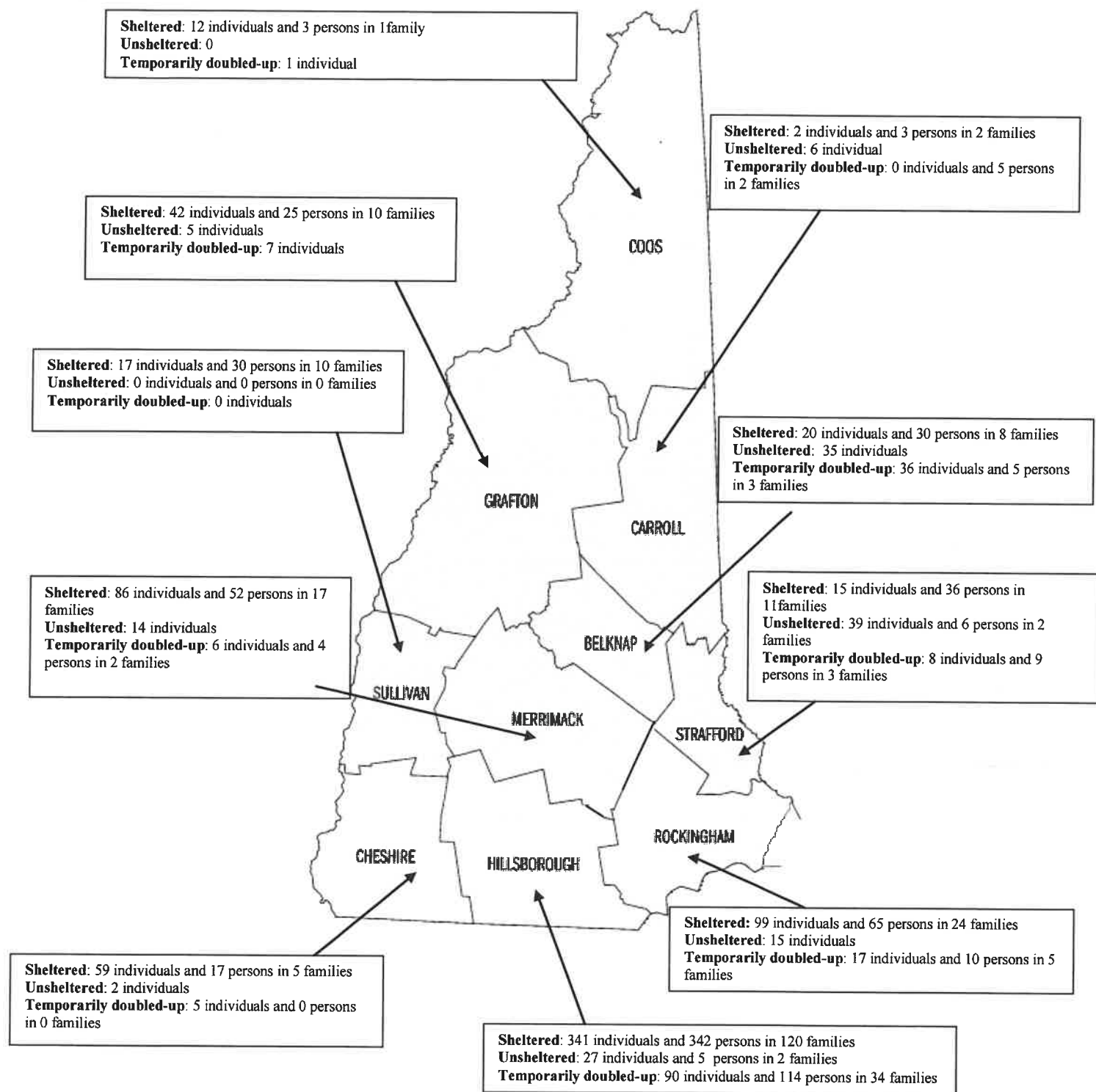
Chairman Hutchinson **ADJOURNED** the meeting at 8:12 PM.

Respectfully Submitted,

Cassie Givara
Deputy City Clerk
Rochester, NH

11/08/2018

New Hampshire Department of Health and Human Services, Bureau of Housing Supports

2018 Point-in-Time Count - January 24, 2018

Total Homeless and doubled up persons for the State of NH: 1,767
 (1,296 sheltered, 154 unsheltered and 317 temporarily doubled-up (temporarily residing with family/friend included in totals).
 Totals: 1006 individuals, 761 persons in families, 260 families

Veteran sub-population totals: 143

11/08/2018

Strafford County

NH Coalition
to End Homelessness
Research. Education. Advocacy.

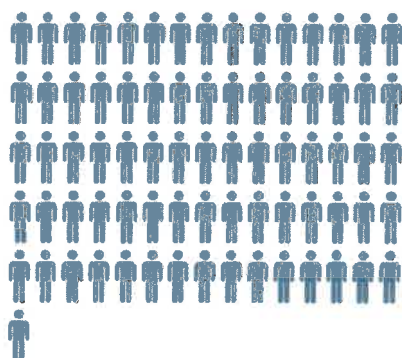


Trends in homelessness from 2015 to 2017

*All data from the 2017 State of Homelessness in New Hampshire Report.

Overall homelessness increased by 44.7%.

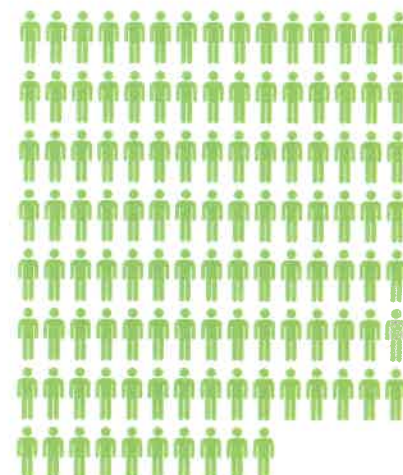
2015



2016



2017



**Median household
renter income
decreased by 1.2%.**



**Monthly
median gross
rent increased
by 12.7%.**



**The vacancy
rate fell
from 2.3%
to 1.3%.**



**Family
homelessness
decreased by 20%.**



**Unsheltered
homelessness has
more than doubled.**

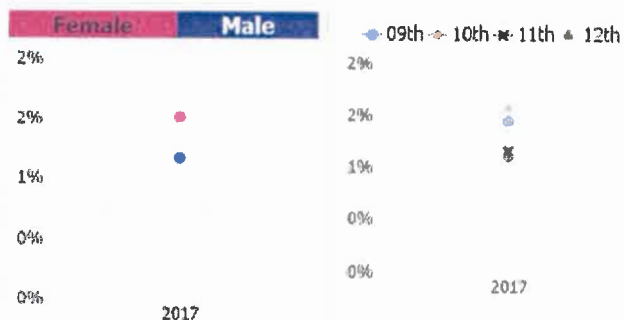
Your logo here

[Click here to learn about our
sponsorship opportunities.](#)

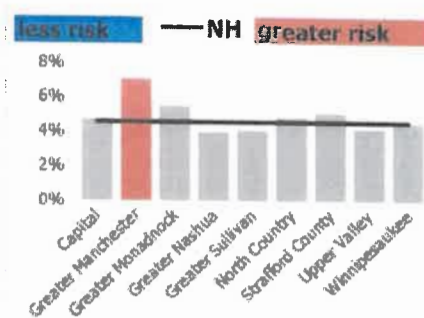
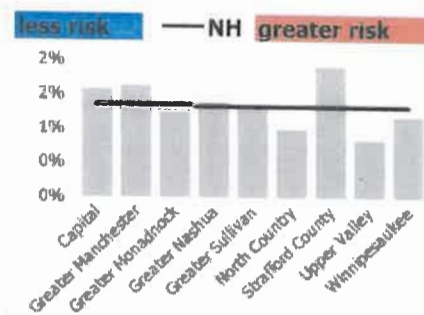
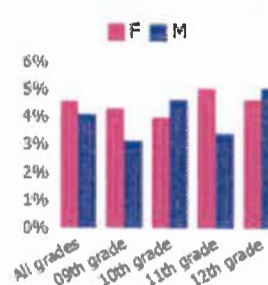
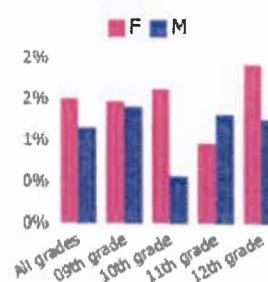
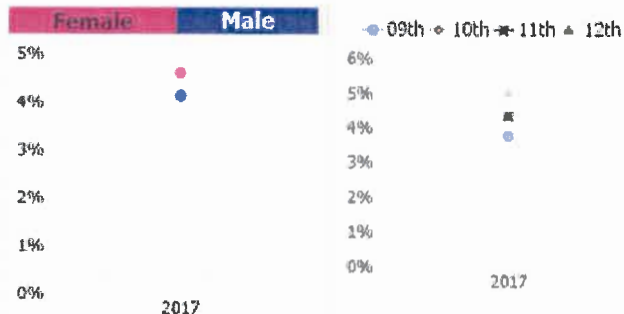
www.nhceh.org [f](#) [t](#) /nhceh

[Click here to read the full report.](#)

Usually slept in the home of a friend, family member, or other person because they had to leave their home or their parent or guardian cannot afford housing during the past 30 days (q82)

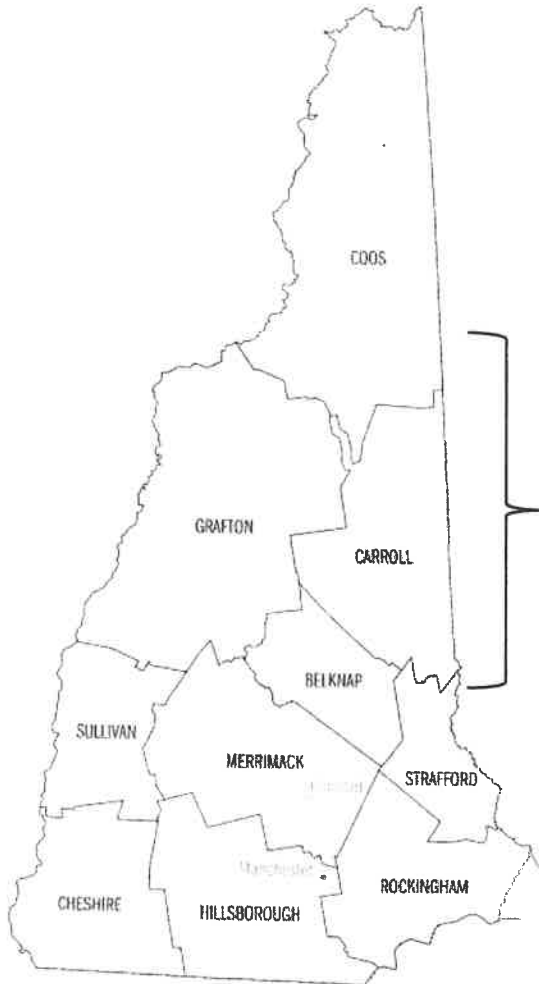


Have ever slept away from their parents or guardians because they were kicked out, ran away, or were abandoned during the past 30 days (q83)



State Funded Emergency and Transitional Shelters

Emergency Shelter = ES; Transitional Housing = TH



Coos:

Tyler Blain House, Lancaster – ES

Carroll:

None.

