



**City Council Public Hearing
May 21, 2019
Council Chambers
7:00 PM**

Agenda

- 1. Call to Order**
 - 2. Resolution Authorizing and Approving Fiscal Year 2019 – 2020 Capital Budget for the City of Rochester and Authorizing Borrowing in Connection Therewith P. 5**
 - 3. Resolution Approving Fiscal Year 2019 – 2020 Operating Budget for the City of Rochester P. 9**
 - 4. Adjournment**
-

**Rochester City Council Workshop
May 21, 2019
Council Chambers
*Immediately following the Public Hearing***

Agenda

- 1. Call to Order**
- 2. Public Input**
- 3. Communications from the City Manager**
- 4. Communications from the Mayor**
- 5. Department Reports P. 13**
- 6. Update: Riverwalk Committee P. 83**
- 7. Discussion: Budget Adjustments**

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City Clerk's Office

8. Other

9. Non-Public/Non-Meeting

9.1 Non-Public Session, Personnel, RSA 91-A:3,II (a)

10. Adjournment

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City Clerk's Office

**Resolution Authorizing and Approving Fiscal Year 2019-2020 Capital
Budget for the City of Rochester and Authorizing Borrowing in
connection therewith**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY
OF ROCHESTER:

That the capital budget for the City of Rochester for fiscal year 2019-2020 (July 1, 2019 to June 30, 2020) in the total amount specified in **Exhibit A** annexed hereto, be, and hereby is, authorized and appropriated, and, in accordance with the provisions of RSA 33:9, the City Treasurer, with the approval of the City Manager, is hereby authorized to arrange borrowing to finance a portion of said capital budget appropriation as identified on **Exhibit A** annexed hereto.

The aforementioned borrowing is authorized subject to compliance with the provisions of RSA 33:9 and Section 45 of the Rochester City Charter. The useful lives of the capital projects for which borrowing is authorized by this resolution shall be more particularly set forth in the "City of Rochester, New Hampshire, Proposed CIP Budget, Fiscal Year 2020 (July 1, 2019 – June 30, 2020), as amended.

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City Clerk's Office

PROPOSED 2019-2020 CAPITAL BUDGETS-EXHIBIT A**CAPITAL BUDGET SUMMARY****Proposed Capital Appropriations:**

City	\$ 7,632,340
School	\$ 1,498,000
Water Works	\$ 3,695,000
Sewer Works	\$ 10,136,500
Arena	\$ 550,000
Community Center	\$ 35,000
Tax Incremental Financing Districts	\$ 67,500
Total Appropriations	\$ 23,614,340

Source of Revenues**General Fund**

Bonding and/or other Borrowing	\$ 6,035,000
Operating Budget	\$ 3,578,340
Other Sources	\$ 102,000
Subtotal General Fund Revenues	\$ 9,715,340

Enterprise Funds & Tax Incremental Financing Districts

Bonding and/or other Borrowing	\$ 13,305,000
Operating Budget	\$ 594,000
Subtotal Enterprise Funds & Tax Incremental Financing Revenues	\$ 13,899,000

Total Revenues

\$ 23,614,340

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City Clerk's Office

Resolution Approving Fiscal Year 2019-2020 Operating Budget for the City of Rochester

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER:

That a twelve (12) month operating budget for the City of Rochester be, and hereby is, approved and appropriated for the period beginning July 1, 2019 and ending June 30, 2020 in the amounts and for the purposes more particularly set forth in the City of Rochester, Proposed Budget, Fiscal Year 2020 (July 1, 2019 - June 30, 2020), as amended, the provisions of which are incorporated herein by reference thereto by attached **Exhibit A**.

This budget may be reconsidered before the tax rate is set if City, School and/or County revenues are changed by the State of New Hampshire or by the Federal Government. The budget appropriations contained in this Resolution are predicated upon projected revenues as more particularly set forth in the City of Rochester, Proposed Budget, Fiscal Year 2020 (July 1, 2019 - June 30, 2020), as amended, the provisions of which are incorporated herein by reference thereto.

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City Clerk's Office

PROPOSED 2019-2020 OPERATING BUDGET-EXHIBIT A**OPERATING BUDGET SUMMARY****Proposed Appropriations:**

City	\$ 33,375,237
City Grants and Donations	\$ 131,855
Community Center	\$ 861,466
County Tax	\$ 6,610,000
Overlay *	\$ 460,000
Estimated Veteran's Credits *	\$ 668,375
State Property Tax	\$ 4,933,384
School	\$ 64,981,084
School Federal Grants	\$ 3,430,000
School Lunch	\$ 1,900,000
Water Works	\$ 6,607,310
Sewer Works	\$ 8,429,629
Arena	\$ 402,865
Tax Incremental Financing Districts	\$ 1,283,907
Sub Total	\$ 134,075,112

Proposed Revenues:

City	\$ 11,250,290
Use of Fund Balance	\$ 1,325,000
City Grants and Donations	\$ 131,855
Community Center	\$ 861,466
School	\$ 32,527,570
School Federal Grants	\$ 3,430,000
School Lunch	\$ 1,900,000
Water Works	\$ 6,607,310
Sewer Works	\$ 8,429,629
Arena	\$ 402,865
Tax Incremental Financing Districts	\$ 1,283,907
Amount to be Raised by Taxes *	\$ 65,925,220
Sub Total	\$ 134,075,112

* Estimated veteran's exemptions (credits) \$668,375 and additional overlay \$460,000

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City Clerk's Office

2019

April Department Reports:

- 5.1 Assessor's Office P. 15**
- 5.2 Building, Zoning, and Licensing Services P. 17**
- 5.3 City Clerk's Office P. 23**
- 5.4 Department of Public Works P. 25**
- 5.5 Economic & Community Development P. 33**
- 5.6 Finance Office P. 47**
- 5.7 Planning & Development Department P. 51**
- 5.8 Recreation & Arena P. 53**
- 5.9 Rochester Fire Department P. 55**
- 5.10 Rochester Police Department P. 57**
- 5.11 Rochester Public Library P. 75**
- 5.12 Tax Collector's Office P. 77**
- 5.13 Welfare Department P. 81**

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City Clerk's Office

Forthcoming: *Assessing Office Report...*

City Clerk's Office

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City Clerk's Office

End of Month Council Report

05/16/2019

To the Honorable Mayor and City Council of the City of Rochester, the following is a summary of the revenue collected and the activities performed by the Department of Building, Zoning and Licensing Services for the month of April 2019 with the fiscal Year to Date

The following data is subject to adjustment & revision pending further review and analysis as well as year-end closing adjustments.

Department Revenue

Permit Type	April 2019	Year to Date
Building Permits	\$25,310.00	\$279,219.90
Electrical Permits	\$6,180.00	\$31,878.70
Gas Permits	\$0.00	\$0.00
Plumbing Permits	\$1,584.00	\$17,700.80
Zoning Permits	\$195.00	\$3,476.60
FireSuppression Permits	\$0.00	\$0.00
FireAlarm Permits	\$777.00	\$2,065.00
Sprinkler Permits	\$345.00	\$5,158.00
Mechanical Permits	\$2,569.00	\$28,843.20
Food_Milk Licenses	\$1,575.00	\$7,735.00
Taxi Licenses	\$0.00	\$600.00
General Licenses	\$255.00	\$5,065.00
Net Revenue	\$38,790.00	\$381,742.20

End of Month Council Report

05/16/2019

Building Permit Detail

New Permits		April 2019		Fiscal Year to Date	
Permit Type	Permit For	Permits Issued	Estimated Construction Value	Permits Issued	Estimated Construction Value
Building Permits	Addition - Non-Residential	1	\$7,000.00	4	\$430,626.00
	Addition - Residential	2	\$58,000.00	14	\$345,000.00
	Alteration - Residential	5	\$59,450.00	61	\$848,114.53
	Alterations- Non Residential	2	\$200,700.00	26	\$1,994,955.49
	Apartment	0	\$0.00	2	\$3,902,533.00
	Barn	0	\$0.00	0	\$0.00
	Building - Non-Residential	0	\$0.00	10	\$6,757,824.00
	Condo	8	\$16,000.00	17	\$24,300.00
	Deck	5	\$54,700.00	34	\$207,743.00
	Demolition	5	\$85,006.50	27	\$223,460.50
	Fence	10	\$41,634.00	32	\$122,145.83
	Footing/ Foundation	9	\$74,200.00	61	\$1,144,934.00
	Garage	2	\$97,000.00	26	\$617,450.00
	Manufactured Home	1	\$57,000.00	26	\$1,826,960.00
	New Home	3	\$463,400.00	39	\$6,369,167.00
	Other	3	\$39,860.00	22	\$597,976.00
	Pool - Above Ground	0	\$0.00	7	\$27,700.00
	Pool - In Ground	1	\$50,000.00	2	\$77,500.00
	Repair/Replace - Non-Residential	0	\$0.00	3	\$73,800.00
	Repair/Replace - Residential	5	\$63,050.00	43	\$570,833.61
	Roofing	13	\$153,190.00	119	\$1,289,387.20
	Shed	7	\$27,748.76	41	\$128,894.36
	Siding	4	\$58,390.17	13	\$145,349.17
	Sign	5	\$34,700.00	45	\$174,634.50
	Windows	0	\$0.00	32	\$268,735.06
Electrical Permits	Electrical Underground	0	\$0.00	6	\$9,500.00
	Generator	2	\$71,200.00	28	\$241,980.00
	Low Voltage	1	\$16,600.00	1	\$16,600.00
	Meters	2	\$4,500.00	6	\$16,200.00
	Service	30	\$75,855.00	111	\$200,017.25
	Solar Electric System	1	\$9,840.00	8	\$53,287.00
	Temp Service	0	\$0.00	2	\$2,499.99

End of Month Council Report

05/16/2019

	Wiring	37	\$141,849.97	277	\$4,064,372.93
FireAlarm Permits	Fire Alarm Permit	1	\$6,300.00	4	\$28,785.00
FireSuppression Permits	Fixed Fire Suppression System	0	\$0.00	0	\$0.00
Mechanical Permits	Air Conditioning	6	\$82,864.00	28	\$1,270,146.00
	Furnace/Boiler	12	\$92,544.00	132	\$1,196,946.00
	Gas Line	1	\$500.00	27	\$28,100.00
	Gas Piping	6	\$32,735.00	61	\$125,598.00
	Heating	2	\$14,800.00	66	\$1,578,900.00
	Hot Water Heater	1	\$9,000.00	17	\$42,600.00
	Mechanical Underground	0	\$0.00	1	\$1,000.00
	Other	1	\$5,641.00	4	\$186,843.00
	Pressure Testing	0	\$0.00	15	\$5,750.00
	Propane Tank	5	\$2,250.00	117	\$79,346.99
	Sheet Metal Work	0	\$0.00	0	\$0.00
	Tank Installation	3	\$2,166.90	29	\$37,488.90
	Ventilation	2	\$10,250.00	7	\$31,990.00
Plumbing Permits	Plumbing	24	\$135,010.00	167	\$1,968,960.00
	Water Heater	3	\$5,982.00	22	\$30,745.00
Sprinkler Permits	Fire Sprinkler Systems	1	\$12,800.00	1	\$12,800.00
	Total Permit Issued	232	\$2,373,717.30	1843	\$39,400,479.31



City of Rochester, New Hampshire

Department of Building, Zoning & Licensing Services

ZONING MONTHLY REPORT - APRIL 2019

New Cases:

2019-07 One80 Solar, LLC, applicant seeks a *Variance* from table 18-D of the City Zoning Ordinance to permit a photovoltaic power station for the generation and distribution of electricity in the Agricultural zone.

Location: 68 Flagg Road, Rochester, NH 03867, MLB 0262-0058-0000 in the Agricultural Zone.

Variance was denied

2019-06 One80 Solar, LLC, applicant seeks a *Variance* from table 19-A of the City Zoning Ordinance to permit a subdivision of the parcel that creates two lots in which neither have the minimum 150 ' of frontage required in the Agricultural zoning district.

Location: 68 Flagg Road, Rochester, NH 03867, MLB 0262-0058-0000 in the Agricultural Zone.

Variance was withdrawn

2019-08 Joel Runnals C/O Norway Plains Associates, INC. applicant seeks a *Special Exception* according to section 22.a.8 of the City Zoning Ordinance to permit an expansion of a veterinary clinic in an agricultural zone.

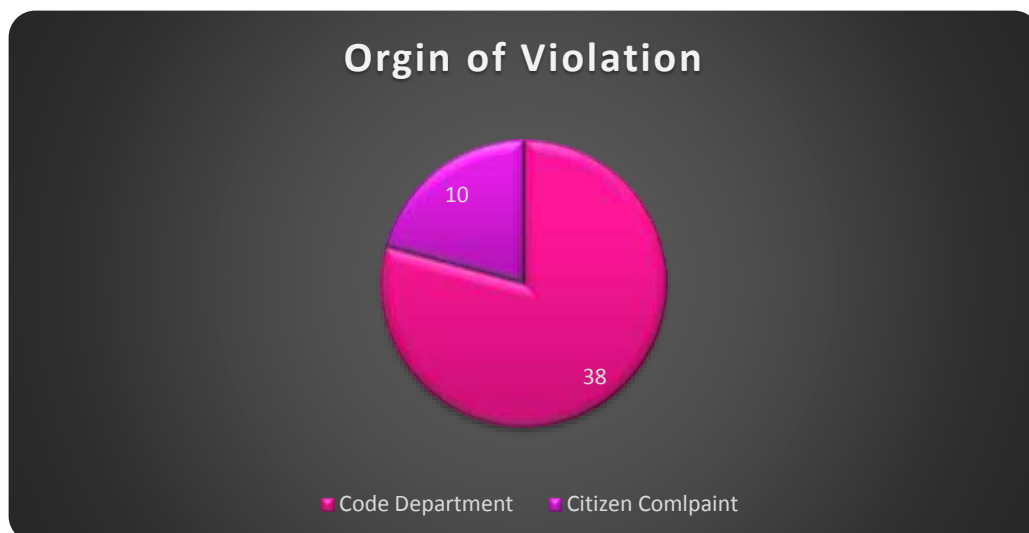
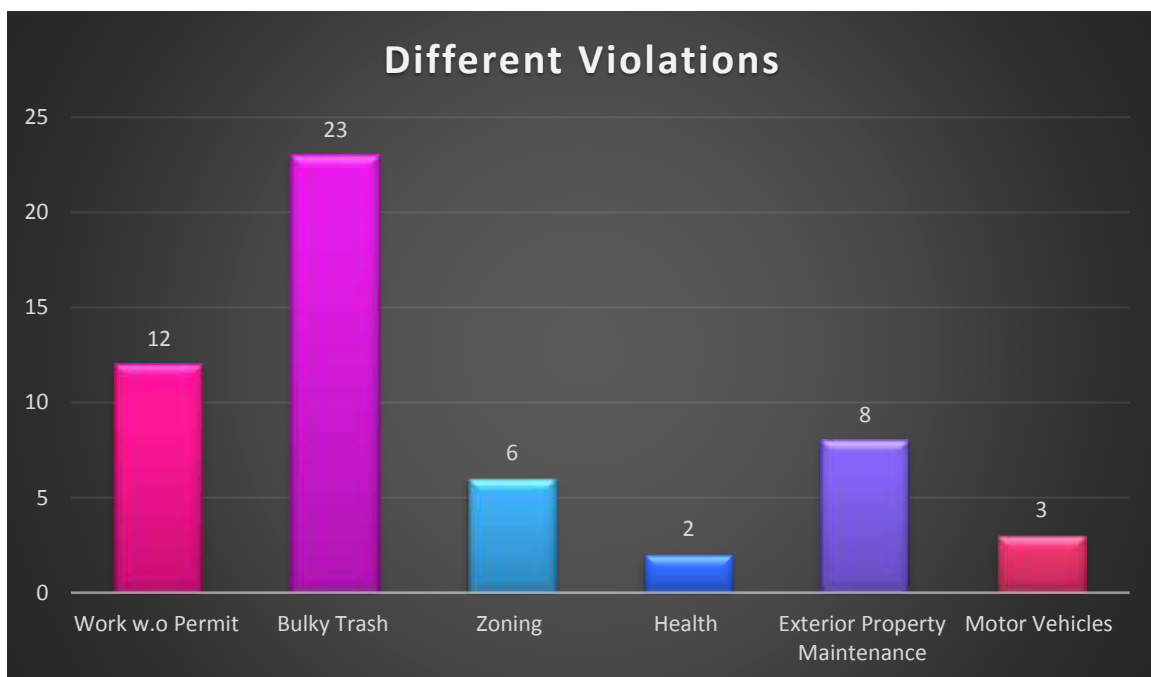
Location: 100 Ten Rod Road, Rochester, NH 03867, MLB 0220-0025-0000 in the Agricultural Zone.

