



**Rochester City Council Public Hearing
January 16, 2018
Council Chambers
7:00 PM**

Agenda

- 1. Call to Order**
- 2. Amendment to Chapter 42, of the General Ordinances, Regarding Dimensional Standards P. 3**
- 3. Amendment to Chapter 16, Section 16.25 of the General Ordinances regarding Wastewater Rate and Fee Schedule P. 5**
- 4. Amendment to Chapter 17, Section 17.34 of the General Ordinances, Regarding Water Rate and Fee Schedule P. 7**
- 5. Adjournment**

**Rochester City Council Workshop
January 16, 2018
Council Chambers
*Immediately following the Public Hearing***

Agenda

- 1. Call to Order**
- 2. Public Input**
- 3. Communications from the City Manager**
- 4. Communications from the Mayor P. 9**
 - 4.1. Certificate of Appreciation Honoring Logan Putnam**
- 5. Department Reports P. 11**
- 6. Other**
- 7. Non-Meeting**
- 8. Adjournment**

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City Clerk's Office

**Amendment to Chapter 42 of the General Ordinances of the
City of Rochester Regarding Dimensional Standards**

THE CITY OF ROCHESTER ORDAINS:

That Chapter 42 of the General Ordinances of the City of Rochester and currently before the Rochester City Council, be amended as follows:

42.19 Dimensional Regulations

b. Dimensional Provisions. General dimensional regulations and other regulations (as well as clarifications, notes, and references) specifically referenced to the tables follow.

- 8. Density Rings.** The density rings are shown on the Official City of Rochester's Zoning Map that is adopted as part of this Ordinance and only apply to multi-family dwellings/developments ***not within the DC Zone***. The rings are as follows:

The minimum lot area per dwelling unit within a one (1) mile radius of the center of Rochester shall be 5,000 square feet. The minimum lot area per dwelling unit outside of the one (1) mile radius of the center of Rochester. Shall be 7,500 square feet.

The minimum lot area per dwelling unit within a one-half (1/2) mile radius of the center of Gonic and East Rochester, shall be 5,000 square feet. The minimum lot area per dwelling unit outside of the one-half (1/2) mile radius of the center of Gonic and East Rochester, shall be 7,500 square feet.

For multi-family dwellings/developments within the DC Zone, the minimum lot per dwelling unit shall be 500 square feet.

Any lot that is partially within the radius of a density ring shall be treated as if it were entirely within the radius of the density ring.

The effective date of these amendments shall be upon passage.

CC FY 18 12-05 AB 65

CITY OF ROCHESTER
NOTICE OF PUBLIC HEARING

Notice is hereby given that the Rochester City Council will conduct a PUBLIC HEARING on Tuesday, January 16, 2018 at 7:00 p.m. in the City Council Chambers, City Hall, 31 Wakefield Street, Rochester, NH relative to the following matter:

**AMENDMENTS TO CHAPTER 42 OF THE GENERAL ORDINANCES
OF THE CITY OF ROCHESTER REGARDING DIMENSIONAL
STANDARDS**

The Rochester City Council will conduct a public hearing in the City Council Chambers, City Hall, 31 Wakefield Street, Rochester, NH, to take citizen input on the question of whether to make changes to the Zoning Ordinance, Chapter 42.19 of the General Ordinances that would amend the minimum lot per dwelling unit for multi-family dwellings/developments within the DC Zone.

Citizens are invited to attend the PUBLIC HEARING and to ask questions or otherwise speak on the foregoing proposal.

Persons with disabilities requesting accommodations should contact the City Clerk's Office, (tel. 332-2130) on or before January 16, 2018 in order to make arrangements.

Kelly Walters,
City Clerk

Amendment to the City of Rochester's General Ordinances Relative to Chapter 16.25
Entitled "Wastewater Rate and Fee Schedule"

THE CITY OF ROCHESTER ORDAINS:

I. That Chapter 16, Section 16.25 of the General Ordinances of the City of Rochester, entitled "Wastewater Rate and Fee Schedule", be amended by deleting the portion of said ordinance entitled "Quarterly Wastewater Rates" and by replacing such portion of the ordinance with the following:

16.25 Wastewater Rate and Fee Schedule

Quarterly Wastewater Rates

Residential Customers without exemption:	\$6.75	per 100 cu. ft. of water use
Residential Customers with exemption:	\$4.49	per 100 cu. ft. of water use
Commercial and industrial customers:	\$6.75	per 100 cu. ft. of water use
High Volume Customer (I.e. customers using more than 5,000 units **monthly)	\$6.08	per 100 cu. ft. of water use

Unmetered Residential Customers:	
Per quarter per unit without exemption:	\$215.91
Per quarter per unit with exemption:	\$107.94

Sewer-Metered Customers:	\$6.75 per 100 cu. Ft.
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Minimum Fee:	
Per quarter per unit without exemption:	\$32.28
Per quarter per unit with exemption:	\$25.70

Septage Discharge:	\$52.00	per 500 gal. or portion thereof
RV Septage Discharge:	\$15.00	flat fee
Graywater Disposal	\$28.00	per 2000 gal. or portion thereof

II. That this ordinance amendment shall take effect on February 1, 2018

CC FY 18 12-05 AB 64

CITY OF ROCHESTER
NOTICE OF PUBLIC HEARING

Notice is hereby given that the Rochester City Council will conduct a **PUBLIC HEARING** on Tuesday, January 16, 2018, at 7:00 p.m. in the City Council Chambers, City Hall, 31 Wakefield Street, Rochester, NH, relative to the following matter:

AMENDMENTS TO CHAPTER 16, SECTION 16.25 OF THE
GENERAL ORDINANCES OF THE CITY OF ROCHESTER
REGARDING WASTEWATER RATE AND FEE SCHEDULE

The ordinance amendment, if adopted, would establish the fee for quarterly wastewater rates. The proposed amendments to Chapter 16 of the General Ordinances of the City of Rochester, entitled “Wastewater Rate and Fee Schedule”, would, if adopted:

- (a) Delete subsection 16.25 of Chapter 16 of the General Ordinances of the City entitled “Quarterly Wastewater Rates” in its entirety and substituting in its stead, to be known as subsection 16.25 “Quarterly Wastewater Rates”, which would establish a new Wastewater Rate and Fee Schedule.

Copies of the “Amendments to Chapter 16 of the General Ordinances of The City of Rochester Regarding Wastewater Rate and Fee Schedule are available in the City Clerk’s Office.

The **PUBLIC HEARING** on the above matter will be conducted by the City Council at the City Hall, City Council Chambers, 31 Wakefield Street, Rochester, New Hampshire.

Citizens are invited to attend the **PUBLIC HEARING** and to ask questions or otherwise speak on the proposal.

Persons with disabilities requesting accommodations should contact the City Clerk’s Office, (tel. 332-2130) on or before January 16, 2018, in order to make arrangements.

Kelly Walters,
Rochester, City Clerk

Amendment to the City of Rochester's General Ordinances Relative to Chapter 17.34
Entitled "Water Rate and Fee Schedule"

THE CITY OF ROCHESTER ORDAINS:

I. That Chapter 17, Section 17.34 of the General Ordinances of the City of Rochester, entitled "Water Rate and Fee Schedule", be amended by deleting the portion of said ordinance entitled "Quarterly Water Rates" and by replacing such portion of the ordinance with the following:

17.34 Water Rate and Fee Schedule

Quarterly Water Rates

Residential Customers without exemption:	\$5.55	per 100 cu. ft. of water use
Residential Customers with exemption:	\$2.40	
Commercial and industrial customers:	\$5.55	

Unmetered Residential Customers:	
Per quarter per unit without exemption:	\$148.53
Per quarter per unit with exemption:	\$74.25

Minimum Fee:	
Per quarter per unit without exemption:	\$21.09
Per quarter per unit with exemption:	\$16.91

II. That this ordinance amendment shall take effect on February 1, 2018

CC FY 18 12-05 AB 63

CITY OF ROCHESTER
NOTICE OF PUBLIC HEARING

Notice is hereby given that the Rochester City Council will conduct a **PUBLIC HEARING** on Tuesday, January 16, 2018, at 7:00 p.m. in the City Council Chambers, City Hall, 31 Wakefield Street, Rochester, NH, relative to the following matter:

AMENDMENTS TO CHAPTER 17, SECTION 17.34 OF THE
GENERAL ORDINANCES OF THE CITY OF ROCHESTER
REGARDING WATER RATE AND FEE SCHEDULE

The ordinance amendment, if adopted, would establish the fee for quarterly water rates. The proposed amendments to Chapter 17 of the General Ordinances of the City of Rochester, entitled “Water Rate and Fee Schedule”, would, if adopted:

- (a) Delete subsection 17.34 of Chapter 17 of the General Ordinances of the City entitled “Quarterly Water Rates” in its entirety and substituting in its stead, to be known as subsection 17.34 “Quarterly Water Rates”, which would establish a new Water Rate and Fee Schedule.

Copies of the “Amendments to Chapter 17 of the General Ordinances of The City of Rochester Regarding Water Rate and Fee Schedule are available in the City Clerk’s Office.

The **PUBLIC HEARING** on the above matter will be conducted by the City Council at the City Hall, City Council Chambers, 31 Wakefield Street, Rochester, New Hampshire.

Citizens are invited to attend the **PUBLIC HEARING** and to ask questions or otherwise speak on the proposal.

Persons with disabilities requesting accommodations should contact the City Clerk’s Office, (tel. 332-2130) on or before January 16, 2018, in order to make arrangements.

Kelly Walters,
Rochester, City Clerk

Certificate of Appreciation

*In appreciation for your awareness and quick thinking
we hereby present to*

LOGAN PUTNAM

*this award recognizing your ability to
prevent a tragic situation
dated this 16th day of January 2018.*

*Mayor Caroline McCarley
Rochester, New Hampshire*

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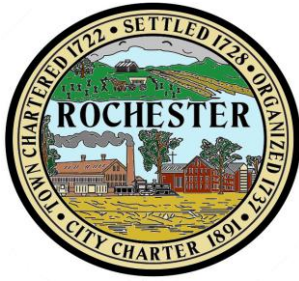
City Clerk's Office

December Department Reports:

- 5.1 Assessor's Office P. 13**
- 5.2 Building, Zoning, and Licensing Services P. 15**
- 5.3 City Clerk's Office P. 21**
- 5.4 Department of Public Works P. 23**
- 5.5 Economic & Community Development P. 31**
- 5.6 Finance Office P. 51**
- 5.7 Planning & Development Department P. 53**
- 5.8 Recreation & Arena P. 55**
- 5.9 Rochester Fire Department P. 57**
- 5.10 Rochester Police Department P. 65**
- 5.11 Rochester Public Library P. 89**
- 5.12 Tax Collector's Office P. 91**
- 5.13 Welfare Department P. 93**

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City Clerk's Office



City of Rochester, New Hampshire

Assessor's Office

19 Wakefield Street

Rochester, New Hampshire 03867-1915

(603) 332-5109

Email: assessor@rochester.net

Web Site: www.rochesternh.net

January 11, 2018

To: City Manager/Council

From: Theresa Hervey, Assessing

Subject: December Council Report

Revenue Received/Collection Warrants issued:

Final 2017 Property Tax Warrant	\$30,350,478.55
Processed Pilot Payments	\$ 365,412.00
Gravel Tax Warrant	\$ 127.10
Property Record Cards, Maps & Copy Revenue	\$ 32.50

- The Field Staff have started to review properties that have been issued building permits this year and any that were not completed last year.
- Subdivisions, Lot Line Revisions, Lot Combinations and other changes to properties that were approved after April 1, 2017 will start being entered in the Patriot CAMA system for the 2018 Tax Year.
- Assessing Staff took an IAAO Statistical Modeling Webinar on 12/13/17

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City Clerk's Office



City of Rochester, New Hampshire
Department of Building, Zoning & Licensing Svcs
31 Wakefield Street * Rochester, NH 03867
(603) 332-3508 * Fax (603) 509-1912
Website: www.rochesternh.net

Zoning Monthly Report

December 2017

Cases:

2017-14 Frederick Abbey, applicant for a Commercial Kennel permitted only by Special Exception according to Article 42.22 Section (c)(8).

Location: 100 Meaderboro Rd Rochester, NH 03867, 0232-0012-0000, in the Agricultural Zone.

Special Exception was postponed by Board.

2017-13 Corey MacKoul, applicant for a Special Exception to permit a home occupation 3 in the Residential 2 zone, according to Article 42 table 18-A.

Location: 147 Wakefield Street Rochester, NH 03867, 0113-0055-0000, in the R2 Zone.

Motion to rehear was denied.

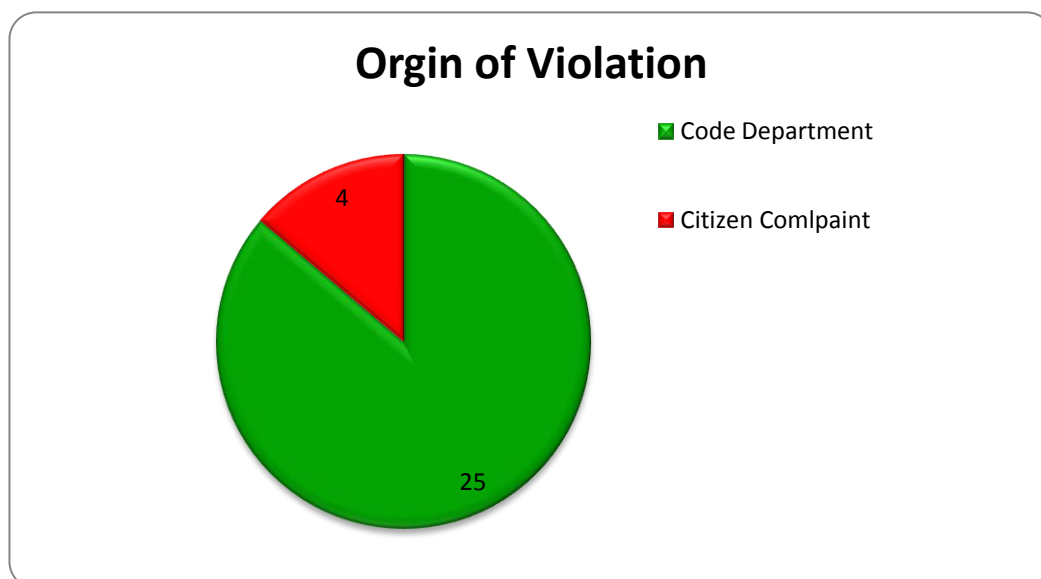
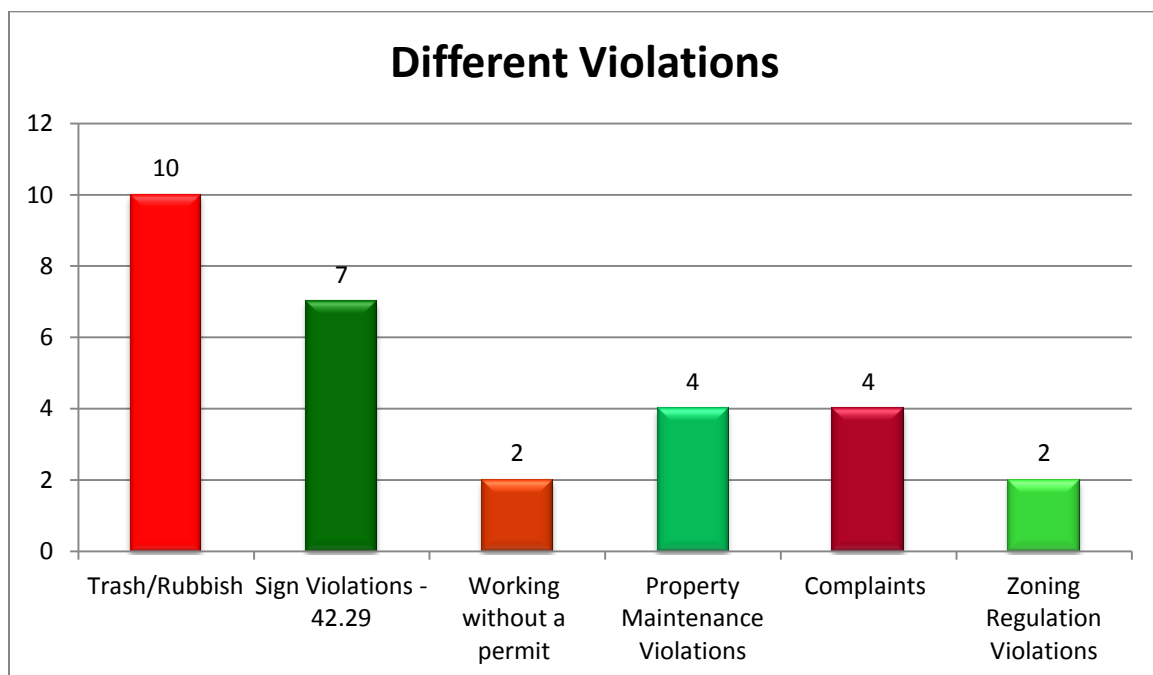
2017-18 Corey MacKoul, applicant for a request to appeal an administrative decision according to Article 42.4 Section (a)(1).

Location: 147 Wakefield Street Rochester, NH 03867, 0113-0055-0000, in the R2 Zone.

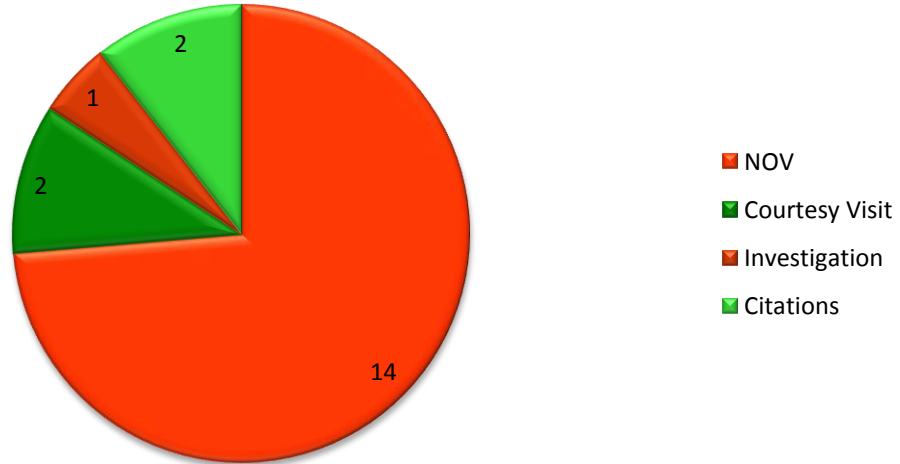
Appeal was denied.

December 2017 Monthly Report

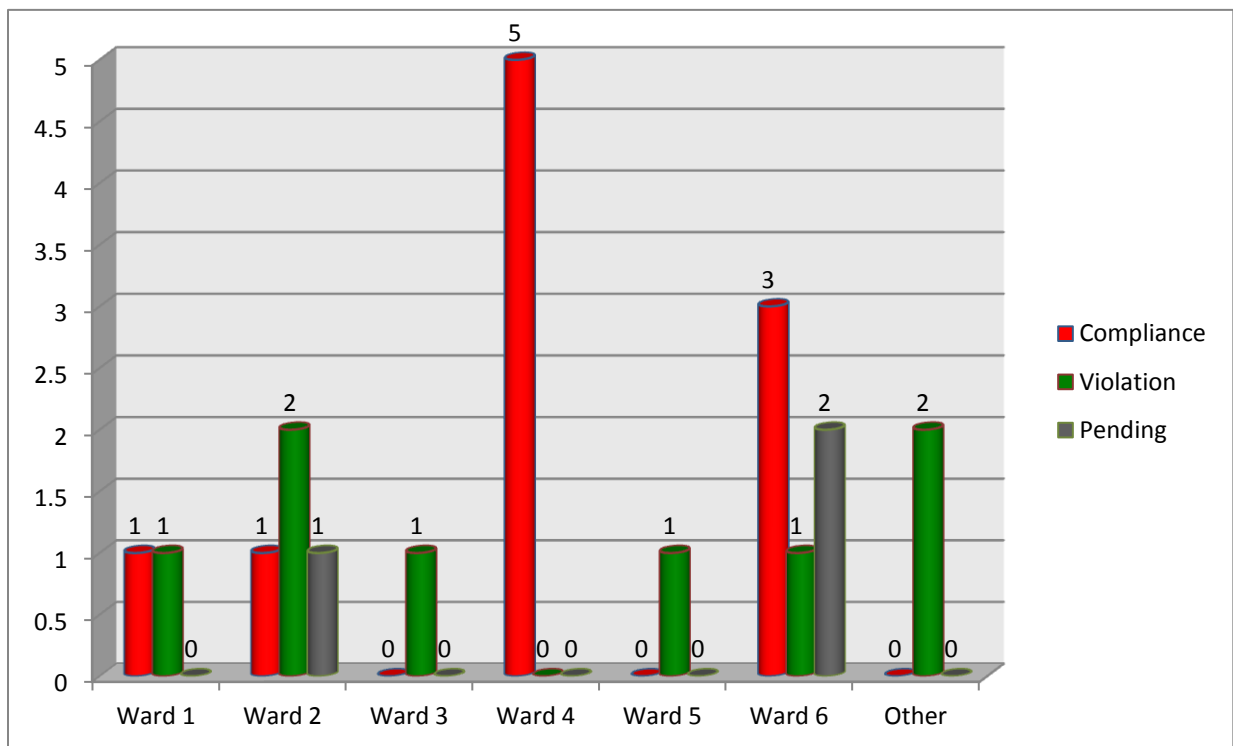
For the month of December Code Compliance dealt with 20 properties that had compliance or zoning issues for a total of 29 documented issues. All of property owners in these cases received either a Courtesy Notice or a formal Notice of Violation asking for them to bring their property into compliance, of the 20 properties 10 of them have been closed and have come into compliance, and 10 of them are pending. Of the 10 issues that were pending from November, 10 of them have been closed and brought into compliance and 0 are still being investigated.



