



**Rochester City Council Public Hearing
April 17, 2018
Council Chambers
7:00 PM**

Agenda

- 1. Call to Order**
- 2. Resolution Adopting a 2018-2019 Rochester CDBG "Action Plan for the City of Rochester, NH" and Approving and Appropriating the 2018-2019 Community Development Budget for the City of Rochester P. 5**
- 3. Amendment to Chapter 42 of the General Ordinances of the City of Rochester Regarding the Location and Boundaries of Zoning Districts and to Table 18-B, Permitted Uses P. 9**
- 4. Amendment to Chapter 42, Table 18-, Residential Uses of Chapter 42, and Chapter 43 of the General Ordinances of the City of Rochester Regarding Manufactured Housing Parks P. 27**

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City Clerk's Office



**Rochester City Council Workshop
April 17, 2018
Council Chambers
(Immediately following the City Council Public Hearing)**

Agenda

- 1. Call to Order**
- 2. Public Input**
- 3. Communications from the City Manager**
 - 3.1. Presentation of the FY 2019 Budget**
- 4. Communications from the Mayor**
- 5. **Presentation:** Wayfinding P. 33**
- 6. **Discussion: Council Rules of Order – Suspending Rules P. 45****
- 7. Department Reports P. 47**
- 8. Other**
- 9. Non-Public Session, Land, RSA 91-A:3 II (d)**
- 10. Adjournment**

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City Clerk's Office

Resolution Adopting a 2018-2019 Rochester CDBG “Action Plan for the City of Rochester, NH” and Approving and Appropriating the 2018-2019 Community Development Budget for the City of Rochester

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ROCHESTER, AS FOLLOWS:

I. That the Mayor and City Council of the City of Rochester, by adoption of this Resolution, hereby adopt the one-year 2018-2019 “Action Plan for the Community Development Division for the City of Rochester, N.H.,” as prepared and presented to the Mayor and City Council by the City of Rochester Office of Economic and Community Development, in connection with the City’s Community Development Block Grant (CDBG) program, including the goals, objectives, and concepts set forth therein;

II. Further, that a twelve (12) month Community Development Block Grant estimated budget for the Office of Economic and Community Development for the City of Rochester in the total amount of Two Hundred Twenty Six Thousand Seventy Dollars (\$226,070.00) be, and hereby is, approved and appropriated for fiscal year 2018-2019. Included in said approval and appropriation are expenditures set forth in the one-year action plan of the Office of Economic & Community Development for the City of Rochester for the Community Development Block Grant program, in the following categories and amounts:

Administration and Planning	\$ 45,214.00
Public Service Agencies	\$ 33,910.50
Housing/Public Facilities/Infrastructure	\$ 146,945.50
Total	\$ 226,070.00

III. Further, that Twenty Five Thousand Nine Hundred Dollars and Forty-Two Cents (\$25,900.42) in prior year unexpended CDBG funds be repurposed for use in the FY 2018-2019 Action Plan year.

This budget and the one-year action plan for 2018-2019 may be reconsidered if federal funding is changed or if it is inconsistent with the total 2018-2019 budget adopted for the Office of Economic & Community Development.

The sums necessary to fund the above appropriation in the amount of Two Hundred Twenty Six Thousand Seventy Dollars (\$226,070.00) shall be drawn in their entirety from the above-mentioned 2018-2019 fiscal year Community Development Block Grant from the federal government to the City of Rochester. The Finance Director is hereby authorized to create such line item accounts as shall be necessary to implement this Resolution.

Furthermore, in the event that federal funding for the above Community Development Block Grant budget is less than the total appropriation amount provided for in this Resolution, then, and in such event, the City Manager, or his designee in the Office of Economic and Community Development, is authorized to reduce the amounts for the budgetary categories stated above, as well as for any planned grants and/or other expenditures made from within such budgetary

categories, in accordance with the guidelines established by the Community Development Committee.

CC FY 18 03-06 AB 86



City of Rochester Formal Council Meeting

AGENDA BILL

NOTE: Agenda Bills are due by 10 AM on the Monday the week before the City Council Meeting.

AGENDA SUBJECT Second Public Hearing for FY 2018-2019 CDBG Annual Action Plan

COUNCIL ACTION ITEM <input type="checkbox"/> INFORMATION ONLY <input checked="" type="checkbox"/>

FUNDING REQUIRED? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> * IF YES ATTACH A FUNDING RESOLUTION FORM

RESOLUTION REQUIRED? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

FUNDING RESOLUTION FORM? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

AGENDA DATE	April 17, 2018		
DEPT. HEAD SIGNATURE	Karen Pollard, on file		
DATE SUBMITTED	2/15/2018		
ATTACHMENTS YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	* IF YES, ENTER THE TOTAL NUMBER OF PAGES ATTACHED	1	

COMMITTEE SIGN-OFF

COMMITTEE	Community Development Committee
CHAIR PERSON	Elaine Lauterborn

DEPARTMENT APPROVALS

DEPUTY CITY MANAGER	
CITY MANAGER	

FINANCE & BUDGET INFORMATION

FINANCE OFFICE APPROVAL	
SOURCE OF FUNDS	
ACCOUNT NUMBER	
AMOUNT	
APPROPRIATION REQUIRED YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	

LEGAL AUTHORITY

24 CFR 91.105 requires citizen participation and consultation in the City's CDBG action plan drafting process.

SUMMARY STATEMENT

The City of Rochester receives federal grant funding through the Community Development Block Grants(CDBG) program, which is administered through the U.S. Department of Housing & Urban Development (HUD). As part of this funding process, the City must submit an Annual Action Plan to HUD that outlines its proposed uses of the grants received. The Annual Action Plan outlines the City of Rochester's identified priorities and areas of need for community development, housing, and assistance to low and moderate income residents of the City. It is developed with input from members of the public, relevant city departments, and community stakeholders such as non-profits providing services to City residents and local businesses.

The draft FY 2018-2019 Annual Action Plan was made available to the public at the City Clerk's Office, the Office of Economic & Community Development, the Rochester Public Library, and the city website on February 14, 2018.

RECOMMENDED ACTION

Allow the Community Development Coordinator to present an overview of the draft FY 2018-2019 Action Plan and hold a public hearing to solicit public comments on the draft plan.

Amendment to Chapter 42 of the General Ordinances of the City of Rochester
Regarding the Location and Boundaries of Zoning Districts and to Table 18-B,
Permitted Uses

THE CITY OF ROCHESTER ORDAINS:

WHEREAS, Chapter 42.1, Section J establishes that the location and boundaries of zoning districts within the City of Rochester are established as shown on a map titled, "City of Rochester Zoning Map."

WHEREAS, Chapter 42.1, Section J further declares that the City of Rochester Zoning Map is incorporated by reference as party of Chapter 42 of the General Ordinances of Rochester regarding zoning.

WHEREAS, the Mayor and City Council of Rochester desire to amend the City of Rochester Zoning Map to convert the Neighborhood Mixed Use Zone between North Main Street Bridge and Holy Rosary Church to Downtown Commercial Zone.

WHEREAS, the Mayor and the City Council of Rochester desire to amend the City of Rochester Zoning Map to expand the boundaries of the Special Downtown Overlay district to encompass the entire Downtown Commercial Zone.

WHEREAS, the Mayor and the City of Rochester desire to amend the City of Rochester Zoning Ordinance Table 18-B, Sales-Service-Office-Institutional Uses to eliminate "Gas Station" and "Vehicle Service" as permitted uses in the Downtown Commercial Zone.

THEREFORE, the Mayor and City Council of Rochester ordain that the Neighborhood Mixed Use Zone in the City of Rochester between North Main Street Bridge and Holy Rosary Church shall be converted to Downtown Commercial Zone in accordance with the Attached Exhibit. (Exhibit A).

FURTHER, the Mayor and City Council of Rochester ordain that Special Downtown Overlay District shall be expanded to cover the entirety of the Downtown Commercial Zone in accordance with the Attached Exhibit. (Exhibit B).

STILL FURTHER, the City of Rochester Zoning Map shall be amended and updated to reflect that the above shown changes ordained by the Mayor and the City Council.

FINALLY, the Mayor and the City Council of Rochester ordain that "Gas Station" and "Vehicle Service" shall be eliminated as permitted uses in the Downtown Commercial Zone and that Table 18-B shall be reflect said change as shown in the Attached Exhibit. (Exhibit C).

The effective date of these amendments shall be upon passage.

Petition for Zoning Ordinance Amendment

Date: 1/30/18

The fillings of this petition and payment of the required fees, hereby propose a change in Chapter 42, Section 15, of the General Ordinances of the City of Rochester.

It is respectfully requested that the Honorable Mayor and City Council amend the above as follows:

(Note: Please give a completed description of the change requested; if a zoning change is proposed supply full legal description of the affected parcel or areas).

1. Expand the Downtown Commercial (DC) zone by changing the Neighborhood Mixed Use (NMU) zone between the North Main Street Bridge and Holy Rosary Church from NMU to DC as shown on the attached map.
2. Revise the boundaries of the Special Downtown Overlay district to match the boundaries of the Downtown Commercial (DC) zone as shown on the attached map.
3. Revise Table 18-B Sales-Service-Office-Institutional Use by removing "Gas Station" and "Vehicle Sales" as permitted use in the Downtown Commercial (DC) zone.

Each petitioner must supply, printed name, signature, street address, and Map and Lot Number.

	<i>Printed Name</i>	<i>Signature</i>	<i>Street Address</i>	<i>Map & Lot Number</i>
1	A. R. VARNEY, JR	<i>A.R. Varney Jr</i>	13 FOREST DR	DR
2				
3				
4				
5				
6				
7				
8				
9				
10				