Special Exception was approved

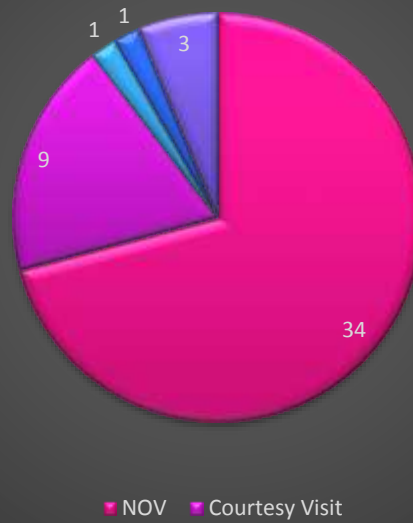
April 2019 Code Compliance

Monthly Report

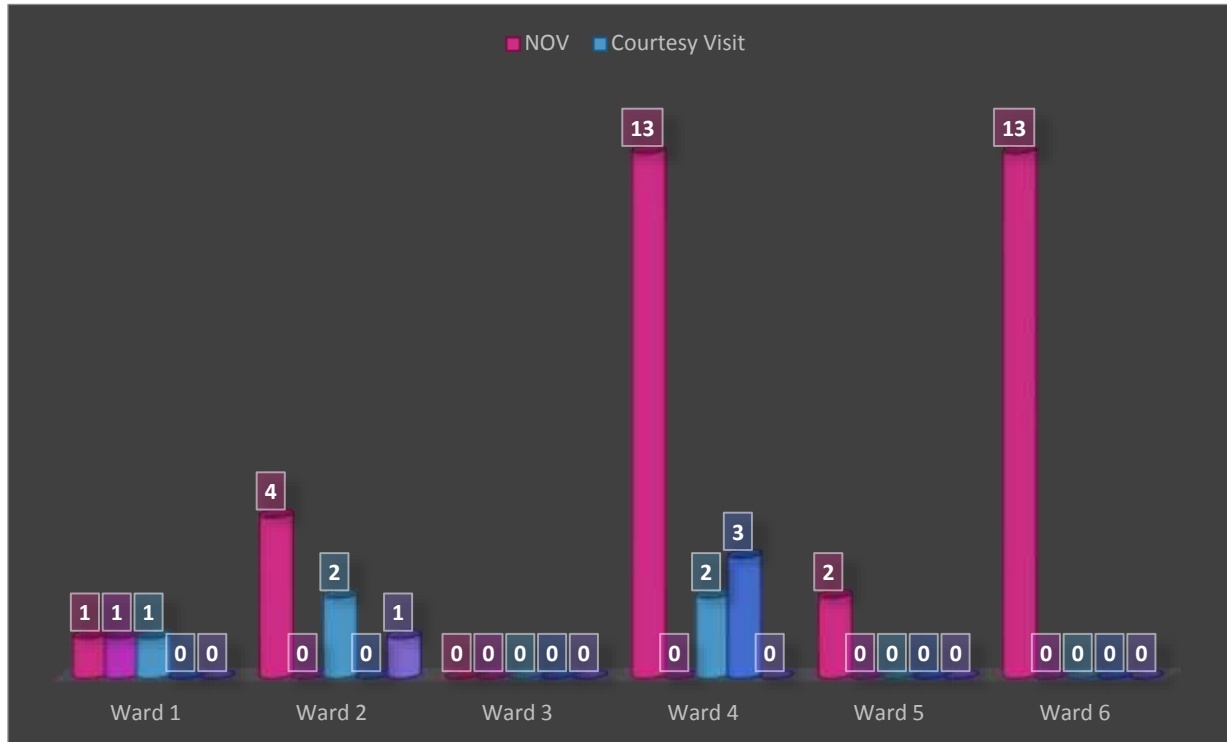
For the month of April, Code Compliance dealt with 48 properties with a total of 54 documented compliance or zoning issues. All property owners in these cases have been notified and received Notice of Violations, Citations or Courtesy Visits asking for them to bring their property into compliance. Of these 48 properties, 39 of them have been brought into compliance with 9 still pending. The one property with a pending issue from March has been closed and brought into compliance.



Type of Correspondence



Breakdown by Ward's



Respectfully Submitted,

Joseph Devine

Compliance Officer



City Clerk's Office
 City Hall - First Floor
 31 Wakefield Street, Room 105
 ROCHESTER, NEW HAMPSHIRE 03867-1917
 (603) 332-2130 - Fax (603) 509-1915
 Web Site: <http://www.rochesternh.net>



City Clerk's Report April 2019

Vital Statistics

As reported in the revenue chart below, the City Clerk's staff issued 305 initial copies of vital records, and 147 subsequent copies of vital records in the month of April. The City Clerk's staff issued 14 Marriage Licenses.

The New Hampshire Division of Vital Records Administration generated the following report of statistics for the City of Rochester:

- 11 births were reported in Rochester during the month of April, 2 of these children were born to Rochester residents.
- 26 resident deaths were reported in Rochester.
- 4 couples celebrated their wedding ceremony in Rochester during the month of April.

Revenue – Vital Records/Marriage Licenses

	2018		2019	
	State	City	State	City
Initial/Subsequent copies:	\$2,946	\$2,673	\$3,175	\$2,870
Marriage Licenses:	\$817	\$133	\$609	\$98
Total:	\$3,763	\$2,806	\$3,784	\$2,968

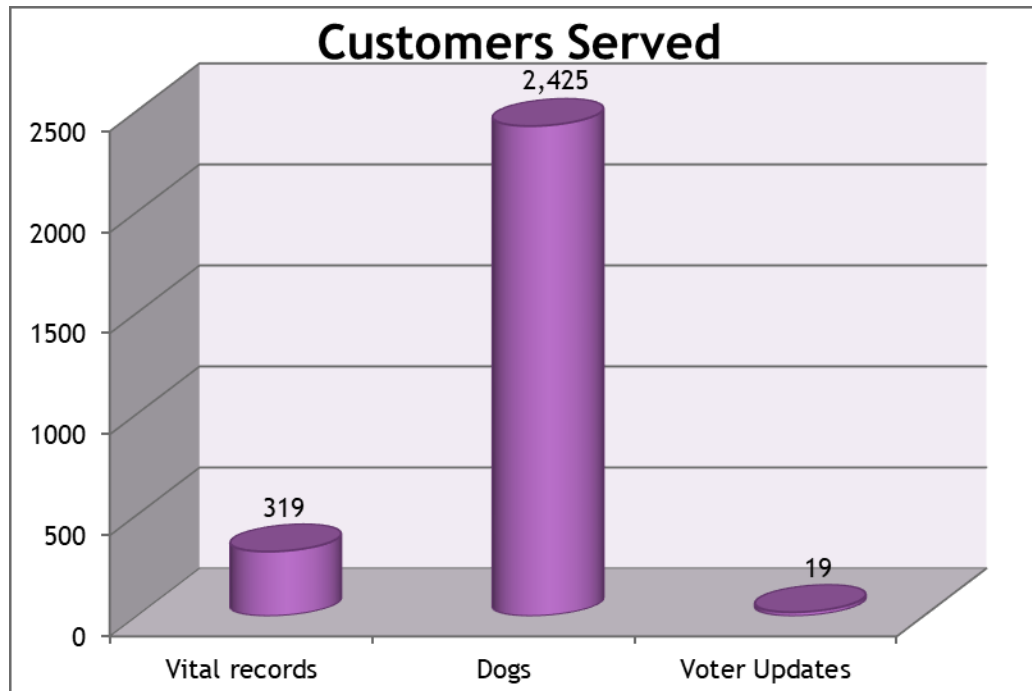
Dog Licensing

The City Clerk's office licensed 2,425 dogs during the month of April. There were \$175 in Civil Forfeiture fees collected.

All Rochester residents owning dogs are required to have their dog updated on rabies vaccination and have their dog licensed with the City by April 30, 2019. There will be late fees assessed for dogs being licensed after the deadline.

The City of Rochester will host a rabies clinic on Saturday, May 4, 2019 at the Department of Public Works Building at 45 Old Dover Road. This Clinic will be from 12:00pm – 2:00pm with Dr. Moon of Rochester Veterinary Clinic administering the vaccinations. Please contact the City Clerk's Office for more information.

Customers Served during the month of April 2019



Voter registration summary by party as of April 30, 2019:

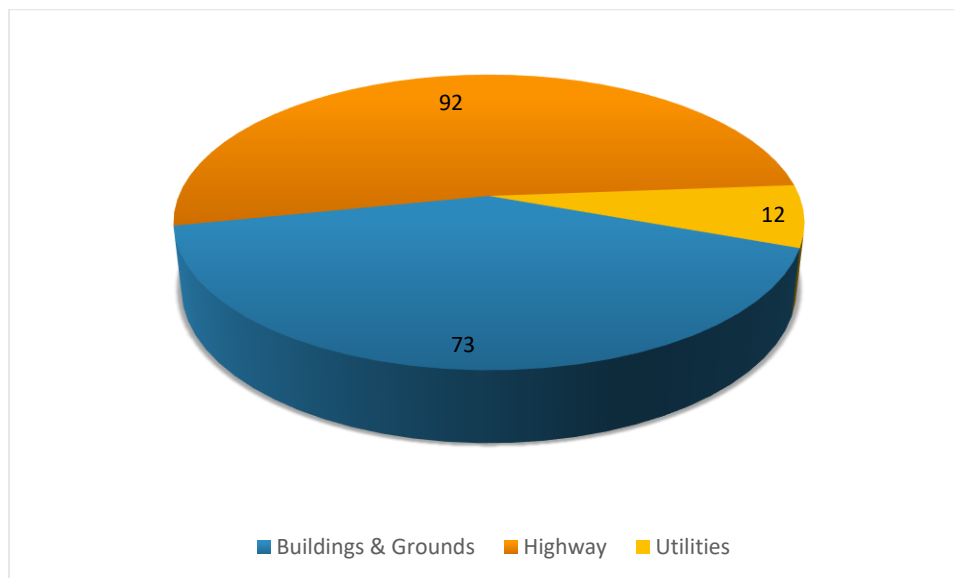
Ward	Democrats	Republicans	Undeclared	Totals
1	1,059	1,158	1,482	3,699
2	975	1,111	1,671	3,757
3	1,034	1,212	1,410	3,656
4	853	799	1,693	3,345
5	950	1,124	1,468	3,542
6	1,018	826	1,291	3,135
Totals:	5,889	6,230	9,015	21,134

Respectfully submitted,

Cassie Givara
Deputy City Clerk

ROCHESTER DEPARTMENT OF PUBLIC WORKS MONTHLY REPORT APRIL 2019

In addition to the scheduled work performed, the Department of Public Works responded to approximately 177 requests for service in the month of December. The Highway Division had 92 requests that ranged from requests for pothole repairs, grading dirt roads, street sweeping, traffic signal maintenance and storm drain cleaning. The Utilities Division responded to 12 requests, which included several sewer concerns and some water pressure concerns. Buildings and Grounds Department completed 73 service request during the month of April. These request included plumbing repairs, electrical repairs, painting requests etc.



APRIL SERVICE REQUESTS

HIGHWAY & FLEET MAINTENANCE WORK COMPLETED:

- Patched pot holes
- Repaired 6 catch basins.
- Cleaned 146 catch basins.
- Repaired mailboxes and street signs.
- Installed a new catch basin on Dry Hill Rd.
- Installed a new catch basin and drain line on Brenda Ln.
- Two days of test pits at 209 Chestnut Hill Rd.
- Started painting crosswalks.
- Removed all snow fencing.
- Installed new catch basin on Old Farm Lane.
- Installed new school zone signs on Portland St, Winter St, Chamberlin St. and Eastern Ave.
- Started to work in GIS software entering all street signs.
- Removed all wings and sanders.
- Repair 15" drain line on Whitehall road.
- Repaired and install street signs thought the City.
- Performed brush trimming though the city.
- Replaced starter on the chipper.

- Replaced tires and repaired strobe light on pickup truck #53.
- Replaced over flow container on street sweeper #13.
- Repaired back up alarm and strobe lights on one-ton dump #23.
- Rebuilt water pump on truck #45.
- Replaced right front axle seal on six-wheel dump #19.
- Replaced strobe light switch on service truck #42.
- P&M on twenty city Generators.
- Performed lube, oil and filter service on 9 vehicles.

UTILITIES DIVISION WORK COMPLETED:

Staff performed daily utility mark-outs in response to “Dig Safe” requests city wide. With spring the mark outs consuming 5+ man hours daily. There were three new sewer connections and one new water service connection inspected and put in service. Members of DPW attended Advanced Water Distribution training sponsored by New Hampshire Water Works Association. Focus was on infrastructure repair and distribution improvements. Rochester’s team stood out offering supporting knowledge and hands-on involvement regarding water main repair, use of GIS technologies and flow data collection and directional flushing proving that our division is making strides to improve Rochester’s water quality. Staff performed monthly maintenance on problematic sewer runs and the city’s sewer siphons. Utilities Division responded to three sewer back-ups; one being impacted by blockage on the municipal main and two were related to private service blockages. Two sewer manhole castings were repaired. Twenty sewer stubs were located and the location was recorded within our GIS software. A segment of our 8” municipal sewer main was damaged by a utility pole that was bored directly through the digsafed green mark-outs that show where the sewer is located. Consolidated Communications was held responsible for damages incurred and the sewer main was repaired by a licensed contractor.



Utility Contractor disregarded City's green mark-outs and bored a utility pole through our 8" municipal sewer main.

Staff performed flow testing collecting data along segments of water main and repaired two hydrants that were found to be faulty during flow testing operations. Flow data is crucial to fire suppression engineers and the City’s Fire Service. Crews repaired one water service and replaced six curb-stop boxes and rods restoring operation. Meter Technicians are actively replacing commercial meter heads that have batteries that have met their life expectancy. There were three new meters installed on new services. The Utility Billing Office mailed approximately 450 Water shut off notices. Only 19 service calls, where 9 resulted in water shut offs, were necessary to resolve the non-payment issues. The master water meter, backflow, bypass meter, pipes, fittings and the precast vault have been ordered for the RAMA master meter installation project. This project is scheduled for June.

BUILDINGS AND GROUNDS DIVISION

Building and Grounds Division has completed carpet cleaning in both City Hall and the Revenue Building. The bandstand at the Common was re-shingled and the Hanson Pines basketball court improvements is nearly completed. The Contractor is waiting for better surface temperatures to complete the court resurfacing. Staff is in full swing on cleaning and de-winterizing the 4 public pools. The spring cleanup is in full gear with cleanup of all public grounds including leaf clean up, parking lot clean up, edging, and mulching. Staff assisted the Main Street organization with the downtown cleanup and mulching.

All playgrounds have been serviced for the spring including in house inspections and installation of new playground chips. Playground inspections took place with Primex's certified playground inspector. The report is due soon and any issues found will be addressed.



WASTEWATER TREATMENT DIVISION

Staff continues to work with the coalition of communities on related wastewater and Great Bay Estuary issues. The WWTP conducted NHDES required Dewatering/Carbon Feed building pre-bid meeting for potential contractors. Staff attended state sponsored training classes. Adam Jenness was hired for the pump station maintenance position. Staff conducted two plant tours. Four pump station inspections were completed. Staff is working with integrator on PLC replacement project, the new SCADA computers setup and programmed. The engineering consultant for the WWTP is working on the operations spreadsheet and data linkage project. The Chief Operator is obtaining insulation quotes for administration building. Staff is troubleshooting the Front St pump station generator and the fuel injectors are being tested. The WWTP contracted electrician made repairs to the control panel at River St pump station. Staff attended the Water Quality Standards Advisory Committee meeting in Concord for new Dissolved Oxygen and 7Q10 standards. This is moving very slowly, we hope to have draft by Oct meeting. The Chief Operator met with consultant regarding sewer pump station at the Granite State business park. David Green and Kristen Henderson passed the underground storage tank certification exam. Repairs have been made to the hoist truck break lines. Staff performed preventative and corrective maintenance on equipment, machinery and instrumentation at the wwtf and pump stations. All required testing for EPA and State has been completed and submitted. Average effluent flow for the month 4.246 million gallons per day (MGD). Percent of design flow = 84.4%. Percent of design flow for 2019 = 69.3%. Precipitation for the month = 6.91". Precipitation for 2019 = 16.36".