Grafton:

The Bridge House, Plymouth – ES
Headrest, Inc., Lebanon - TH

Cheshire:

Southwestern Community Services, Keene – ES

Belknap:

Laconia Area Community Land Trust, Laconia – TH
Salvation Army – Carey House, Laconia – ES

Hillsborough:

Families in Transition Locations:

- Family Willows, Manchester - TH
 - Lowell Street Specialty Emergency Shelter, Manchester - ES
 - Manchester Emergency Housing, Manchester – ES (2)
- Helping Hands Outreach Ministries, Manchester – ES
The Front Door Agency, Nashua – TH
Family Promise of Greater Nashua, Hudson – TH
Harbor Homes, Nashua – ES
Nashua Soup Kitchen & Shelter, Nashua – ES
New Horizons for New Hampshire, Manchester – ES (2)
The Way Home, Manchester – TH
Marguerite's Place, Nashua – ES

Sullivan:

Southwestern Community Services,
Claremont – ES

Rockingham:

Cross Roads House, Portsmouth – ES
New Generation, Greenland – TH

Merrimack:

FIT: Concord Transitional Housing, Concord – TH
The Friends Emergency Housing Program – ES
The Salvation Army – McKenna House,
Concord – ES

Strafford:

My Friend's Place, Dover – ES & TH

EMERGENCY & TRANSITIONAL SHELTERS

The NH Bureau of Homeless and Housing Services provided funding to over 40 Emergency, Specialty, and Transitional Shelters that served approximately 4,496 homeless men, women and children in SFY '17. These shelter programs act as a safety net for individuals and families who have run out of options and would otherwise be without a place to sleep. They are a critical component of the local homeless care network.

Emergency Shelters and Transitional Housing Services for our New Hampshire Neighbors

Shelter services in New Hampshire provide several categories of shelter for those in need of services. The State budget allocates funds that support these organizations providing supportive services to emergency and transitional shelters statewide in order to assist victims of domestic violence, single adults and families residing in New Hampshire.

Day Shelters provide a warm and supportive environment to homeless and low-income people during the day. Case management and assistance accessing mainstream services is often provided. Meals and basic hygiene products, laundry and shower facilities may also be offered. Most day shelters provide their services free of charge. Any emergency or homeless shelter that allows clients to stay during the day is also classified under this category.

Emergency Homeless Shelters both provide short term relief for individuals and families experiencing homelessness. Frequently, emergency shelters encourage a maximum stay of 3 months or less. Many of these shelters ask their clients to leave during the day. Meals and other supportive services are often offered.

Transitional housing is temporary housing designed to provide client-centered support services to persons who are homeless or who are close to homelessness. The intention is to help individuals develop daily living skills to be independent and successful in permanent housing. Services provided at transitional housing facilities can include life skills, budgeting, substance use disorder treatment, community mental health services, employment and educational training, domestic violence assistance, etc.

**Resolution Authorizing the Rochester Police Department (RPD) to accept a \$26,851.00
United States Department of Justice (USDOJ) Justice Assistance Grant (JAG)**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF
ROCHESTER:**

That the RPD is hereby authorized to accept a Twenty Six Thousand Eight Hundred Fifty One Dollar (\$26,029.00) USDOJ JAG Grant which the Council had previously authorized the RPD to apply for. One Thousand Three Hundred Forty Two and 55/100 Dollars (\$1,342.55) of the Grant will be paid to the City of Somersworth to act as fiscal agent with USDOJ to manage the multi-municipality Grant.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to establish and/or designate such accounts and or account numbers as are necessary to implement the transactions contemplated in this Resolution.

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City Clerk's Office



11/08/2018

City of Rochester Formal Council Meeting

AGENDA BILL

NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.

AGENDA SUBJECT

Seeking permission from Council to accept JAG Grant funds in the amount of \$26,851.00 managed through the City of Somersworth.

COUNCIL ACTION ITEM ☒
INFORMATION ONLY ☐

FUNDING REQUIRED? YES ☒ NO ☐
* IF YES ATTACH A FUNDING RESOLUTION FORM

RESOLUTION REQUIRED? YES ☒ NO ☐

FUNDING RESOLUTION FORM? YES ☒ NO ☐

AGENDA DATE	Next October meeting	
DEPT. HEAD SIGNATURE		
DATE SUBMITTED	10/2/18	
ATTACHMENTS YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	6

COMMITTEE SIGN-OFF

COMMITTEE	
CHAIR PERSON	

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	
CITY MANAGER	

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	
SOURCE OF FUNDS	Federal managed through the City of Somersworth
ACCOUNT NUMBER	TBD
AMOUNT	\$26,851.00
APPROPRIATION REQUIRED YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	

LEGAL AUTHORITY

Council action required.

SUMMARY STATEMENT

Seeking permission from Council to accept JAG Grant funds in the amount of \$26,851.00 managed by the City of Somersworth. The City of Somersworth will act as the fiscal agent for the grant in exchange for 5% of Rochester's grant fund, which brings Rochester's total received fund to \$25,508.45.

These funds will be used to purchase firearms accessories for Sworn Officers and CPR training supplies which shall consist of:

(66) Handgun Lights \$7,194.00
(66) Holsters \$10,692.00
(15) Long Gun Lights \$6,225.00
CR123 Batteries \$177.45
(8) CPR Mannequins \$1,220.00
Total = \$25,508.45

RECOMMENDED ACTION

Allow the Police Department to accept the funding managed by the City of Somersworth.

AGENDA BILL - FUNDING RESOLUTION**EXHIBIT**Project Name: Date: Fiscal Year:

Fund (select):

GF Water Sewer Arena CIP Water CIP Sewer CIP Arena CIP Special Revenue Fund Type: Lapsing Non-Lapsing **Deauthorization**

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1				-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

Appropriation

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	61282010	573900	195XX	\$26,851.00	-	-
2				-	-	-
3				-	-	-
4				-	-	-

Revenue

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1				-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

DUNS # CFDA # Grant # Grant Period: From
To

If de-authorizing Grant Funding appropriations: (select one)

Reimbursement Request will be reduced Funds will be returned

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City Clerk's Office

Resolution Authorizing Acceptance of a United States Department of Justice (USDOJ)
Ballistic Vest Grant in the Amount of \$12,214.00

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

Hereby accepts a so-called United States Department of Justice (USDOJ) Ballistic Vest Grant in the amount of Twelve Thousand Two Hundred Fourteen Dollars (\$12,214.00). The grant monies will be used to replace Thirty One (31) expired vests and vests purchased for new hires over the next Two (2) years.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution and to establish special revenue, non-lapsing, multi-year fund account(s) as necessary to which said sums shall be recorded.

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City Clerk's Office



11/08/2018

City of Rochester Formal Council Meeting

AGENDA BILL

NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.

AGENDA SUBJECT

Seeking permission to accept 2018 Vest Grant funds.

COUNCIL ACTION ITEM ☒
INFORMATION ONLY ☐

FUNDING REQUIRED? YES ☒ NO ☐
* IF YES ATTACH A FUNDING RESOLUTION FORM

RESOLUTION REQUIRED? YES ☒ NO ☐

FUNDING RESOLUTION FORM? YES ☒ NO ☐

AGENDA DATE	Next Nov 2018 meeting	
DEPT. HEAD SIGNATURE		
DATE SUBMITTED	10/5/18	
ATTACHMENTS YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	

COMMITTEE SIGN-OFF

COMMITTEE	
CHAIR PERSON	

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	
CITY MANAGER	

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	
SOURCE OF FUNDS	Federal
ACCOUNT NUMBER	61142019-561010-195XX
AMOUNT	\$12,214.00
APPROPRIATION REQUIRED YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	

LEGAL AUTHORITY

Council action required.

SUMMARY STATEMENT

Seeking permission from Council to accept vest grant funds in the amount of \$12,214.00 to replace 31 expired vests and for new hires to be purchased over the next 2 years. This will be a multi-year fund.

RECOMMENDED ACTION

Accept funds in the amount of \$12,214.00

AGENDA BILL - FUNDING RESOLUTION**EXHIBIT**Project Name: Date: Fiscal Year:

Fund (select):

GF Water Sewer Arena CIP Water CIP Sewer CIP Arena CIP Special Revenue Fund Type: Lapsing Non-Lapsing **Deauthorization**

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1				-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

Appropriation

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	61142019	561010	195XX	\$12,214.00 -	-	-
2				-	-	-
3				-	-	-
4				-	-	-

Revenue

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	6114003	402179	195XX	\$12,214.00 -	-	-
2				-	-	-
3				-	-	-
4				-	-	-

DUNS # CFDA # Grant # Grant Period: From
To

If de-authorizing Grant Funding appropriations: (select one)

Reimbursement Request will be reduced Funds will be returned

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City Clerk's Office

**Resolution Authorizing the Application for and Acceptance of a State of New Hampshire
Department of Environmental Services (NHDES) Clean Water State Revolving Fund
(CWSRF) Loan for the Colonial Pines Sewer Extension Project – Phase 2 in the Amount of
up to \$3,598,000.00**

**BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF
ROCHESTER, AS FOLLOWS:**

That the Mayor and City Council of the City of Rochester, by adoption of this Resolution, authorize the Department of Public Works to submit a grant application in the amount of up to Three Million Five Hundred Ninety Eight Thousand Dollars (\$3,598,000.00) to the NHDES CWSRF Loan program in order to finance Phase 2 of the Colonial Pines Sewer Extension Project.

It is further resolved that the Mayor and City Council of the City of Rochester, by adoption of this Resolution, accept the loan amount of up to Three Million Five Hundred Ninety Eight Thousand Dollars (\$3,598,000.00) from the NHDES CWSRF Loan program.

Further, the Mayor and City Council of the City of Rochester, by adoption of this Resolution authorize the City Manager and/or the Finance Director to act as the City's representative(s) for the execution of all documents necessary to complete the application to the CWSRF.

To the extent not otherwise provided for in this Resolution, the Finance Director is hereby authorized to designate and/or establish such accounts and/or account numbers as necessary to implement the transactions contemplated by this Resolution and to establish special revenue, non-lapsing, multi-year fund account(s) as necessary to which said sums shall be recorded.

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City Clerk's Office



11/08/2018

City of Rochester Formal Council Meeting

AGENDA BILL

NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.

AGENDA SUBJECT

Colonial Pines Sewer Extension - Phase 2, Clean Water State Revolving Fund (CWSRF)
Loan Application Authorization & Designation of Authority

COUNCIL ACTION ITEM ☒
INFORMATION ONLY ☐

FUNDING REQUIRED? YES ☐ NO ☒
* IF YES ATTACH A FUNDING RESOLUTION FORM

RESOLUTION REQUIRED? YES ☒ NO ☐

FUNDING RESOLUTION FORM? YES ☐ NO ☒

AGENDA DATE	November 13, 2018	
DEPT. HEAD SIGNATURE	Peter C. Nourse, Director of City Services	
DATE SUBMITTED	November 2, 2018	
ATTACHMENTS YES <input type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	

COMMITTEE SIGN-OFF

COMMITTEE	
CHAIR PERSON	

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	
CITY MANAGER	

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	
SOURCE OF FUNDS	Sewer Fund
ACCOUNT NUMBER	55026020-771000-18534 & 19542
AMOUNT	\$3,598,000.00
APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	

LEGAL AUTHORITY

City Charter, Section 4: Except as herein provided otherwise, the City Council shall have all powers conferred by law upon City Councils, Boards of Mayor and Aldermen, and the Selectmen of Towns so far as applicable to cities.

SUMMARY STATEMENT

The Department of Public Works submitted a pre-application to NHDES for consideration of CWSRF Funding for the Colonial Pines Sewer Extension - Phase 2 project. Based on NHDES's priority ranking process this project is eligible to submit a formal application for CWSRF loan funding for the construction and construction engineering associated with this project. The amount of \$3,598,000.00 has previously been appropriated and remains unencumbered in the following Sewer Fund CIP accounts:

55026020-771000-18534 \$1,598,000.00

55026020-771000-19542 \$2,000,000.00

This Phase 2 project includes sewer installation on Juniper Street, Towle Street, Vinewood Lane, Susan Lane, Hickory Lane, and portions of Hillside Drive and Birch Drive.