EXHIBIT C

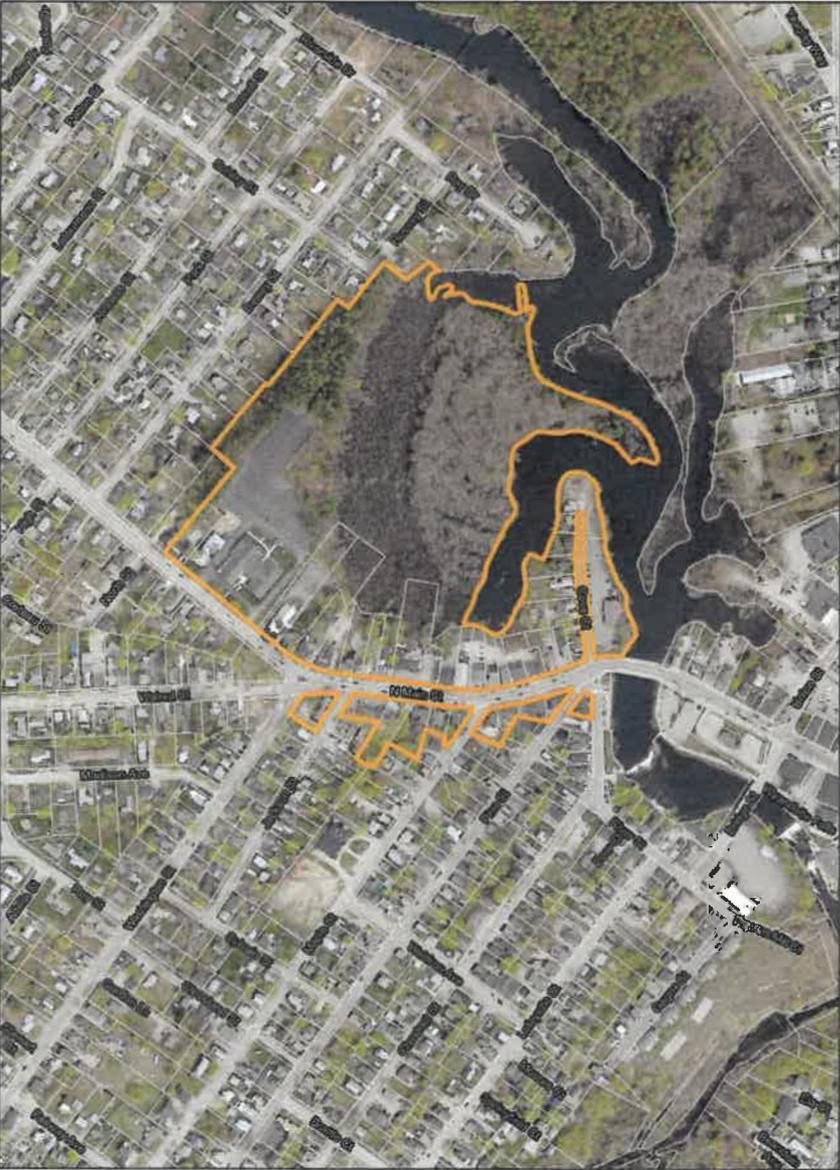
TABLE 18-B SALES-SERVICE-OFFICE-INSTITUTIONAL USES

SALES-SERVICE-OFFICE-INSTITUTIONAL USES	Residential Districts			Commercial Districts				Industrial Districts		Special		Criteria/Conditions
	R1	R2	NMU	AG	DC	OC	HC	GI	RI	HS	AS	Section Reference
Adult Day Care Center	-	-	E	E	P	P	P	E	-	P	-	Section 42.22
Adult Day Care Home	-	E	E	E	P	P	P	-	-	P	-	Section 42.22
Adult Oriented Establishment	-	-	-	-	-	-	-	-	C	-	-	Section 42.22
Agricultural Building, Reuse of Existing	C	C	-	C	-	P	-	-	-	-	-	Section 42.22
Antique Shop	-	C	P	-	P	P	P	-	-	-	-	Section 42.21
Artist Studio	-	C	P	-	P	P	P	-	-	-	-	Section 42.21
Bank	-	-	C	-	P	P	P	-	-	-	-	Section 42.21
Convenience Store	-	C	P	-	P	E	P	-	-	-	-	Section 42.21
Day Care - 1 (Day Care Residence)	P	P	P	P	P	P	P	-	-	P	-	
Day Care - 2 (Day Care - Family)	-	E	P	E	P	P	P	-	-	P	-	Sections 42.20 & 42.21
Day Care - 3 (Day Care Center)	-	-	E	E	P	P	P	E	-	E	-	Section 42.22
Florist	-	-	P	-	P	-	P	-	-	-	-	
Funeral Home	-	-	C	-	P	P	P	-	-	P	-	
Gas Station	-	-	-	-	P	-	P	-	-	-	-	Sections 42.20 & 42.21
Grocery Store	-	-	-	-	P	-	P	-	-	-	-	
Hospital	-	-	-	-	P	P	P	-	-	P	-	
House of Worship	-	C	C	C	P	C	P	-	-	P	-	Section 42.21
Housing Unit Sales	-	-	-	-	-	-	P	P	-	-	-	
Laundry Establishment - 1	-	C	P	-	P	-	P	-	-	-	-	Section 42.21
Laundry Establishment - 2	-	-	P	-	P	-	P	-	-	-	-	
Library	-	C	P	C	P	P	P	-	-	-	-	Section 42.21
Marina	-	-	-	-	-	-	P	-	-	-	-	
Museum	-	C	P	C	P	P	P	-	-	-	-	Section 42.21
Office	-	-	P	-	P	P	P	P	P	-	-	
Office, Medical	-	-	C	-	P	P	P	C	-	P	P	Section 42.21
Office, Professional	-	-	P	-	P	P	P	P	-	-	-	
Personal Service Establishment	-	-	P	-	P	P	P	-	-	-	-	
Retail Sales (under 5,000 square feet)	-	-	P	-	P	E	P	-	-	-	-	
Retail Sales (5,000 - 30,000 square feet)	-	-	-	-	P	-	P	-	-	-	-	
Retail Sales (over 30,000 square feet)	-	-	-	-	-	-	P	-	-	-	-	
Retail Service	-	-	C	-	P	P	P	-	-	-	-	Section 42.21
School, K-12	C	C	C	C	C	P	C	-	-	-	-	Section 42.21
School, Other	-	C	C	C	P	P	P	C	-	-	-	Section 42.21
Second Hand Shop	-	C	P	-	P	P	P	-	-	-	-	Section 42.21
Service Establishment	-	-	C	-	C	-	C	P	-	-	-	Section 42.21
Shelter	-	-	-	-	E	E	P	E	E	E	-	
Small Wind Energy Systems	P	P	P	P	P	P	P	P	P	P	P	Section 42.20
Vehicle Sales, New	-	-	C	-	-	-	P	-	-	-	-	Sections 42.20 & 42.21
Vehicles Sales, Used	-	-	C	-	-	-	P	-	-	-	-	Section 42.20
Vehicle Service	-	-	-	-	P	-	P	P	-	-	-	
Yard Sale, Commercial	-	-	-	-	-	-	C	-	-	-	-	Sections 42.20 & 42.22

*LEGEND. P = Permitted Use, C = Conditional Use, E = Use Allowed by Special Exception

APPROVED APRIL 2014

Proposed Zoning Revision - Downtown Commercial Zone



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Legend

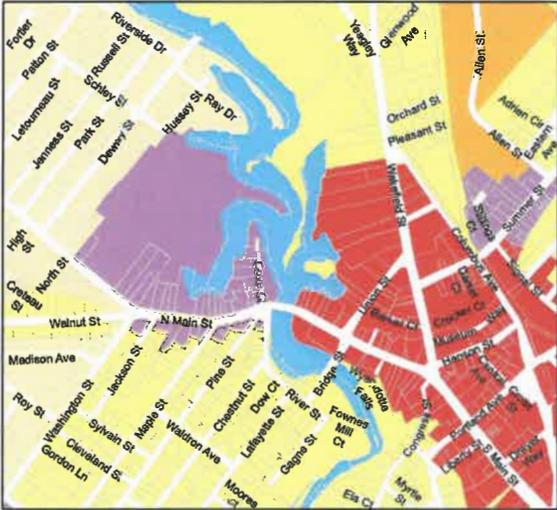
 Proposed for Zoning Revision
 Parcel Boundary

Zoning Districts

-  Residential - 1
-  Residential - 2
-  Neighborhood Mixed Use
-  Downtown Commercial
-  General Industrial



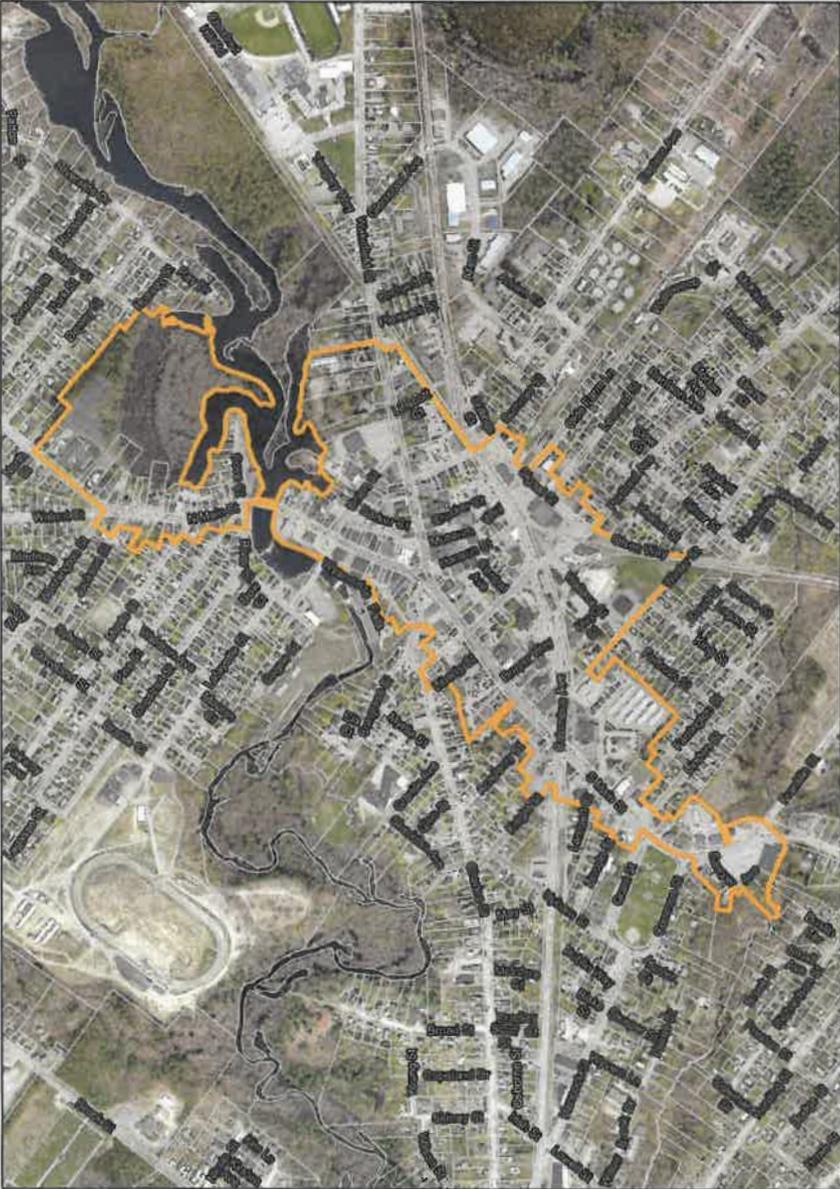
Current Zoning



Proposed Zoning



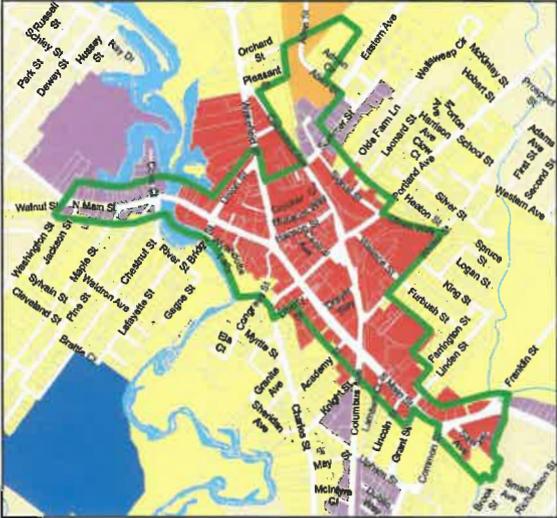
Proposed Zoning Revision - Special Downtown Overlay



- Legend**
-  Proposed for Zoning Revision
 -  Parcel Boundary
 -  Special Downtown Overlay
- Zoning Districts**
-  Residential - 1
 -  Residential - 2
 -  Neighborhood Mixed Use
 -  Downtown Commercial
 -  Office Commercial
 -  General Industrial