WATER TREATMENT DIVISION

Treated water volume for the month of April was approximately 47.8 million gallons from the surface water treatment facility and 7.0 million gallons from the well, totaling 54.8 million gallons. All water quality testing and monitoring was completed in accordance with NHDES requirements. The 1st quarter disinfection byproducts remained within expected ranges. We are pleased to report that the City of Rochester again met and exceeded all State and Federal standards for drinking water. Watershed inspections were conducted at Round Pond, Rochester Reservoir, Tufts Pond, Berry Pond, Crown Point Crossing, and the Diversion Dam. Line location was performed for the raw water transmission main easement across the Eversource project area. Ice is completely out on all reservoirs and seasonal stratification occurred this month. Instruments measured 5.8 inches of rainfall at the Reservoir. All reservoirs are filled to capacity. Equipment and grounds maintenance was performed at the Water Treatment Facility, Cocheco Well, and tanks/stations. Station maintenance included continuation of spring cleanup, generator load testing and preventative filter and fluid replacements, rebuilding of Industrial Way BPS duty pump #2, and initial seal repairs to Washington Street BPS pump #1. Maintenance at the well included repairs to and inspection of blower assembly #2, inspection and duty cycling of aerator system #1, and bicarbonate system maintenance. Maintenance at the Water Treatment Facility included media profiling and hood adjustments for the sand filter, generator load testing and PMI, repairs to the caustic feed system, and manual Johnson screen purging. The 2018/2019 Consumer Confidence Report was published to the website. Staff attended an NHWWA advanced distribution system class, a NHWWA technical meeting, a NEWWA iron/manganese treatment class, and NHDES funding-mechanism seminar. Low Lift Pump Station Progress updates include the following: installation of the new programmable logic controller and control panel; installation of the new motor control center and variable frequency drives; and installation and balancing of raw pump #3.



New Motor Control Center at Low Lift Pump Station



Discharge manifold awaiting pump #3 installation.

ENGINEERING

Project Updates for April 2019:

- **Asset Management:** The City continues to move forward in the process of acquiring the new Asset Management software; this process will continue over the next several months. With the completion of the RFI phase in March, RFP responses for the short-listed vendors are due in May. Efforts continue to improve the GIS data layer for the City's stormwater network, which will be used in the continued mapping effort required by the MS4 Permit. In addition to inventory work, staff continue to populate more detailed information such as asset age, material, and condition on all of our assets and coordinate with our consultants to develop baseline information related to our water, sewer, and stormwater systems' "level of service", "consequence of failure", and "criticality". The City is also working with SRPC to collect sidewalk inventory information, including a condition assessment; this effort is anticipated to resume in summer 2019.
- **Colonial Pines Sewer Extension:** Sewer installation work on Railroad Avenue has been completed; final paving of Railroad Avenue and final punch list items to be completed in spring 2019. Phase 2 includes extension of the sewer from Birch Drive across Old Dover Road to Juniper Street, Towle Street, Vinewood Lane, Susan Lane, Hickory Lane, and a portion of Hillside Drive. Phase 2 construction commence in April with some preparatory water service relocation work and installation of dewatering well points. Funding for future phases of this multi-phased sewer extension program has been requested in the proposed CIP budget. Internal plumbing and private property surveys have been conducted throughout the entire Colonial Pines area (more than 85% have been completed).
- **Pavement Maintenance & Rehabilitation:** Final wearing course on Dry Hill between Gear/Oak/Estes and Washington, Whitehouse Road, Woodside Lane, Clow Court, and Nadeau Drive was paved in April. Sampson Road reclaim/pave was attempted by the paving contractor in April; however the paving will need to be re-addressed. The 2019 Paving Contract was awarded in April. The 2019 paving list includes: Municipal Parking Lot at Portland/Columbus, Main St. East Rochester (Cocheco to Autumn), Governors Rd. (Cross to Farmington Town Line), Ten Road Rd. (Daytona to Four Rod Rd.), Charles St. (Columbus to Knight), Walnut St. (Twombly to Strafford Square), and Colby St, as the budget allows.
- **Dewey Street Pedestrian Bridge:** A new utility pole and LED streetlight is anticipated to be installed at the bridge approach on the Hanson Pines side in the near future.
- **Strafford Square Roundabout:** Final design continues. Bidding of the roundabout construction contract is now anticipated for late 2019. Prior to that contract, and in preparation for that construction, a utility infrastructure contract is anticipated to be bid for construction in summer 2019. Right-of-way and easement negotiations are being conducted in preparation for the construction contracts.
- **Water Treatment Plant Low Lift Pump Station Upgrade:** Construction is nearing completion. Substantial Completion of this project is anticipated in May 2019.
- **Water Treatment Plant Residuals Disposal:** An evaluation of alternatives has determined that the most cost effective method of disposal of residuals generated at the Surface Water Treatment Plant is an upgrade of the existing pipeline and addition of an attenuation tank. Funds for the implementation of this upgrade have been requested in the CIP budget over the next few years.
- **Granite State Business Park Water Main Interconnection:** This project is in final design. Bid advertisement is anticipated in late spring 2019 with construction to follow in 2019.
- **WWTF Biosolids Dewatering Facility:** This project was advertised for bids in late March 2019. Bids are due to be opened in mid-May 2019 with construction to follow in 2019-2020.

- **River Street Sewer Pump Station Upgrade:** 90% design documents for this project were completed in April 2019. This project is anticipated to be advertised for bids in May/June 2019. Construction is anticipated to begin in 2019 and be completed within one year.
- **Route 11 Sewer Pump Station Upgrade:** This upgrade project is currently in design. This project could potentially be advertised for bids in July or August 2019, with construction occurring 2019-2020.
- **WWTF Upgrades (various projects):** There are several projects on-going at the WWTF: Soda Ash System Replacement, Aeration System Automation, Aeration Basin Sidewall Blower Tie-in (Iris Valve) and Mechanical Mixers, Standby Power Interconnection for Aeration Blowers, and Programmable Logic Controllers (PLC) Replacement. All of these projects are on schedule to begin construction by summer 2019.
- **Wastewater Interceptor Upgrades:** A Basis of Design Report has been received from the design consultant. This report summarizes alternatives and recommends a sewer collection system master plan before proceeding with final design. Funding for a Sewer System Master Plan was approved with the FY19 CIP Budget; consultant selection process will commence in the coming months.
- **NPDES Permits - Wastewater Treatment Facility & MS4 Permit (Stormwater):** A new draft National Pollutant Discharge Elimination System (NPDES) Permit for the Wastewater Treatment Facility (WWTF) has not yet been issued by USEPA Region 1. As far as the Municipal Separate Storm Sewer System (MS4) NPDES General Permit for stormwater, the 2017 NH Small MS4 General Permit, issued by USEPA Region 1, became effective on July 1, 2018; and, on September 28, 2018, the City submitted a Notice of Intent (NOI) to comply with this MS4 General Permit. USEPA Region 1 is proposing an estuary-wide general permit structure for nutrient loading, specifically nitrogen, in the Great Bay Estuary.

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City Clerk's Office

Economic & Community Development



4/30/2019

MANAGEMENT REPORT



Economic Development Report, Written by Jennifer Murphy Aubin

Community Development Report, Written by Julian Long



OFFICE OF ECONOMIC & COMMUNITY DEVELOPMENT

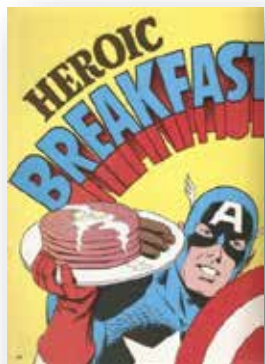
JENN MARSH, INTERIM ECONOMIC DEVELOPMENT MANAGER

LIVE EXCHANGE, SITE SELECTOR EVENT

Interim Manager Marsh attended the [LiveXchange](#) in Fort Worth, Texas. This event is an opportunity to have informative individual meetings with corporate site selectors, representing a broad range of industries. Interim Manager Marsh presented Rochester's competitive advantage, along with other economic development presenters from around the country. There will be a follow up meeting in May with a business exploring locations between Canada and NYC.

ROCHESTER ECONOMIC DEVELOPMENT COMMISSION

Starting with the downtown, the commission members, along with Rochester Main Street, started their business retention program, including a survey, this month. Visits will start up again in May to cover the rest of the downtown corridor, before moving through the rest of Rochester. The plan is to complete the visits by September. Information gathered from the survey will be the basis for downtown strategic focus, needs assessment and future initiatives.



DOWNTOWN DEVELOPMENT – JET PACK COMICS & BEAUTIFICATION

Spring plantings, landscaping and "Adopt a Spot" locations are the focus for Rochester Main Street, to aid in downtown beautification. Decorative flower barrels are stored Studley's Flower Garden and Landscaping, until the weather is amenable for the plants.

In May, Jet Pack Comics will host Free Comic Book Day, in which Jet Pack Comics plans and coordinates a massive free comic book day event for all of the downtown to take part and draws thousands of people to Rochester.

Started twelve years ago, spearheaded and generously funded by Jet Pack Comics owner, Ralph DiBernardo, Free Comic Book Day is celebrating 12 years of offering the event as a shared, downtown-wide revitalization effort. This year will be the last event that will encompass the entire downtown. Free Comic Book will still occur, but just at Jet Pack Comics going forward.

This shared event spun off many events that capitalized on free Comic Book Day, like the Main Street [Superhero Breakfast](#) at Curly's Comedy Club and helps to put Rochester on the map as a destination.

RIVERWALK COMMITTEE – SAVE THE DATE: LUNCH & LAUNCH FUNDRAISER

With sponsorship from Moe's Subs, the Riverwalk Committee is planning a Lunch and Launch Fundraiser on Saturday, May 18th [Lunch and Launch Fundraiser](#). Tickets \$20 each, which includes lunch and use of the Cocheco River for kayaking or canoeing.

Additionally, Chair Marchionni will present an update to the Council on future actions on May 21st.



ROCHESTER FARMERS MARKET

Additional sponsors needed:

The Farmer's Market is looking for a sponsor to keep the Snap/EBT program, an essential part of the market mission to serve all Rochester community members, including low to moderate-income participants, providing delicious, fresh fruits, vegetables, dairy and meats.

JENNIFER MURPHY AUBIN, EXECUTIVE SECRETARY

UNH MBA PROGRAM

Executive Aubin and Chief Rice are working on a weekly basis together with MBA students putting together an investment prospectus, with an emphasis on the Opportunity Zones. Final presentation to the UNH class will be in May.

FITNESS COURT

Executive Aubin met with the Coordinator Long to discuss availability of CDBG funds in FY21 to bridge the funding gap. The Fitness Court consultants agreed to extend the grant to FY21 and look forward to moving forward with the City.

GRANITE RIDGE DEVELOPMENT DISTRICT

Executive Aubin is moving forward with the consultant to provide an update to the TIF analysis, with work slated to start in May.

BUSINESS RETENTION – OUTREACH TO DOWNTOWN

Executive Aubin revised the business survey update them of the business retention visits planned over the course of spring/summer. Members of the Rochester Economic Development Commission, along with Rochester Main Street and the

TREND WATCH – “CLICK TO BRICK” MOVEMENT

“The ‘click-to-brick’ wave, as it is being called, is sweeping up not just well-established digital brands such as Warby Parker, Casper and even Amazon, are **trying the concept on for size through temporary pop-up stores,**” Bassuk and Bines noted in their report.

“Casper only opened its first physical outlet, stocked with its popular mattresses and also pillows and bed linen, in early 2018, but already has plans to expand to 200 physical locations within the next three years.”

Excerpt from *WWD Fashion. Beauty. Business*: <https://www.wwd.com/business-news/retail/alixpartners-retail-report-1203116839/>

MIXED USE FOR VACANT MALL SPACE: FOOD TRUCKS + ARTS

To fill vacant space, Regency Square Mall's leasing manager is moving food truck vendors inside the property. The Jacksonville, Fla., retail center has already brought Mr. Potato Spread into the retail center's food court and plans to add Funnel Cake Queen, (along with artisans) next in an effort to revitalize the space.

Excerpt from *SmartBrief*

<https://www.actionnewsjax.com/news/local/regency-square-mall-bringing-food-truck-vendors-indoors/943498940>

Chamber, are planning visiting the downtown businesses, gaining feedback to compile into a downtown report in the fall.

BUDGET PRESENTATION PREPARATIONS

Executive Aubin created the FY20 Budget design presentation for Interim Manager Marsh.

IEDC AWARD NOMINATIONS

Executive Aubin applied for two prestigious economic development awards, for the Standard and Poor Credit Analysis presentation and the four part art series: Art, Culture and the Economic, promoting small business development, the downtown, the creative economy and historic restoration. Announcements of winning project will be announced over the summer, with an award ceremony in October at the IEDC Annual Conference.

38 HANSON STREET

Executive Aubin showed the property and building to an interested business. The office of economic development is getting more interest from the surrounding seacoast area. Businesses interested into relocating to the City are following the media and articles about the properties and development projects very closely.

SIGN & FAÇADE PROGRAM

Executive Aubin is work with Senior Planner Mears on a future Sign and Façade Program application design. More information in the coming months.



WINGS & WHEELS

Executive Aubin is updating the website and designing program materials.

**Save the Date: Saturday, June 1,
2019, 10 AM – 3:00 PM.**

"I really do think that in history the things we're speculating right now can easily be started, like a massive game of telephone, and by the time it gets around the neighborhood, it's something different entirely," said Aubin. "So, that we can't exactly pin down exact naming of the Lilac City for Rochester, and for New Hampshire, is no surprise to me, although it's always satisfying to have something definitive."

"But I think we can leave this more to lilting scent of lilacs on the breeze, and leave it more to art than fact." - Jennifer Murphy Aubin

NHPR, Where the Lilacs Grow

<https://www.nhpr.org/post/where-lilacs-grow#stream/0>



JULIAN LONG, CDBG COORDINATOR & GRANTS MANAGER

COORDINATOR REPORT

Prepared by the Community Development Coordinator

May 2019

Continuing CDBG Projects

School Department Chairlift Projects: The Spaulding High School chairlift project was completed during the April school vacation week. The Community Development Coordinator is still working on obtaining all required payroll documentation before official project close-out.

CDBG Program

Community Partners: Community Partners' rental assistance program has reported no clients served and no CDBG funds expended for both quarter 2 and quarter 3 of FY 2019. The Community Development Coordinator held a telephone conference with Community Partners agency personnel to discuss impediments to timely grant expenditures, and Community Partners has reaffirmed its commitment to meeting its expenditure and client goals by the end of the program year. If these goals are not met, the Community Development Coordinator will place Community Partners on a formal corrective action plan for FY 2020.

FY 2019-2020 Environmental Reviews: The Community Development Coordinator has continued to work on the environmental review for the Riverwalk Committee's proposed kayak/canoe launch project, in anticipation of this project receiving full City Council approval, as well as other proposed FY 20 construction projects. This has included conducting file reviews at the NH Division of Historical Resources in Concord.

FY 2020-2025 Consolidated Plan: The Community Development Coordinator has continued the consultation and drafting processes for the FY 2020-2025 Consolidated Plan. The plan will be due concurrent with the FY 2020-2021 Annual Action Plan in May 2021.

NH Community of Action for Lead Safety: In November of 2018, the City of Rochester applied to participate in a statewide "Community of Action for Lead Safety" technical assistance program hosted by the UNH Cooperative Extension, and recently the city was informed that it was chosen as one of the communities to participate. Rochester's community team consists of staff from Community Development; Planning; Building, Zoning, and Licensing Services; Rochester Main Street; and the Community Action Partnership of Strafford County. The first team-level meeting was held in April, and the first statewide meeting will be held in late May.

HUD Lead Safety Training: The Community Development Coordinator attended a lead safety requirements training hosted by HUD in Boston. The Community Development Coordinator has shared the training materials with Community Action Partnership of Strafford County's weatherization program as well as Rochester Housing Authority personnel.

Non-CDBG Grant Activities

Economic Development Administration Grant: The Community Development Coordinator has been working with Economic Development staff and Building, Zoning, and Licensing Services staff to gather the required data for

the June 2019 three-year report to EDA. EDA grant funds have been used to improve water/sewer infrastructure for Market Basket and Stonewall Kitchen in the north area of the city.

City Hall Annex: The City Hall Annex lost its cupola during severe winds in February. The Community Development Coordinator has been relaying information on the damage and repair progress to the Land & Community Heritage Program (LCHIP), as required by the LCHIP grant.

Other Items

2020 Census: The Community Development Coordinator has met with Planning Department staff and Strafford Regional Planning Commission staff to discuss the 2020 Census and proposed tract changes for 2020. Due to population increases in two current tracts, the proposed changes would split these two current tracts. The current tracts and proposed new tracts are included as attachments to this report.

Home for All (formerly Greater Seacoast Coalition to End Homelessness): The Community Development Coordinator is working with coalition leadership to plan a landlord outreach event for June that will focus on the new Family Unification Program voucher opportunities. The program seeks to help families that are at risk of being separated due to lack of housing, as well as former foster youth ages 18 to 21.

