



**Rochester City Council
January 17, 2017
Public Hearing
Council Chambers
7:00 PM**

Agenda

1. Call to Order
 2. **AB 102** FY 2017-2018 CDBG Annual Action Plan P. 5
 3. Adjournment
-

**Special City Council Meeting
January 17, 2017
Council Chambers
*Immediately following Public Hearing***

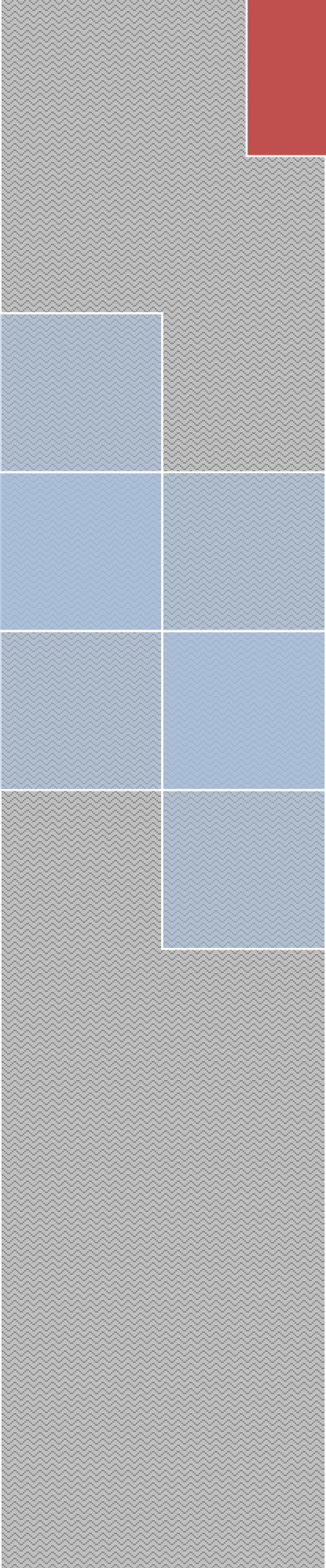
Agenda

1. Call to Order
 2. **AB 103** Resolution Authorizing the Planning Department to Submit an Application for New Hampshire Division of Historic Restoration (NHDHR) Certified Local Government Grant ***first reading and adoption*** P. 9
 3. Adjournment
-

**City Council Workshop
January 17, 2017
Council Chambers
*Immediately following the Special City Council Meeting***

Agenda

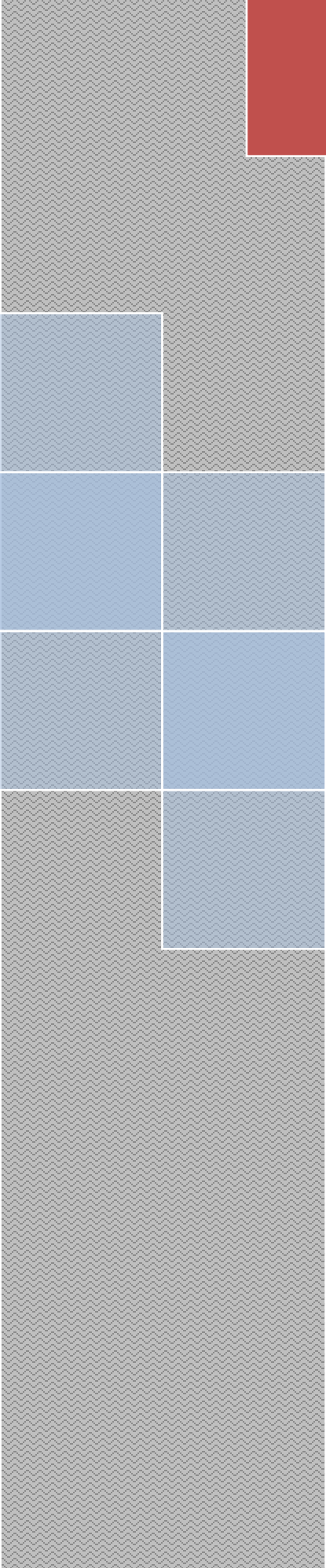
1. Call to Order
2. Public Input



This page has
been
intentionally left
blank.



3. Communications from the City Manager
 - 3.1. **Resignation:** Marybeth G. Walker, Board of Assessors P.15
4. Communications from the Mayor
5. **Discussion:** Fireworks P. 17
6. Department Reports P. 29
7. Other
8. Non-Public Session
 - 8.1. Non-Public Session, Personnel, RSA 91-A:3, II (a)
9. Adjournment



This page has
been
intentionally left
blank.





1/12/17

City of Rochester Formal Council Meeting**AGENDA BILL****NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.****AGENDA SUBJECT**

AB 102 - First Public Hearing for FY 2017-2018 CDBG Annual Action Plan

COUNCIL ACTION ITEM ☐
INFORMATION ONLY ☒FUNDING REQUIRED? YES ☐ NO ☒
* IF YES ATTACH A FUNDING RESOLUTION FORMRESOLUTION REQUIRED? YES ☐ NO ☒FUNDING RESOLUTION FORM? YES ☐ NO ☒

AGENDA DATE	January 17, 2017		
DEPT. HEAD SIGNATURE	Karen Pollard, signature on file		
DATE SUBMITTED	January 5, 2017		
ATTACHMENTS	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	1

COMMITTEE SIGN-OFF

COMMITTEE	Community Development Committee
CHAIR PERSON	Elaine Lauterborn

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	Signature on file
CITY MANAGER	Signature on file

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	Signature on file
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

LEGAL AUTHORITY

24 CFR 91.105 requires citizen participation and consultation in the City's CDBG action plan drafting process.

SUMMARY STATEMENT

The City of Rochester receives federal grant funding through the Community Development Block Grants(CDBG) program, which is administered through the U.S. Department of Housing & Urban Development (HUD). As part of this funding process, the City must submit an Annual Action Plan to HUD that outlines its proposed uses of the grants received. The Annual Action Plan outlines the City of Rochester's identified priorities and areas of need for community development, housing, and assistance to low and moderate income residents of the City. It is developed with input from members of the public, relevant city departments, and community stakeholders such as non-profits providing services to City residents and local businesses.

RECOMMENDED ACTION

Allow the Community Development Coordinator to present an overview of the Community Development Block Grant program and the Annual Action Plan drafting process and to solicit public input.

Public Hearing Regarding Annual Action Plan for FY 2017-2018

The City of Rochester receives federal grant funding through the Community Development Block Grants (CDBG) program, which is administered through the U.S. Department of Housing & Urban Development (HUD). As part of this funding process, the City must submit an Annual Action Plan to HUD that outlines its proposed uses of the grants received. The Annual Action Plan outlines the City of Rochester's identified priorities and areas of need for community development, housing, and assistance to low and moderate income residents of the City. It is developed with input from members of the public, relevant city departments, and community stakeholders such as non-profits providing services to City residents and local businesses.

Projects funded during the FY 2016-2017 grant cycle have included:

- Housing weatherization program for low and moderate income residents
- Assistance to regional homeless shelters
- High school equivalency test preparation services
- Renovations at Hope on Haven Hill, a facility for pregnant women with substance use disorders

Full details about all FY 2016-2017 funding allocations are available in the FY 2016-2017 Annual Action Plan, which is available online at <http://rochesternh.pt7.vt-s.net/community-development-division/pages/action-plans>.

Comments and concerns can be submitted to Community Development Coordinator Julian Long via email at julian.long@rochesternh.net, via telephone at 603-335-7519, or via postal mail at 31 Wakefield Street, Office of Economic & Community Development, Rochester, NH 03867. Drafts of the FY 2017-2018 Annual Action Plan and other official postings will be posted to the Community Development webpage, which is available online at <http://rochesternh.pt7.vt-s.net/community-development-division>.

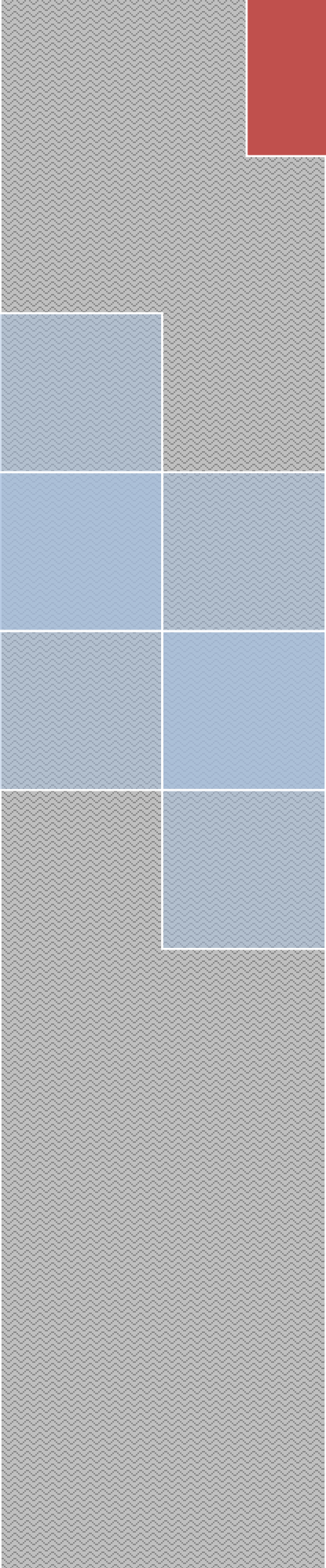
This page has
been
intentionally left
blank.

Resolution Authorizing the Planning Department to Submit an Application for New Hampshire Division of Historic Restoration (NHDHR) Certified Local Government Grant

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

That the City of Rochester Planning Department is authorized to apply for a NHDHR Certified Local Government Grant in an amount up to Fifteen Thousand Dollars (\$15,000.00) to be used for Design Guidelines in the Historic District. If approved and subsequently accepted by the City, said grant requires a cost share match which will consist of Ten Thousand (\$10,000) of in-kind services and Two Thousand (\$2,000) cash resulting in a total project cost of \$27,000.

CC FY 17 AB 103



This page has
been
intentionally left
blank.





1/12/17

City of Rochester Formal Council Meeting**AGENDA BILL****NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.****AGENDA SUBJECT**

Grant Application Approval: Creation of Design Guidelines to Facilitate Development

COUNCIL ACTION ITEM ☒
INFORMATION ONLY ☐FUNDING REQUIRED? YES ☒ NO ☐
* IF YES ATTACH A FUNDING RESOLUTION FORMRESOLUTION REQUIRED? YES ☒ NO ☐FUNDING RESOLUTION FORM? YES ☒ NO ☐

AGENDA DATE	January 17, 2017		
DEPT. HEAD SIGNATURE			
DATE SUBMITTED	January 9, 2017		
ATTACHMENTS YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	2	

COMMITTEE SIGN-OFF

COMMITTEE	Historic District Commission
CHAIR PERSON	Molly Meulenbroek

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	
CITY MANAGER	

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	
SOURCE OF FUNDS	US Dept. of Interior/NH DHR
ACCOUNT NUMBER	To Be Determined
AMOUNT	\$27,000
APPROPRIATION REQUIRED YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	

LEGAL AUTHORITY

City Charter.

SUMMARY STATEMENT

The City of Rochester Historic District Commission and Planning and Development Department seeks permission to apply for the New Hampshire Division of Historical FY 2017 Certified Local Government grant to create Design Guidelines that will highlight the architectural character of Rochester, assist property owners, the Historic District Commission, developers, and the City in managing the changes to the built environment in the district over time. In 2016, Rochester participated in New Hampshire First Impressions Project in partnership with UNH Cooperative Extension which identified Rochester downtown historic buildings and infrastructure as an asset of the community. The Certified Local Government grant will help the Historic District Commission make informed decisions, aid developers, and help property owners in the process by creating simple easy to follow guidelines that will streamline the review process.

The gross amount of the project is \$27,000: \$15,000 is federal grant monies, \$10,000 would in-kind services (soft match), and \$2,000 from City funds (depending upon the timing of the grant award, the City funds might be sought from either the Planning and Development Department O&M budget or General Fund unreserved funds).

RECOMMENDED ACTION

Approve the grant application.

AGENDA BILL - FUNDING RESOLUTION

EXHIBIT

Project Name: Date: Fiscal Year:

Fund (select):

GF Water Sewer Arena CIP Water CIP Sewer CIP Arena CIP Special Revenue Fund Type: Lapsing Non-Lapsing

Deauthorization

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	NEW			-	-	-
2				-	-	-
3				-	-	-
4				-	-	-

Appropriation

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	TBD	TBD	TBD	15,000.00	-	\$10,000 In Kind -
2				-	-	\$2,000 unreserved fund
3				-	-	Planning and Development Operating Budget
4				-	-	-

Revenue

	Org #	Object #	Project #	Fed Amount \$	State Amount \$	Local Amount \$
1	TBD	TBD	TBD	\$15,000	-	-
2				-	-	-
3				-	-	-
4				-	-	-

DUNS # CFDA # Grant # Grant Period: From
To

If de-authorizing Grant Funding appropriations: (select one)

Reimbursement Request will be reduced Funds will be returned

This page has
been
intentionally left
blank.

1/12/17

Marybeth G. Walker
34 Brock Street, Rochester, NH 03867
603-335-2873/603-396-3268

CITY OF
Received

JAN 6 2017

City Manager
ROCHESTER

January 5, 2017

Daniel Fitzpatrick, City Manager
31 Wakefield Street
Rochester, NH 03867

Dear Mr. Fitzpatrick,

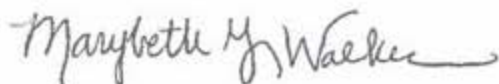
I am currently a member of the City of Rochester Board of Assessors. It has been my pleasure to serve in this capacity for many terms. This letter is to resign from this position effective immediately.

My understanding of the role of the Board of Assessors is to have oversight of the assessing department and to give the taxpayers of Rochester an impartial venue to go to for consideration when they are unhappy with their assessments.

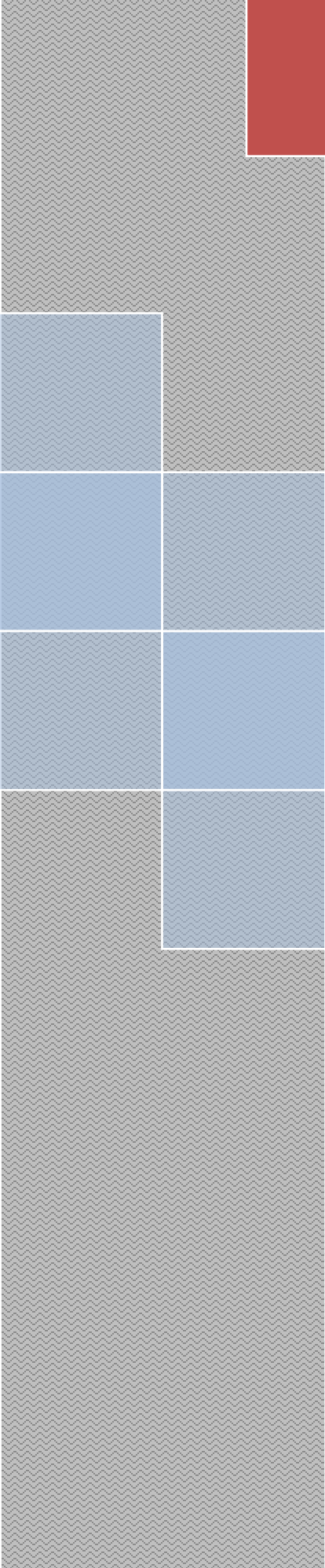
Because the company I work for has been hired to fulfill the role of Chief Assessor for the City of Rochester, I feel it would be a conflict to continue being a member of the Board of Assessors.

Please accept my resignation with regret and with the knowledge if the situation should change I may be interested in fulfilling the role again.

Sincerely,



Marybeth G. Walker



This page has
been
intentionally left
blank.





1/12/17

City of Rochester Formal Council Meeting**AGENDA BILL****NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.**

AGENDA SUBJECT Rochester City Ordinance Chapter 23-Fireworks

COUNCIL ACTION ITEM <input type="checkbox"/> INFORMATION ONLY <input checked="" type="checkbox"/>	FUNDING REQUIRED? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> * IF YES ATTACH A FUNDING RESOLUTION FORM
--	--

RESOLUTION REQUIRED? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	FUNDING RESOLUTION FORM? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
--	--

AGENDA DATE	January 17, 2016		
DEPT. HEAD SIGNATURE			
DATE SUBMITTED			
ATTACHMENTS YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	10	

COMMITTEE SIGN-OFF

COMMITTEE	Codes and Ordinances
CHAIR PERSON	Peter LaChapelle

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	Signature on file
CITY MANAGER	Signature on file

FINANCE & BUDGET INFORMATION

DIRECTOR OF FINANCE APPROVAL	
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	

LEGAL AUTHORITY

RSA 160-C

SUMMARY STATEMENT

During public input at the City Council Workshop on August 16, 2016, several citizens addressed concerns to the City Council regarding the current regulation of Fireworks under Chapter 23 of the City Ordinance. At that time, the issue was sent to the Codes and Ordinances Committee for discussion. On September 6, 2016, the Codes and Ordinances Committee received further public input on the matter and discussed several alternative changes to Chapter 23. No vote was taken. During Committee Reports at the Regular City Council Meeting on October 4, 2016, Codes and Ordinances Committee Chairperson Peter Lachapelle announced that the committee would discuss fireworks further at the October 6, 2016 meeting. During the October 6, 2016 Codes and Ordinances Committee meeting, the committee again received public input and discussed several alternatives. Two alternatives were voted out of committee for consideration of the full City Council: 1) Total city-wide ban on fireworks or 2) Restricted dates with a permitting system. During the November 1, 2016 Regular City Council Meeting, both alternatives received a first reading. After first reading, the City Council again referred the matter to Codes and Ordinances Committee. The Codes and Ordinances Committee met on December 1, 2016. At that meeting, a majority voted to amend Chapter 23 to limit fireworks to July 3rd and 4th and to require a permitting system. The committee also decided that the entire City Council should discuss the matter before any more changes were made and Chairperson Lachapelle moved to place the matter on the agenda for the January 17, 2017 City Council Workshop.

RECOMMENDED ACTION

Discussion and vote at next Regular City Council Meeting

PROPOSED AMENDMENT TO CHAPTER 23

CHAPTER 23

FIRE SAFETY MEASURES

SECTION ANALYSIS

- 23.1 Fire Safety Rules and Regulations**
- 23.2 Smoke Detector Wiring**
- 23.3 Enforcement Officer**
- 23.4 Control of Outdoor Fires**
- 23.5 Knox Box Installations**
- 23.6 Public Safety Amplification System Required in Large Facilities**
- 23.7 Administration and Enforcement**
- 23.8 Means of Escape**
- 23.9 Fire Department Access**
- 23.10 Control of Fire Hazards**
- 23.11 Penalty**
- 23.12 Sprinkler Requirements for Certain Single-family Dwelling Units**
- 23.13 Prohibition and Regulation of Fireworks**
- 23.14 Listed Agent Program**
- 23.15 Regulation of Fire Alarms**

23.1 Fire Safety Rules and Regulations

The rules and regulations of the State Fire Marshal as they are now constituted and as they are from time to time amended are hereby adopted as and for the Fire Safety Rules and Regulations of the City of Rochester. The full text of such rules and regulations may be obtained by any person at the office of the Chief of the Fire Department of the City of Rochester.

23.2 Smoke Detector Wiring

When installing 120 volt, hard-wired smoke detectors in any type occupancy, the smoke detector shall be wired to a lighting circuit.

23.3 Enforcement Officer

The words “officer” and/or “local authorities” wherever used in the rules and regulations of the State Fire Marshall adopted in the foregoing section shall be deemed to refer to the Chief of the Rochester Fire Department.

23.4 Control of Outdoor Fires

No person shall kindle, light, or otherwise start an outdoor fire in the City of Rochester for any purpose whatsoever without first having obtained a written permit, without cost, from the Chief of the Rochester Fire Department. All such permits shall be in writing and in such form as the Chief of the Rochester Fire Department shall prescribe and shall set forth any conditions or restrictions which, in the opinion of the Fire Chief, shall be reasonably necessary and prudent to insure the safe performance of permitted activities.

23.5 Knox Box Installations

For purposes of rapid entry in cases of emergencies or required access to buildings after hours, any new construction on the following type occupancies occurring after the date of the adoption of this ordinance will require a KNOX BOX to be installed on such premises:

1. Assembly
2. Educational
3. Mercantile
4. Business
5. Industrial
6. Apartment Complex

The Fire Chief shall have authority to require any other type of building, not listed above, to install a KNOX BOX to meet rapid entry requirements, if in his discretion public safety considerations require such installation.

23.6 Public Safety Amplification System Required in Large Facilities

The purpose of this system is to provide minimum standards to insure a reasonable degree of reliability for emergency services communications from within certain buildings and structures within the City to and from emergency communications centers. It is the responsibility of the emergency service provider to get the signal to and from the building site.

(a) Applicability

The provisions of this article shall apply to:

- (1) New buildings greater than fifty thousand (50,000) square feet;
- (2) Existing buildings over fifty thousand (50,000) square feet when modifications, alterations or repairs exceed fifty percent (50%) of the value of the existing building(s) and are made within any twelve (12) month period or the usable floor area is expanded or enlarged by more than fifty percent (50%); and
- (3) All sublevels, regardless of the occupancy, over ten thousand (10,000) square feet.

(b) Radio coverage

- (1) Except as otherwise provided in this article, no person shall erect, construct or modify any building or structure or any part thereof, or cause the same to be done, which fails to support adequate radio coverage for firefighters and police officers.
- (2) The City's fire department with consideration of the appropriate police, fire, and emergency medical department services shall determine the frequency range or ranges that must be supported.
- (3) For the purposes of this section, adequate radio coverage shall constitute a successful communications test between the equipment in the building and the communications center for all appropriate emergency service providers for the building.

(c) Inbound into the Building

- (1) A minimum average in-building field strength of 2.25 micro-volts (-100 dbm) for analog and five (5) micro-volts (-93 dbm) for digital systems throughout eighty-five percent (85%) of the area of each floor of the building when transmitted from

the City's police dispatch center and the appropriate emergency service dispatch centers which are providing fire and emergency medical protection services to the building.

- (2) If the field strength outside the building where the receive antenna system for the in-building system is located is less than (-100 dbm) for analog, or (-93 dbm) for digital systems, then the minimum required in-building field strength shall equal the field strength being delivered to the receive antenna of the building.

- (3) As used in this article, eighty-five percent (85%) coverage or reliability means the radio will transmit eighty-five percent (85%) of the time at the field strength and levels as defined in this article.

(d) Outbound from the Building

A minimum average signal strength of 112 micro-volts (-6 dbm) for analog and five (5) micro-volts (+1 dbm) for digital systems as received by the City's Police dispatch center and the appropriate emergency service dispatch centers, which are providing fire and emergency medical protection services to the building.

FCC authorization. If amplification is used in the system, all FCC authorizations must be obtained prior to use of the system. A copy of these authorizations shall be provided to the City's Fire Department.

(e) Enhanced amplifications systems

- (1) Where buildings and structures are required to provide amenities to achieve adequate signal strength, they shall be equipped with any of the following to achieve the required adequate radio coverage; radiating cable system(s), internal multiple antenna system(s) with an acceptable frequency range and an amplification system(s) as needed, voting receiver system(s) as needed, or any other City approved system(s).
- (2) If any part of the installed system or systems contains an electrically powered component, the system shall be capable of operation on an independent battery or generator system for a period of at least eight (8) hours without external power input or maintenance. The battery system shall automatically charge in the presence of external power.
- (3) Amplification equipment must have adequate environmental controls to meet the heating, ventilation, cooling and humidity requirements of the equipment that will be utilized to meet the requirements of this code. The area where the amplification equipment is located almost must be free of hazardous materials such as fuels, asbestos, etc. All communications equipment, including amplification systems, cable and antenna systems shall be grounded with a single point ground system of five (5) ohms or less. The ground system must include an internal tie point within three (3) feet of the amplification equipment. System transient suppression for the telephone circuits, ac power, radio frequency (RF) cabling and grounding protection are required as needed.

(4) The following information shall be provided to the Fire Department by builder:

- (A) A blueprint showing the location of the amplification equipment and associated antenna systems which includes a view showing building access to the equipment; and
- (B) Schematic drawings of the electrical, backup power, antenna system and any other associated equipment relative to the amplification equipment including panel locations and labeling.

(f) Testing procedures – Method to Conducts Tests

- (1) Tests shall be made using frequencies close to the frequencies used by the Police and appropriate emergency services. If testing is done on the actual frequencies, then this testing must be coordinated within the City's Fire Department. All testing must be done on frequencies authorized by the FCC. A valid FCC license will be required if testing is done on frequencies different from the Police, Fire or emergency medical frequencies.

(g) Measurements Shall be Made Using the Following Guidelines

- (1) With a service monitor using a unity gain antenna on a small ground plane;
- (2) Measurements shall be made with the antenna held in a vertical position at three (3) to four (4) feet above the floor;
- (3) A calibrated service monitor (with a factory calibration dated within twenty-four (24) months may be used to do the test);
- (4) The telecommunications unit representative for the City may also make simultaneous measurements to verify that the equipment is making accurate measurements. A variance of 3 db between the instruments will be allowed; and
- (5) If measurements in one location are varying, then average measurements must be used.
 - (A) All testing shall be done in the presence of a Fire Department representative at no expense to the City or appropriate emergency services department.
 - (B) Signal strength, both inbound and outbound as defined above, shall be measured on each and every floor above and below ground including stairwells, basements, penthouse facilities and parking areas of the structure. The structure shall be divided into fifty (50) foot grids and the measurements shall be taken at the center of each grid.

(h) Annual Tests

Annual tests will be conducted by the City's telecommunications unit or appropriate emergency services department. If communications appear to have degraded or if the tests fail to demonstrate adequate system performance, the owner of the building or structure is required to remedy the problem and restore the system in a manner consistent with the original approval criteria. The re-testing will be done at no expense to the City or the appropriate emergency services departments as required in the original testing procedures.

(i) Field Testing

Police and Fire personnel, after providing reasonable notice to the owner or his/her representative, shall have the right to enter onto the property to conduct field testing to be certain the required level of radio coverage is present. Certificates of Occupancy may be denied for new and existing buildings for failure to comply with these requirements.

23.7 Administration and Enforcement

The authority having jurisdiction for the administration and enforcement of this chapter shall be Fire Prevention of the City of Rochester. The fee schedule under this chapter shall be as follows:

Tank Removal	\$25.00
Blasting	\$25.00
Incident Report	\$5.00
Fire Marshal's Investigation Report	\$25.00
Photographs (Fire Scene)	\$15.00
CD Photos (Fire Scene)	\$15.00
Fire Alarm System Plan Review	\$1.00 per device or \$50.00 minimum
Sprinkler System Plan Review	\$1.00 per device or \$50.00 minimum
Commercial Hood Fire Suppression	\$1.00 per device or \$50.00 minimum
Clean Agent Initial Inspection	\$1.00 per device or \$50.00 minimum Free of Charge
Re-Inspections (Sprinkler Systems, Fire Alarm Systems, Commercial Hood Fire Suppression, Clean Agent)	\$50.00 per person with \$100.00 minimum
Fine	\$175.00 (working without a permit or license)
Listed Agent	\$25.00 per year, per restriction
False Alarm, Fire Alarm Activation	\$175 after 2 Consecutive, per calendar year

23.8 Means of Escape.

All factories, hotels, tenement houses, public halls, schoolhouses and other buildings used as places of public resort in the City shall be provided with ample means of escape in case of a fire and adequate facilities for entrance and exits on all occasions; and be so erected as not to endanger the health and safety of persons who occupy them.

23.9 Fire Department Access

Before construction on commercial buildings, a residential street or a private street with two (2) or more duplexes or single-family dwellings may begin, Fire Department access roads shall be designed and maintained to support the imposed loads of fire apparatus and shall be provided with a surface suitable for all-weather driving capabilities.

23.10 Control of Fire Hazards

The Chief of his/her designee shall examine, or cause to be examined, at regular intervals, all places where combustible material may be collected or deposited and cause the same to be removed by the tenants, occupants or owners of such place, at their expense, whenever, in the opinion of the Fire Chief, such removal is necessary for the security of the City against fires. A record of all such inspections shall be kept by the Chief or his/her designee.

23.11 Penalty

Any person, persons, firm, corporation or partnership who shall violate any provision of Chapter 23 shall be guilty of a violation punishable by a fine of not less than one hundred dollars (\$100) or not more than five hundred dollars (\$500). Each day that the violation continues to exist shall constitute a separate offense. [The Owner of record of any property upon which a violation of this Chapter occurs shall be held strictly liable for any violation occurring on their property and shall be guilty of a violation in the same manner as stated above.](#)

23.12 Sprinkler Requirements for Certain Single-family Dwelling Units.

In addition to sprinkler requirements for structures under the provisions of the applicable N.F.P.A. (National Fire Protection Association) Code and/or any other applicable law or regulation all newly constructed duplexes, triplexes and single-family dwelling unit combination structures that are attached to each other, shall be sprinkled in accordance with National Fire Protection Association (N.F.P.A.) Code standards as contained in the New Hampshire State Fire Code.

23.13 Prohibition and Regulation of Fireworks.

- A. In accordance with the provisions of RSA 160-C, it shall be illegal for any person, firm, partnership or corporation to offer for sale, expose for sale, sell at retail, purchase, possess, use, explode or display any permissible fireworks within the City of Rochester, except as specifically provided for in this ordinance.
- B. As used in this ordinance:
 - i. “Display” means the use, explosion, activation, ignition, discharge, firing or any other activity which is intended to cause or which causes a firework to do what it was manufactured to do.
 - ii. “Permissible fireworks” means those consumers firework devices defined as “permissible fireworks” in RSA 160-C, as the same currently exists or as, from time to time, hereinafter amended.
 - iii. “Fire Chief” means the Fire Chief of the City of Rochester or his/her designee.

- iv. "Police Chief" means the Police Chief of the City of Rochester or his/her designee.

C. Permit Required. No Person shall use discharge or explode any permissible fireworks without a permit issued by the City of Rochester.