Current Zoning



Proposed Zoning



TABLE 18-B SALES-SERVICE-OFFICE-INSTITUTIONAL USES 8/7/2014

SALES-SERVICE-OFFICE-INSTITUTIONAL USES	Residential Districts				Commercial Districts				Industrial Districts		Special		Criteria/Conditions Section Reference
	R1	R2	NMU	AG	DC	OC	GR	HC	GI	RI	HS	AS	
Adult Day Care Center	-	-	E	E	P	P	-	P	E	-	P	-	Section 42.22
Adult Day Care Home	-	E	E	E	P	P	-	P	-	-	P	-	Section 42.22
Adult Oriented Establishment	-	-	-	-	-	-	-	-	-	C	-	-	Section 42.22
Agricultural Building, Reuse of Existing	C	C	-	C	-	P	-	-	-	-	-	-	Section 42.22
Antique Shop	-	C	P	-	P	P	P	P	-	-	-	-	Section 42.21
Artist Studio	-	C	P	-	P	P	-	P	-	-	-	-	Section 42.21
Bank	-	-	C	-	P	P	P	P	-	-	-	-	Section 42.21
Convenience Store	-	C	P	-	P	E	P	P	-	-	-	-	Section 42.21
Day Care - 1 (Day Care Residence)	P	P	P	P	P	P	-	P	-	-	P	-	
Day Care - 2 (Day Care - Family)	-	E	P	E	P	P	-	P	-	-	P	-	Sections 42.20 & 42.21
Day Care - 3 (Day Care Center)	-	-	E	E	P	P	-	P	E	-	E	-	Section 42.22
Florist	-	-	P	-	P	-	P	P	-	-	-	-	
Funeral Home	-	-	C	-	P	P	-	P	-	-	P	-	
Gas Station	-	-	-	-	P	-	P	P	-	-	-	-	Sections 42.20 & 42.21
Grocery Store	-	-	-	-	P	-	P	P	-	-	-	-	
Hospital	-	-	-	-	P	P	-	P	-	-	P	-	
House of Worship	-	C	C	C	P	C	-	P	-	-	P	-	Section 42.21
Housing Unit Sales	-	-	-	-	-	-	-	P	P	-	-	-	
Laundry Establishment - 1	-	C	P	-	P	-	-	P	-	-	-	-	Section 42.21
Laundry Establishment - 2	-	-	P	-	P	-	-	P	-	-	-	-	
Library	-	C	P	C	P	P	-	P	-	-	-	-	Section 42.21
Marina	-	-	-	-	-	-	-	P	-	-	-	-	
Museum	-	C	P	C	P	P	P	P	-	-	-	-	Section 42.21
Office	-	-	P	-	P	P	P	P	P	P	-	-	
Office, Medical	-	-	C	-	P	P	P	P	C	-	P	P	Section 42.21
Office, Professional	-	-	P	-	P	P	P	P	P	-	-	-	
Personal Service Establishment	-	-	P	-	P	P	P	P	-	-	-	-	
Retail Sales (under 5,000 square feet)	-	-	P	-	P	E	P	P	-	-	-	-	
Retail Sales (5,000 - 30,000 square feet)	-	-	-	-	P	-	P	P	-	-	-	-	
Retail Sales (over 30,000 square feet)	-	-	-	-	-	-	P	P	-	-	-	-	
Retail Service	-	-	C	-	P	P	P	P	-	-	-	-	Section 42.21
School, K-12	C	C	C	C	C	P	-	C	-	-	-	-	Section 42.21
School, Other	-	C	C	C	P	P	-	P	C	-	-	-	Section 42.21
Second Hand Shop	-	C	P	-	P	P	-	P	-	-	-	-	Section 42.21
Service Establishment	-	-	C	-	C	-	P	C	P	-	-	-	Section 42.21
Shelter	-	-	-	-	E	E	-	P	E	E	E	-	
Small Wind Energy Systems	P	P	P	P	P	P	P	P	P	P	P	P	Section 42.20
Vehicle Sales, New	-	-	C	-	-	-	P	P	-	-	-	-	Sections 42.20 & 42.21
Vehicles Sales, Used	-	-	C	-	-	-	P	P	-	-	-	-	Section 42.20
Vehicle Service	-	-	-	-	P	-	P	P	P	-	-	-	
Yard Sale, Commercial	-	-	-	-	-	-	-	C	-	-	-	-	Sections 42.20 & 42.22

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*LEGEND. P = Permitted Use, C = Conditional Use, E = Use Allowed by Special Exception

TABLE 18-A RESIDENTIAL USES 8/7/2014/4/2017

RESIDENTIAL USES	Residential Districts				Commercial Districts			Industrial Districts		Special		Criteria/Conditions
	R1	R2	AG	NMU	DC	OC	HC	GI	RI	HS	AS	Section Reference
Apartment, Accessory (accessory use)	E	P	P	P	P	P	P	-	-	E	-	Section 42.21 & 42.23
Apartment, Inlaw	P	P	P	P	P	P	P	-	-	-	-	
Apartment, Security	-	P	-	P	P	P	P	P	P	P	P	Sections 42.2 & 42.23
Assisted Living Facility	-	C	C	C	C	C	C	-	-	C	-	Section 42.21
Boarding House	-	-	-	-	E	-	-	-	-	-	-	
Community Residence - I	-	E	E	-	E	E	E	-	E	E	-	Section 42.22
Community Residence - II	-	-	E	-	-	E	-	-	E	E	-	Section 42.22
Conservation Subdivision	C	C	C	-	-	C	C	-	-	-	-	Sections 42.21 & 42.33I
Dwelling, Apartments (Apt/ Mixed Use Bldg)	-	-	-	P	P	C	P	-	-	-	-	Section 42.21
Dwelling, Multifamily Development	-	P	-	-	C	-	P	-	-	-	-	Sections 42.20 & 42.22
Dwelling, Multifamily	-	P	-	-	C	-	P	-	-	-	-	
Dwelling, Single Family	P	P	P	P	P	P	P	-	-	P	-	
Dwelling, Three & Four Family	-	P	-	C	C	C	P	-	-	-	-	Sections 42.21 & 42.33
Dwelling, Two Family	-	P	P	P	P	P	P	-	-	-	-	Sections 42.21 & 42.33
Flag Lots	-	C	C	-	-	-	-	-	-	C	-	Section 42.21
Home Occupation - 1 (accessory use)	P	P	P	P	P	P	P	-	-	P	-	Section 42.24
Home Occupation - 2 (accessory use)	P	P	P	P	P	P	P	-	-	P	-	Sections 42.22 & 42.24
Home Occupation - 3 (accessory use)	-	E	E	P	P	P	P	-	-	E	-	Sections 42.22 & 42.24
Manufactured Housing Unit on own lot	-	-	P	-	-	-	-	-	-	-	-	Sections 42.20 & 42.21
Nursing Home	-	-	C	-	-	C	-	-	-	P	-	Sections 42.20 & 42.21
Outdoor Wood-Fired Hydronic Boiler	-	-	P	-	-	-	-	-	-	-	-	Section 42.20
Porkchop Subdivision	-	-	C	-	-	-	-	-	-	-	-	Section 42.21
Residential Facility	-	-	E	-	-	E	-	-	E	E	-	Section 42.22
Senior Housing	-	P	C	C	C	C	-	-	-	-	-	Section 42.21
Temporary Structure	P	P	P	P	P	P	P	P	P	P	P	Section 42.20
Zero Lot Line Development	C	C	C	-	-	C	C	-	-	-	-	Section 42.33

*LEGEND. P = Permitted Use, C = Conditional Use, E = Use Allowed by Special Exception

TABLE 18-C FOOD-LODGING-PUBLIC RECREATION USES 8/7/2014

FOOD-LODGING-PUBLIC RECREATION USES	Residential Districts				Commercial Districts				Industrial Districts		Special		Criteria/Conditions Section Reference
	R1	R2	NMU	AG	DC	OC	GR	HC	GI	RI	HS	AS	
Café	-	-	P	C	P	P	P	P	-	-	-	P	Section 42.21
Campground	-	-	-	E	-	-	-	-	-	E	-	-	Section 42.22
Caterer	-	-	P	-	P	P	-	P	P	P	-	-	
Club	-	-	C	-	P	P	-	P	-	-	-	-	Section 42.21
Community Center	-	-	P	-	P	P	P	P	-	-	-	-	
Conference Center	-	-	C	-	P	P	P	P	-	-	P	P	Section 42.21
Country Club	-	-	-	C	-	-	P	E	-	C	-	-	Section 42.21
Foodstand	-	-	E	-	E	E	P	E	E	E	E	E	Section 42.22
Function hall	-	-	-	-	P	P	P	P	-	-	-	-	
Golf Course	-	-	-	P	-	-	P	-	-	P	-	-	Section 42.22
Health Club	-	-	C	C	P	P	P	P	-	-	-	-	Section 42.21
Lodging, Bed and Breakfast	-	C	P	-	P	P	-	P	-	-	-	-	Section 42.21
Lodging, Hotel	-	-	C	-	P	C	P	P	-	-	C	C	Section 42.21
Lodging, Motel	-	-	-	-	-	-	P	P	-	-	-	C	Sections 42.20 & 42.21
Nightclub	-	-	-	-	E	-	P	P	-	-	-	-	
Recreation, Indoor	-	-	C	-	C	C	P	P	-	C	-	-	Section 42.21
Recreation, Outdoor	-	-	-	C	-	C	P	P	-	C	-	-	Section 42.21
Recreation, Park	P	P	P	P	P	P	-	P	-	C	-	-	Section 42.21
Restaurant	-	-	P	-	P	C	P	P	-	-	-	P	Section 42.21
Restaurant, Drive-through	-	-	-	-	P	-	P	P	-	-	-	-	
Tavern	-	-	C	-	P	-	P	P	-	-	-	P	Section 42.21
Theater/Cinema (5,000 s.f. or less)	-	-	P	-	P	P	P	P	-	-	-	-	Section 42.21
Theater/Cinema (over 5,000 s.f.)	-	-	-	-	C	-	P	P	-	-	-	-	Section 42.21

*LEGEND. P = Permitted Use, C = Conditional Use, E = Use Allowed by Special Exception