Report Attachments

Job Opportunity Benefit (JOB) Loan Program Report – Q3

2020 Census Tract Information



Economic Development in the Era of HQ2



By Karen Pollard, MBA, CecD,
Economic Development Manager

The ongoing saga of Amazon's HQ2 search impacts economic development across the U.S. in some profound ways, including conversations about competitiveness, transparency and community impacts. The dialog has fundamentally changed how economic development projects are perceived in public and the media, whether in an urban environment like Long Island City, New York or in a more suburban or exurban site locations.

COMPETITIVENESS

Because Amazon made their expectations and criteria public, many cities are able to have frank conversations about the first priorities of community competitiveness: available workforce, and academic infrastructure to support and cultivate ongoing workforce needs. Right now, among site selectors (and for Amazon HQ2), without a talent pool targeted for the prospect, whether it's high tech workers, CNC machinists or aerospace engineers, communities will not make the site selector's shortlist. In 2012, Rochester, New Hampshire and Great Bay Community College created a satellite facility, the Advanced Training and Academic Center, providing a composites lab and customized training to ensure an ongoing talent pool for Safran and Albany International, making aerospace components in the community for long into the future.

TRANSPARENCY

Many cities made their proposals public, with two benefits:

- Proposals provide exposure and interest in new locations for site selectors to consider, in addition to the interest from Amazon, and
- Incentive offerings and the differences between states abounded across the spectrum, giving site selectors many options to consider.

Granted, the proposals and incentive packages in the public sphere also means now competing states have more knowledge of a community's attraction strategy. The Amazon case has set

the bar for transparency high, even though much of the response and review process has been behind closed doors.

Working in New Hampshire, there is little to offer in the way of incentives because the barriers to entry are so low to start with. No income tax, personal property tax, sales tax, or services tax eliminate the need for many common incentives. The state legislature is considering Senate Bill 22, which offers a temporary property tax abatement in the case of new construction projects. Other incentives include the use of Tax Increment Financing and Industrial Revenue Bonds. There is also the gamut of Federal programs, tax credits, grants and special legislation.

COMMUNITY IMPACTS

Recently, Amazon announced pulling out of the Long Island City location due to serious political and community pushback regarding the job creation and investment in the local community. While some welcome the new employment opportunities and investment, the creation of 25,000 in a concentrated area changes the character of the existing neighborhood. Regardless of the outcome, it is important to assess community impacts as part of the project evaluation process, setting up realistic terms and expectations. Part of this is assessing the community's appetite for growth and the evaluation of incentives. In the coming months, there will be a lot of analysis and evaluation, sifting through the varying perspectives and ultimately, what factors were instrumental in the decision making process for Amazon and Long Island.

Communities around the U.S. have used the Amazon HQ2 process as a learning opportunity and a call to action for economic development. Whether a community prepared a proposal for Amazon or not, gathering the community leaders, stakeholders and citizens to discuss the elements of community competitiveness, features and benefits, to provide a unified vision, and to offer it up in a transparent way will raise a community's profile for future development. Moreover, in this era of transparency, there are many community examples to review. 🏡

Summary of Job Loan Principal Balances												
As of MARCH 31, 2019												
Recipient Name	Loan Amount	Original Interest %	Original Term Months	Original Loan Date	Final Payment MO/YR	Pmts Up To Date ?	FY18 FYE Principal		FY19 Principal Collected	FY19 Mar-19 Principal Bal	FY19 Payment Amount	Notes
							Date	Balance				
Active Job Loans												
Distinctive Forest Creations	\$30,000	5.06%	60	Nov-05	04/12/12	Yes	06/30/2018	\$12,558.91	\$2,180.00	\$10,378.91	\$100.00	no int since Jun 2014, @ \$260 per month will be paid off Jul 2022
Blue Oasis	\$50,000	2.44%	120	Apr-10	05/12/20	Yes	06/30/2018	\$10,549.92	\$4,069.84	\$6,480.08	\$469.99	Payments begin June-2010
Country Tire & Service Center	\$40,000	2.44%	84	Aug-11	07/12/18	Yes	06/30/2018	\$517.14	\$517.14	\$0.00	\$0.00	Paid in full 07/12/2018
Thompson Tool Company	\$70,000	2.44%	84	Oct-12	09/12/19	Yes	06/30/2018	\$13,391.61	\$7,985.98	\$5,405.63	\$907.37	Payments begin October-2012
P1T2	\$50,000	2.81%	84	Feb-17	03/12/24	Yes	06/30/2018	\$31,348.31	\$2,428.61	\$28,919.70	\$340.80	Payments begin April-2017
Rochester Eye Care	\$60,000	2.62%	240	Feb-16	03/12/36	Yes	06/30/2018	\$54,708.92	\$1,834.07	\$52,874.85	\$321.46	Payments begin April-2016
Seacoast Gymnastics	\$30,000	2.63%	84	Mar-16	09/15/23	Yes	06/30/2018	\$23,008.07	\$3,096.17	\$19,911.90	\$391.35	Payments begin Oct-2016
White Birch Ammo	\$75,000	3.19%	84	Oct-17	11/12/24	Yes	06/30/2018	\$74,133.37	\$7,904.03	\$66,229.34	\$1,065.86	Principal payments begin June-2018
Flexographic Print Solutions LLC	\$75,000	3.56%	84	May-18	06/12/25	Yes	06/30/2018	\$75,000.00	\$7,051.52	\$67,948.48	\$1,011.92	Payments begin July-2018
Totals								\$295,216.25	\$37,067.36	\$258,148.89	\$4,608.75	
Grand Total								\$295,216.25	\$37,067.36	\$258,148.89		

March 31, 2019 Cash-Balance

\$88,496.78 Citizens Bank Balance including INT on Account
 -\$331.74 MUNIS INT on account due to IDIS

Available to Lend

\$88,165.04

Rachel Dewey

From: Rachel Dewey
Sent: Monday, March 25, 2019 12:33 PM
To: michelle.mears@rochesternh.net; seth.creighton@rochesternh.net
Subject: 2020 Census Geography Updates in Rochester
Attachments: FactSheet_BlockGroup.pdf; FactSheet_Tract.pdf; Rochester_Tract.pdf; Rochester_BlockGroup.pdf

Hello Michelle and Seth,

Strafford Regional Planning Commission is participating in the 2020 Census Participant Statistical Areas Program (PSAP). PSAP is a program that allows regional planners the opportunity to review and update the Census geographies for the next decennial Census.

I am writing to you today because there are proposed changes to some tracts and block groups in Rochester. Tracts and block groups are used for a variety of analyses and planning exercises, including grant applications to fund community and regional development, education, agriculture, energy, and environmental programs, as well as other needed community improvements and enhancements.

More detailed info sheets are attached, however please find definitions to some of the language used when editing census geographies below.

- **Blocks** break at town lines and every physical boundary – roads, rivers, railroads, etc.
- **Block groups** cluster blocks together so that the population is between 600-3000 and households between 240-1200. They can change completely each decennial census.
- **Tracts** consist of up to 10 block groups with a population between 1200-8000 and between 480-3200 households. These are relatively permanent and only change if the population or households fall below the minimum or exceed the maximum thresholds.

The Census Bureau has recommended boundary changes in Rochester. Some of their edits to block groups are moving boundaries from one place to another. For tracts, most of the changes are realigning better with municipal lines (Example: some blocks in Dover along the Somersworth town line were in a Somersworth tract in 2010 and will be moved to the nearest Dover tract this time). The remaining changes will split 2010 tracts that have exceeded, or are expected to exceed, 8000 people in the 2020 Census.

In Rochester, some block group boundaries are being moved and two block groups will be split. Additionally, two tracts are being split. The initial changes that Census Bureau has proposed are attached.

Tract 084300 will be split into two tracts. This tract was designated as an opportunity zone in 2017. At this time it is not clear how splitting the tract will impact that designation. I have reached out to NH Office of Strategic Initiatives and others to try to get some answers. While I try to find out what the implications of splitting the tract may have on the designation, I would like to work on two possible options for this tract. Option 1 will assume that splitting the tract will mean that only one of the new tracts can maintain the designation. Under this scenario we propose that new tracts be drawn so that they minimize the impact of losing the designation on the second tract. Option 2 will assume that the split won't impact the designation and will be based on creating tracts that are useful for analyses.



2020 Census Participant Statistical Areas Program (PSAP) Quick Reference: Block Groups

A block group is a statistical geographic subdivision of a census tract. Local participants are provided an opportunity to review and if necessary, suggest updates to the boundaries and attributes of the block groups in their geographic area through the 2020 Census PSAP. The U.S. Census Bureau uses block groups in the tabulation and presentation of data from the decennial census and the American Community Survey (ACS).

Census Bureau criteria specify that standard block groups must:

- Nest within census tract boundaries.
- Cover the entire land and water area of each census tract.
- Be reasonably compact and contiguous.
- Meet the population and/or housing unit thresholds as specified in Table 1. For counties that have fewer than 1,200 residents, the Census Bureau will define one census tract and one block group that encompasses the entirety of the county.
- Have no more than nine block groups (excluding water blocks) contained within a single census tract.
- Have a unique code, between 0 and 10, within each census tract. To identify each standard block group, a single-digit code is used that will correspond to the first digit in the code of each block encompassed by the block group (e.g., all blocks within block group 3 will be numbered in the 3000 range). A zero is to be used to denote a water-only block group.

Census Bureau guidelines recommend that standard block groups:

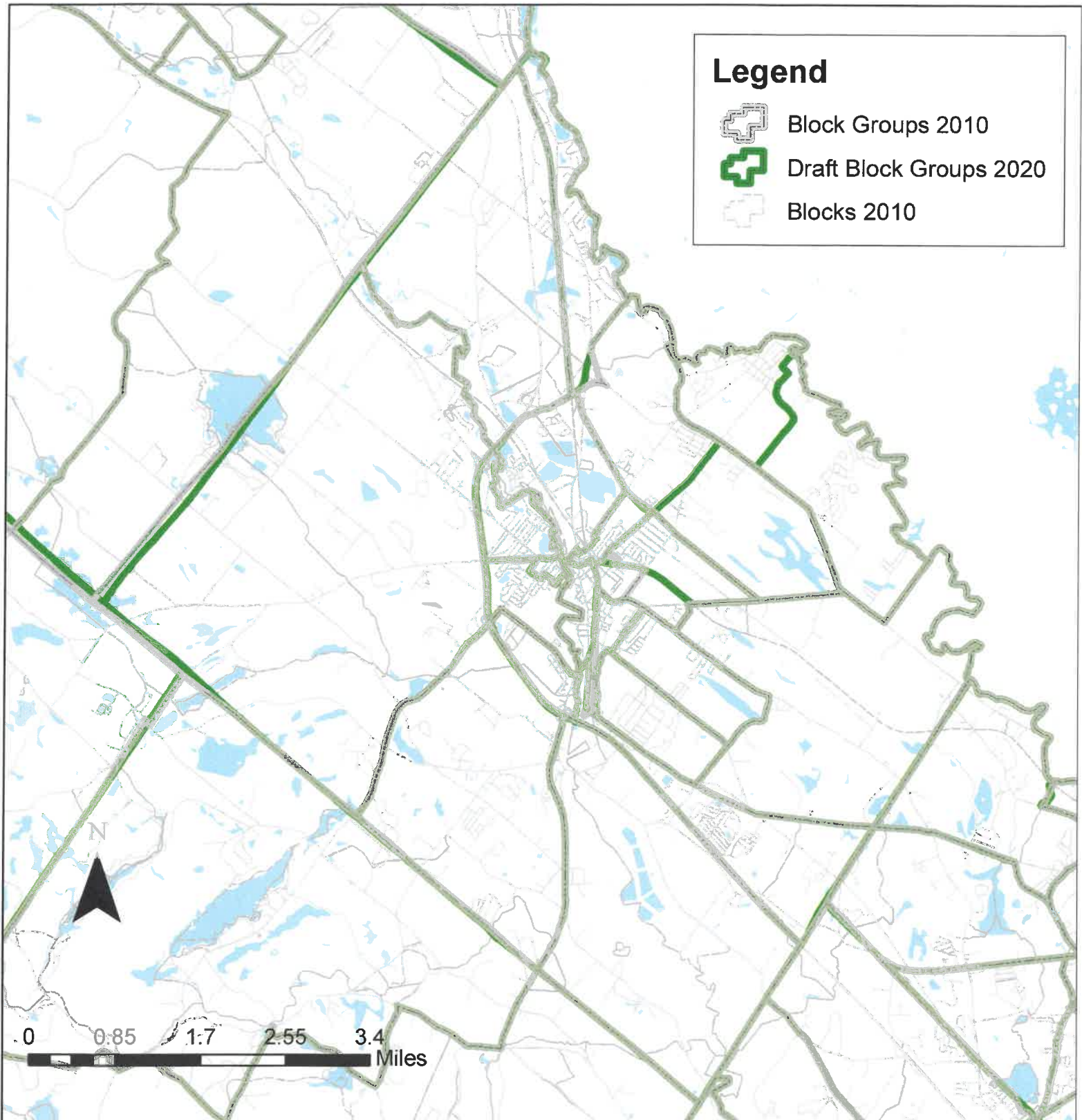
- Have boundaries that follow visible features (e.g., roads, rivers) or other acceptable features (e.g., incorporated place, minor civil division, and American Indian reservation boundaries).
- Be delineated as a special use block group if coextensive with a special use census tract, encompassing an employment center, large airport, public park, public forest, or large water body with no (or very little) population or housing units.

Table 1: Block Group Thresholds

Block Group Type	Population Threshold	Housing Unit Threshold	Area Measurement Threshold
Standard Block Groups	Min.: 600	Min.: 240	None
	Max.: 3,000	Max.: 1,200	None
Special Use Block Groups	None (or very little) or within the standard block group thresholds	None (or very little) or within the standard block group thresholds	At least comparable in land area size to surrounding block groups

Refer to the Respondent Guide for complete instructions.

Proposed Block Group Changes in Rochester



In the 2020 Census, the Census Bureau has proposed several changes to existing block groups in Rochester. SRPC would like to discuss meaningful geographies to ensure that these changes produce useful analyses.



2020 Census Participant Statistical Areas Program (PSAP) Quick Reference: Census Tracts

Census tracts are relatively permanent geographic divisions of a county or county equivalent. The purpose of the census tract is to provide a set of nationally consistent, relatively small statistical units, with stable boundaries, that facilitate analysis of data across time. The U.S. Census Bureau prioritizes the comparability of census tracts from decade to decade. Therefore, we request that you do not change the outer boundaries of any census tracts when making census tract updates, unless it is a correction due to boundary or feature inaccuracy. The Census Bureau uses census tracts in the tabulation and presentation of data from the decennial census and the American Community Survey (ACS).

Census Bureau criteria specify that census tracts must:

- Nest within county boundaries.
- Cover the entire land and water area of the county.
- Be reasonably compact and contiguous.
- Meet the population/housing unit thresholds as specified in Table 1. For counties that have fewer than 1,200 residents, the Census Bureau will define one census tract that encompasses the entirety of the county.
- Have census tract codes ranging from 1 to 9989 that must be unique within each county. Special use tract codes must range from 9800 to 9899. The acceptable range of census tract suffixes for split census tracts is from .01 to .98.