- i. Any person wishing to obtain a permissible fireworks display permit shall apply to the Licensing Board at least 15 days prior to the display.**
- ii. The applicant shall provide the following information:**
 - a. Date of application**
 - b. Name, address, and telephone number of applicant**
 - c. Address of location where the display will be held**
 - d. Diagram of the display location, showing the location of all nearby property lines, nearby buildings, public ways, nearby trees, electrical and telephone lines or other overhead obstructions, and the location of any nearby storage of flammable or combustible liquids or gases**
 - e. Name of the owner of the property where the display will be held**
 - f. Intended date and time of display, including a possible rain date**
 - g. Written authorization of the property owner, if different from the applicant**
 - h. Signature of the applicant**
- iii. Permit fee. The fee for a permissible fireworks display shall be five dollars (\$5.00) per event. The fee shall be paid at the time of application and is non-refundable.**
- iv. Site inspections:**
 - a. Prior to issuing a permit, the Police Chief or the Fire Chief may conduct an inspection of the display site to determine whether a permissible fireworks display can be held in a safe manner.**
 - b. If, in the opinion of the Licensing Board, the proposed site is not suitable for the safe display of permissible fireworks, the application for a permit shall be denied.**

€ **D.** Subject to, and in accordance with the provisions of Chapter 160-C of the New Hampshire Revised Statutes Annotated it shall be lawful to possess and/or display permissible fireworks upon compliance with the following requirements:

- i. A person who is 21 years of age or older may display permissible fireworks on private property with the written consent of the owner or in the owner's presence, subject to the provisions of this ordinance and RSA Chapter 160-C, and any other applicable ordinance regulation or statute.**
- ii. No display of permissible fireworks shall be permitted within the City except between the hours of 6 PM and 11 PM ~~on Saturdays in the months of June and July and between the hours of 6 PM and 10 PM on Saturdays between the months of August through May. Permissible fireworks shall be permitted on the following holidays; Labor Day,~~ Fourth of July (including the evening of July 3rd beginning at 6 PM.), ~~including from such time until midnight on any rain date established for the annual citywide fireworks display held at the Rochester Fairgrounds), on New Year's Eve (December 31st); provided, however, that on New Year's Eve such display shall be permitted to occur between the hours of 6 PM on December 31st and 1:00 AM on January 1st;~~ after obtaining a permit.**

- iii. The display of permissible fireworks shall be of such a character, and so located and conducted, that it shall not be hazardous to property or endanger any person. In accordance with the provisions of RSA Chapter 160-C no permissible fireworks shall be permitted on public property and must be at least 50 feet from nearby buildings, nearby trees, electrical and telephone lines or other overhead obstructions, and the location of any nearby storage of flammable or combustible liquids or gases.
 - iv. No permissible fireworks may be used, discharged, exploded, or displayed during periods of very high or extreme fire danger as determined by the Fire Chief or the NH Division of Forests and Lands.
 - v. Permissible fireworks may be used, discharged, exploded, or displayed in a manner such that any all discharge debris shall remain within the property lines of the lot on which the display originates.
 - vi. Anyone using permissible fireworks shall be responsible for removing any debris accumulated due to the discharge of fireworks that fall onto the public way, public property, and any private property within twenty-four hours. Anyone failing to remove such debris shall be financially responsible for its clean up.
 - ~~v. *Display of permissible fireworks shall be permitted on public property the evening of July 3rd beginning at 6PM, including from such time until midnight on any rain date established for the annual city wide fireworks display held at the Rochester Fairgrounds, provided that such display shall be authorized in a duly issued Block Party Application Permit from the City's Licensing Board covering the public property on which the display is to occur.*~~
- D E.** A violation of this ordinance shall be subject to the penalties provided for in Chapter 23, Section 23.11, Penalty, of the City of Rochester General Ordinance.
- E F.** This ordinance shall be construed consistently with NH Code of Administrative Rules Sa c 2600, as made applicable by state statute and as adopted by reference in Section 23.1, of the General Ordinances of the City of Rochester, and is not meant to repeal any section thereof. Nothing in this ordinance shall be interpreted so as to conflict with the provisions of Chapters 160-B or 160-C of the New Hampshire Revised Statutes Annotated, as currently written, or as from time to time hereafter amended. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such provision shall be deemed a separate, distinct independent provision and such holding shall not affect the validity of the remaining portions thereof.11-9-10
- F G.** The Police Chief or Fire Chief may suspend the use of permissible fireworks for any of the following reasons:
- i. Unfavorable weather conditions, including but not limited to, lightning storms or high wind conditions ~~exceeding 20 miles per hour or higher.~~
 - ii. If any person under the age of 21 possesses, uses, discharges or explodes, used, discharged or exploded any permissible firework device.

- iii. If any person who is using, discharging, exploding, or displaying the permissible fireworks appears to be under the influence of alcohol or drugs;
 - iv. If, in the opinion of the Police Chief or Fire Chief, the use, discharge, exploding, or display of permissible fireworks would create a threat to public safety.
- G H.** The Police Chief and/or Fire Chief are authorized to seize, take, remove or cause to be removed, at the expense of the owner, all firework devices that are being discharged in violation of this ordinance.”

I. The City Manager and/or the City Council may declare a Special Event of cultural or civic significance and authorize the display of fireworks on the same terms as Section D. ii on particular days to celebrate those Special Events.

23.14 Listed Agent Program

In accordance with NFPA 1:2009 1.13, or the applicable adopted section of the current Code, the Rochester Fire Department enacts the Listed Agent Program. The Fire Chief or his designee shall promulgate administrative rules for the management of the Listed Agent Program.”

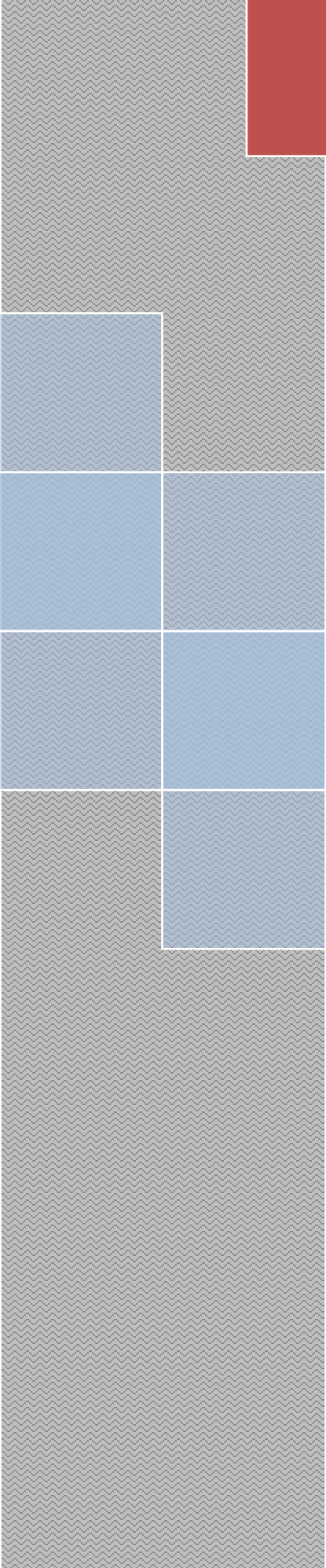
23.15 Regulation of Fire Alarms

The Fire Chief or his designee shall promulgate administrative rules for the management of the installation and maintenance of Fire Alarms.

This page has
been
intentionally left
blank.

December 2016 Department Reports

- Assessing **P. 31**
- City Clerk's Office **P. 33**
- Department of Building, Zoning, and Licensing Services **P. 35**
- Economic Development Department **P. 41**
- Finance Department **P. 73**
- Fire Department **P. 77**
- Library **P. 103**
- Planning Department **P. 105**
- Police Department **P. 109**
- Public Works Department **P. 121**
- Recreation and Arena **P. 125**
- Tax Collector **P. 127**
- Welfare **P. 129**



This page has
been
intentionally left
blank.





City of Rochester, New Hampshire

Assessor's Office

19 Wakefield Street

Rochester, New Hampshire 03867-1915

(603) 332-5109

Email: assessor@rochester.net

Web Site: www.rochesternh.net

January 11, 2017

To: City Manager/Council

From: Theresa Hervey, Assessing

Subject: December Council Report

Revenue Received/Collection Warrants issued:

Final 2016 Tax Warrant	\$28,918,194.82
PILOT Warrants	\$358,594.00
Property Records and Maps Copies	\$29.50

- Nancy Miller has begun pick-ups for Building Permits. She is training Darcy Moore in the field to obtain her DRA Building Measurer and Lister Certification.
- Nancy Miller and Theresa Hervey are still working on the Equalization report for the State of NH Department of Revenue Administration.
- Nancy Miller received a 90% on her final test for the week-long International Association of Assessing Officials class in "Modeling Concepts".
- The City of Rochester has hired Corcoran Consulting Associates, Inc., to provide our office with Contract Assessing Services.

This page has
been
intentionally left
blank.



City Clerk's Office
City Hall - First Floor
31 Wakefield Street, Room 105
ROCHESTER, NEW HAMPSHIRE 03867-1917
(603) 332-2130 - Fax (603) 509-1915
Web Site: <http://www.rochesternh.net>

Clerk of the Council
 Elections
 Vital Records
 Dog Licensing
 Notary Public Services

City Clerk's Report **FY 2017**

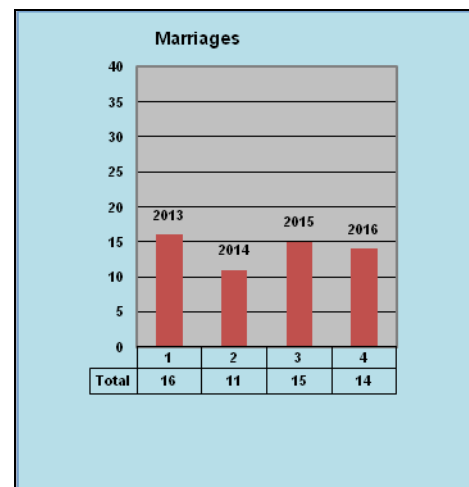
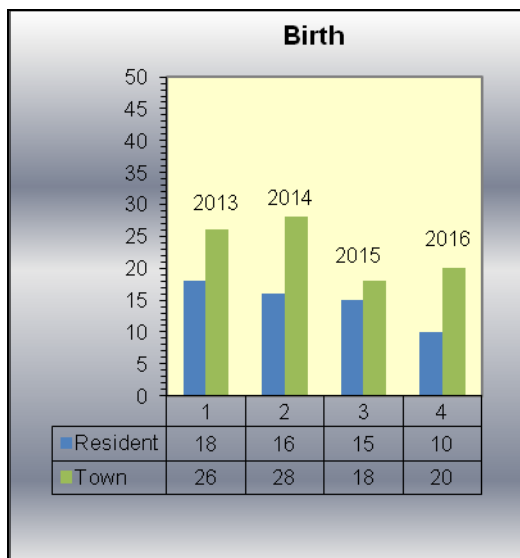
January 17, 2017

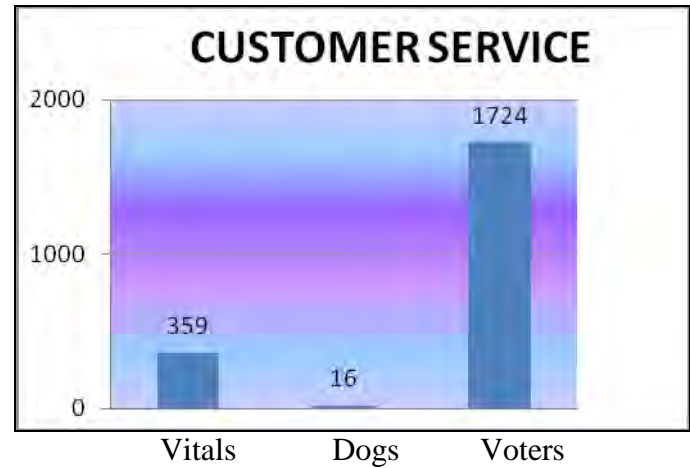
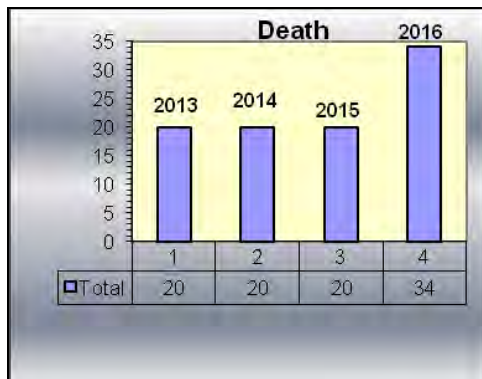
Vital Statistics

The City Clerk's staff issued 189 initial copies of vital records, 156 subsequent copies of vital records, and 14 marriage licenses in December. The New Hampshire Division of Vital Records Administration generated the following report of statistics for the City of Rochester: there were 20 babies born in Rochester during the month of December, 10 of which were of Rochester residents; a total of 34 resident deaths occurred in Rochester during the month of December.

Revenue – Vital Records/Marriage Licenses

	State	City
Initial/Subsequent copies	\$2,292	\$2,103
Marriage Licenses	<u>\$ 602</u>	<u>\$ 98</u>
	\$2,894	\$2,201





Dog Licensing

The City Clerk's office licensed 16 dogs during the month of December for a total of \$86.50.

Elections

Voter registration summary by party as of December 30, 2016:

	<u>Democrats</u>	<u>Republicans</u>	<u>Undeclared</u>	<u>Total</u>
<u>Ward 1</u>	1,045	1,175	1,395	3,615
<u>Ward 2</u>	973	1,114	1,611	3,698
<u>Ward 3</u>	1,017	1,207	1,371	3,595
<u>Ward 4</u>	840	806	1,616	3,262
<u>Ward 5</u>	958	1,145	1,366	3,469
<u>Ward 6</u>	1,030	867	1,228	3,125
<u>Total</u>	5,863	6,314	8,587	20,764

Respectfully submitted,

Marcia H. Roddy

Marcia H. Roddy
Deputy City Clerk

End of Month Council Report

1/12/17

To the Honorable Mayor and City Council of the City of Rochester, the following is a summary of the revenue collected and the activities performed by the Department of Building, Zoning and Licensing Services for the month of December 2016 with the fiscal Year to Date

The following data is subject to adjustment & revision pending further review and analysis as well as year-end closing adjustments.

Department Revenue

Permit Type	December 2016	Year to Date
Building Permits	\$43,687.00	\$229,307.00
Electrical Permits	\$1,882.00	\$32,028.00
Gas Permits	\$0.00	\$85.00
Plumbing Permits	\$520.00	\$14,673.00
Zoning Permits	\$0.00	\$4,581.75
FireSuppression Permits	\$0.00	\$606.00
FireAlarm Permits	\$98.00	\$1,258.00
Sprinkler Permits	\$3,111.00	\$6,455.00
Mechanical Permits	\$1,483.00	\$24,446.00
Food_Milk Licenses	\$0.00	\$23,582.50
Taxi Licenses	\$10.00	\$1,360.00
General Licenses	\$930.00	\$3,375.00
Net Revenue	\$51,721.00	\$341,757.25

End of Month Council Report

1/12/17

Building Permit Detail

New Permits		December 2016		Fiscal Year to Date	
Permit Type	Permit For	Permits Issued	Estimated Construction Value	Permits Issued	Estimated Construction Value
Building Permits	Addition - Non-Residential	2	\$408,000.00	2	\$408,000.00
	Addition - Residential	2	\$80,000.00	8	\$287,000.00
	Alteration - Residential	8	\$69,191.00	41	\$441,123.00
	Alterations- Non Residential	3	\$25,800.00	21	\$4,056,162.00
	Apartment	2	\$2,857,400.00	3	\$2,858,275.00
	Building - Non-Residential	1	\$676,023.00	6	\$4,497,023.00
	Condo	0	\$0.00	3	\$829,000.00
	Deck	2	\$5,750.00	46	\$275,038.00
	Demolition	0	\$0.00	23	\$144,285.00
	Fence	0	\$0.00	17	\$119,246.45
	Footing	5	\$18,000.00	38	\$919,000.00
	Garage	0	\$0.00	17	\$338,250.00
	Manufactured Home	1	\$50,000.00	23	\$1,510,219.00
	New Home	9	\$957,349.00	48	\$8,893,649.00
	Other	4	\$37,067.25	70	\$4,417,745.25
	Pool - Above Ground	0	\$0.00	1	\$6,494.95
	Pool - In Ground	0	\$0.00	2	\$40,500.00
	Repair/Replace - Non-Residential	0	\$0.00	1	\$3,000.00
	Repair/Replace - Residential	0	\$0.00	4	\$139,165.00
	Roofing	7	\$48,390.00	69	\$560,829.00
	Shed	2	\$8,020.00	26	\$68,765.00
	Siding	3	\$25,850.00	14	\$146,714.00
	Sign	3	\$11,320.00	22	\$83,514.00
	Windows	0	\$0.00	16	\$106,668.00
Electrical Permits	Electrical Underground	1	\$1,000.00	12	\$31,400.00
	Generator	2	\$15,950.00	12	\$70,250.00
	Meters	0	\$0.00	9	\$30,100.00
	Service	2	\$1,399.99	33	\$184,565.98
	Solar Electric System	3	\$24,509.51	40	\$1,490,840.51
	Temp Service	0	\$0.00	2	\$5,000.00
	Wiring	20	\$129,550.00	157	\$2,862,329.96

End of Month Council Report

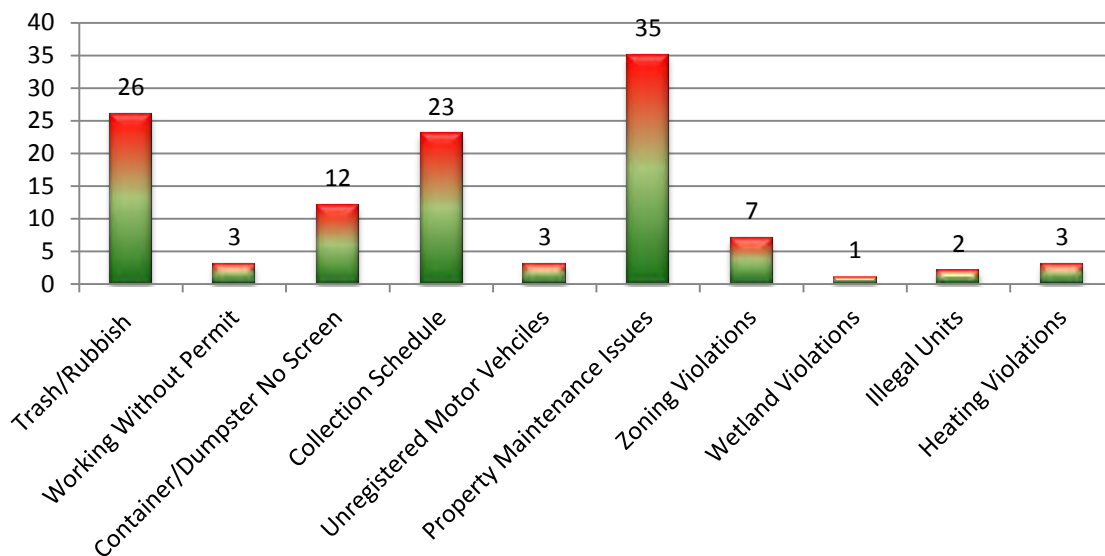
1/12/17

Fire Alarm Permits	Fire Alarm Permit	2	\$17,000.00	9	\$101,535.00
Fire Suppression Permits	Fixed Fire Suppression System	0	\$0.00	3	\$20,500.00
Mechanical Permits	Air Conditioning	0	\$0.00	15	\$294,014.99
	Furnace/Boiler	9	\$36,927.00	43	\$377,962.90
	Gas Line	7	\$3,560.00	29	\$51,764.00
	Gas Piping	5	\$20,258.00	41	\$78,412.00
	Heating	11	\$465,825.00	60	\$906,284.00
	Hot Water Heater	2	\$3,389.00	16	\$240,374.00
	Mechanical Underground	0	\$0.00	2	\$9,495.00
	Other	1	\$500.00	5	\$800,500.00
	Pressure Testing	3	\$975.00	10	\$2,330.00
	Propane Tank	0	\$0.00	39	\$25,743.00
	Sheet Metal Work	0	\$0.00	1	\$4,800.00
	Tank Installation	6	\$4,830.00	39	\$35,301.00
	Ventilation	0	\$0.00	7	\$96,050.00
Plumbing Permits	Plumbing	15	\$51,430.00	116	\$1,400,586.00
	Water Heater	0	\$0.00	3	\$83,800.00
Sprinkler Permits	Fire Sprinkler Systems	5	\$243,400.00	25	\$480,754.00
	Total Permit Issued	148	\$6,298,663.75	1249	\$40,834,357.99

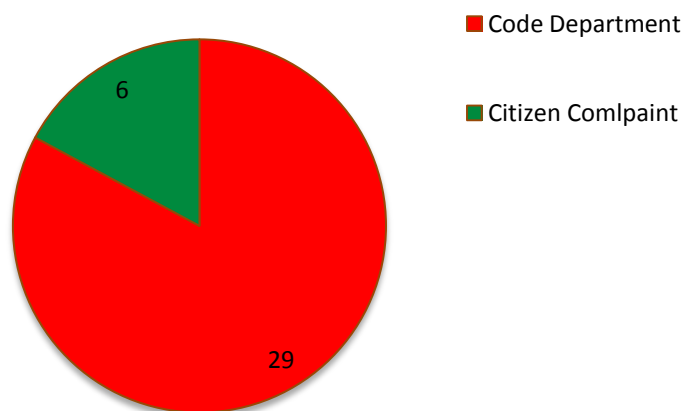
December 2016 Monthly Report

For the month of November Code Compliance dealt with 37 properties that had compliance or zoning issues for a total of 115 different types of violations. All of property owners in these cases received a Courtesy Notice asking for them to bring their property into compliance. , 28 of them have been closed and have come into compliance, 4 have been escalated and resulted in formal violations and 5 are still pending at the time of this report. Of the 3 issues that were pending from November, 1 is still pending and has been escalated to a violation

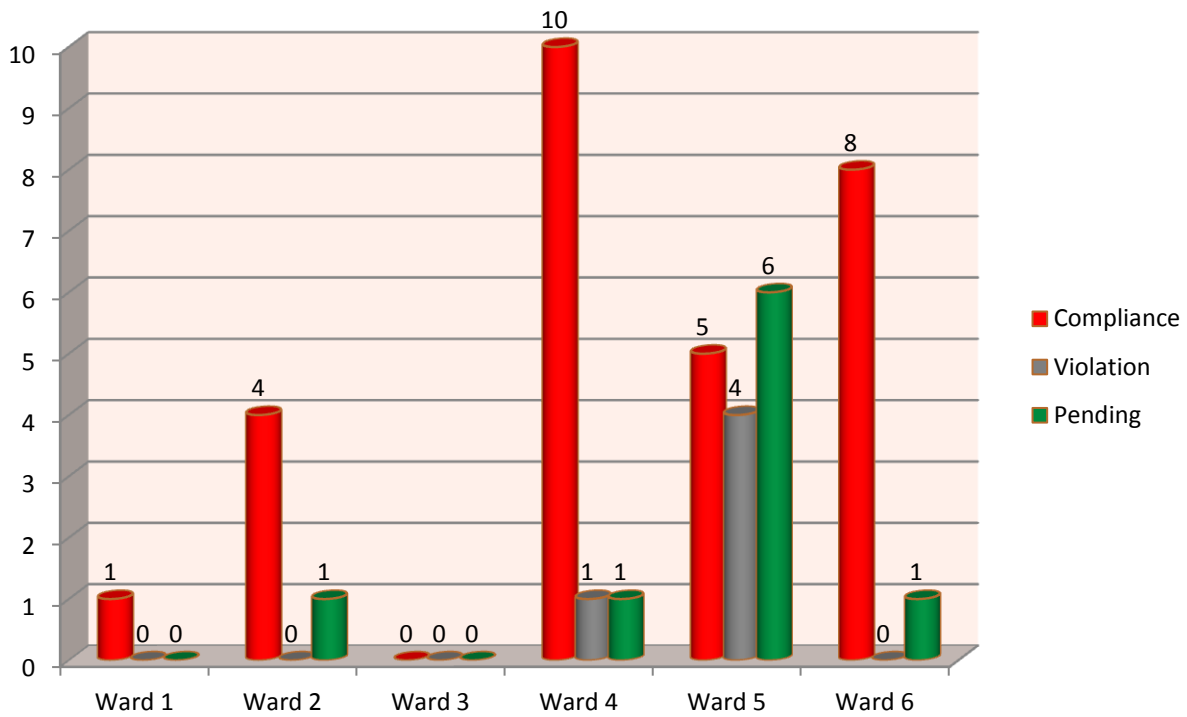
Different Violations



Origin of Violation



Breakdown by Ward's



There are no formal court cases pending at this time. I had the opportunity to attend the NH Building Officials training this month. I also attended this month's Sidewalk talk for Rochester Main Street, the business round table hosted by Economic Development, and a training put on by the NH Seacoast Building Officials Association. I have continued with the yearly mobile home inspections. I also began the yearly inspection of all second hand dealers in the City.

Respectfully Submitted,

Joseph Devine

Code Compliance Officer



City of Rochester, New Hampshire
 Department of Building, Zoning & Licensing Services
 31 Wakefield Street * Rochester, NH 03867
 (603) 332-3508 * Fax (603) 509-1912
 Web Site: www.rochesternh.net

END OF MONTH REPORT CITY OF ROCHESTER ZONING - DECEMBER 14, 2016

Cases:

2016-31 Mr. Leo Yelle, Manager for Columbus Ave. Freight House, Inc, requests a Variance to the terms of Article 42.29, K. Table on page 205 of the Zoning Ordinance. That said terms be waived allow a digital freestanding sign where one is not allowed in the Downtown Commercial Zone. **Location:** 250 Columbus Ave., 0120-0319-0000, Downtown Commercial Zone.
Approved as presented.

2016-32 Mr. Bill Powers applicant, request a Variance to the terms of Article 42, Table 19-A ask that said terms be waived, to permit a garage addition 1 ½ ft. from the property line when 10 ft. is the set back in the Residential One Zone. **Location:** 69 Franklin St., 0119-0116-0000, Residential One Zone.
Approved as presented.

2016-33 Mr. Stephen Brochu applicant, request a Variance to the terms of Article 42.19, b16 ask that said terms be waived, to permit an amendment to a previously approved lot line in the Agricultural Zone. **Location:** 18 Stephens Dr., 0236-0043-0000, Agricultural Zone.
Approved as presented.

2016-34 Mr. Joseph Vachon applicant, request a Variance to the terms of Article 42, Table 18-C, ask that said terms be waived to permit Health/ Fitness Club in the Industrial Zone. **Location:** 16-18 Amarosa Dr., 0205-0002-0000, Industrial Zone
Approved as requested.

2016-35 Lisa & Allen Littlefield applicants, request a Variance to the terms of Article 42, Table 19-A, ask that said terms be waived to permit a lot line revision that will create reduction of frontage and land area between 115 and 107 Salmon Falls Rd. **Location:** 115 & 107 Salmon Falls Rd, 0210-0144-0000, and 0210-0143-0000 in the Agricultural Zone.
Withdrawn without prejudice.

2016-36 Alexx Monastiero, Real Estate Advisors applicant, request an Appeal of Administrative Decision to terms in Article 42.33, Section C (3), for reduced frontage to allowed uses. **Location:** 24 Jeremiah Lane, 0223-0021-0000, in the Agricultural Zone
Postpone the case until January 11 2017, the vote passed unanimously.
 The vote was **rescinded** unanimously by the voting members.

2016-37 Alexx Monastiero, Real Estate Advisors applicant, request a variance to the terms Article 42.33, Section C (3) reduced frontage to allowed uses.
Location: 24 Jeremiah Lane, 0223-0021-0000, in the Agricultural Zone.
Approved as presented.

2016-21 Rochester City Council Motion To Rehear:
 Donald & Bonnie Toy, 418 Old Dover Rd., 0256-0054-0001, Merge Lot 53 for Addison Estates Expansion.
 Rehearing **Denied** as requested.

Economic & Community Development Management Report

December 31

2016

The City of Rochester is one of the fastest-growing cities in the Seacoast region. As a growing retail and entertainment destination, our dynamic and expanding business climate is attributed to the proud industrial history of the area, a renewed downtown district and the expanding aerospace and advanced composites manufacturing sectors.

City of
Rochester,
New
Hampshire

Management Report Compiled & Written by Jennifer Murphy Aubin, Executive Secretary



Karen Pollard, Economic Development Manager

Events

NH Dept. of Resources and Economic Development Annual Conference was attended by Manager Pollard. The keynote speaker was from Development Counselors International, whom the state has contracted with to expand their promotional reach outside New England and the US. The presentation was on improvements to the state's website including the property search function.

Rochester will be able to add our available properties to the state database, so that they will be listed in two places.

New Resources

IBIS World is a new industrial and business resource for us to be able to research supply chains and industry trends. Our access includes research on more than 1,000 industries and also global reports, not just US data. For example, the supply chain data is especially robust, and offers insights into composite materials supply chains. This will be used in our industrial outreach as we look to attract industry to the industrial parks.

Redevelopment Update

The Wallace St Redevelopment project is once again active, with a Brownfield Grant Application approved by the City Council in December. The plans call for this 1 acre property to be remediated and then redeveloped for small industrial or trades people to have professional space outside of their homes or residential neighborhoods. A multi-tenant building with 4 or more rentable spaces has been sketched out for the site. The REDC had a sub-committee on the redevelopment of the site and will be following progress of the new brownfields efforts.

Surveys



Arts & Economic Prosperity survey is complete with meeting the goal of 800 audience surveys with Recycled Percussion at the Rochester Opera House the last concert of the project. Results will be made available in May or June 2017.

The Ridge Marketplace

Waterstone Retail has held several meetings with prospects for programming of the park space next to the 100 Grill, which will be significantly scaled back from early proposals. The intent is to still offer opportunities for the community and non-profits to use the space that will be flanked by two restaurants. The space opposite the 100 Grill has been signed to a gourmet, organic casual dining restaurant. Phase 2, anchored by a movie theater, will also boast several national chain restaurants. Leasing is underway in Phase 2, and the site preparation work will begin once state permits are received.