TABLE 18-D INDUSTRIAL-STORAGE-TRANSPORT-UTILITY USES 8/7/2014

INDUSTRIAL-STORAGE-TRANSPORT-UTILITY-USES	Residential Districts				Commercial Districts				Industrial Districts		Special		Criteria/Conditions
	R1	R2	NMU	AG	DC	OC	GR	HC	GI	RI	HS	AS	Section Reference
Airport	-	-	-	E	-	-	-	-	-	-	-	P	Section 42.21
Contractor's Storage Yard	-	-	-	E	-	-	-	E	P	P	-	-	Sections 42.20 & 42.22
Distribution Center	-	-	-	-	-	-	P	C	P	-	-	-	Section 42.21
Emergency Services Facility	-	-	-	-	C	C	-	C	C	-	P	-	Section 42.21
Fuel Storage	-	-	-	-	-	-	P	E	E	-	-	-	Section 42.21
Helipad (accessory use)	-	-	-	E	-	E	P	E	P	P	P	P	Section 42.21
Industry, Heavy	-	-	-	-	-	-	P	E	P	E	-	-	Section 42.21
Industry, Light	-	-	-	-	-	-	P	P	P	-	-	-	Section 42.21
Industry, Recycling	-	-	-	-	-	-	-	-	-	P	-	-	Sections 42.20 & 42.22
Junkyard	-	-	-	-	-	-	-	E	E	P	-	-	Sections 42.20 & 42.22
Laundry Establishment - 3	-	-	-	-	-	-	-	P	P	-	-	-	
Mini-Warehouse	-	-	-	-	-	-	P	C	P	-	-	-	Sections 42.20 & 42.21
Monument Production	-	-	C	-	-	C	-	P	P	P	-	-	Section 42.21
Parking Lot	-	C	C	C	C	C	-	P	C	P	C	P	Section 42.21
Printing Facility	-	-	C	-	-	P	P	P	P	-	-	-	
Recycling Facility	-	-	-	-	-	-	-	E	E	P	-	-	Sections 42.20 & 42.22
Research and Development	-	-	-	-	E	P	P	P	P	-	-	-	Section 42.21
Sawmill	-	-	-	-	-	-	-	-	E	-	-	-	Section 42.21
Sawmill, Temporary (accessory use)	-	-	-	P	-	P	-	P	P	P	-	P	Section 42.21
Solid Waste Facility	-	-	-	-	-	-	-	-	-	P	-	-	Sections 42.20 & 42.22
Tank Farm	-	-	-	-	-	-	P	C	P	-	-	-	
Trade Shop	-	-	C	-	C	C	P	P	P	P	-	-	Section 42.21
Transportation Service	-	-	C	-	C	-	P	P	C	C	-	-	Section 42.21
Truck Terminal	-	-	-	-	-	-	P	-	C	C	-	-	Section 42.21
Utility - Substation	E	E	E	E	E	C	E	P	P	P	E	E	Section 42.21
Utility - power generation	-	-	-	-	E	-	E	-	E	E	-	-	Section 42.21
Warehouse	-	-	C	-	C	C	P	P	P	C	-	C	Sections 42.20, 42.21 & 42.23
Wireless Communications Facility	-	-	-	E	E	E	P	E	P	P	E	E	Sections 42.20 & 42.22

*LEGEND. P = Permitted Use, C = Conditional Use, E = Use Allowed by Special Exception

TABLE 18-E AGRICULTURE-ANIMAL CARE-LAND ORIENTED USES 8/7/2014

AGRICULTURE-ANIMAL CARE-LAND ORIENTED USES	Residential Districts				Commercial Districts				Industrial Districts		Special		Criteria/Conditions
	R1	R2	NMU	AG	DC	OC	GR	HC	GI	RI	HS	AS	Section Reference
Cemetery	-	-	-	E	-	E	-	-	-	-	P	-	Section 42.22
Earth, Sand and Gravel Excavation/Processing	-	-	-	E	-	E	E	C	-	E	-	-	Sections 42.20 & 42.22
Fair	-	-	-	-	-	-	-	-	-	-	-	-	Section 42.2
Farm	E	-	-	P	-	E	-	E	-	E	-	E	Sections 42.20 & 42.22
Farm, Crops	E	E	-	P	-	P	-	P	P	P	-	P	Sections 42.20 & 42.22
Farmer's Market (temporary)	-	-	P	-	P	P	P	P	P	P	P	P	Section 42.2
Kennel (commercial)	-	-	-	E	-	E	-	E	E	E	-	-	Section 42.22
Kennel (private)	-	-	-	E	-	-	-	-	-	-	-	-	Section 42.22
Landscaping Materials	-	-	-	C	C	-	-	C	P	C	-	-	
Plant Nursery	-	-	C	P	C	P	P	P	-	P	-	-	
Roadside Farm Stand	-	-	C	P	P	P	E	E	-	E	-	-	Section 42.22
Stable, Commercial	-	-	-	P	-	E	-	E	-	P	-	-	Sections 42.20 & 42.22
Veterinary Clinic	-	-	C	E	-	P	P	P	C	P	-	-	Sections 42.20 & 42.22

*LEGEND. P = Permitted Use, C = Conditional Use, E = Use Allowed by Special Exception

TABLE 19-A DIMENSIONAL STANDARDS - RESIDENTIAL DISTRICTS 8/7/2014

RESIDENTIAL DISTRICTS	LOTS			SETBACKS				OTHER					STANDARDS, NOTES, AND REFERENCES
	Minimum Lot Area (Square feet)	Minimum Frontage (Feet)	Minimum Lot Area/Dwelling Unit (Sq Ft)	Minimum Front (Feet)	Maximum Front (Feet)	Minimum Side (Feet)	Minimum Rear (Feet)	Maximum building footprint (%)	Maximum Lot Coverage (%)	Maximum number of stories	Minimum Building Height (Feet)	Maximum Building Height (Feet)	
RESIDENTIAL-1 (R1)													
Single family	10,000	100	-	10		10	20	30	35			35	See Section 42.19 - Dimensional Standards
All other uses	10,000	100	-	10		10	20	30	35			35	
RESIDENTIAL-2 (R2)													
Single family	6,000	60	-	10		8	20	30	35			35	See Section 42.19 - Dimensional Standards
Two family	9,000	80	-	10		8	20	30	45			35	See Section 42.19 - Dimensional Standards
Three & four family	12,000 & 15,000	80	-	15		10	25	30	60			35	See Section 42.19 - Dimensional Standards
Multifamily	30,000	100	5000 or 7500	15		10	25	30	60			35	See Section 42.19 - Dimensional Standards
All other uses	9,000	80	-	10		8	20	30	35			35	
NEIGHBORHOOD MIXED USE (NMU)													
All uses	6,000	60	- *	-	25	5 *	20		90	3	20	20	See Section 42.19 - Dimensional Standards
AGRICULTURAL													
Single Family, Conventional Subdivision, municipal water & sewer	20,000	150	-	20		10	20	30	35			35	See Section 42.19 - Dimensional Standards
Single Family, Conventional Subdivision, municipal water OR sewer	30,000	150	-	20		10	20	30	35			35	See Section 42.19 - Dimensional Standards
Single Family, Conventional Subdivision, neither municipal water nor sewer	45,000	150	-	20		10	20	30	35			35	See Section 42.19 - Dimensional Standards
Two Family	150% of single	150	-	20		10	20	30	40			-	See Section 42.19 - Dimensional Standards
Single Family Dwelling - Conservation Subdivision	6,000	60	-	20		10	20		35			35	See Section 42.33 - Conservation Subdivisions
All other uses	45,000	150	5000 or 7500	20		10	20		40			35	

TABLE 19-B DIMENSIONAL STANDARDS - COMMERCIAL DISTRICTS 8/7/2014

COMMERCIAL ZONING DISTRICTS	Lots				Setbacks				Standards				Notes, and References
	Minimum Lot Area (Square feet)	Minimum Frontage (feet)	Minimum Lot Area/ Dwelling Unit (Square feet)	Maximum Lot Coverage (%)	Minimum Front (Feet)	Maximum Front (Feet)	Minimum Side (Feet)	Minimum Rear (Feet)	Maximum Number of Stories	Minimum Number of Stories	Maximum Height (Feet)	Minimum Height (Feet)	
DOWN TOWN COMMERCIAL (DC)													
All Uses	4,000	40	5000/7500 ²	-	-	10	- ¹	15	5	2	-	20	See Section 42.19(B)(8) Density Rings
OFFICE COMMERCIAL													
All Uses	10,000	80	5000 ²	75	10	-	10 ¹	25	3	-	-	-	See Section 42.19 - Dimensional Standards
HIGHWAY COMMERCIAL													
All Uses	20,000	100	5000/7500 ²	85	20	-	10 ¹	25	3	-	-	-	See Section 42.19 - Dimensional Standards and 42.19(B)(8) Density Rings
GRANITE RIDGE													
All Uses	-	50	-	-	-	-	-	-	-	-	-	-	

Note 1: For lots that adjoin a residential district, the side setback on the side adjoining the residential district shall be the larger of the required side setback in the subject commercial zone or the adjoining residential zone.
 Note 2: For lots without both water and sewer, 10,000 square feet of lot area is required per additional dwelling unit beyond one.

Note: For lots without City sewer, the New Hampshire Division of Environmental Services (NHDES) requires minimum lot sizes which may be larger than those shown here.

TABLE 19-C DIMENSIONAL STANDARDS - INDUSTRIAL DISTRICTS 8/7/2014

INDUSTRIAL DISTRICTS	Lots			Setbacks			Height	Standards, Notes, and References
	Minimum Lot Area (Square Feet)	Minimum Frontage (Feet)	Maximum Lot Coverage (%)	Minimum Front (Feet)	Minimum Side (Feet)	Minimum Rear (Feet)	Maximum Height (Feet)	
GENERAL INDUSTRIAL (GI)								
See Below								See Section 42.19 - Dimensional Standards
RECYCLING INDUSTRIAL (RI)								
See Below								See Section 42.19 - Dimensional Standards
For GI and RI DISTRICTS								
All uses with no water or sewer	40,000	100	75	25	20 ¹	25	55	
All uses with water or sewer	30,000	100	75	25	20 ¹	25	55	
All uses with water and sewer	20,000	100	75	25	20 ¹	25	55	

TABLE 19-D DIMENSIONAL STANDARDS - SPECIAL DISTRICTS 8/7/2014

SPECIAL DISTRICTS	Lots			Setbacks		Standards, Notes, and References
	Minimum Lot Area (Square feet)	Minimum Frontage (Feet)	Maximum Lot Coverage (%)	Minimum to any Street	Minimum to any Lot Line	
HOSPITAL SPECIAL (HS)						
All uses (other than single family)	<u>none</u>	<u>none</u>	85	none	side-10 rear-25	
Single family	<u>none</u>	<u>none</u>	-	none	side-10 rear-25	
AIRPORT SPECIAL (AS)						
All uses	none	none	none	35	50	See Aviation Overlay District (AOD)

42.15 Special Downtown Overlay District

- a. **Boundaries.** The boundaries of the Special Downtown District coincide with the "fire limits" established in Section 40.13 of the General Ordinances of the City of Rochester. The district includes those areas classified on the Rochester Zoning Map as Downtown Commercial (DC) and Neighborhood Mixed Use (NMU) adjacent to North Main Street up to Washington Avenue and South Main Streets in Rochester proper and Main Streets in the NMU in Gonic and East Rochester.
- b. **Regulations and Restrictions - Special Downtown District.** The following regulations and restrictions shall apply in the Special Downtown District:
 1. Development within the Special Downtown District shall be exempt from the site plan review process, provided, however, that:
 - A. any construction of new structures within the Special Downtown District, and/or
 - B. any change to an existing structure or use within the Special Downtown District shall be subject to the site plan review process unless the Planning Director, after consultation with the Director of Building, Zoning, and Licensing Services, the Commissioner of Public Works, the Fire Chief, the Police Chief, the Economic Development Director, and one representative from the Planning Board appointed by the Board chair certifies in writing to the Planning Board that such proposed construction or change will have no significant adverse impact on the Special Downtown District.
 2. Existing structures and uses are exempt from the parking and loading requirements contained in Section 42.26 of this ordinance.
 3. New structures and uses, including changes to existing structures and uses, shall be subject to the parking and loading requirements contained in Section 42.26 of this ordinance, provided, however, that where a public parking facility is available within four hundred (400) feet of a structure or use, the specific parking requirements may be determined by the Director of Building, Zoning, and Licensing Services (or the Planning Board in the case of projects that are referred to the Board) on an individual basis. For the purposes of this section, the term "public parking facility" means a publicly owned off-street parking facility for 10 or more vehicles.
 4. The Planning Board shall be notified within ten (10) days of all projects being reviewed pursuant to this section. At the request of any Planning Board member, any project that has been reviewed, or is being reviewed, under this section may be referred to the full Planning Board for regular site plan review. In the event that a Planning Board member requests in writing that a project be referred to the Planning Board for regular site plan review, the Planning Board shall, within thirty (30) days of the date of the notification provided for in this paragraph, vote as to whether or not regular site plan review of such project shall be required.