This request is for authority for DPW to submit the formal CWSRF loan application for this project and for designation of authority for the City Manager and the Finance Director to act as the City Representatives for all CWSRF loan documentation and contract execution associated with the Colonial Pines Sewer Extension - Phase 2 project.

RECOMMENDED ACTION

1. City Council Authorization to submit the formal application to NHDES for the CWSRF Loan associated with the Colonial Pines Sewer Extension - Phase 2 project in an amount up to \$3,598,000.00 pending NHDES's assessment of eligible costs.

2. City Council Authorization for the City Manager AND the Finance Director to act as the designated authorities for loan documentation and contract execution associated with the CWSRF Loan for the Colonial Pines Sewer Extension - Phase 2 project.



11/08/2018

City of Rochester Formal Council Meeting

AGENDA BILL

NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.

AGENDA SUBJECT City of Rochester Hazard Mitigation Plan
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COUNCIL ACTION ITEM <input checked="" type="checkbox"/> INFORMATION ONLY <input type="checkbox"/>	FUNDING REQUIRED? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> * IF YES ATTACH A FUNDING RESOLUTION FORM
RESOLUTION REQUIRED? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	FUNDING RESOLUTION FORM? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

AGENDA DATE	November 13, 2018	
DEPT. HEAD SIGNATURE	Mark E. Klose	
DATE SUBMITTED	November 5, 2018	
ATTACHMENTS YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	

COMMITTEE SIGN-OFF

COMMITTEE	
CHAIR PERSON	

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	
CITY MANAGER	

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	

LEGAL AUTHORITY

--

SUMMARY STATEMENT

Requesting city council approval of the updated Hazard Mitigation Plan. from 2018 to 2022. Need to have updated plan approved by city council with a dated adoption certificate for future state and federal reimbursements and grants.

https://www.rochesternh.net/sites/rochesternh/files/uploads/rochester_conditionalapproval.pdf

RECOMMENDED ACTION

Hazard Mitigation Plan be sent to Public Safety Committee for review and approval

State of NH Homeland Security and Emergency management will need a Adoption Certificate from the City of Rochester once plan is approved by City Council

**RESOLUTION APPROVING COST ITEMS ASSOCIATED WITH
PROPOSED
CITY OF ROCHESTER
MULTI-YEAR COLLECTIVE BARGAINING
AGREEMENT WITH
Rochester Middle Managers Group**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That pursuant to, and in accordance with, the provisions of Chapter 273-A of the New Hampshire Revised Statutes Annotated, the cost items associated with the multi-year year collective bargaining agreement between the City of Rochester and the Rochester Middle Managers Bargaining Unit, covering the period July 1, 2018 to June 30, 2023 as set forth in the proposed contract, and as more particularly detailed on the attached "**EXHIBIT A: Rochester Middle Managers Group**," which includes a summary financial analysis of the annual costs of the contract to the City provided by the Rochester Director of Finance, is hereby approved. The provision of funds necessary to fund the aforementioned, and hereby approved, collective bargaining agreement "cost items" in the first year of the agreement will be contained in the Fiscal Year 2019 operating budget of the City.

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City Clerk's Office

Rochester Middle Managers Group

Assumptions						
City Health Contribution	80/20	80/20	100/0	93/7	87/13	80/20
Health Plan	HMO \$20 copay DED \$250/750 RX 10/20/45	HMO \$20 copay DED \$250/750 RX 10/20/45	ABSOS20/40 1KDED RX10/20/45	ABSOS20/40 1KDED RX10/20/45	ABSOS20/40 1KDED RX10/20/45	ABSOS20/40 1KDED RX10/20/45
Projected Health Increase			2.50%	2.50%	2.50%	2.50%
Projected Wage Increase		0-3% merit	0-4% merit	0-4% merit	0-4% merit	0-4% merit
Wages	FY18 current	FY19	FY20	FY21	FY22	FY23
Base Wages	1,096,948	1,124,372	1,158,103	1,192,846	1,228,631	1,265,490
Longevity	5,650	6,050	6,750	6,975	7,425	7,500
Compression adjustment			12,000			
Total Wages	1,102,598	1,130,422	1,176,853	1,199,821	1,236,056	1,272,990
Dollar Change		27,824	46,431	22,968	36,235	36,934
% Change		2.52%	4.11%	1.95%	3.02%	2.99%
Benefits						
Social Security	59,016	60,491	62,306	64,175	66,100	68,083
Medicare	15,988	16,391	17,064	17,397	17,923	18,458
Health Insurance	246,722	224,518	233,775	222,846	213,680	201,399
Opt Out	4,800	4,800	4,800	4,800	4,800	4,800
Dental	3,450	4,100	4,100	4,100	4,100	4,100
Life	1,711	2,159	2,224	2,290	2,359	2,430
STD	5,924	6,072	6,254	6,441	6,635	6,834
LTD	5,134	5,262	5,420	5,583	5,750	5,922
Total Rollups	342,744	323,792	335,942	327,632	321,347	312,026
Dollar Change		(18,952)	12,150	(8,310)	(6,285)	(9,320)
% Change		-5.53%	3.75%	-2.47%	-1.92%	-2.90%
Totals						
Total Wages Benefits & Rollups	1,445,342	1,454,214	1,512,795	1,527,453	1,557,403	1,585,016
Dollar Change		8,872	58,581	14,658	29,950	27,613
% Change		0.61%	4.03%	0.97%	1.96%	1.77%

17 Total Employees - 100% FT

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City Clerk's Office

**RESOLUTION APPROVING COST ITEMS ASSOCIATED WITH
PROPOSED
CITY OF ROCHESTER
MULTI-YEAR COLLECTIVE BARGAINING
AGREEMENT WITH
Rochester Municipal Managers Group**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That pursuant to, and in accordance with, the provisions of Chapter 273-A of the New Hampshire Revised Statutes Annotated, the cost items associated with the multi-year year collective bargaining agreement between the City of Rochester and the Rochester Municipal Managers Bargaining Unit, covering the period July 1, 2018 to June 30, 2023 as set forth in the proposed contract, and as more particularly detailed on the attached "**EXHIBIT A: Rochester Municipal Managers Group**," which includes a summary financial analysis of the annual costs of the contract to the City provided by the Rochester Director of Finance, is hereby approved. The provision of funds necessary to fund the aforementioned, and hereby approved, collective bargaining agreement "cost items" in the first year of the agreement will be contained in the Fiscal Year 2019 operating budget of the City.

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City Clerk's Office

Rochester Municipal Managers Group

Assumptions						
City Health Contribution	80/20	80/20	100/0	93/7	87/13	80/20
Health Plan	HMO \$20 copay DED \$250/750 RX 10/20/45	HMO \$20 copay DED \$250/750 RX 10/20/45	ABSOS20/40 1KDED RX10/20/45	ABSOS20/40 1KDED RX10/20/45	ABSOS20/40 1KDED RX10/20/45	ABSOS20/40 1KDED RX10/20/45
Projected Health Increase			2.50%	2.50%	2.50%	2.50%
Projected Wage Increase		0-3% merit	0-4% merit	0-4% merit	0-4% merit	0-4% merit
Wages	FY18 current	FY19	FY20	FY21	FY22	FY23
Base Wages	973,859	1,000,641	1,030,660	1,061,580	1,093,427	1,126,230
Longevity	3,450	3,925	4,225	4,425	4,575	4,775
Total Wages	977,309	1,004,566	1,034,885	1,066,005	1,098,002	1,131,005
Dollar Change		27,256	30,319	31,120	31,997	33,003
% Change		2.79%	3.02%	3.01%	3.00%	3.01%
Benefits						
Social Security	49,988	51,362	52,903	54,490	56,125	57,809
Medicare	14,171	14,566	15,006	15,457	15,921	16,400
Health Insurance	227,045	206,611	215,129	205,072	196,638	185,337
Opt Out	0	0	0	0	0	0
Dental	3,000	3,600	3,600	3,600	3,600	3,600
Life	1,519	1,561	1,608	1,656	1,706	1,757
STD	5,259	5,403	5,566	5,733	5,905	6,082
LTD	4,558	4,683	4,823	4,968	5,117	5,271
Total Rollups	305,540	287,787	298,635	290,976	285,011	276,254
Dollar Change		(17,752)	10,848	(7,659)	(5,965)	(8,757)
% Change		-5.81%	3.77%	-2.56%	-2.05%	-3.07%
Totals						
Total Wages Benefits & R	1,282,849	1,292,353	1,333,520	1,356,981	1,383,013	1,407,259
Dollar Change		9,504	41,167	23,461	26,032	24,246
% Change		0.74%	3.19%	1.76%	1.92%	1.75%

12 Total Employees - 100% FT

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City Clerk's Office

**An Ordinance to Revise and Consolidate, Amend, Supplement, and Codify
The Ordinances of the City of Rochester**

The City of Rochester ordains:

§ 1-3. Adoption of Code.

The ordinances of the City of Rochester of a general and permanent nature adopted by the City Council of the City of Rochester, as revised, codified and consolidated into chapters and sections by General Code, and consisting of Chapters 1 through 275, inclusive, are hereby approved, adopted, ordained and enacted as the "Code of the City of Rochester," hereinafter referred to as the "Code."

§ 1-4. Code supersedes prior ordinances.

This ordinance and the Code shall supersede the City Code adopted June 6, 1995, and all other general and permanent ordinances enacted prior to the enactment of this Code, except such ordinances as are hereinafter expressly saved from repeal or continued in force.

§ 1-5. Continuation of existing provisions.

The provisions of the Code, insofar as they are substantively the same as those of the ordinances in force immediately prior to the enactment of the Code by this ordinance, are intended as a continuation of such ordinances and not as new enactments, and the effectiveness of such provisions shall date from the date of adoption of the prior ordinances.

§ 1-6. Copy of Code on file.

A copy of the Code has been filed in the office of the City Clerk and shall remain there for use and examination by the public until final action is taken on this ordinance, and if this ordinance shall be adopted, such copy shall be certified to by the Clerk of the City of Rochester by impressing thereon the Seal of the City, as provided by law, and such certified copy shall remain on file in the office of the Clerk to be made available to persons desiring to examine the same during all times while said Code is in effect.

§ 1-7. Amendments to Code.

Any and all additions, deletions, amendments or supplements to the Code, when adopted in such form as to indicate the intention of the City Council to make them a part thereof, shall be deemed to be incorporated into such Code so that reference to the "Code of the City of Rochester" shall be understood and intended to include such additions, deletions, amendments or supplements. Whenever such additions, deletions, amendments or supplements to the Code shall be adopted, they shall thereafter be inserted in the Code as amendments and supplements thereto.

§ 1-8. Publication; filing.

The Clerk of the City of Rochester, pursuant to law, shall cause to be published, in the manner required by law, notice of the adoption of this ordinance. A copy of the Code of the City of Rochester shall be maintained in the office of the Clerk for inspection by the public at all times during regular office hours. The enactment and publication of this ordinance, coupled with the availability of a copy of the Code for inspection by the public, shall be deemed, held and considered to be due and legal publication of all provisions of the Code for all purposes.

§ 1-9. Code to be kept up-to-date.

It shall be the duty of the City Clerk, or someone authorized and directed by the Clerk, to keep up-to-date the certified copy of the Code required to be filed in the Clerk's office for use by the public. All changes in said Code and all ordinances adopted subsequent to the effective date of this codification which shall be adopted specifically as part of the Code shall, when finally adopted, be included therein by reference until such changes or new ordinances are included as supplements to said Code.

§ 1-10. Sale of Code.

Copies of the Code, or any chapter or portion of it, may be purchased from the Clerk or an authorized agent of the Clerk upon the payment of a fee to be set by the City Council. The Clerk may also arrange for procedures for the periodic supplementation of the Code.