Business Attraction Tools - Highway Signs

Highway Attraction Signs were discussed by the Finance Committee in December, and Manager Pollard was encouraged to keep pursuing the resolution and installation of attractions signs with NHDOT.

The Wayfinding RFP has been drafted and will be issued in January for bid openings in February.

Optional elements to be designed are signs for the Riverwalk and an electronic GIS layer and mobile mapping, so people can use the wayfinding on their mobile devices.

Land for Industrial growth is becoming scarce and proposals are coming from Economic Development to open more opportunities for development. Agenda Bills for rezoning near the Granite State Business Park went to the City Council on Dec. 6th and are now at the Planning Board. The Tax Increment Financing (TIF) District boundaries are also in the process of being changed, and this should be complete Feb. 6.

Strategic Planning

RKG Associates met and working with Economic Development and REDC to update to the Economic Development Strategic Master Plan. Staff is compiling and delivering metrics, demographics, reports and analysis to the consultants to synthesize a baseline to guide the planning process forward. Key community stakeholders will be interviewed.

Regional Associations

Northeast Economic Developers Association Board of Directors Meeting, Reading, PA: Manager Pollard has been elected to the position of Secretary with NEDA for the year 2017, is a member of the Executive Committee and is in the leadership queue to become President of NEDA in 2020.

Trainings - Craft Beverage Attraction & 3 Techniques to Get Your Community on Site Selectors' Shortlist

IEDC Webinar – Brew Pubs & Distilleries: Manager Pollard invited Planning and Building, Zoning and Licensing Services to attend a webinar on the attraction, financing, permitting and approval process of brewpubs and distilleries. Several excellent case studies were covered in-depth. Craft beverage production - cider, beer, spirits, wine, and even mead - has seen tremendous growth in recent years. In both urban and rural areas, these beverage producers are not just manufacturers, but often tourism destinations as well. They create jobs, increase the tax base, and offer exporting and supply chain opportunities. Economic developers can play an important role in helping these homegrown manufacturers and destination magnets start up and expand. In the webinar, participants heard how communities have helped these entities grow by facilitating partnerships, providing workforce assistance, addressing policy barriers and more.

JOB Loan Applicants

Manager Pollard and Specialist Marsh met with several applicants for the JOB Loan program. Business plans, financials and resources were discussed, including referrals to participate in Business Roundtable discussions for networking opportunities, visit Main Street, and additional training, such as accounting services as well as membership to the Chamber of Commerce to increase visibility.



Jenn Marsh, Economic Development Specialist

New Restaurants

The 110 Grill Grand Opening, located at 110 Grill Rochester 136 Marketplace Blvd., Rochester, NH 03867, The Ridge shopping center. Call (603) 948-1270 to enjoy lunch, dinner and events featuring modern American cuisine in a trendy casual atmosphere!



Riverwalk Committee

The committee meets the first and third Tuesday each month until June. The group met with the Hanson Pines Trustees in December and they were very interested in collaborating, the initial conversation covering ideas such as developing exercise and science stations, as well as pocket parks for the active community members and students. Unfortunately, the Trust will be down to only 1 Trustee at the end of 2016. Recruiting is ongoing to fill positions.

Another initiative is hosting a Day of Caring, engaging the local Eagle Scouts to help undertake this project, along with speaking with organizations to participate and support. In addition, the committee is exploring available grants, with colleagues Julian Long and John Storer identifying possibilities, including one of the largest, the Transportation Alternatives Program (TAP) grant. The goal of the federally-funded Transportation Alternatives Program (TAP) is to provide choices for non-motorized users that are safe, reliable, and convenient. Programs include Safe Routes to School, Recreational Trails, Transportation Enhancement, and Scenic and Cultural Byways. The Recreational Trails Program is administered by the Department of Resource and Economic Development.

Recent funding awardees include Somersworth and University of New Hampshire. The next funding round is available 2018.

Rochester First Impressions

After the October meeting, three action groups were formed. Two of the groups met in December to determine other there were other partners working on an aligned mission, including the Business Recruitment Group and Main Street's Economic Vitality Committee. Specialist Marsh and Manager Pollard attended the meeting where it was decided that the mission of this committee overlapped with efforts of the REDC as well as the Rochester Main Street Economic Vitality Committee.

Rochester Listens

The next Rochester Listen's meeting will be held on February 1st from 6:00-7:30 at the Frisbie Conference Center. The Rochester Listens group will continue to meet the first Wednesday of each month at the Frisbie Conference Center through June.



Public Relations

Manager Pollard and Specialist Marsh met with radio host, Dave Andresson, to promote the quality of life, jobs, business, industry and entertainment in an on air conversation. Radio NH1 – now on FM and AM – Manager Pollard and Specialist Marsh did a 1 hour Mike Pomp radio show discussing many of the development trends we are seeing and what we expect in 2017!

Economic Revitalization Zone Signage

The Economic Development office designed and ordered the new ERZ (Economic Revitalization Zone) signs. They have been delivered to the building and grounds department, awaiting the spring thaw for installation at the entrance of each Zone to promote the incentives. In order to reach out of those businesses that might qualify for the tax credit, the office sent an awareness mailing to each business located in and ERZ with detailed instruction to apply. Deadlines for submitting an application is 2/11/2017 and the State of NH has designated \$825,000 statewide, per year, to be made available for ERZ tax credits.

Interactive Maps

Specialist Marsh worked with new GIS Coordinator Daniel Camera to create an interactive parking map for the City and businesses to connect to their websites and print/display at their business. The map shows business locations as well as all the available City parking lots and on street parking from the 103 North Main Street parking lot to the Rochester Commons. This is part of a way finding initiative to showcase all of the parking areas that many people may not be aware of. Staff will be working on distributing this to the downtown businesses and organizations, which will benefit the new influx of visitors coming to our arts & entertainment and retail districts.

View the map here:

<https://www.google.com/maps/d/viewer?mid=1dC6cBJ4GSao3bJY2xAg9trgYalo&hl=en&ll=43.30192017995549%2C-70.97545139021304&z=17>

Rochester Farmer's Market



After a successful inaugural season, the Rochester Farmers Market (RFM) met with Rochester Main Street collaborator to evaluate the prior season's strengths and identify the new opportunities for the 2017 market. One lesson learned is the market will run from 3:00-6:00 PM due to darkness in late September to ensure the parking is cleared for the Concert on the Commons.

The RFM committee also assessed implementing a slight incremental increase to fees structure for vendors who attend on a temporary basis; they will be assessed \$15 per market. To encourage vendors to participation though the entire season, a discount will be applied to vendors who will attend all markets from June 13- September 26; they will pay \$10 per market. RFM is one of the few New Hampshire markets without an application fee, so this strategy is very reasonable compared to other markets.

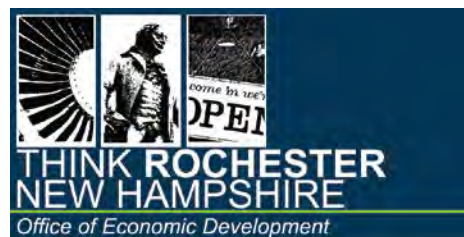


Jennifer Murphy Aubin, Economic Development Executive Secretary
ThinkROCHESTER.biz Website & City of Rochester ED & REDC Pages

After returning from maternity leave, Executive Secretary Aubin is continuing to manage the Economic Development website project to attract site selectors and drive business to the City. Additionally, she is working to update and streamline the City's Economic Development and Rochester Economic Development Commission's pages so that it is easier to navigate.

Economic Revitalization Zones

Executive Secretary Aubin wrote the ERZ letter and instructions to go out to over 300 businesses across the Zones, including Cocheco, Downtown, Gonic, Granite State Business Park, Granite Ridge Development District and Milton Road. The mailing resulted in immediate interest from local businesses to apply for tax credits.


Community Profile

Executive Secretary Aubin researches and updates the State of New Hampshire's Community Profile, which is featured on the website and a key search tool for site selectors to evaluate the benefits our community has to offer. The Community Profile has been distributed throughout the City, local businesses and organizations.

Unemployment

The latest New Hampshire unemployment rate news release has been posted on the NHES ELMI website at www.nhes.nh.gov/elmi/statistics/laus-data.htm. The December 2016 unemployment rate further decreased to 2.1 percent. New Hampshire's preliminary seasonally adjusted unemployment rate was 2.7 statewide.



Julian Long, Community Development Coordinator

Prepared and submitted by the Community Development Coordinator

December 2016

Continuing Projects

December-January 2017

Continuing Projects

- Hope on Haven Hill: The renovation work funded through CDBG has been completed, and Hope on Haven Hill hosted an open house and ribbon-cutting on December 6th. Both the governor and governor-elect were in attendance, and a NH1 news article on the event is available online at <http://www.nh1.com/news/new-home-officially-opens-to-help-pregnant-nh-women-battling-drug-addiction>. The news articles and accompanying photographs were posted to the Economic & Community Development Facebook page. Clients are already being admitted to the facility.

- Community Partners: Installation of the new elevator has been completed. Inspection and approval of the elevator by the state is the only remaining task for this project.
- ***FY 17-18 CDBG Annual Action Plan***
 - Public Hearing: The first of the two required public hearings will be held on January 17th. The first meeting must be held prior to the posting of the draft action plan.
 - FY 17-18 Funding Allocations: The federal government is operating under a continuing resolution through December 9, and the current prospects are that Congress will pass another continuing resolution into March or April, 2017. Without an appropriations bill, HUD is unable to compute grantees' FY 2017 formula allocation amounts. In past years, HUD has issued CPD Notices advising grantees not to submit their new Action Plan (or Consolidated Plan) until final allocation amounts are announced by HUD. HUD is preparing a similar CPD notice for FY 2017 funding. In the meantime, until that is issued, grantees have been instructed to follow the guidance in last year's CPD notice, <http://portal.hud.gov/hudportal/documents/huddoc?id=16-01cpdn.pdf>.
 - FY 2017-2018 CDBG Grant and General City Funding Applications: Both applications have been posted to the Community Development webpage at <http://www.rochesternh.net/community-development-division/news/cdbg-grant-applications-for-fy-2017-2018-now-available> and sent via email to an extensive list of non-profit contacts. Letters of intent were due by December 9th, and the completed application is due by January 13, 2017. Several potential new applicants have requested and have been granted meetings with the Community Development Coordinator to discuss the CDBG program, grant limitations, and grant requirements. A summary of letters of intent received is included as a report attachment.
- ***CDBG Program***
 - FY 2015-2020 Consolidated Plan Revision: Due to new HUD rules, a minor change to the City of Rochester's FY 2015-2020 Consolidated Plan's Citizen Participation Plan is required. There is now a section on formal procedures for handling complaints, as well as a few other minor changes. The revised plan is attached to this report.
 - FY 2017-2018 Annual Action Plan: The Community Development Coordinator has solicited public input into the upcoming Annual Action Plan at the Ward 4 meeting in November. The Community Development Coordinator has also posted an online community development survey, which is available online at <https://www.surveymonkey.com/r/N79863W>. The Community Development Coordinator has also continued consulting with non-profit and government agencies to gather data and feedback needed to draft the FY 17-18 Annual Action Plan, as well as reviewing relevant regional reports and strategic plans.
 - Assessment of Fair Housing: The Community Development Coordinator has continued to meet and coordinate with the Rochester Housing Authority to work on the research and consultation phases of the Assessment of Fair Housing (AFH). This has included drafting an online fair housing survey, which will be subdivided by topic (*e.g.*, housing issues, transportation issues, school issues) to be more user-friendly. Also, due to new HUD rules, a minor change to the City of Rochester's draft AFH Citizen Participation Plan is

required. There is now a section on formal procedures for handling complaints, as well as a few other minor changes. The revised plan is attached to this report.

- Potential Future CDBG Projects: Ward residents and councilors at the Ward 4 meeting suggested increased homeless services (particularly services for homeless men at the Homeless Center for Strafford County), increased services for those with substance use disorders, and increased mental health services.
- Section 108 Borrowing Capacity: As a CDBG grantee, the City of Rochester may apply for a Section 108 loan. Section 108 loans offer state and local governments the ability to transform a small portion of their CDBG funds into federally guaranteed loans large enough to pursue physical and economic revitalization projects capable of revitalizing entire neighborhoods. Loans typically range from \$500,000 to \$140 million, depending on the scale of the project or program. Currently, the City of Rochester has a borrowing capacity \$1,205,260. (<https://www.hudexchange.info/resource/5197/current-availability-of-section-108-financing-cdbg-entitlement-and-state-grantees/>)
- New HUD Rules Regarding Broadband Infrastructure and Natural Hazards Planning: In this final rule, HUD requires installation of broadband infrastructure at the time of new construction or substantial rehabilitation of multifamily rental housing that is funded or supported by HUD, the point at which such installation is generally easier and less costly than when undertaken as a standalone effort. In addition, starting with the FY 2020-2025 Consolidated Plan, the City of Rochester must include analyses of broadband infrastructure and natural hazards planning in its CDBG Consolidated Plan. (<https://www.gpo.gov/fdsys/pkg/FR-2016-12-16/pdf/2016-30421.pdf>)
- New HUD Secretary: President-Elect Trump's administration has announced its selection of Dr. Ben Carson for new U.S. Department of Housing and Urban Development secretary. Dr. Carson's nomination will need to be confirmed by the Senate. (<http://www.cnn.com/2016/12/05/politics/ben-carson-hud-secretary-nomination/>)
- ***Non-CDBG Grant Activities***
 - Bridging the Gaps: The Community Development Coordinator has started working with the coalition coordinator to prepare the FY 17-18 continuation grant application. The grant application is due January 27, 2017.
 - City Hall Annex: The City of Rochester has been awarded a Land & Community Heritage Investment Program (LCHIP) grant award in the amount of \$18,702.00. This brings the total amount of grant funds awarded to the City Hall Annex restoration project to \$54,102, and the total amount of grant funds awarded to all grants drafted by the Community Development Coordinator to a little over \$725,000.
 - US EPA Brownfields Cleanup Grant: The Community Development Coordinator has worked with the Department of Public Works to assist in drafting a brownfields cleanup grant to fund the revitalization of the former Advanced Recycling lot on Wallace Street. This has involved substantial research and drafting time.
 - Victims of Crime Act (VOCA) Grant: The Community Development Coordinator has drafted and submitted the first quarter expenditures report for the VOCA grant award and has started work on the second quarter expenditures report.

- River Walk Project: The Community Development Coordinator has researched potential funding opportunities for this project and has attended a December River Walk Committee meeting to discuss funding strategies.
- **Other Information**
 - HUD's Family Options Homelessness Study: HUD's Family Options Study documents how long-term housing subsidies, primarily Housing Choice Vouchers, remain the most effective intervention for homeless families as compared to community-based rapid rehousing and project-based transitional housing. The benefits of long-term housing subsidies extend beyond housing stability to other areas of well-being. The study analyzed the impacts and costs of three distinct interventions for addressing homelessness. Families in the study were randomly assigned priority access to one of three interventions after spending at least seven days in emergency shelters. Each intervention was compared to the "usual care" in the community. In their summary of the study's findings, HUD conclude that "having priority access to deep long-term housing subsidies produces substantial benefits for families" and "for most families, homelessness is a housing affordability problem that can be remedied with long-term housing subsidies without specialized services." The full report is available online at <http://bit.ly/2eDnxDh>.
 - The Urban Institute's Future of Rural Housing Report: The Urban Institute has released a report projecting future trends of rural housing in America. Rural America covers nearly 75% of US land area and is home to 15 percent of the US population. Poverty rates for adults and children have remained higher in rural areas, and many rural communities have struggled economically for decades. The report looks to the future of rural counties, extending recent demographic trends to portray demand for housing as rural America's residents grow older and see only modest population increases. A report summary, as well as the full report, is available at <http://www.urban.org/research/publication/future-rural-housing>.
- **Report Attachments**
 - FY 17-18 CDBG Grant Application Letters of Intent (Updated) – p. 4
 - FY 2015-2020 Consolidated Plan – Revised Citizen Participation Plan – p. 5
 - Draft Assessment of Fair Housing – Revised Citizen Participation Plan – p. 9
 - Draft Wayfinding RFP from the Office of Economic Development – p. 12

FY 2017-2018 Grant Application Letters of Intent (Updated)CDBG Funding

Deanna Strand	Dover Adult Learning Center
Martha Stone	Cross Roads House
Kristen Welch	Strafford CAP (CDBG)
Doug Currier	YMCA
Torey Kortz	SHARE Fund
Pamela Thyng	Community Partners
Natalie Dignam	CASA of NH
Laura Ring	Greater Rochester Chamber of Commerce - Leadership Greater Rochester
Richard Wagner	AIDS Response Seacoast
Susan Ford	My Friend's Place
Lauren Colanto Krans	City Recreation Dept.
Robin Brown	Maple Street Magnet School
Jean Tewksbury	Strafford CAP (CDBG)
Colene Arnold	Hope on Haven Hill
Allison Joseph	MY TURN
Stacey Price	Rochester Housing Authority
Sally Struble	Homeless Center for Strafford County
Martha Jo Hewitt	Tri-City Co-op
Tory Soper	Strafford County Family Justice Center

General City Funding

Kristen Welch	Strafford CAP (non-CDBG)
Julie Reynolds	Cornerstone VNA (non-CDBG)
Rad Nichols	COAST (non-CDBG)
Don Capaldo	The Homemakers

4. Citizen Participation and Consultation Process in the FY 2015-2020 Five Year Consolidated Action Plan

The purpose of the Citizen Participation Plan developed for the FY 2015-2020 Five Year Consolidated Action Plan is to make the process of investing in the City of Rochester's community as inclusive as possible. It is the desire of the Community Development Division to have the objectives and activities undertaken with received CDBG funds reflect the needs and desires of the people of the City of Rochester.

This process is an ongoing activity and includes both formal and informal outreach to the area community. Staff works actively to communicate with its citizens, neighborhood coalitions, City departments and law enforcement, nonprofit agencies, local business interests, community and faith-based organizations, and the New Hampshire Balance of State Continuum of Care. Specific efforts will be made to reach residents living in revitalization areas, slum, or blighted area, as well as neighborhoods designated by HUD as 51% or greater low- to moderate-income. This will include staff attendance at neighborhood meetings in these areas, outreach to the Rochester Housing Authority's residents and resident advisory board, and related activities.

All official public hearing notices and other important documents will be posted in accordance with the City of Rochester's Language Access Plan, which provides that such documents include a notice in French that oral interpretation of such documents is available for free upon request. The full Language Access Plan is available on the Community Development Division webpages at <http://www.rochesternh.net/community-development-division/pages/policies-and-procedures>.

The Community Development Division provides technical and other assistance to citizens, public agencies, and any interested parties in the development of projects or activities to address priority needs in Rochester. Copies and summaries of the Consolidated Plan and the Annual Action Plan drafts are available in the Office of Economic & Community Department and on the Community Development Division web page, located at <http://www.rochesternh.net/community-development-division>. These documents are also available via electronic attachments upon request. Applications and comments will be available for public inspection throughout the application evaluation period.

As part of the Consolidated Plan and Annual Action Plan processes, staff make efforts to bring the developing plan concepts to the community via available community gatherings and forums. This includes public service networking groups, neighborhood coalition meetings, presentations to community group and associations, and postings to the Office of Economic & Community Development's social media accounts (*e.g.*, Facebook and Twitter). Creativity in receiving input from the public and the effective use of modern communicative technology are the goals of the Community Development Division.

The City of Rochester's citizen involvement plan includes the following:

Public Hearing (First): Public is gathered at a formal public hearing, held prior to the City Council workshop on December 16, 2014. This meeting is intended to solicit the public's feedback on current CDBG projects and performance, perceived needs for future projects, and general opinions and concerns regarding community development in the City of Rochester.

This meeting is held in a location that is accessible to people with physical disabilities. Accommodations for people with visual or hearing impairments, as well as accommodations for Limited English

Proficiency speakers, are made upon request. This hearing is advertised in one or more local newspapers within ten to fourteen days of the hearing. Public notice also is provided at strategic sites of public interest, including the public library, community center, and City Hall. Notice is provided via electronic means, as well, including but not limited to email announcements to community stakeholders (e.g., currently-funded non-profits and community business associations), postings to the Community Development Division's website, and postings to the Office of Economic & Community Development's social media accounts (e.g., Facebook and Twitter).

Following this hearing, minutes are made available on the City of Rochester's website, and interested parties can view the hearing in its entirety on the local government channel as well as online. The online "On Demand" video for the first public hearing is available online at <http://rochesternh.pegcentral.com/player.php?video=7055a81448541f30916f011a4198b567>.

Funding Notice: The Economic & Community Development Office annually announces the Community Development Block Grant funds anticipated from the U.S. Department of Housing and Urban Development, as well as the procedures and deadlines for making application to the City of Rochester. Notices of application availability are sent via U.S. postal mail and/or electronic means to current public service partners and groups with projects in development, as well as to other identified public service agencies that engage in work that is eligible for CDBG funding. Notice also is provided via electronic means, including but not limited to email announcements to community stakeholders (e.g., currently-funded non-profits and community business associations), postings to the Community Development Division webpage, and postings to the Economic & Community Development Office's social media accounts (e.g., Facebook and Twitter). The application will include actual or estimated funds available for distribution, a timetable for application evaluation, public hearing, and public comment period.

Application Period: Applications for project funding are due in mid January.

Application Evaluation Process: All applications are reviewed by staff, and recommendations are relayed to the City's Community Development Committee. The Community Development Committee scores each application according to predetermined objectives that have been aligned with the City's identified priorities and needs. Once the applications have been scored, recommendations from the Community Development Committee are presented to the City Council at the City Council's next regular meeting (generally April) in the form of the recommended Annual Action Plan.

Public Hearing (Second): The draft Annual Action Plan is subject to a public hearing (preceding the April City Council workshop or May City Council meeting). This meeting is held in a location that is accessible to people with physical disabilities. Accommodations for people with visual or hearing impairments are made upon request.

This meeting is held in a location that is accessible to people with physical disabilities. Accommodations for people with visual or hearing impairments, as well as accommodations for Limited English Proficiency speakers, are made upon request. Notification of this public hearing and draft plan availability are published in one or more local newspapers within ten to fourteen days of the public hearing. Public notice is provided at strategic sites of public interest, including the public library, community center, and City Hall. Notice also is provided via electronic means, including but not limited to email announcements to community stakeholders (e.g., currently-funded non-profits and community business associations), postings to the Economic & Community Development Office's website, and postings to the Economic & Community Development Office's social media accounts (e.g., Facebook and Twitter).

Following this hearing, minutes are made available on the City of Rochester's website, and interested parties can view the hearing in its entirety on the local government channel as well as online.

Public Comment: Comments are accepted throughout the Consolidated Plan and first-year Annual Action Plan preparation process via in-person meetings, postal mail, telephone, and electronic means of communication; however, a formal 30-day public comments period is also announced via publishing in one or more general newspapers of local circulation. The notice will include a summary of the plan(s), details or estimate of available funding, details as to proposed activities, and information on where copies of the plan can be obtained by members of the general public. Free copies of the plan(s) will be made available upon request.

Comments received during the public comment period, as well as comments received during public hearings and at other public meetings, are summarized and included in the Annual Action Plan and Five Year Consolidated Plan. Comments may be oral or written. The Community Development Division responds to concerns and directives through appropriate programming allocations or refers concerns and directives to the proper City department for follow-up. Any comments not accepted will include a response from the Community Development Division as to why the comments were not accepted. These comments are forwarded to HUD as part of the completed Consolidated Plan and first-year Annual Action Plan.

It should be noted that the second public hearing and all City Council discussions and actions taken regarding the Community Development Block Grant are held in the City Council Chambers and are televised via the Government Channel carried by the local cable television company. These meetings are also replayed several times in the week following the meeting.

Substantial Amendments: The City's Consolidated Plan may be amended if substantial changes in planned or actual activities must occur due to new information about the make-up, needs, or growth of the City of Rochester's communities. Creation of new goals, funding of entirely new activities, and/or changes in funding in excess of \$50,000 triggers review by the Community Development Committee. The Community Development Committee evaluates changes to the Consolidated Plan, and their recommendations are forwarded to the City Council for further input as needed. Substantial amendments to the Consolidated Plan herein are subject to the public participation process, outlined above, as well as to full City Council approval.

All other amendments are considered minor and are not subject to the public participation process. Instead, the minor amendment will be posted to the Community Development Division's webpages and made available to the general public upon request.

Complaints: The Community Development Division will respond to all citizen complaints submitted in writing within fifteen (15) business days. This response may be a statement that more time is needed to provide a more substantive response, in which case the substantive response will be provided within thirty (30) business days.

DRAFT Citizen Participation and Consultation Process in the Assessment of Fair Housing

The purpose of the Citizen Participation Plan developed for the Assessment of Fair Housing is to make the process of investing in the City of Rochester's community as inclusive as possible. It is the desire of the City of Rochester, in partnership with the Rochester Housing Authority (RHA), to have goals and activities undertaken with Community Development Block Grant (CDBG) and other funds to affirmatively further fair housing objectives and reflect the needs and desires of the people of the City of Rochester.

This process is an ongoing activity and includes formal and informal outreach to various communities within the City. The City and RHA works actively to communicate with its citizens, neighborhood coalitions, City departments, law enforcement, nonprofit agencies, community and faith-based organizations, and the New Hampshire Balance of State Continuum of Care. Specific efforts will be made to reach residents living in revitalization areas, slum, or blighted area, as well as neighborhoods designated by HUD as 51% or greater low- to moderate-income. This will include staff attendance at neighborhood meetings in these areas, outreach to the Rochester Housing Authority's residents and resident advisory board, and related activities. Technical assistance will be provided to any citizens or organizations who request such assistance, either orally or in writing.

All official public hearing notices and other important documents will be posted in accordance with the City of Rochester's Language Access Plan, which provides that such documents include a notice in French that oral interpretation of such documents is available for free upon request. The full Language Access Plan is available on the Community Development Division WebPages at <http://www.rochesternh.net/community-development-division/pages/policies-and-procedures>.

Copies and summaries of the Consolidated Plan for the City of Rochester and Annual Action Plans are available in the Office of Economic & Community Department and on the Community Development Division web page, located at <http://www.rochesternh.net/community-development-division>. Copies and summaries of Rochester Housing Authority's Consolidated Plan are available at the Rochester Housing Authority's main office. These documents are also available via electronic attachments upon request.

Data and maps to be used during the Assessment of Fair Housing drafting process, including HUD-supplied data, will be made available to the general public on the Community Development Divisions' WebPages. Comments and feedback are welcome throughout the Assessment of Fair Housing planning and drafting periods, in addition to the formal public comments period.

As part of the Assessment of Fair Housing planning and drafting processes, the City and RHA make efforts to bring the developing plan concepts to the community via community gatherings and forums; this includes public service networking groups, neighborhood coalition meetings, and presentations to community groups and associations. Creative utilization of technology will involve postings to the Office of Economic & Community Development's social media accounts (*e.g.*, Facebook and Twitter), an online fair housing survey, and other related methods. In addition, outreach targeting particularly vulnerable communities will involve activities such as distribution of materials to English as a Second Language (ESOL) classes held within the City, presentations given and feedback gathered at meetings held specifically for public housing residents, and ensuring the online survey provides the opportunity for the participant to provide important demographic information.

The Citizen Participation and Consultation Process in the Assessment of Fair Housing includes the following:

Public Hearing (First): Public is gathered at a formal public hearing, prior to the drafting of the Assessment of Fair Housing; this meeting is intended to solicit the public's feedback on current CDBG projects and performance, perceived needs for future projects, and general opinions and concerns regarding community development in the City of Rochester.

This meeting is held in an accessible location for people with physical disabilities; accommodations for people with visual or hearing impairments, as well as accommodations for Limited English Proficiency speakers, are available upon request. The hearing is advertised in one or more local newspapers within forty-five days (45) of the hearing. Public notice also is provided at strategic sites of public interest, including the public library, community center, public housing bulletin boards, and City Hall. Notice is provided via electronic means, as well; including but not limited to email announcements to community stakeholders (*e.g.*, currently-funded non-profits and community business associations), postings to the Community Development Division's website, and postings to the Office of Economic & Community Development's social media accounts (*e.g.*, Facebook and Twitter).

Following the hearing, minutes will be available on the City of Rochester's website, and interested parties can view the hearing in its entirety on the local government cable channel, as well as online.

Public Hearing (Second): The draft Assessment of Fair Housing is subject to a public hearing. This meeting is held in a location accessible to people with physical disabilities; accommodations for people with visual or hearing impairments, as well as accommodations for Limited English Proficiency speakers, are available upon request.

Notification of this public hearing, and draft plan availability, are published in one or more local newspapers within forty-five days (45) of the public hearing. Public notice is provided at strategic sites of public interest, including the public library, community center, public housing bulletin boards, and City Hall. Notice also is provided via electronic means; including but not limited to email announcements to community stakeholders (*e.g.*, currently-funded non-profits and community business associations), postings to the Economic & Community Development Office's website, and postings to the Economic & Community Development Office's social media accounts (*e.g.*, Facebook and Twitter). Interested parties can view the hearing in its entirety on the local government cable channel as well as online.

Public Comment: Comments are accepted throughout the Assessment of Fair Housing preparation process via in-person meetings, postal mail, telephone, and electronic means of communication; however, a formal thirty (30) day public comments period will also be announced via publishing in one or more general newspapers of local circulation. The notice will include a summary of the plan, details or estimate of available funding for fair housing activities, details as to proposed activities, and information on where copies of the plan can be obtained by members of the general public. Free copies of the plan will be made available upon request.

Comments received during the public comment period, as well as comments received during public hearings and at other public meetings, are summarized and included in the Assessment of Fair Housing. Comments may be oral or written. The Community Development Division and Rochester Housing Authority will respond to concerns and directives through appropriate goal-setting and fair housing activities or will refer concerns and directives to the proper City department for follow-up. Any

comments not accepted will include a response from the Community Development Division and the Rochester Housing Authority as to why the comments were not accepted. These comments also will be forwarded to HUD as part of the completed Assessment of Fair Housing.