42.6 Commercial Zoning Districts

a. Introduction

The Downtown Master Plan provides guidance in revitalizing the downtown. It is hoped that downtown Rochester remains the heart of the city, as an active place that is densely populated and used by all citizens, in different ways and at different times. It is emphasized that carefully crafted laws - pertaining to driveway access, parking, signage, lighting, and building layout and design – are necessary to ensure that the Downtown Commercial District remains vibrant.

1. Pedestrian Orientation. The DC, NMU and OC zoning districts have a strong pedestrian orientation. The districts are structured to accommodate the automobile, as well, but not at the expense of pedestrian character.
2. Automobile Orientation. The HC, and some areas of the OC, districts have a strong automobile orientation. Nonetheless, quality of design and attention to pedestrian character is still important in these zones as people will still be walking to and within the sites.

b. General Terms

Uses which are permitted by right, conditionally, or by special exception are listed in Section 18 – Use Regulations. Dimensional regulations are presented in Section 19 – Dimensional Regulations. Other applicable requirements for development within commercial zoning districts are presented throughout this chapter.

c. Downtown Commercial District (DC)

1. District Location

The most intensive pedestrian oriented commercial area in the city is the DC District where there is the strongest sense of enclosure. Buildings are predominantly multistory, of masonry construction, and built right to the sidewalk, with a clear, consistent, relatively uninterrupted street wall (with the side walls of buildings butting up to each other).

2. Objectives

- A. Provide for a mix of uses within the zone;
- B. Preserve existing historic architectural structures and designs;
- C. Provide for the adaptive reuse of existing historic and non-historic structures;
- D. Encourage commercial and city-wide re-development;
- E. Provide for safe pedestrian and non-automotive travel within the district;
- F. Provide for minimum to no restrictions on hours of operations;

General Ordinances List of Chapters

- C. Parking requirements
 - i. Nonresidential Uses. There are no off-street parking requirements for nonresidential uses in the DC District.
 - ii. Residential Uses. For residential uses a parking plan must be approved by the Planning Board (see Site Plan Regulations).
- D. Parking areas
Within the DC District no parking is allowed in front yards and is allowed in rear and side yards by conditional use.

d. Office Commercial District (OC)

1. District Location

This district is located in transitional areas as well as along the major nodes and corridors. The OC District includes some older structures that have been converted to commercial uses and also includes some larger, undeveloped sites.

2. Objectives

- A. The purpose of the district is to preserve the wood-frame architecture, as much as feasible, with a mix of residential and low impact nonresidential uses (office, institutional, bed and breakfasts, and limited retail up to 2,500 square feet).
- B. Allows for large scale office, institutional, hospitality, and civic uses and is ideally oriented toward campus type settings.
- C. Oriented toward open, suburban type corridors. The district is distinctly automobile oriented.
- D. Orientation. See *Figure 4-D – Recommended Site Design in OC Districts, below*.

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City Clerk's Office

Amendments to Chapter 42, Table 18-A, Residential Uses of Chapter 42, and Chapter 43 of the General Ordinances of the City of Rochester Regarding Manufactured Housing Parks

THE CITY OF ROCHESTER ORDAINS:

That Chapter 42 of the General Ordinances of the City of Rochester and currently before the Rochester City Council, be amended as follows:

Insert the following after Section 42.20(b)(9):

10. Manufactured Housing Park – Shall be in accordance with the standards contained in the Rochester Mobile Home Ordinance.

Change Section 42.20(b)(10) to read:

11. Manufactured Housing Unit – **Not part of an existing Mobile Home Park**

A. Manufactured Housing Unit on own Lot

- i. Manufactured Homes are allowed only: i) on individual lots in the AG zoning district; ii) within manufactured housing subdivisions, located in the AG zoning district; and iii) within established mobile home parks on approved pads/lots
- ii. Additions to Manufactured Homes. There shall be no additions constructed onto manufactured homes with the exception of garages, skirting, carports, cabanas, awnings, canopies, porches, decks, and steps. All must be approved by the Director of Building, Zoning, and Licensing Services.

B. Manufactured Housing Unit in Manufactured Housing Park

- i. Shall be in accordance with the standards contained in Chapter 43, the Rochester Mobile Home Ordinance.

Renumber the rest of 42.20(b) to accommodate this insertion.

Further, the City of Rochester ordains that Table 18-A of Chapter 42 of the General Ordinances of the City of Rochester and currently before the Rochester City Council, be amended that "Manufactured Housing Park" be added as permitted uses in the Agricultural Zone and that Table 18-A shall be amended to reflect said change as shown in the Attached Exhibit. (Exhibit A).

Still further, the City of Rochester ordains that Chapter 43 of the General Ordinances of the City of Rochester and currently before the Rochester City Council, be amended as follows:

43.1 Purpose and Intent.

The purpose of this ordinance is to establish minimum standards for the construction in and maintenance of mobile home parks ~~existing (as of April 22, 2014)~~ in the City of Rochester. The intent of the ordinance is that mobile home parks ~~existing (as of April 22, 2014)~~ shall provide a healthful, safe, pleasant, and attractive residential atmosphere for their occupants, while at the same time being compatible with existing and anticipated future development in the surrounding areas.”

The effective date of these amendments shall be upon passage.

4/12/2018



Planning & Development Department
City Hall - Second Floor
31 Wakefield Street
ROCHESTER, NEW HAMPSHIRE 03867-1917
(603) 335-1338 - Fax (603) 335-7585
Web Site: <http://www.rochesternh.net>

Planning and Development
Conservation Commission
Historic District Commission
Arts and Culture Commission

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CITY CLERK'S OFFICE
ROCHESTER, NH

PROCEDURES FOR AMENDING THE ZONING ORDINANCE (CHAPTER 42)

1. **Procedure.** The procedure for amending this chapter is specified in RSA 675:2 and 675:7. Amendments to this Zoning Ordinance may be initiated by any citizen, the Planning Board, the City Council, the Mayor, the City Manager, or any department or other City board or commission in accordance with this chapter. The chronological steps for enacting zoning amendments are as follows:

A. **Petition Form.** A blank petition form is obtained from the Planning Department.

B. **Submission.** The petition is completed and returned to the City Clerk's office along with a fee of \$100.00 and any other pertinent materials. In the case of text amendments (See subsection 2, below) the petition shall include specific proposed language.

The fee is not charged, and the formal petition form need not be used, for amendments initiated by any board, commission, department, or other City official acting in an official capacity.

C. The City Clerk's office forwards a copy of the petition to the Planning Department.

D. **Deadline.** See RSA 675:2 and 675:7.

E. **Council Consideration.** The petition is placed on the City Council agenda for consideration. At its discretion, the Council may deny the petition at this stage. If acceptable, it is sent to the City Attorney to place it into legal form. .

At the discretion of the City Manager, this step may be skipped and the petition may be sent directly to the City Attorney to place into legal form.

F. **Legal Form.** The City Attorney places the petition into legal form.

G. **First Reading.** City Council holds first reading on the petition. At its discretion the Council may deny the petition at this stage. When a petition is denied at any stage, the Council may elect to initiate an alternative amendment or to request that the Planning Board formulate an alternative amendment.

H. **Planning Board Recommendation.** The Planning Board makes a formal recommendation on the petition. The board must make its recommendation within 45 days of first reading. At its discretion, the City Council may extend this timeframe up to an additional 30 days.

If the Planning Board recommends against a zoning amendment, a 2/3 vote of the City Council shall be required to adopt the amendment. If the Planning Board does not submit a recommendation within 45 days

Petition for Zoning Ordinance Amendment

Date: 11/9/2017

The fillings of this petition and payment of the required fees, hereby propose a change in Chapter 42, Section 42.20 & Table 18-A, of the General Ordinances of the City of Rochester.

It is respectfully requested that the Honorable Mayor and City Council amend the above as follows:
(Note: Please give a completed description of the change requested; if a zoning change is proposed supply full legal description of the affected parcel or areas).

Please see attached documents

Each petitioner must supply, printed name, signature, street address, and Map and Lot Number.

	<i>Printed Name</i>	<i>Signature</i>	<i>Street Address</i>	<i>Map & Lot Number</i>
1	Ralph Torr	<i>Ralph Torr</i>	283 Chestnut Hill Road	0206-0041-0000
2				
3				
4				
5				
6				
7				
8				
9				
10				

TABLE 18-A RESIDENTIAL USES

RESIDENTIAL USES	Residential Districts			Commercial Districts				Industrial Districts		Special		Criteria/Conditions
	R1	R2	AG	NMU	DC	OC	HC	GI	RI	HS	AS	Section Reference
Apartment, Accessory (accessory use)	E	P	P	P	P	P	P	-	-	-	-	Section 42.21 & 42.23
Apartment, Inlaw	P	P	P	P	P	P	P	-	-	-	-	
Apartment, Security	-	P	-	P	P	P	P	P	P	P	P	Sections 42.2 & 42.23
Assisted Living Facility	-	C	C	C	C	C	C	-	-	C	-	Section 42.21
Boarding House	-	-	-	-	E	-	-	-	-	-	-	
Community Residence - I	-	E	E	-	E	E	E	-	E	E	-	Section 42.22
Community Residence - II	-	-	E	-	-	E	-	-	E	E	-	Section 42.22
Conservation Subdivision	C	C	C	-	-	C	C	-	-	-	-	Sections 42.21 & 42.33i
Dwelling, Apartments (Apt/ Mixed Use Bldg)	-	-	-	P	P	C	P	-	-	-	-	Section 42.21
Dwelling, Multifamily Development	-	P	-	-	C	-	P	-	-	-	-	Sections 42.20 & 42.22
Dwelling, Multifamily	-	P	-	-	C	-	P	-	-	-	-	
Dwelling, Single Family	P	P	P	P	P	P	P	-	-	P	-	
Dwelling, Three & Four Family	-	P	-	C	C	C	P	-	-	-	-	Sections 42.21 & 42.33
Dwelling, Two Family	-	P	P	P	P	P	P	-	-	-	-	Sections 42.21& 42.33
Flag Lots	-	C	C	-	-	-	-	-	-	C	-	Section 42.21
Home Occupation - 1 (accessory use)	P	P	P	P	P	P	P	-	-	P	-	Section 42.24
Home Occupation - 2 (accessory use)	P	P	P	P	P	P	P	-	-	P	-	Sections 42.22 & 42.24
Home Occupation - 3 (accessory use)	-	E	E	P	P	P	P	-	-	E	-	Sections 42.22 & 42.24
Manufactured Housing Unit on own lot	-	-	P	-	-	-	-	-	-	-	-	Section 42.20 & 42.21
Manufactured Housing Park			P									Section 42.20
Nursing Home	-	-	C	-	-	C	-	-	-	P	-	Section 42.20 & 42.21
Outdoor Wood-Fired Hydronic Boiler	-	-	P	-	-	-	-	-	-	-	-	Section 42.20
Porkchop Subdivision	-	-	C	-	-	-	-	-	-	-	-	Section 42.21
Residential Facility	-	-	E	-	-	E	-	-	E	E	-	Section 42.22
Senior Housing	-	P	C	C	C	C	-	-	-	-	-	Section 42.21
Temporary Structure	P	P	P	P	P	P	P	P	P	P	P	Section 42.20
Zero Lot Line Development	C	C	C	-	-	C	C	-	-	-	-	Section 42.33

*LEGEND. P = Permitted Use, C = Conditional Use, E = Use Allowed by Special Exception

Insert the following after Section 42.20(b)(9):

10. Manufactured Housing Park – Shall be in accordance with the standards contained in the Rochester Mobile Home Ordinance.