§ 1-11. Altering or tampering with Code; penalties for violation.

It shall be unlawful for anyone to improperly change or amend, by additions or deletions, any part or portion of the Code or to alter or tamper with such Code in any manner whatsoever which will cause the law of the City of Rochester to be misrepresented thereby. Anyone violating this section or any part of this ordinance shall be subject, upon conviction, to a fine as provided in § 1-1 of the Code.

§ 1-12. Severability of Code provisions.

Each section of the Code and every part of each section is an independent section or part of a section, and the holding of any section or a part thereof to be unconstitutional, void or ineffective for any cause shall not be deemed to affect the validity or constitutionality of any other sections or parts thereof. If any provision of this Code or the application thereof to any person or circumstances is held invalid, the remainder of this Code and the application of such provision to other persons or circumstances shall not be affected thereby.

§ 1-13. Severability of ordinance provisions.

Each section of this ordinance is an independent section, and the holding of any section or part thereof to be unconstitutional, void or ineffective for any cause shall not be deemed to affect the validity or constitutionality of any other sections or parts thereof.

§ 1-14. Repealer.

All ordinances or parts of ordinances inconsistent with the provisions contained in the Code adopted by this ordinance are hereby repealed; provided, however, that such repeal shall only be to the extent of such inconsistency, and any valid legislation of the City of Rochester which is not in conflict with the provisions of the Code shall be deemed to remain in full force and effect.

§ 1-15. Ordinances saved from repeal.

The adoption of this Code and the repeal of ordinances provided for in § 1-14 of this ordinance shall not affect the following ordinances, rights and obligations, which are hereby expressly saved from repeal:

- A. Any ordinance adopted subsequent to September 4, 2018.
- B. Any right or liability established, accrued or incurred under any legislative provision prior to the effective date of this ordinance or any action or proceeding brought for the enforcement of such right or liability.
- C. Any offense or act committed or done before the effective date of this ordinance in violation of any legislative provision or any penalty, punishment or forfeiture which may result therefrom.
- D. Any prosecution, indictment, action, suit or other proceeding pending or any judgment rendered prior to the effective date of this ordinance brought pursuant to any legislative provision.
- E. Any franchise, license, right, easement or privilege heretofore granted or conferred.
- F. Any ordinance providing for the laying out, opening, altering, widening, relocating, straightening, establishing grade, changing name, improvement, acceptance or vacation of any right-of-way, easement, street, road, highway, park or other public place or any portion thereof.
- G. Any ordinance appropriating money or transferring funds, promising or guaranteeing the payment of money or authorizing the issuance and delivery of any bond or other instruments or evidence of the City's indebtedness.
- H. Ordinances authorizing the purchase, sale, lease or transfer of property or any lawful contract or obligation.
- I. The levy or imposition of taxes, assessments or charges.
- J. The annexation or dedication of property or approval of preliminary or final subdivision plats.
- K. Ordinances providing for local improvements or assessing taxes or special assessments therefor.
- L. All currently effective ordinances pertaining to the rate and manner of payment of salaries and compensation of officers and employees.

- M. Any legislation relating to or establishing a pension plan or pension fund for municipal employees.
- N. Any ordinances adopting or amending a zoning map or otherwise rezoning property.
- O. Any ordinance or portion of an ordinance establishing a specific fee amount for any license, permit or service obtained from the City.
- P. Any ordinance or portion of an ordinance establishing or amending sewer or water rates or charges.

§ 1-16. Changes in previously adopted ordinances.

- A. In compiling and preparing the ordinances for publication as the Code of the City of Rochester, no changes in the meaning or intent of such ordinances have been made, except as provided for in Subsection B hereof. Certain grammatical changes and other minor nonsubstantive changes were made in one or more of said pieces of legislation. It is the intention of the City Council that all such changes be adopted as part of the Code as if the ordinances had been previously formally amended to read as such.
- B. The amendments and/or additions as set forth in Schedule A attached hereto and made a part hereof are made herewith, to become effective upon the effective date of this ordinance. (Chapter and section number references are to the ordinances as they have been renumbered and appear in the Code.)

§ 1-17. When effective.

This ordinance shall take effect upon passage and publication as required by law.

§ 1-18. Incorporation of provisions into Code.

The provisions of this ordinance are hereby made part of Chapter 1 of the Code of the City of Rochester, to be titled "General Provisions, Article II, Adoption of Code."

Adopted this _____ day of _____ 2018

**City of Rochester
Code Adoption Ordinance**

**Schedule A
(As Referenced in § 1-16B)**

The following changes are made throughout the Code:

- "Director of Public Works" is amended to "Commissioner of Public Works."
- "Planning Director" is amended to "Planning and Development Director."
- "Planning Department" is amended to "Planning and Development Department."
- "Arena Department" and "Recreation, Parks and Youth Services Department" are amended to "Recreation and Arena Department."
- "Chairman" is amended to "Chairperson."

Chapter 1, General Provisions.

Section 1-2 is added to read as follows:

§ 1-2. Definitions and word usage.

- A. Definitions. Unless the context requires other interpretations or otherwise noted, the following terms are defined:

CITY — The City of Rochester, New Hampshire.

CITY COUNCIL — The City Council of Rochester, New Hampshire.

CODE — The Code of the City of Rochester, New Hampshire.

COUNTY — Strafford County.

PERSON — Any natural individual, firm, trust, partnership, association or corporation in his/her or its own capacity as administrator, conservator, executor, trustee, receiver or other representative appointed by a court.

PUBLIC WAY — Any sidewalk, street, alley, highway or other public thoroughfare.

STATE — The State of New Hampshire.

- B. Word usage.

- (1) Whenever any words in this Code denote the plural, the singular shall be deemed included, and whenever the singular number shall be used, it shall be deemed to include the plural.
- (2) Wherever the masculine gender is used in this Code, females as well as males shall be deemed to be included.

- (3) Words in the present tense shall be deemed to include the future.
- (4) The word "shall" as used in this Code is mandatory.

Chapter 7, Administrative Code.

Section 7-2 is amended to delete "Administration – City Manager"; to delete the Arena Department and Arena Director; to add the Information Technology Department and Chief Information Officer; to change "Planning" to "Planning and Development"; and to change the Recreation, Parks and Youth Services Department and Director of Recreation, Parks and Youth Services to the Recreation and Arena Department and the Director of Recreation and Arena, respectively.

Original § 2.18, Arena Department, is repealed.

Section 7-8A is amended to change "two Deputy Assessors" to "three Deputy Assessors."

Section 7-18D(4) is amended as follows: "Care for and maintain all property assigned to the Sewage and Waste Treatment ~~System~~ Works."

Section 7-21 is amended to read as follows:

§ 7-21. Recreation and Arena Department.

- A. The Recreation and Arena Department shall be under the supervision of the Director of Recreation and Arena and shall consist of such other personnel as may be provided for in the annual departmental budget appropriation. The Director of Recreation and Arena shall be appointed in the manner and for such term provided in Sections 15 and 18 of the Rochester City Charter.
- B. The Recreation and Arena Department shall perform the following functions:
 - (1) Develop a general recreation program for the City.
 - (2) Operate the recreational activities on all City parks, playground, swimming pools, tennis courts, and all other recreational facilities.
 - (3) Maintain, care for and operate all property assigned to the Recreation and Arena Department, including the Rochester Ice Arena.
 - (4) Prepare and maintain all records and books pertaining to the Recreation and Arena Department.
 - (5) Cooperate with private groups as well as with public officials in the development, promotional and recreational activities within the City.
 - (6) Perform all other related functions as required.
 - (7) Annually establish a fee schedule for the services provided by the Recreation and Arena Department, said fee schedule to be subject to approval by the City Council.
- C. All moneys received by the Recreation and Arena Department shall be held by the City of Rochester in a fund specifically established for the Recreation and Arena Department, and

if at the end of any fiscal year the moneys received by the Recreation and Arena Department shall exceed the moneys expended for the benefit, maintenance and operation of the Recreation and Arena Department, then said moneys shall not revert to the general fund for the City of Rochester but shall be held in a separate fund exclusively for the future use and benefit of the Recreation and Arena Department.

Section 7-24A is amended to change "Recreation and Park Commission" to "Recreation and Arena Commission"; to delete "Arena Advisory Commission"; and to add "Arts and Culture Commission."

Section 7-26C(2) is amended as follows: "Advise the Health Officer on all public health matters."

Section 7-27 is amended to read as follows: "The composition, functions, powers and duties of the Board of Trustees of the Public Library shall be as provided in Section 22 of the Rochester City Charter, state statutes, and/or ordinance. Vacancies occurring in said Board shall be filled by the City Council for the unexpired term."

Section 7-29 is amended to delete the following wording (duplicates § 49-2):

The Old Cemetery by Willow Brook, the Old Town Farm Cemetery and the Cemetery on Haven's Hill shall be under the control of the of the City Manager acting pursuant to authority conferred upon such City Manager by the provisions of Section 36.1 of the General Ordinances of the City of Rochester, who shall have authority to dispose of vacant lots within said cemeteries, and the money received from any sales shall be of said lots shall be kept by the Board of Trustees of Trust Funds and shall be used for the improvement of said cemeteries by the City Manager acting pursuant to authority conferred upon such City Manager by the provisions of Section 36.1 of the General Ordinances of the City of Rochester.

Sections 7-40C and 7-52B are amended to change "Finance Director" to "Business Administrator."

Section 7-44 is amended to read as follows: "Salaries of City officials shall be set by ordinance as provided in Section 69 of the City Charter. Salary ordinances are on file at the office of the City Clerk."

Section 7-46A is amended as follows: "All citations of this ~~ordinance~~ Code may be designated ~~General Ordinances~~ the Code of the City of Rochester, adding to the citation when necessary the number of the chapter and section."

Section 7-54 is amended to change "Business Director" to "Business Administrator."

Section 7-66E and I are amended to update "Department of Revenue" to "Department of Revenue Administration."

Original § 13.3, Election of Chairman of Board of Supervisors of the Checklist, is repealed.

Chapter 11, Adult-Oriented Establishments.

The definition of "adult entertainer" in § 11-2 is amended to "adult entertainment."

Chapter 16, Alarm Systems.

Section 16-8C is amended as follows: "If the false alarm is due to an alarm system malfunction that is in the process of being repaired or where immediate steps are taken to identify or correct the problem and notification has been made to the dispatch center as applicable, the Chief of the Police Department or Fire Department may waive the civil assessment."

Chapter 22, Amusements and Entertainment.

Section 22-2 is amended to update "New Hampshire State Athletic Commission" to "New Hampshire Boxing and Wrestling Commission."

Section 22-3 is amended to change "permit" to "license" in the last sentence.

The definition of "mechanical device" in § 22-5 is amended to "mechanical amusement device."

Sections 22-7, 22-13, 22-15 and 22-17 are amended to change "mechanical device" to "mechanical amusement device."

Chapter 28, Animals.

Section 28-4C is amended to change "dog" to "animal" and to change "such penalties as are provided for in the General Ordinances of the City of Rochester" to "such penalties as are provided for in this chapter."

Section 28-5 is amended to change "guard dog" to "guide dog."

Section 28-6 is added to read as follows: "Unless otherwise provided, any person who violates any provision of this chapter shall be punished by a fine of not more than \$50."

Chapter 40, Building Construction and Property Maintenance.

Section 40-8 is amended to change "Water or Sewer Department" to "Division of Water Supply Works or Division of Sewage and Waste Treatment Works."

Section 40-12A is amended to change "anything in violation of this code" to "anything in violation of any code adopted herein."

Section 40-13 is amended to change "those areas classified as Business 1 zones, Business 2 zones, and 1-3 zones" to "those areas classified as Downtown Commercial, Office Commercial and Highway Commercial Districts."