Type of Correspondence



Breakdown by Ward's



Respectfully Submitted,

Joseph Devine

Compliance Officer

End of Month Council Report

1/11/2018

To the Honorable Mayor and City Council of the City of Rochester, the following is a summary of the revenue collected and the activities performed by the Department of Building, Zoning and Licensing Services for the month of December 2017 with the fiscal Year to Date

The following data is subject to adjustment & revision pending further review and analysis as well as year-end closing adjustments.

Department Revenue

Permit Type	December 2017	Year to Date
Building Permits	\$23,059.50	\$176,783.50
Electrical Permits	\$3,716.00	\$22,585.00
Gas Permits	\$0.00	\$0.00
Plumbing Permits	\$2,128.00	\$10,794.00
Zoning Permits	\$395.72	\$3,625.87
FireSuppression Permits	\$0.00	\$447.00
FireAlarm Permits	\$28.00	\$2,426.00
Sprinkler Permits	\$238.00	\$3,438.00
Mechanical Permits	\$4,564.00	\$22,902.00
Food_Milk Licenses	\$400.00	\$6,870.00
Taxi Licenses	\$920.00	\$1,020.00
General Licenses	\$420.00	\$1,755.00
Net Revenue	\$35,869.22	\$252,646.37

End of Month Council Report

1/11/2018

Building Permit Detail

New Permits		December 2017		Fiscal Year to Date	
Permit Type	Permit For	Permits Issued	Estimated Construction Value	Permits Issued	Estimated Construction Value
Building Permits	Addition - Non-Residential	0	\$0.00	5	\$1,979,212.00
	Addition - Residential	1	\$16,500.00	8	\$142,800.00
	Alteration - Residential	9	\$147,735.00	40	\$711,556.00
	Alterations- Non Residential	2	\$419,408.00	14	\$1,356,932.00
	Apartment	0	\$0.00	0	\$0.00
	Barn	0	\$0.00	1	\$80,000.00
	Building - Non-Residential	0	\$0.00	5	\$3,789,000.00
	Condo	0	\$0.00	0	\$0.00
	Deck	1	\$4,095.00	34	\$184,951.00
	Demolition	1	\$168.00	24	\$90,388.00
	Fence	2	\$9,260.00	30	\$108,641.76
	Footing/ Foundation	7	\$60,000.00	50	\$179,132.00
	Garage	1	\$9,000.00	25	\$622,850.00
	Manufactured Home	0	\$0.00	33	\$2,299,012.00
	New Home	4	\$651,000.00	60	\$8,931,507.00
	Other	1	\$22,875.00	38	\$1,758,685.30
	Pool - Above Ground	0	\$0.00	3	\$19,600.00
	Pool - In Ground	0	\$0.00	1	\$23,800.00
	Repair/Replace - Non-Residential	1	\$5,000.00	7	\$246,700.00
	Repair/Replace - Residential	0	\$0.00	14	\$164,894.36
	Roofing	5	\$71,375.00	81	\$1,322,471.25
	Shed	3	\$9,995.00	32	\$115,688.75
	Siding	3	\$4,800.00	13	\$254,434.45
	Sign	1	\$8,000.00	14	\$130,271.19
	Windows	1	\$2,500.00	20	\$157,589.76
Electrical Permits	Electrical Underground	0	\$0.00	20	\$37,100.00
	Generator	15	\$99,371.00	24	\$159,183.50
	Meters	1	\$14,000.00	15	\$35,200.99
	Service	3	\$4,025.00	31	\$185,959.99
	Solar Electric System	2	\$22,625.00	10	\$293,732.02
	Temp Service	0	\$0.00	1	\$500.00

End of Month Council Report

1/11/2018

	Wiring	20	\$355,974.00	189	\$1,955,447.92
FireAlarm Permits	Fire Alarm Permit	0	\$0.00	20	\$196,915.00
FireSuppression Permits	Fixed Fire Suppression System	0	\$0.00	5	\$51,550.00
Mechanical Permits	Air Conditioning	0	\$0.00	16	\$476,039.00
	Furnace/Boiler	13	\$78,996.00	85	\$558,738.00
	Gas Line	3	\$30,900.00	20	\$80,986.00
	Gas Piping	10	\$21,630.00	50	\$226,550.00
	Heating	8	\$303,947.00	51	\$586,476.00
	Hot Water Heater	1	\$3,000.00	4	\$9,500.00
	Mechanical Underground	0	\$0.00	0	\$0.00
	Other	3	\$9,117.00	19	\$46,900.00
	Pressure Testing	3	\$870.00	10	\$2,533.00
	Propane Tank	0	\$0.00	23	\$25,039.05
	Sheet Metal Work	0	\$0.00	0	\$0.00
	Tank Installation	16	\$18,658.00	92	\$242,464.00
	Ventilation	1	\$3,000.00	3	\$48,500.00
Plumbing Permits	Plumbing	17	\$203,341.00	143	\$1,062,379.00
	Water Heater	4	\$2,751.00	18	\$27,699.00
Sprinkler Permits	Fire Sprinkler Systems	2	\$72,900.00	25	\$345,473.00
	Total Permit Issued	165	\$2,686,816.00	1426	\$31,324,982.29



City Clerk's Office
 City Hall - First Floor
 31 Wakefield Street, Room 105
 ROCHESTER, NEW HAMPSHIRE 03867-1917
 (603) 332-2130 - Fax (603) 509-1915
 Web Site: <http://www.rochesternh.net>



City Clerk's Report December 2017

Vital Statistics

As reported in the revenue chart below, the City Clerk's staff issued 188 initial copies of vital records, and 183 subsequent copies of vital records. The City Clerk's staff issued 6 Marriage Licenses.

The New Hampshire Division of Vital Records Administration generated the following report of statistics for the City of Rochester:

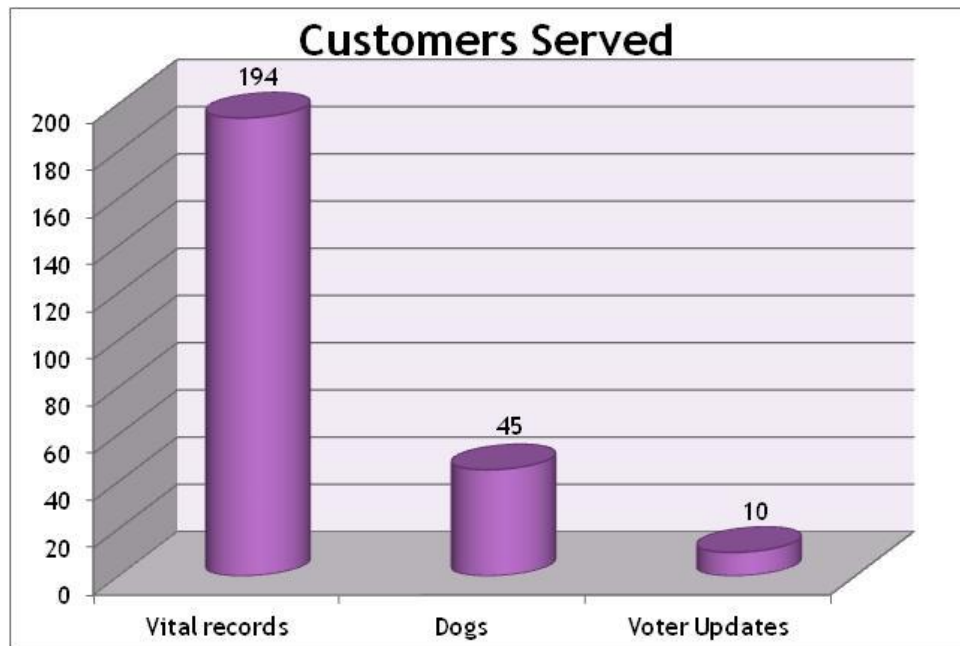
- 24 babies were reported in Rochester during the month of December, 10 of which were born to Rochester residents.
- 28 resident deaths were reported in Rochester.
- 3 couples celebrated their wedding ceremonies in Rochester during the month of December.

Revenue – Vital Records/Marriage Licenses

	2016		2017	
	State	City	State	City
Initial/Subsequent copies:	\$2,292	\$2,103	\$2,419	\$2,231
Marriage Licenses:	\$602	\$98	\$258	\$42
Total:	\$2,894	\$2,201	\$2,677	\$2,273

Dog Licensing

The City Clerk's office licensed 45 dogs during the month of December. There was \$25 in Civil Forfeiture fees collected in December 2017.

Customers Served during the month of December 2017**Elections**

In December, the City Clerk's office began to undertake the large-scale project of reorganizing all voter registrations on file. The registration cards, which are alphabetical by ward, are currently being combined and reorganized to be alphabetical city wide. The reorganization will make filing, registration inquiries and changes to voter cards quicker, easier and more efficient.

Voter registration summary by party as of December 31, 2017:

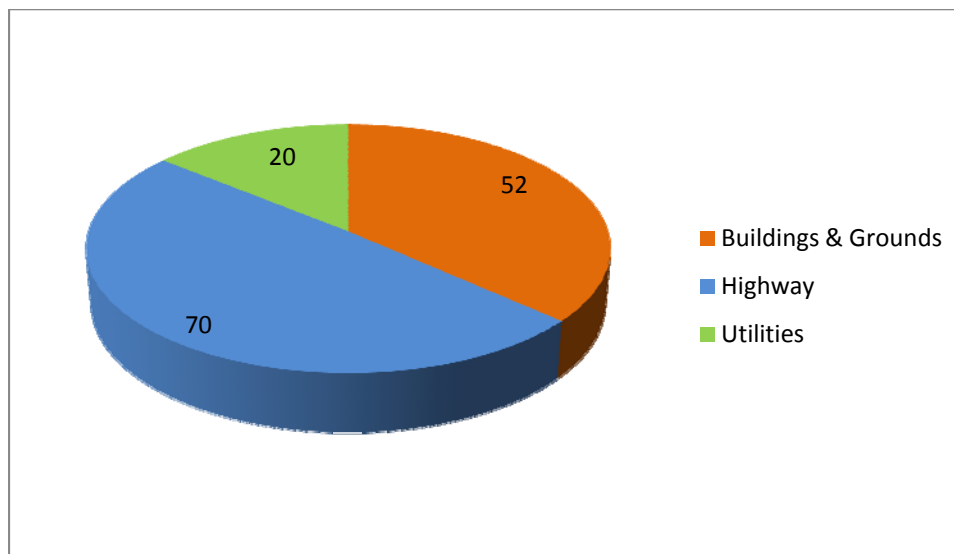
Ward	Democrats	Libertarians	Republicans	Undeclared	Totals
1	1,026	1	1,153	1,388	3,567
2	942	0	1,086	1,601	3,629
3	995	2	1,194	1,368	3,557
4	829	1	784	1,609	3,222
5	933	0	1,117	1,350	3,400
6	1,016	0	845	1,219	3,080
Totals:	5,741	4	6,179	8,535	20,455

Respectfully submitted,

Cassie Givara
Deputy City Clerk

ROCHESTER DEPARTMENT OF PUBLIC WORKS MONTHLY REPORT DECEMBER 2017

The Department of Public Works responded to 142 requests for service in the month of November. The Highway Division had 70 requests that ranged from sign repairs, requests for road and sidewalk treatment and other miscellaneous requests. The Utilities Division responded to 20 requests that included calls for water and sewer connection inspections, sewer backup concerns and other miscellaneous concerns. The Buildings and Grounds Division had 52 requests which included heating & cooling issues, lighting repairs and requests for supplies.



HIGHWAY & FLEET MAINTENANCE WORK COMPLETED:

- Patched potholes
- Assisted crack sealing company with flagging.
- Installed sanders and wings for winter maintenance.
- Completed last few hot top jobs
- 7 snow and ice events, received 25" of snow.
- Hauled away 9,472 yards of snow.
- Install snow fence at various locations.
- Repaired and installed street signs
- Brush trimming on Dry Hill Road, Forest Park and Oak St.
- Replaced fuel filters on several truck due to cold temps.
- Replaced bearings, PTO shaft, PTO Clutch on sidewalk tractors.
- Plow pump motor and 2 new batteries on truck #24, one ton dump truck.
- Repaired heater on sewer truck #45.
- Repaired tires on the grader and loader.
- Main hydraulics hose on #12, the ten wheel dump truck.
- Replaced 4 tires on #33, ¾ ton pick-up.
- New air chambers on six wheel trucks, #16 and #20.

UTILITIES DIVISION WORK COMPLETED:

- Dig Safe mark-outs of city utilities
- Hydrant Maintenance-Clearing snow after accumulation
- Hydrant Hysteria Competition-Tim Robare & George Steele; members of the Utility Division qualified to compete at the East Coast Finals in Worcester, MA
- Water main breaks on Regency Court and Industrial Way were repaired. Industrial Way pipe needs further assessment.
- Two curb stop repairs.
- One hydrant was repaired.
- (4) New sewer services and 3 new water services were installed by private contractors and inspected by City Staff.
- Monthly jetting & vacuuming of problematic gravity systems.
- 9 clogged sewer systems.
- Located & documented the illicit connections responsible for the ongoing oil deposits in the public sewer system.

BUILDINGS AND GROUNDS DIVISION WORK COMPLETED:

- Lighting replacement project at Olde Farm Lane continues to progress- all underground conduit and pole base installed, all paving repairs complete in the street, sidewalks and walkways.
- Work on the remodeling of the office space at City Hall continues. New offices for City Attorney are complete and moving will take place once they are ready to be moved. Remodeling continues on the last section to be completed for the Business Office.
- Removed and repaired vandalized decking on new foot bridge at Hanson Pines.
- Installed new carpeting in the meeting room at Central Fire Station.
- Snow plowing and treating of all City Buildings and parking lots for snow and ice storms.



Dewey Street Bridge Vandalism Repair



Central Fire Meeting Room Carpet-Before



Central Fire Meeting Room Carpet-In progress

WASTEWATER TREATMENT DIVISION

Employee News: Josh Scotton Lead Maintenance has submitted his letter of resignation. Josh has been with the City for 10 years and will be moving on to the private sector. Chad Pierce has passed the Grade 2 Wastewater Treatment Facility certification exam. There were 3 qualified applicants interviewed for the WWTP Laborer position.

Items that were completed during the month of December include the following. Staff continues to work with the coalition of communities on related wastewater and Great Bay Estuary issues. Simple Life Recycling has been added to the Industrial Pretreatment Program as a "Significant Industrial User" (SIU). We continue to work with engineers and contractors on the automation project. The final version of energy evaluation has been completed and reviewed with NHDES

and EverSource. The WWTF is exploring funding options for project implementation. The Ultraviolet (UV) system HMI monitor has been received and installed. Staff completed annual field instrumentation calibration and service. A new inline effluent ammonia analyzer was installed. David Green submitted his O&M and CIP budget requests. Staff attended state sponsored training classes and attended NHWPCA meeting. The heater in soda ash silo was replaced. All required testing for the EPA and State has been completed and submitted. Staff performed preventative and corrective maintenance on equipment, machinery and instrumentation. Average influent flow for the month was 2.356 million gallons per day (MGD). Percent of design flow = 46.8%. Percent of design flow for 2017 = 61.9%. Precipitation for the month = 1.40". Precipitation for 2017 = 43.6".

WATER TREATMENT DIVISION

Treated water volume for the month of December was approximately 45.4 million gallons from the surface water treatment facility and 4.2 million gallons from the well. All water quality testing and monitoring was completed in accordance with NHDES requirements. We are pleased to report that the City of Rochester again met and exceeded all State and Federal standards for drinking water. Stage 2 disinfection byproduct results remained below compliance levels for quarter 4. Inspections were conducted throughout the watershed. There is greater than 90% ice coverage, with visible flow only over the dams and through narrow channels. The reservoir was refilled to capacity following intake structure repairs. Monthly rainfall measured 1.3 inches at the Reservoir and over 10" of snow cover. Additional signage was deployed at Tufts and Berry Ponds due to evidence of increased recreational use. Equipment and grounds maintenance was performed at the plant, well, and tanks/stations. Snow cleanup, equipment and ventilation checks, and installation of auxiliary heaters kept the station crew busy. Maintenance at the well included repairs to the bicarbonate and chlorine systems, instrument calibration, and repairs to the fire system panel. Maintenance at the WTP included replacement of valve knuckles on the primary influent and intermediate filter channels, service on the fluoride and pre-chlorine analyzers, additional repairs to the heating system, calibration of the mag meters, and optimization of sand filter backwash parameters. Staff continues to chase small leaks in the pipe gallery from the flocculation basins. The main generator automatic transfer switch controls will require replacement. Replacement of the surface water intake air sparge line was completed this month. Initial testing of the new line demonstrated significantly improved air flow and scouring effects not seen for a numbers of years. Budget preparation is completed and CIP and O&M request are in. Engineering consultants have submitted a 100% design specification of the raw water/low lift pump station for finance review. Cross connection surveys were conducted within the system. Staff provided a tour of the facility to a group of environmental science students from UNH. Staff also met with a UNH research group to discuss participation in a drinking water quality and perception study. Additional details and a follow-up meeting are expected in January.



Sludge nuggets freed from the sand filter



New air sparge/scour line to the intake



How not to connect to the public water system...This is why we have a cross connection program.

ENGINEERING

Confirmation of receipt of two EPA Brownfields Cleanup Grant applications for \$200,000 each for the 10-16 Wallace Street properties has been received. Announcement of selection of grant recipients by EPA is expected in the Spring of 2018.

Project Updates for December 2017:

- **Salmon Falls Road/Milton Road Water and Sewer (EDA Project):** Construction of public sewer and water infrastructure has been completed, as well as the final pavement overlay. Private water and sewer connection work included in this project was completed in early December 2017.
- **Franklin St. /Western Ave. Area Improvements:** Construction of buried infrastructure and base pavement has been completed on Western Avenue. Water, sewer, and drainage infrastructure construction will continue on Franklin Street in 2018. A change order has been processed that adds to the scope of work the completion of Third, Fourth, and Fifth Streets, as well as Adams Avenue between Third and Franklin Streets. Project completion has been extended to August 2018.
- **Colonial Pines Sewer Extension:** The construction project that included pipe-jacking a sewer under the Spaulding Turnpike from Railroad Ave. to Birch Dr. was completed in early December. Sewer installation work on Railroad Avenue is being planned for the Spring of 2018. Future phases of this multi-phased sewer extension program are being designed and have either been funded in the CIP budget previously or will be requested in the next couple of years.
- **Pavement Maintenance & Rehabilitation:** Paving overlays in Woodman/Myrtle project area, and on Lagasse, Wilfred, and Chestnut have been completed. Pavement reclamation

and placement of base pavement has been completed on Dry Hill, Eastern, Pray, Lisa, and Stonewall. The final wearing course to be placed in Spring of 2018. Other paving work from the FY18 list to be completed in 2018 includes: Wakefield, City Hall Municipal Parking Lot, Irish, Osborne, and Scott. Paving list for SB38 funds includes the following: Clow Court, Nadeau Drive, portions of Portland Street and Sampson Road, and Woodside Lane. Crack sealing of nearly 10 miles of roadway was completed at the end of November 2017.

- **Columbus Avenue (Rte. 125) Pedestrian Bridge:** The new pedestrian bridge was opened in February 2016. Temporary sidewalk approaches to the bridge are planned to be replaced with more permanent sidewalk and railings. This project was advertised for bids and bids were received in May 2017; however, only one bid was received. DPW is working with this bidder to complete the construction in Spring of 2018.
- **Dewey Street Pedestrian Bridge:** The official bridge opening ceremony was held on Friday, December 8th, 2017 at 9:00am. Final pavement overlay of bridge approaches and other punch list items to be completed in Spring of 2018.
- **Strafford Square Roundabout:** Design continues. Bidding of the roundabout construction contract is now anticipated for late 2018. Prior to that contract, and in preparation for that construction, a utility infrastructure contract is anticipated to be bid for construction in 2018.
- **Water Treatment Plant Low Lift Pump Station Upgrade:** Design is at 90%. This project is scheduled to be advertised for bids in January 2018 and be constructed in spring of 2018.
- **Wastewater Interceptor Upgrades:** A Basis of Design Report has been received from the design consultant. This report summarizes alternatives and recommends a sewer collection system master plan before proceeding with final design.
- **NPDES Permit - Wastewater & MS4 Permit - Stormwater:** The draft NPDES Permit for the Wastewater Treatment Facility has not yet been issued by USEPA Region 1, however issuance could happen at any time. As far as the MS4 Permit for Stormwater, the new NH Small MS4 General Permit was issued by USEPA Region 1 on January 18, 2017; the Permit becomes effective on July 1, 2018. Both USEPA Region 1 and NHDES have conceptually proposed the idea of an integrated permit, combining the WWTF NPDES Permit and the MS4 Stormwater Permit.