Census Bureau guidelines recommend that census tracts:

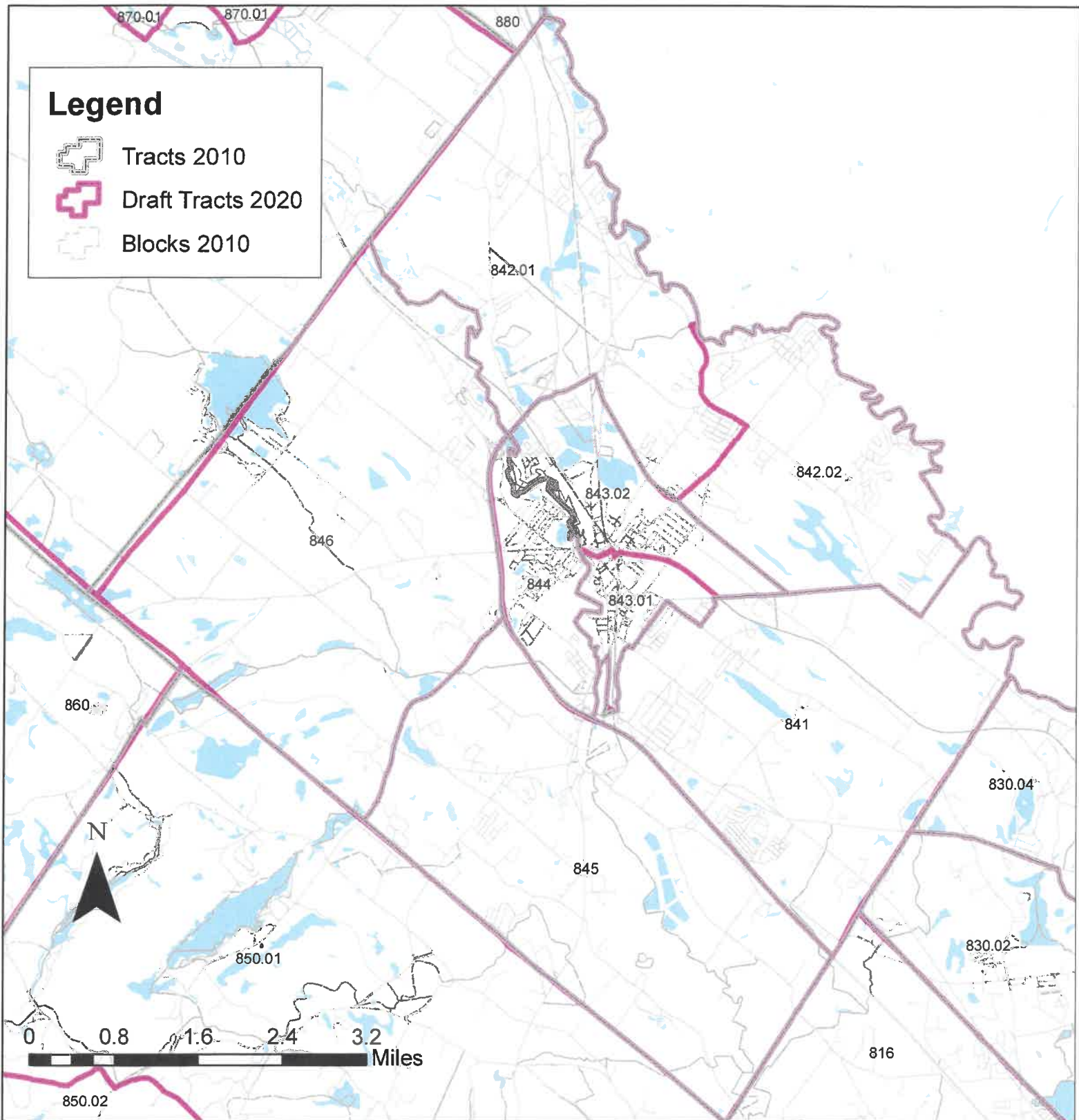
- Have boundaries that follow visible features (e.g., roads, rivers) or other acceptable features (e.g., tribal reservation, tribal subdivision, incorporated place, and minor civil division boundaries).
- Be merged when census tracts are below the minimum population (1,200) or housing unit (480) count with adjacent census tracts. Participants should split any census tracts above maximum population (8,000) or housing unit (3,200) counts into multiple census tracts. When revising tracts, participants should aim to meet or exceed the optimum population (4,000) or housing unit (1,600) thresholds to increase the reliability of sample data for census tracts.

Table 1: Census Tract Thresholds

Census Tract Type	Threshold Type	Optimum	Minimum	Maximum
Standard Census Tracts	Population	4,000	1,200	8,000
	Housing Unit	1,600	480	3,200
Special Use Census Tracts (Encompassing an employment center, large airport, park, forest, or large water body with no (or very little) population or housing units)	Area measurement	At least comparable in size to surrounding census tracts		
	Employment	Suggested minimum of 1,200 workers or jobs		

Refer to the Respondent Guide for complete instructions.

Proposed Tract Changes in Rochester



In the 2020 Census, two tracts in Rochester are expected to surpass the maximum population threshold for a single tract. The proposed new tracts align with existing block group boundaries. Tract 084300 was designated as an Opportunity Zone. It is unclear whether splitting the tract will impact that designation. SRPC will find out more and design a split that will have a minimal impact on the opportunity zone.

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City Clerk's Office

FINANCE COMMITTEE

Agenda Item

05/16/2019

Agenda Item Name: Monthly Financial Statements Summary – as of April 30, 2019.

For the full detail report, click here: [April 2019 Financial Detail Report](#)

Revenues Summary – General Fund, Enterprise Funds

ACCOUNT DESCRIPTION	REVISED REV	YTD REVENUES	REMAINING REV	% COLL
11011 ECONOMIC DEVELOPMENT REV	0	-390.00	390	100.0
11031 CITY CLERK REVENUE	-113,210	-99,810.30	-13,400	88.2
11051 ASSESSORS REVENUES	0	-242.00	242	100.0
11061 BUSINESS OFFICE REVENUE	-100,000	-511,300.04	411,300	511.3
11062 BUSINESS OFFICE REVENUE	-1,000	-71.55	-928	7.2
11071 TAX COLLECTOR REVENUE	-31,577,911	-31,864,284.81	286,374	100.9
11072 TAX COLLECTOR REVENUE	-2,029	0.00	-2,029	0.0
11081 GENERAL OVERHEAD REVENUE	-5,539,546	-3,069,440.07	-2,470,106	55.4
11082 GENERAL OVERHEAD REVENUE	-1,548,683	-1,548,683.19	0	100.0
11091 PUBLIC BLDGS REVENUE	0	-32,915.40	32,915	100.0
11101 PLANNING	-16,250	-37,766.60	21,517	232.4
11201 REV LEGAL OFFICE	-50,000	-41,981.99	-8,018	84.0
12011 POLICE CITY REVENUE	-277,850	-352,366.21	74,516	126.8
12021 FIRE CITY REVENUE	-23,000	-27,401.16	4,401	119.1
12022 FIRE STATE REVENUE	-52,668	-6,750.00	-45,918	12.8
12031 DISPATCH CENTER	-60,290	-59,354.91	-935	98.4
12041 CODE ENFORCEMENT REVENUE	-394,025	-378,790.74	-15,234	96.1
13011 PUBLIC WORKS REVENUE	-33,700	-51,920.75	18,221	154.1
13012 STATE HIGHWAY SUBSIDY	-634,612	-507,689.36	-126,923	80.0
14011 WELFARE REVENUE	-5,000	-3,893.33	-1,107	77.9
14021 RECREATION REVENUE	-122,000	-138,691.90	16,692	113.7
14031 LIBRARY REVENUE	-16,050	-9,417.26	-6,633	58.7
1000 GENERAL FUND	-40,567,824	-38,743,161.57	-1,824,662	95.5
ACCOUNT DESCRIPTION	REVISED REV	YTD REVENUES	REMAINING REV	% COLL
5001 WATER ENTERPRISE FUND	-7,119,368	-2,831,988.69	-4,287,379	39.8
5002 SEWER ENTERPRISE FUND	-8,819,805	-3,422,606.20	-5,397,199	38.8
5003 ARENA ENTERPRISE FUND	-393,979	-384,656.09	-9,323	97.6
6000 COMMUNITY CENTER SP REV F	-841,000	-637,118.80	-203,881	75.8

Expense Summary – General Fund, Enterprise Special Revenue Funds

ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMB	AVAIL	% USED
11000051 CITY MANAGER	438,369	379,264.05	9,615.90	49,489	88.70
11012351 ECONOMIC DEVELOPMENT	484,119	412,734.65	14,540.74	56,844	88.30
11020050 IT SERVICES	717,027	559,251.00	46,938.94	110,837	84.50
11030051 CITY CLERK	318,511	250,146.46	24,945.04	43,420	86.40
11040050 ELECTIONS	49,277	42,136.49	84.00	7,057	85.70
11050070 ASSESSORS	441,830	351,222.23	2,086.22	88,522	80.00
11060051 BUSINESS OFFICE	531,638	334,649.49	1,557.70	195,431	63.20
11063151 HUMAN RESOURCES	179,804	141,785.98	7,561.14	30,457	83.10
11070070 TAX COLLECTOR	364,463	281,427.96	9,643.09	73,392	79.90
11080050 GENERAL OVERHEAD	709,834	473,468.35	6,745.87	229,620	67.70
11090050 PB CITY WIDE 50	658,623	518,602.29	40,845.17	99,176	84.90
11090051 PB CITY HALL 51	66,635	66,429.36	7,916.87	-7,711	111.60
11090052 PB OPERA HOUSE 52	44,815	35,704.85	6,028.66	3,081	93.10
11090054 PB CENTRAL FIRE 54	10,959	7,049.23	900.00	3,010	72.50
11090055 PB GONIC FIRE 55	10,544	7,449.97	1,015.74	2,078	80.30
11090056 PB LIBRARY 56	18,920	18,696.38	108.60	115	99.40
11090057 PB DPW GARAGE 57	11,874	10,454.51	807.50	612	94.80
11090059 PB ER FIRE STATION 59	750	424.17	38.85	287	61.70
11090061 PB HISTORICAL MUSEUM	1,440	621.71	553.70	265	81.60
11090063 PB HANSON POOL 63	5,005	1,108.16	402.60	3,494	30.20
11090064 PB GONIC POOL 64	7,380	3,437.32	1,014.02	2,929	60.30
11090065 PB EAST ROCHESTER POOL	2,650	575.00	143.57	1,931	27.10
11090068 PB GROUNDS 68	9,285	5,803.17	271.62	3,210	65.40
11090069 PB DOWNTOWN 69	17,000	9,353.68	1,441.02	6,205	63.50
11090070 PB REVENUE BUILDING 7	22,170	16,406.30	4,705.46	1,058	95.20
11090071 PB PLAYGROUNDS 71	1,000	81.40	918.60	0	100.00
11090075 PB NEW POLICE STATION	21,160	18,833.07	2,326.93	0	100.00
11090077 PB ANNEX	23,022	1,930.69	1,369.86	19,721	14.30
11102051 PLANNING	393,353	305,546.96	7,348.55	80,457	79.50
11200051 LEGAL OFFICE	562,815	418,044.64	3,743.07	141,027	74.90
12010053 PD ADMINISTRATIVE SER	1,906,242	1,554,528.49	48,351.47	303,362	84.10
12012453 PD PATROL SERVICES	4,825,062	3,456,227.51	5.50	1,368,829	71.60
12012553 PD SUPPORT SERVICES	413,351	324,490.90	0.00	88,860	78.50
12020054 FIRE DEPARTMENT	4,557,644	3,507,665.84	58,928.94	991,049	78.30
12020055 FIRE DEPT 55 GONIC SU	28,735	14,258.24	4,044.70	10,432	63.70
12020754 CALL FIRE	31,207	11,137.24	0.00	20,070	35.70
12023354 EMERGENCY MANAGEMENT	56,168	5,484.52	1,030.55	49,653	11.60
12030153 DISPATCH CENTER	746,982	589,578.45	5,679.02	151,725	79.70
12040051 CODE ENFORCEMENT	586,179	469,504.79	4,020.91	112,653	80.80
12050050 AMBULANCE	59,874	44,905.44	14,968.56	0	100.00
13010057 PUBLIC WORKS	2,207,036	1,675,060.78	256,202.00	275,773	87.50
13010957 WINTER MAINTENANCE	537,513	530,971.40	1,353.38	5,188	99.00

Expense Summary – General Fund, Enterprise Special Revenue Fund

ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMB	AVAIL	% USED
13020050 CITY LIGHTS	243,000	164,319.13	56,150.13	22,531	90.70
14010051 WELFARE	485,861	365,333.72	3,380.50	117,147	75.90
14022072 RECREATION ADMINISTRA	629,753	505,632.90	1,557.61	122,562	80.50
14022150 RECREATION PLAYGROUND	94,985	82,046.86	33.02	12,905	86.40
14022250 RECREATION POOLS	81,405	73,013.36	2,292.25	6,099	92.50
14030056 LIBRARY	1,235,879	980,296.03	24,106.88	231,476	81.30
15000051 COUNTY TAX	6,395,447	6,395,447.00	0.00	0	100.00
17010051 TRANSFERS/PAYMENTS DE	4,295,199	4,015,878.37	0.00	279,321	93.50
17030050 OVERLAY	256,748	96,113.06	0.00	160,635	37.40
17040051 TRANSFER TO CIP & OTHER	4,309,282	3,484,520.06	0.00	824,762	80.90
1000 GENERAL FUND	40,107,824	33,019,053.61	687,724.45	6,401,046	84.00
5001 WATER ENTERPRISE FUND	7,119,368	4,737,020.67	90,952.16	2,291,395	67.80
5002 SEWER ENTERPRISE FUND	8,819,805	5,575,130.12	244,165.28	3,000,510	66.00
5003 ARENA ENTERPRISE FUND	393,979	318,582.68	8,160.02	67,236	82.90
6070572 COMMUNITY CENTER	841,000	655,851.59	63,421.73	121,727	85.50

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City Clerk's Office

Forthcoming:
*Planning &
Development
Department
Report...*

City Clerk's Office

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City Clerk's Office

Memorandum

To: Blaine Cox, City Manager
Mayor McCarley
Members of the City Council

From: Lauren Krans, Recreation & Arena
Date: May 7, 2019
Re: April 2019 Department Report

Adult Open Gym 30+	27
Adult 30+ Basketball League	66
Adult Volleyball	125
Chamber Business After Hours	40
Sunday night Pickleball	32
April Vacation Camp	14
Parent/Child Open Gym	21
Rochester Cares Clean Up Day	280
Rec Family Fun Night	4
Community Coffee	12
Senior Art	36
Senior Breakfast/Cookout	63
Senior Dance Lessons	17
Senior Pickleball	267
Senior Power Hour	117
Senior Table Tennis	6
Senior Trips	8
Senior Yoga Chair	8
Senior Yoga Gentle	8
Advanced Senior Fitness	25
Teen Night	115
Organic Gardening Series	26
April Total	1,189



Community Collaboration

Our department assisted with a three night workshop “Organic Gardening Series” hosted by the Strafford County Conservation District. The workshops were held here at the Community Center and 25 adults attended each class. We look forward to collaborating with the SCCD to bring more programs like this to our community.

Our administrative team met with leaders from Gather, a Portsmouth based organization that aims to provide nutritious food options to those experiencing hunger on the Seacoast. We’re excited to announce that Gather will be offering their Meals 4 Kids program during pick up time at our Community Center Summer Camp. This collaboration will help decrease food insecurity amongst our camp families during the summer months.

Customer Feedback: We’re Listening!

Senior Power Hour has been a successful program for over 5 years now. Participants were getting so fit and healthy, they came to us and said “We want an even HARDER workout!” We listened, and starting April 1 our fitness instructor Ty began his Advanced Senior Fitness class on Wednesday mornings. During it’s first month the class had 25 participants. We have some fit seniors here in Rochester!

Pickleball participation continues to soar! Customers have so enjoyed seeing this activity in action, that people started asking where they could go to learn to play. We decided to create an 18+ Pickleball Night where any adult could drop in and learn the game. These Sunday evenings have been very popular and have introduced a whole new group of people to this great game!

We’re Fancy! Business After Hours

To showcase our beautiful Rec Office, we hosted the Rochester Chamber Business After Hours. Forty community members attended, providing opportunity for the City of Rochester to show off it’s multipurpose facilities, talented staff and community focused programming. Thank you to those Councilors who were able to attend. Please come back and visit us soon!

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City Clerk's Office

Forthcoming:
*Fire Department
Report...*

City Clerk's Office

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City Clerk's Office



PAUL R. TOUSSAINT
Chief of Police

ROCHESTER POLICE DEPARTMENT

23 WAKEFIELD STREET
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127
FAX (603) 330-7159
www.rochesterpd.org
"Dedication, Pride, Integrity"

POLICE COMMISSION

DEREK J. PETERS
Chairman
DAVID R. STEVENS
Vice Chairman
LISA M. STANLEY
Commissioner

May 6, 2019



TO: City Manager Blaine Cox

RE: Monthly Report – April 2019

OPERATIONS: Wards 3, 5, and 6 met this period. Discussion included speeding traffic, the projected increase in thefts from motor vehicles and daytime burglaries during the summer months, strategies for securing homes, vehicles and other personal property items. We are starting to place the speed trailer into the community to target areas of concern to help direct our resources. There was a discussion on transient persons and how that affects calls for service. The Crime Analyst reviewed some crime data and discussed the comp stat report from January to present. The K9 Unit had three tracks in town and one drug search out of town.

The investigations bureau had 48 cases sent up from patrol for review or investigation. There are currently 75 cases assigned. There were 29 cases presented to the Grand Jury all with true bills. Compliance checks completed for five sex offenders and two pawnshops. There were four detective call outs (1 untimely and 1 overdose, fireworks fires, and a juvenile injury). There also was two evidence call outs (1 burglary, 1 fireworks fires). There were 331 pieces of evidence logged in, 103 items returned to owners and an additional 135 pieces destroyed.

CEO/ COMMUNITY ENGAGEMENT OFFICER: Officer Danie, in addition to regular duties continues to do planning for the Wings and Wheels event, planning the women's self-defense course, attended a social media workshop for Rochester Main Street, attended teen night, attended the Rochester clean-up day, spent time training new recruits in crime scene and basic latent fingerprint dusting, firearms training, worked a couple of patrol shifts, and worked drug take back day. These are just a few of the activities he was involved in this period.