Section 40-15B(1) and (4) are amended to change "this code" to "this chapter."

Chapter 75, Fires and Fire Safety.

Section 75-1 is amended as follows: "The Fire Chief shall manage[,] the Fire Department and consult with and advise the City Manager on all matters pertaining to the equipment and control of the Fire Department."

Section 75-9B(2) is amended to change "the appropriate police, fire and emergency medical department services" to "the appropriate emergency services department."

Section 75-9C(1) is amended as follows: "A minimum average in-building field strength of 2.25 microvolts (-100 dbm) for analog and five microvolts (-93 dbm) for digital systems shall be provided throughout 85% of the area of each floor of the building when transmitted from the City's police dispatch center and the appropriate emergency service dispatch centers which are providing fire and emergency medical protection services to the building."

Section 75-9D(1) is amended as follows: "A minimum average signal strength of 112 microvolts (-6 dbm) for analog and five microvolts (+1 dbm) for digital systems shall be provided as received by the City's police dispatch center and the appropriate emergency service dispatch centers which are providing fire and emergency medical protection services to the building."

Section 75-9E(3) is amended as follows: "The area where the amplification equipment is located ~~almost~~ must be free of hazardous materials such as fuels, asbestos, etc."

Section 75-10 is amended as follows: "The authority having jurisdiction for the administration and enforcement of this article shall be ~~Fire Prevention~~ the Fire Chief of the City of Rochester."

Section 75-16D(6) is amended as follows: "Anyone using permissible fireworks shall be responsible for removing any debris accumulated due to the discharge of fireworks that fall onto the public way, public property, and any private property within 24 hours."

Chapter 80, Food and Food Service.

Section 80-1 is amended as follows: "The City of Rochester hereby adopts the provisions of the ~~Sanitary~~ Food Code of the State of New Hampshire, Department of Health and ~~Welfare~~ Human Services, Division of Public Health Services, as presently enacted and as may be amended from time to time."

The definition of "Sanitary Food Code" in § 80-2 is amended to "Food Code" and as follows: "The State of New Hampshire, State Department of Health and ~~Welfare~~ Human Services, ~~Sanitary~~ Food Code as adopted by § 80-1 above, and as the same shall be amended from time to time by the Department of Health and ~~Welfare~~ Human Services."

Section 80-4 is amended to delete the following wording (duplicates Subsection C): "All applications for food establishment licenses shall be filed with the Board on or before June 20 of any year."

Section 80-7 is amended to change "health authority" to "Board of Health."

Section 80-26C is amended as follows: "~~For those outdoor dining establishments serving alcohol,~~ Seating shall be appurtenant and contiguous to a doorway accessing the main restaurant facility with service provided within the area approved by the City Manager.

Chapter 94, Health and Sanitation.

The definition of "owner" in § 94-2B is amended to change "Strafford County of Probate" to "Strafford County Probate Court."

Section 94-2C is amended to change "the Building, Zoning, and Licensing Services" to "the Department of Building, Zoning, and Licensing Services."

Section 94-11 is amended as follows:

In Subsections A and B to update the reference to Chapter Env-Ws 800 to Chapter Env-Wq 800, Sludge Management.

In Subsection C(1) to update the reference to Chapter Env-Ws 801 to Chapter Env-Wq 801.

In Subsection C(6) to update the reference to Section Env-Ws 1014.02 to Section Env-Wq 1014.02.

In Subsection C(7) to update the reference to Section Env-Ws 806.01 to Section Env-Wq 806.01.

In Subsections C(7) and E to change "the Building, Zoning, and Licensing Services" to "the Department of Building, Zoning, and Licensing Services."

In Subsection D as follows: "Any sludge used within the City of Rochester and subject to the terms of this section shall be subject to random collection and/or testing for the presence of fecal coliform at the discretion and under the direction of the Director of Building, Zoning, and Licensing Services."

In Subsection F(1) to update the reference to Chapters Env-Wm 100 through Env-Wm 3500 to Chapters Env-Hw 100 to 1100, Env-Sw 200 to 1800 and Env-Or 300 to 700.

In Subsection F(2)(b) to change "Class A pathage and reduction requirements" to "Class A pathogen reduction requirements."

Chapter 110, Junk and Secondhand Dealers.

Section 110-3A(3) is amended as follows: "The fee for a junk dealer's license or secondhand dealer's license or any renewal thereof granted under the provisions of RSA 322 shall be \$50 a year, payable in advance."

Section 110-4A is amended to change "to avoid such order" to "to void such order."

Chapter 135, Mobile Home Parks.

The definition of "manufactured housing" in § 135-3 is amended to read as follows:

Any structure, transportable in one or more sections, which, in the traveling mode, is eight body feet or more in width and 40 body feet or more in length, or when erected on site, is 320 square feet or more, and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to required utilities, which include plumbing, heating and electrical heating systems contained therein (in conformance with the definition in RSA 674:31, as amended).

Section 135-5 is amended to update "Water Supply and Pollution Control Commission" to "Department of Environmental Services" and to revise Subsection E(1) as follows: "A water supply meeting ~~the requirements of the 1983 State of New Hampshire Water Supply and Pollution Control Commission Drinking Water Regulations~~ current New Hampshire Department of Environmental Services drinking water standards shall be provided to each mobile home lot in a mobile home park."

Sections 135-7A(3)(e)[6] and 135-8B are amended to change "Zoning Officer" to "Zoning Administrator."

Section 135-8C(2) is amended as follows: "This provision shall be in effect even should an appeal be taken from the ~~Building Inspector's~~ Director's revocation order."

Chapter 158. Parks, Recreation and Arena.

The definition of "Commission" in § 158-1 is amended to read as follows: "The Rochester Recreation and Arena Commission. See § 158-3."

The definition of "Director" in § 158-1 is amended to read as follows: "The Recreation and Arena Director. See § 158-4."

The definition of "park" in § 158-1 and § 158-2E are amended to change "Recreation Director" to "Director."

Section 158-2K is amended to change "Commons" to "Common."

Section 158-3A is added to read as follows:

This Commission shall consist of 13 members to be nominated by the Mayor and elected by the Council, in accordance with the provisions of Section 74 of the Rochester City Charter, as follows: one member from the City Council, one member from the School Board, and 11 interested citizens. Up to two members of the Commission may be a nonresident of the City of Rochester, provided that at the time of election of such individual to the Commission such individual is associated with communities or organizations utilizing the Rochester Arena facilities or has other specialized skills related to the provision of recreational services.

Section 158-4 is amended to read as follows:

The City Manager, in accordance with the provisions of Sections 15 and 18 of the Rochester City Charter, shall appoint the Recreation and Arena Director for the City of Rochester, who shall be the department head of the Rochester Recreation and Arena Department. The Director shall be responsible for the direction of all phases of the City's recreation programs and parks owned or controlled by the City subject to the supervision of the City Manager. The Director shall be responsible for hiring and supervising all personnel as may be required to carry out Recreation and Arena Department programs. The Director, with the consent of the Commission, shall have the power to promulgate reasonable written rules and regulations to govern the use of the City's parks and equipment and to issue permits for the use thereof as set forth in this chapter.

Section 158-7 is amended as follows: "Any violation of this chapter or of the rules and regulations as provided for hereunder shall be considered to be a violation and subject to a penalty as provided in § 1-1 of this Code."

Chapter 176, Planning Board.

Section 176-2C is amended to update the reference to RSA 31:89-d to RSA 674:46-a.

Section 176-10 is amended to update the reference to RSA 31 to RSA 674.

Chapter 200, Sewers.

The definition of "Director" in § 260-2 is amended to "Commissioner" and to read as follows: "The Commissioner of Public Works or his/her designee. See § 7-18A of the City Code."

The definition of "floatable oil" in § 200-1 is amended to change "free of floatable fat" to "free of floatable oil."

Section 200-3C is amended to add the following sentence: "When a private wastewater disposal system is found to be in failure, it is the duty of the owner and/or his agent to contact the City to determine if the property falls within the sewer service area."

Section 200-5F is amended as follows: "~~Interest~~ Late payments shall accrue interest at the same rate charged by the City for overdue property tax bills."

Section 200-6B is amended as follows: "The property owner is responsible for the costs incurred for the repair and maintenance of all existing sewer services from the ~~property line~~ public sewer main to the building or structure."

Section 200-6D is amended to delete the last sentence: "For any applicant who holds a valid license, the fee shall be prorated from the date such license expires."

Section 200-7B is amended as follows: "There shall be two classes of sewer permits: for residential ~~and commercial~~ service and for service to establishments producing commercial and/or industrial wastes."

Section 200-7C is amended as follows: "In addition to the permit requirements of Subsection B above, any new construction or use other than a single-family home which exceeds 500 gallons per day of discharge, as estimated by New Hampshire Administrative Rules Section Env-Wq 1008.03, Table 1008-1, shall be required to also obtain a wastewater discharge permit and pay the reserve capacity assessment."

Section 200-7D is amended as follows: "All costs and expenses incidental to the installation and connection of ~~the a new~~ sewer service shall be borne by the owner(s). The owner(s) shall indemnify the City from any loss or damage that may directly or indirectly be occasioned by the installation of the sewer service. If installation and connection is accomplished at a location where the City has previously installed a sewer stub, the ~~property owner will also be assessed a sewer stub fee equal to~~ Sewer Enterprise Fund will bear the cost of installation of the sewer stub."

Section 200-7J is amended to update the reference to the Water Pollution Control Federation to the Water Environment Federation.

Section 200-7K is amended to delete "or licensed plumber" after "licensed contractor."

Section 200-7S is amended to change "private sewer" to "sewer service."

Section 200-7T(1)(a) is amended as follows: "All applicants discharging over 500 gallons per day, as determined by New Hampshire Administrative Rules Section Env-Wq 1008.03, Table 1008-1, are required to file for a wastewater discharge permit."

Sections 200-8 through 200-15 are added to read as shown at the end of this schedule.

Section 200-16B is amended as follows: "Stormwater and unpolluted drainage shall be discharged to such sewers as are specifically designated as storm sewers ~~or combined sewers~~ or a natural outlet approved by the Commissioner."

Section 200-16Q is added to read as follows: "A dental practice or any other similar practice or business that handles or manages dental amalgams shall install and maintain an amalgam separator and institute a management program in accordance with federal and state regulations."

Section 200-17C is amended to delete "(revised in 2003; approved April 11, 2005; and revised in 2008, approved February 28, 2008)" after the references to Schedule A (this information has been included in Schedule A).

Section 200-17I is amended to change "40 CFR(o)" to "40 CFR 2."

Section 200-23A is amended to change "Wastewater Division" to "Division of Sewage and Waste Treatment Works."

Section 200-27 is amended to change "Finance Director" to "Business Administrator."

Section 200-30 is amended as follows:

In Subsection A: "The Utility Advisory Board shall rule on appeals of user and other charges and fees and perform other such duties that may be assigned by City Council."

To delete original Subsection (b), Membership, Subsection (c), Term, Subsection (d), Vacancies, and Subsection (e), Administrative Actions, and add the following: "The membership and terms of the Utility Advisory Board shall be as provided in § 260-28 of the City Code."

Section 200-33 is amended as follows:

In Subsection A(4): "High-volume customers (i.e., customers using more than 5,000 units** monthly): \$6.08 per 100 cubic feet of water use. **Note: for purposes of this section the word "unit" shall mean 100 cubic feet or 748 gallons of water use."

In Subsection G: to delete "Sewer stub fee: actual cost of installation" and to add "Meter repair or testing: minimum charge of \$30 for the first half hour per visit plus cost of transportation of meter to testing facility and cost of testing" and "Meter damage: \$50."

To delete "Minimum service charge: \$30 per visit."

Chapter 210, Solid Waste.