Change Section 42.20(b)(10) to read:

11. Manufactured Housing Unit – **Not part of an existing Mobile Home Park**

A. **Manufactured Housing Unit on own Lot**

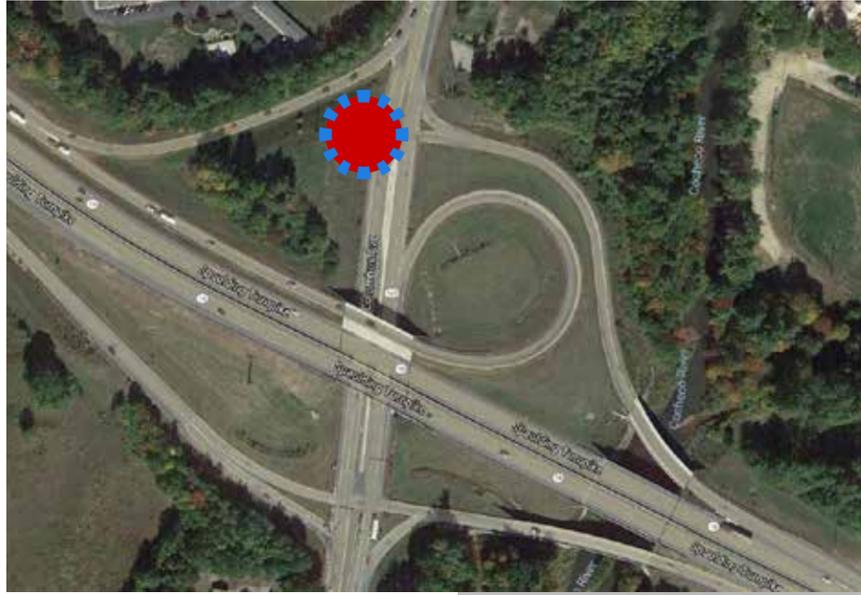
- i. Manufactured Homes are allowed only: i) on individual lots in the AG zoning district; ii) within manufactured housing subdivisions, located in the AG zoning district; and iii) within established mobile home parks on approved pads/lots
- ii. Additions to Manufactured Homes. There shall be no additions constructed onto manufactured homes with the exception of garages, skirting, carports, cabanas, awnings, canopies, porches, decks, and steps. All must be approved by the Director of Building, Zoning, and Licensing Services.

B. **Manufactured Housing Unit in Manufactured Housing Park**

- i. Shall be in accordance with the standards contained in the Rochester Mobile Home Ordinance.

Renumber the rest of 42.20(b) to accommodate this insertion.

Project Example - View 1 - Gateway Vehicular Directional



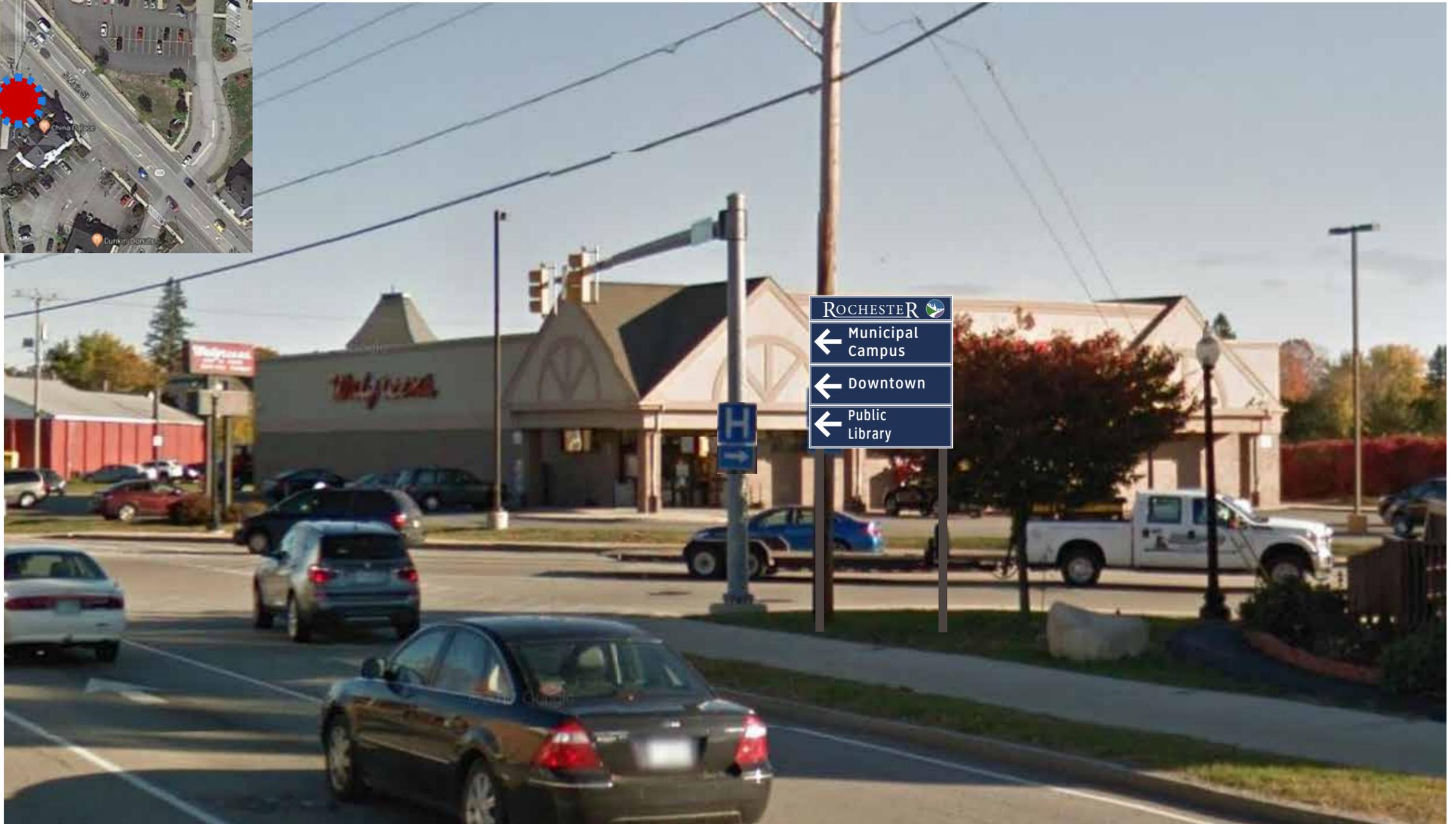
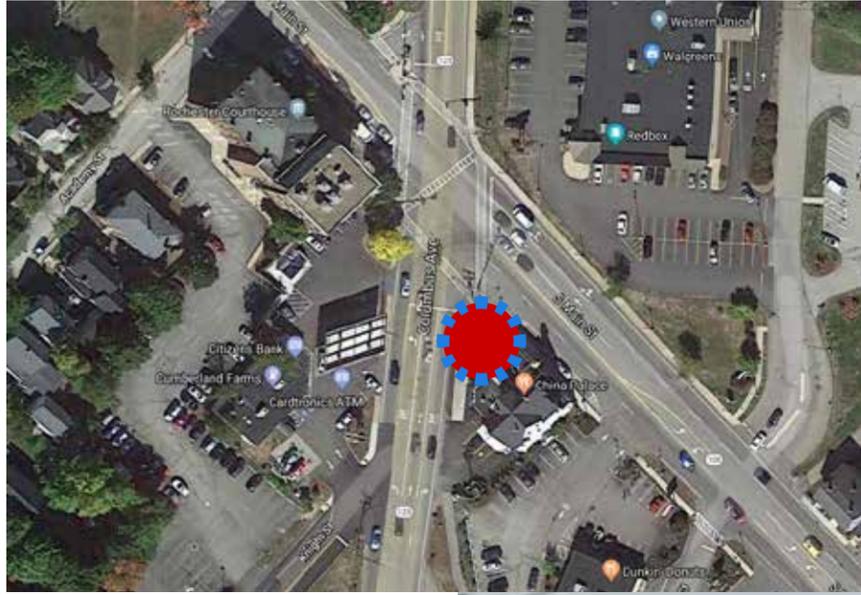
Project Example - View 2 - Vehicular Directional



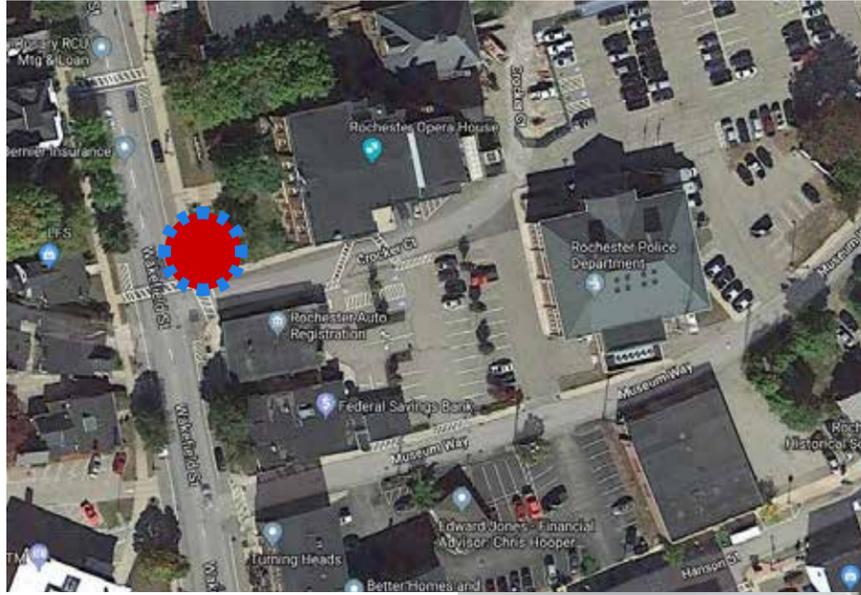
Project Example - View 3 - Parking ID



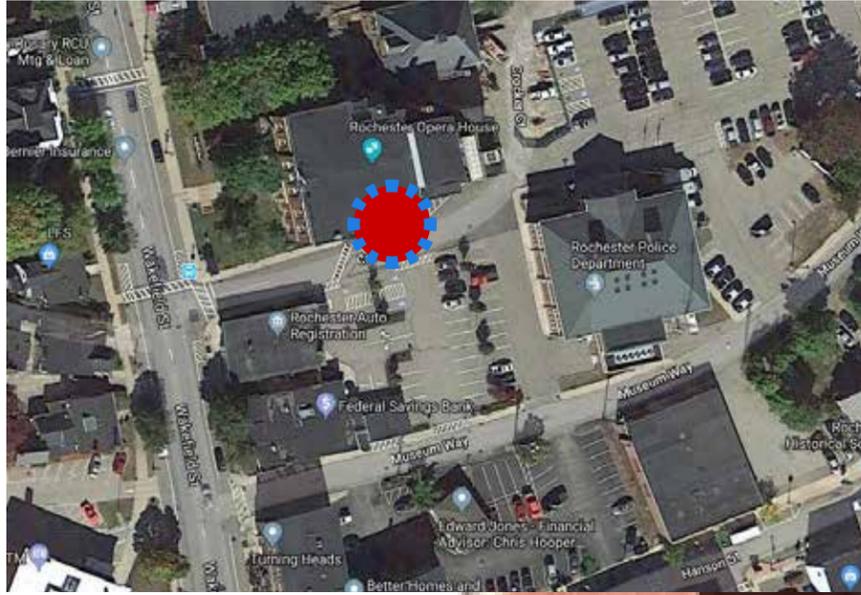
Project Example - View 4 - Vehicular Directional