COMP STAT: There was a significant increase in traffic stops from the prior month. A noteworthy arrest where fentanyl was seized was made by an officer following a traffic stop in a known drug area. There was no significant change to property crimes compared to prior months, but the increase in thefts of motor vehicles is high compared to prior years. Nearly all of the drug related charges were from instances of drug found on subject's incident to arrest for separate charges. The majority of the drugs found were heroin/fentanyl and methamphetamine.

DIVERSION: Teen night held on April 6. The social service provider for the month was HAVEN. They presented their sexual assault aware information and education on suicide prevention. Nicole has been teaching LEADS courses with Officer Jackson, and also taught at the criminal justice studies class on juvenile justice with Lt. Gould. Nicole worked with the Governor's Opiate Task Force on

recommendations for the juvenile justice system on what services and gaps exist in the State around substance use and misuse. This will be used by the Governors Commission to direct funding for services. Nicole presented a segment at the Citizen's Police Academy. Nicole has started preparation for National Night Out.

FINANCIAL/PURCHASING: We are 80% through the fiscal year and overall 70% spent. Our O&M lines are where we expect them to be at this time of the year. The bid opening for lighting systems for handguns and long guns and holsters was awarded to Coyote Creek. Funding for this equipment will be through the 2018 JAG Grant.

HOUSING: Calls remain steady. There were 35 police related calls. Biggest increase was for a residence in Coldspring regarding a neighbor dispute and drug sale allegations. The process for eviction where criteria has been met is underway. Officer Blair worked with some of the high school students on clean up around Wyandotte Falls.

JUVENILE PROSECUTION: Juvenile prosecution had 44 petitions, there were 13 additional petitions added from patrol cases. 2 cases were referred to Diversion and 2 cases were CHINS. There were 2 review hearings, 8 violation hearings, 3 emergency placement hearings, 1 contempt investigation, a runaway investigation, an assault and a strangulation investigation. There were 9 arraignments, 1 trial resolved by plea.

RENTAL PROPERTY OWNERS ASSOCIATION: Lt. Bossi attended the meeting on April 11. He spoke about the most recent commercial and residential burglaries. He also spoke about and provided handouts reference to the right to know information and requests for records. There were questions regarding evictions, and the status of the department staffing.

TRAINING/HIRING: We hired four new officers this period. They are scheduled to attend the Police Academy in May. Three recruits graduated from the Academy on April 26, 2019. We have started another hiring process. If any viable candidates are vetted, we will work to have all paperwork completed for attending the next Academy. We have started our vi-annual CPR recertification. We are required to do this in order to administer Narcan. As some officers have left the Department, they take with them valuable training and knowledge as instructors. We are working to rebuild our instructor base. Officer Turner attended the weeklong Defensive Tactics course, and Officer Krochmal attended Taser recertification. Officer Watt and Officer Robinson attended a weeklong course on drug investigation.

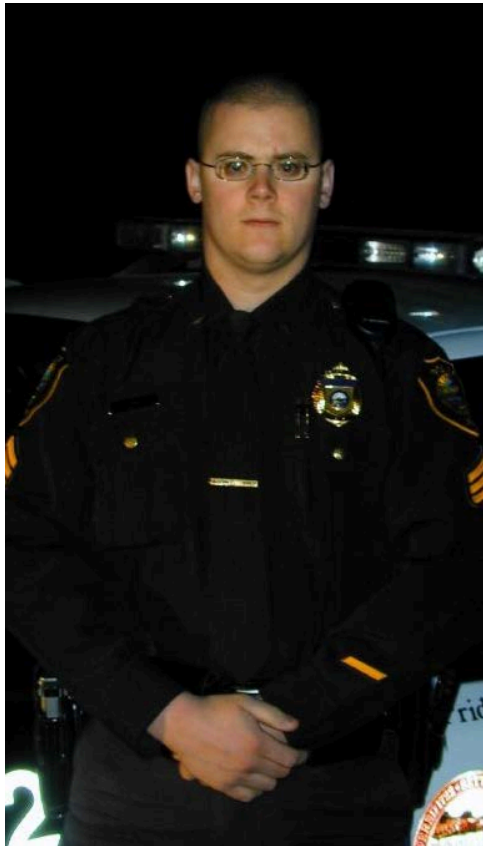
FORFEITURE SPENDING: There was no forfeiture spending this period.

EMD USE: Display and Deploy: One
Display Only: One

Respectfully Submitted,

Paul R. Toussaint
Chief of Police

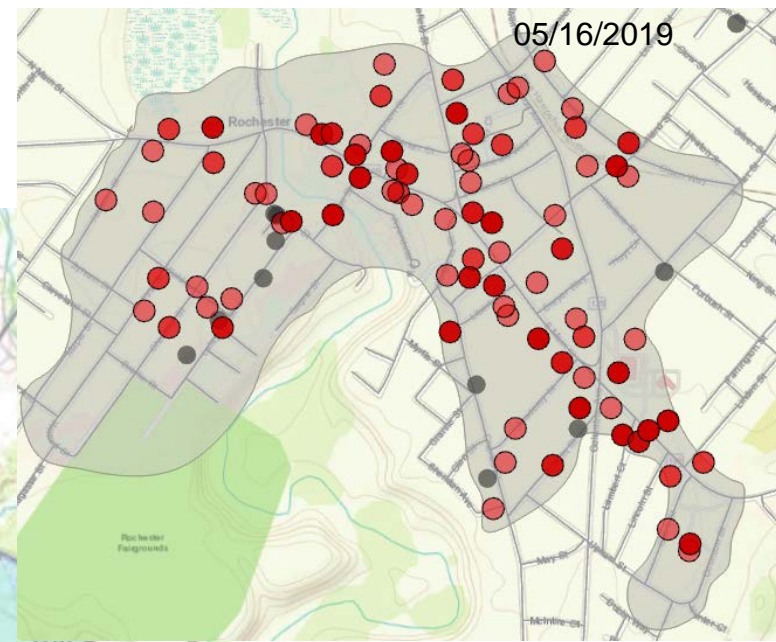
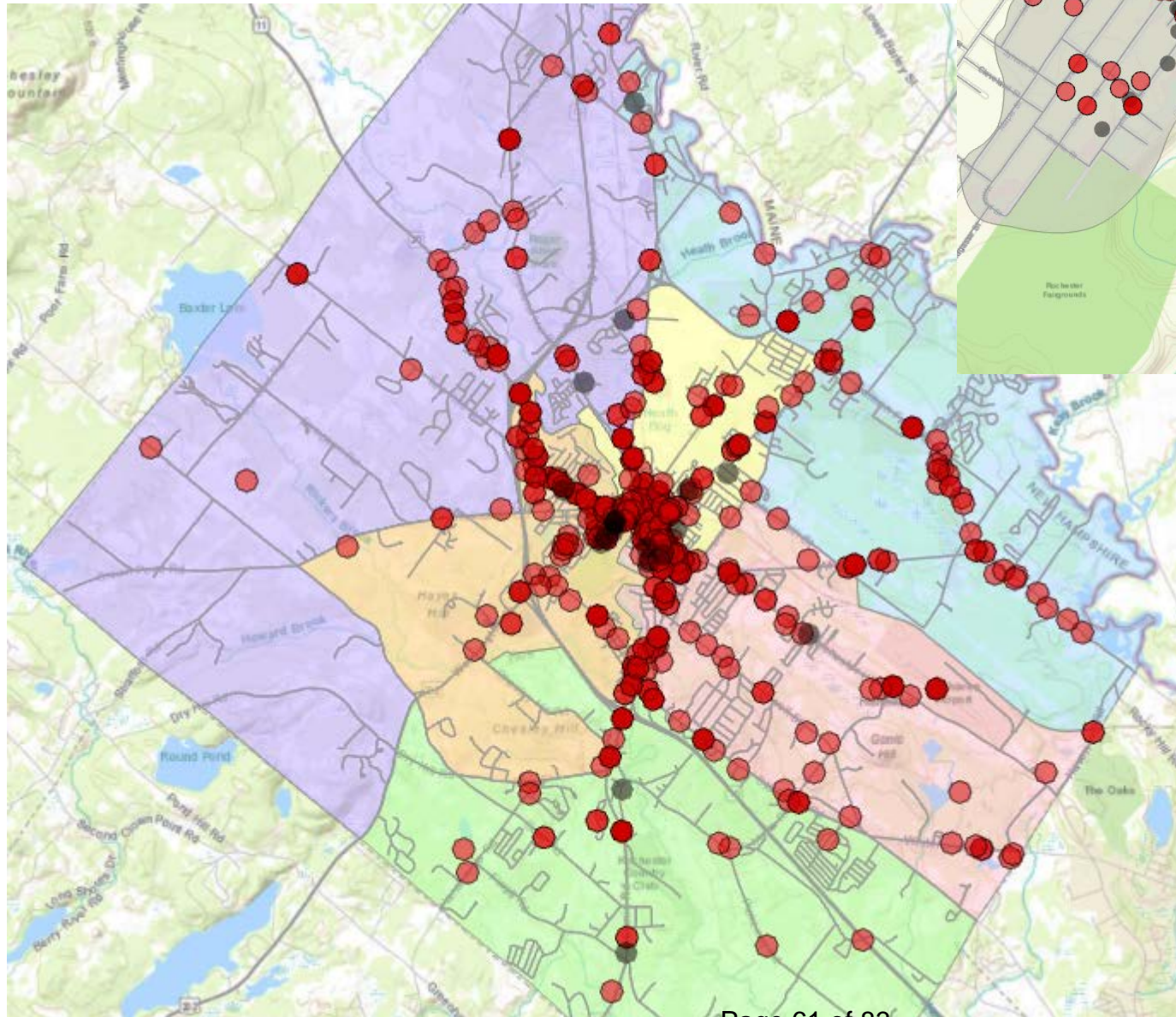
Rochester Police Department March 2019 Comp Stat Report



March 2019 Field Activities

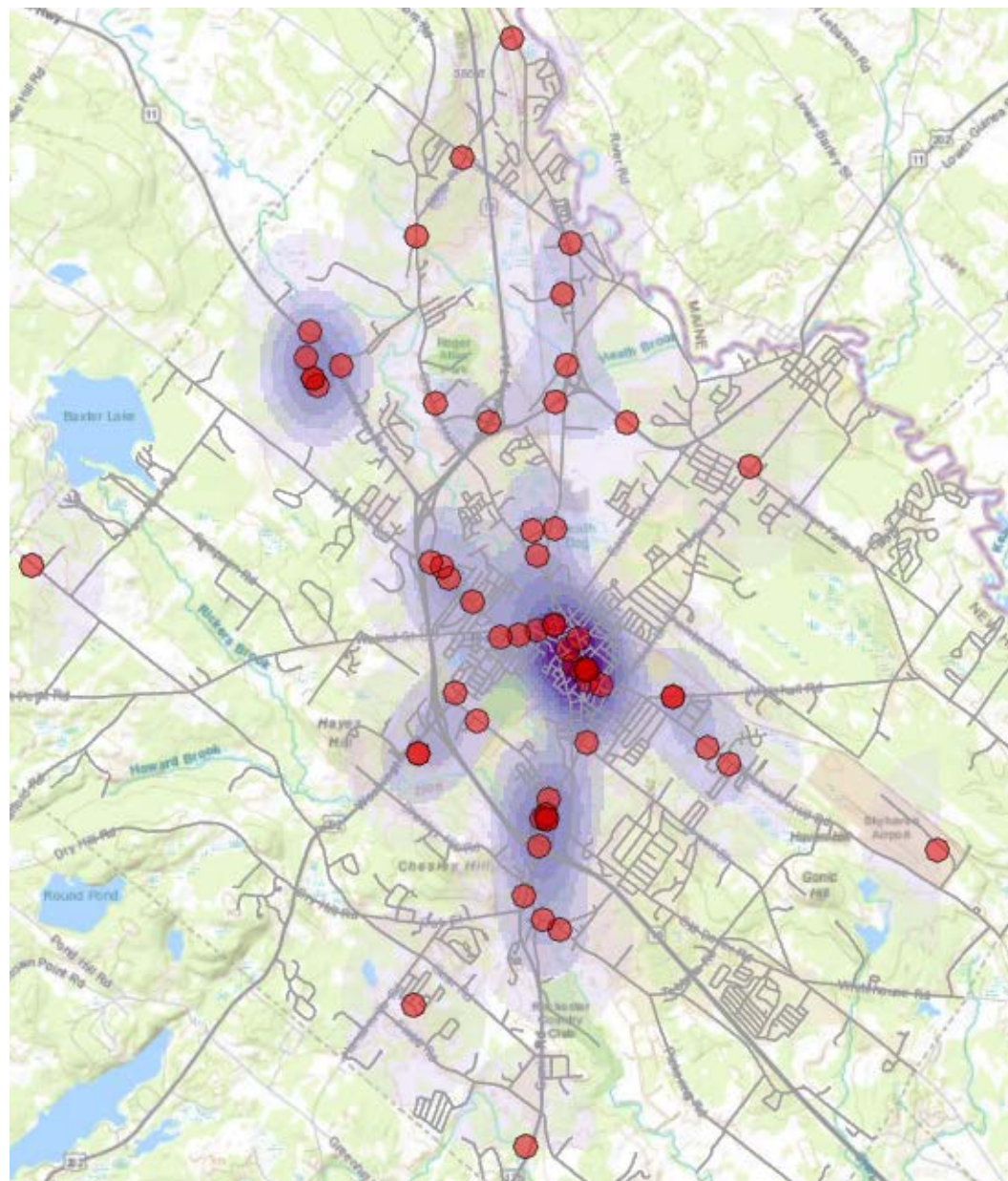
Specific Crimes	Mar-19	Mar-18	% Change	Feb-19	% Change	Jan-19	YTD 19	YTD 18	% Change	YTD 17
Traffic Stops	733	1072	-32%	341	115%	286	1360	2953	-54%	2560
Arrests from Stops	17	34	-50%	26	-35%	17	60	89	-33%	77
Summons	27	71	-62%	15	80%	10	52	171	-70%	145
Warnings	657	938	-30%	294	123%	252	1203	2602	-54%	2293
No Action	28	22	27%	5	460%	7	40	68	-41%	50
Accidents	61	102	-40%	77	-21%	86	224	260	-14%	281
Summons from ACs	2	5	-60%	2	0%	2	6	9	-33%	4
Arrests from ACs	1	6	-83%	4	-75%	7	12	19	-37%	13
Field Interviews	7	7	0%	4	75%	8	12	14	-14%	38
DWI	6	10	-40%	7	-14%	3	16	20	-20%	21
<i>Narcotics</i>	1	3	-67%	4	-75%	1	6	4	50%	3
<i>Alcohol</i>	5	7	-29%	3	67%	2	10	16	-38%	18
DWI from Accidents	0	4	-100%	2	-100%	0	2	9	-78%	10

March 2019 Traffic Stops and Drug Locations



224 (31%) of
733 Traffic
Stops in the
Downtown

March 2019 Accidents



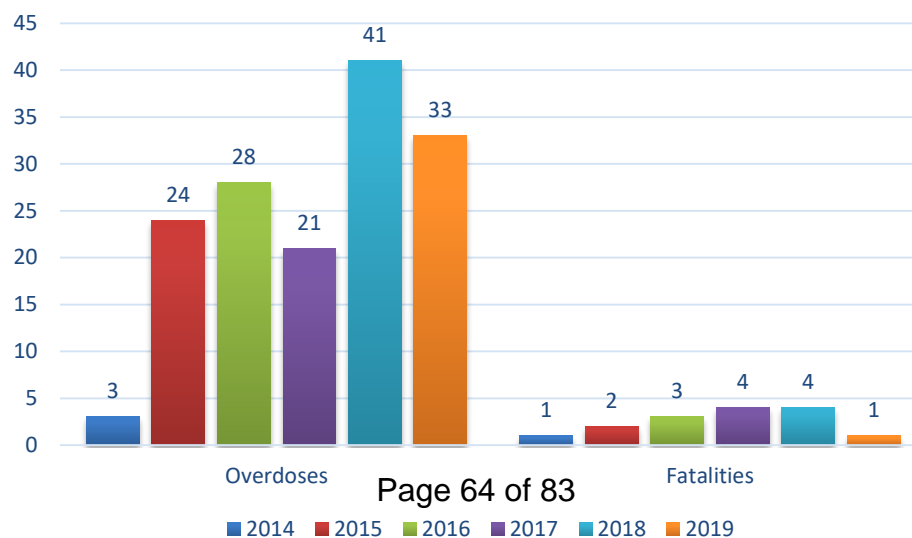
17 (28%) of
61 ACs in
Parking Lots

March 2019 Property Crimes

All Incident Reports												
Specific Crimes	Mar-19	Mar-18	% Change	Feb-19	% Change	Jan-19	YTD 19	YTD 18	% Change	YTD 2019 Closure Rate	YTD 2018 Closure Rate	YTD 17
Burglary	10	8	25%	5	100%	3	18	22	-18%	72%	9%	18
Shoplifting	15	23	-35%	25	-40%	33	73	66	11%	75%	77%	76
Theft from a Building	8	7	14%	19	-58%	13	40	43	-7%	30%	21%	43
Theft from M/V (including Parts)	10	9	11%	12	-17%	5	27	29	-7%	7%	3%	41
All Other Theft	5	11	-55%	6	-17%	5	16	26	-38%	13%	0%	41
M/V Theft	5	0	0%	0	0%	7	12	5	140%	17%	20%	4
Vandalism	22	29	-24%	21	5%	32	75	82	-9%	41%	27%	79
Total Property	65	79	-18%	83	-22%	95	261	251	4%	31%	25%	284
Arrests												
Specific Crimes	Mar-19	Mar-18	% Change	Feb-19	% Change	Jan-19	YTD 19	YTD 18	% Change			YTD 17
Burglary	3	0	0%	3	0%	1	13	2	550%			2
Shoplifting	23	16	44%	24	-4%	28	55	51	8%			49
Theft from a Building	4	5	-20%	2	100%	6	12	9	33%			6
Theft from M/V (including Parts)	0	0	0%	1	-100%	1	2	1	100%			2
All Other Theft	1	0	0%	1	0%	0	2	0	0%			6
M/V Theft	1	2	-50%	0	0%	1	2	1	100%			1
Vandalism	8	9	-11%	6	33%	17	31	22	41%			27
Total Property	37	32	16%	34	9%	53	104	84	24%			91