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left blank...*

City Clerk's Office



ECONOMIC & COMMUNITY DEVELOPMENT TEAM



12/31/2017

Management Report

Rochester is one of the fastest-growing cities in the Seacoast region, featuring an excellent quality of life and renewing retail, dining, entertainment & arts downtown district.

*Written & Compiled by:
Jennifer Murphy Aubin*

With a strong lineage of textiles manufacturing, Rochester is reigniting a dynamic business climate, including thriving aerospace, advanced manufacturing and composites industries.



Economic & Community Development Team

KAREN POLLARD, CECD, ECONOMIC DEVELOPMENT MANAGER

CIP & BUDGET DISCUSSION

Economic and community development staff met to discuss CIP items and budget concerns for FY2019. New CIP guidelines were issued by the Finance Department, which were reviewed. Several CIP proposals from economic development were rolled over from previous years and are related to public works and planning. Several new items were proposed. HUD funding for CDBG for FY2019 is not yet finalized, but we estimate it will be at or near the same level. The Bridging the Gaps grant pays a small percentage of Julian's salary, and that grant will be concluded at the end of the 1st quarter of FY 2019 and will require a funding adjustment.

REGIONAL ECONOMIC RELATIONSHIPS

The Economic Development Strategic Plan was approved by the REDC and sent to the City Council for review at the December 5 meeting. From there it is to come before the Planning Board for review and endorsement. Downtown density for residential units was also discussed at the REDC meeting held on November 16th and this request to change the density zoning in Downtown for residential units was also sent to the Planning Board for discussion. Both of these should be reviewed and discussed in January, then sent back to the City Council for final action.

REGIONAL ECONOMIC RELATIONSHIPS

ECONOMIX – New Orleans, LA: A two day session for leaders in economic development to meet with Site Selection consultants from all over the US in a speedy round robin format. This is followed by individual appointments and group networking. The final session was a panel of site selectors discussing how to get on a project "short list" of sites. It proved to be very informative and useful to have meetings with 26 national site selectors.

GBCC Advisory Board – The December meeting was saying goodbye to President Wil Arvelo who has led the college for 10 years and was instrumental in opening the Rochester Advanced Technology and Academic Center. His replacement will be Dr. Susan Huard, who will add Great Bay to her responsibilities at Manchester Community College.

DOWNTOWN & SMALL BUSINESS RELATIONSHIPS

Three Buxton regional managers and employees were in Rochester to provide training on the SCOUT tool, marketing analysis and customer buying habits, which was very helpful the department as well as to new user Angela Mills, Executive Director of Rochester Main Street.

JENN MARSH, ECONOMIC DEVELOPMENT SPECIALIST

ROCHESTER 2017 BUSINESSES IN REVIEW

DOWNTOWN NEW BUSINESSES	DOWNTOWN BUSINESS EXPANSION	NEW BUSINESSES IN ROCHESTER
<ul style="list-style-type: none"> ➤ Rochester Performing Arts Center ➤ Sweet Peaches Candy and Confections ➤ Curlies Comedy Club ➤ Artisan's Gallery ➤ Freedom Beauty Salon ➤ Marilyn's Unique Boutique ➤ Fresh Vibes Café 	<ul style="list-style-type: none"> ➤ Jet Pack Comics ➤ Collec-tiques ➤ Moe's Sandwiches 	<ul style="list-style-type: none"> ➤ Breeze Pet Salon ➤ The Paper Store ➤ Red Alert Skate Shop ➤ Starbucks ➤ T-Mobile ➤ Mooyah Burgers Shakes and Fries ➤ iFix and Repair (located in Wal-Mart) ➤ Lilac City Restorative Massage

Notable Events

- First Annual River Walk Dinner, drawing over 75 diners
- Second Annual Farmers Market season, with over 24 vendors, including weekly live music, visits from local restaurants providing demonstrations and samples of the market bounty, and thanks to our community partners and sponsors SNAP EBT, Stafford County CAP, Bernier Insurance, Holy Rosary Credit Union among others.
- Piano project, a musical and community gathering space in the downtown
- Downtown Beautification, Mural Project, a collaboration with the Office of Economic Development, Rochester Main Street and the Rochester Museum of Fine Art
- Rochester Museum of Fine Arts, Pop Up Art Galleries, using available storefronts as gallery space

REVISIONING THE ROCHESTER FAIRGROUNDS

Specialist Marsh, the Greater Rochester Chamber of Commerce Government Affairs Committee and Economic Development Business Roundtable held a joint meeting with Vicky Poland, the new Event Manager for Fair and fairgrounds, which is owned by a nonprofit group of stakeholders, The Rochester Agricultural and Mechanical Association. The collaborative meeting was an opportunity to get to know the new manager, get an overview of upcoming events for the 2018 Rochester Fair season, along with discussing profitability of the Fair. Fosters Daily Democrat covered the meeting and wrote an article detailing the plans, including to exploring harness horse racing. <http://www.fosters.com/news/20171207/amateur-horse-racing-eyed-for-2018-rochester-fair>

Jennifer Murphy Aubin, Executive Secretary & Marketing Management

ARTS PUTS ROCHESTER ON THE MAP

“ON A RECENT THURSDAY NIGHT, A CROWD ASSEMBLED AT THE ROCHESTER OPERA HOUSE, A VENERABLE ARTS INSTITUTION IN A SCRAPPY TOWN 23 MILES FROM PORTSMOUTH.” NH CHARITABLE FOUNDATION NEWSLETTER, FALL/WINTER2017

Executive Secretary Aubin discussed the City of Rochester’s participation in the Americans for the Arts Prosperity survey with the New Hampshire State Council on the Arts back in August during the annual Arts Award event. The Council encourages communities across New Hampshire to expand arts and culture as a vibrant and powerful economic driver. As a result of that conversation, Rochester was featured prominently in the New Hampshire Charitable Foundation’s Fall/Winter newsletter, Focus On section, along with other neighboring communities including Portsmouth, Keene and Concord. Full article follows at the end of the report.

“Rochester’s numbers were the most surprising. The Americans for the Arts study found that in the City of Rochester, spending by the arts and culture industry and its audiences totaled \$12.3 million – more than double the \$5.3 million median for communities its size nationwide.”

NEW OFFICE INTERIOR & STAFF TRAINING SUPPORT

Executive Secretary Aubin coordinated the training for the new furniture ensuring staff comfort and ease of new materials. All order items are installed and ergonomic training from Primex will be arranged with HR in the New Year.

BIKE SHARE INITIATIVE

Assistant Director Krans and Executive Secretary Aubin are moving forward to present the Bike Share initiative to the combined commission meeting, including REDC and the Recreation Board at the January REDC meeting. Assistant Director Krans is gathering feedback from a safety perspective from the Police Department. Executive Secretary Aubin is working with Zagster on a more formalized plan for Rochester.



(Left to Right) L: Business Facilities focus on Rochester’s demographics to support retail businesses; R: Area Development, focus on aerospace, medical devices and advanced manufacturing

FORECAST FOR COMPOSITES – 2018 STATE OF THE INDUSTRY

The Future of the Global Composites Market is Bright!

There is increased demand for lightweight materials across market segments for products as varied as large aerospace components and small consumer goods. Composites fit the bill.

The global composites end product market is expected to reach \$113.2 billion by 2022, according to market research firm Lucintel. So what does that mean for composite manufacturers and their material suppliers? Industry experts weigh in on five specific areas in this year's annual State of the Industry report:

- **The Aerospace Market**
By Jens Hinrichsen, Engineering Manager, Zodiac Aerospace
- **The Glass Fiber Market**
By Dr. Sanjay Mazumdar, CEO Lucintel
- **The Automotive Market**
By Marc Benevento, Managing Director, Industrial Market Insight
- **The Carbon Fiber Market**
By Daniel Pichler, Managing Director, CarbConsult GmbH
- **The European Market**
By Elmar Witten, Managing Director AVK, the German Federation of Reinforced Plastics

http://compositesmanufacturingmagazine.com/2018/01/2018-composites-manufacturing-state-of-the-industry-report/?utm_source=Real%20Magnet&utm_medium=Publication&utm_term=Industry%20Digest%20%2D%201%2F3%2F18&utm_content=Check%20out%20CM%27s%202018%20State%20of%20the%20Industry%20Report&utm_campaign=Industry%20Digest

Executive Secretary Aubin is reviewing market trends, in particular the composite industry, and found the sidebar article enlightening and positive for growth. The Office of Economic Development is a member to American Composites Association, which provides insights to the industries and site selection opportunities.

Julian Long, CDBG Coordinator & Grants Manager

COORDINATOR REPORT PREPARED AND SUBMITTED BY THE COMMUNITY DEVELOPMENT COORDINATOR

December 2017 - January 2018

Continuing Projects

HOMELESS CENTER FOR STRAFFORD COUNTY – GENERATOR PROJECT: Berry's Electrical has finished work on this project. The Community Development Coordinator conducted an on-site Davis-Bacon Act labor interview with Berry's Electrical and is waiting to receive all of the weekly payroll forms from the company.

TENNIS COURTS LIGHTS PROJECT: The Community Development Coordinator has met with the Recreation Department and the Department of Public Works to discuss the bid invitation and timeline for this project. The project is planned to begin in June 2018 to avoid interference with the spring 2018 tennis season.

FY 2018-2019 CDBG ANNUAL ACTION PLAN FIRST REVIEW: The Community Development Coordinator has finished drafting the FY 2018-2019 Annual Action Plan for the CDBG program. The draft FY 2018-2019 Annual Action Plan is included as an attachment to this report. Sections highlighted in blue are sections that will be revised as the public consultation process continues and/or when the

Community Development Committee makes its funding recommendations.

FIRST PUBLIC HEARING: The first public hearing for the FY 2018-2019 Annual Action Plan was held on November 21, 2017. One resident spoke at the hearing, expressing concerns about the FY 2017-2018 tennis court lights project. The second public hearing will be held after the draft FY 2018-2019 is publicly posted and is tentatively scheduled for April 2018.

CONFLICT OF INTEREST CONCERN – SOS RECOVERY CENTER: The Rochester SOS Recovery Center, an addiction recovery organization whose offices are housed within First Church Congregational, has applied for FY 18-19 CDBG funds to support a staff position at the Rochester center. The recovery center provides an annual donation to First Church Congregational in exchange for use of the space. The Community Development Coordinator serves in a leadership position at First Church Congregational, and while the ideal would be for another city staff person to handle any application from SOS Recovery, it is impractical as the Community Development Coordinator is only staff person who handles the non-financial parts of the city's CDBG program. The Community Development has requested guidance from the City Attorney, and following the City Attorney's guidance, intends to request an exception to the conflict of interest from HUD per 24 CFR 570.611.

CONFLICT OF INTEREST CONCERN – DOVER ADULT LEARNING CENTER: The Dover Adult Learning Center, which has a Rochester location housed within First Church Congregational, has applied for FY 18-19 CDBG funds to support its HiSET testing program. The learning center provides an annual donation to First Church Congregational in exchange for use of the space. The Community Development Coordinator serves in a leadership position at First Church Congregational, and while the ideal would be for another city staff person to handle any application from the Dover Adult Learning Center, it is impractical as the Community Development Coordinator is only staff person who handles the non-financial parts of the city's CDBG program. The Community Development has requested guidance from the City Attorney, and following the City Attorney's guidance, intends to request an exception to the conflict of interest from HUD per 24 CFR 570.611.

CDBG Program

NH MUNICIPAL TECHNICAL ASSISTANCE GRANT: This RFP was delayed due to Planning Department staff being out of office for extended periods. The RFP is now scheduled to go out in January.

ASSESSMENT OF FAIR HOUSING: The Community Development Coordinator has continued to coordinate with the Rochester Housing Authority RHA to work on the research and consultation phases of the Assessment of Fair Housing (AFH). The Community Development Coordinator has also continued drafting the Assessment of Fair Housing, including the extensive fair housing analysis section. The City and RHA will hold a joint public hearing on the AFH in January 2018 at the RHA offices at Wellsweep Acres.

JOB LOAN PROGRAM: A second loan disbursement in the amount of \$37,500 has been distributed to White Birch Armory, as the company has met all of the conditions set by the JOB Loan Committee to receive its second disbursement.

TRAININGS AND CONFERENCES: The Community Development Coordinator attended a fair housing conference hosted by New Hampshire Legal Assistance held in Concord, as well as the annual Community Action Partnership for Strafford County breakfast.

WORKFORCE HOUSING CHARRETTE APPLICATION: The Community Development Coordinator has reached out to multiple property owners in the downtown to find a property owner willing to allow their

property to be the site for the City of Rochester's proposed 2018 workforce housing charrette. This has included researching funding avenues for bricks and mortar projects, should a property owner wish to implement the designs created during the charrette.

Non-CDBG Grant Activities

BRIDGING THE GAPS: The Bridging the Gaps coalition is entering its final funding year from the Drug Free Communities grant, which is overseen by the federal Substance Abuse and Mental Health Services Administration. The Community Development Coordinator continues to meet with the advisory board and coalition coordinator to discuss future sustainability plans. The Community Development Coordinator has worked closely with the coalition coordinator to draft a grant application for the Substance Abuse and Mental Health Services Administration's Community-Based Coalition Enhancement Grant to Address Local Drug Crises. The grant application is due January 29, 2018 and provides for up to \$50,000 of funding per year for a period of three years.

VOCA GRANT: The Community Development Coordinator has worked with the victim-witness advocate and city prosecutor to prepare and submit the semi-annual A-87 report (certifying that all VOCA grant funds have been expended on allowable activities) for the period of July 2017 to December 2017.

CITY HALL ANNEX: The Community Development Coordinator had drafted and submitted the final report for the CLG and Moose Plate grants. These reports have been accepted by the state historic preservation office, and the final amounts remaining on these grants have been released to the city. The Community Development Coordinator has drafted the final report for the LCHIP grant, which has been accepted by LCHIP, and has gotten the stewardship agreement signed. The stewardship agreement has been filed with the Strafford County Registry of Deeds, and once confirmation of filing is submitted to LCHIP, LCHIP will release the remaining funds in the city's LCHIP grant.

EPA BROWNFIELDS GRANT: The grant application to remediate the Wallace Street former Advanced Recycling site was drafted by the Community Development Coordinator and submitted in November. The City of Rochester will be informed whether it will receive an award in late spring 2018.

NH HOMELAND SECURITY GRANT: The Community Development Coordinator drafted a New Hampshire Homeland Security grant application on behalf of the Fire Department, requesting rescue watercraft and related equipment, and submitted the application in December.

BARR FOUNDATION GRANT: The Community Development Coordinator has had multiple meeting with School Department staff regarding seeking a Barr Foundation planning grant for the Bud Carlson Academy. The Community Development Coordinator has been assisting with the draft and revising of the project proposal narrative. The grant application is due in January 22, 2018.

CRETEAU TECH CENTER FUNDING: The Community Development Coordinator has met with tech center staff to discuss funding possibilities for a joint degree/certification program with Great Bay Community College and local advanced manufacturing companies. The Community Development Coordinator has also has researched some possible grants for this program and provided this grant research to tech center staff.

REPORT ATTACHMENTS

- Meeting minutes from November 13, 2017 Community Development Committee meeting
- Meeting minutes from November 29, 2017 Community Development Committee meeting

- MacKoul Zoning Amendment Petition Documents – referral from December 5, 2017 City Council meeting
- Economic Development Strategic Plan – referral from December 5, 2017 City Council meeting
- Online only: FY 2018-2019 Annual Action Plan – **DRAFT**
(<https://www.dropbox.com/sh/m9ug8z54od6hrkk/AACYecfY7KuvzDNKbYKoy-Xoa?dl=0>)
- Online only: FY 2018-2019 CDBG and General City Funding Applications
(<https://www.dropbox.com/sh/m9ug8z54od6hrkk/AACYecfY7KuvzDNKbYKoy-Xoa?dl=0>)
- FY 2018-2019 CDBG and General City Funding Application Summaries

Local Listens Virtual Roundtable

“Hosting Conversations about Racism”

December 13, 2017

12:30 – 1:00 PM

Please mute your microphone in the lower left of Zoom screen.
We'll get started soon!

Questions? Send a message using the chat feature.

Hosting today's call:

Michele Holt-Shannon, Vilmarie Sanchez, Courtney Wrigley



Facing Racism

Addressing racism is important to building a strong democracy

- Racism is rooted in our history and embedded in our culture
- Racism is one of the greatest barriers to solving all kinds of public problems
- New Hampshire is becoming more racially diverse

➡ Because of this, we help communities pay special attention to how *structural* racism and other *structural inequities* affect the problems they want to address.



What We Are Seeing:



Reactive

- Incident response
- Local and national
- Sense of urgency and media attention

Proactive

- Institutional and Organizational
(schools, police departments, prof. dev.)
- Community-wide
- Coalitions being established
- Friends and Family

Principles:

- Framing Matters
 - Attending to the power of language
 - Committing to inclusion
- 
- Addressing structural racism, not just individual bias

What's happening now:



- Concord
- Claremont
- Durham
- NH Blue and You
- Leadership Learning Exchange for Equity (NH Endowment for Health)
- Symposium on Race and Equity in NH – fall 2017
- Book groups in several communities
- Movie and conversation





Tools:

- [Everyday Democracy](#)
Framing, organizing, exercises, discussion guides
- [Living Room Conversation Guide](#)
- [Ten Things Everyone Should Know About Race](#)

Resources:

- [Granite State Organizing Project: Active Bystander Program](#)
- Andrew Smith, NH Disproportionate Minority Contact Director
- Unpacking racism and unpacking whiteness workshops
- [NH Blue and You](#)

Questions:



- ➡ What are you seeing in your community?
- ➡ What resources can you identify in your community?
(community groups led by people of color,
networking with newcomers, interfaith
organizations, schools, ...)
- ➡ What support do Local Listens groups need from NH
Listens to host conversations on race and racism?



Thank you!

Do you receive the Local Listens Newsletter? Sign up:

www.nhlistens.org/local-listens

Join us next time:

Local Listens Exchange in Concord: Jan. 12

Local Listens Roundtable: Feb. 21 and

April 11

Stay updated:

www.nhlistens.org/events



ARTS MATTER

In New Hampshire, nonprofit arts and culture organizations improve the quality of life — and pack an impressive economic punch.

On a recent Thursday night, a crowd assembled at the Rochester Opera House, a venerable arts institution in a scrappy town 23 miles from Portsmouth.

People had come to watch a preview of a documentary on the Vietnam War and participate in a community discussion. There was not exactly rock-concert-level buzz, but the event brought 200 people downtown on a weeknight. Some ate in Revolution (one of New Hampshire Magazine's Best New Restaurants in 2015) or in the new Magrilla's or the Lilac City Grill. Some filled gas tanks, some did errands in town.

One way or another, they all left money behind.

Where the arts thrive, research shows, money (and jobs) follow.

A recent study by Americans for the Arts, which has, for decades, compiled and analyzed data on the arts economy in the United States, found that in just four regions of New Hampshire, the nonprofit arts and culture industry packs an economic punch of \$120 million — including supporting almost 4,000 full-time equivalent jobs, generating \$81.7 million in household income and \$12.5 million in local and state government revenue.

"It's an exciting time for arts and culture in New Hampshire," said Randy Cohen, vice president of research and policy at Americans for the Arts.

"What the study really shows is that arts organizations are businesses, they employ people locally, they are members of Chambers of Commerce, they help drive tourism. They are good business citizens."

"A vibrant arts and cultural community is a magnet for people," said Jeffrey Rose, commissioner of the New Hampshire Department of Natural and Cultural Resources. "And we are working to drive people to New Hampshire, to attract and retain young people." Expanding the arts and culture sector of the economy, he said, will help do that — and help other sectors expand as well.

On a national scale, the Arts &

BEQUEST SUPPORTS MUSIC EDUCATION

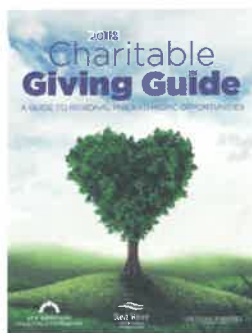
Music education in New Hampshire's public schools is getting a boost from the David M. Brooks Music Fund. Brooks, of Bedford, was a U.S. Army veteran who had worked in the printing industry — and who loved music. He left a bequest in his will to create the fund, which will distribute up to \$175,000 annually in perpetuity for the teaching of light classical music and voice in New Hampshire grammar schools, high schools, colleges and universities.