The definition of "acceptable construction and demolition debris" in § 210-1 is amended as follows: "Letters of authorization on the owner's behalf brought to the dropoff by nonresidents will not be accepted, unless approved by the ~~City and Waste Management~~ City's contracted solid waste management company (the City's waste collection contractor)."

The definition of "bags" in § 210-1 is amended as follows: "Bags (stickers) shall be sold by the City for waste that will not fit into the cart provided by ~~Waste Management~~ the City's waste collection contractor for residential solid waste."

The definition of "hazardous waste and unacceptable waste" in § 210-1 is amended to change "Waste Management" and "the Company" to "the City's waste collection contractor."

The definition of "residential recycling bin" in § 210-1 is replaced with the following:

RESIDENTIAL RECYCLING CART – A specifically designated wheeled container or cart distributed by the City's waste collection contractor to be used for the storage of acceptable recyclables in the automated collection process. No other receptacles will be permitted for collection by the City's waste collection contractor.

The definition of "rubbish and waste receptacle" in § 210-1 is replaced with the following:

RESIDENTIAL WASTE RECEPTACLE – The specifically provided or designated container distributed by the City's waste collection contractor. No other receptacles will be permitted.

The definition of "special waste" in § 210-1 is added to read as follows: "As defined in 40 CFR 240.101(z)."

Section 210-3 is amended to change "the Public Works Director and Waste Management" to "the Commissioner of Public Works or his/her designee and the City's waste collection contractor."

Section 210-6 is amended as follows:

All residential solid waste shall be placed in suitable receptacles, as defined under § 210-1. ~~Common paper shopping bags are prohibited and wooden crates are not suitable rubbish containers.~~ Residential solid waste that does not fit in the ~~car~~ approved receptacle shall not be collected unless such waste is recyclable materials as defined in § 210-1 and placed at curbside as described in § 210-17.

Section 210-11 is amended as follows:

Acceptable construction and demolition debris as defined in § 210-1 may be brought to ~~the~~ an approved residential dropoff center at no cost. Debris generated at apartment or condominium units not used as the primary personal residence of the taxpayer shall be charged ~~such~~ the same fees as any other commercial user.

Section 210-13 is amended to change "determined by Public Works" to "determined by the Department of Public Works."

Section 210-14 is amended as follows: "Hazardous waste and unacceptable wastes, as defined in § 210-1, the definition of 'hazardous waste and unacceptable wastes,' will not be accepted for roadside pickup by the City."

Section 210-16 is amended to change "a fine up to \$3,000" to "a civil penalty up to \$3,000."

Section 210-17 is amended as follows:

Recyclable material must be placed in the approved residential recycling ~~bins~~ receptacles (as defined by § 210-1). ~~Bins~~ The approved residential recycling receptacles must be placed at the ~~curb~~ roadside on the evening before or by 7:00 a.m. on the scheduled pickup day. Unacceptable material found in the approved residential recycling ~~bins~~ receptacles will not be collected.

Section 210-18 is amended as follows: "Rochester residents may purchase ~~City approved~~ the City's approved bags (stickers) for residential solid waste to be brought to ~~the~~ an authorized residential dropoff center."

Original § 19.22, Savings clause, is repealed.

Chapter 218, Stormwater Management and Erosion Control

Section 218-2A(1) is amended as follows: "The City Council pursuant to RSA 47:13, 47:17, ~~VII, VIII and XVIII,~~ 38:26, 149-I:3 and 149:1:6."

Sections 218-2A(3), 218-6A(5) and 218-10E are amended to change "Office of Building, Zoning, and Licensing Services Department" to "Building, Zoning, and Licensing Services Department."

Section 218-6 is amended as follows:

In the first sentence: "This chapter shall apply to any action that will hinder, interfere with, alter, or modify the existing stormwater flow, drainage, or infrastructure constructed for such purpose ~~unless and until this chapter has been complied with.~~"

In Subsection A to change "stormwater management permit (SMP)" to "stormwater permit (SWP)."

In Subsection B: to change "construction stormwater management and erosion control plan" to "stormwater management and erosion control plan."

The definition of "City Engineer" in § 218-7 is amended as follows: "Intended to refer to and identify the City Engineer or his/her designee or any qualified engineering consultant which the City Council, City ~~Administrator~~ Manager, Planning Board, Building, Zoning, and Licensing Services Department, Commissioner of Public Works, or their designee(s) engage(s) for the purpose of reviewing any application or plan submitted in accordance with this chapter or determining compliance herewith."

The definition of "City Inspector" in § 218-7 is amended as follows: "A City representative from the Department of Public Works, Department of Building, Zoning, and Licensing Services Department, ~~Community Development~~ Department of Planning and Development, or their designee."

Section 218-8C(2)(n) is amended to add "(now the Natural Resources Conservation Service)" after "Soil Conservation Service."

Section 218-9B(1)(z)[1] is amended as follows:

For common drainage that serves an area with 10 or more acres disturbed at one time, a temporary (or permanent) sediment basin ~~must provide~~ providing storage for a calculated volume of runoff from a drainage area from a two-year, twenty-four-hour storm, or equivalent control measures, must be provided, where attainable, until final stabilization of the site.

Section 218-11B is amended as follows:

In the first sentence: "The following provisions shall pertain and be applicable only to those plans which do not come under the jurisdictional purview of the Planning Board (site plan/subdivision review)."

To change "Building, Zoning, and Licensing Services Department Officer" to "Building, Zoning, and Licensing Services Department Director" in Subsection B(1), (2) and (3).

Section 218-15A is amended to change "Building, Zoning, and Licensing Services Department Officer" to "Building, Zoning, and Licensing Services Department Director."

Chapter 223, Streets and Sidewalks.

Section 223-1 is amended as follows:

To replace the definition of "Commissioner of Public Works" with the following: "COMMISSIONER – The Commissioner of Public Works or his/her designee. See § 7-18A of the City Code."

To revise the definition of "Committee" as follows:

The subcommittee of the City Council (Public Works and Building Committee) having responsibility for overseeing expenditures, maintenance and control of public buildings, streetlights, public parks, sewerage, streets and highways and rubbish/recycle disposal. The Committee members shall be designated by the Mayor and shall enjoy membership according to rules and regulations as established by the City Council. The responsibilities of this Committee shall be enumerated by the City Council and shall further be as set forth within this article, and this Committee shall be referred to throughout this article as "Committee."

Section 223-5A is amended as follows:

Whenever any street, lane, alley, sidewalk, or other public place in the City shall, under any license granted, be dug up, obstructed or encumbered, and thereby rendered unsafe or inconvenient for travelers, the person so digging up, obstructing or encumbering shall put, and at all times keep up, a suitable railing or fence around the section or parts of any street, lane, alley, or sidewalk or other public place so dug up, obstructed or encumbered, so long as the same shall be, or remain, unsafe or inconvenient as aforesaid, and shall also keep ~~one or more lighted lanterns fixed to such fence, or in some proper place,~~ adequately illuminated every night from ~~twilight~~ dusk until dawn ~~in the evening and throughout the whole night~~ so long as such railing or fence shall be kept standing.

Section 223-7 is amended as follows:

In Subsection A: "No person shall move, or assist in moving, any house, shop or other building through any street, lane, or alley without first obtaining a written license ~~therefor~~ from the Licensing Board."

In Subsection B: "~~In addition to the requirements of Subsection A hereof, no person shall move, or assist in moving, any house, shop or other building through any street, lane, or alley~~

~~without first obtaining a written license therefor from the Licensing Board.~~ The fee for such license shall be \$25."

Section 223-8D is amended as follows: "No theatrical or dramatic representation shall be performed or exhibited, and no parade or procession upon any public street or way, unless a special license ~~therefor~~ shall first be obtained from the ~~City Manager~~ Licensing Board."

Section 223-9A(1)(e) is amended to correct the reference to RSA 252:9-18 to RSA 80:88 to 80:91.

Section 223-11A is amended to correct the reference to RSA 231:133 in the first sentence to RSA 231:133-a and to revise Subsection A(10) as follows: "Such numbers shall be a minimum ~~of 3.5 inches in~~ height as to meet current Fire Code requirements."

Section 223-14 is amended to change "telephone poles" to "utility poles."

The definition of "newspaper" in § 223-20 is amended to change "teacher articles" to "feature articles."

The definition of "street" in § 223-20 is amended as follows: "All that area dedicated to public use or public street purposes and shall include, but not be limited to, roadways, parkways, alleys, sidewalks, garages, parking lots, parks and playgrounds."

Section 223-21C is amended as follows: "Within 60 days of the passage of this article every person or other entity shall comply with the provisions of this article with respect to each newsrack and/or public way obstruction owned by it within the City."

Section 223-25 is amended to change "bodily or person or property damage" to "bodily injury or damage to private or public property."

Chapter 254. Vehicles and Traffic.

The definition of "police officer" in § 254-1 is amended as follows: "An officer of the Municipal Police Department or any person authorized to direct or regulate traffic or to make arrests for violations of traffic regulations."

Section 254-39 is amended as follows: "Except as otherwise provided herein, a person violating any provision of Articles I through VIII of this chapter shall be punished by a fine of not more than \$250 for each offense, except that the optional procedures set forth in § 254-42 may be used in lieu of court proceedings for violations of Article III."

Section 254-49D is amended as follows: "The Licensing Board may establish taxicab stands on such public streets and in such places and in such numbers as shall be determined to be of greatest

benefit and convenience to the ~~public, business~~ public and businesses, and every such taxicab stand shall be designated by appropriate markings."

Section 254-49E(2) is amended as follows: "In ~~no~~ any case pick up any adults when children under the age of 16 years are alone in the cab, unless said juvenile is seated adjacent to the driver."

Section 254-50B is amended as follows:

Any taxicab driver who shall be convicted of any violation of these rules and regulations, or of any law of the State of New Hampshire, shall forthwith return his/her taxicab driver's license to the Director of the Building, Zoning, and Licensing Services Department who shall retain said license until such time as ~~a permit~~ an application has been filed in the same manner as for an original taxicab driver's license and a determination as to its issuance or denial shall have been made by the Chief of Police and/or the Licensing Board.

Section 254-57C is amended to update the reference to RSA 31:1102 to RSA 31:102 and to update the reference to RSA 262:40-1 to 262:40-a.

Chapter 260, Water.

The definition of "Business Office" in § 260-2 and §§ 260-19A and B and 260-20A are amended to change "Finance Director" to "Business Administrator."

The definition of "Director" in § 260-2 is amended to "Commissioner" and to read as follows: "The Commissioner of Public Works or his/her designee. See § 7-18A of the City Code."

The definition of "water rates and charges" in § 260-2 is repealed.

Section 260-4B is amended as follows: "An estimate of the cost of work to install the service will be prepared by the applicant and verified by the Department of Public Works."

Section 260-4F is amended as follows: "Interest shall accrue on late payments at the same rate charged by the City for overdue property tax bills."

Section 260-5 is amended to change "American Water Association" to "American Water Works Association."

Sections 260-7A and 260-25A are amended to change "Water Department" to "Division of Water Supply Works." Section 260-7A is further amended to update "firemen" to "firefighters."

Original § 17.17, Rates, charges and fees, is repealed.

Section 260-17 is amended to update "Water Division" to "Division of Water Supply Works."

Section 260-19B is amended as follows: "The decision of the Utility Advisory Board shall be final, except that the City Manager shall have the authority to veto or modify any action of the Utility Advisory Board."

Section 260-21 is amended as follows: "If such bills are not paid within 30 days or a payment agreement made with the Business Office, the water will be shut off or the charges will become a lien on the property, or both."

Section 260-22 is amended as follows: "~~Twenty-four~~ Forty-eight hours' advance notice is normally required for turning on and shutting off water."

Section 260-28A is amended as follows: "The Utility Advisory Board shall rule on appeals of user and other charges and fees and perform such other duties that may be assigned by City Council."