Substantial Amendments: The Assessment of Fair Housing may be amended if substantial changes in planned or actual activities must occur due to new information about the make-up, needs, or growth of the City of Rochester's communities. Creation of new goals triggers review by the City of Rochester's Community Development Committee and the Rochester Housing Authority's Board of Commissioners. Creation of entirely new goals or funding of entirely new activities constitutes a substantial amendment. The Community Development Committee and the Board of Commissioners evaluate changes to the Assessment of Fair Housing, and their recommendations are forwarded to the City Council for further input as needed. Substantial amendments to the Assessment of Fair Housing are subject to the public participation process, outlined above, as well as to full City Council and Board of Commissioners approval.

All other amendments are considered minor and are not subject to the public participation process. Instead, the minor amendment will be posted to the Community Development Division's WebPages and made available to the general public upon request.

Complaints: The Community Development Division and/or Rochester Housing Authority will respond to all citizen complaints submitted in writing within fifteen (15) business days. This response may be a statement that more time is needed to provide a more substantive response, in which case the substantive response will be provided within thirty (30) business days.

CITY OF ROCHESTER, NEW HAMPSHIRE

INVITATION TO BID



REQUEST FOR PROPOSALS

City of Rochester, New Hampshire
Office of Economic Development

The City of Rochester is accepting sealed Proposals. The project is for Consulting Services related to Wayfinding Signage. All Proposals must be submitted in a sealed package plainly marked:

WAYFINDING RFP

Office of Economic Development

RFQ # 17-31

City of Rochester, New Hampshire, Purchasing Office
31 Wakefield St.
Rochester, NH 03867
Attn: Purchasing Agent

Submittals Due: All Qualifications proposals must be received no later than 2:15 pm EST February 23, 2017. The RFP bid opening will be at 2:30 pm EST.

RFP specifications may be obtained by visiting: www.rochesternh.net
To request a copy, email: purchasing@rochesternh.net

Contact: Purchasing Agent, City Hall, 31 Wakefield Street, Rochester, NH 03867, (603) 335-7602. All questions must be submitted in writing (email preferred) to the Purchasing Agent. All submittals must be made on the forms supplied and must be fully completed when submitted.

All bidders should check the City of Rochester, NH website (<http://www.rochesternh.net/purchasing>) for any addendums or Q& A's that pertain to the bid.

Late Qualification Proposals: Documents received after the scheduled closing time of filing will not be accepted.

INSTRUCTION TO BIDDERS

I. Preparation of Bid Proposal

- A. The Bidder shall submit her/his proposal using the form furnished by the City (attached) as the cover page. The bidder shall specify a unit price, both in words and figures, for each pay item for which a quantity is given and shall also show the products of the respective unit prices and quantities written in figures in the column provided for that purpose and the total amount of the proposal obtained by adding the amount of several items. All words and figures shall be in ink or typed. A single copy of the Bid Proposal with Cover Sheet is required.
- B. If a unit price or lump sum bid already entered by the bidder on the proposal form is to be altered it should be crossed out with ink, the new unit price or lump sum bid entered above or below it, and initialed by the bidder, also with ink. In case of discrepancy between the prices written in words and those written in figures, the prices written in words shall govern.
- C. The bidder's proposal must be signed with ink by the individual, by one or more members of the partnership, by one or more members or officers of each firm representing a joint venture; by one or more officers of a corporation, or by an agent of the contractor legally qualified and acceptable to the owner. If the proposal is made by an individual, his name and post office address must be shown, by a partnership the name and post office address of each partnership member must be shown; as a joint venture, the name and post office address of each must be shown; by a corporation, the name of the corporation and its business address must be shown, together with the name of the state in which it is incorporated, and the names, titles, and business addresses of the President, Secretary, and Treasurer.
- D. Any questions regarding this proposal must be in writing to the purchasing agent at the listed address. All questions and responses will be forwarded to all potential bidders.

II. Irregular Proposals

Bid proposals will be considered irregular and may be rejected for any of the following reasons:

- A. If the proposal is on a form other than that furnished by the City, or if the form is altered or any thereof is detached.
- B. If there are unauthorized additions, conditional or alternated bids, or irregularities of any kind which may tend to make the proposal incomplete, indefinite or ambiguous as to its meaning.
- C. If the bidder adds any provisions reserving the right to accept or reject an award, or to enter into a contract pursuant to an award.
- D. If the proposal does not contain a unit price for each pay item listed, except in the case of authorized alternate pay items.

III. Delivery of Bid Proposals

All hard copy proposals shall be filed prior to the time and at the place specified in the invitation for bids. When sent by mail, the sealed proposal shall be addressed to the Purchasing Office at the address on the cover page and with the Bid number clearly marked. Proposals received after the time for opening of the bids will be returned to the bidder, unopened. E-mail or faxed bid proposals are not acceptable. A single copy of the Bid Proposal with Cover Sheet is required.

IV. Withdrawal of Bid Proposals

A bidder will be permitted to withdraw his proposal unopened after it has been deposited if such request is received in writing prior to the time specified for opening the proposals.

V. Public Opening of Bid Proposals

Proposals will be opened and read publicly at the time and place indicated in the invitation for bids. Bidders, their authorized agents, and other interested parties are invited to be present.

VI. Disqualification of Bidders

Any of the following reasons may be considered as being sufficient for the disqualification of a bidder and the rejection of his proposal of proposals:

- A. More than one proposal for the same work from an individual, firm, or corporation under the same or different name.
- B. Evidence of collusion among bidders.
- C. Failure to supply complete information as requested by the bid specifications.

VII. Obtaining Bid Results

Bid results will be posted after 48 hours on the City of Rochester's web site at: www.rochesternh.net or will be available by request via e-mail at the following address: angie.gray@rochesternh.net.

AWARD AND EXECUTION OF CONTRACT

I. Consideration of Proposals

- A. After the proposals are opened and read, they will be compared on the basis of the selection criteria. Bid results will be available to the public. In case of discrepancy between the prices written in words and those written figures, the prices written in words shall govern. In case of a discrepancy between the total shown in the proposal and that obtained by adding the products of the quantities of items and unit bid prices, the latter shall govern.

- B. The right is reserved to reject any or all proposals, to waive technicalities or to advertise for new proposals, if in the judgment of the City, the best interest of the City of Rochester will be promoted thereby.

II. Award of Contract

Within 30 calendar days after the opening of proposals, if a contract is to be awarded, the award will be made to the lowest responsible and qualified bidder whose proposal complies with all the requirements prescribed. The successful bidder will be notified, by the form mailed to the address on his proposal, that his bid has been accepted and that he has been awarded the contract.

III. Cancellation of Award

The City reserves the right to cancel the award of any contract at any time before the execution of such contract by all parties without any liability against the City.

BID EVALUATION

In addition to the bid amount, additional factors will be considered as an integral part of the bid evaluation process, including, but not limited to:

- A. the bidder's ability, capacity, and skill to perform within the specified time limits
- B. the bidder's experience, reputation, efficiency, judgment, and integrity
- C. the quality, availability and adaptability of the supplies and materials sold
- D. bidder's last performance
- E. sufficiency of bidder's financial resources to fulfill the contract
- F. bidder's ability to provide future maintenance and/or services
- G. other applicable factors as the City determines necessary of appropriate (such as compatibility with existing equipment.)

CITY OF ROCHESTER, NEW HAMPSHIRE

BID #17-31
WAYFINDING RFP

BID SPECIFICATIONS

The City of Rochester, New Hampshire invites all interested, qualified persons, or firms capable of providing the required products, to submit bids for the design and planning of wayfinding signage. The City of Rochester will implement these plans over the next three fiscal years. The following specifications and attachments describe the minimum requirements acceptable to the City.

1. INTRODUCTION

As part of the City's economic development activities, Rochester identified the need for a wayfinding sign program targeted at increasing citizens and visitors access to the City's Historic Downtown and amenities. Gateway, vehicular, pedestrian, regulatory, and parking signage will need to be designed and planned for within the scope of this project. The wayfinding design should be developed and chosen with the intent to increase the sense of place and community in Rochester, New Hampshire.

2. BACKGROUND

The City of Rochester was incorporated in 1722 and is in Strafford County in the New Hampshire Seacoast region. The City is approximately forty-six (46) square miles in area, and includes the villages of Gonic and East Rochester. The City has a population of approximately 30,000 and is a regional hub of commercial activity within Strafford County, with a population of 126,825. Rochester is a full-service City (police, fire/rescue, water, sewer, solid waste, recycling, parks and recreation, streets and storm water) operated under the Council-Manager form of government.

Over the last decade, the City has seen a significant expansion of businesses, amenities and commercial services appealing to residents and visitors. Locating and traveling to these places has created frustration reaching an unacceptable level, with publicity about the City's streets as designed by a "drunken spider" has encouraged the City to address access to the City's Historic Downtown, Riverwalk, Opera House, and other commercial areas and attractions.

Brand development efforts have not been fruitful, and further action is not currently planned. The scope of services does not specify identification of a single Rochester brand within this project; however, an icon worthy of designation as a brand could potentially emerge from the wayfinding study. There appears to be a community consensus for a Wayfinding program, and there are multiple stakeholders including the Rochester Main Street Program, the Greater Rochester Chamber of Commerce and investors and businesses who are eager to assist in this process. It is expected that this project, as with most public projects, will generate a variety of opinions. Discourse in Rochester is generally civil.

3. PURPOSE

A comprehensive wayfinding program is considered key to a broad strategy that attracts visitors, supports business owners, develops a sense of community pride, increases connectivity within the city, and increases the efficiency of the multi-modal transportation system. A comprehensive wayfinding program may have an economic impact by reinforcing a sense of prosperity, emphasizing the identity, and accentuating the unique heritage and cultural values of the city. It will enhance accessibility to services whether on foot, by public transit, bicycle, or automobile.

Presently, there is a variety of competing wayfinding and signage styles throughout the city. The variety of styles reduces the potential for a unified identity in the area. The overall visual quality of the city may be significantly improved by the adoption of a cohesive wayfinding program. A well-planned graphic identity will contribute to creating a cohesive sense of place and improving the use of the various destinations and businesses within the area by both daily users and visitors.

4. SCOPE OF SERVICES

The City of Rochester is looking for sign designs for primary, secondary, and tertiary wayfinding signs. The design of these signs must be durable, adaptable, reflective, and meet the New Hampshire Department of Transportation (“NHDOT”) minimum requirements for signs located along highway right-of-ways (where applicable). Respondents must provide a minimum of one sign design for each category of sign as identified above.

The system will be designed as a practical guide to key attractions and destinations within the City of Rochester, and convey a sophisticated, attractive, consistent, memorable, and positive image. Signage shall be designed to help efficiently guide motorists, pedestrians, and cyclists alike. The system shall provide a cohesive identity for the area while maintaining the unique identity of Rochester. Signs within the Historic District must be identifiable and different than those located outside the District. Sign designs should be adaptable and updatable to account for changing locations and destinations around the City.

1. Gateway Signage. Design a primary and secondary gateway sign.
2. Primary Directional Signs. Primary wayfinding signs are to be located on highways and are designed for speeds 35 mph and above.
3. Secondary Directional Signs. Secondary wayfinding signs are to be smaller versions of the Primary Directional Signs. These signs are designed for speeds of less than 35 mph.
4. Tertiary Directional Signs. Tertiary wayfinding signs are the smallest version of wayfinding. They are intended for vehicular, bicycle, and pedestrian directional information. Can also be utilized for signage in the Riverwalk or the Rails-to-Trails locations.

5. TASKS

1. Complete an assessment of City transportation system and key attractions and destinations to develop a master plan for multi-modal wayfinding.
2. Presentation of at least 3 themes to communicate the City of Rochester identity via the wayfinding system, reflecting the levels of wayfinding signage indicated in the report: vehicular directional signage, gateway signage, and bike and pedestrian signage.
 - a. Design the primary arrival gateway signs and secondary gateway signs.
 - b. Create a Multi-modal Wayfinding and Signage program to navigate within and between key City areas, prioritizing the link between the commercial areas and Downtown. Develop a detailed “wayfinding map” or sign location map.
 - c. Design a city-wide Parking Directional and Identification Signage Program with specific attention to the Downtown Historic District.
 - d. Provide analysis and recommendations for a downtown kiosk program including kiosk platforms and design considerations, promoting walkability ranges and highlight points of interests within a walkable range.
3. Identify optimal site locations and verbiage capacity for wayfinding signage, the primary user a given sign placement is intended to serve (e.g., motorist, pedestrian, or cyclist), recommend sign dimensions and effective font style(s).

4. Develop and implement a process to ensure community concurrence with the identified key attractions and destinations and determine what a given sign, serving a given user, at a given location, will identify.
5. Create an implementation cost estimate to construct and place the entire system. Identify feasible and likely funding sources that may be available apart from the City budget, and recommend effective phasing thereof within the budget constraints of funding sources

Alternative Additional Task – Interactive Map

The City desires the design of a print and online interactive map as an alternative additional task to be priced out separately. If an additional subcontractor is needed, please indicate bios and contact information and a breakdown of hourly costs.

Consultant will design an orientation (print) map for distribution and a digital, interactive map. The map will be the springboard for an interactive map, which will feature layers of data to include but not be limited to historic, destination, biking and parking data. Consultant will not be responsible for collecting data. Consultant will be responsible for working with staff to prioritize layers and data inclusion with the user in mind.

The interactive map will be designed using mapping platforms in a portable and updatable format, for multiple browsers and responsive mobile compatibility. Consultant will be responsible for providing specifications for embedding and updating. Creativity in design and development is encouraged.

Consultant will be responsible for delivery and support through integration on up to three websites (City, Rochester Main Street and Greater Rochester Chamber of Commerce sites) using common, open architecture for maximum data portability and interoperability

Alternative Additional Task – Riverwalk Signage Program

The City may desire the design of a Riverwalk Signage Program which encompasses miles of Rails-to-Trails as well as urban walking routes as an alternative additional task to be priced out separately. If an additional subcontractor is needed, please indicate bios and contact information and a breakdown of hourly costs.

Consultant will present a design for signage directing pedestrian, cycle and snowmobile traffic connecting Riverwalk and Trail sections to commercial and central business districts. Signage should be sensitive to issues of clutter in the downtown, maintenance, and cost.

6. KEY DATES

RFP issued	February 1, 2017
Deadline for submitting questions	February 15, 2017
Deadline for submitting proposals.	February 23, 2017 by 2:15 pm PST
Screening and evaluation begins	February 24, 2017
Interviews	Week of March 1, 2017
Anticipated award	March 10, 2017
Estimated service completion	Project Timeline with Benchmarks

7. SUBMITTAL EVALUATION

A Committee comprised of key staff from several departments will make a final ranking based on both qualifications and fee. The Committee may choose to select the highest ranked applicants to be interviewed. If so, the short-listed Applicants will be notified by the City of the date, time and place for their interviews and any other pertinent information. Project manager and key staff must be present at interview. Within a reasonable time after the last interview, the Committee shall select the successful applicant based on qualifications, fee, and performance at the interview.

Proposals will be evaluated based on the criteria outlined below:

Key personnel, credentials and qualifications	10 Points
Firm experience with wayfinding signage, including program and sign design and site location planning	20 Points
Ability to meet project timeframe and project scope	5 Points
Approach to project and community engagement	15 Points
Familiarity with relevant sign standards and codes including NHDOT	10 Points
Past performance and references	20 points
Price	20 points
Alternative Additional Task – Interactive Map	
Alternative Additional Task – Riverwalk and Trails Signage	

Qualification Requirements

To be eligible for this opportunity, the Consultant must have all of the following qualifications:

	A strong project manager skilled at managing complex projects subject to political forces, and experience with public and other stakeholder involvement. The project manager must be skilled at managing design projects to ensure that they are delivered within scope, on schedule, and within budget
	Strong and demonstrated graphic design and branding skills
	Demonstrated Experience designing to Manual on Uniform Traffic Control Devices (MUTCD) and other relevant guidelines / standards
	Experience working with NH DOT, or other State Departments of Transportation

CITY OF ROCHESTER, NEW HAMPSHIRE

PROPOSAL FORM

WAYFINDING RFP

Office of Economic Development

RFQ # 17-31

(To be filled out completely and attached to qualifications packet)

Legal Business Name: _____

Address: _____

Phone: _____

E-Mail: _____

Proposal Amount \$ _____ (In Figures)

_____ (In Words)

Print Name and Title: _____

Authorized Signature: _____

Date: _____

Are you proposing to use other companies or firms in this project as a partnership? If yes, please list the firm along with contact names below:



City of Rochester, New Hampshire
Office of Economic Development
31 Wakefield Street
Rochester, NH 03867
(603) 335-7522



January 4, 2017

Dear Rochester Business Owner,

We are pleased to inform you that your business may be eligible for a business tax credit because one or more of your properties are located in an Economic Revitalization Zone (ERZ). If you are a landowner with tenants who have businesses, please share this information as they could benefit from this program.

This tax credit program is designed for businesses and municipalities to move forward on projects improving infrastructure and creating jobs. ***New Hampshire has just \$825,000 in tax credits available, so apply now!***

Step 1: Confirm your business location in the Economic Revitalization Zone. Please call the Community & Economic Development Office at (603) 335-7522. If your business is eligible, an ERZ tax credit designation letter will be provided.

Step 2: Apply! Download the application at <https://www.nheconomy.com/Grow/incentives-and-tax-credits.aspx>. For questions about the application, please contact: NH Division of Economic Development at (603) 271-2591

Deadline to apply is **Friday, February 10th 2017**.

Have a happy and prosperous New Year.

Sincerely,

Jenn Marsh
Economic Development Specialist
City of Rochester, NH

Encl. (ERZ FAQs for Business)

ERZ FAQs for Businesses



What is the ERZ Program?

ERZ stands for Economic Revitalization Zone. The ERZ tax credit program, which is detailed in RSA 162-N, offers a short term business tax credit for projects that improve infrastructure and create jobs in designated areas of a municipality.

Why were ERZs established?

The ERZs were established to stimulate economic redevelopment, expand the commercial and industrial base, create new jobs, reduce sprawl, and increase tax revenues within the state by encouraging economic revitalization in designated areas.

How is an ERZ defined?

An Economic Revitalization Zone means a zone with a single continuous boundary, designated in accordance with RSA 162-N:8, and having at least one of the following characteristics:

- (a) Unused or underutilized industrial parks; or
- (b) Vacant land or structures previously used for industrial, commercial, or retail purposes but currently not so used due to demolition, relocation of the former occupant's operations, age, obsolescence, deterioration, brownfields, or cessation of operation resulting from unfavorable economic conditions either generally or in a specific economic sector.

A community must request that a site or contiguous area be designated as an ERZ by DRED. Each ERZ is evaluated every five years to assess whether the designation is still eligible.

How much is available in tax credits?

The State of New Hampshire has designated \$825,000 statewide, per year, to be made available for ERZ tax credits.

How long will this initiative be in place?

This program will be in place until 2020, or until the State law governing ERZs is repealed or amended.

How does a business qualify?

For a business to qualify for an ERZ tax credit, it must create a least one (1) new job in the state and meet the following criteria:

- The business must be physically located in an approved ERZ;
- Investment in plant or equipment must be made directly by the business applying for the ERZ tax credit;
- Jobs created must be full time, direct employees, and not be contracted or 'temp' jobs;
- The investment and the job creation must take place within one calendar year.

What is the process for a business to apply for an ERZ tax credit?

To apply for the tax credits you must fill out form ERZ-2 available from the Department of Resources and Economic Development's [website](#).

The deadline to apply is Feb. 10 of the year following the applicant's tax year.

How is the credit calculated?

The credit is based on a percent of the salary for each new full time job created and the lesser of: either a percent of the actual cost incurred for the project or a maximum credit for each new job created in the fiscal year.

What is considered a full time job?

A full time job is at least 35 hours per week and is a permanent, year-round position.

How is the credit applied to my tax liability?

The tax credits shall be available to the taxpayer only for tax liabilities arising during tax periods including the tax period for which the tax credit is applied, up to an additional five (5) consecutive tax periods following the date of certification by the DRED commissioner.

The maximum amount of tax credit is \$240,000 per application, and the maximum applied per year by a taxpayer is limited to \$40,000.

Who do I call with additional questions?

Contact the Division of Economic Development at (603) 271-2591.

Rochester, NH



Community Contact

Rochester Department of Economic Development
Karen Pollard, Economic Development Manager
31 Wakefield Street, City Hall
Rochester, NH 03867-1917

Telephone

(603) 335-7522

Fax

(603) 335-7597

E-mail

karen.pollard@rochesternh.net

Web Site

www.rochesternh.net

Municipal Office Hours

Monday through Friday, 8 am - 5 pm

County

Strafford

Labor Market Area

Dover-Durham, NH-ME Metropolitan NECTA

Tourism Region

Lakes

Planning Commission

Strafford Regional

Regional Development

Southeast Economic Development Corp.

Election Districts

US Congress

District 1 (All Wards)

Executive Council

District 2 (All Wards)

State Senate

District 6 (All Wards)

State Representative

Strafford County Districts 7, 22 (Ward 1) 9, 23 (Ward 2) 10, 23 (Ward 3) 11, 24 (Ward 4) 12, 24 (Ward 5) 8, 22 (Ward 6)

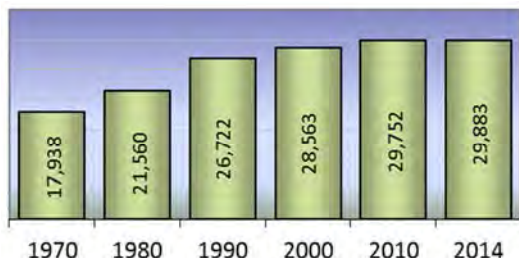
Incorporated: 1722

Origin: This town was one of four granted by Samuel Shute during his brief term as Governor of Massachusetts, which at the time included the New Hampshire province. The 1722 grant included what is now Farmington and Milton, and was named for a close friend of Governor Shute, Laurence Hyde, Earl of Rochester, who was a brother-in-law to King James II. The first settlers arrived in 1728, but due to trouble with Indians, the settlement didn't experience any growth until about 1760. Rochester was incorporated as a city in 1891. It includes the village of Gonic, named for the Indian Squamanagona, meaning day and water.

Villages and Place Names: East Rochester, Gonic

Population, Year of the First Census Taken: 2,857 residents in 1790

Population Trends: Population change for Rochester, the ninth largest numeric increase among the cities and towns, totaled 13,956 over 54 years, from 15,927 in 1960 to 29,883 in 2014. The largest decennial percent change was a 24 percent increase between 1980 and 1990. The 2014 Census estimate for Rochester was 29,883 residents, which ranked sixth among New Hampshire's incorporated cities and towns.



Population Density and Land Area, 2014 (US Census Bureau): 666.6 persons per square mile of land area. Rochester contains 44.8 square miles of land area and 0.6 square miles of inland water area.

MUNICIPAL SERVICES

Type of Government	Council/Manager
Budget: Municipal Appropriations, 2017	\$34,930,794
Budget: School Appropriations, 2017	\$59,678,599
Zoning Ordinance	1984/07
Master Plan	2001
Capital Improvement Plan	Yes
Industrial Plans Reviewed By	Planning Board

Boards and Commissions

Elected:	City Council; Police; School
Appointed:	Planning; Zoning; Library; Conservation; Economic Development; Industrial Development; Arena; Historic; Utility; Arts & Culture

Public Library **East Rochester Public; Rochester Public**

EMERGENCY SERVICES

Police Department	Full-time
Fire Department	Municipal
Emergency Medical Service	Municipal

Nearest Hospital(s)	Distance	Staffed Beds
Frisbie Memorial, Rochester	Local	92

UTILITIES

Electric Supplier	PSNH
Natural Gas Supplier	Unitil
Water Supplier	Municipal

Sanitation	Municipal
Municipal Wastewater Treatment Plant	Yes
Solid Waste Disposal	
Curbside Trash Pickup	Municipal
Pay-As-You-Throw Program	No
Recycling Program	Voluntary

Telephone Company	Fairpoint
Cellular Telephone Access	Yes
Cable Television Access	Yes
Public Access Television Station	Yes
High Speed Internet Service:	
Business	Yes
Residential	Yes

PROPERTY TAXES (NH Dept. of Revenue Administration)

2015 Total Tax Rate (per \$1000 of value)	\$28.15
2015 Equalization Ratio	92.5
2015 Full Value Tax Rate (per \$1000 of value)	\$25.29

2015 Percent of Local Assessed Valuation by Property Type	
Residential Land and Buildings	71.4%
Commercial Land and Buildings	24.3%
Public Utilities, Current Use, and Other	4.3%

HOUSING (ACS 2010-2014)

Total Housing Units	13,971
Single-Family Units, Detached or Attached	6,928
Units in Multiple-Family Structures:	
Two to Four Units in Structure	2,500
Five or More Units in Structure	2,187
Mobile Homes and Other Housing Units	2,356

DEMOGRAPHICS

(US Census Bureau)

Total Population	Community	County
2014	29,883	124,387
2010	29,752	123,143
2000	28,563	112,676
1990	26,722	104,348
1980	21,560	85,408
1970	17,938	70,431

Demographics, American Community Survey (ACS) 2010-2014

Population by Gender		
Male	14,253	Female 15,630

Population by Age Group	
Under age 5	1,733
Age 5 to 19	4,532
Age 20 to 34	6,342
Age 35 to 54	8,565
Age 55 to 64	3,890
Age 65 and over	4,821
Median Age	41.5 years

Educational Attainment, population 25 years and over	
High school graduate or higher	89.6%
Bachelor's degree or higher	20.2%

INCOME, INFLATION ADJUSTED \$ (ACS 2010-2014)

Per capita income	\$27,346
Median family income	\$58,531
Median household income	\$48,114

Median Earnings, full-time, year-round workers	
Male	\$43,859
Female	\$34,365

Individuals below the poverty level	13.5%
-------------------------------------	--------------

LABOR FORCE (NHES – ELMI)

Annual Average	2005	2015
Civilian labor force	16,152	16,790
Employed	15,553	16,082
Unemployed	599	708
Unemployment rate	3.7%	4.2%

EMPLOYMENT & WAGES (NHES – ELMI)

Annual Average Covered Employment	2004	2014
Goods Producing Industries		
Average Employment	1,666	1,897
Average Weekly Wage	\$ 769	\$1,207
Service Providing Industries		
Average Employment	7,998	7,914
Average Weekly Wage	\$ 614	\$ 696
Total Private Industry		
Average Employment	9,664	9,811
Average Weekly Wage	\$ 641	\$ 795
Government (Federal, State, and Local)		
Average Employment	1,271	1,437
Average Weekly Wage	\$ 644	\$ 771
Total, Private Industry plus Government		
Average Employment	10,935	11,249
Average Weekly Wage	\$ 641	\$ 792

EDUCATION AND CHILD CARESchools students attend: **Rochester operates grades K-12**District: **SAU 54**Career Technology Center(s): **R.W. Creteau Regional Technology Ctr (Rochester)**Region: **12**

Educational Facilities (includes Charter Schools)	Elementary	Middle/Junior High	High School	Private/Parochial
Number of Schools	8	1	2	3
Grade Levels	P K 1-5	6-8	9-12	K 1-12
Total Enrollment	1,997	891	1,467	179

Nearest Community College: **Great Bay**Nearest Colleges or Universities: **University of NH; Granite State**

2016 NH Licensed Child Care Facilities (DHHS-Bureau of Child Care Licensing)

Total Facilities: **22** Total Capacity: **1,039**

LARGEST BUSINESSES	PRODUCT/SERVICE	EMPLOYEES	ESTABLISHED
Frisbie Memorial Hospital	Health care services	1,014	1919
City of Rochester - Schools	Education	806	1751
Albany Engineered Composites	Aerospace engineered products	410	1985
City of Rochester	Municipal services	387	1891
Hannaford Brothers	Supermarket	324	1963
Market Basket	Supermarket	322	1996
Wal-Mart Supercenter	Retail store, supermarket	299	1970
Eastern Propane & Oil	Retail propane & oil	202	1989
Laars Heating Systems Co.	Boilers & water heaters	160	1984
Phase 2 Medical	Medical devise manufacturer	151	1995

Employer Information Supplied by Municipality

TRANSPORTATION (*distances estimated from city/town hall*)

Road Access	US Routes	202
	State Routes	11, 16, 108, 125, 202A
Nearest Interstate, Exit	Spaulding Tpk., Exits 12-16; I-95, Exit 5	
Distance	Local access; 21 miles	

Railroad	NH Northcoast
Public Transportation	COAST

Nearest Public Use Airport, General Aviation	
Skyhaven, Rochester	Runway 4,200 ft. asphalt
Lighted? Yes	Navigation Aids? Yes

Nearest Airport with Scheduled Service	
Manchester-Boston Regional	Distance 46 miles
Number of Passenger Airlines Serving Airport	4

Driving distance to select cities:	
Manchester, NH	43 miles
Portland, Maine	53 miles
Boston, Mass.	75 miles
New York City, NY	285 miles
Montreal, Quebec	271 miles

COMMUTING TO WORK (*ACS 2010-2014*)

Workers 16 years and over	
Drove alone, car/truck/van	81.4%
Carpooled, car/truck/van	11.1%
Public transportation	1.6%
Walked	2.3%
Other means	0.8%
Worked at home	2.8%
Mean Travel Time to Work	25.9 minutes

Percent of Working Residents: ACS 2010-2014

Working in community of residence	31.0
Commuting to another NH community	60.8
Commuting out-of-state	8.2

RECREATION, ATTRACTIONS, AND EVENTS

X	Municipal Parks
X	YMCA/YWCA
	Boys Club/Girls Club
X	Golf Courses
	Swimming: Indoor Facility
X	Swimming: Outdoor Facility
	Tennis Courts: Indoor Facility
X	Tennis Courts: Outdoor Facility
X	Ice Skating Rink: Indoor Facility
	Bowling Facilities
X	Museums
X	Cinemas
X	Performing Arts Facilities
X	Tourist Attractions
X	Youth Organizations (i.e., Scouts, 4-H)
X	Youth Sports: Baseball
X	Youth Sports: Soccer
X	Youth Sports: Football
X	Youth Sports: Basketball
X	Youth Sports: Hockey
X	Campgrounds
X	Fishing/Hunting
X	Boating/Marinas
X	Snowmobile Trails
X	Bicycle Trails
X	Cross Country Skiing
X	Beach or Waterfront Recreation Area
	Overnight or Day Camps