The New Hampshire Music Educators Association is working with the Foundation to advise grantmaking, and grants will be focused on districts with the greatest need.

For more information, contact Peter Benson, senior program officer, at 800-464-6641 ext. 271 or Peter.Benson@nhcf.org. ■

GIVING GUIDE PROVIDES STRATEGIES AND INSPIRATION

The 2018 Charitable Giving Guide, published by New Hampshire Business Review, features profiles of New Hampshire nonprofits, plus a how-to about creating a culture of giving in your business, and articles about how New Hampshire businesses like Associated Grocers of New England and AG Supermarkets and Pax World Funds are doing strategic giving that strengthens communities.



The Foundation is a proud sponsor of the Giving Guide, along with the Red River Charitable Foundation, Sheehan Phinney, the Concord Hospital Trust, Dartmouth-Hitchcock and the New Hampshire Center for Nonprofits.

Check it out online at www.nhbr.com/Charitable-Giving-Guide/. ■

OPPORTUNITY NETWORK GETS FORD FOUNDATION GRANT

The Community Foundation Opportunity Network is a coalition of U.S. community foundations working together to ensure that all children, regardless of where they live, have an equal opportunity to reach their full potential.

The effort is now getting a major boost from the Ford Foundation with a \$300,000 grant.

The Opportunity Network, which is led by Charitable Foundation President Dick Ober, is an unprecedented effort among community foundations to unite in a sustained effort around a single issue. The 43 participating foundations are collaborating to share best practices, tools and resources to advance opportunity in their own regions, while working with partners on the state, regional and national levels to advance equality of opportunity for all of America's kids. ■

KUDOS



Siblings celebrated for their philanthropy and service

Longtime Foundation friend and donor Ellie Cochran and her brother Charlie Goodwin were presented with Easter Seals' Eugene Van Loan III Leadership award.



BIA honors Foundation partners

The Business and Industry Association presented Girls Inc. with the New Hampshire Advantage Award (Cathy Duffy Cullity accepting). Dr. Ed McKay, a New Hampshire Tomorrow Leadership Council member, and former Gov. John H. Sununu were presented with Lifetime Achievement Awards.



Joseph Reilly lives United

Foundation Director and Eastern Bank President Joseph Reilly was presented with Granite United Way's LIVE UNITED Award.

"You're not pouring resources into a black hole of goodness by supporting the arts. The money and resources go into a business that recirculates dollars and recirculates them locally. That money pays for employees who own houses and pay taxes."

-Jessica Gelter of Arts Alive! in Keene

Portsmouth's cultural commission. While those things remain true, this study also helps people understand the arts "as part of business and economy solutions."

The study did not factor in the price of admission, and it only surveyed nonprofit arts institutions and audiences — leaving out for-profit movie theaters, concert venues and art galleries.

"These are very conservative numbers that should be viewed as a floor — but we all intuitively know that the impact is far greater," Rose said.

Anthony Ejarque, executive director of the Rochester Opera House, said the study provides valuable, objective analysis — "not just 'wow, it was busy downtown because we had a show.'"

The Opera House recently added the Performance and Arts Center to the local arts scene. The previously vacant Main Street space has been gutted and renovated and is now home to after-school arts programming, classes, camps, workshops and a performance and recording space. A local bank owns the space and is allowing the nonprofit to use it for free, with an option to buy. Local contractors did the framing, the plumbing, the electrical, the HVAC. Supplies for the project came from local vendors.

"You're not pouring resources into a black hole of goodness," by supporting the arts, said Jessica Gelter of Arts

Alive! in Keene. "The money and resources go into a business that recirculates dollars and recirculates them locally. That money pays for employees who own houses and pay taxes."

Rochester's numbers were not the state's highest, but they may have been the most surprising: The study found that in the city of Rochester, spending by the arts and culture industry and its audiences totaled \$12.3 million — more than double the \$5.3 million median for communities its size nationwide. The nonprofit arts sector generated \$8.1 million in household income and \$1 million in local and state government revenue while supporting 405 full-time equivalent jobs.

Portsmouth — which has remade itself over four decades into an arts and cultural magnet — is New Hampshire's undisputed hot spot, with \$58 million in total economic activity in the greater Portsmouth area ("just a huge number for a community that size," Cohen said). The industry supports 1,825 full-time equivalent jobs, and generates \$38.4 million in resident household income and \$6.8 million in state and local government revenue.

A downside of Portsmouth's arts boom: a squeeze in affordable housing

[Continued, p. 8]



Economic Prosperity 5 survey showed that nonprofit arts and culture comprises a \$166.3 billion industry that produces \$27.5 billion in government revenue while supporting 4.6 million full-time equivalent jobs (jobs at nonprofit arts organizations account for a larger percentage of the U.S. workforce than police officers, lawyers or computer programmers). The study focused on 341 communities in 50 states and the District of Columbia.

"The inherent, soul-enriching qualities of art is an argument that we have leaned on for decades: the good it has done for our souls and the soul of our democracy," said Mike Teixeira, a business owner and chair of Art-Speak,



\$20 MILLION

Charitable Foundation support
to nonprofit arts and culture
organizations in the last five years

In the greater Concord, Portsmouth
and Monadnock regions and in the
City of Rochester,

THE NONPROFIT ARTS
AND CULTURE INDUSTRY
GENERATES:



\$120 MILLION

in economic activity




\$81.7 MILLION

in household income



\$12.5 MILLION

in local/state government revenue



4,000

full-time equivalent jobs

Source: Arts & Economic Prosperity
Survey by Americans for the Arts

and artist studio space.

"One key lesson to take away from what is happening in Portsmouth is to make sure you take inventory of available spaces in your area early on ... what can we preserve to create work space for artists?" Teixeira said. "Don't let development get away from you. I see places like Rochester and Kittery where they still have those untapped spaces ... and think, 'please, city council, get involved now and take an inventory.'"

In the greater Concord area, the industry accounts for \$31.2 million in total economic activity, supports 962 full-time equivalent jobs, generates \$22.4 million in household revenue and delivers \$2.8 million in government revenue.

"The creative economy is one of the fastest-growing sectors of the Greater Concord economy," said Tim Sink, president of the Greater Concord Chamber of Commerce. "We are confident that Concord is really emerging as a cultural center for the state."

The Monadnock region, Gelter said "is in the midst of a huge infrastructure boom for arts and culture — from libraries to performing arts venues to makerspaces ... we are seeing that all explode." The arts and culture industry there generates \$18.6 million in total economic activity, supports 659 full-time equivalent jobs and generates \$12.7 million in local household income and \$1.9 million in government revenue.

Arts and culture is one of the six priority areas that the Foundation

funds. In the last five years, the Foundation awarded \$20 million in grants to support arts and culture organizations.

"The arts are fundamental to community well-being, education, citizenship — and to economic prosperity," said Katie Merrow, Foundation vice president for community impact. "This study has done a great job of quantifying that economic picture."

Some communities around the country, recognizing the arts as an important economic driver, have taken steps to reinvest public funds. In St. Louis, Missouri, 4/15 of tax revenue from hotel rooms goes directly to support the regional arts commission.

"If you reinvest in the arts, you are creating more product, putting more feet on the street and more derrieres in café chairs," Cohen said.

Supporting vibrant arts scenes, Cohen added, is one way to stem brain drain — especially among the coveted millennial workforce.

"When business leaders and human resource professionals ask 'what is it going to take for you to stay here?' People are saying 'you want me to be creative in the workplace ... I want to be creative in my life as well.' Arts festivals, cool restaurants and coffee shops — those aren't just the province of the big cities anymore."

The takeaway, said Teixeira: It is time for decision-makers to "stop thinking about the arts as some softie 'nice-to-have' in schools and communities, but something that is actually changing the financial picture of their area." ■

FINANCE COMMITTEE

Agenda Item

1/11/2018

Agenda Item Name: Monthly Financial Statements Summary – as of December 31, 2017.

For the full detail report, click here: [December 2017 Financial Detail Report](#)

Revenues Summary – General Fund, Enterprise Funds

ACCOUNT DESCRIPTION	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
11011 ECONOMIC DEVELOPMENT REV	\$ -	\$ 275.00	\$ (275.00)	100.0
11031 CITY CLERK REVENUE	\$ 105,320.00	\$ 47,817.80	\$ 57,502.20	45.4
11051 ASSESSORS REVENUES	\$ -	\$ 161.00	\$ (161.00)	100.0
11061 BUSINESS OFFICE REVENUE	\$ 55,000.00	\$ 122,182.20	\$ (67,182.20)	222.1
11062 BUSINESS OFFICE REVENUE	\$ 1,000.00	\$ 20.00	\$ 980.00	2.0
11071 TAX COLLECTOR REVENUE	\$ 30,655,252.00	\$ 30,371,396.19	\$ 283,855.81	99.1
11072 TAX COLLECTOR REVENUE	\$ 1,919.00	\$ -	\$ 1,919.00	0.0
11081 GENERAL OVERHEAD REVENUE	\$ 4,633,359.00	\$ 1,622,489.79	\$ 3,010,869.21	35.0
11082 GENERAL OVERHEAD REVENUE	\$ 1,547,810.00	\$ 1,547,810.30	\$ (0.30)	100.0
11091 PUBLIC BLDGS REVENUE	\$ -	\$ 269.25	\$ (269.25)	100.0
11101 PLANNING	\$ 16,250.00	\$ 22,923.36	\$ (6,673.36)	141.1
11201 REV LEGAL OFFICE	\$ 50,000.00	\$ 25,107.50	\$ 24,892.50	50.2
12011 POLICE CITY REVENUE	\$ 287,139.00	\$ 136,316.55	\$ 150,822.45	47.5
12021 FIRE CITY REVENUE	\$ 17,350.00	\$ 5,610.93	\$ 11,739.07	32.3
12022 FIRE STATE REVENUE	\$ 26,197.00	\$ -	\$ 26,197.00	0.0
12031 DISPATCH CENTER	\$ 60,290.00	\$ 60,289.44	\$ 0.56	100.0
12041 CODE ENFORCEMENT REVENUE	\$ 393,110.00	\$ 252,212.16	\$ 140,897.84	64.2
13011 PUBLIC WORKS REVENUE	\$ 41,250.00	\$ 21,414.38	\$ 19,835.62	51.9
13012 STATE HIGHWAY SUBSIDY	\$ 627,145.00	\$ 376,287.28	\$ 250,857.72	60.0
14011 WELFARE REVENUE	\$ 6,500.00	\$ 362.09	\$ 6,137.91	5.6
14021 RECREATION REVENUE	\$ 128,000.00	\$ 96,843.58	\$ 31,156.42	75.7
14031 LIBRARY REVENUE	\$ 16,290.00	\$ 6,180.31	\$ 10,109.69	37.9
1000 GENERAL FUND	\$ 38,669,181.00	\$ 34,715,969.11	\$ 3,953,211.89	89.8
ACCOUNT DESCRIPTION	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
5001 WATER ENTERPRISE FUND	\$ 6,177,568.00	\$ 1,511,401.02	\$ 4,666,166.98	24.5
5002 SEWER ENTERPRISE FUND	\$ 8,057,073.00	\$ 1,923,029.52	\$ 6,134,043.48	23.9
5003 ARENA ENTERPRISE FUND	\$ 601,492.00	\$ 190,281.86	\$ 411,210.14	31.6

Note: Water and Sewer Fund Revenues Collected appear to fall short by one quarter each fiscal year until final quarterly billings are posted in September of the following fiscal year.

Expenditures – General Fund, Enterprise Funds

ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
11000051 CITY MANAGER	\$ 443,619.00	\$ 210,437.13	\$ 38,661.07	\$ 194,520.80	56.20
11012351 ECONOMIC DEVELOPMENT	\$ 478,569.00	\$ 272,950.24	\$ 15,912.10	\$ 189,706.66	60.40
11020050 MUNICIPAL INFORMATION	\$ 605,662.00	\$ 265,583.13	\$ 28,090.55	\$ 311,988.32	48.50
11030051 CITY CLERK	\$ 298,925.00	\$ 150,153.54	\$ 33,948.42	\$ 114,823.04	61.60
11040050 ELECTIONS	\$ 32,519.00	\$ 21,146.58	\$ 713.20	\$ 10,659.22	67.20
11050070 ASSESSORS	\$ 443,600.00	\$ 225,284.67	\$ 28,128.01	\$ 190,187.32	57.10
11060051 BUSINESS OFFICE	\$ 526,898.00	\$ 278,769.89	\$ 2,506.21	\$ 245,621.90	53.40
11063151 HUMAN RESOURCES	\$ 163,882.00	\$ 71,882.48	\$ 4,179.15	\$ 87,820.37	46.40
11070070 TAX COLLECTOR	\$ 349,555.00	\$ 177,039.02	\$ 1,158.59	\$ 171,357.39	51.00
11080050 GENERAL OVERHEAD	\$ 796,958.00	\$ 287,489.08	\$ 159,650.98	\$ 349,817.94	56.10
11090050 PB CITY WIDE 50	\$ 641,981.00	\$ 312,059.90	\$ 18,151.48	\$ 311,769.62	51.40
11090051 PB CITY HALL 51	\$ 53,221.00	\$ 29,496.27	\$ 3,894.45	\$ 19,830.28	62.70
11090052 PB OPERA HOUSE 52	\$ 40,724.00	\$ 22,197.54	\$ 1,918.60	\$ 16,607.86	59.20
11090054 PB CENTRAL FIRE 54	\$ 10,717.00	\$ 5,025.88	\$ 2,334.62	\$ 3,356.50	68.70
11090055 PB GONIC FIRE 55	\$ 10,213.00	\$ 5,050.54	\$ 2,353.19	\$ 2,809.27	72.50
11090056 PB LIBRARY 56	\$ 19,303.00	\$ 13,053.63	\$ 3,640.96	\$ 2,608.41	86.50
11090057 PB DPW GARAGE 57	\$ 11,973.00	\$ 7,645.58	\$ 2,706.76	\$ 1,620.66	86.50
11090059 PB ER FIRE STATION 59	\$ 750.00	\$ 117.66	\$ -	\$ 632.34	15.70
11090061 PB HISTORICAL MUSEUM	\$ 1,600.00	\$ 571.00	\$ 770.00	\$ 259.00	83.80
11090063 PB HANSON POOL 63	\$ 5,005.00	\$ 958.51	\$ 6.67	\$ 4,039.82	19.30
11090064 PB GONIC POOL 64	\$ 7,380.00	\$ 559.00	\$ 6.67	\$ 6,814.33	7.70
11090065 PB EAST ROCHESTER POO	\$ 2,650.00	\$ 459.39	\$ 6.66	\$ 2,183.95	17.60
11090068 PB GROUNDS 68	\$ 7,460.00	\$ 1,583.00	\$ 1,182.48	\$ 4,694.52	37.10
11090069 PB DOWNTOWN 69	\$ 17,000.00	\$ 8,838.96	\$ 102.00	\$ 8,059.04	52.60
11090070 PB REVENUE BUILDING 7	\$ 21,847.00	\$ 9,227.55	\$ 2,102.42	\$ 10,517.03	51.90
11090071 PB PLAYGROUNDS 71	\$ 1,590.00	\$ 11.18	\$ -	\$ 1,578.82	0.70
11090075 PB NEW POLICE STATION	\$ 22,267.00	\$ 10,127.24	\$ 5,577.56	\$ 6,562.20	70.50
11090077 PB OLD POLICE STATION	\$ 36,119.00	\$ 10,832.39	\$ 1,781.39	\$ 23,505.22	34.90
11102051 PLANNING	\$ 382,398.00	\$ 178,421.69	\$ 6,886.87	\$ 197,089.44	48.50
11200051 LEGAL OFFICE	\$ 561,345.00	\$ 241,816.67	\$ 3,422.64	\$ 316,105.69	43.70
12010053 PD ADMINISTRATIVE SER	\$ 1,902,607.00	\$ 1,020,240.10	\$ 25,546.48	\$ 856,820.42	55.00
12012453 PD PATROL SERVICES	\$ 4,754,353.57	\$ 2,295,204.00	\$ -	\$ 2,459,149.57	48.30
12012553 PD SUPPORT SERVICES	\$ 415,523.00	\$ 195,131.08	\$ -	\$ 220,391.92	47.00
12020054 FIRE DEPARTMENT	\$ 4,304,391.00	\$ 2,232,084.27	\$ 42,312.28	\$ 2,029,994.45	52.80
12020055 FIRE DEPT 55 GONIC SU	\$ 28,556.00	\$ 6,048.24	\$ -	\$ 22,507.76	21.20
12020754 CALL FIRE	\$ 31,082.00	\$ 7,053.22	\$ -	\$ 24,028.78	22.70
12023354 EMERGENCY MANAGEMENT	\$ 26,197.00	\$ -	\$ -	\$ 26,197.00	0.00
12030153 DISPATCH CENTER	\$ 752,814.00	\$ 367,528.31	\$ 6,502.50	\$ 378,783.19	49.70
12040051 CODE ENFORCEMENT	\$ 579,216.00	\$ 311,326.05	\$ 1,164.92	\$ 266,725.03	54.00
12050050 AMBULANCE	\$ 57,945.00	\$ -	\$ -	\$ 57,945.00	0.00
13010057 PUBLIC WORKS	\$ 2,083,684.00	\$ 957,527.63	\$ 308,651.52	\$ 817,504.85	60.80
13010957 WINTER MAINTENANCE	\$ 476,806.00	\$ 118,908.96	\$ 172,743.66	\$ 185,153.38	61.20
13020050 CITY LIGHTS	\$ 239,000.00	\$ 74,964.55	\$ 330.00	\$ 163,705.45	31.50
14010051 WELFARE	\$ 467,177.00	\$ 195,084.41	\$ 30,560.95	\$ 241,531.64	48.30
14022072 RECREATION ADMINISTRA	\$ 608,545.00	\$ 284,862.05	\$ 11,093.64	\$ 312,589.31	48.60
14022150 RECREATION PLAYGROUND	\$ 86,237.92	\$ 74,197.27	\$ 99.68	\$ 11,940.97	86.20
14022250 RECREATION POOLS	\$ 81,479.08	\$ 63,805.43	\$ 327.50	\$ 17,346.15	78.70
14030056 LIBRARY	\$ 1,203,985.00	\$ 614,919.81	\$ 27,786.83	\$ 561,278.36	53.40
15000051 COUNTY TAX	\$ 6,370,876.00	\$ 6,370,876.00	\$ -	\$ -	100.00
17010051 TRANSFERS/PAYMENTS DE	\$ 4,090,020.00	\$ 1,317,464.55	\$ -	\$ 2,772,555.45	32.20
17030050 OVERLAY	\$ 232,630.00	\$ 13,595.73	\$ -	\$ 219,034.27	5.80
17040051 TRANSFER TO CIP & OTH	\$ 3,420,326.43	\$ 3,420,326.43	\$ -	\$ -	100.00
1000 GENERAL FUND	\$ 38,209,181.00	\$ 22,759,937.43	\$ 996,913.66	\$ 14,452,329.91	62.20
ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	AVAILABLE BUDGET	% USED
5001 WATER ENTERPRISE FUND	\$ 6,177,568.00	\$ 2,059,817.96	\$ 89,199.58	\$ 4,028,550.46	34.80
5002 SEWER ENTERPRISE FUND	\$ 8,057,073.00	\$ 3,208,746.40	\$ 105,109.67	\$ 4,743,216.93	41.10
5003 ARENA ENTERPRISE FUND	\$ 601,492.00	\$ 264,141.50	\$ 11,039.47	\$ 326,311.03	45.70



Planning Board
Conservation Commission
Historic District Commission
Arts & Culture Commission

Planning & Development Department
City Hall Annex
33 Wakefield Street
ROCHESTER, NEW HAMPSHIRE 03867-1917
(603) 335-1338 - Fax (603) 330-0023
Web Site: <http://www.rochesternh.net>

PLANNING & DEVELOPMENT DEPARTMENT MONTHLY REPORT FOR DECEMBER 2017

The Planning Board held their regular meeting in December. The Conservation Commission, Historic District Commission (HDC), and Arts & Culture Commission did not meet in the month of December. Having been down two staff members for a considerable amount of time, this was a welcome reprieve to enable us to catch up on work that had become backlogged. The discussions/agenda items from the regular meeting of the Planning Board are summarized below. The Planning Board had decided in November that they would not be holding a workshop meeting in December.