Sections 260-34A and 260-43C are amended to update the reference to New Hampshire Administrative Rules Part Env-Ws 364 to Part Env-Dw 505.

The definition of "approved source" in § 260-35 is amended to update the references to the State Water Supply Division to "Water Division."

The definition of "auxiliary water supply" in § 260-35 is amended as follows: "Any water supply on, or available to, a premises other than the ~~Town's~~ City's approved public potable water supply."

The definition of "hose bib vacuum breaker" in § 260-35 is amended as follows: "A device which is attached to a hose bib and which acts as an atmospherically permanently vacuum breaker."

The definition of "potable water" in § 260-35 is amended to change "Division for Human Consumption" to "Water Division."

The definition of "premises" in § 260-35 is amended as follows: "The industrial, commercial or residential facility or dwelling ~~subject~~ connected to the public water supply."

The definition of "water service entrance" in § 260-35 is amended to add "any" before "unprotected branch."

Section 260-36 is amended to read as follows: "The authority for this article is derived from the New Hampshire Administrative Rules Part Env-Dw 505, Backflow Prevention, and the City of Rochester public water system rules and regulations, as adopted."

Section 260-38L is amended as follows: "All new single-family residential water services will be required to install a residential No. 7 dual check device immediately downstream of the water meter."

Section 260-39 is amended to delete the following note which appeared at the beginning of the section: "Note: Homeowners are permitted to work on their own residential plumbing. A licensed plumber with a valid New Hampshire license is required for work on all industrial, commercial, and rental properties."

Section 260-40 is amended to delete the following wording: "The Department will operate a cross-connection control program, to include keeping of necessary records, which fulfills the requirements of the Division's Backflow Prevention Regulations and is approved by the Division."

Section 260-42 is amended to delete the following wording from Subsection A: "Install an approved reduced pressure zone (RPZ) device at the public water supply service connection" and to replace Subsection B with the following:

B. The Department shall not permit a cross-connection within the public water supply system unless it is considered necessary and that it cannot be eliminated.

- (1) The customer shall install an approved reduced pressure zone (RPZ) device at the public water supply service connection.
- (2) The customer shall provide the water supplier with backflow prevention device test results per required schedule or the customer's water service from the water provider will be shut off until the data is supplied to the water supplier.

Section 260-43 is amended to delete the following wording: "The Department shall not permit a cross-connection within the public water supply system unless it is considered necessary and that it cannot be eliminated."

Section 260-44 is amended as follows: "Where the degree of hazard has increased, as in the case of a residential installation converting to a business establishment, an existing backflow preventer must be upgraded to ~~a reduced pressure zone principle~~ an approved device, or ~~a reduced pressure zone principle~~ an approved device must be installed in the event that no backflow device is present.

Section 260-45 is amended as follows:

In Subsection A as follows: "Initial installations, replacements and upgrades shall be performed by ~~a plumber licensed in the State of New Hampshire~~ an individual with a current Backflow Prevention Device Inspector/Tester Certification from the New England Water Works Association (NEWWA)."

In Subsection B(4) and (5) to change "Water Department or its designee" to "Department of Public Works or its designee."

In Subsection B(6) as follows: "If A drain is to be provided for a relief valve port[,], There must be an approved air gap separation between the port and the drain line."

To add Subsection B(7) as follows: "Backflow prevention devices are not allowed to be installed below grade or other location that may be prone to unit inundation and/or submergence."

In Subsection C(4) and (5) to change "Water Treatment Department Chief Operator or his designee" to "Department of Public Works or its designee."

To delete the following wording from the end of the section: "Pit installations shall be approved only as, but not limited to the requirements provided in Section 6.4 below" and "Pit installations. No backflow prevention device shall be installed in pits."

Section 260-46 is amended as follows:

In Subsection B: "Testing and inspection of all devices to include reduced pressure principle backflow devices, testable double check valve assemblies, and testable pressure vacuum breakers shall be performed by ~~a New Hampshire~~ an individual with a current Backflow Prevention Device Inspector/Tester Certification from the New England Water Works Association (NEWWA)."

In Subsection C: "Parallel installation of two devices of the same size is an effective means of ensuring that uninterrupted water service during testing and repair of devices is maintained and is strongly recommended when the owner desires such continuity."

In Subsection E: "Failure to test a backflow prevention device as required, or failure to repair a device when needed, shall result in immediate termination of the water service."

Original § 18.16, Records, and § 18.17, Reports, are repealed.

Chapter 275, Zoning.

Section 275-1.6 is amended as follows: "If a court or any other body with appropriate jurisdiction finds that any ~~chapter~~ article, section, subsection, or provision of this chapter is invalid, that finding shall not invalidate any other provision of this chapter."

Section 275-1.8 is amended to change the "Class" of the Neighborhood Mixed-Use District in Table 1-A from "Commercial District" to "Residential District."

Section 275-2.1E is replaced with the following (to reflect the new numbering system in this chapter):

For the purposes of this chapter, the words "this chapter" refer to this entire Zoning Ordinance, Chapter 275 of the City of Rochester General Ordinances. The words "this article" refer to a specific portion of this chapter, as designated by an article number (such as "Article 1" or "Article 2"). The words "this section" refer to a specific portion of an article designated by a section number (such as "§ 275-1.1" or "§ 275-3.2"). The words "this subsection" refer to a specific portion of a section as designated by a letter or number [such as "A" or "(1)" or "(a)"].

In § 275-2.2, Definitions:

The definition of "apartments or apartment buildings" is amended as follows:

See "dwelling, apartment building," "dwelling, mixed-use," "dwelling, multifamily," and "security apartment."

The definition of "earth excavation" is amended to correct the reference to RSA 155 to RSA 155-E.

The definition of "lounge" under "eating and drinking establishments" is amended to delete "(or TAVERN)" after "LOUNGE."

The definition of "hazardous substance/waste" is amended to change "Division of Environmental Services" to "Department of Environmental Services."

In the definition of "junkyard" Subsection B is amended to correct the reference to RSA 236:12 to RSA 236:112.

Under "retail establishments" Subsection F, Retail services, is amended as follows:

"Retail services" does not include retail sales except for incidental items related to the service, as an accessory use, ~~not~~ or the leasing/rental of equipment or goods if stored on the premises.

Under "retail establishments" Subsection H, Service establishment, is amended to change "by Building, Zoning, and Licensing Services" to "by the Director of Building, Zoning, and Licensing Services."

A definition of "retail services" is added to read "See 'retail establishments.'"

A definition of "setback, special" is added to read as follows: "In addition to the setbacks listed in the Tables of Dimensional Standards there are several use-specific and situational-specific setbacks noted throughout this chapter. The more restrictive setback will apply."

The definition of "sight triangle" is amended to delete "(For additional information see Article 27.)"

The definition of "single-unit dwelling" is repealed.

In the definition of "solid waste facility" Subsections A and B are amended to update the reference to Chapters Env-Wm 100 to 1100 of the New Hampshire Administrative Rules to Chapters Env-Hw 100 to 1100.

The definition of "temporary wireless communication facility" is amended as follows:

TEMPORARY WIRELESS COMMUNICATIONS FACILITY – Any wireless communications facility designed for short-term use only for a special event or while a permanent wireless communications facility is under construction.

The definition of "townhouse" is repealed.

The definition of "wireless communications facility" is repealed.

The definition of "wireless communications systems (or WFC)" is amended to "wireless communications facilities (or WCF)" and to add the following sentence: "See 'alternate tower structure,' 'antenna' and 'tower.'"

Section 275-2.3 is amended to change "Division of Environmental Services" to "Department of Environmental Services."

Section 275-3.2 is amended to delete the following wording (covered by § 275-1.7):

It is emphasized that the requirements of this chapter constitute minimum requirements. Unless otherwise stated, clearly implied, or stipulated by other applicable law, compliance with all provisions of this chapter does not necessarily ensure approval of applications. In most cases, the applicant will need to comply with, or obtain approval under, other regulations, including Site Plan Regulations; Subdivision Regulations; the City of Rochester Building Code; State of New Hampshire statutes; other City of Rochester General Ordinances, codes, standards, and policies; and state and federal statutes and regulations.

Section 275-3.3A is amended to change "building or occupancy permit" to "building permit or certificate of occupancy."

Section 275-5.3A is amended to delete the following sentence: "All development in the Residential Districts should follow the principles of Traditional Neighborhood Development (see definition in Article 2)."

Section 275-5.4 is amended to change "town water or sewer services" to "City water or sewer services."

Section 275-6.3C(2)(b)[1] is amended to add the following sentence: "Also see special setbacks in Note 1 on Table 19-B."

Section 275-6.3C(4) is amended to change "Building Safety Department" to "Building, Zoning, and Licensing Services Department."

Section 275-6.5F is amended to delete the following sentence: "Refer to Appendix D annexed hereto and entitled 'GRD Service Road Cross-Section - Figure 1' for configuration details."

Section 275-8.6 is amended to delete the following sentence: " Refer to Appendix D annexed hereto and entitled 'GRD Service Road Cross-Section - Figure 1' for configuration details."

The definition of "regulated substance" in § 275-10.3 is amended to change "department-approved facilities" to "facilities approved by the Department of Environmental Services."

Section 275-10.9C(2) is amended as follows: "The Planning Board may, at its discretion, require a performance guarantee or bond in an amount and with conditions satisfactory to the Board, to be posted to ensure completion of construction of any facilities required for compliance with the performance standards."

Section 275-10.11A is amended to change "performance measures" to "performance standards."

Section 275-10.11H is amended to update the reference to the New Hampshire Administrative Rules from "Env-Wm" to "Env-Hw."

The definitions of "poorly drained soil" and "very poorly drained soil" in § 275-12.6 are amended to change "As defined High Intensity Soil Maps for New Hampshire Standards" to "As defined by high-intensity soil maps for New Hampshire."

The definition of "wetland" in § 275-12.6 is amended as follows: "those areas that are surface inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for a life in saturated soil conditions."

Section 275-12.8B(7) is amended as follows: "but not within 25 feet of the edge of ~~wet~~ of the adjacent wetland."

Section 275-13.4F is amended to delete the following wording: "If the structure has been floodproofed, the as-built elevation (in relation to mean sea level) to which the structure was floodproofed."

Section 275-14.5C(1) is amended to change "Building Department" to "Building, Zoning, and Licensing Services Department."

Section 275-19.2I is amended to delete the following: "The width of a lot bordering on and providing access to a Class I through Class V public street, but excluding limited access highways, as defined by RSA 230:44, such as the Spaulding Turnpike, Route 16 and associated access ways to the Milton Town Line."

Section 275-20.2M(2) is amended to change "Rural Residential zone" to "Agricultural District."

Section 275-20.2N(7)(a) is amended to change "certified mail" to "verified mail, as defined in RSA 451-C:1."

Section 275-20.2N(8)(h)[4] is amended as follows: "If lighting is required, the applicant shall provide a copy of the FAA regulations for determination to establish the required markings and/or lights for the small wind energy system."

Section 275-22.3N is amended to delete the following sentence: "In addition, all of the standards articulated in Article 20, Standards for Specific Permitted Uses, under Wireless Communications Facilities and Table 20-A, Commercial Wireless Facilities Standards, shall also apply to facilities allowed by special exception."

Section 275-23.2A(1)(e) is amended as follows: "It may be either part of the single-family dwelling or in a separate building, such as above a garage; if it is part of the single-family ~~house~~ dwelling, an interior door shall be provided between the principal dwelling unit and the accessory dwelling unit."

Section 275-23.2A(10)(g) is amended as follows: "Fences must conform to sight triangle requirements at corner lots (~~see Article 27, Miscellaneous Provisions~~)."