Nearest Ski Area(s): **Gunstock**

Other: **Rochester Fair; Live Performances; Opera House; Skyhaven Airport; Rochester Farmer's Market; History Museum; Oktoberfest; Public Art Downtown; Concerts on the Common; Comic Book Day; Lunchtime Concerts; Historic Homes & Inns; Rochester Museum of Art (RMFA); Roger Allen Park; Walking Trails**

PRELIMINARY DATA -- Organizational Data Collected for AEP V

1/12/17

(Through December 31, 2016)

Data Source	Name of Participating Organization	County or Parish	Event	Location	Number of Surveys Collected
Survey	Rochester Main Street - Mike Provost	Stafford	Free Comic Book Day	Downtown Rochester, NH 03867	32
Survey	Economic Development Office - Jenn/Karen	Stafford	Wings & Wheels Event	Skyhaven Airport, Rochester, NH 03867	32
Survey	Economic Development Office - Jenn/Karen	Stafford	Farmer's Market	Rochester Commons, Rochester, NH 03867	7
Survey	Economic Development Office - Jenn	Stafford	Phantom Gourmet BBQ Festival	Rochester Fairgrounds	10
Survey	REDC member - Kris Ebbeson	Stafford	Sole City Dance , 1 PM	Rochester Opera House, Rochester, NH 03867	4
Survey	REDC member - Kris Ebbeson	Stafford	Sole City Dance, 5 PM	Rochester Opera House, Rochester, NH 03867	9
Survey	REDC member - John Larochelle	Stafford	Book Club	Rochester Library, Rochester, NH 03867	6
Survey	Rochester Main Street - Susan/Jenn/Christine	Stafford	Main Street Blues Festival	Downtown Rochester, NH 03867	41
Survey	National Night Out - Jenn/Troy	Stafford	National Night Out	Rochester Commons, Rochester, NH 03867	16
Survey	Reggae Fest - Jenn	Stafford	Reggae Fest	Governor's Inn, Rochester, NH 03867	20
Survey	Rochester Opera House - Matt Wyatt	Stafford	Short Film Night	Rochester Opera House, Rochester, NH 03867	12
Survey	Rochester Opera House - Matt Wyatt/Jenn Marsh	Stafford	Rochester Arts Awards	Governor's Inn, Rochester, NH 03867	22
Survey	Kris Ebbeson - REDC	Stafford	Franklin Gallery Opening Reception	Riverston Custom Framing	15
Survey	Economic Development Office-Jenn/Mike Provost	Stafford	Concert/ Ice Cream Social	Central Square, Rochester, NH 03867	16
Survey	Economic Development Office-Jenn & Julian Long	Stafford	Gay Pride Event	Central Square, Rochester, NH 03867	50
Survey	Volunteers Mark Hourihane & Ron Poulin	Stafford	Rochester Fair	Rochester Fairgrounds	12
Survey	Susan DeRoy/ John Larochelle/Janet David	Stafford	Rochester Fair	Rochester Fairgrounds	34
Survey	Susan DeRoy/John Larochelle	Stafford	Montgomery Gentry Concert	Rochester Opera House, Rochester, NH 03867	36
Survey	Kris Ebbeson - REDC	Stafford	Right between the ears-storytelling	Riverstones Custom Framing	10
Survey	Economic Development- Karen Pollard and Jenn Marsh	Stafford	Sierra Hull - Bluegrass	Rochester Opera House, Rochester, NH 03867	40
Survey	Rochester Opera House - Anthony Ejarque	Stafford	AC/DC Tribute Band	Rochester Opera House, Rochester, NH 03867	7
Survey	Rochester Opera House	Stafford	Evening with Peter Yarrow	Rochester Opera House, Rochester, NH 03867	13
Survey	Mel Flanagan's writers night - Julian	Stafford	Writer's Night	Mel Flanagan's Irish Pub	10
Survey	Chamber of Commerce Jenn and Christine	Stafford	Tree Lighting	Downtown Rochester, NH 03867	50
Survey	The Franklin Gallery -Riverstones	Stafford	Art from Memory	Riverstones Custom Framing	13
Survey	Rochester Main Street - Jenn	Stafford	Festival of Trees	Studley's Flower Garden	35

PRELIMINARY DATA -- Organizational Data Collected for AEP V

1/12/17

(Through December 31, 2016)

Data Source	Name of Participating Organization	County or Parish	Event	Location	Number of Surveys Collected
Survey	Chamber of Commerce - Jenn	Strafford	Holiday Parade	Downtown Rochester, NH 03867	30
Survey	Rochester Opera House - Kris	Strafford	Gay Men's Chorus	Rochester Opera House, Rochester, NH 03867	31
Survey	The Franklin Gallery -Riverstones - Jenn Karen Christine	Strafford	Granite State Choral Society - Ho Riverstones Custom Framing		35
Survey	The Franklin Gallery-Riverstones Kris	Strafford	Storytelling - Right Between the I Riverstones Custom Framing		20
Survey	The Franklin Gallery-Riverstones Kris	Strafford	Paint Night	Riverstones Custom Framing	7
Survey	Rochester Opera House - Mark, Ron	Strafford	Peter Mayer's Stars and Promises	Rochester Opera House, Rochester, NH 03867	15
Survey	Rochester Opera House - Jenn, Jen, Matt	Strafford	Film Series - White Christmas	Rochester Opera House, Rochester, NH 03867	15
Survey	Rochester Opera House - Jenn and Karen	Strafford	Nutcracker-Sole City Dance	Rochester Opera House, Rochester, NH 03867	50
Survey	Rochester Opera House - Jenn, Jen, and Karen	Strafford	Recycled Percussion	Rochester Opera House, Rochester, NH 03867	45
TOTAL					800
NUMBER OF PARTICIPATING ORGANIZATIONS					Total Collected

FINANCE COMMITTEE

Agenda Item

1/12/17

Agenda Item Name: Monthly Financial Statements Summary – as of December 30, 2016.

For the full detail report, click here: [Detailed Monthly Financial Report as of 12/31/2016](#)

General Fund Revenues

<u>ACCOUNT DESCRIPTION</u>	<u>REVISED ESTIM REV</u>	<u>ACTUAL YTD REVENUE</u>	<u>REMAINING REVENUE</u>	<u>% COLL</u>
11031 CITY CLERK REVENUE	\$ 105,320	\$ 43,607	\$ 61,713	41.4
11051 ASSESSORS REVENUES	\$ -	\$ 223	\$ (223)	100.0
11061 BUSINESS OFFICE REVENUE	\$ 55,000	\$ 39,435	\$ 15,565	71.7
11062 BUSINESS OFFICE REVENUE	\$ 1,000	\$ 250	\$ 750	25.0
11071 TAX COLLECTOR REVENUE	\$ 29,019,981	\$ 44,287,003	\$ (15,267,022)	152.6
11081 GENERAL OVERHEAD REVENUE	\$ 3,104,259	\$ 1,092,545	\$ 2,011,714	35.2
11082 GENERAL OVERHEAD REVENUE	\$ 1,441,166	\$ 1,544,821	\$ (103,655)	107.2
11091 PUBLIC BLDGS REVENUE	\$ -	\$ 7,698	\$ (7,698)	100.0
11101 PLANNING	\$ 15,250	\$ 28,793	\$ (13,543)	188.8
11201 REV LEGAL OFFICE	\$ 50,000	\$ 25,569	\$ 24,431	51.1
12011 POLICE CITY REVENUE	\$ 318,495	\$ 130,316	\$ 188,179	40.9
12021 FIRE CITY REVENUE	\$ 17,325	\$ 17,575	\$ (250)	101.4
12022 FIRE STATE REVENUE	\$ 13,500	\$ -	\$ 13,500	0.0
12031 DISPATCH CENTER	\$ 62,044	\$ 58,785	\$ 3,259	94.7
12041 CODE ENFORCEMENT REVENUE	\$ 362,975	\$ 331,160	\$ 31,815	91.2
13011 PUBLIC WORKS REVENUE	\$ 35,200	\$ 35,007	\$ 193	99.5
13012 STATE HIGHWAY SUBSIDY	\$ 530,930	\$ 365,570	\$ 165,360	68.9
14011 WELFARE REVENUE	\$ 7,500	\$ 1,966	\$ 5,534	26.2
14021 RECREATION REVENUE	\$ 130,000	\$ 103,945	\$ 26,055	80.0
14031 LIBRARY REVENUE	\$ 12,915	\$ 6,133	\$ 6,782	47.5
1000 GENERAL FUND	\$ 35,282,860	\$ 48,120,403	\$ (12,837,543)	136.4

Note: The Property Tax Warrant has been applied to the Tax Collector's Revenue above capturing the school portion of the property taxes within the Tax Collector's revenue. The amount belonging to the School Department will be moved over to the School Department during the month of January.

Enterprise Fund Revenues

<u>ACCOUNT DESCRIPTION</u>	<u>REVISED ESTIM REV</u>	<u>ACTUAL YTD REVENUE</u>	<u>REMAINING REVENUE</u>	<u>% COLL</u>
5001 WATER ENTERPRISE FUND	\$ 5,896,667	\$ 2,052,387	\$ 3,844,280	34.8
5002 SEWER ENTERPRISE FUND	\$ 6,877,157	\$ 2,454,825	\$ 4,422,332	35.7
5003 ARENA ENTERPRISE FUND	\$ 581,453	\$ 231,311	\$ 350,142	39.8

Note: Water and Sewer Fund Revenues Collected appear to fall short by one quarter each fiscal year until final quarterly billings are posted in September of the following fiscal year.

General Fund Expenditures

ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE	AVAILABLE BUDGET	% USED
11000051 CITY MANAGER	\$ 399,890	\$ 184,201	\$ 28,562	\$ 187,127	53.20
11012351 ECONOMIC DEVELOPMENT	\$ 475,213	\$ 244,091	\$ 46,485	\$ 184,637	61.10
11020050 MUNICIPAL INFORMATION	\$ 418,679	\$ 195,154	\$ 42,633	\$ 180,892	56.80
11030051 CITY CLERK	\$ 290,862	\$ 126,854	\$ 25,380	\$ 138,628	52.30
11040050 ELECTIONS	\$ 46,251	\$ 38,115	\$ 3,295	\$ 4,842	89.50
11050070 ASSESSORS	\$ 414,322	\$ 175,986	\$ 7,270	\$ 231,066	44.20
11060051 BUSINESS OFFICE	\$ 517,112	\$ 275,183	\$ 859	\$ 241,070	53.40
11063151 HUMAN RESOURCES	\$ 139,811	\$ 73,609	\$ 2,459	\$ 63,743	54.40
11070070 TAX COLLECTOR	\$ 342,182	\$ 171,828	\$ 1,552	\$ 168,802	50.70
11080050 GENERAL OVERHEAD	\$ 725,983	\$ 185,129	\$ 101,649	\$ 439,205	39.50
11090050 PB CITY WIDE 50	\$ 583,627	\$ 321,641	\$ 10,591	\$ 251,396	56.90
11090051 PB CITY HALL 51	\$ 63,239	\$ 23,230	\$ 6,377	\$ 33,633	46.80
11090052 PB OPERA HOUSE 52	\$ 40,378	\$ 22,530	\$ 1,744	\$ 16,104	60.10
11090054 PB CENTRAL FIRE 54	\$ 16,411	\$ 8,555	\$ 4,301	\$ 3,555	78.30
11090055 PB GONIC FIRE 55	\$ 14,739	\$ 13,410	\$ 649	\$ 680	95.40
11090056 PB LIBRARY 56	\$ 38,002	\$ 12,950	\$ 4,051	\$ 21,002	44.70
11090057 PB DPW GARAGE 57	\$ 14,138	\$ 6,941	\$ 2,482	\$ 4,715	66.60
11090059 PB ER FIRE STATION 59	\$ 750	\$ 125	\$ -	\$ 625	16.60
11090061 PB HISTORICAL MUSEUM	\$ 1,600	\$ 266	\$ 1,090	\$ 244	84.70
11090063 PB HANSON POOL 63	\$ 5,005	\$ 1,865	\$ -	\$ 3,140	37.30
11090064 PB GONIC POOL 64	\$ 2,880	\$ 907	\$ 519	\$ 1,454	49.50
11090065 PB EAST ROCHESTER POO	\$ 2,650	\$ 1,106	\$ 244	\$ 1,300	50.90
11090068 PB GROUNDS 68	\$ 9,960	\$ 2,334	\$ 954	\$ 6,672	33.00
11090069 PB DOWNTOWN 69	\$ 15,500	\$ 5,688	\$ 2,142	\$ 7,671	50.50
11090070 PB REVENUE BUILDING 7	\$ 28,687	\$ 9,957	\$ 1,754	\$ 16,976	40.80
11090071 PB PLAYGROUNDS 71	\$ 1,590	\$ -	\$ 282	\$ 1,308	17.70
11090075 PB NEW POLICE STATION	\$ 35,796	\$ 12,022	\$ 7,729	\$ 16,045	55.20
11090077 PB OLD POLICE STATION	\$ 9,925	\$ 750	\$ 750	\$ 8,425	15.10
11102051 PLANNING	\$ 361,660	\$ 181,878	\$ 5,089	\$ 174,693	51.70
11200051 LEGAL OFFICE	\$ 543,843	\$ 242,389	\$ 3,145	\$ 298,309	45.10
12010053 PD ADMINISTRATIVE SER	\$ 1,891,285	\$ 1,087,743	\$ 60,735	\$ 742,806	60.70
12012453 PD PATROL SERVICES	\$ 4,694,252	\$ 2,268,860	\$ -	\$ 2,425,392	48.30
12012553 PD SUPPORT SERVICES	\$ 399,100	\$ 201,922	\$ -	\$ 197,178	50.60
12020054 FIRE DEPARTMENT	\$ 4,212,927	\$ 2,107,026	\$ 30,523	\$ 2,075,379	50.70
12020055 FIRE DEPT 55 GONIC SU	\$ 28,556	\$ 7,717	\$ -	\$ 20,839	27.00
12020754 CALL FIRE	\$ 30,964	\$ 5,585	\$ -	\$ 25,379	18.00
12030153 DISPATCH CENTER	\$ 746,093	\$ 374,820	\$ 6,294	\$ 364,979	51.10
12040051 CODE ENFORCEMENT	\$ 570,067	\$ 286,647	\$ 5,510	\$ 277,910	51.20
12050050 AMBULANCE	\$ 56,468	\$ -	\$ 56,468	\$ -	100.00
13010057 PUBLIC WORKS	\$ 2,081,186	\$ 988,029	\$ 360,768	\$ 732,390	64.80
13010957 WINTER MAINTENANCE	\$ 463,953	\$ 52,134	\$ 137,843	\$ 273,976	40.90
13020050 CITY LIGHTS	\$ 271,500	\$ 118,427	\$ 9,965	\$ 143,108	47.30
14010051 WELFARE	\$ 458,850	\$ 192,040	\$ 18,535	\$ 248,275	45.90
14022072 RECREATION ADMINISTRA	\$ 562,338	\$ 278,021	\$ 6,921	\$ 277,395	50.70
14022150 RECREATION PLAYGROUND	\$ 82,663	\$ 75,743	\$ 271	\$ 6,649	92.00
14022250 RECREATION POOLS	\$ 78,507	\$ 62,336	\$ 80	\$ 16,091	79.50
14030056 LIBRARY	\$ 1,121,163	\$ 576,117	\$ 48,128	\$ 496,918	55.70
15000051 COUNTY TAX	\$ 6,075,141	\$ 6,133,368	\$ -	\$ (58,227)	101.00
17010051 TRANSFERS/PAYMENTS DE	\$ 3,431,440	\$ 1,254,793	\$ -	\$ 2,176,647	36.60
17030050 OVERLAY	\$ 92,256	\$ 14,436	\$ -	\$ 77,820	15.60
17040051 TRANSFER TO CIP & OTH	\$ 2,373,466	\$ 352,066	\$ -	\$ 2,021,400	14.80
1000 GENERAL FUND	\$ 35,282,860	\$ 18,745,523	\$ 1,056,075	\$ 15,250,262	56.80

Enterprise Fund Expenditures

<u>ACCOUNT DESCRIPTION</u>	<u>REVISED BUDGET</u>	<u>YTD EXPENDED</u>	<u>ENCUMBRANCE</u>	<u>AVAILABLE BUDGET</u>	<u>% USED</u>
5001 WATER ENTERPRISE FUND	\$ 5,896,667	\$ 1,853,344	\$ 171,373	\$ 3,871,950	34.30
5002 SEWER ENTERPRISE FUND	\$ 6,877,157	\$ 2,808,200	\$ 139,464	\$ 3,929,492	42.90
5003 ARENA ENTERPRISE FUND	\$ 581,453	\$ 258,882	\$ 14,109	\$ 308,462	46.90

This page has
been
intentionally left
blank.



Rochester Fire Department
City of Rochester
37 Wakefield Street – Rochester, NH 03867

Norman Sanborn Jr.
Chief of Department

Tel (603) 335-7545
Fax (603) 332-9711

January 9, 2017

TO: City Manager Dan Fitzpatrick
Mayor Caroline McCarley & City Council Members

**MONTHLY REPORT
DECEMBER 2016**

On behalf of the Fire Department, I am pleased to provide you with the following report. It serves as a summary of the activities, projects and programs underway within the department.

DEPARTMENT INFORMATION:

During the month of December the Department responded to 293 calls for service. This represents a 40% increase over last December with only 210 runs, and a 33% increase from the previous month of November. These increases are significant. Of the calls in December, there were 5 structure fires with 2 resulting in a box being struck, both occurring within 24 hours of each other. There was also 1 vehicle fire that occurred this month.

Crews also responded to an additional 150 calls for vehicle accidents including 5 involving pedestrians being struck, and 100 medical calls. 6 of those medical calls were overdoses with 2 resulting in death for the third consecutive month. December so far accounts for 4.5% of this year's fire department response to overdoses. We also responded to 2 calls for mutual aid assistance. The remaining calls included everything from alarm activations, good intent calls, and public service calls, as well as a multitude of various other type calls.

Overall the department has responded to 2,779 calls for the calendar year 2016. This is a 7% increase in incidents from the calendar year 2015 with only 2,599.

ADMINISTRATIVE STAFF:

As Chairman of the Chamber of Commerce Holiday Parade and Tree Lighting, I participated in both events along with staff officers and firefighters.

Staff attended training on the new Rochester Recovery Center.

Staff met with two new firefighters who will be starting on January 8, 2017.

Staff attended the Police Change of Command Ceremony.

Rochester Fire hosted an Open House Reception for Firefighter Dan Meehan who was retiring at the end of December.

FIRE PREVENTION:

The end of the year capped off an exciting and growing time for fire prevention. With the addition of Deputy Chief Powers and the start of our apartment building inspection program we have set the stage to have our busiest year to date in 2017. We have been able to get through half of our public schools for inspections and will finish the remaining schools in January. The coming months will have an emphasis put on our apartment building inspection program as we will start to average around 20 buildings per month. These inspections are crucial to increasing the safety of our residents as a larger community risk reduction program. The Rochester Fire Department is committed to the health and safety of its members and the community we work for.

DUTY SHIFT:

Fire Department Training and EMS Division

-Organized and presented multiple lessons and ensured compliance. Drills Included vehicle extrication drills at Matt Scotts Auto and American Auto, with donated cars. The shifts were trained on cold weather firefighting operations, became re-familiarized with ice rescue gear (in preparation for Jan. ice rescue drills), as well as various EMS, and safety training. The rest of the month was used for make-up training from the previous few months, which is needed periodically.

-Extensive work was performed extrapolating and inputting data into the system for members that are due for recertification of their EMS Licensure.

-Prepared and Conducted Call Force training.

-Continued work on rebuilding and organizing the new firefighter orientation program, and prepared plans for 2 new hires starting on 1/9/17.

-Planned and developed the January training schedule, along with preparation for instruction

-Assisted with administrative duties as needed.

EMERGENCY MANAGEMENT:

Rochester Fire hosted an Emergency Preparedness Task Force Meeting.

Staff participated in an Emergency Management Conference Call in reference to the snowstorm which was going to be coming on Thursday, December 29th.

Staff met with Shawna Morton who is our Field Representative for NH Emergency Management to review the Radiological Emergency Response for Nuclear Facilities Host Plan. This is for the Seabrook Nuclear Plant.

Staff also reviewed the FY18 Seabrook Power Plant estimated budget request.

Sincerely,

Norman G. Sanborn, Jr.
Fire Chief

FIRE DEPARTMENT CALLS

	11/16		12/16	
	Occurences	Percentage	Occurences	Percentage
Fire/Explosion	8	3.6%	7	2.4%
Overpressure Rupture	0	0.0%	0	0.0%
Rescue Call	123	55.7%	149	51.0%
Hazardous Condition	13	5.9%	21	7.2%
Service Call	31	14.0%	42	14.4%
Good Intent Call	24	10.9%	39	13.4%
False Call	21	9.5%	34	11.6%
Undetermined	1	0.5%	0	0.0%
TOTAL	221	100.0%	292	100.0%

CITY OF ROCHESTER

OPERATING BUDGET FY17

FOR 2017 06

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1000 GENERAL FUND							
12021 FIRE CITY REVENUE							
12021 402111 OUTSIDE SERVICES REVE	-15,000	-15,000	-4,042.36	-1,194.31	.00	-10,957.64	26.9%*
12021 402157 00505 TANK REMOVAL	-25	-25	-100.00	-25.00	.00	75.00	400.0%
12021 402157 00506 BLASTING	-25	-25	-200.00	.00	.00	175.00	800.0%
12021 402157 00507 INCIDENT REPORT	-25	-25	-35.00	.00	.00	10.00	140.0%
12021 402157 00508 F M REPORT	-25	-25	.00	.00	.00	-25.00	.0%*
12021 402157 00510 CD PHOTOS	-25	-25	.00	.00	.00	-25.00	.0%*
12021 402157 00511 FIRE ALARM PLAN	-500	-500	-336.00	-124.00	.00	-164.00	67.2%
12021 402157 00512 SPRINKLER PLAN	-1,000	-1,000	-3,539.00	-2,223.00	.00	2,539.00	353.9%
12021 402157 00513 COMM HFS/CA	-100	-100	-300.00	.00	.00	200.00	300.0%
12021 402157 00514 RE-INSPECTION	-50	-50	.00	.00	.00	-50.00	.0%*
12021 402157 00515 FINE	-50	-50	.00	.00	.00	-50.00	.0%*
12021 406201 MISCELLANEOUS REVENUE	0	0	-9,022.95	-500.00	.00	9,022.95	100.0%
12021 406205 FIRE DONATIONS	-500	-500	.00	.00	.00	-500.00	.0%*
TOTAL FIRE CITY REVENUE	-17,325	-17,325	-17,575.31	-4,066.31	.00	250.31	101.4%
TOTAL GENERAL FUND	-17,325	-17,325	-17,575.31	-4,066.31	.00	250.31	101.4%
TOTAL REVENUES	-17,325	-17,325	-17,575.31	-4,066.31	.00	250.31	
GRAND TOTAL	-17,325	-17,325	-17,575.31	-4,066.31	.00	250.31	101.4%

** END OF REPORT - Generated by Cindi Potts **

Rochester Fire Department

Office of Fire Prevention

31-Dec

Building Fire Code Inspections	31
Building Site Consultation	6
Construction Plan Review	7
Fire Drills	2
Fire Investigations	3
Fire Permits Issued	0
Fire Prevention Education and Training	9
Foster Care / Day Care Inspections	6
Outdoor Burning Inspections	3
Permit of Assembly Inspections	7
Tank Removal / Installation Inspections	0
Training Sessions	8
Woodstove / Pelletstove Appliance Inspection	0
Total	82

Rochester Fire Department
Incident Status

1/12/17

Incident	Incident Date	Alarm Time	Incident Type
16-2529-IN 1st Action: Location:	12/01/2016	0022	Medical assist, assist EMS crew
16-2530-IN 1st Action: Location:	12/01/2016	0120	Medical assist, assist EMS crew
16-2531-IN 1st Action: Location:	12/01/2016	0729	Medical assist, assist EMS crew
16-2532-IN 1st Action: Location:	12/01/2016	0935	Service Call, other
16-2533-IN 1st Action: Location:	12/01/2016	1126	Service Call, other
16-2534-IN 1st Action: Location:	12/01/2016	1512	Medical assist, assist EMS crew
16-2535-IN 1st Action: Location:	12/01/2016	1332	Lock-out
16-2536-IN 1st Action: Location:	12/01/2016	1300	Lock-out
16-2537-IN 1st Action: Location:	12/01/2016	1836	Medical assist, assist EMS crew
16-2538-IN 1st Action: Location:	12/01/2016	1823	Lock-out
16-2539-IN 1st Action: Location:	12/01/2016	2037	Medical assist, assist EMS crew
16-2540-IN 1st Action: Location:	12/02/2016	0727	Motor vehicle/pedestrian accident (MV Ped)
16-2541-IN 1st Action: Location:	12/02/2016	0800	Motor vehicle accident with injuries
16-2542-IN 1st Action: Location:	12/02/2016	1019	Medical assist, assist EMS crew

Rochester Fire Department
Incident Status

1/12/17

Incident	Incident Date	Alarm Time	Incident Type
16-2543-IN 1st Action: Location:	12/02/2016	1051	Motor vehicle accident with no injuries.
	Assistance, other		
	198 WAKEFIELD ST @ 10 CHESTNUT HILL RD		
16-2544-IN 1st Action: Location:	12/02/2016	1311	Motor vehicle accident with no injuries.
	Investigate		
	45 HANCOCK ST NAPA AUTO PARTS		
16-2545-IN 1st Action: Location:	12/02/2016	0749	EMS call, excluding vehicle accident with injury
	Assistance, other		
16-2546-IN 1st Action: Location:	12/02/2016	1632	Motor vehicle accident with no injuries.
	Investigate		
	81 GONIC RD @ 12 COLBY ST		
16-2547-IN 1st Action: Location:	12/03/2016	0131	Smoke scare, odor of smoke
	Investigate		
	20 PLANTE ST		
16-2548-IN 1st Action: Location:	12/03/2016	1422	Assist invalid
	Assistance, other		
	10 CHAMBERLAIN ST		
16-2549-IN 1st Action: Location:	12/03/2016	1534	Medical assist, assist EMS crew
	Assistance, other		
16-2550-IN 1st Action: Location:	12/03/2016	1535	Alarm system activation, no fire - unintentional
	Investigate		
	103 NORTH MAIN ST LILAC CITY GRILL		
16-2551-IN 1st Action: Location:	12/03/2016	1807	Medical assist, assist EMS crew
	Assistance, other		
16-2552-IN 1st Action: Location:	12/03/2016	1855	Motor vehicle/pedestrian accident (MV Ped)
	Investigate		
	10 SOUTH MAIN ST @ 1 WAKEFIELD ST		
16-2553-IN 1st Action: Location:	12/03/2016	2113	Motor vehicle accident with injuries
	Investigate		
	37 WAKEFIELD ST ROCHESTER FIRE DEPARTMENT		
16-2554-IN 1st Action: Location:	12/04/2016	0334	Medical assist, assist EMS crew
	Assistance, other		
16-2555-IN 1st Action: Location:	12/04/2016	1308	Fuel burner/boiler malfunction, fire confined
	Provide manpower		
	61 CHARLES ST		
16-2556-IN 1st Action: Location:	12/04/2016	1328	Motor vehicle accident with no injuries.
	Investigate		
	COMMUNITY WAY		

Rochester Fire Department
Incident Status

1/12/17

Incident	Incident Date	Alarm Time	Incident Type
16-2557-IN 1st Action: Location:	12/04/2016	2053	Good intent call, other
	Investigate		
	ENGLAND RD		
16-2558-IN 1st Action: Location:	12/04/2016	2306	Medical assist, assist EMS crew
	Provide manpower		
16-2559-IN 1st Action: Location:	12/05/2016	0305	Alarm system sounded due to malfunction
	Investigate		
	23 GRANITE ST ALLEN SCHOOL		
16-2560-IN 1st Action: Location:	12/05/2016	0715	Medical assist, assist EMS crew
	Provide manpower		
16-2561-IN 1st Action: Location:	12/05/2016	0745	Motor vehicle accident with no injuries.
	Investigate		
	45 WASHINGTON ST @ 1 ROY ST		
16-2562-IN 1st Action: Location:	12/05/2016	0750	Motor vehicle accident with no injuries.
	Investigate		
	60 FARMINGTON RD @ 7 CRANE DR NEAR ROCHESTER HARLEY-DAVIDSON		
16-2563-IN 1st Action: Location:	12/05/2016	0825	Motor vehicle accident with no injuries.
	Investigate		
	CROSS RD CHESTNUT HILL RD		
16-2564-IN 1st Action: Location:	12/05/2016	0836	EMS call, excluding vehicle accident with injury
	Provide basic life support (BLS)		
16-2566-IN 1st Action: Location:	12/05/2016	0842	Dispatched & canceled en route
	Cancelled en route		
	27 STERLING DR STRAFFORD COUNTY DIALYSIS/FRESENIUS DIALYSIS		
16-2567-IN 1st Action: Location:	12/05/2016	0902	Motor vehicle accident with no injuries.
	Investigate		
	1 GOVERNORS RD @ 108 CROSS RD		
16-2568-IN 1st Action: Location:	12/05/2016	0824	Motor vehicle accident with no injuries.
	Investigate		
	175 MILTON RD LONE OAK ICE CREAM		
16-2569-IN 1st Action: Location:	12/05/2016	1018	Sprinkler activation due to malfunction
	Shut down system		
	19 GRANT ST ST CHARLES CHILDRENS HOME		
16-2570-IN 1st Action: Location:	12/05/2016	1021	Motor vehicle/pedestrian accident (MV Ped)
	Investigate		
	GONIC RD BY WILD WILLYS		
16-2571-IN 1st Action: Location:	12/05/2016	1503	Gas leak (natural gas or LPG)
	Investigate		
	25 CAPITAL CIR 9-25		