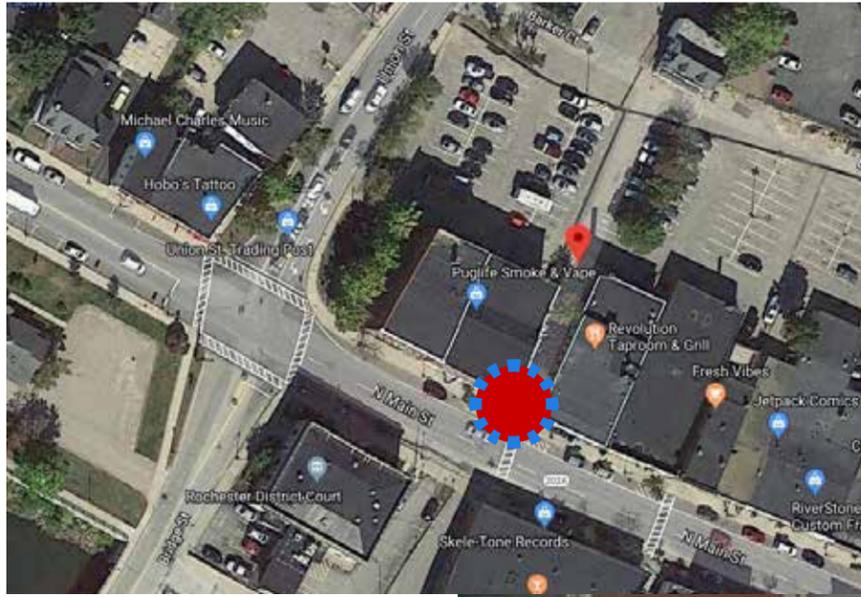
Project Example - View 5 - Destination ID

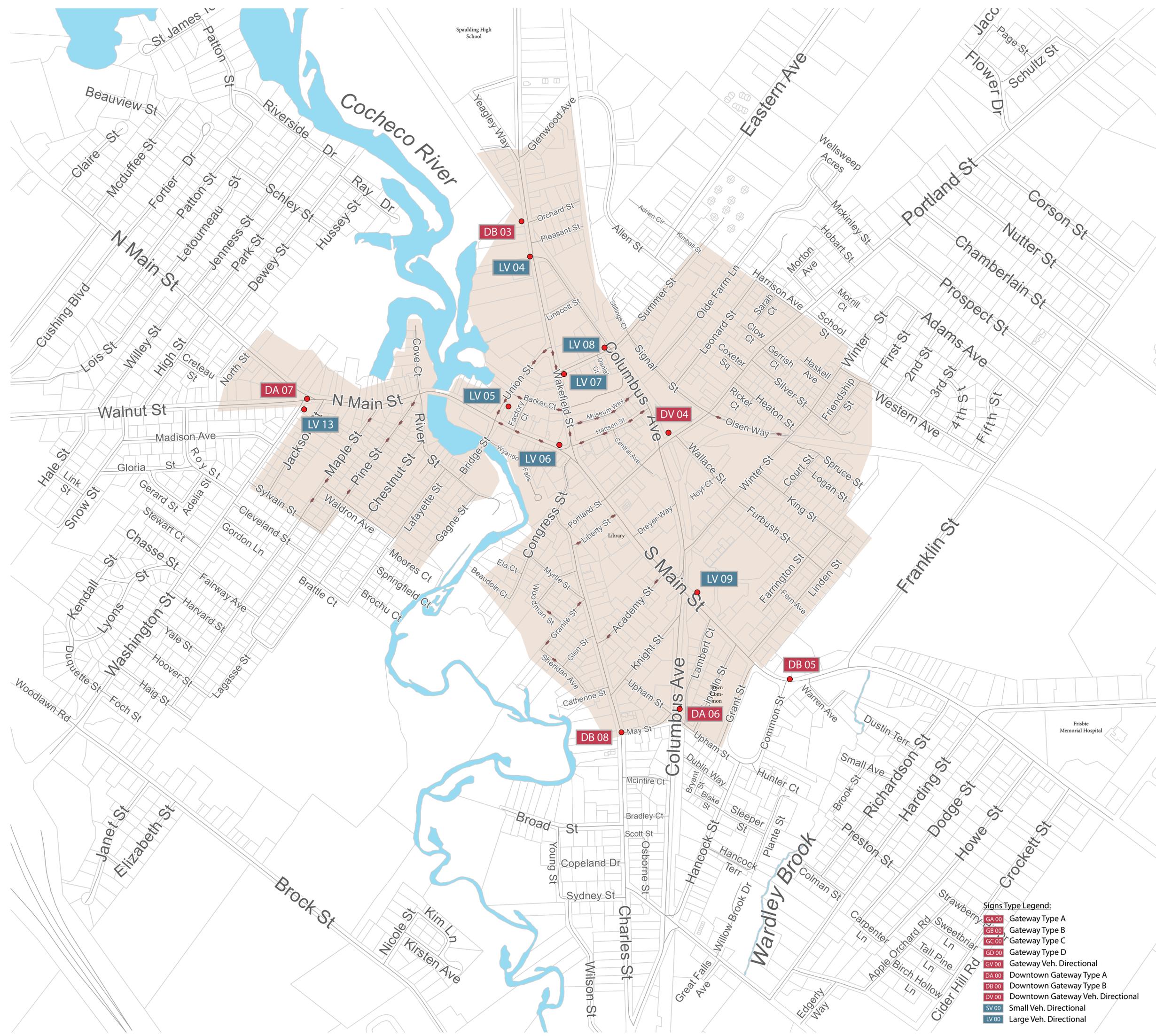


Project Example - View 6 - Informational Kiosk



Project Example - View 7 - Informational Kiosk





Signs Type Legend:

GA 00	Gateway Type A
GB 00	Gateway Type B
GC 00	Gateway Type C
GD 00	Gateway Type D
GV 00	Gateway Veh. Directional
DA 00	Downtown Gateway Type A
DB 00	Downtown Gateway Type B
DV 00	Downtown Gateway Veh. Directional
SV 00	Small Veh. Directional
LV 00	Large Veh. Directional

Wayfinding Location Plan - Downtown

Rochester Wayfinding Masterplan | City of Rochester

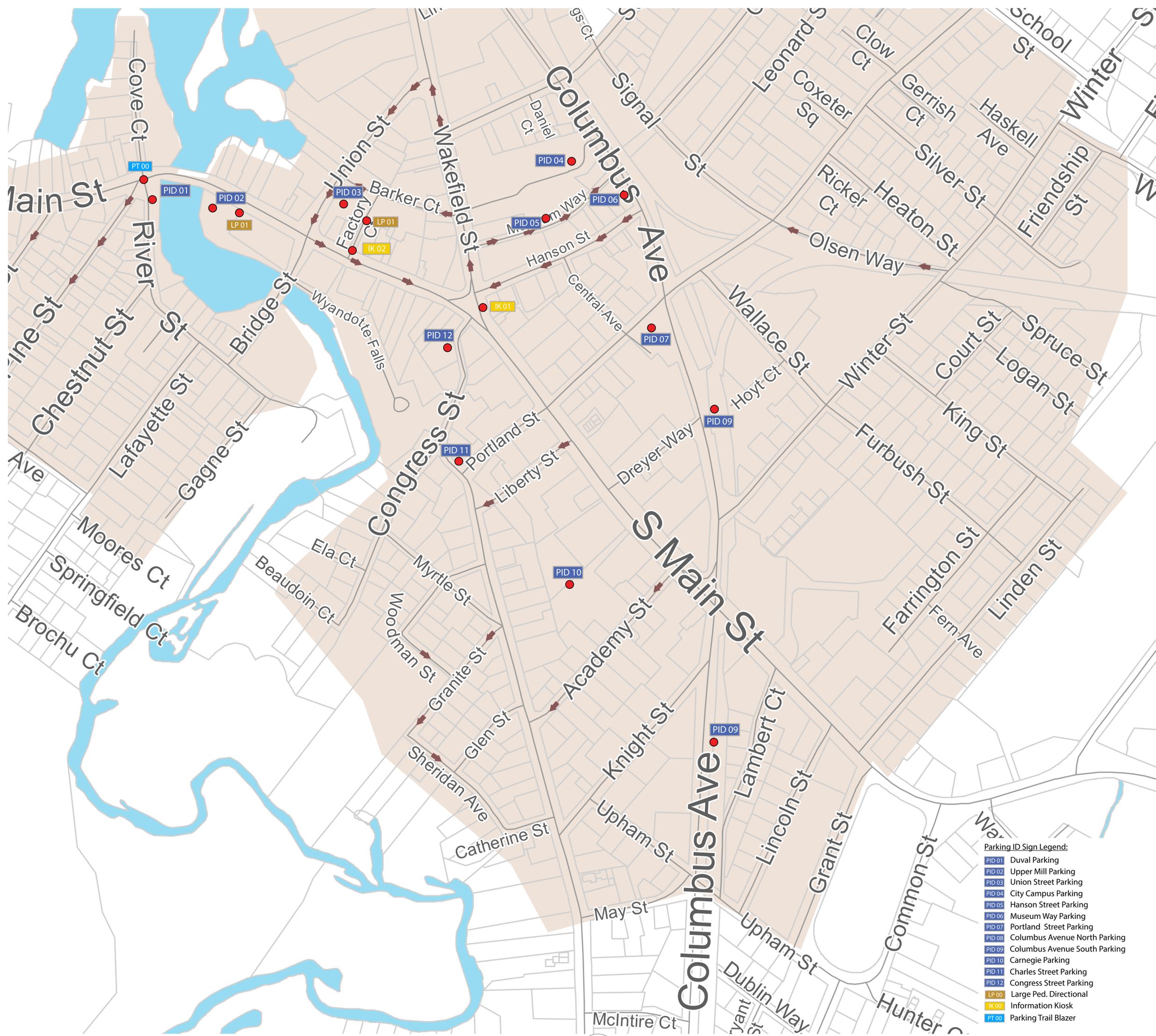


February 2018

Scale: NTS

Rochester, New Hampshire





Parking ID Sign Legend:

PID 01	Duval Parking
PID 02	Upper Mill Parking
PID 03	Union Street Parking
PID 04	City Campus Parking
PID 05	Hanson Street Parking
PID 06	Museum Way Parking
PID 07	Portland Street Parking
PID 08	Columbus Avenue North Parking
PID 09	Columbus Avenue South Parking
PID 10	Carnegie Parking
PID 11	Charles Street Parking
PID 12	Congress Street Parking
LP 01	Large Ped. Directional
IK 01	Information Kiosk
PT 00	Parking Trail Blazer

Wayfinding Location Plan - Downtown Parking



Start	End
City Hall Campus	
Parking Lots and Informational Kiosks	
Exit 12 South	Intersection of Columbus and South Main
Rochester Neck Road	Route 125 and Main Street
Route 11 - start on Farmington border	Upper Mill Parking Lot (across from Lilac Grille)
Route 108 - start at Somersworth border	Intersection of Portland and South Main
Route 125 North - start at Milton border	Corner of Wakefield and Union
Washington Street - start at Barrington border	Brock and Washington Street

Cost	Notes
78,100	
92,050	
40,200	
33,900	
68,500	\$22,500 TIF eligible, does not include Strafford Square
41,500	
43,000	
22,500	does not include Strafford Square

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City Clerk's Office

1. Amendment to Section 4.12 Ordinances and Resolutions P. 33

City Attorney O'Rourke presented the amendment to Section 4.12 Ordinances and Resolutions. Discussion was held. Councilor Abbott **MOVED** to send the following amendment to the full council for approval.