Both Crystal Galloway and Michelle Mears came back to work after being out on leave. Needless to say, their presence in the office was very welcome. While there was a respite in the work of some of some of our Committees in December, the office remained busy. The Planning Staff attended variety of other meetings throughout the month. These include, but are not limited to, City Council, the Strafford Metropolitan Planning Organization's Technical Advisory Committee, the City's Technical Review Group, a NHDES public hearing for Waste Management, E-911 meeting with a state E-911 representative, Holiday Drive wrap-up breakfast for Families in Transition, Department Head meeting with GIS presentation, ribbon cutting for Dewey Street bridge, a webinar for online public engagement, a site walk for Copper Lane with the Southeast Land Trust, various site visits for Planning Board approval follow-up and pre-construction meetings, Rotary, a meeting regarding Project Narratives and the process, and various meetings with consultants, developers, citizens, and other City staff. The Planning Board agenda for January is all set with four (4) new applications and several other discussion items. We have also been working on the agenda for the Planning Board retreat set for January 22, 2018. We are still processing quite a few applications and continue to work on applications that have been before the Planning Board. We continue to hear good comments from the public, developers, etc., on the renovations to the Annex. It has made working together much easier and has made it more efficient for the public, developers, potential developers, and staff. On behalf of the entire Planning and Development Department we hope everyone had a Happy New Year and we look forward to continuing to help the City move forward in a positive way this coming year. Thank you all for your support.

APPLICATIONS REVIEWED BY THE PLANNING BOARD

D.R. Lemieux Builders, Inc., 114 Rochester Hill Road (by Norway Plains Associates) Site plan to construct 102 multi-family units. Case# **134 – 5 – R2 – 16 APPROVED**

Paul & Sue Normand, 52 Pondview Lane (by Norway Plains Associates) 2-Lot subdivision. Case# 203 – 27 – A – 17 **APPROVED**

Gary & Tiffany Randall, 0 Main Street (by Berry Surveying & Engineering) Conditional use permit to construct a single family home behind the “build to” line. Case# 103 – 119 – NMU – 17 **APPROVED**

Waste Management of NH, 90 Rochester Neck Road & 214 Isinglass Drive (by Sanborn, Head & Associates) Site plan for TLR-III Refuse Disposal Facility – South area. Case# 267/268 – 2&3/2&2-1 – RI/A – 17 **APPROVED**

Quantum Real Estate Group, LLC, 156 Old Dover Road (by Trittech Engineering Corp.) 17-Lot subdivision. Case# 140 – 73 – R1 – 17 **INCOMPLETE**

APPLICATIONS REVIEWED BY THE CONSERVATION COMMISSION

The Conservation Commission did not hold a meeting in December.

APPLICATIONS REVIEWED BY THE HISTORIC DISTRICT COMMISSION

The Historic District Commission did not meet in December.

ARTS AND CULTURE COMMISSION ACTIVITIES

The Arts and Culture Commission did not hold a meeting in December.

Respectfully submitted,

James B. Campbell,
Director of Planning & Development

To: Dan Fitzpatrick, City Manager
Mayor McCarley
Members of the City Council

From: Lauren Krans, Recreation & Arena
Date: January 5, 2018
Re: December Department Report

Skate With Santa

December was full of holiday cheer at Rochester Rec & Arena. Our popular Skate With Santa Charity Food Drive for Gerry's Food Pantry was a huge success. Through collaboration with Spaulding High School's ROTC, we were able to provide the food pantry with a large donation of non perishable food items and toiletries. This was our largest Skate with Santa yet-over 300 community members attended, many of whom had never skated at the rink before.

Family Holiday Gifts and Staff Breakfast

Our department sponsored two families through the Human Resource Department's holiday program with the school department. Between recreation and arena staff, we were able to purchase a boatload of presents and gift cards for these families to place under their trees. To celebrate, our department worked with Diane and Kay from HR to host a wonderful breakfast at the Rochester Area Senior Center. This was a great opportunity for multiple city groups (seniors, police, city workers, guidance counselors) to connect and meet one another.

Staff Training

As part of our commitment to health and safety, our full time staff completed CPR/AED/First Aid training. This training was arranged through collaboration with Detective Frechette and the Rochester Police Department. Our part time seasonal staff will be re-certified in early January.

Community Center Improvement Initiatives

We continue to lead ongoing initiatives to improve our beloved Rochester Community Center. December Community Coffee (our monthly tenant meeting) was well attended once again. We even had a surprise visit from Santa! At the end of December, our department purchased and placed 5 new tables in the main foyer of the Community Center. The intent of these tables is to create a more positive, welcoming environment for building patrons. The tables have been out for two weeks now, and they have produced great results. Often times when we look into the hallway, customers are sitting, chatting and having a cup of coffee while they wait for a meeting or are on break. We love the community vibe these tables, our new piano and the Rochester Museum of Fine Arts artwork has created in the building!

December Program Participation	
Adult Co-Ed Pick-Up Basketball	41
Adult Open Gym 30+	1
Adult Recreation Ice Hockey League	103
Adult Volleyball	86
Circle of Moms	24
Collaborative Open Gym	32
Community Coffee	12
King Pine	73
Learn To Skate	21
Parent/Child Open Gym	165
Public Ice Skating	414
Restorative Meditation	28
Seasonal Craft (Make & Take)	0
Senior Art	23
Senior Breakfast/Cookout	50
Senior Dance Lessons	15
Senior Open Gym	12
Senior Power Hour	44
Senior Social	0
Senior Table Tennis	4
Senior Yoga Chair	10
Senior Yoga Gentle	18
Skate with Santa Charity Food Drive	300
Teen Night	143
Teen Yoga	17
Youth Basketball Clinics 3-4 grade boys	40
Youth Basketball Clinics 3-6 grade girls	10
Youth Basketball Clinics 5-6 grade boys	20
December Total	1174



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City Clerk's Office

1/11/2018



ROCHESTER FIRE DEPARTMENT

MARK KLOSE
CHIEF OF DEPARTMENT

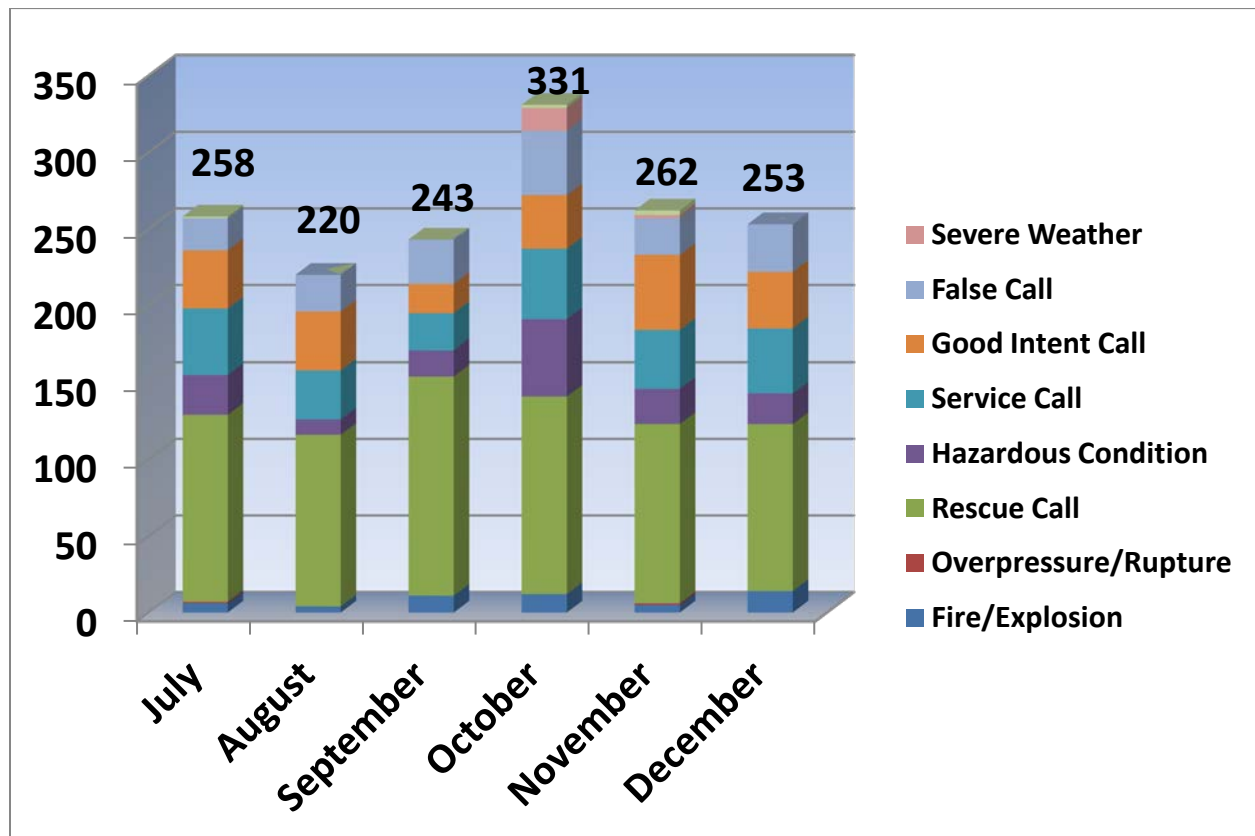


January 9, 2018

TO: City Manager Dan Fitzpatrick
Mayor Caroline McCarley & City Council Members

MONTHLY REPORT DECEMBER 2017

ADMINISTRATIVE STAFF:





ROCHESTER FIRE DEPARTMENT

MARK KLOSE
CHIEF OF DEPARTMENT



The above graph shows our runs for the fiscal year 2018 with each month's data shown individually with their respective totals shown at the top of each month's column. Halfway through the fiscal year at this point we have logged 1,567 runs so far. At this rate if runs continue as they have been, we are on track to reach over 3,100 runs by the end of the fiscal year.

DEPARTMENT INFORMATION:

We have only one Rochester firefighters on active military duty. FF Jeffers safe and doing well as expected. FF. JB Riley, FF. Kevin Banks, and, FF Ken Hoyt are now home and have returned to duty. We thank them for their service to our Country.

FF Ken Hoyt now state side and home on their 30-day adjustment leave. Expectation back on duty is January 11, 2018.

Administration completed necessary shift transfers to equal out shifts to help with overtime.

- 1 Shift at 9 Firefighters (1 Captain, 1 Lieutenant and 7 Firefighters)
- 3 Shift at 7 Firefighters (1 Captain, 1 Lieutenant and 5 Firefighters)
- Manning Station 1 and Gonic Station

FF. Bruce Snyder retired from the department on December 23, 2017

FF. Rick Dutton resigned from the department for a new position in North Carolina December 31, 2017

Deputy Chief/Chaplin Ron Lachapelle retired after 55 years of service with the department on December 31, 2018

We continue to provide mutual aid coverage to our surrounding communities:

Dover: Multiple structure fires, Engine and Deputy Chief to the scene

Barrington: Structure Fire, Engine and Assistant Chief to the scene

Lebanon, Maine: Engine, Tanker and Air Trailer Assistant and Deputy Chief to the scene

Strafford: Structure Fire, Engine to scene

Rochester FD and members of Local 1451 participated in the Holiday Parade on Sunday December 3, 2017

Local 1451 had their Toy Bank party providing toys to over 500 children from the Rochester area.

Rochester FD participated along with Recycle Percussion to provide toys for kids in and around Rochester.

37 Wakefield Street

Rochester NH, 03867
7545

Tel (603)-335-

www.rochfd.org

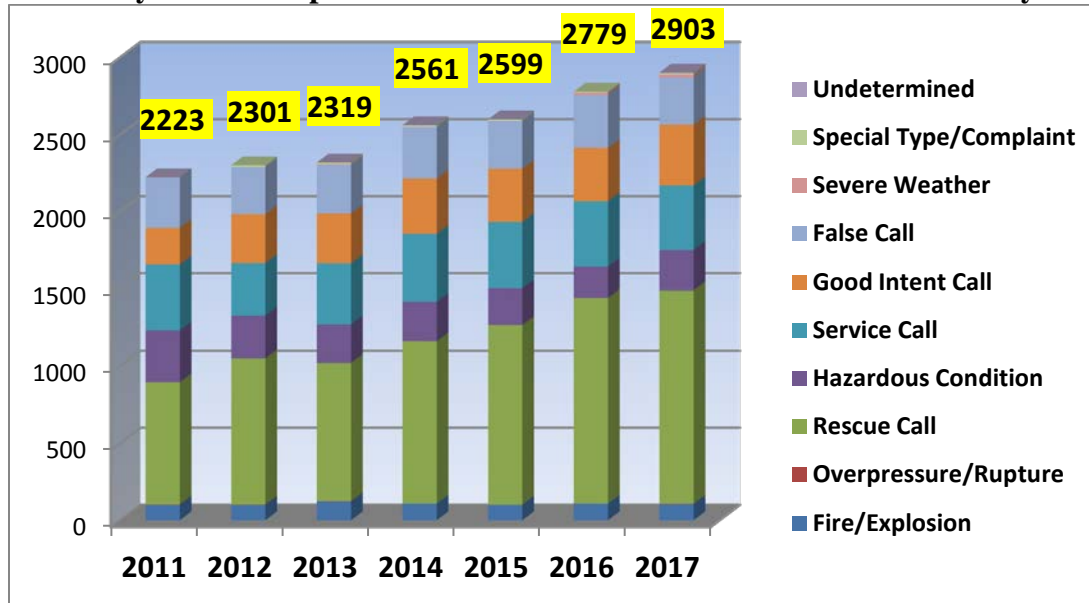


ROCHESTER FIRE DEPARTMENT

MARK KLOSE
CHIEF OF DEPARTMENT



First time in department history, in 2017 we surpassed 2900 emergency service calls in a calendar year. This represents a 4.5% call volume increase from calendar year 2016.



FIRE PREVENTION:

During the month of December the Fire Prevention Bureau focused on completing backlogged reports, which includes code research to verify that suspected code violations are valid and do not have an associated exemption. This can be seen in the lower number of statistics reflected in this month's activity table. A great deal of time was required during the month to educate property owners and address concerns noted in several inspection reports, which isn't necessarily detailed in the numbers provided. The time spent with property owners is well received and helps provide a more successful code compliance process. We would like to remind the public to be mindful of snow accumulation during the winter months. Whether ensuring that heating appliance vents are clear of snow and ice, or access is maintained around your neighborhood fire hydrant, these efforts help us be a more resilient community when facing fire and life safety hazards.



ROCHESTER FIRE DEPARTMENT

MARK KLOSE
CHIEF OF DEPARTMENT



FIRE DEPARTMENT TRAINING DIVISION

Administration

Continued multiple policy updates and work on new policies.

Continued work on developing the Driver /Operator Training Manual

Attended budget training with Mark Sullivan.

Worked extensively with other command officers on fire department budget

Organized new firefighter gear and equipment issue.

Prepared Probationary Firefighters Manuals for two new hires.

Managed EMS recertification records.

Began Captain's office remodel with used furniture purchase and design.

Emergency Response

Responded to multiple calls in Rochester.

Responded to Lebanon Maine to a fatal building fire and was assigned as Operations Officer.

Responded off duty to Dover for a 3 Alarm building fire and was assigned as Resource Officer and assisted with Operations.

Training

The Call Force began training on safe driving practices, reviewed driving policies, driver training on Utility-1 and trailer towing.

The shifts continued the fourth quarter training packet, including 2 multi-company drills, 6 company drills and multiple shift training classes. This schedule runs from October through December.

EMS Training covered contagious illness and disease.

1/11/2018



ROCHESTER FIRE DEPARTMENT

MARK KLOSE
CHIEF OF DEPARTMENT



EMERGENCY MANAGEMENT:

The month of December we had unprecedented cold temperatures for 10-14 days. Temperatures barely broke 0 degrees, multiple nights were below zero.

First time in the City's history, in a collaborative effort amongst several agencies to open "warming facility" for the population to have them to get out of the weather.

Heavy snow storm on Christmas Day, many challenges for RFD

We provided two ride-a-long days for media "A day in the Life of a Rochester Firefighter"

Respectfully submitted,

Mark Klose
Fire Chief

01/02/2018 08:55
cindiCITY OF ROCHESTER
OPERATING BUDGET FY18P 1
glytdbud

FOR 2018 06

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1000 GENERAL FUND							
12021 FIRE CITY REVENUE							
12021 402111 OUTSIDE SERVICES REVE	-15,000	-15,000	-2,525.34	-466.09	.00	-12,474.66	16.8%*
12021 402157 00505 TANK REMOVAL	-25	-25	-100.00	.00	.00	75.00	400.0%*
12021 402157 00506 BLASTING	-25	-25	.00	.00	.00	-25.00	.0%*
12021 402157 00507 INCIDENT REPORT	-25	-25	-25.00	-5.00	.00	.00	100.0%*
12021 402157 00508 F M REPORT	-25	-25	.00	.00	.00	-25.00	.0%*
12021 402157 00509 PHOTOGRAPHS	-25	-25	.00	.00	.00	-25.00	.0%*
12021 402157 00510 CD PHOTOS	-25	-25	.00	.00	.00	-25.00	.0%*
12021 402157 00511 FIRE ALARM PLAN	-500	-500	-931.00	.00	.00	431.00	186.2%*
12021 402157 00512 SPRINKLER PLAN	-1,000	-1,000	-1,164.00	-50.00	.00	164.00	116.4%*
12021 402157 00513 COMM HFS/CA	-100	-100	-150.00	.00	.00	50.00	150.0%*
12021 402157 00514 RE-INSPECTION	-50	-50	.00	.00	.00	-50.00	.0%*
12021 402157 00515 FINE	-50	-50	.00	.00	.00	-50.00	.0%*
12021 402157 17578 FIRE PREVENTION	0	0	-10.00	.00	.00	10.00	100.0%*
12021 406201 MISCELLANEOUS REVENUE	0	0	-505.59	-399.86	.00	505.59	100.0%*
12021 406205 FIRE DONATIONS	-500	-500	.00	.00	.00	-500.00	.0%*
TOTAL FIRE CITY REVENUE	-17,350	-17,350	-5,410.93	-920.95	.00	-11,939.07	31.2%*
TOTAL GENERAL FUND	-17,350	-17,350	-5,410.93	-920.95	.00	-11,939.07	31.2%*
TOTAL REVENUES	-17,350	-17,350	-5,410.93	-920.95	.00	-11,939.07	
GRAND TOTAL	-17,350	-17,350	-5,410.93	-920.95	.00	-11,939.07	31.2%*

** END OF REPORT - Generated by Cindi Potts **

Rochester Fire Department

Office of Fire Prevention

31-Dec

Building Fire Code Inspection	18
Building Site Consultation	3
Construction Plan Review	13
Fire Drills	0
Fire Investigations	2
Fire Permits Issued	0
Fire Prevention Education and Training	2
Foster Care / Day Care Inspections	4
Outdoor Burning Inspections	1
Permit of Assembly Inspections	3
Tank Removal / Installation Inspections	0
Training Sessions	0
Woodstove / Pellet Stove Appliance Inspection	0
Total	46