Rochester Fire Department
Incident Status

1/12/17

Incident	Incident Date	Alarm Time	Incident Type
16-2572-IN 1st Action: Location:	12/05/2016 Investigate 4 WHITEHOUSE RD @ 259 OLD DOVER RD	1032	Motor vehicle accident with injuries
16-2573-IN 1st Action: Location:	12/05/2016 Investigate FARMINGTON RD MARKET BASKET	1107	Motor vehicle accident with no injuries.
16-2574-IN 1st Action: Location:	12/05/2016 Investigate 14 GINA DR	1537	Smoke scare, odor of smoke
16-2575-IN 1st Action: Location:	12/05/2016 Investigate LOWELL ST AFTER 4 WAY	1142	Motor vehicle accident with no injuries.
16-2576-IN 1st Action: Location:	12/05/2016 Forcible entry	1227	Medical assist, assist EMS crew
16-2577-IN 1st Action: Location:	12/05/2016 Investigate 47 BROCK ST ROCHESTER MIDDLE SCHOOL	1434	Motor vehicle accident with no injuries.
16-2578-IN 1st Action: Location:	12/05/2016 Investigate 628 PICKERING RD	1453	Motor vehicle accident with injuries
16-2579-IN 1st Action: Location:	12/05/2016 Forcible entry 86 CORMIER DR	1658	Assist police or other governmental agency
16-2580-IN 1st Action: Location:	12/05/2016 Investigate 11 CEDARBROOK VILL	1738	Good intent call, other
16-2581-IN 1st Action: Location:	12/06/2016 Assistance, other	1436	Medical assist, assist EMS crew
16-2582-IN 1st Action: Location:	12/06/2016 Investigate PICKERING RD	1617	Good intent call, other
16-2583-IN 1st Action: Location:	12/06/2016 Assistance, other	1828	Medical assist, assist EMS crew
16-2584-IN 1st Action: Location:	12/06/2016 Remove hazard 21 JANET ST	2211	Carbon monoxide incident
16-2585-IN 1st Action: Location:	12/07/2016 Investigate 50 RAILROAD AVE ROKON INTERNATIONAL, INC	0826	Alarm system sounded due to malfunction

Rochester Fire Department
Incident Status

1/12/17

Incident	Incident Date	Alarm Time	Incident Type
16-2586-IN 1st Action: Location:	12/07/2016	1106	Removal of victim(s) from stalled elevator
	Investigate		
	23 WAKEFIELD ST		
16-2587-IN 1st Action: Location:	12/07/2016	0755	Dispatched & canceled en route
	Cancelled en route		
	15 SIGNAL ST ROCHESTER LAUNDROMAT		
16-2588-IN 1st Action: Location:	12/07/2016	0915	Dispatched & canceled en route
	Cancelled en route		
	MARKETPLACE BLVD 110 GRILL		
16-2589-IN 1st Action: Location:	12/07/2016	1442	Service Call, other
	Investigate		
	12 CORSON ST		
16-2590-IN 1st Action: Location:	12/07/2016	1526	Service Call, other
	Investigate		
	33 DEWEY ST @ 7 SCHLEY ST		
16-2591-IN 1st Action: Location:	12/07/2016	1351	Hazardous condition, Other
	Investigate		
	160 WASHINGTON ST GNC		
16-2592-IN 1st Action: Location:	12/07/2016	1610	Motor vehicle accident with no injuries.
	Investigate		
	34 BROCK ST		
16-2593-IN 1st Action: Location:	12/07/2016	1730	Medical assist, assist EMS crew
	Provide manpower		
16-2594-IN 1st Action: Location:	12/07/2016	1731	Lock-out
	Forcible entry		
	290 NORTH MAIN ST HANNAFORDBROS #8315		
16-2595-IN 1st Action: Location:	12/07/2016	1855	Cooking fire, confined to container
	Ventilate		
	38 SUMMER ST [RP]		
16-2596-IN 1st Action: Location:	12/08/2016	0640	Medical assist, assist EMS crew
	Provide manpower		
16-2597-IN 1st Action: Location:	12/08/2016	1633	Motor vehicle accident with no injuries.
	Investigate		
	MILTON RD JARVIS		
16-2598-IN 1st Action: Location:	12/08/2016	1035	Alarm system sounded due to malfunction
	Investigate		
	50 RAILROAD AVE ROKON INTERNATIONAL, INC		
16-2599-IN 1st Action: Location:	12/08/2016	1228	Medical assist, assist EMS crew
	Assistance, other		

Rochester Fire Department
Incident Status

1/12/17

Incident	Incident Date	Alarm Time	Incident Type
16-2614-IN 1st Action: Location:	12/10/2016	1446	EMS call, excluding vehicle accident with injury
	Provide basic life support (BLS)		
16-2615-IN 1st Action: Location:	12/10/2016	1503	Motor vehicle accident with no injuries.
	Investigate 53 PINE ST		
16-2616-IN 1st Action: Location:	12/10/2016	1511	Medical assist, assist EMS crew
	Provide manpower		
16-2617-IN 1st Action: Location:	12/10/2016	1835	Medical assist, assist EMS crew
	Investigate		
16-2618-IN 1st Action: Location:	12/10/2016	1958	Medical assist, assist EMS crew
	Assistance, other		
16-2619-IN 1st Action: Location:	12/10/2016	1814	Water problem, other
	Investigate 34 CHESTNUT ST [RP]		
16-2620-IN 1st Action: Location:	12/10/2016	1800	Lock-out
	Investigate 116 FARMINGTON RD WALMART #2330		
16-2621-IN 1st Action: Location:	12/10/2016	2332	Dispatched & canceled en route
	Cancelled en route 106 WASHINGTON ST		
16-2632-IN 1st Action: Location:	12/10/2016	1131	Motor vehicle accident with no injuries.
	Investigate 205 OLD DOVER RD TRI-CITY GLASS		
16-2622-IN 1st Action: Location:	12/11/2016	0937	Medical assist, assist EMS crew
	Investigate		
16-2623-IN 1st Action: Location:	12/11/2016	1146	Smoke detector activation, no fire - unintentional
	Investigate 4 BRICKYARD DR		
16-2624-IN 1st Action: Location:	12/11/2016	1008	Motor vehicle accident with no injuries.
	Investigate 257 NORTH MAIN ST		
16-2625-IN 1st Action: Location:	12/11/2016	1208	Motor vehicle accident with no injuries.
	Investigate 59 COLUMBUS AVE @ 15 SUMMER ST		
16-2626-IN 1st Action: Location:	12/11/2016	1341	Good intent call, other
	Investigate 420 SALMON FALLS RD		

Incident	Incident Date	Alarm Time	Incident Type
16-2627-IN 1st Action: Location:	12/11/2016	1518	Good intent call, other Investigate 36 FARMINGTON RD NORTHGATE APARTMENTS
16-2628-IN 1st Action: Location:	12/11/2016	1737	Medical assist, assist EMS crew Refer to proper authority
16-2629-IN 1st Action: Location:	12/11/2016	2137	Service Call, other Investigate 197 NORTH MAIN ST
16-2630-IN 1st Action: Location:	12/11/2016	2147	Dispatched & canceled en route Cancelled en route 1 KNIGHT ST CUMBERLAND FARMS
16-2643-IN 1st Action: Location:	12/11/2016	0620	Medical assist, assist EMS crew Investigate
16-2631-IN 1st Action: Location:	12/12/2016	0415	CO detector activation due to malfunction Investigate 9 ERIN LN
16-2633-IN 1st Action: Location:	12/12/2016	1023	Medical assist, assist EMS crew Provide manpower
16-2634-IN 1st Action: Location:	12/12/2016	1633	Passenger vehicle fire Investigate SPAULDING TPKE NB TOLLS
16-2635-IN 1st Action: Location:	12/12/2016	1510	Alarm system activation, no fire - unintentional Investigate 216 AIRPORT DR RAND-WHITNEY CONTAINER, LLC
16-2636-IN 1st Action: Location:	12/12/2016	1613	Motor vehicle accident with no injuries. Investigate 27 STERLING DR STRAFFORD COUNTY DIALYSIS/FRESENIUS DIALYSIS
16-2637-IN 1st Action: Location:	12/12/2016	1751	Lock-out Forcible entry 186 PICKERING RD POTVIN, WANDA & DONALD
16-2638-IN 1st Action: Location:	12/12/2016	1921	Medical assist, assist EMS crew Investigate
16-2639-IN 1st Action: Location:	12/12/2016	1946	EMS call, excluding vehicle accident with injury Provide basic life support (BLS)
16-2640-IN 1st Action: Location:	12/13/2016	0401	Medical assist, assist EMS crew Provide manpower

Rochester Fire Department
Incident Status

1/12/17

Incident	Incident Date	Alarm Time	Incident Type
16-2641-IN 1st Action: Location:	12/13/2016	0619	Motor vehicle accident with no injuries.
	Provide manpower 90 SOUTH MAIN ST @ 424 COLUMBUS AVE		
16-2642-IN 1st Action: Location:	12/13/2016	0840	Vehicle accident, general cleanup
	Investigate 636 COLUMBUS AVE @ 54 HANCOCK ST		
16-2644-IN 1st Action: Location:	12/13/2016	0746	EMS call, excluding vehicle accident with injury
	Investigate		
16-2645-IN 1st Action: Location:	12/13/2016	0845	EMS call, excluding vehicle accident with injury
	Provide basic life support (BLS)		
16-2646-IN 1st Action: Location:	12/13/2016	1308	Service Call, other
	Assistance, other 56 MAPLE ST		
16-2647-IN 1st Action: Location:	12/13/2016	1328	Medical assist, assist EMS crew
	Provide manpower		
16-2648-IN 1st Action: Location:	12/13/2016	1407	Vehicle accident, general cleanup
	Remove hazard 324 COLUMBUS AVE @ 1 WINTER ST		
16-2649-IN 1st Action: Location:	12/13/2016	1815	Vehicle accident, general cleanup
	Remove hazard 1 WALNUT ST @ 168 NORTH MAIN ST		
16-2650-IN 1st Action: Location:	12/13/2016	1943	Smoke scare, odor of smoke
	Investigate 151 WAKEFIELD ST		
16-2651-IN 1st Action: Location:	12/13/2016	2237	Medical assist, assist EMS crew
	Investigate		
16-2652-IN 1st Action: Location:	12/14/2016	0031	Medical assist, assist EMS crew
	Provide manpower		
16-2653-IN 1st Action: Location:	12/14/2016	0650	Good intent call, other
	Investigate SPAULDING TPKE SPAULDING SB EXIT 15		
16-2654-IN 1st Action: Location:	12/14/2016	0954	Alarm system activation, no fire - unintentional
	Investigate 47 BROCK ST ROCHESTER MIDDLE SCHOOL		
16-2655-IN 1st Action: Location:	12/14/2016	1017	Medical assist, assist EMS crew
	Provide basic life support (BLS)		

Rochester Fire Department
Incident Status

1/12/17

Incident	Incident Date	Alarm Time	Incident Type
16-2656-IN 1st Action: Location:	12/14/2016 Investigate 39 SENECA ST	1106	CO detector activation due to malfunction
16-2657-IN 1st Action: Location:	12/14/2016 Investigate 130 WAKEFIELD ST SPAULDING HIGH SCHOOL	0904	Good intent call, other
16-2658-IN 1st Action: Location:	12/14/2016 Investigate	1042	Medical assist, assist EMS crew
16-2659-IN 1st Action: Location:	12/14/2016 Investigate	1509	Medical assist, assist EMS crew
16-2660-IN 1st Action: Location:	12/14/2016 Hazardous materials leak control & containment 233 WASHINGTON ST	1616	Combustible/flammable gas/liquid condition, other
16-2661-IN 1st Action: Location:	12/14/2016 Investigate 32 LAFAYETTE ST [RP]	1558	Good intent call, other
16-2662-IN 1st Action: Location:	12/14/2016 Investigate BERNARD RD GAUTHIER FARM	1658	Unauthorized burning
16-2663-IN 1st Action: Location:	12/14/2016 Investigate 150 WAKEFIELD ST ROCHESTER COMMUNITY CENTER	1854	Alarm system sounded due to malfunction
16-2664-IN 1st Action: Location:	12/14/2016 Investigate 134 CHESTNUT HILL RD LYDALL, INC	2012	Alarm system sounded due to malfunction
16-2666-IN 1st Action: Location:	12/14/2016 Assistance, other	2215	Medical assist, assist EMS crew
16-2665-IN 1st Action: Location:	12/15/2016 Assistance, other	0101	Medical assist, assist EMS crew
16-2667-IN 1st Action: Location:	12/15/2016 Cancelled en route 4 DORA DR [RP]	0100	Dispatched & canceled en route
16-2668-IN 1st Action: Location:	12/15/2016 Investigate FARMINGTON RD MARKET BASKET	0626	Motor vehicle accident with injuries
16-2669-IN 1st Action: Location:	12/15/2016 Investigate 629 PORTLAND ST	1147	Service Call, other

Rochester Fire Department
Incident Status

1/12/17

Incident	Incident Date	Alarm Time	Incident Type
16-2670-IN 1st Action: Location:	12/15/2016	1309	Motor vehicle accident with no injuries.
	Investigate		
	5 FOUR ROD RD		
16-2671-IN 1st Action: Location:	12/15/2016	1502	Motor vehicle accident with no injuries.
	Investigate		
	MEADERBORO RD FOUR ROD RD		
16-2672-IN 1st Action: Location:	12/15/2016	1553	Dispatched & canceled en route
	Cancelled en route		
	SALMON FALLS RD BY SOMERSWORTH LINE		
16-2673-IN 1st Action: Location:	12/15/2016	1947	Dispatched & canceled en route
	Cancelled en route		
	116 FARMINGTON RD WALMART #2330		
16-2674-IN 1st Action: Location:	12/15/2016	1910	Power line down
	Investigate		
	GONIC RD		
16-2675-IN 1st Action: Location:	12/16/2016	0516	Good intent call, other
	Investigate		
	92 ENGLAND RD		
16-2676-IN 1st Action: Location:	12/16/2016	1044	Lock-out
	Forcible entry		
	35 INDUSTRIAL WAY		
16-2677-IN 1st Action: Location:	12/16/2016	1236	Motor vehicle accident with injuries
	Investigate		
	129 SOUTH MAIN ST BP - FORMERLY GETTY		
16-2678-IN 1st Action: Location:	12/16/2016	1338	Lock-out
	Forcible entry		
	116 FARMINGTON RD WALMART #2330		
16-2679-IN 1st Action: Location:	12/16/2016	1611	Cover assignment, standby, moveup
	Fill-in or moveup		
	8 PARSHLEY LN		
16-2680-IN 1st Action: Location:	12/16/2016	1700	Motor vehicle accident with injuries
	Provide basic life support (BLS)		
	92 FARMINGTON RD GRANITE RIDGE		
16-2681-IN 1st Action: Location:	12/16/2016	1742	Good intent call, other
	Investigate		
	28 SIGNAL ST SALVATION ARMY CHURCH		
16-2682-IN 1st Action: Location:	12/16/2016	1751	Alarm system activation, no fire - unintentional
	Investigate		
	21 NORWAY PLAINS RD KAB REALTY		
16-2683-IN 1st Action: Location:	12/16/2016	1832	Smoke detector activation, no fire - unintentional
	Investigate		
	36 FARMINGTON RD NORTHGATE APARTMENTS		

Rochester Fire Department
Incident Status

1/12/17

Incident	Incident Date	Alarm Time	Incident Type
16-2684-IN 1st Action: Location:	12/16/2016	1920	Water evacuation
	Remove water		
	58 SOUTH MAIN ST [RP]		
16-2685-IN 1st Action: Location:	12/16/2016	2011	Lock-out
	Forcible entry		
	5 CEDARBROOK VILL		
16-2686-IN 1st Action: Location:	12/16/2016	2319	Assist police or other governmental agency
	Investigate		
	46 MONROE DR		
16-2698-IN 1st Action: Location:	12/16/2016	1959	Hazardous condition, Other
	Investigate		
	68 OLD DOVER RD @ 2 WEEPING WILLOW DR		
16-2699-IN 1st Action: Location:	12/16/2016	2319	Service Call, other
	Investigate		
	4 D'AMOURS AVE		
16-2687-IN 1st Action: Location:	12/17/2016	0358	Good intent call, other
	Investigate		
	85 INNOVATION DR SAFRAN AEROSPACE COMPOSITES		
16-2688-IN 1st Action: Location:	12/17/2016	0719	Alarm system sounded due to malfunction
	Investigate		
	82 WAKEFIELD ST STUDLEY'S FLOWERS		
16-2689-IN 1st Action: Location:	12/17/2016	1311	Motor vehicle accident with no injuries.
	Investigate		
	45 HANCOCK ST NAPA AUTO PARTS		
16-2690-IN 1st Action: Location:	12/17/2016	1155	Motor vehicle accident with no injuries.
	Investigate		
	SPAULDING TPKE EXIT 14 NB OFFRAMP		
16-2691-IN 1st Action: Location:	12/17/2016	1827	Carbon monoxide incident
	Ventilate		
	17 MOORES CT [RP] IN BASEMENT		
16-2692-IN 1st Action: Location:	12/17/2016	2023	Medical assist, assist EMS crew
	Provide manpower		
16-2693-IN 1st Action: Location:	12/17/2016	2113	Sprinkler activation, no fire - unintentional
	Investigate		
	46 MONROE DR		
16-2700-IN 1st Action: Location:	12/17/2016	0138	Medical assist, assist EMS crew
	Assistance, other		
16-2694-IN 1st Action: Location:	12/18/2016	0009	Lock-out
	Assistance, other		
	68 SOUTH MAIN ST 68 SOUTH MAIN STREET COMPLEX		

Rochester Fire Department
Incident Status

1/12/17

Incident	Incident Date	Alarm Time	Incident Type
16-2695-IN 1st Action: Location:	12/18/2016	0541	Medical assist, assist EMS crew
	Provide manpower		
16-2696-IN 1st Action: Location:	12/18/2016	0048	Building fire
	Fire control or extinguishment, other		
	75 PINE ST		
16-2697-IN 1st Action: Location:	12/18/2016	0352	CO detector activation due to malfunction
	Investigate		
	8 NORTH FUCHSIA DR		
16-2701-IN 1st Action: Location:	12/18/2016	1117	Medical assist, assist EMS crew
	Assistance, other		
16-2702-IN 1st Action: Location:	12/18/2016	1332	Medical assist, assist EMS crew
	Standby		
16-2703-IN 1st Action: Location:	12/18/2016	1709	Medical assist, assist EMS crew
	Investigate		
16-2704-IN 1st Action: Location:	12/18/2016	1503	Alarm system activation, no fire - unintentional
	Investigate		
	20 INDUSTRIAL WAY LAARS HEATING SYSTEMS COMPANY		
16-2705-IN 1st Action: Location:	12/18/2016	1607	Medical assist, assist EMS crew
	Assistance, other		
16-2706-IN 1st Action: Location:	12/18/2016	2124	Dispatched & canceled en route
	Cancelled en route		
	16 SOUTH BLUEBERRY LN		
16-2707-IN 1st Action: Location:	12/18/2016	2104	Medical assist, assist EMS crew
	Investigate		
16-2708-IN 1st Action: Location:	12/18/2016	2214	Structure fire, other (Conversion only)
	Investigate		
	72 LAFAYETTE ST ROCHESTER FAIR GRAND STANDS		
16-2709-IN 1st Action: Location:	12/19/2016	0859	Medical assist, assist EMS crew
	Assistance, other		
16-2710-IN 1st Action: Location:	12/19/2016	0954	Medical assist, assist EMS crew
	Provide basic life support (BLS)		
16-2711-IN 1st Action: Location:	12/19/2016	1452	Medical assist, assist EMS crew
	Assistance, other		

Rochester Fire Department
Incident Status

1/12/17

Incident	Incident Date	Alarm Time	Incident Type
16-2712-IN 1st Action: Location:	12/19/2016 Assistance, other	1855	Medical assist, assist EMS crew
16-2713-IN 1st Action: Location:	12/19/2016 Investigate 301 NORTH MAIN ST CVS	1739	Smoke scare, odor of smoke
16-2714-IN 1st Action: Location:	12/19/2016 Investigate 80 WHITEHOUSE RD	2114	Chimney or flue fire, confined to chimney or flue
16-2715-IN 1st Action: Location:	12/19/2016 Investigate	1854	Medical assist, assist EMS crew
16-2716-IN 1st Action: Location:	12/19/2016 Investigate	1910	Medical assist, assist EMS crew
16-2717-IN 1st Action: Location:	12/19/2016 Investigate 303 NORTH MAIN ST DUNKIN DONUTS	1948	Good intent call, other
16-2718-IN 1st Action: Location:	12/19/2016 Investigate	2137	Medical assist, assist EMS crew
16-2719-IN 1st Action: Location:	12/20/2016 Cancelled en route 70 WINTER ST	0428	Dispatched & canceled en route
16-2720-IN 1st Action: Location:	12/20/2016 Cancelled en route 314 ROCHESTER HILL RD PROFILE APARTMENTS	0629	Dispatched & canceled en route
16-2721-IN 1st Action: Location:	12/20/2016 Investigate	0652	EMS call, excluding vehicle accident with injury
16-2722-IN 1st Action: Location:	12/20/2016 Investigate 36 KINSALE DR	0856	CO detector activation due to malfunction
16-2723-IN 1st Action: Location:	12/20/2016 Investigate 12 DAY LILY LN	0951	Smoke detector activation due to malfunction
16-2724-IN 1st Action: Location:	12/20/2016 Provide basic life support (BLS)	1054	Medical assist, assist EMS crew
16-2725-IN 1st Action: Location:	12/20/2016 Forcible entry 160 WASHINGTON ST	1619	Lock-out

Rochester Fire Department
Incident Status

1/12/17

Incident	Incident Date	Alarm Time	Incident Type
16-2726-IN 1st Action: Location:	12/20/2016 Investigate 1 GLEN ST	2120	Gas leak (natural gas or LPG)
16-2727-IN 1st Action: Location:	12/21/2016 Assistance, other	0349	Medical assist, assist EMS crew
16-2728-IN 1st Action: Location:	12/21/2016 Remove hazardous materials 130 WASHINGTON ST SHELL STATION	0901	Gasoline or other flammable liquid spill
16-2729-IN 1st Action: Location:	12/21/2016 Investigate 21 FARMINGTON RD SEACOAST CAR CLUB INC	1003	Vehicle accident, general cleanup
16-2730-IN 1st Action: Location:	12/21/2016 Extricate, disentangle 65 SOUTH MAIN ST ROCHESTER PUBLIC LIBRARY	1012	Extrication, rescue, other
16-2732-IN 1st Action: Location:	12/21/2016 Investigate SPAULDING TPKE NORTH BOUND OFF RAMP EXIT 16 OFF RAMP	1003	Motor vehicle accident with no injuries.
16-2733-IN 1st Action: Location:	12/21/2016 Investigate 136 EASTERN AVE COMMUNITY BAPTIST CHURCH	1112	Motor vehicle accident with injuries
16-2734-IN 1st Action: Location:	12/21/2016 Investigate 25 OLD DOVER RD IMC MAGNETICS	1325	Alarm system sounded due to malfunction
16-2735-IN 1st Action: Location:	12/21/2016 Investigate LITTLE FALLS BRIDGE RD	1627	Good intent call, other
16-2736-IN 1st Action: Location:	12/21/2016 Investigate 242 MILTON RD @ 116 BETTS RD	1951	Motor vehicle/pedestrian accident (MV Ped)
16-2737-IN 1st Action: Location:	12/22/2016 Cancelled en route 24 LINDEN ST [RP]	0250	Dispatched & canceled en route
16-2738-IN 1st Action: Location:	12/22/2016 Investigate 237 WALNUT ST	0755	Motor vehicle accident with no injuries.
16-2739-IN 1st Action: Location:	12/22/2016 Investigate SPAULDING TPKE EXIT 12	1223	Motor vehicle accident with no injuries.
16-2740-IN 1st Action: Location:	12/22/2016 Investigate 160 WASHINGTON ST GAME STOP	1056	Alarm system sounded due to malfunction

Rochester Fire Department
Incident Status

1/12/17

Incident	Incident Date	Alarm Time	Incident Type
16-2741-IN 1st Action: Location:	12/22/2016 Investigate	1135	Medical assist, assist EMS crew
16-2742-IN 1st Action: Location:	12/22/2016 Investigate SPAULDING TPKE NORTHBOUND BETWEEN EXIT 12 AND 13	1218	Motor vehicle accident with injuries
16-2743-IN 1st Action: Location:	12/22/2016 Investigate 10 SOAPSTONE LN WILLIAMS,RICHARD	1546	Service Call, other
16-2744-IN 1st Action: Location:	12/22/2016 Assistance, other	1928	Medical assist, assist EMS crew
16-2745-IN 1st Action: Location:	12/23/2016 Investigate 21 JANET ST	0211	Carbon monoxide incident
16-2746-IN 1st Action: Location:	12/23/2016 Assistance, other	0347	Medical assist, assist EMS crew
16-2747-IN 1st Action: Location:	12/23/2016 Assistance, other	0622	Medical assist, assist EMS crew
16-2748-IN 1st Action: Location:	12/23/2016 Investigate 30 PARTRIDGE GREEN APTS	0951	Alarm system activation, no fire - unintentional
16-2749-IN 1st Action: Location:	12/23/2016 Investigate 47 FARMINGTON RD COUNTRY TIRE AND SERVICE CENTER	1710	Motor vehicle accident with no injuries.
16-2750-IN 1st Action: Location:	12/23/2016 Investigate 4 DESERT WIND LN	1813	Smoke detector activation, no fire - unintentional
16-2751-IN 1st Action: Location:	12/23/2016 Assistance, other 160 WASHINGTON ST KOHL'S	1846	Lock-out
16-2752-IN 1st Action: Location:	12/23/2016 Investigate 25 AUTUMN ST [RP]	1924	Motor vehicle accident with no injuries.
16-2753-IN 1st Action: Location:	12/23/2016 Investigate 5 HEATON ST	2201	Service Call, other
16-2754-IN 1st Action: Location:	12/23/2016 Cancelled en route 69 CONGRESS ST	2343	Dispatched & canceled en route

Rochester Fire Department
Incident Status

1/12/17

Incident	Incident Date	Alarm Time	Incident Type
16-2755-IN 1st Action: Location:	12/24/2016	0131	Medical assist, assist EMS crew
	Assistance, other		
16-2756-IN 1st Action: Location:	12/24/2016	0122	Smoke detector activation, no fire - unintentional
	Investigate		
	216 AIRPORT DR ALBANY ENGINEERING BUILDING 2		
16-2757-IN 1st Action: Location:	12/24/2016	0910	Gas leak (natural gas or LPG)
	Investigate		
	12 TWO ROD RD TRACTOR SUPPLY		
16-2758-IN 1st Action: Location:	12/24/2016	1436	Medical assist, assist EMS crew
	Provide basic life support (BLS)		
16-2759-IN 1st Action: Location:	12/24/2016	1826	Medical assist, assist EMS crew
	Assistance, other		
16-2761-IN 1st Action: Location:	12/24/2016	2031	Dispatched & canceled en route
	Cancelled en route		
	59 BETTS RD @ 80 CROSS ST		
16-2762-IN 1st Action: Location:	12/24/2016	2333	Carbon monoxide detector activation, no CO
	Investigate		
	1 ROSEBERRY LN		
16-2763-IN 1st Action: Location:	12/25/2016	0514	Medical assist, assist EMS crew
	Investigate		
16-2764-IN 1st Action: Location:	12/25/2016	0601	Medical assist, assist EMS crew
	Assist physically disabled		
16-2765-IN 1st Action: Location:	12/25/2016	0703	Medical assist, assist EMS crew
	Assistance, other		
16-2766-IN 1st Action: Location:	12/25/2016	0811	Medical assist, assist EMS crew
	Investigate		
16-2767-IN 1st Action: Location:	12/25/2016	1046	Medical assist, assist EMS crew
	Assistance, other		
16-2768-IN 1st Action: Location:	12/25/2016	1319	Medical assist, assist EMS crew
	Provide basic life support (BLS)		
16-2769-IN 1st Action: Location:	12/25/2016	1321	Medical assist, assist EMS crew
	Provide manpower		

Rochester Fire Department
Incident Status

1/12/17

Incident	Incident Date	Alarm Time	Incident Type
16-2770-IN 1st Action: Location:	12/25/2016	1332	Medical assist, assist EMS crew
	Provide manpower		
16-2771-IN 1st Action: Location:	12/25/2016	1339	Medical assist, assist EMS crew
	Provide manpower		
16-2772-IN 1st Action: Location:	12/25/2016	1413	Medical assist, assist EMS crew
	Provide manpower		
16-2773-IN 1st Action: Location:	12/25/2016	2058	Alarm system sounded due to malfunction
	Investigate		
	134 CHESTNUT HILL RD LYDALL, INC		
16-2774-IN 1st Action: Location:	12/25/2016	2318	Service Call, other
	Investigate		
	LAFAYETTE ST		
16-2775-IN 1st Action: Location:	12/26/2016	0207	Medical assist, assist EMS crew
	Provide manpower		
16-2776-IN 1st Action: Location:	12/26/2016	0505	EMS call, excluding vehicle accident with injury
	Provide basic life support (BLS)		
16-2777-IN 1st Action: Location:	12/26/2016	0443	Medical assist, assist EMS crew
	Assistance, other		
16-2778-IN 1st Action: Location:	12/26/2016	0837	Carbon monoxide incident
	Investigate		
	68 LOWELL ST		
16-2779-IN 1st Action: Location:	12/26/2016	1101	Alarm system activation, no fire - unintentional
	Investigate		
	134 TEN ROD RD BROADVIEW ANIMAL HOSPITAL		
16-2780-IN 1st Action: Location:	12/26/2016	1452	Alarm system activation, no fire - unintentional
	Investigate		
	27 HANCOCK ST PROGRESSIVE TRAINING		
16-2781-IN 1st Action: Location:	12/26/2016	1500	EMS call, excluding vehicle accident with injury
	Provide basic life support (BLS)		
16-2782-IN 1st Action: Location:	12/26/2016	1525	Carbon monoxide incident
	Action taken, other		
	58 WOODLAND GREEN		
16-2783-IN 1st Action: Location:	12/26/2016	1656	Alarm system activation, no fire - unintentional
	Investigate		
	2 HIGHLAND ST CUMBERLAND FARMS STORE		