March 2019 Drug Offenses

All Incident Reports												
Specific Crimes	Mar-19	Mar-18	% Change	Feb-19	% Change	Jan-19	YTD 19	YTD 18	% Change	YTD 2019 Closure Rate	YTD 2018 Closure Rate	YTD 17
Possession	10	14	-29%	17	-41%	8	35	30	17%	83%	83%	44
Drug Events	15	N/A	N/A	28	-46%	11	54	N/A	N/A			N/A
Overdoses	12	18	-33%	17	-29%	4	33	41	-20%			21
Fatal	0	2	-100%	1	-100%	0	1	4	-75%			4
Total Drug	25	32		45	-44%	12	89	71				69
Arrests												
Specific Crimes	Mar-19	Mar-18	% Change	Feb-19	% Change	Jan-19	YTD 19	YTD 18	% Change			YTD 17
Possession	11	13	-15%	10	10%	8	29	25	16%			43



March 2019 Violent Crimes

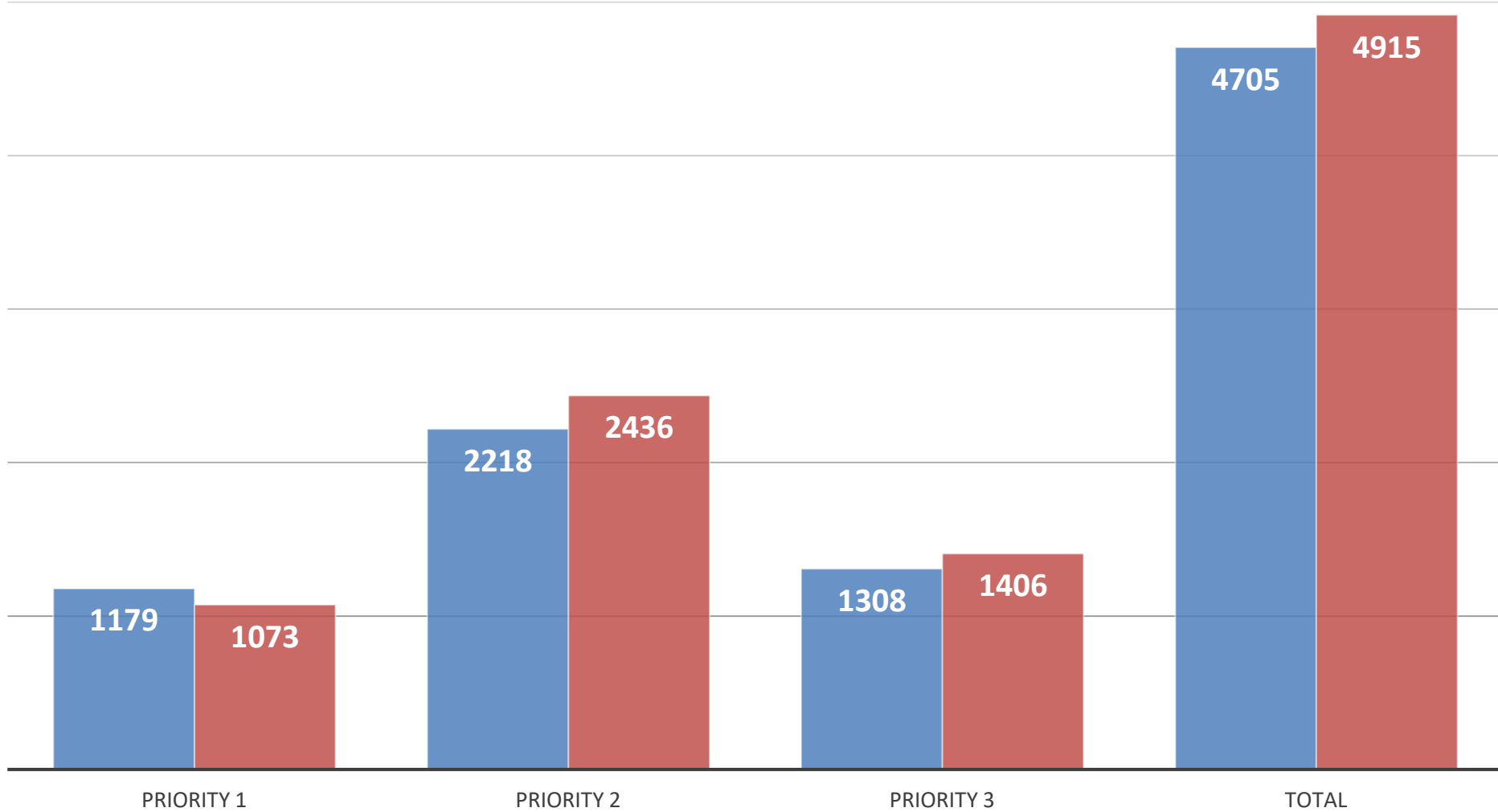
All Incident Reports												
Specific Crimes	Mar-19	Mar-18	% Change	Feb-19	% Change	Jan-19	YTD 19	YTD 18	% Change	YTD 2019 Closure Rate	YTD 2018 Closure Rate	YTD 17
Homicide	0	0	N/A	0	N/A	0	0	0	N/A	0%	0%	0
Robbery	0	0	0%	1	-100%	1	2	4	-50%	150%	50%	17
Aggravated Assault	3	7	-57%	4	-25%	4	11	15	-27%	64%	80%	8
<i>from DV*</i>	0	2	-100%	1	-100%	2	3	8	-63%	100%	88%	3
Simple Assault	33	37	-11%	30	10%	30	92	120	-23%	41%	33%	99
<i>from DV*</i>	15	16	-6%	17	-12%	13	45	61	-26%	76%	62%	46
Total Violent	36	44	-18%	35	3%	35	105	139	-24%	64%	41%	124
Arrests												
Specific Crimes	Mar-19	Mar-18	% Change	Feb-19	% Change	Jan-19	YTD 19	YTD 18	% Change			YTD 17
Homicide	0	0	N/A	0	N/A	0	0	0	N/A			0
Robbery	0	0	0%	0	0%	3	3	2	50%			1
Aggravated Assault	2	5	-60%	3	-33%	2	7	12	-42%			1
<i>from DV*</i>	0	1	-100%	2	-100%	1	3	7	-57%			1
Simple Assault	22	19	16%	19	16%	19	38	40	-5%			42
<i>from DV*</i>	14	11	27%	11	27%	9	34	38	-11%			24
Total Violent	24	24	0%	22	9%	24	48	54	-11%			44

March 2019 Threshold

Crime	Monthly Average	Normal Range	Current Month	Activity Level
Accidents	86	72-100	61	Moderately Low
Traffic Stop	822	490-1154	733	Normal
DWI	7	4-10	6	Normal
Robbery	2	0-4	0	Normal
Aggravated Assault	6	3-9	3	Moderately Low
Simple Assault	40	31-48	33	Normal
Burglary	9	6-13	10	Normal
Shoplifting	25	19-32	15	Moderately Low
Theft from Building	18	11-25	8	Moderately Low
Theft from MV	15	7-23	10	Normal
MV Theft	3	0-5	5	Moderately High
Vandalism	36	27-44	22	Moderately Low
Possession	16	10-22	10	Normal
Crime	Monthly Average	Normal Range	Current Month	Activity Level
Violent	47	37-57	36	Moderately Low
Property	123	94-152	75	Moderately Low