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City Clerk's Office

Rochester Police Department December 2017 Comp Stat Report

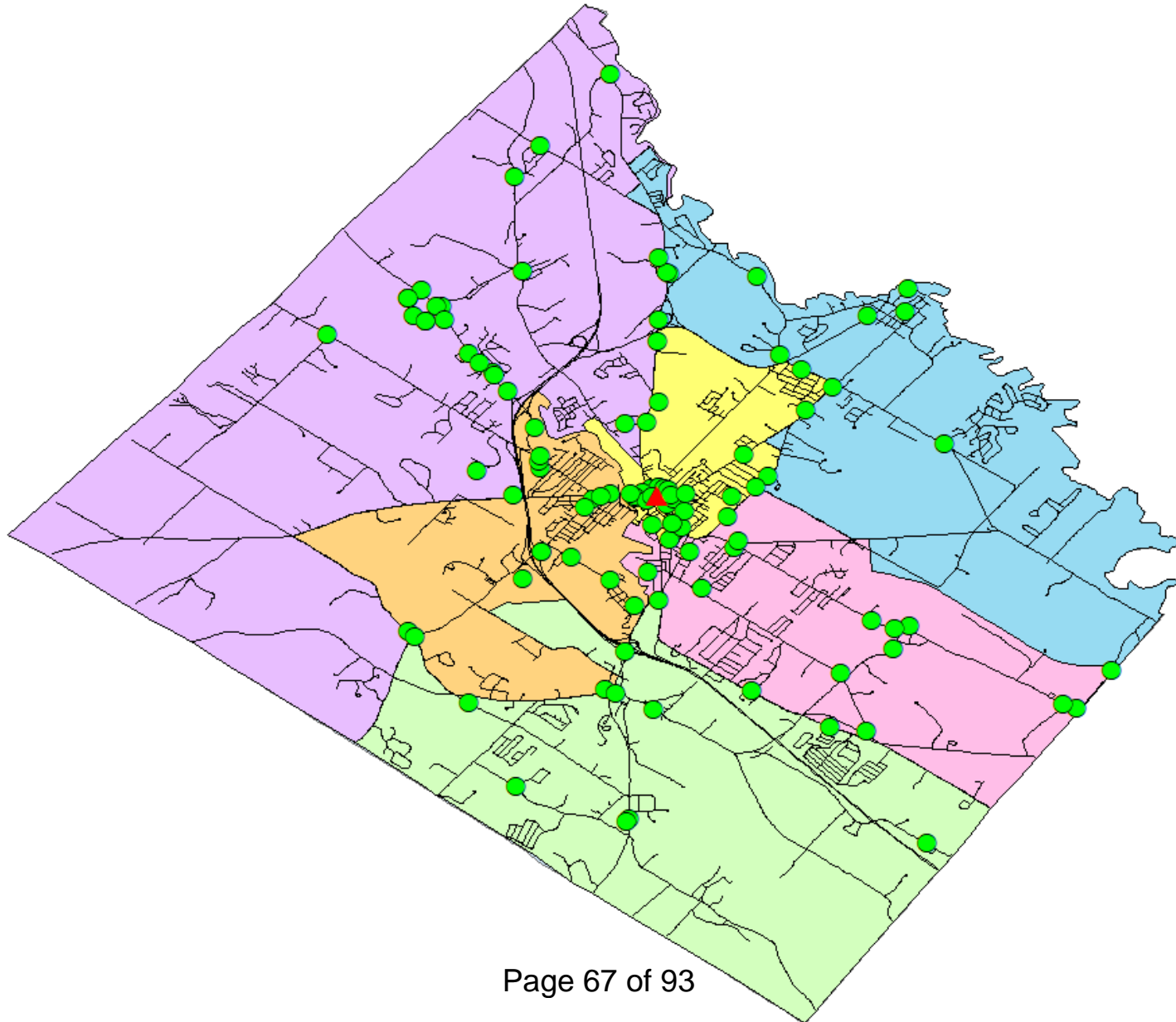


December 2017 Field Activities

FIELD ACTIVITIES										
	Dec-17	Dec-16	% Change	Nov-17	Oct-17	% Change	YTD 17	YTD 16	% Change	YTD 15
Traffic Stops	731	891	-18%	672	251	168%	6667	13394	-50%	12985
Arrests from Stops	29	19	53%	19	14	36%	265	419	-37%	424
Summons	37	33	12%	42	17	147%	407	904	-55%	929
Warnings	640	809	-21%	588	215	173%	5798	11652	-50%	11215
No Action	18	24	-25%	17	5	240%	174	309	-44%	304
Accidents	118	99	19%	80	103	-22%	1140	1012	13%	1047
Summons from Accidents	2	0	0%	2	7	-71%	31	38	-18%	72
Arrests from Accidents	12	4	200%	5	4	25%	83	66	26%	84
Field Interviews	9	4	125%	17	21	-19%	161	199	-19%	236
DWI	13	8	63%	8	8	0%	97	78	24%	105
Narcotics	0	2	-100%	1	4	-75%	32	23	39%	42
Alcohol	13	6	117%	7	4	75%	65	55	18%	63
DWI from Accidents	4	4	0%	6	3	100%	33	29	14%	29

December 2017 Accidents

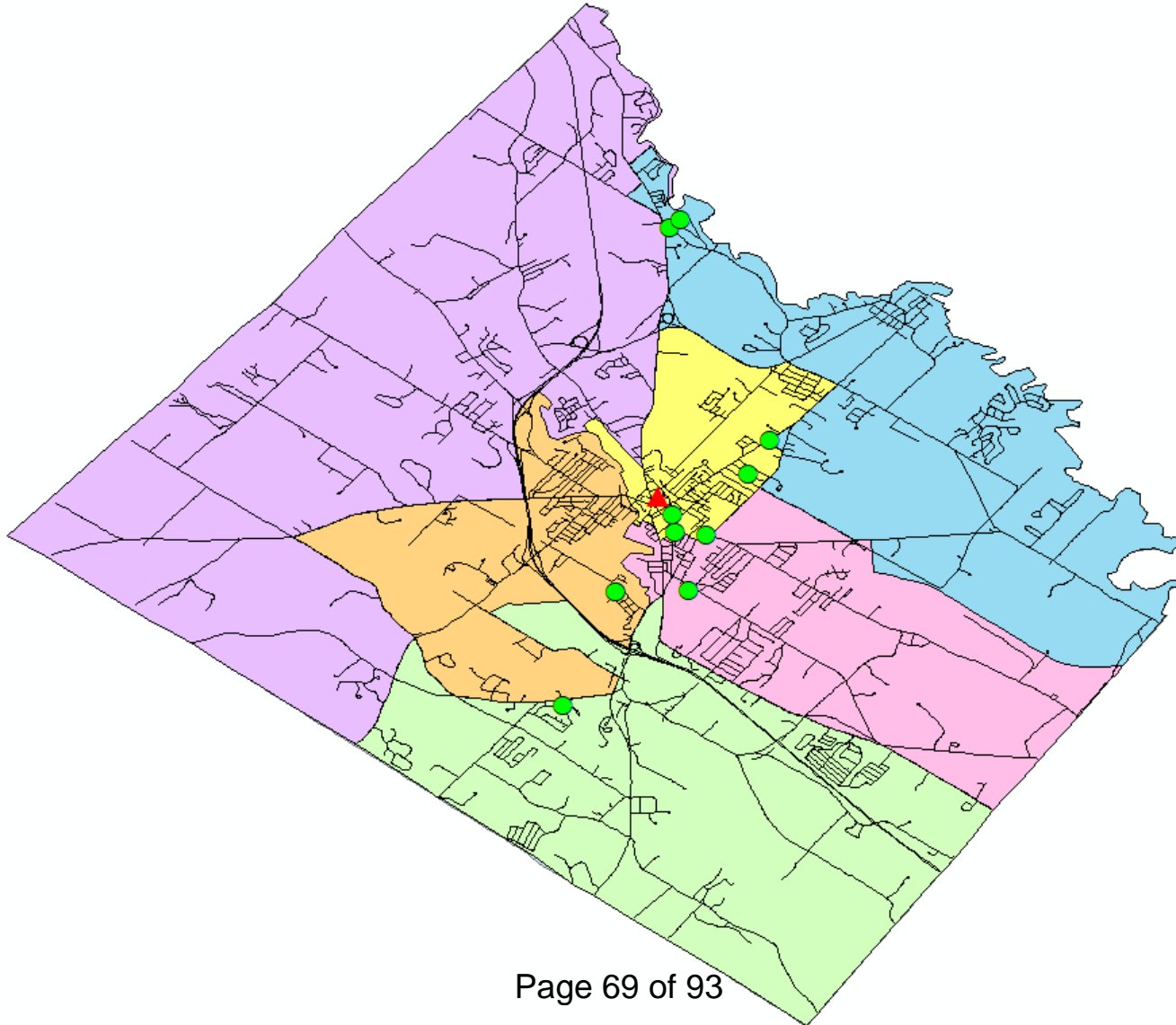
1/11/2018



December 2017 Property Crimes

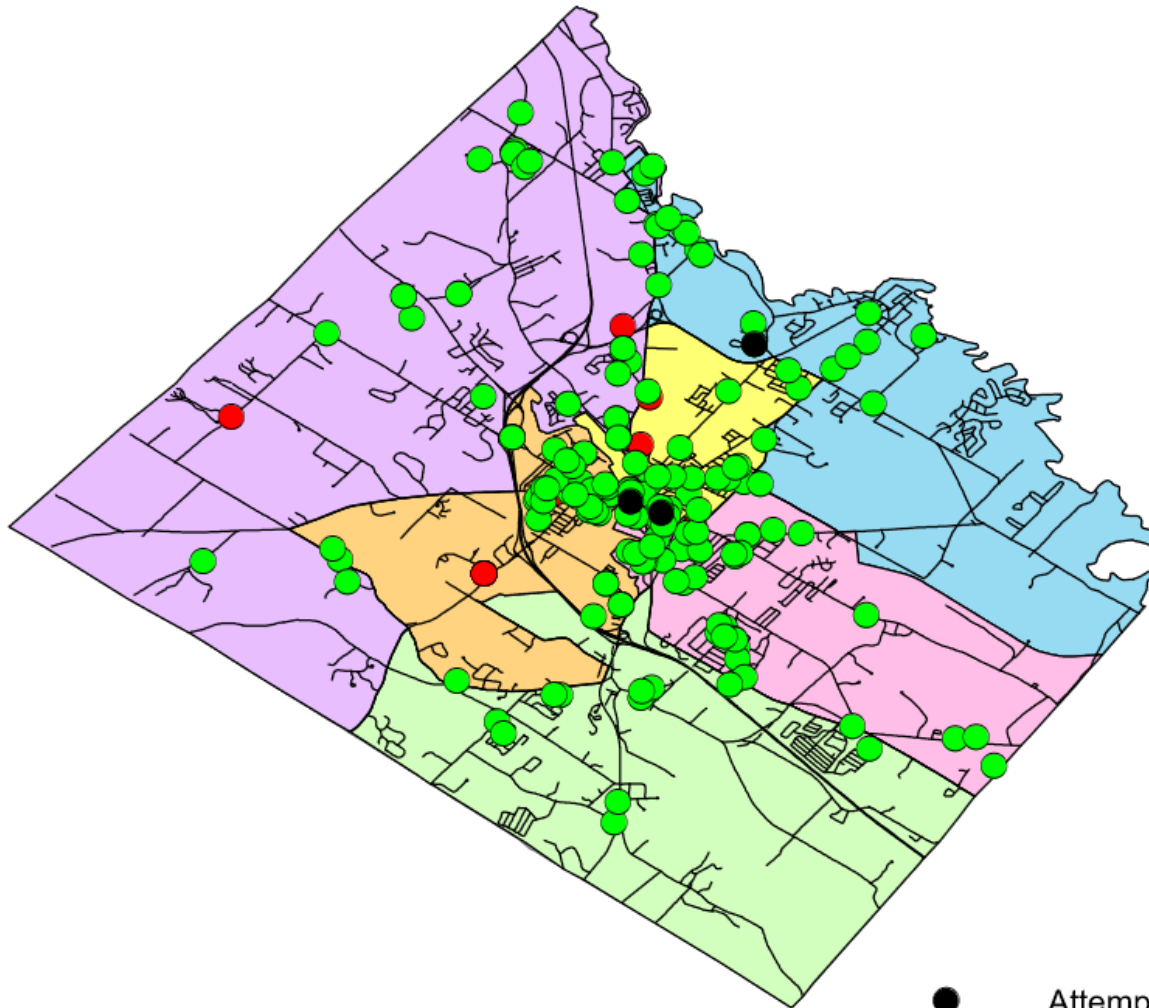
PROPERTY CRIME - OF's by Incident												
Specific Crimes	Dec-17	Dec-16	% Change	Nov-17	Oct-17	% Change	YTD 17	YTD 16	% Change	YTD 2017 Closure Rate	YTD 2016 Closure Rate	YTD 15
Shoplifting	14	13	8%	21	13	62%	255	288	-11%	66%	76%	253
Theft from M/V	11	11	0%	8	16	-50%	190	124	53%	6%	5%	182
All Other Theft	41	33	24%	28	30	-7%	453	440	3%	20%	18%	500
M/V Theft	0	2	-100%	1	3	-67%	26	36	-28%	23%	22%	24
Vandalism	29	29	0%	24	42	-43%	427	454	-6%	29%	29%	437
Burglary	8	9	-11%	7	8	-13%	110	137	-20%	14%	12%	96
Total Property	103	97	6%	89	112	-21%	1461	1479	-1%	26%	27%	1492
PROPERTY CRIME - AR's by Incident												
Specific Crimes	Dec-17	Dec-16	% Change	Nov-17	Oct-17	% Change	YTD 17	YTD 16	% Change	YTD 2017 Closure Rate	YTD 2016 Closure Rate	YTD 15
Shoplifting	18	12	50%	14	12	17%	168	219	-23%	66%	76%	201
Theft from M/V	0	0	0%	0	1	-100%	11	6	83%	6%	5%	3
All Other Theft	9	4	125%	7	3	133%	91	81	12%	20%	18%	119
M/V Theft	0	0	0%	0	1	-100%	6	8	-25%	23%	22%	9
Vandalism	5	6	-17%	6	14	-57%	123	133	-8%	29%	29%	138
Burglary	0	0	0%	0	1	-100%	15	16	-6%	14%	12%	18
Total Property	32	22	45%	27	32	-16%	414	463	-11%	26%	27%	488

December 2017 Theft from MV



2017 Theft from MV

1/11/2018



181 Theft from Motor Vehicles:

162 Unlocked Vehicles (90%)

16 Use of Force on Locked Vehicles

3 Attempts

● Attempt

● Unlocked

● Locked

December 2017 Drug Offenses

DRUG CRIME - OF's by Incident

Specific Crimes	Dec-17	Dec-16	% Change	Nov-17	Oct-17	% Change	YTD 17	YTD 16	% Change	YTD 2017 Closure Rate	YTD 2016 Closure Rate	YTD 15
Possession	11	11	0%	13	17	-24%	191	204	-6%	92%	91%	258
Overdoses	17	7	143%	25	20	25%	235	128	84%			106
<i>Fatal</i>	2	2	0%	0	3	-100%	21	19	11%			10
Total Drug	28	18	56%	38	37	3%	426	332	28%			364

DRUG CRIME - AR's by Incident

Specific Crimes	Dec-17	Dec-16	% Change	Nov-17	Oct-17	% Change	YTD 17	YTD 16	% Change	YTD 2017 Closure Rate	YTD 2016 Closure Rate	YTD 15
Possession	11	12	-8%	8	16	-50%	176	185	-5%	92%	91%	225

December 2017 Violent Crimes

VIOLENT CRIME - OF's by Incident												
Specific Crimes	Dec-17	Dec-16	% Change	Nov-17	Oct-17	% Change	YTD 17	YTD 16	% Change	YTD 2017 Closure Rate	YTD 2016 Closure Rate	YTD 15
Homicide	0	0	0%	0	0	0%	0	1	-100%	0%	0%	0
Robbery	2	2	0%	2	1	100%	26	17	53%	38%	76%	17
Aggravated Assault	8	5	60%	5	5	0%	78	68	15%	68%	60%	81
<i>from DV</i>	6	4	50%	3	1	200%	38	43	-12%			35
Simple Assault	28	35	-20%	33	39	-15%	471	538	-12%	46%	49%	519
<i>from DV</i>	22	20	10%	11	15	-27%	216	283	-24%			268
Total Violent	38	42	-10%	40	45	-11%	575	624	-8%	38%	47%	617
VIOLENT CRIME - AR's by Incident												
Specific Crimes	Dec-17	Dec-16	% Change	Nov-17	Oct-17	% Change	YTD 17	YTD 16	% Change	YTD 2017 Closure Rate	YTD 2016 Closure Rate	YTD 15
Homicide	0	0	0%	0	0	0%	0	1	-100%	0%	100%	0
Robbery	1	1	0%	0	0	0%	10	13	-23%	38%	76%	7
Aggravated Assault	7	2	250%	3	3	0%	53	41	29%	68%	60%	57
Simple Assault	13	20	-35%	17	18	-6%	216	266	-19%	46%	49%	306
Total Violent	21	23	-9%	20	21	-5%	279	321	-13%	38%	47%	370

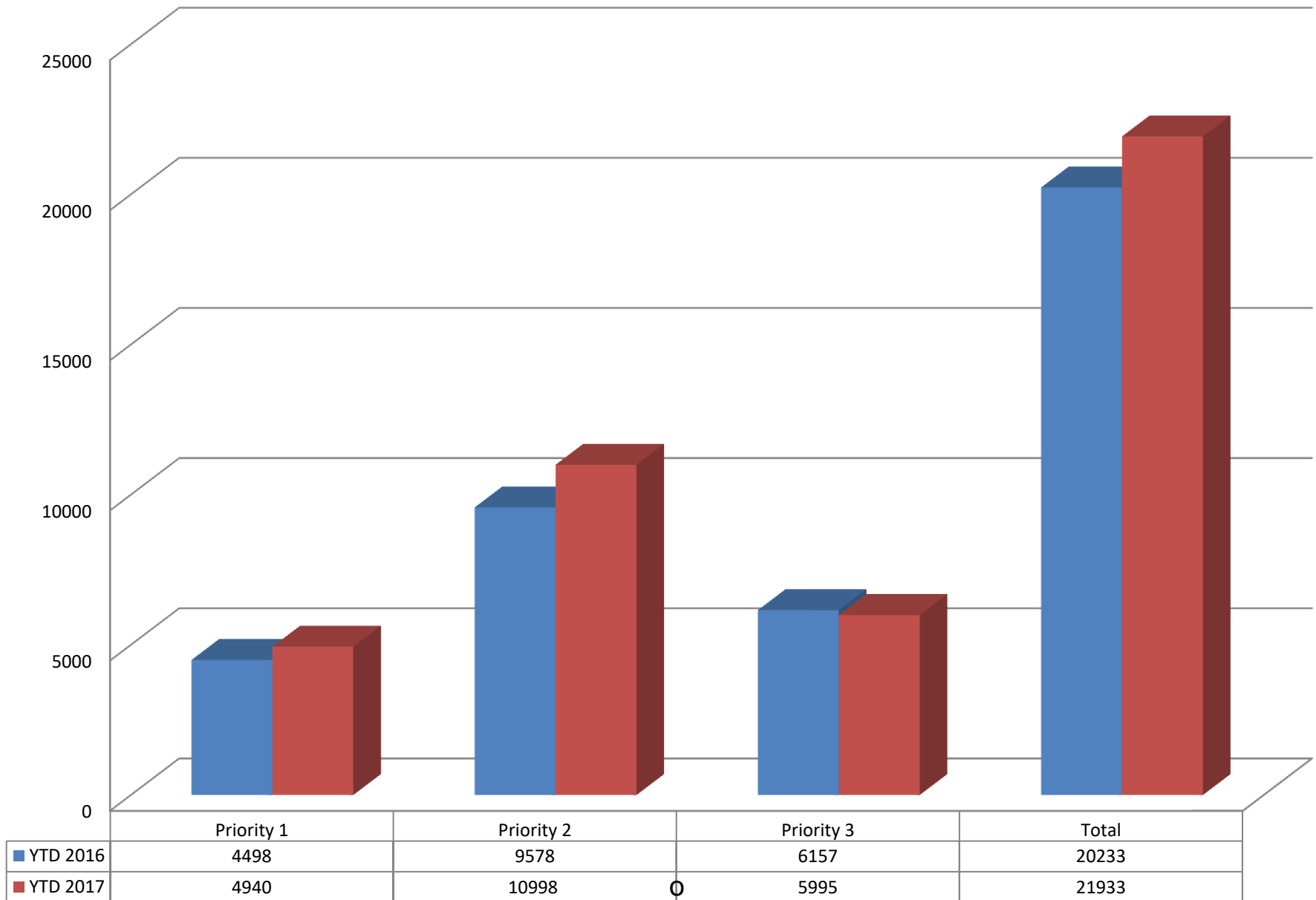
December 2017 Threshold

ROCHESTER				
Crime	Monthly Average	Normal Range	Current Month	Activity Level
Accidents	86	70-102	118	Very High
Robbery	2	0-4	2	Normal
Aggravated Assault	6	4-8	8	Normal
Simple Assault	41	31-50	28	Moderately Low
Burglary	10	6-14	9	Normal
Motor Vehicle Theft	2	0-4	0	Moderately Low
Theft from MV	15	5-25	11	Normal
Vandalism	37	28-46	29	Normal
Total	112	74-151	87	Very Low

Crime	Monthly Average	Normal Range	Current Month	Activity Level
Violent	49	38-59	45	Normal
Property	64	45-82	69	Normal