Rochester Fire Department
Incident Status

1/12/17

Incident	Incident Date	Alarm Time	Incident Type
16-2784-IN 1st Action: Location:	12/26/2016 Provide manpower	1736	Medical assist, assist EMS crew
16-2785-IN 1st Action: Location:	12/26/2016 Investigate 25 MAIN ST	2243	Motor vehicle accident with no injuries.
16-2786-IN 1st Action: Location:	12/27/2016 Assistance, other 86 CHURCH ST	0943	Lock-out
16-2787-IN 1st Action: Location:	12/27/2016 Provide basic life support (BLS) 280 NORTH MAIN ST HOME DEPOT	1059	Motor vehicle/pedestrian accident (MV Ped)
16-2788-IN 1st Action: Location:	12/27/2016 Investigate 67 AUTUMN ST	1046	Carbon monoxide incident
16-2789-IN 1st Action: Location:	12/27/2016 Assistance, other	1150	Medical assist, assist EMS crew
16-2790-IN 1st Action: Location:	12/27/2016 Investigate 302 WALNUT ST @ 202 ESTES RD DOUG'S TEXACO	1420	Motor vehicle accident with no injuries.
16-2791-IN 1st Action: Location:	12/27/2016 Investigate	1651	Medical assist, assist EMS crew
16-2792-IN 1st Action: Location:	12/28/2016 Investigate 47 BROCK ST ROCHESTER MIDDLE SCHOOL	1013	Alarm system activation, no fire - unintentional
16-2793-IN 1st Action: Location:	12/28/2016 Investigate 1 KNIGHT ST CUMBERLAND FARMS	1357	Service Call, other
16-2794-IN 1st Action: Location:	12/28/2016 Investigate LETOURNEAU ST	1608	Service Call, other
16-2795-IN 1st Action: Location:	12/29/2016 Cancelled en route 299 NORTH MAIN ST CUMBERLAND FARMS STORE	0604	Dispatched & canceled en route
16-2796-IN 1st Action: Location:	12/29/2016 Forcible entry 58 CHESTNUT ST	0742	Lock-out
16-2797-IN 1st Action: Location:	12/29/2016 Assist physically disabled	0842	Medical assist, assist EMS crew

Rochester Fire Department
Incident Status

1/12/17

Incident	Incident Date	Alarm Time	Incident Type
16-2798-IN 1st Action: Location:	12/29/2016	0933	Medical assist, assist EMS crew
	Assistance, other		
16-2799-IN 1st Action: Location:	12/29/2016	0943	Medical assist, assist EMS crew
	Assistance, other		
16-2800-IN 1st Action: Location:	12/29/2016	1526	Smoke scare, odor of smoke
	Investigate		
	23 ACADEMY ST [RP]		
16-2801-IN 1st Action: Location:	12/29/2016	1534	Motor vehicle accident with injuries
	Provide first aid & check for injuries		
	SPAULDING TPKE ROCHESTER TOLLS-NB		
16-2802-IN 1st Action: Location:	12/29/2016	2057	Medical assist, assist EMS crew
	Investigate		
16-2803-IN 1st Action: Location:	12/29/2016	2013	Good intent call, other
	Investigate		
	PICKERING RD		
16-2804-IN 1st Action: Location:	12/29/2016	2220	Alarm system activation, no fire - unintentional
	Investigate		
	656 COLUMBUS AVE LIU'S GARDEN		
16-2805-IN 1st Action: Location:	12/30/2016	0441	Dispatched & canceled en route
	Cancelled en route		
	606 SALMON FALLS RD		
16-2806-IN 1st Action: Location:	12/30/2016	0629	EMS call, excluding vehicle accident with injury
	Provide basic life support (BLS)		
16-2807-IN 1st Action: Location:	12/30/2016	0839	Lock-out
	Assistance, other		
	68 MAIN ST [RP]		
16-2808-IN 1st Action: Location:	12/30/2016	1232	Motor vehicle accident with no injuries.
	Investigate		
	301 NORTH MAIN ST NEAR CVS		
16-2809-IN 1st Action: Location:	12/30/2016	1248	Smoke scare, odor of smoke
	Investigate		
	46 PINE ST		
16-2810-IN 1st Action: Location:	12/30/2016	0909	Medical assist, assist EMS crew
	Provide manpower		
16-2811-IN 1st Action: Location:	12/30/2016	1046	Medical assist, assist EMS crew
	Provide manpower		

Rochester Fire Department
Incident Status

1/12/17

Incident	Incident Date	Alarm Time	Incident Type
16-2812-IN 1st Action: Location:	12/30/2016	1157	EMS call, excluding vehicle accident with injury
	Provide basic life support (BLS)		
16-2813-IN 1st Action: Location:	12/30/2016	1210	Building fire
	Ventilate		
	160 WASHINGTON ST CLEMENTO'S PIZZERIA AND BREW		
16-2814-IN 1st Action: Location:	12/30/2016	1631	Medical assist, assist EMS crew
	Provide basic life support (BLS)		
16-2815-IN 1st Action: Location:	12/30/2016	1923	Service Call, other
	Investigate		
	4 LADY SLIPPER CT		
16-2817-IN 1st Action: Location:	12/31/2016	0806	Medical assist, assist EMS crew
	Investigate		
16-2818-IN 1st Action: Location:	12/31/2016	1006	CO detector activation due to malfunction
	Investigate		
	35 KINSALE DR		
16-2819-IN 1st Action: Location:	12/31/2016	0952	Medical assist, assist EMS crew
	Provide manpower		
16-2820-IN 1st Action: Location:	12/31/2016	1322	Lock-out
	Forcible entry		
	1 GOVERNORS RD		
16-2821-IN 1st Action: Location:	12/31/2016	1603	Medical assist, assist EMS crew
	Investigate		
16-2822-IN 1st Action: Location:	12/31/2016	1621	Electrical wiring/equipment problem, other
	Investigate		
	95 FARMINGTON RD SHELL (FARMINGTON ROAD)		
16-2823-IN 1st Action: Location:	12/31/2016	2049	Motor vehicle accident with no injuries.
	Investigate		
	9 CHURCH ST		
17-1-IN 1st Action: Location:	12/31/2016	2353	Good intent call, other
	Investigate		
	MILTON RD 1/2 MILE BEFORE MILTON LINE		



Rochester Public Library
65 South Main St.
Rochester, NH 03867

1/12/17
Main Desk: (603) 332-1428
Reference: 335-7550
Children's: 335-7549
Fax: 335-7582
www.rpl.lib.nh.us

MONTHLY REPORT

December 2016

There were a total of 16,517 items circulated with 10,080 people visiting the library in the month of December. Two hundred - sixteen patrons used the library's Internet computers for 608 hours. Visitors to the library's web site numbered 11,418. Current number of patron registrations is 36,893. Interlibrary loan activity included 58 materials borrowed from other libraries and 207 loaned to other libraries.

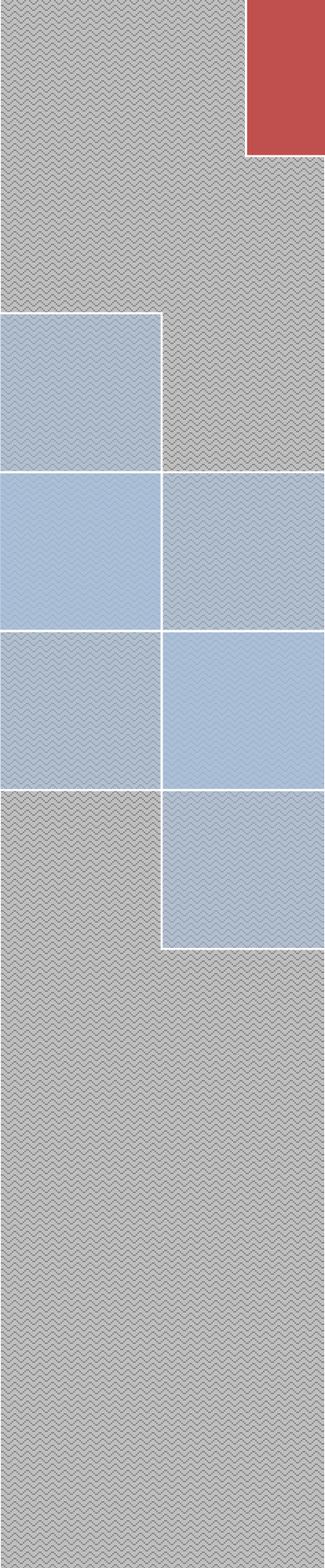
December 3rd the Library was pleased to present Healthy Holiday Entertaining with Liz Barbour. Chef/Instructor, Liz Barbour offered participants a cooking demonstration on recipes that may be used to plan a healthy menu for holiday entertaining. Liz talked guests through creating shopping lists, preparation task lists and the art of tweaking purchased items with your own personal touch so every dish looks amazing and tastes delicious. Each participant was provided samples and recipe cards to take home.

On December 5th the Library was proud to add Hoopla as an available resource for all library patrons. Hoopla is a groundbreaking digital media service offered by public libraries that allows patrons to borrow movies, music, audiobooks, eBooks, comics and TV shows to enjoy on a home computer, tablet, or phone – and even a TV! With no waiting, titles can be streamed immediately, or downloaded to phones or tablets for offline enjoyment later. We have hundreds of thousands of titles to choose from, with more being added daily. Hoopla is like having your public library at your fingertips.

On December 14th, the Library was pleased to present “Herbal Soups & Teas” with Rivka Schwartz. Over 35 participants were instructed in the health benefits of herbal teas and soups with many available samples for participants to try along with an added bonus of a special elderberry syrup recipe for cold and flu season.

In addition to the print versions of available books, 250 of our library patrons downloaded 1,170 e-books to media devices through the library's web site this month. The RPL website also enabled 13 patrons access to Mango Languages, 135 digital downloads from Hoopla and 478 songs were downloaded from Freegal Music.

Trustees meet on January 17th in the Rose Room of the library at 6pm.



This page has
been
intentionally left
blank.





Planning and Development
Conservation Commission
Historic District Commission
Arts & Culture Commission

Planning & Development Department
City Hall - Second Floor
31 Wakefield Street
ROCHESTER, NEW HAMPSHIRE 03867-1917
(603) 335-1338 - Fax (603) 335-7585
Web Site: <http://www.rochesternh.net>

PLANNING & DEVELOPMENT DEPARTMENT MONTHLY REPORT FOR DECEMBER 2016

The Planning Board and the Historic District Commission (HDC) held their regular meetings in the month of December. The Conservation Commission and Arts & Culture Commission did not have a regular meeting in December. The Conservation Commission did hold an all day training session in December and the details are listed below. The Planning Board also held a workshop meeting in December. There was some regular business on the agenda but the Board also discussed the surety and inspections report as well as the release of surety for Jarvis and Family Dollar. The discussions/agenda items from the regular meetings of the Planning Board and HDC are summarized below. The last month of the year was another very busy month for the Planning Board and Planning Department.

In addition to the meetings listed within this report, the Planning Staff attended variety of other meetings throughout the month of December. These include, but are not limited to, the Strafford Metropolitan Planning Organization's Technical Advisory Committee, the City's Technical Review Group, River Walk Committee, Rotary, Life Safety Committee meeting, LCHIP grant award ceremony, site visits to the "Ridge", a pre-construction meeting for VW of Rochester and for Healy Auto, a meeting with Pictometry staff, an economic development webinar on breweries, and various meetings with consultants, developers, citizens, and other City staff. The Planning Board agenda for January is shaping up to be a busy meeting with new applications as well as some continued applications. We have begun to review the applications and preparing them for hearings in January. As the calendar year closes we continue to be very busy in the Planning & Development Department and we are hoping the upcoming year continues to keep us busy. The Planning Staff continues to work hard to serve our many constituencies and we look forward to continuing that hard work in 2017. On behalf of the entire Planning Staff I would like to wish you all a Happy New Year.

APPLICATIONS REVIEWED BY THE PLANNING BOARD

**Harold & Dorothy Caler & Real Estate Advisors Inc., 151 Franklin Street & 24
Jeremiah Lane** (by Berry Surveying & Engineering) Lot line revision.
Case # 111&223 – 83&21 – R1 – 16 **CONTINUED TO 1/9/2017**

SDJ Development of Rochester, LLC, 183 Washington Street (by Hillside Design Group) Amendment to the Master Plan for Highfield Commons PUD.
Case# 237 – 8-1 – PUD – 16 **CONTINUED TO 1/9/2017**

Cramer Family Trust & Patricia Woodward Trust, 156 Old Dover Road & Laura Lane (by Tritech Engineering Corp.) Lot line revision.
Case# 140&253 – 73,23&24 – R1 – 16 **CONTINUED TO 1/9/2017**

Mary Elizabeth Herbert, Trustee, Lawrence P. McManus, Jr. Trust, 717 Columbus Avenue Preliminary site plan to construct a gas station with a 4000 sq ft convenience store.
Case# 131 – 7 – NMU – 16 **POSTPONEMENT REQUESTED**

William C. Stowell, Jr., 56 Whitehouse Road (by Tritech Engineering Corporation) 2-Lot subdivision. Case# 256 – 10 – A – 16 **APPROVED**

Anna Fazekas Rev Trust & Ervin Fazekas Rev Trust, 89 Milton Road/Flat Rock Bridge Road (by Berry Surveying & Engineering) Lot line revision.
Case# 210 – 50,51,64,71 – HC/R1 – 16 **APPROVED**

Anna Fazekas Rev Trust & Ervin Fazekas Rev Trust, Flat Rock Bridge Road (by Berry Surveying & Engineering) Site plan to construct 16 duplex units.
Case# 210 – 64 – HC/R1 – 16 **CONTINUED TO 1/9/2017**

Real Estate Advisors Inc., 24 Jeremiah Lane (by Berry Surveying & Engineering) 53-Lot subdivision for single and duplex housing. Case # 223 – 21 – A – 16 **CONTINUED TO 2/6/2017**

Farmington Associates, LLC, 60,68,76 Farmington Road (by Tighe & Bond) Amendment to an approve site plan Case# 216 – 8,9,10 – GRD – 16 **APPROVED**

APPLICATIONS REVIEWED BY THE CONSERVATION COMMISSION

The Conservation Commission attended a day long training session titled “Conservation Easement Monitoring Training” that was presented Truslow Resource Consulting, LLC. This meeting was held in the City of Rochester Public Library’s Community Room and was followed by in-the-field training at 36 Peaslee Rd, Hope Farm.

The Commission did not hold a regular meeting in December due to holiday schedules.

APPLICATIONS REVIEWED BY THE HISTORIC DISTRICT COMMISSION

Freedom Beauty Salon, 7 Hanson Street, Application for Certificate of Approval for projecting sign. Case # 120-390-DC-16 **APPROVED**

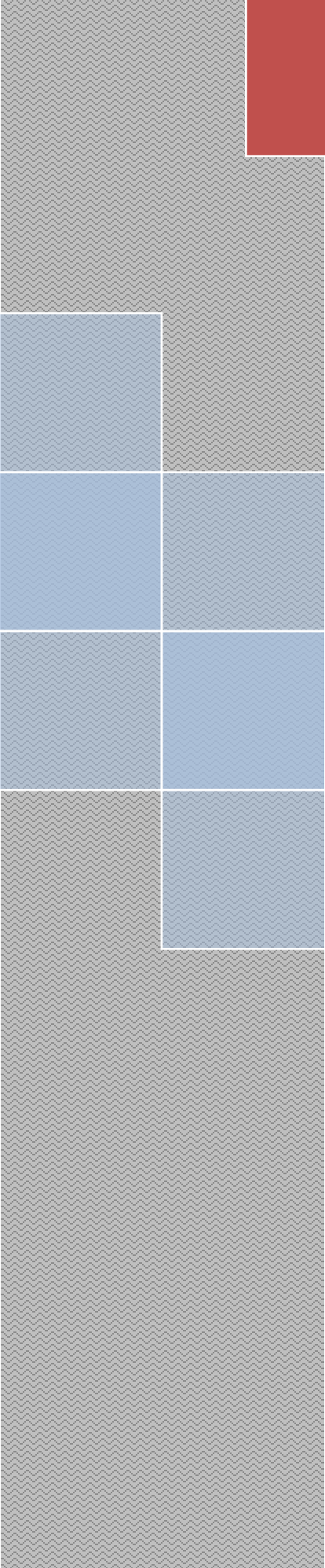
Collect-tiques, 56 North Main Street, Application for Certificate of Approval for wall sign. Case # 121-15-6-DC-16. **APPROVED**

ARTS AND CULTURE COMMISSION ACTIVITIES

The Arts and Culture Commission did not hold a meeting for the month of December.

Respectfully submitted,

James B. Campbell,
Director of Planning & Development



This page has
been
intentionally left
blank.



1/12/17



ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127
FAX (603) 330-7159
www.rochesterpd.org

"Dedication, Pride, Integrity"

POLICE COMMISSION

DEREK J. PETERS
Chairman
BRUCE E. LINDSAY
Vice Chairman
LUCIEN G. LEVESQUE
Commissioner

PAUL R. TOUSSAINT
Chief of Police



January 10, 2017

TO: City Manager Daniel Fitzpatrick

RE: Monthly Report – December 2016

OPERATIONS: Ward 1 and Ward 4 held meetings this period. Discussion included information on construction projects, motor vehicle enforcement, fireworks ordinance, the drug epidemic and our efforts to address this, as well as the Recovery Center. Additional discussion centered on Code violations including unmaintained properties and trash left out frequently.

The investigations bureau had 35 cases sent from patrol for review or investigation. There are currently 88 cases assigned. There were 21 cases presented to the Grand Jury and all returned true bills. We logged in 238 pieces of evidence and returned 79 pieces. Detectives completed 12 registrations for sex offenders. Det. Bourque analyzed eight phones with the Cellebrite machine. There was one detective callout this period for an untimely death. Members of the bureau participated in the Granite Hammer grant to impact illegal drug operations in the City.

COMMUNICATIONS: We are down one position due to resignation, with another resignation pending. Interviews have been scheduled for next month to find candidates to fill vacancies. We will hold interviews also for the open Lead Dispatch position. We continue to work with the vendor on the replacement of the radio unit computers. A key piece of software was not included on the vendor quote which will increase the cost of the project. We are reviewing all options at this time.

COMMUNITY ENGAGEMENT OFFICER: In addition to several monthly meetings, Off. Miehle attended Teen Night. He also attended a Crime line board meeting. Off. Miehle has been working on the recruitment video with Celeste Plaia and other department personnel.

COMP STAT: Patrol activities continue to be productive despite staffing challenges. There were more than 1100 traffic stops this period.

DIVERSION: There were 275 teens in attendance at the December teen night. There were no new referrals this period however, there are five open cases and there was one case of recidivism from a closed December 2015 case.

HONOR GUARD: The Honor Guard participated in the Chamber Christmas parade, they presented the colors at TD Garden to open the December 8 Bruins game, and they presented the colors for the Change of Command ceremony held on December 28.

HOUSING: There were 25 police related calls for service this period. Off. Blair participated in the senior breakfast with the Rec Department this period. This has become a popular event, giving us opportunities to interact with residents that we may not often have contact with. Off. Funk has transitioned over to the part time role with housing and is conducting patrols on the weekends.

K9: There were three tracks this period, two in Rochester, and one drug search in Rochester. The unit participated in the annual Christmas parade, events for the Working Dog Foundation and a demonstration for the Civil Air Patrol.

PROSECUTION: In adult court this period there were 171 new cases with 266 charges. Of those there were 67 guilty pleas, 41 not guilty pleas and 43 failed to appear. Of the cases that went before the court there were 18 administrative guilty findings, 48 charges nol prossed as part of plea agreements and 5 cases were dismissed by the Court, and 32 cases were continued. Juvenile prosecution had 17 arraignments, 8 review hearings and 6 violation hearings. There were 5 trials continued. Contempt charges have been filed against 5 juveniles not in compliance with the court agreements. Complaints and warrants were drafted for 4 parents for violation of RSA 193:1 for compulsory attendance.

SCHOOL RESOURCE OFFICERS: The new LEAD program will be started at the beginning of the new year in the elementary (third grade) and middle school (sixth grade.) A schedule is still being compiled for the high school. Block scheduling has presented some challenges.

ADMINISTRATIVE: We have taken delivery of two of the three cruisers. The last cruiser is at the radio vendor being up fitted.

Staff has been working diligently to complete level one of the FY18 budget. Our FY17 budget projection still shows us in the black. We will continue to keep a close eye on the budget, particularly in cruiser maintenance and overtime.

Several officers attended training this period including for crisis and trauma in law enforcement, portable breath test instructor, physical fitness standards and testing, crisis intervention, fraud control, emotional intelligence, dealing with emotionally disturbed persons, and annual firearms qualifications.

The majority of the second floor at the Police Department has been painted. The hallways were due for touch up and many of the offices were just primer from when the building was put in service 12 years ago. Public Buildings' staff has done a tremendous job.

FORFEITURE SPENDING: There was \$1,320.00 in forfeiture spending this period.

EMD USE: There was one Taser display and no Taser deploys this period.

Respectfully Submitted,

Paul R. Toussaint

Paul R. Toussaint
Chief of Police

Rochester Police Dept.

Compstat - December 2016

CRIMINAL JUSTICE	3	1	3	1	11	11	11
CRIMINAL JUSTICE	5	1	4	1	11	11	11
CRIMINAL JUSTICE	3	0	3	1	11	11	11
CRIMINAL JUSTICE	1	10	1	1	11	11	11
CRIMINAL JUSTICE	14	10	1	14	114	114	114
CRIMINAL JUSTICE	4	0	4	1	11	11	11
CRIMINAL JUSTICE	2	1	1	1	11	11	11

FIELD ACTIVITIES										
	Dec. 2016	Dec. 2015	% Change	Nov. 2016	Oct. 2016	% Change	YTD 16	YTD 15	% Change	YTD 14
Traffic Stops	891	886	1%	1138	1101	3%	13394	12985	3%	9328
Arrests from Stops	20	44	-55%	31	36	-14%	419	424	-1%	327
Summons	38	68	-44%	63	71	-11%	1031	1063	-3%	908
Warnings	809	774	5%	1017	967	5%	11652	11215	4%	7873
No Action	24	11	118%	31	24	29%	309	304	2%	292
Accidents	99	96	3%	93	84	11%	1012	1046	-3%	962
Summons from Accidents	0	9	-100%	1	4	-75%	57	92	-38%	53
Arrests from Accidents	4	4	0%	2	3	-33%	37	40	-8%	24
Field Interviews	4	20	-80%	7	16	-56%	199	236	-16%	489
DWI	8	10	-20%	6	3	100%	83	103	-19%	80
Narcotics	2	5	-60%	2	2	0%	23	42	-45%	16
Alcohol	6	5	20%	4	1	300%	52	61	-15%	59
DWI from Accidents	3	4	-25%	2	2	0%	32	28	14%	16

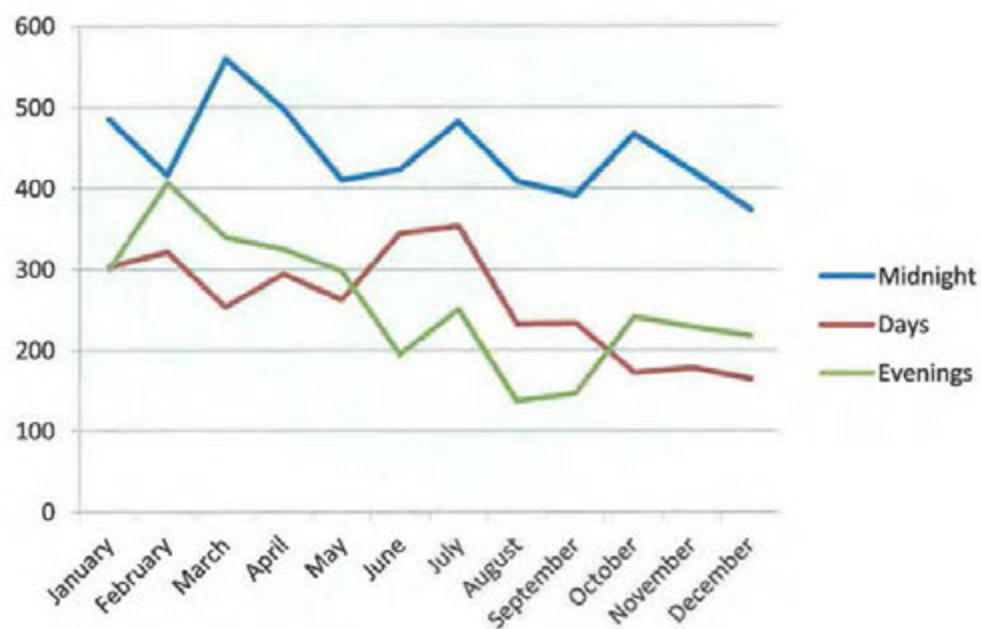
PROPERTY CRIME - OF's by Incident												
Specific Crimes	Dec. 2016	Dec. 2015	% Change	Nov. 2016	Oct. 2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Shoplifting	14	36	-61%	22	19	16%	268	308	-13%	81%	80%	392
Theft from M/V	10	27	-63%	13	5	160%	121	177	-32%	5%	2%	206
All Other Theft	34	47	-28%	19	17	12%	460	466	-1%	18%	18%	620
M/V Theft	2	1	100%	3	2	50%	36	24	50%	25%	33%	21
Vandalism	29	52	-44%	27	40	-33%	442	395	12%	30%	38%	446
Burglary	9	10	-10%	7	12	-42%	135	98	38%	12%	18%	134
Total Property	98	173	-43%	91	95	-4%	1462	1468	0%	28%	32%	1819
PROPERTY CRIME - AR's by Incident												
Specific Crimes	Dec. 2016	Dec. 2015	% Change	Nov. 2016	Oct. 2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Shoplifting	12	27	-56%	21	10	110%	217	247	-12%	81%	80%	331
Theft from M/V	0	0	0%	2	2	100%	6	3	100%	5%	2%	4
All Other Theft	4	4	0%	3	1	200%	81	84	-4%	18%	18%	86
M/V Theft	0	0	0%	0	1	-100%	9	8	13%	25%	33%	7
Vandalism	6	14	-57%	11	9	22%	133	150	-11%	30%	38%	155
Burglary	0	1	-100%	1	0	0%	16	18	-11%	12%	18%	28
Total Property	22	46	-52%	38	23	65%	462	510	-9%	28%	32%	611
DRUG CRIME - OF's by Incident												
Specific Crimes	Dec. 2016	Dec. 2015	% Change	Nov. 2016	Oct. 2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Possession	12	18	-33%	11	21	-48%	206	275	-25%	89%	81%	165
Overdoses	7	6	17%	7	10	-30%	128	106	21%			84
<i>Fatal</i>	2	0	0%	1	1	0%	19	10	90%			12
Total Drug	19	24	-21%	18	31	-42%	334	381	-12%			261
DRUG CRIME - AR's by Incident												
Specific Crimes	Dec. 2016	Dec. 2015	% Change	Nov. 2016	Oct. 2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Possession	12	17	-29%	9	18	-50%	183	223	-18%	89%	81%	116

VIOLENT CRIME - OF's by Incident												
Specific Crimes	Dec. 2016	Dec. 2015	% Change	Nov. 2016	Oct. 2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Homicide	0	0	0%	0	0	0%	1	0	100%	100%	0%	1
Robbery	2	2	0%	0	4	-100%	17	17	0%	76%	41%	38
Aggravated Assault	5	9	-44%	6	9	-33%	69	81	-15%	59%	74%	74
<i>from DV</i>	4	4	0%	4	7	-43%	40	35	14%			34
Simple Assault	35	39	-10%	41	53	-23%	517	475	9%	51%	65%	439
<i>from DV</i>	20	20	0%	16	25	-36%	270	260	4%			209
Total Violent	42	50	-16%	47	66	-29%	604	573	5%	72%	45%	552
VIOLENT CRIME - AR's by Incident												
Specific Crimes	Dec. 2016	Dec. 2015	% Change	Nov. 2016	Oct. 2016	% Change	YTD 16	YTD 15	% Change	YTD 2016 Closure Rate	YTD 2015 Closure Rate	YTD 14
Homicide	0	0	0%	0	0	0%	1	0	0%	100%	0%	0
Robbery	1	1	0%	0	2	-100%	13	7	86%	76%	41%	12
Aggravated Assault	2	2	0%	4	3	33%	41	60	-32%	59%	74%	49
Simple Assault	20	19	5%	19	18	6%	264	307	-14%	51%	65%	269
Total Violent	23	22	5%	23	23	0%	319	374	-15%	72%	45%	330