Section 275-27.3G(2) is amended as follows: "Prior to granting such a waiver, the Planning Board must find that the proposed construction is entitled to the ~~four-year~~ five-year exemption provided by RSA 674:39, pursuant to that statute."

Section 275-28.4I(2) is amended to update the reference to the New Hampshire State Radiological Control Agency to the New Hampshire Department of Health and Human Services.

Section 275-28.4K(3) is amended to update the reference to the Division of Water Supply and Pollution Control to the Division of Water and to update the reference to the Department of Public Health to the Department of Health and Human Services.

Section 275-28.4L is amended to update the reference to the New Hampshire Water Supply and Pollution Control Commission to the New Hampshire Department of Environmental Services.

Section 275-29.3 is amended as follows: "A sign which was lawfully established prior to the adoption or amendment of this article but which does not meet the requirements of this article is considered a nonconforming sign."

Section 275-29.4 is amended to change "zoning permit" to "sign permit."

Section 275-29.6 is amended as follows: "Before any permit is granted for the erection of a sign or sign structure requiring such permit, construction documents shall be filed with the Building, Zoning, and Licensing Services Department ~~official~~ showing the dimensions, materials and required details of construction, including loads, stresses, anchorage and any other pertinent data."

Section 275-29.9E is amended as follows: "Vehicles and trailers used primarily as static displays, advertising a product or service, ~~not~~ or utilized as storage, shelter or distribution points for commercial products or services for the general public."

In § 275-29.11, Definitions:

The definition of "canopy" is amended to "canopy (attached)."

The definition of "development of complex sign" is amended to "development complex sign."

The definition of "marquee sign" is amended to "marquee."

The definition of "nonconforming sign" is amended as follows: "Any sign that existed lawfully prior to the adoption or amendment of this article which now does not conform to the provisions of this article."

The definition of "premises sign" is repealed.

The definition of "projecting sign" is amended to delete the following sentence: "For visual reference, see Section 1003."

The definition of "wall sign" is amended to "wall or fascia sign."

The definition of "window sign" is amended as follows: "A sign within one foot of a window ~~message~~ intended to be visible to and readable from the public way or from adjacent property."

Section 275-29.12F is amended to change "code official" and "Building, Zoning, Licensing, Services official" to "Director of Building, Zoning, and Licensing Services."

Section 275-29.12G is amended as follows: "All landlord or single-owner controlled multiple-occupancy development complexes, such as shopping centers or planned industrial parks, shall

submit to the Building, Zoning, and Licensing Services Department a master sign plan prior to issuance of new sign permits."

Section 275-29.13D is amended to delete the following: "Not more than 25% of the area of any directional sign shall be permitted to be devoted to business identification or logo, which area shall not be assessed as identification sign area."

Section 275-29.13F(1)(c) is amended as follows: "Development and construction signs may not be displayed until after the issuance of ~~construction~~ building permits by the ~~Building Official~~ Building, Zoning, and Licensing Services Department and must be removed not later than 24 hours following issuance of ~~an occupancy permit~~ a certificate of occupancy for any or all portions of the project."

Section 275-29.13I is replaced with the following: "Home occupation signs. See Article 24, Home Occupations."

Section 275-29.13L(6) is replaced with the following: "Political signs shall not require a sign permit."

Section 275-29.14B(3) is amended as follows: "No wall sign shall exceed 10% of the area of the building frontage as measured by the width of the wall containing the main public entrance by the height (measured from the floor level to the top of the first floor cornice area, or to one foot below secondary story window) of the building to which it is attached."

Section 275-29.14B(4) is amended as follows: "Permits are required for these signs with a fee ~~of \$10~~ set by the City Council."

Section 275-33.1A is amended to change "Land Use Plan" to "Master Plan."

Section 275-33.2A is amended to change "Land Use Master Plan" to "Master Plan."

Section 275-33.7 is amended as follows: "Two-family, three-family, and four-family dwellings ~~and townhouses~~ are permitted in conservation subdivisions provided:"

Table 18-A, Residential Uses, is amended to delete the row beginning "Dwelling, three and four family" and to change "outdoor wood-fired hydronic boiler" to "outdoor wood-fired hydronic heater."

Table 19-A, Dimensional Standards – Residential Districts, is amended to change "Multifamily" under Residential-2 (R2) to "Five- or more family."

Table 19-B, Dimensional Standards – Commercial Districts, is amended to add the following to Note 2: "For multifamily dwellings/developments within the DC Zone, the minimum lot area per dwelling unit shall be 500 square feet."

Sections added to Chapter 200, Sewers:

§ 200-8. Sewer only meters.

- A. Sewer only properties may be metered via the private water supply line. A common meter will be provided for rented units or lots. All meters will be maintained by the Department of Public Works, but the customer will be charged for any damage to meters caused by abnormal conditions, i.e., freezing, fire, tampering, etc. The Department of Public Works will set only one meter for any one service and the owner of the premises shall be liable for the entire amount of wastewater generated on the premises irrespective of leases of individual customers.
- B. Meters are installed for measurement of all water used by the consumer. Customers shall provide a clean, dry, warm, safe, and accessible place (always free from debris) for installation of a meter. The location shall be easily accessible by a person in the upright position for reading, maintaining, and changing.
- C. All customers billed for wastewater must keep their own fixtures, and service pipes within their property lines, in good repair and fully protected from injury by frost, and all such pipes and connections shall conform to the Rochester Plumbing Code.

§ 200-9. Sewer deduct meter.

Upon application and approval by the Department of Public Works, a customer may install a meter to measure water that will not be disposed of in the City's sewer system. The purpose of the meter would be to meter uses including, but not limited to, in-ground sprinkler systems, outside spigots, and commercial air-conditioning systems. The cost of the meter, inspection, and installation by the City is entirely the responsibility of the customer. The meter will fully meet the requirements of § 200-8 of this article.

§ 200-10. Meter repairs.

- A. All meters shall be kept in repair by the Department of Public Works except when damaged by the customer or by his/her negligence, including freezing. In case of any such damage, the cost of repairs shall be charged to the owner of the premises.
- B. If the reader is out of repair or fails to register, the customer will be charged at the average daily consumption as shown by the reader when in order or the flat rate structure, whichever is less. Subsequently, if the actual amount of water metered is determined to be different than the amount previously estimated, the charge will be on the subsequent billing by the difference between the two.
- C. If a customer, after being so notified, does not allow the Department of Public Works access in order to test and/or correct a faulty meter or reader, the customer's subsequent bill will be 1.5 times the average daily consumption as historically shown on the meter.
- D. No person, except the duly authorized agent of the Department of Public Works, shall be allowed to reset, take off, or repair a meter.

§ 200-11. Meter testing.

- A. Only the Department of Public Works shall replace or remove and test all meters. No meter shall be placed in service or permitted to remain in service if the error of registration exceeds 2% or as established by the latest American Water Works Association (AWWA) meter standards, whichever is less.
- B. The Department of Public Works may test a meter for accuracy in registration upon complaint of the sewer consumer. There shall be a minimum service charge for any complaint-driven service call. The minimum service charge shall be as listed in § 200-33, Wastewater Rate and Fee Schedule. Any meter found to be accurate in accordance with this article will not be replaced by the Department of Public Works due to a complaint.
- C. Should the meter in question be found to be within the accuracy limits established by the latest AWWA meter standards, all applicable fees associated with testing shall be paid by the customer. If the meter in question is found to be inaccurate, all fees will be waived.
- D. The percent of error of registration shall be taken as the average of the error at the intermediate and maximum rates of test flow. Any determination of charges shall be based on this average error.

§ 200-12. Sealing of meter.

Upon completion of adjustment and test of any meter under the provisions of these rules, the Department of Public Works shall affix thereto a suitable seal in such a manner that the adjustment of registration of the meter cannot be tampered with without breaking the seal. Disruption of the seal will be cause for discontinuance of service.

§ 200-13. Tampering with meter.

- A. No customer or his/her agent shall perform a tampering event with regard to a meter without having first received written consent and authorization of the Commissioner of Public Works or his/her designee to take such action. In the event that the Commissioner of Public Works and/or his/her designee shall determine that a customer and/or his/her agent has performed a tampering event with respect to a meter, such customer shall be subject to the following charges:
 - (1) A charge in an amount based upon the actual metered usage to such meter prior to the tampering event, if determinable.
 - (2) A charge in an amount based upon twice the estimated usage for the premises serviced by the meter in question during the preceding billing period(s) or the corresponding billing period(s) during the year immediately preceding such tampering event, whichever is greater.
 - (3) A charge for all costs associated with the repair and/or replacement of such meter.
 - (4) A reconnection fee as listed in § 200-33, Wastewater Rate and Fee Schedule.
- B. Anything in Subsection A above to the contrary notwithstanding, should a customer or his/her agent, as a result of an emergency or other circumstances beyond his/her control, perform a tampering event with respect to a meter, without having received the prior

written consent and authorization of the Commissioner of Public Works or his/her designee, such customer may, upon appeal to the Utility Advisory Board in accordance with the provisions of § 200-30 and within its discretion, be relieved of any and all of the charges listed in Subsection A(1) through (4) above, provided that such customer shall have notified the Department of Public Works, in writing, of the tampering event in question within three business days of the occurrence of such event.

§ 200-14. Outside reader.

All customers shall be required to have an outside reader with radio read capability for their meter. The outside reader shall be installed at a place on the premises acceptable to the City and according to the specifications available at the Department of Public Works. The customer shall be responsible for repairs or replacement of damaged outside readers and associated wiring when damage is due to abuse, neglect, and/or negligence of the customer. The City shall render a bill for labor, equipment, and materials for all such repairs or replacement. The outside reader and appurtenances shall be the property of the City. The customer shall be responsible for providing safe access to City personnel for reading. The customer shall remove potential hazards and nuisances such as snow, ice, vegetation, and dogs from the outside reader's access. Exceptions may be granted by the Commissioner of Public Works, in which case reasonable access shall be granted to Department of Public Works personnel for the purposes of reading and maintenance. If satisfactory access is not provided, the City reserves the right to produce an estimated bill.

§ 200-15. Inspections.

The Department of Public Works employees or its agents shall be allowed access to the customer's premises between the hours of 8:00 a.m. and 6:00 p.m. for examination of pipes, fixtures, connections, the quality of water used, and manner of use.



11/08/2018

City of Rochester Formal Council Meeting

AGENDA BILL

NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.

AGENDA SUBJECT: Codification Status Update and Adoption Process

COUNCIL ACTION ITEM ☒
INFORMATION ONLY ☐

FUNDING REQUIRED? YES ☐ NO ☒
* IF YES ATTACH A FUNDING RESOLUTION FORM

RESOLUTION REQUIRED? YES ☒ NO ☐

FUNDING RESOLUTION FORM? YES ☐ NO ☒

AGENDA DATE	11/13/2018		
DEPT. HEAD SIGNATURE	Kelly Walters, City Clerk		
DATE SUBMITTED	11/8/2018		
ATTACHMENTS	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	

COMMITTEE SIGN-OFF

COMMITTEE	
CHAIR PERSON	

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	
CITY MANAGER	

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	N/A
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

SUMMARY STATEMENT

Please review the Code Adoption and Schedule A, which is an attachment to the Ordinance and documents the changes that were made to the Code as part of the codification project. The City Attorney has reviewed Schedule A.

Once the City Council has completed their review and adopted the Ordinance, General Code shall prepare a supplement to include in the Ordinance as Chapter 1, Article II, Adoption of Code (Which is why the ordinances begin with § 1-3). If the Ordinance is adopted within 90 days, it will be printed as Chapter 1, Article II, at no cost to the City. Due to its size, Schedule A will not be included in the Code but will be noted as being on file.

Recommended Action:

Read the Resolution for a first time, refer to the City Council Workshop or the next Codes and Ordinances Committee meeting.