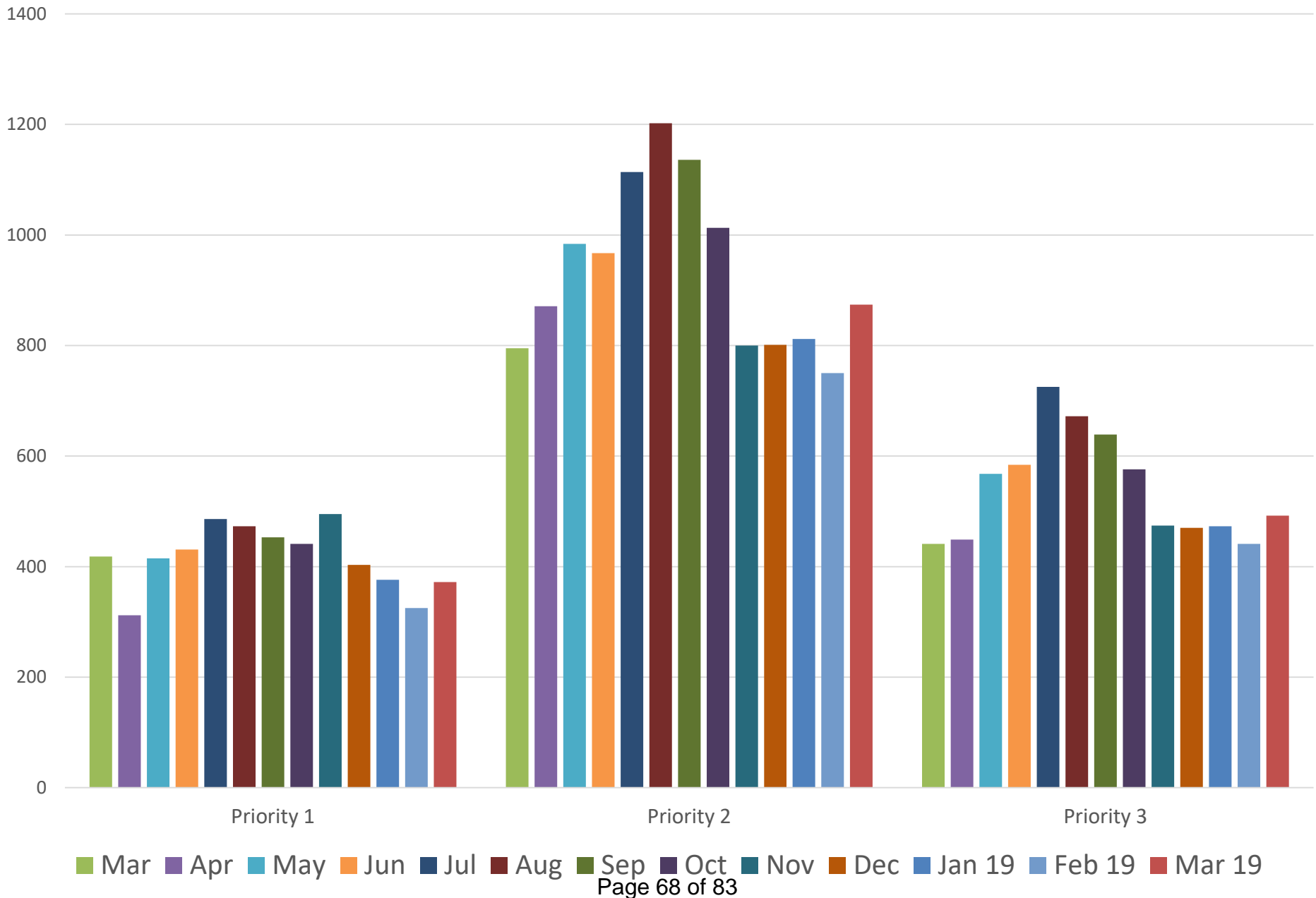
Calls for Service 2018 v 2019

05/16/2019



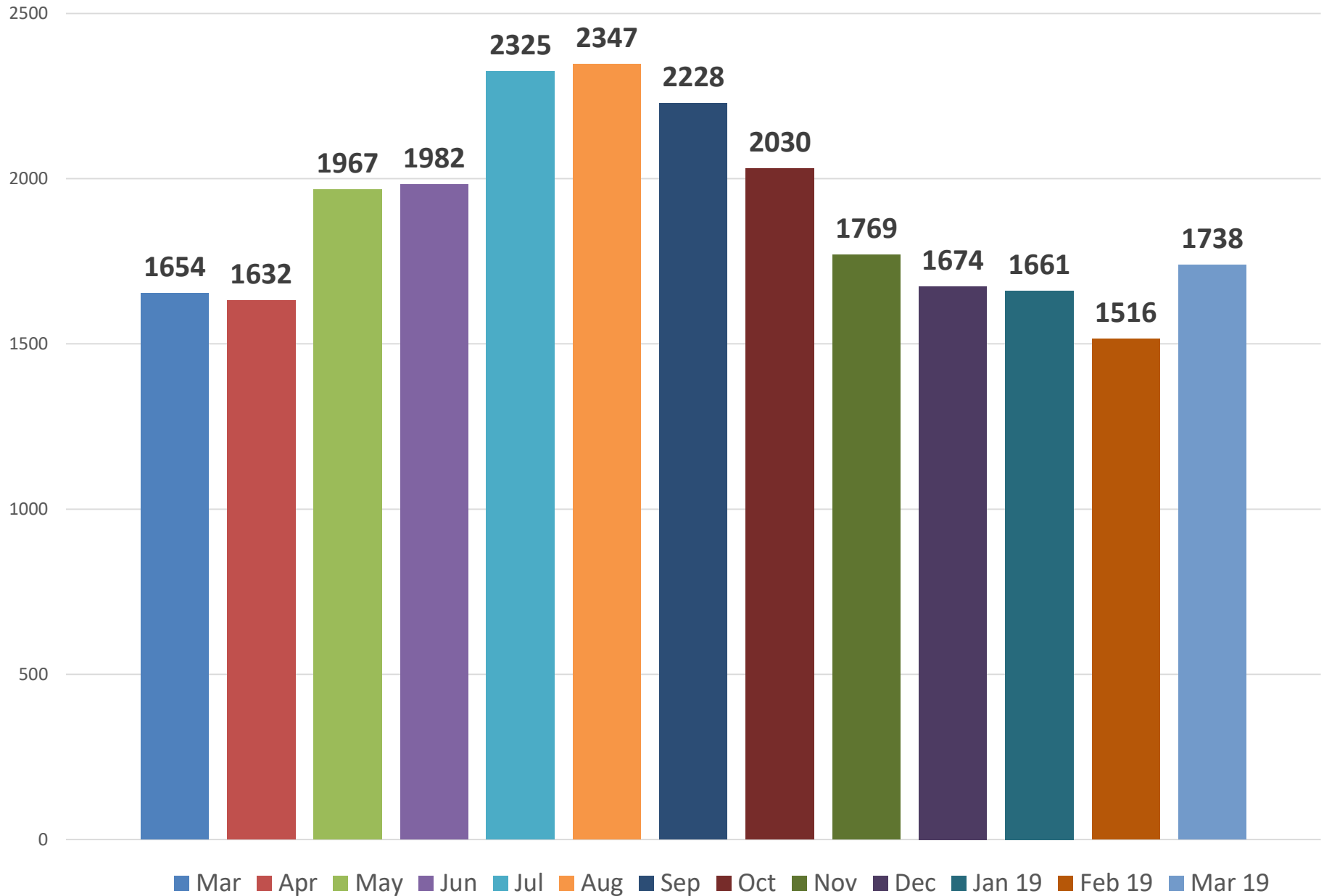
YTD Calls for Service 2018 v 2019

05/16/2019



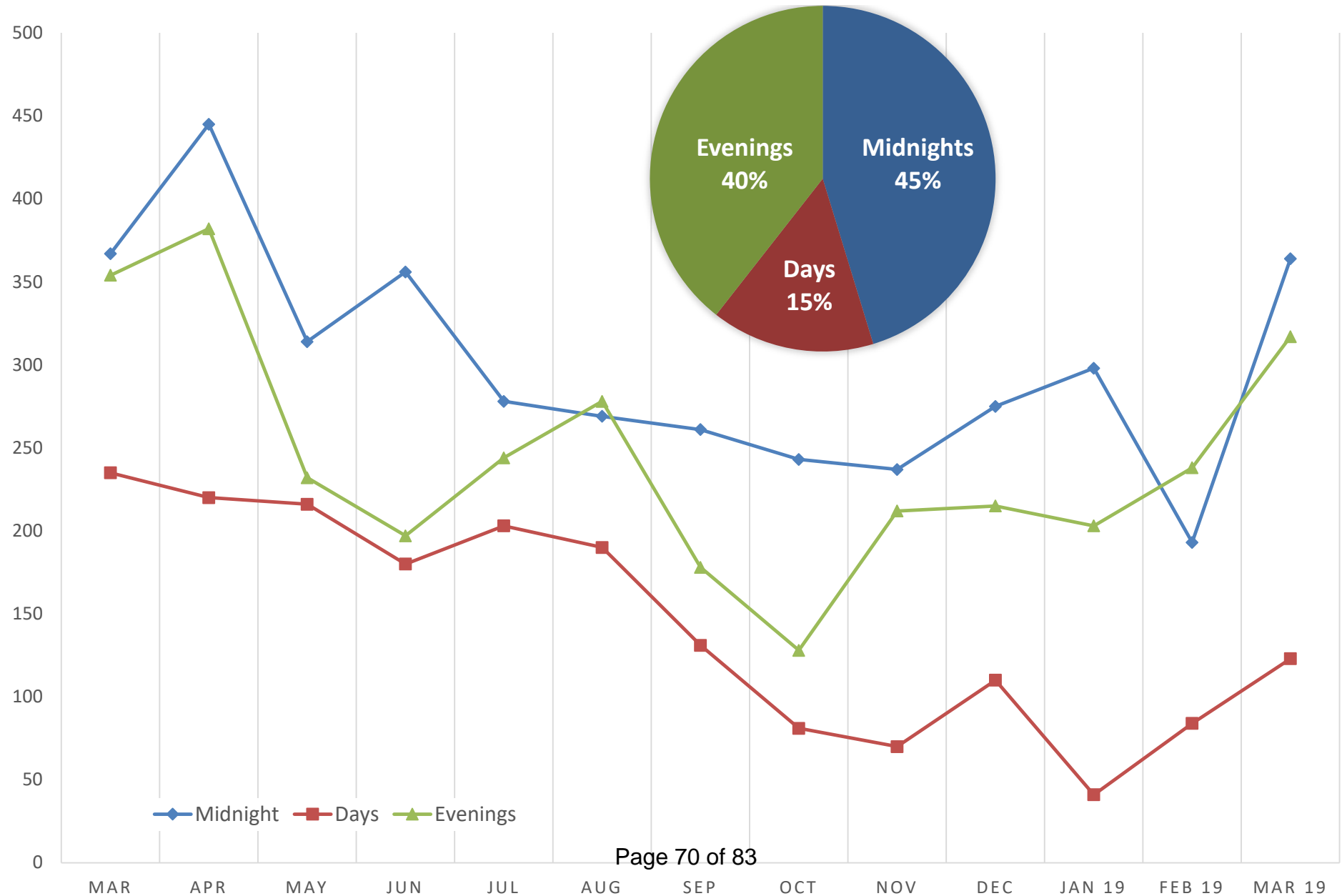
YTD Calls for Service Total 2018 v 2019

05/16/2019



March 2019 Proactive Hours

05/16/2019



2019 Response Time

	2018 YTD	2019 YTD	Percent Change	2017 YTD	Percent Change
Priority 1	13.84	17.07	23%	14.18	20%
Priority 2	45.5	45.04	-1%	42.87	5%
Priority 3	69	71.03	3%	65.3	9%

DV COMPSTAT
March 2019

Dates	11/1/18 - 11/30/18	12/1/18- 12/31/18	1/1/19- 1/31/19	2/1/19 – 2/28/19	3/1/19 – 3/31/19	Prior Verbal (PV)	YTD 2019	PV YTD	YTD 2018
Misdemeanor Arrests	15	12	21	17	19	1	57	4	47
Felony Arrests	4	4	2	2	2	0	6	2	7
Verbal Cases	12	17	20	16	26		62		58
Total Cases	31	33	43	35	47	1	125	6	112

2019 FJC Clients

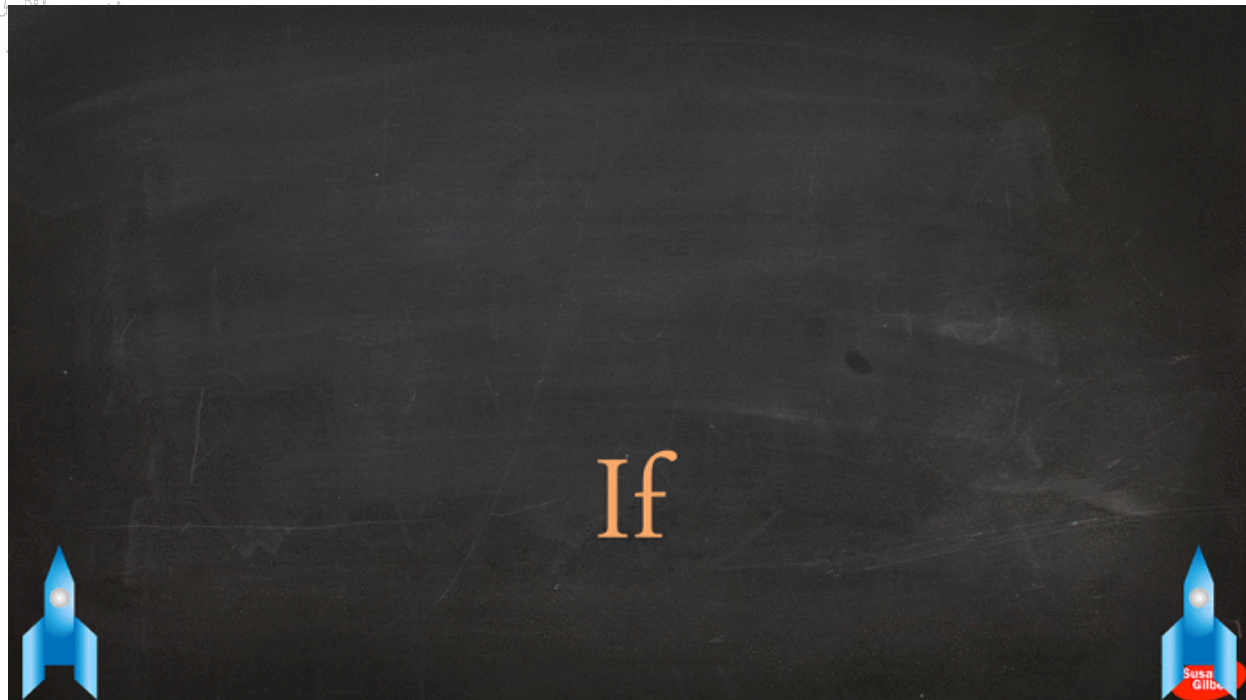
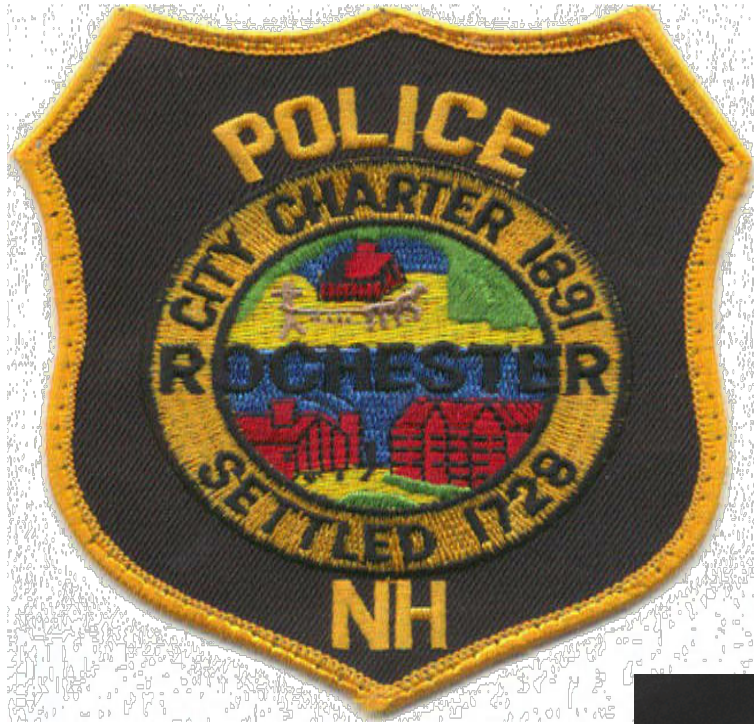
Month	Jan	Feb	March	April	May	June
New Clients	2	4	3			
Unique Clients	15	19	20			
	July	August	September	October	November	December
New Clients						
Unique Clients						

2018 FJC Clients

Month	Jan	Feb	March	April	May	June
New Clients	13 (13)	18 (17)	6 (19)	6 (21)	8 (24)	5 (12)
	July	August	September	October	November	December
New Clients	2 (16)	5 (25)	2 (13)	3 (22)	2(17)	5 (10)

FJC stats now represent new clients and unique clients

(Unique clients are those that have active case management and new clients are excluded from that number)



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City Clerk's Office



Rochester Public Library
65 South Main St.
Rochester, NH 03867

Main Desk: (603) 332-1428
 Reference: 335-7550
 Children's: 335-7549
 Fax: 335-7582
www.rpl.lib.nh.us

MONTHLY REPORT

April 2019

There were a total of 14,929 items circulated with 12,457 people visiting the library in the month of April. Two hundred nineteen patrons used the library's Internet computers for 593 hours. Current number of patron registrations is 39,041. Interlibrary loan activity included 89 materials borrowed from other libraries and 230 loaned to other libraries.

Spring Story Times continue in the month of April with 152 children attending 10 Story Times. The Children's Room offered several programs during school vacation week. I-Spy Build-It Workshop was an opportunity for kids ages 8-12 to build predesigned Lego sets using instruction books. The sets vary in size and will be used for the Summer Reading Program displays when completed. Water Bottle Wind Spirals and Spirograph Art projects were also fun programs designed by Children's Room Staff for children looking for a creative outlet during vacation week.

April 10th, the Library was pleased to present a "Learning to Make Moisturizer and Face Cream" workshop with Rivka Schwartz. This workshop helped participants learn to create custom blend moisturizers and face creams using herbs, essential and carrier oils with properties that help dry skin, wrinkles and redness.

April 20th, the Library hosted "Spring Cleaning with Natural Products." Healthy Lifestyle Coach Cindy Simon shared her knowledge and recipes for natural cleaning products using essential oils.

Wednesday, April 24th, the library invited patrons to see New Hampshire's natural beauty through the lens of Natural Heritage Bureau ecologists and photographers Ben Kimball and Dan Sperduto's photos. Featuring photos of rare and special plant communities and habitats, presenter Tom Gardner showed new ways to visit some of NH's unique places.

In addition to the print versions of available books, 286 of our library patrons downloaded 1,267 e-books to media devices through the library's web site this month. The RPL website also enabled 68 patrons access to the Mango Languages, Chilton, and Legal Forms databases along with 287 digital downloads from Hoopla.

Trustees meet on April 21st in the Rose Room of the library at 6pm.

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City Clerk's Office

City of Rochester Tax Collector's Office

April 30, 2019

Tax Year		Annual Warrant	Collected		Uncollected	
			Amount	%	Amount	%
2018	Warrant	63,834,824	62,468,830.63	97.86%	1,365,993.37	2.14%
2017		60,524,791	59,903,709.32	98.97%	621,081.68	1.03%
2016		58,196,003	57,863,840.58	99.43%	332,162.42	0.57%
2015		56,938,119	56,750,949.06	99.67%	187,169.94	0.33%
2014		55,068,779	54,964,845.58	99.81%	103,933.42	0.19%
2013		53,324,262	53,240,339.32	99.84%	83,922.68	0.16%
2012		50,952,912	50,900,030.75	99.90%	52,881.25	0.10%
2011		48,856,892	48,811,646.14	99.91%	45,245.86	0.09%
2010		47,308,832	47,270,629.20	99.92%	38,202.80	0.08%
2009		46,898,827	46,866,717.19	99.93%	32,109.81	0.07%
2008		46,522,769	46,501,920.88	99.96%	20,848.12	0.04%
2007		42,964,450	42,947,984.09	99.96%	16,465.91	0.04%
2006		40,794,160	40,782,901.93	99.97%	11,258.07	0.03%
2005		38,024,453	38,017,087.20	99.98%	7,365.80	0.02%
2004		36,065,496	36,057,439.13	99.98%	8,056.87	0.02%
2003		33,310,579	33,304,907.42	99.98%	5,671.58	0.02%
2002		29,725,878	29,720,692.63	99.98%	5,185.37	0.02%
2001		26,943,136	26,937,802.91	99.98%	5,333.09	0.02%
2000		25,415,248	25,411,043.45	99.98%	4,204.55	0.02%
1999		22,973,308	22,969,992.33	99.99%	3,315.67	0.01%
1998		30,592,529	30,587,901.82	99.98%	4,627.18	0.02%
1997		29,835,914	29,831,457.52	99.99%	4,456.48	0.01%
1996		27,726,424	27,722,073.99	99.98%	4,350.01	0.02%
1995		27,712,029	27,709,191.61	99.99%	2,837.39	0.01%
1994		26,989,803	26,987,206.62	99.99%	2,596.38	0.01%
1993		25,611,050	25,608,622.48	99.99%	2,427.52	0.01%
1992		24,746,736	24,744,940.64	99.99%	1,795.36	0.01%
1991		24,296,285	24,294,507.32	99.99%	1,777.68	0.01%
					2,975,276.26	

Tax Collector
Doreen Jones, CTC

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City Clerk's Office

Online Citizen Self Service Totals FY 19		
Month	Total \$\$	# of Payments
July	\$ 70,642.36	32
Aug	\$ 25,303.24	16
Sept	\$ 3,047.61	7
Oct	\$ 28,402.05	5
Nov	\$ 48,552.23	14
Dec	\$ 123,132.45	117
Jan	\$ 161,311.48	237
Feb	\$ 93,687.34	189
Mar	\$ 575,396.95	231
Apr	\$ 96,946.04	290
Totals	\$ 1,226,421.75	1138

Doreen Jones, CTC
Tax Collector

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City Clerk's Office

Rochester, New Hampshire

Inter office Memorandum

TO: Blaine Cox
City Manager

FROM: Todd M. Marsh
Director of Welfare



SUBJECT: Analysis of Direct Assistance for April 2019.

DATE: May 2, 2019

This office reported 121 formal interview notes for the month.

Voucher amounts issued were as follows:

	26 <u>Families</u> 3 new	17 <u>Single</u> 12 new
Burial	650.00	650.00
Dental00	.00
Electricity	737.62	145.57
Food.....	.00	.00
Fuel heating	134.95	134.96
Mortgage00	.00
Prescriptions00	.00
Rent	4,392.00	3,459.00
Temporary Housing.....	2,143.00	0.00
Transportation	<u>.00</u>	<u>0.00</u>
TOTAL	\$7,923.12	\$4,389.53

This represents an average cost per case/family of \$304.73 and case/individual of \$258.20 for this month.

Total vouchers issued: \$12,312.65

There was an increase of \$4,247.29 in assistance issued this month compared to April 2018. There was a decrease of \$696.26 in vouchers issued this month compared to last month.

We received reimbursements from the Interim Assistance Program SSI, State Medicaid and Personal Reimbursements totaling \$0.00.

NOTES

Decreased family homeless shelter availability has resulted in increased temporary housing assistance (motels) until transitions to permanent housing or available homeless shelters.

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City Clerk's Office



Map 113 Lot 27

Parking Spaces
18'x8.3' per space
(897 SF)

10'x30' Driveway
(300 SF)

Hillsdale Rd

Pink St



- Legend**
- Site Location
 - Parcel Boundary
 - Driveway
 - Parking Space

Data Sources:
 CAI - Parcels (2018)
 NHDOT - Roads (2018)
 Pictometry - Imagery (2017)
 ArcGIS Online - Inset Base (2019)



1 in = 50 ft

0 50 ft



This map is intended for planning purposes only.
 All features shown should be considered approximate.
 Map created by: D.C., City of Rochester, NH
 Date: 4/1/2019