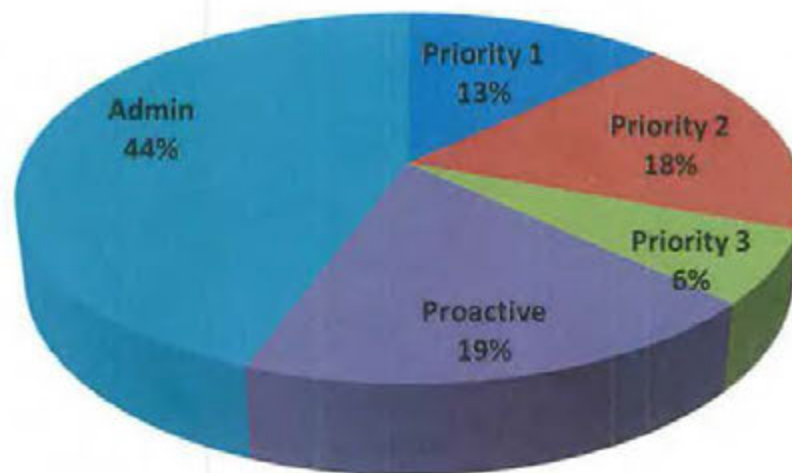
Proactive by Shift December 2016



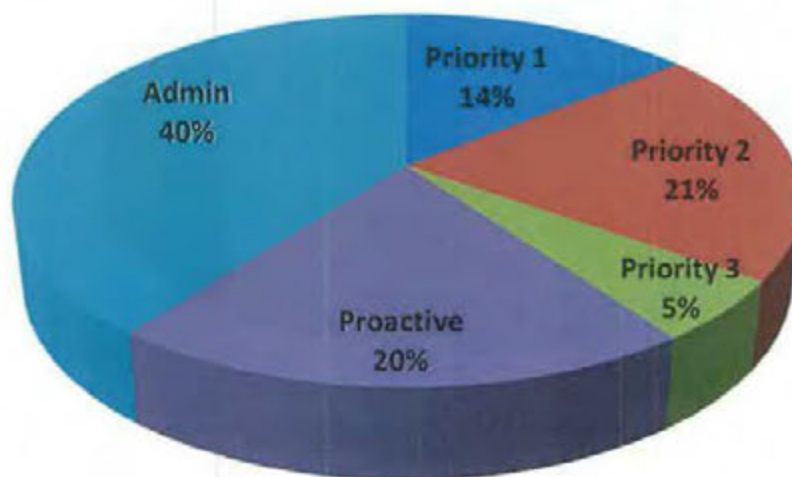
Proactive by Shift YTD 2016



Manpower Hours December 2016



Manpower Hours December 2015



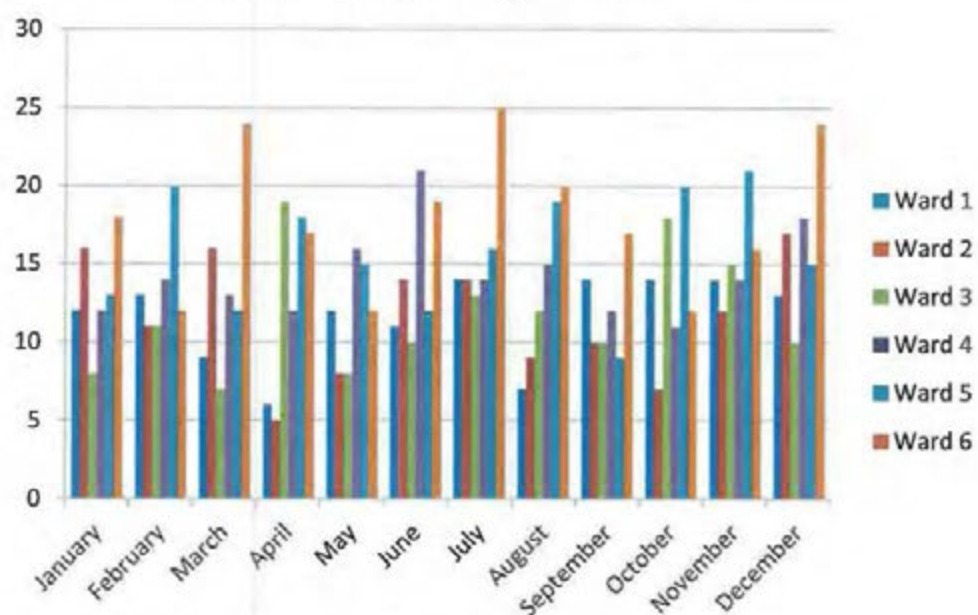
September Response Times

	2015 YTD	2016 YTD	Percent Change	2014 YTD	Percent Change
Priority 1	15.13	13.58	-10%	17.59	-23%
Priority 2	56.22	46.31	-18%	62.87	-26%
Priority 3	93.8	68.45	-27%	102.54	-33%

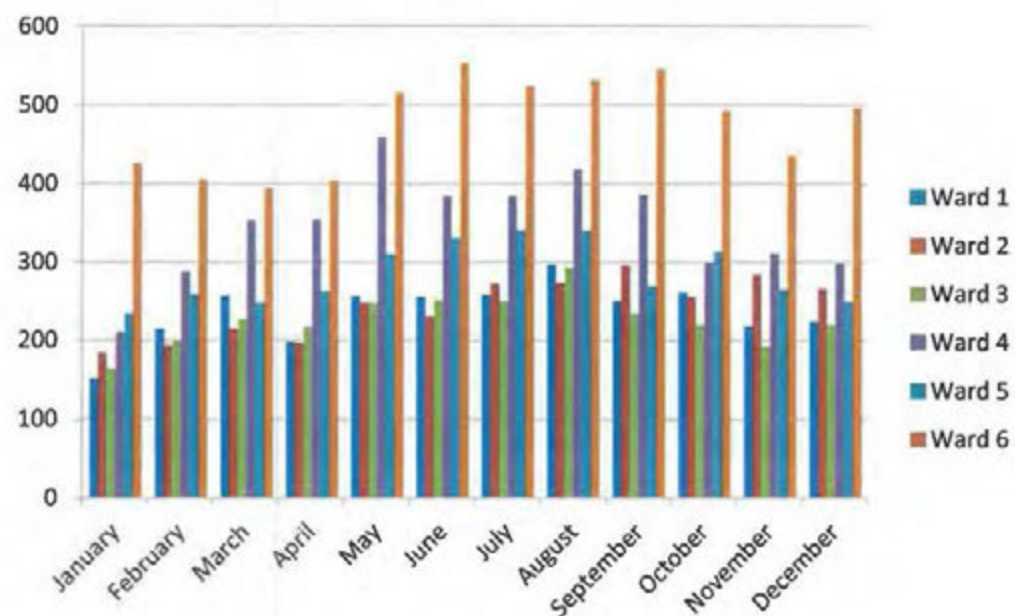
Year-End Response Times

	2015 YTD	2016 YTD	Percent Change	2014 YTD	Percent Change
Priority 1	14.65	13.56	-7%	17.59	-23%
Priority 2	53.62	46.8	-13%	62.37	-25%
Priority 3	87.63	68.07	-22%	103.2	-34%

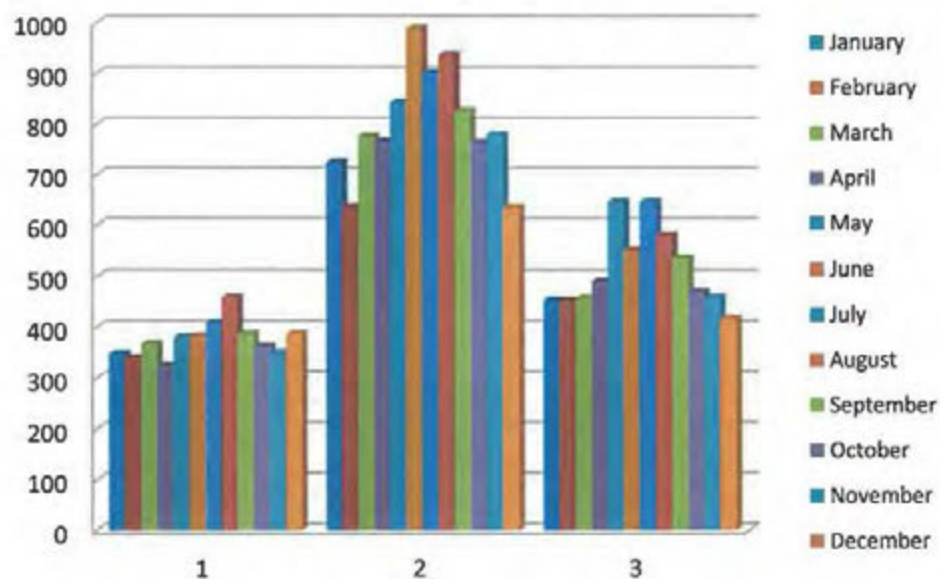
Accidents by Ward



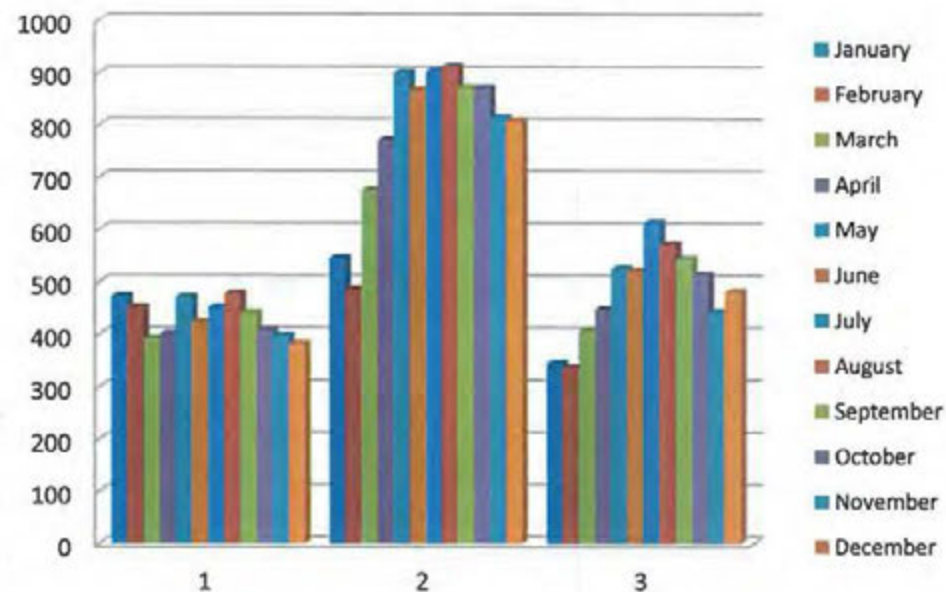
CFS by Ward



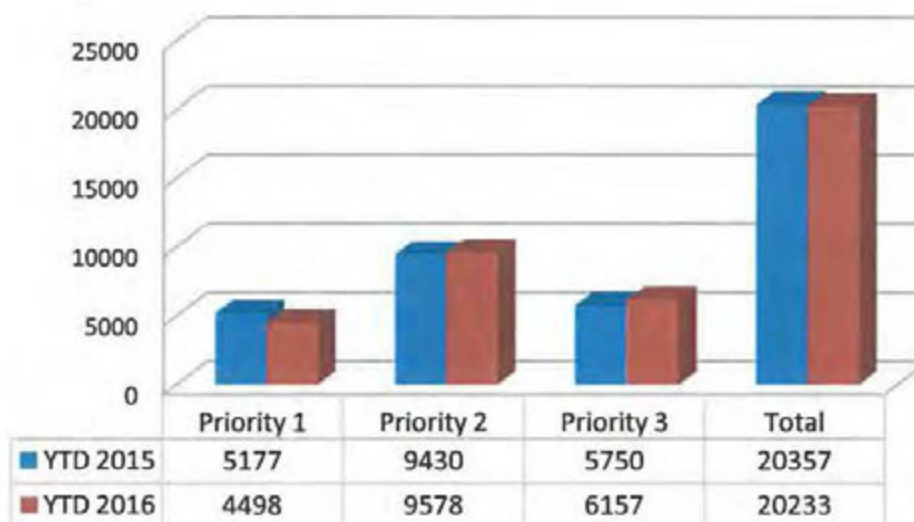
2016 CFS Trends



2015 CFS Trends



Calls for Service 2015 v 2016



DV COMPSTAT
December 2016

Dates	9/1/16- 9/30/16	10/1/16- 10/31/16	11/1/16- 11/30/16	12/1/16 - 12/31/16	Prior Verbal (PV)	YTD 2016	PV YTD	YTD 2015
Misdemeanor Arrests	24	12	12	19	4	238	29	258
Felony Arrests	1	2	3	1	0	20	2	30
Verbal Cases	33	24	14	31		301		246
Total Cases	58	38	29	51	4	559	31	534

2016 FJC Clients

Month	Jan	Feb	March	April	May	June
New Clients	15 (20*)	7 (14)	11 (7)	13 (6)	25 (1)	14 (8)
LE Referrals**	3	1	2	1	2	2
	July	August	September	October	November	December
New Clients	21 (2*)	30 (6*)	9 (15)	8 (32)	5(21)	3(6)
LE Referrals	1	1	2	1	2	1

2015 FJC Clients (new clients only)

Jan	Feb	March	April	May	June
15	15	23	19	22	17
July	August	September	October	November	December
14	21	16	21	22 (6*)	20* (15*)

*Additional clients that obtained services at the FJC but whether they were new or repeat was not tracked.

**The tracking and screening method for this statistic is still a work in progress so the actual number may be higher.

ROCHESTER DEPARTMENT OF PUBLIC WORKS MONTHLY REPORT FOR DECEMBER 2016

HIGHWAY, FLEET MAINTENANCE AND UTILITIES

Highway Division responded to average number 39 service calls which were either completed or scheduled for repair. Service calls for the month included sign repairs and installations of new signs, as well as requests for road and sidewalk treatment. Two staff members continue to work with Wright Pierce Engineers to gather all of the GIS program information. Members of this division worked on repairing storm drains and grates. There were 15 weather events that required treatment or plowing. Rochester received 29" of snow and removed 3,845 yards of snow. The roadside ditches were re-established on Flagg Road and Rochester Neck Road. The Mechanics worked on numerous repairs and continue to keep the fleet up and running. The Utilities Division responded to 19 service requests in the month of December, including discolored water, sewer backups, and a small handful of water & sewer inspections. Staff performed routine maintenance on the water and sewer systems and worked on cleaning catch basins and culverts that are full of debris. The staff from this division also assisted with opening manholes and drain covers to get them marked out for the GIS program. Staff worked on the above mentioned 15 weather events and they replaced a section of water service at 46 River Road in Lebanon, ME, where a small break was causing water bubble up at the edge of the road.

BUILDINGS AND GROUNDS

Buildings and Grounds completed 52 work orders in the month of December which included general repairs of electrical, carpentry, and plumbing related issues to City Building. Along with the general service calls for repairs the Building and Grounds Division worked painting the Police Department Offices, common areas, all bathrooms on the second floor. Painting will continue through January at this location. Christmas wreaths were put into place at all city buildings along with holiday banners on Hanson St. There were 7 weather events that required staff to either surface treat or plow snow at the City's public buildings and walkways during the month of December.

WATER TREATMENT PLANT

Treated water volume for the month of Decemberr 2016 was approximately 55.0 million gallons from the surface water treatment plant and 3.8 million gallons from the groundwater plant. All water quality testing and monitoring was completed in accordance with NHDES requirements. The disinfection byproducts results for the fourth quarter are within compliance levels. The New Hampshire Seacoast remains in a severe drought condition. We measured approximately 2.0 inches of rainfall at the Reservoir this month. Watershed inspections were conducted at all reservoirs and all structures. This safe turkey was spotted out in our watershed.



Makes you wonder who the caring person was seeking to protect the guy with the safety orange vest. Round Pond is near capacity and we are preparing for modified winter operation to

accommodate the raw water transmission line repair. Seasonal destratification occurred late and abruptly this year, with marked spikes in iron, manganese, and soluble color. Ice-in has occurred throughout the reservoirs. The Berry River stream gage is again online. Equipment, grounds maintenance, and snow removal was performed at the plant, well, and tanks/stations. Repairs to the Industrial Way pump station to date will include a new check valve, programming, and relief assembly. Maintenance at the well included repairs to the chlorine bulk & injection lines, networking & telemetry improvements, and intake cleaning. Maintenance at the WTF included flow meter calibration, repairs to the pilot PAC system, alum pump and feed line cleaning, sand filter lateral cleaning, and boiler repairs. Treatment staff has been working with wastewater and distribution crews to inspect the alum lagoons. FY18 budget preparation is complete. Construction for the east end dam has reached substantial completion; winter shutdown occurred on the 26th. Staff conducted several cross-connection surveys and completed backflow testing for city buildings.

WASTEWATER TREATMENT FACILITY

The Wastewater Treatment Plant staff continue to work with the coalition of communities on related wastewater and Great Bay Estuary issues. We completed annual industrial pretreatment inspections. The Western Avenue pump station upgrade project continues to move forward. The FY18 budget preparation has been completed for submission at the department level. The trailer the Zeolite filter media pilot study for nutrient reduction has been delivered. Staff attended State sponsored training classes. Annual preparation for alum sludge freeze/thaw cycle has begun. Staff attended Southeast Watershed Alliance meeting. The annual field instrumentation calibration as required by NHDES was completed. We inspected 2 grease interceptor installations. Both were in need of modifications to meet plumbing codes. We met with Affinity Lighting to have a facility lighting assessment completed with LED replacement proposal. Staff performed preventative and corrective maintenance on equipment, machinery and instrumentation. All required testing for EPA and State has been completed and submitted. Average effluent flow for the month was 3.023 Million Gallons per Day (MGD). Percent of design flow = 60.1%. Percent of design for 2016 = 59.8%. Precipitation for the month = 1.08". Precipitation for 2016 = 34.92"

ENGINEERING

- **Granite Ridge Public Outlay:** Construction is substantially complete. Final items to be completed in the spring 2017.
- **Surface Water Treatment Plant Upgrades:** Construction is substantially complete. Final items to be completed in the next month.
- **Salmon Falls Road/Milton Road Water and Sewer (EDA Project):** Construction of sewer and water infrastructure is shutdown for the winter. Project completion is scheduled for summer of 2017.
- **Franklin St./Western Ave. Area Improvements:** Construction continues on Western Avenue and the new sewer pump station at the corner of Western Avenue and First Street. Western Avenue culvert replacement work is scheduled to commence within the next month.
- **Rochester Reservoir East End Dam Modifications:** Construction is substantially complete. Final items to be completed in the spring 2017.

- **Colonial Pines Sewer Extension:** The first phase of this multi-phase sewer extension program was advertised for bids in August 2016 and bids were received in October 2016. Award of this project is pending. Construction funds will be proposed in the CIP budget over the next few years for future phases.
- **Salmon Falls Rd. HSIP Curve Softening Project:** This project was advertised for bids in October 2016 and bids were received in November 2016. The construction contract has been awarded. Construction of this project is anticipated in 2017.
- **Lowell Street Culvert:** Drainage improvements in the area, improvements to the riprap slope on the southeastern side of the culvert, roadway paving in the area, and guardrail replacement in the area of the culvert were all completed in 2016. Further improvements to the culvert are being contemplated for possible future construction. DPW also awaits a response from NHDOT regarding the State Bridge Aid Program Application for Preliminary Estimate submitted in January 2015.
- **Pavement Maintenance & Rehabilitation:** Portions of Lowell Street nearest to Columbus Avenue have been milled and overlaid. Portions of Lowell Street between Edgerly Way and Tebbetts Road have been reclaimed and paved with base pavement; these portions will be paved with the final wearing surface in the spring 2017. Whitehouse Road was paved with a shim coat in certain portions in November 2016. Unutil will complete necessary upgrades to buried gas infrastructure in 2017 and 2018. Reclaim and paving of Whitehouse Road has been delayed until Unutil gas work is complete. As part of the Pavement Condition Assessment contract a specialized data collection van surveyed all City-maintained paved roads in December 2016. The Pavement Condition Assessment will be completed over the next few months.
- **Columbus Avenue (Rte. 125) Pedestrian Bridge:** The new pedestrian bridge was opened in February 2016. Temporary sidewalk approaches to the bridge are planned to be replaced with more permanent sidewalk and railings; design and construction to be completed in the coming months.
- **Dewey Street Pedestrian Bridge:** Design of a replacement bridge structure continues. The permitting process has begun. Construction is anticipated in 2017.
- **Strafford Square Roundabout:** Design continues. Bidding of the roundabout construction contract is now anticipated for late 2017, with a spring 2018 construction start date. Prior to that contract, a utility infrastructure contract is anticipated to be bid in early 2017 for construction in summer 2017. Approval for demolition of the building at 2-4 Walnut Street has been received; demolition is anticipated in early 2017.
- **Howard Brook Culverts Replacement:** Finalizing design, permitting, and easement negotiations. Construction is now anticipated in 2017.
- **Woodman St./Myrtle St. Area Improvements:** 50% design plans have been submitted to the City for review. Project scope includes: Woodman St., Myrtle St., Davyanne Locke Ln., Ela Ct., Beaudoin Ave., and portions of Charles St. and Congress St. Areas also being considered for a potential bid alternates include Academy St., Liberty St., and other portions of Charles St.
- **Wakefield Street Reconstruction:** Design continues. Project scope includes Wakefield Street between Union Street and the Chestnut Hill Road Connector. Areas also being considered for potential bid alternates include Pleasant St., Orchard St., and Glenwood Ave. Moving overhead utilities underground in the project area is also being pursued with utility companies.

- **Water Treatment Plant Low Lift Pump Station Upgrade:** Design has begun. This project is scheduled to be advertised for bids in spring 2017.
- **Wastewater Interceptor Upgrades:** A Basis of Design Report has been received from the design consultant. This report summarizes alternatives and recommends a sewer collection system master plan before proceeding with final design.
- **NPDES Permit - Wastewater & MS4 Permit - Stormwater:** Issuance of the draft NPDES permit for the Wastewater Treatment Facility is anticipated from USEPA Region 1 in early 2017. As far as the MS4 permit for stormwater, the City continues to await issuance of a new permit, which is also anticipated from USEPA Region 1 in early 2017.



Memorandum

1/12/17

To: Dan Fitzpatrick, City Manager
Mayor McCarley
Members of the City Council

From: Lauren Krans, Recreation & Arena
Date: January 9, 2017
Re: December Department Report

December Programs	
Adult Co-Ed Pick-Up Basketball	32
Adult Recreation Ice Hockey	102
Adult Volleyball	44
Collaborative Open Gym	94
Learn To Skate	27
Parent/Child Open Gym	162
Parent/Child (Adult) Stick	83
Public Ice Skating	346
Senior Art	15
Senior Dance Lessons	12
Senior Dance Night Out	15
Senior Open Gym	20
Senior Power Hour	153
Senior Trips	9
Senior Walking Tours	1
Senior Yoga Gentle	28
Skate with Santa Charity Food Drive	200
Teen Night	278
Youth Basketball Clinics	152
Monthly Total	1,343

Professional Development

Our department continues to value ongoing learning and growth. Two of our staff members attended an Adult Mental Health First Aid Course hosted by Community Partners. This course will assist staff in being able to better serve and meet the needs of the diverse customers we interact with daily.

Also in December, our department invited Primex to lead a staff development day. This productive day walked us through a DiSC Assessment (personality and work styles) as well as a SWOT (Strength, Weaknesses, Opportunity, Threat) Analysis. Both of these activities will help us work together as an efficient, productive team in pursuit of our Master Plan Goals.

In December we also received notice that our Assistant Director was accepted into the Leadership Seacoast Class of 2017. This serves as another opportunity to share with other Seacoast communities the great work that is taking place in Rochester.

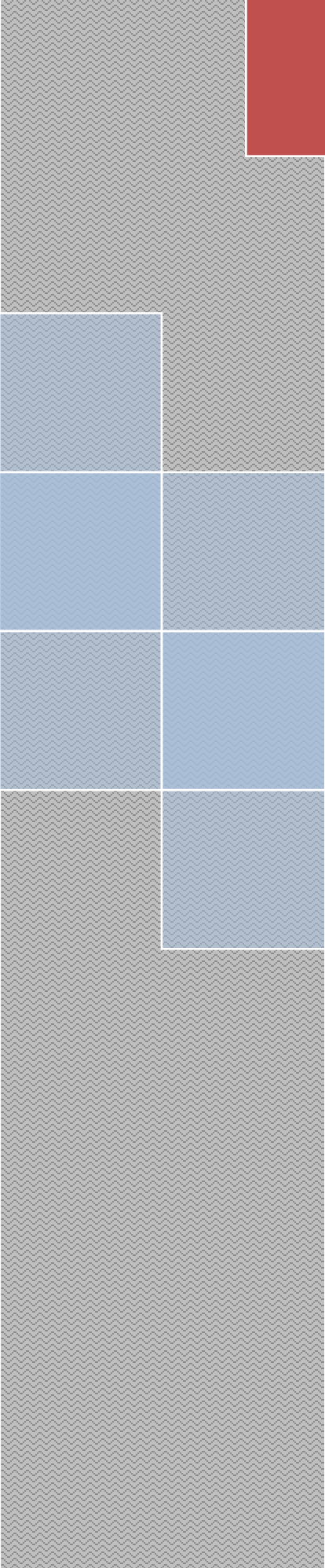
Community Coffee

The monthly tenant meeting at the Rochester Community Center, Community Coffee continues to be a great success. During our December meeting, the group took a tour of the building and learned about the various organizations housed here. We were very excited to have City Manager Fitzpatrick and Deputy City Manager Cox as part of this tour. Tenant feedback on these monthly meetings continues to be very positive. Since the start of this meeting in April, there have been over 94 individual tenants who have attended. We look forward to continuing to fortify the buildings sense of community over the upcoming year! We encourage any and all city officials to attend. The meeting takes place the first Tuesday of each month, 9:30am in Recreation Conference Room 2. Coffee provided!

Senior Yoga

Our popular Senior Yoga program is back on track for January 1st! After working out some scheduling challenges with our new instructor, we will be back to offering a Gentle Yoga and Chair Yoga Class on Wednesdays.





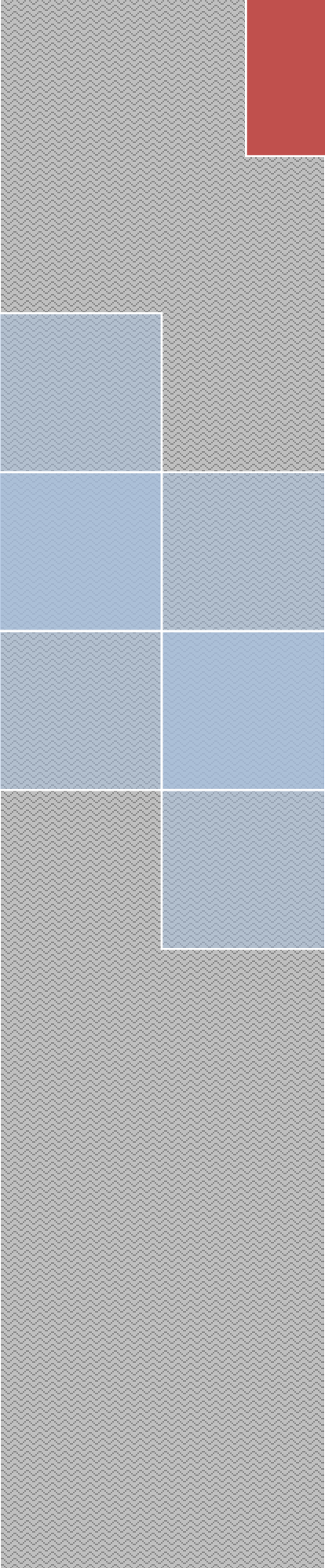
This page has
been
intentionally left
blank.



City of Rochester Tax Collector's Office
December 31, 2016

Tax Year		Annual Warrant	Collected		Uncollected	
			Amount	%	Amount	%
2016	Warrant	58,196,003	40,379,567.83	69.39%	17,816,435.17	30.61%
2015		56,938,119	55,986,827.53	98.33%	951,291.47	1.67%
2014		55,068,779	54,329,154.92	98.66%	739,624.08	1.34%
2013		53,324,262	52,974,998.77	99.35%	349,263.23	0.65%
2012		50,952,912	50,710,834.96	99.52%	242,077.04	0.48%
2011		48,856,892	48,651,885.70	99.58%	205,006.30	0.42%
2010		47,308,832	47,128,455.81	99.62%	180,376.19	0.38%
2009		46,898,827	46,756,553.42	99.70%	142,273.58	0.30%
2008		46,522,769	46,407,545.21	99.75%	115,223.79	0.25%
2007		42,964,450	42,874,896.70	99.79%	89,553.30	0.21%
2006		40,794,160	40,701,075.79	99.77%	93,084.21	0.23%
2005		38,024,453	38,006,008.64	99.95%	18,444.36	0.05%
2004		36,065,496	36,047,379.13	99.95%	18,116.87	0.05%
2003		33,310,579	33,300,398.88	99.97%	10,180.12	0.03%
2002		29,725,878	29,716,742.95	99.97%	9,135.05	0.03%
2001		26,943,136	26,935,936.78	99.97%	7,199.22	0.03%
2000		25,415,248	25,409,541.77	99.98%	5,706.23	0.02%
1999		22,973,308	22,969,413.75	99.98%	3,894.25	0.02%
1998		30,592,529	30,587,165.88	99.98%	5,363.12	0.02%
1997		29,835,914	29,830,583.34	99.98%	5,330.66	0.02%
1996		27,726,424	27,722,073.99	99.98%	4,350.01	0.02%
1995		27,712,029	27,709,191.61	99.99%	2,837.39	0.01%
1994		26,989,803	26,987,206.62	99.99%	2,596.38	0.01%
1993		25,611,050	25,608,622.48	99.99%	2,427.52	0.01%
1992		24,746,736	24,744,940.64	99.99%	1,795.36	0.01%
1991		24,296,285	24,294,507.32	99.99%	1,777.68	0.01%
					21,023,362.58	

Tax Collector
Doreen Jones, CTC



This page has
been
intentionally left
blank.



Rochester, New Hampshire

Inter office Memorandum

TO: Daniel Fitzpatrick
City Manager

FROM: Todd M. Marsh
Director of Welfare

SUBJECT: Analysis of Direct Assistance for December, 2016.

DATE: January 10, 2017

This office reported 73 formal client notes for the month of December.

Voucher amounts issued for December, 2016 were as follows:

	14 <u>Families</u> 9 new	7 <u>Single</u> 2 new
Burial00	650.00
Dental00	.00
Electricity	225.00	176.44
Food.....	.00	.00
Fuel heating00	.00
Mortgage00	.00
Prescriptions00	.00
Rent	2,780.00	950.00
Temporary Housing	520.00	0.00
Transportation	<u>0.00</u>	<u>1.50</u>
TOTAL	\$3,525.00	\$1,777.94

This represents an average cost per case/family of \$251.78 and case/Individual of \$253.99 for this month.

Total vouchers issued: \$5,302.94

There was a decrease of \$3,227.51 in assistance issued this month compared to December, 2015. There was a decrease of \$1,710.31 in vouchers issued this month compared to last month.

We received reimbursements from Property Liens totaling \$1,966.41 for this month.

This page has
been
intentionally left
blank.