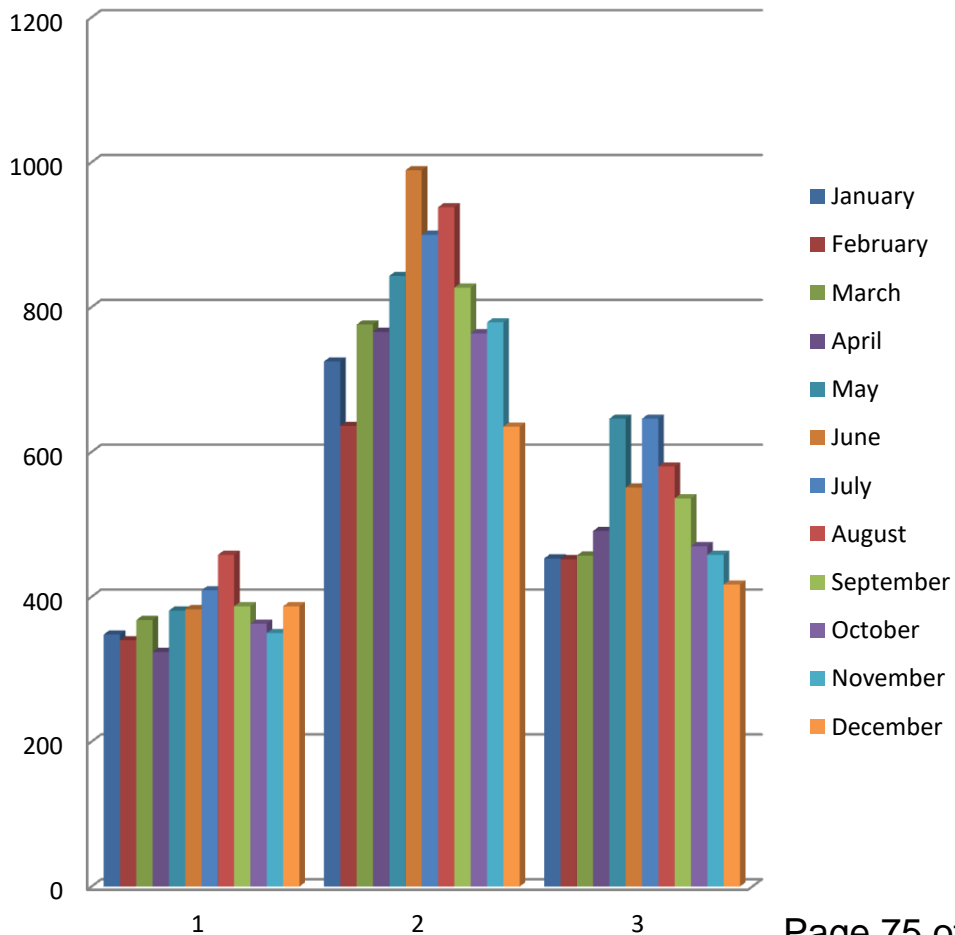
Calls for Service 2016 v 2017

1/11/2018

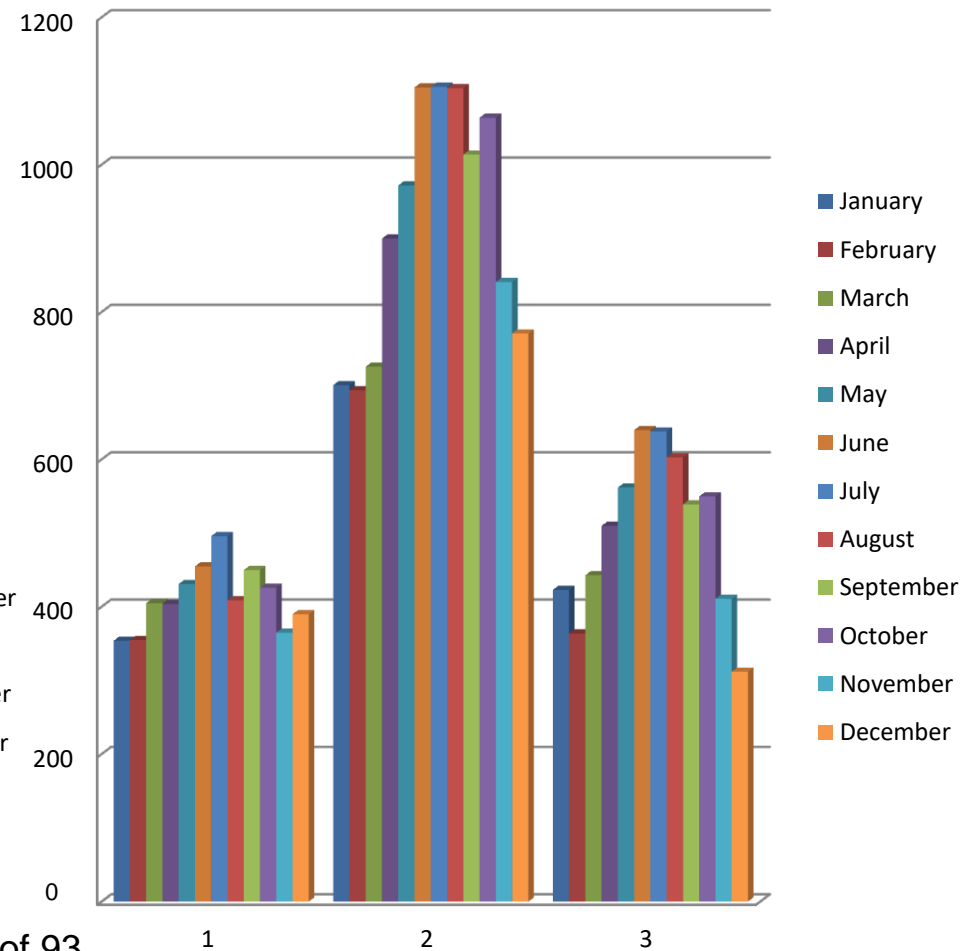


YTD Calls for Service 2016 vs 2017

CFS 2016 YTD

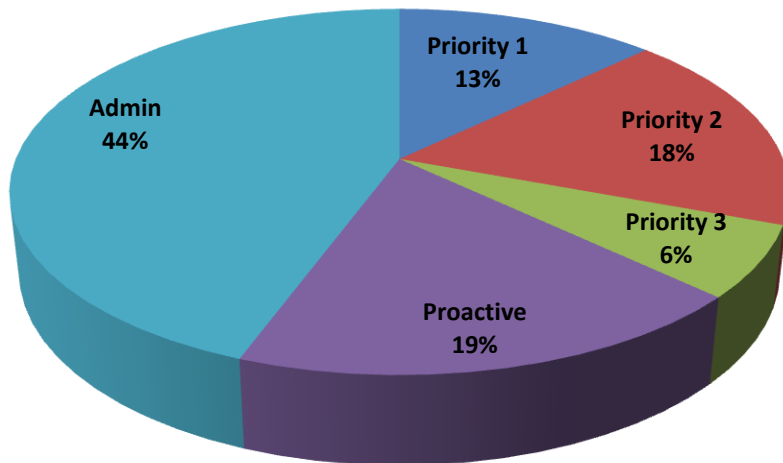


CFS 2017 YTD

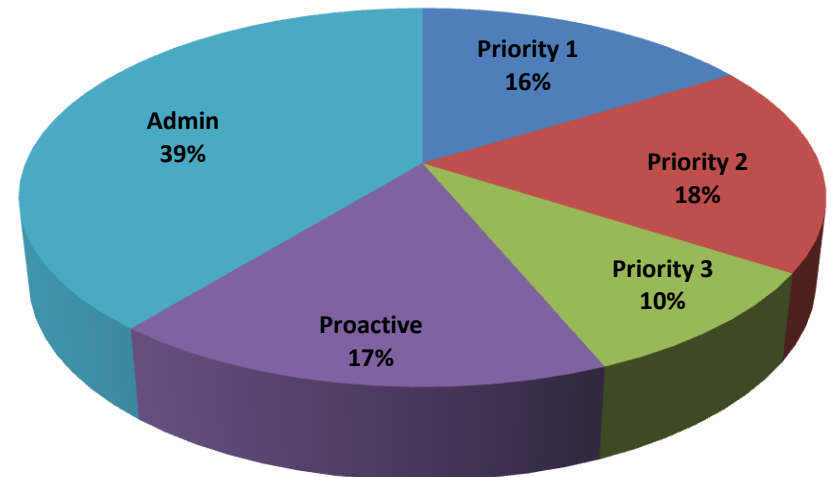


December 2017 Manpower Hours

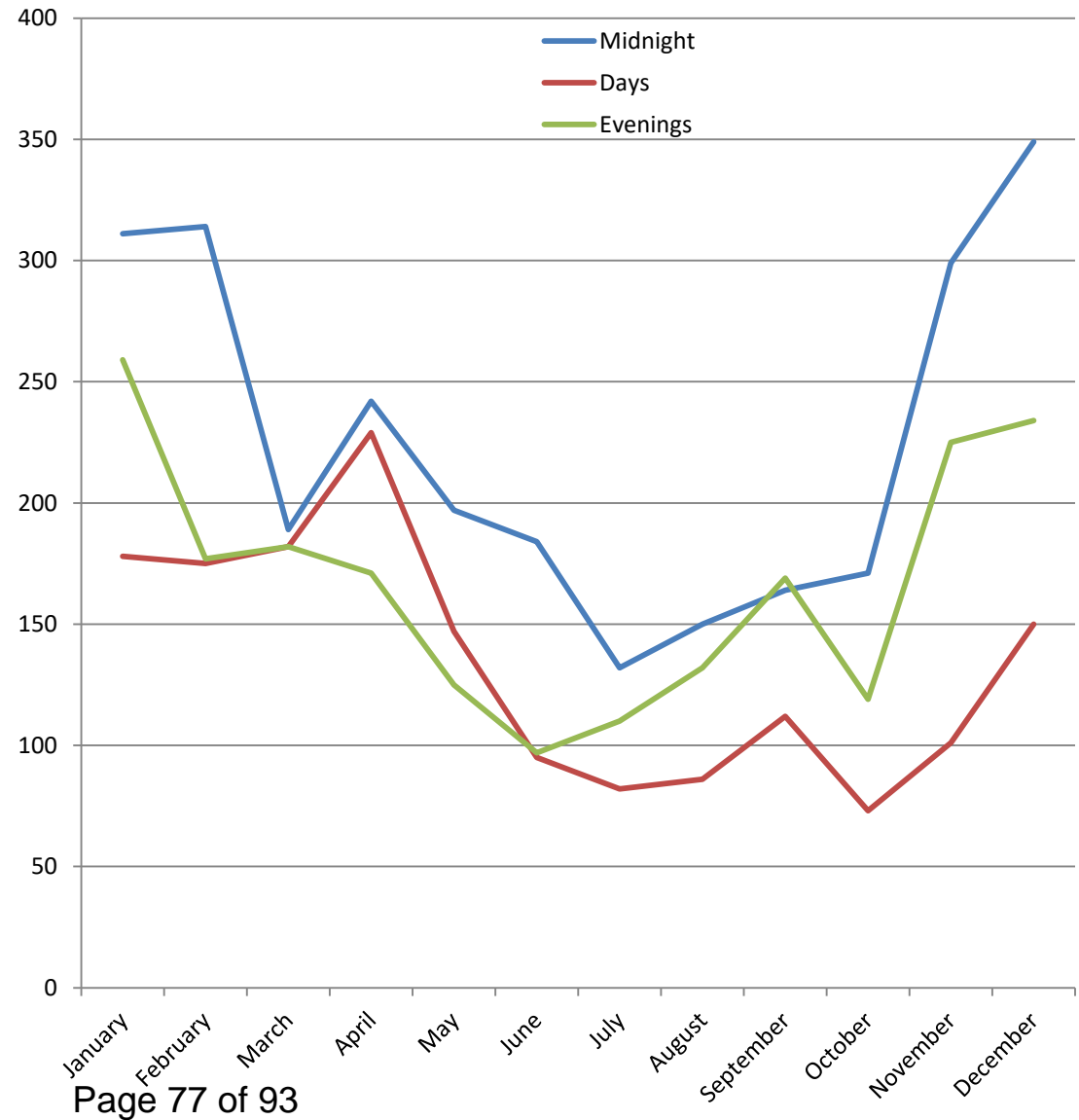
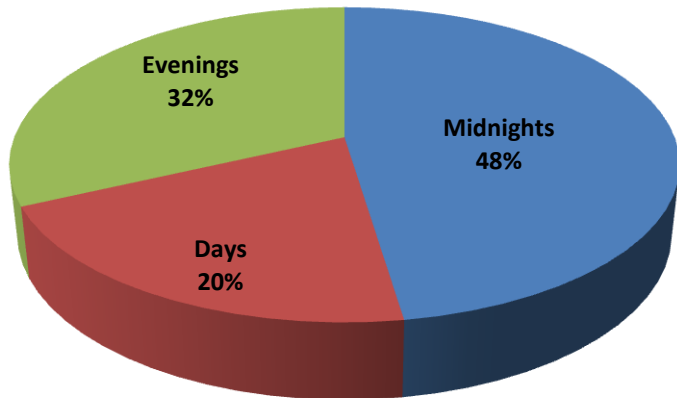
December 2016



December 2017

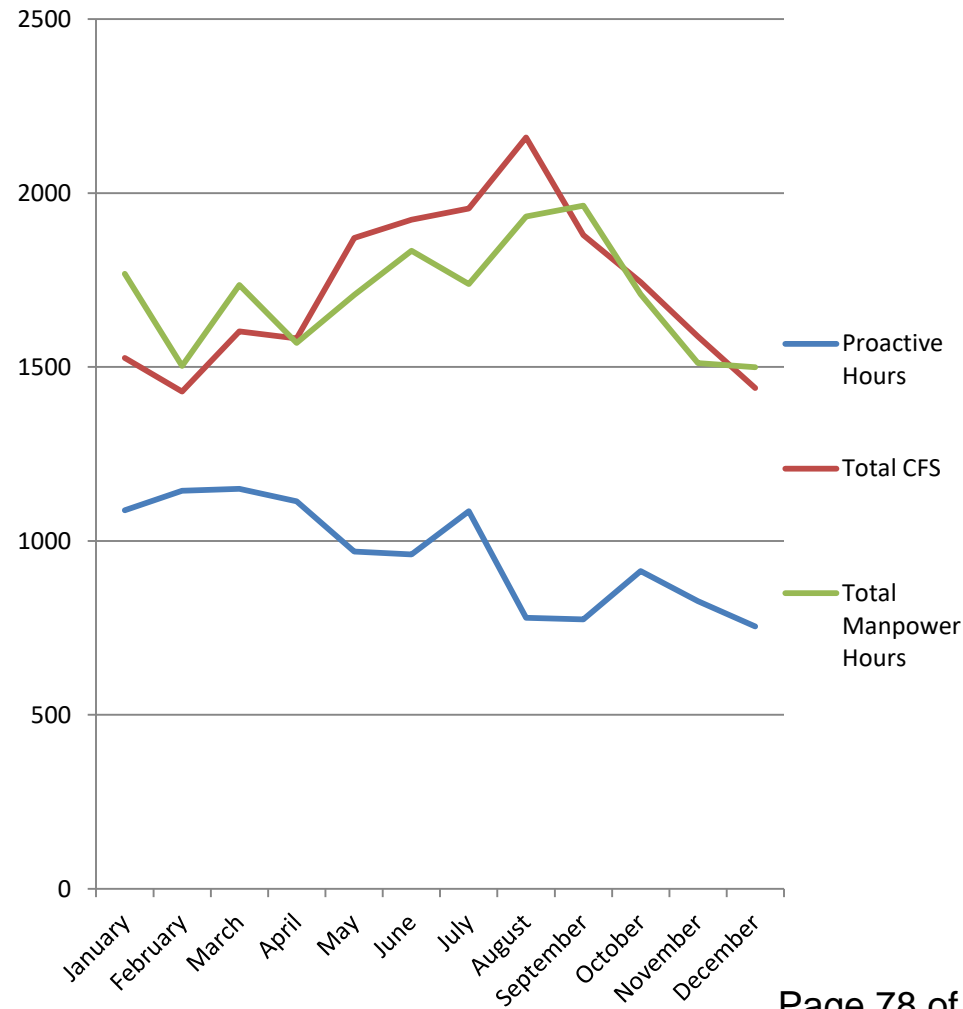


December 2017 Proactive Hours

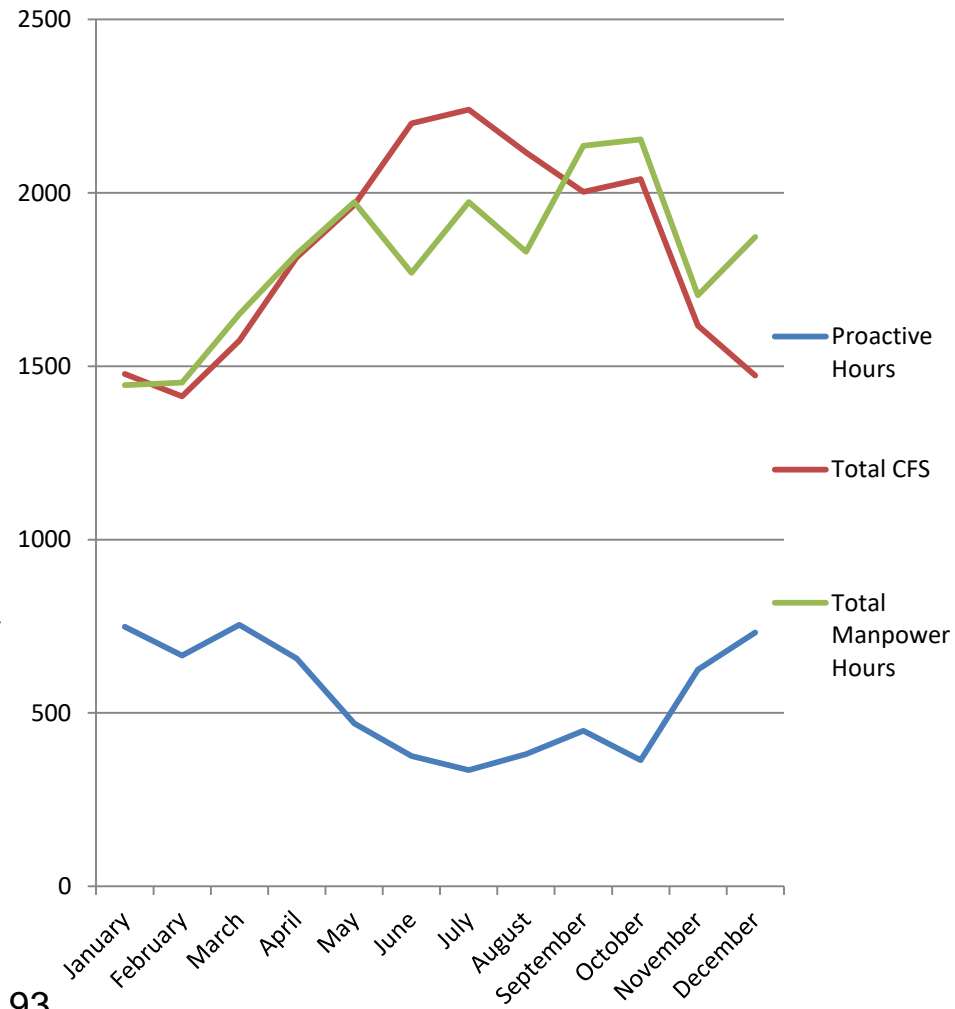


2016 v. 2017 CFS v. Manpower Hours

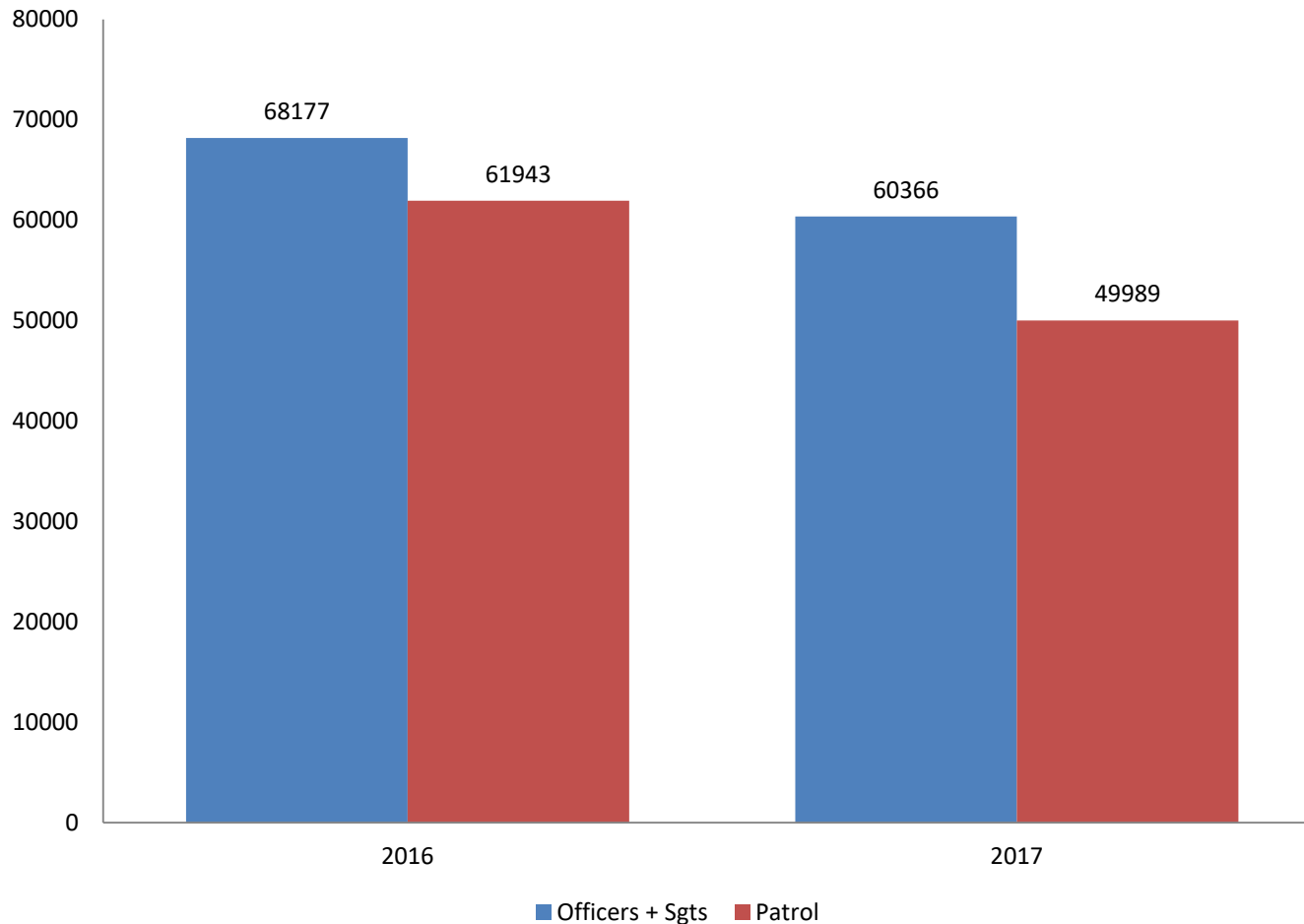
2016 YTD



2017 YTD



Available Manpower Hours^{1/11/2018} 2016 v 2017



Available Manpower Hours including Sergeants:

Decrease by 7811 hours
(11.46%)

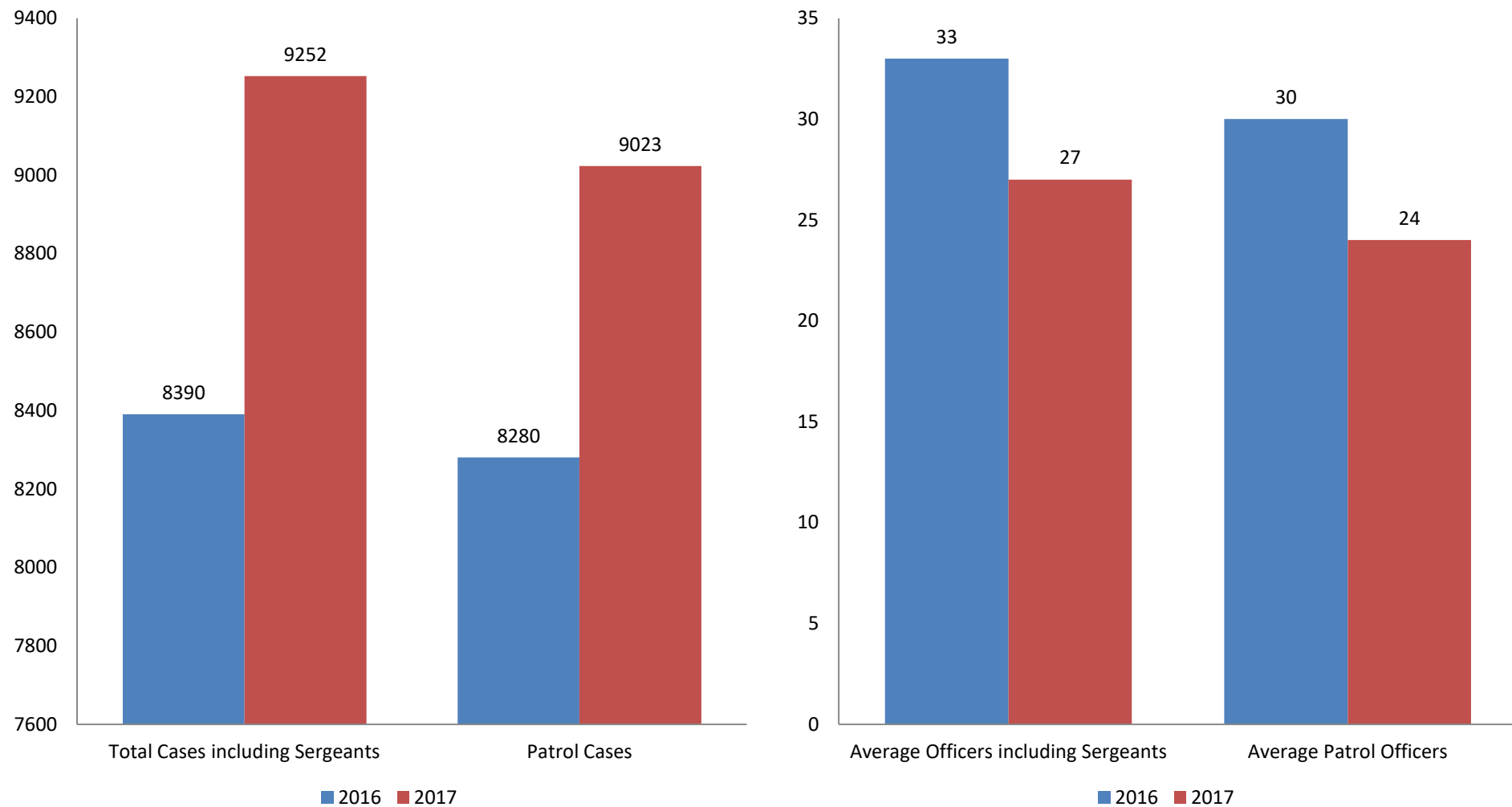
Available Manpower Hours for Patrol:

Decrease by 11,954
hours (19.3%)

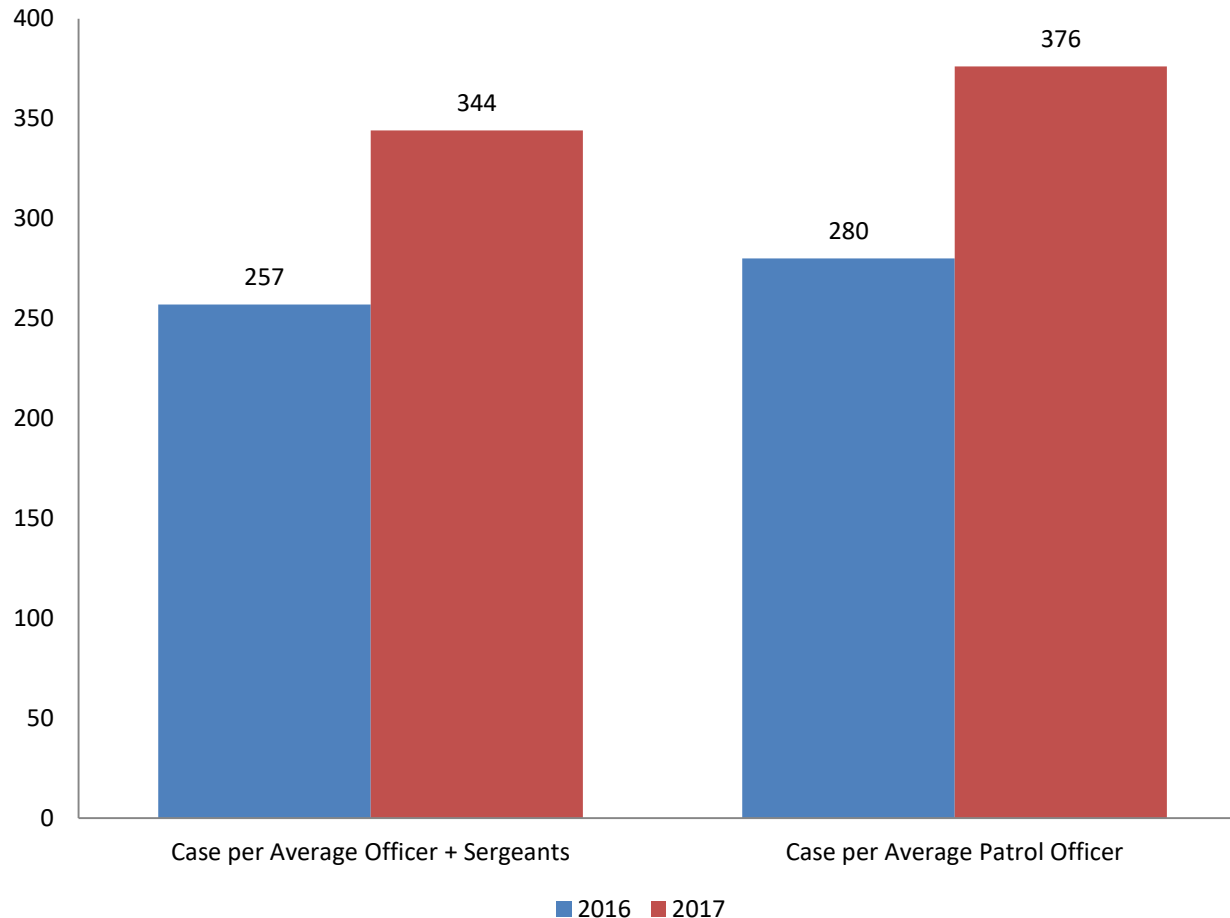
*Patrol includes MV Unit and K-9 Officer

Cases By Average Officer^{1/11/2018}

2016 v 2017



Cases By Average Officer^{1/11/2018} 2016 v 2017



34% Increase in
Number of
Cases by
Average Officer
for Patrol Cases
and Cases
including
Sergeants

2017 Response Time

	2016 YTD	2017 YTD	Percent Change	2015 YTD	Percent Change
Priority 1	13.56	16.56	22%	14.65	13%
Priority 2	46.8	58.34	25%	53.62	9%
Priority 3	68.07	86.01	26%	87.13	-1%

DV COMPSTAT
December 2017

Dates	8/1/17 - 8/31/17	9/1/17- 9/30/17	10/1/17- 10/31/17	11/1/17 - 11/30/17	12/1/17 - 12/31/17	Prior Verbal (PV)	YTD 2017	PV YTD	YTD 2016
Misdemeanor Arrests	12	26	18	9	14	1	189	22	238
Felony Arrests	2	4	1	1	6	0	21	4	20
Verbal Cases	29	27	30	22	17		276		301
Total Cases	43	57	49	32	37	1	486	26	559

2017 FJC Clients

Month	Jan	Feb	March	April	May	June
New Clients	13 (19)	6 (17)	7 (17)	6 (16)	5 (20)	10 (18)
	July	August	September	October	November	December
New Clients	8 (18)	7 (26)	11 (13)	10 (33)	5 (16)	2(16)

2016 FJC Clients

Month	Jan	Feb	March	April	May	June
New Clients	15 (20)	7 (14)	11 (7)	13 (6)	25 (1)	14 (8)
	July	August	September	October	November	December
New Clients	21 (2)	30 (6)	9 (15)	8 (32)	5(21)	3(6)

() Annotates clients that obtained services from one or more FJC partners but did not complete a full intake.

“We’re not trying to save the world.... Only 48 square miles.”

-Sgt. Mike Miehle



1/11/2018

ROCHESTER POLICE DEPARTMENT



PAUL R. TOUSSAINT
Chief of Police

23 WAKEFIELD STREET
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127
FAX (603) 330-7159
www.rochesterpd.org

"Dedication, Pride, Integrity"

POLICE COMMISSION

BRUCE E. LINDSAY
Vice Chairman
LUCIEN G. LEVESQUE
Commissioner
DAVID R. STEVENS
Commissioner

December 31, 2017



TO: City Manager Daniel Fitzpatrick

RE: Monthly Report – December 2017

OPERATIONS: One of the six wards met this period. There was a discussion on thefts from motor vehicles and a reminder to remove valuables and lock vehicles. The ordinance dealing with camping in the Pines was discussed, and a question was raised about attrition. All of the wards have meetings scheduled for January.

The investigations bureau had 35 cases sent up from patrol for review or investigation. There are currently 82 cases assigned. There were 27 cases presented to the Grand Jury all with true bills. We logged in 231 pieces of evidence and returned 36 pieces. Twelve phones were analyzed with the Cellebrite machine. There were 12 sex offender compliance checks and 4 pawn shop compliance checks completed. There were three detective call outs, all for untimely deaths.

BRIDGING THE GAPS: Fourteen middle school youth-to-youth members participated in the chamber's Christmas parade.

Members of the Bridging the Gaps sustainability task force has discovered a new \$50,000 grant and has begun steps for permission to apply.

Bridging the Gaps has been working with several other prevention coalitions and social service provides to provide a focus group for senior and alternative caregivers of youth. With the opiate crisis many grandparents and extended family members now need to care for the children of parents in active addiction. The first event is scheduled for Saturday, January 27, 2018.

COMMUNICATIONS: The annual Project Good Morning party was held at Granite Steak and Grill. The dispatchers did a lot of work to prepare for the event, including getting help from Department staff to do a cookie exchange to put in gift baskets. We are working on the upcoming CJIS audit.

COMP STAT: As we have reported officers being released to solo patrol has positively impacted field activity with a 167% increase in traffic stops this period. Accidents have decreased since October; however there were 6 DWI arrests from accidents.

Property crime, other than shoplifting had overall decreases. Thefts from motor vehicles are still occurring throughout the City. This period all were from unlocked cars. There were six incidents of vandalism, from a bb gun; no suspects have been identified as of this time. Additionally there were two burglaries that appear connected on Ten Rod and Four Rod Road where copper was removed from vacant homes.

DIVERSION: December teen night served 140 youth. Staff met with the Juvenile Prosecutor and the School Administration regarding the changes resulting from the decriminalization of marijuana and how it affected the referral process to Teen Drug Court. Due to time constraints all cases are to be referred directly to court and then backtracked to diversion. Staff has been working with Bridging the Gaps on writing a grant for opiate prevention among youth.

HONOR GUARD: Participated in the annual chamber holiday parade. They have also been requested to post the colors for the January Council meeting, and are preparing a flag detail for the annual C.H.a.D. Battle of the Badges hockey game on March 25, 2018 at the SNHU arena in Manchester.

K9: There were a total of eight calls; 7 tracks (one out of town) and one drug search also out of town. The team participated in a fund raising event for the Working Dog Foundation at the Rochester Opera House.

PROSECUTION: In adult court this period there were 199 new cases with 301 charges. Of those there were 75 guilty pleas, 68 not guilty pleas and 44 failed to appear. Of the cases that went before the court there were 27 administrative guilty findings, 37 charges nol prossed as part of plea agreements, and 21 cases were dismissed by the Court. 25 cases were continued.

Juvenile prosecution had 9 arraignments, 2 review and 2 violation hearings. Eight trials were resolved by plea. Lt. Gould completed 2 competency hearings and completed 11 investigations for violation of RSA 193:1 –Duty of a Parent/Compulsory Student Attendance.

The Explorers had two meetings this period. The Re-charter paperwork was completed this month.

ADMINISTRATIVE: We received the new Tasers and will be completing training on them at the first of the year, so that it can be counted in the right year for annual training.

We received the first of our three new SUV's. It is currently being fitted at our radio vendor. We anticipate receiving the remaining cruisers in the latter part of January.

We are 13 of 26 pay periods through the fiscal year. When factoring in comp time liability, we are 107.5% spent in our overtime line. As officers are being released to solo patrol we are seeing a decrease of overtime used over the most recent pay periods. We continue to watch and evaluate this weekly.

No major changes have occurred in the operating budget since our last report. The clothing line is currently 66% spent and vehicle maintenance 40% spent.

We have met 4 times as a group to review our budget building process. The level 1 data is due by January 9. We are scheduled to present our budget to the City Manager on January 23.

The four officers at the Academy graduated this period. They are completing some in house training and will then be released to field training. One still had to take a make-up test at the Academy.

The crisis intervention team completed their required 8 hours of training.

FORFEITURE SPENDING: There was no forfeiture spending this period.

EMD USE: There were two Taser displays and no Taser deploys this period.

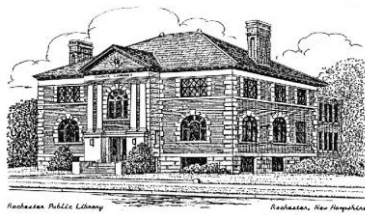
Respectfully Submitted,

Paul R. Toussaint

Paul R. Toussaint
Chief of Police

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City Clerk's Office



Rochester Public Library
65 South Main St.
Rochester, NH 03867

1/11/2018

Main Desk: (603) 332-1428
Reference: 335-7550
Children's: 335-7549
Fax: 335-7582
www.rpl.lib.nh.us

MONTHLY REPORT

December 2017

There were a total of 13,606 items circulated with 8,657 people visiting the library in the month of December. One hundred ninety patrons used the library's Internet computers for 592 hours. Current number of patron registrations is 37,954. Interlibrary loan activity included 63 materials borrowed from other libraries and 168 loaned to other libraries.

The library was proud to exhibit the work of MindsEye Designs artist, James Watts through the month of December. This was James' first solo exhibit. He had a great reception arriving in a brand new 2018 Ford Truck to a cheering group of fans. All of the pieces of art on display were of Ford made cars and trucks using crayons, sharpie markers and prismacolor pencils.

The library staff graciously hosted another successful Patron Appreciation Day on Wednesday, December 20th. This included pastries, snacks and beverages available throughout the day for all visitors to the library.

Peggy Trout and her Adult Circulation Services staff again this year created a heartwarming holiday display around a non-perishable donation collection spot for Gerry's Food Pantry on the main floor of the Library. This allowed many generous library patrons and staff to easily donate to those in need while visiting the library. Sixty-two bags of food were collected from November through the end of December. Six bags of food were donated to the 24-hr warming shelter that was available due to the extreme cold weather this December.

In addition to the print versions of available books, 250 of our library patrons downloaded 1,210 e-books to media devices through the library's web site this month. The RPL website also enabled 35 patrons access to the Mango Languages, Chilton, and Legal Forms databases along with 286 digital downloads from Hoopla and Instant Flix.

Trustees meet on January 23rd in the Rose Room of the library at 6pm.

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City Clerk's Office

City of Rochester Tax Collector's Office
December 31, 2017

Tax Year		Annual Warrant	Collected		Uncollected	
			Amount	%	Amount	%
2017	Warrant	30,174,313	8,082,331.74	26.79%	22,091,981.26	73.21%
2016		58,196,003	57,419,437.68	98.67%	776,565.32	1.33%
2015		56,938,119	56,315,839.17	98.91%	622,279.83	1.09%
2014		55,068,779	54,747,636.65	99.42%	321,142.35	0.58%
2013		53,324,262	53,132,827.96	99.64%	191,434.04	0.36%
2012		50,952,912	50,826,655.88	99.75%	126,256.12	0.25%
2011		48,856,892	48,764,803.16	99.81%	92,088.84	0.19%
2010		47,308,832	47,224,687.84	99.82%	84,144.16	0.18%
2009		46,898,827	46,836,656.50	99.87%	62,170.50	0.13%
2008		46,522,769	46,472,052.37	99.89%	50,716.63	0.11%
2007		42,964,450	42,934,376.28	99.93%	30,073.72	0.07%
2006		40,794,160	40,778,869.07	99.96%	15,290.93	0.04%
2005		38,024,453	38,012,738.44	99.97%	11,714.56	0.03%
2004		36,065,496	36,053,855.49	99.97%	11,640.51	0.03%
2003		33,310,579	33,304,598.44	99.98%	5,980.56	0.02%
2002		29,725,878	29,719,955.43	99.98%	5,922.57	0.02%
2001		26,943,136	26,937,802.91	99.98%	5,333.09	0.02%
2000		25,415,248	25,411,043.45	99.98%	4,204.55	0.02%
1999		22,973,308	22,969,992.33	99.99%	3,315.67	0.01%
1998		30,592,529	30,587,901.82	99.98%	4,627.18	0.02%
1997		29,835,914	29,831,457.52	99.99%	4,456.48	0.01%
1996		27,726,424	27,722,073.99	99.98%	4,350.01	0.02%
1995		27,712,029	27,709,191.61	99.99%	2,837.39	0.01%
1994		26,989,803	26,987,206.62	99.99%	2,596.38	0.01%
1993		25,611,050	25,608,622.48	99.99%	2,427.52	0.01%
1992		24,746,736	24,744,940.64	99.99%	1,795.36	0.01%
1991		24,296,285	24,294,507.32	99.99%	1,777.68	0.01%
					24,537,123.21	

Tax Collector
Doreen Jones, CTC

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City Clerk's Office

Rochester, New Hampshire

Inter office Memorandum

TO: Daniel Fitzpatrick
City Manager

FROM: Todd M. Marsh
Director of Welfare

SUBJECT: Analysis of Direct Assistance for December, 2017.

DATE: January 10, 2018

This office reported 70 formal client notes for the month of December.

Voucher amounts issued for December, 2017 were as follows:

	<u>20</u> <u>Families</u> <i>3 new</i>	<u>9</u> <u>Single</u> <i>1 new</i>
Burial	1,300.00	650.00
Dental00	.00
Electricity	197.78	.00
Food00	.00
Fuel heating	274.95	.00
Mortgage00	.00
Prescriptions00	.00
Rent	3,623.50	1,712.00
Temporary Housing	365.00	.00
Transportation	<u>7.50</u>	<u>3.00</u>
TOTAL	\$5,768.73	\$2,365.00

This represents an average cost per case/family of \$288.44 and case/Individual of \$262.78 for this month.

Total vouchers issued: \$8,133.73

There was a decrease of \$396.72 in assistance issued this month compared to December 2016. There was a decrease of \$2,525.13 in vouchers issued this month compared to last month.

We received reimbursements from the Interim Assistance Program SSI, State Medicaid and Personal Reimbursements totaling \$.00