SECTION 4.12 ORDINANCES AND RESOLUTIONS

Every ordinance, and all resolutions imposing penalties or authorizing the expenditure of money when introduced, **except those placed on the Agenda by the Mayor which have already been examined and approved in form by the City Manger, City Attorney, City Clerk, and Finance Director**, shall be written and shall pass through the following stages before they shall be considered as having received the final action of the Council, to wit: First reading for information, and if not rejected or otherwise disposed of, the City Attorney and City Clerk, shall carefully examine them to see that they are in technical form and that their provisions are not repugnant to the Laws and Constitution of the State of New Hampshire or to the Charter and Ordinances of the City of Rochester: They shall then be referred by the chair to the appropriate Council committee for review, public hearing (if required) and discussion. All committees shall make a report for final action to the Council. After such report, the question shall be, "Shall they be read a second time?" If not then rejected, the question shall be on the passage of the same to be enrolled. Upon an affirmative vote, the chair shall refer such ordinance or resolution to the Codes and Ordinances Committee for review as set forth in Section 4.13. and make a report of them to the Council, at which time they shall be deemed to be enrolled. No ordinance or resolution as above referred shall be amended except on its second reading. All other resolutions shall have one reading before they shall finally be passed by the Council.

Councilor Gates seconded the motion. The **MOTION CARRIED** by a unanimous voice vote.

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City Clerk's Office

March Department Reports:

- 7.1 Assessor's Office P. 49**
- 7.2 Building, Zoning, and Licensing Services P. 50**
- 7.3 City Clerk's Office P. 56**
- 7.4 Department of Public Works P. 60**
- 7.5 Economic & Community Development P. 66**
- 7.6 Finance Office P. 94**
- 7.7 Planning & Development Department P. 96**
- 7.8 Recreation & Arena P. 100**
- 7.9 Rochester Fire Department P. 102**
- 7.10 Rochester Police Department P. 106**
- 7.11 Rochester Public Library P. 126**
- 7.12 Tax Collector's Office P. 128**
- 7.13 Welfare Department P. 130**

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City Clerk's Office

4/12/2018



City of Rochester, New Hampshire

Assessor's Office

19 Wakefield Street

Rochester, New Hampshire 03867-1915

(603) 332-5109

Email: assessor@rochester.net

Web Site: www.rochesternh.net

April 6, 2018

To: City Manager/Council

From: Jonathan Rice, Chief Assessor

Subject: March Council Report

Revenue Received/Collection Warrants issued:

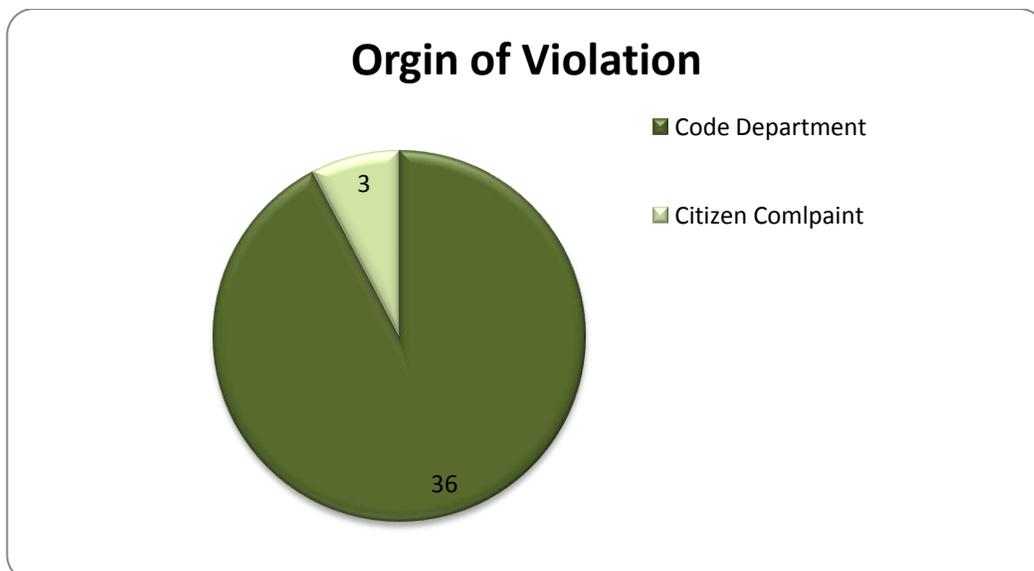
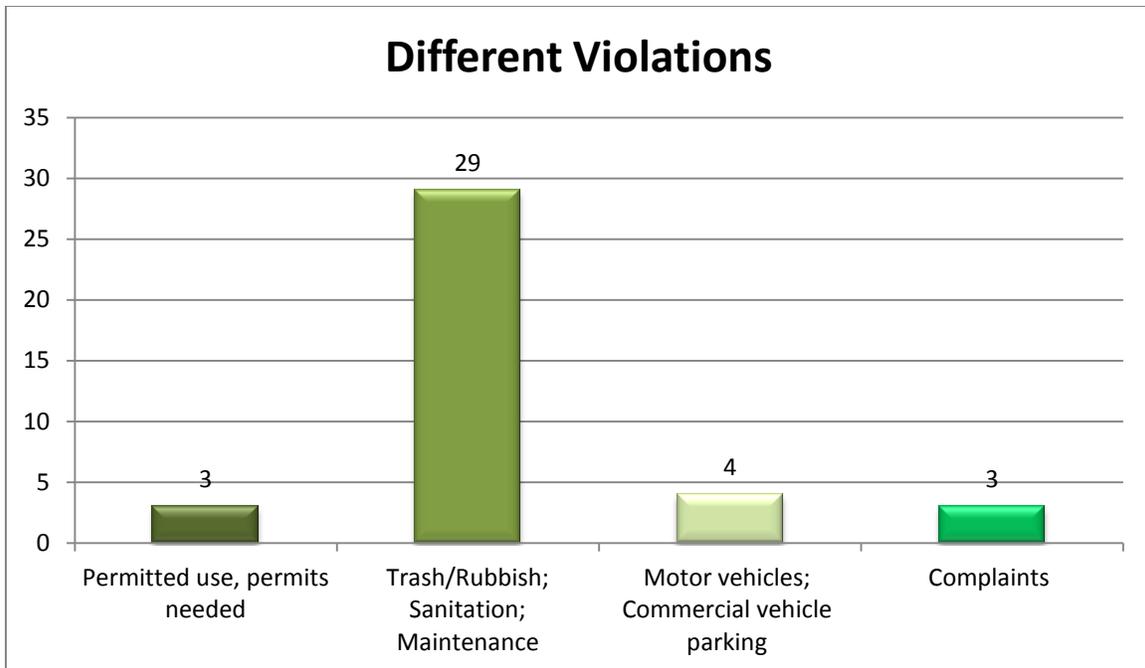
Property Record Cards, Maps & Copy Revenue	\$	41.00
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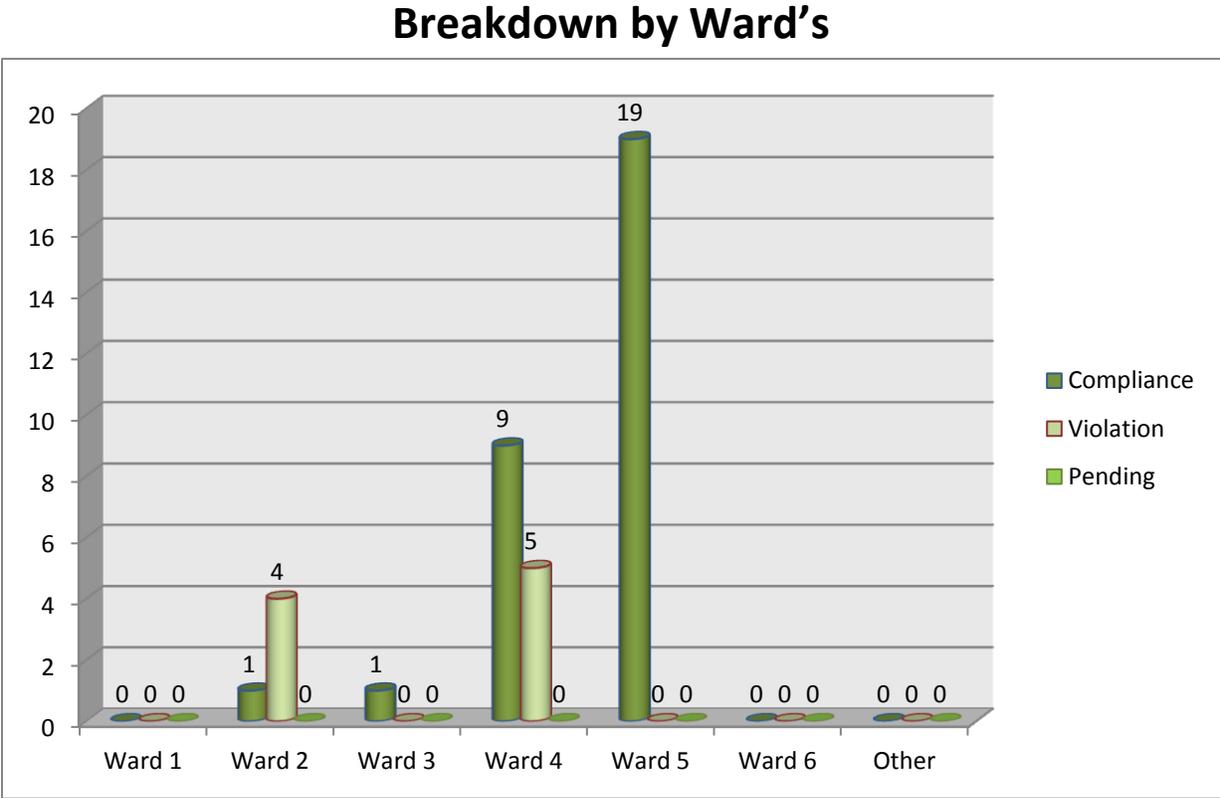
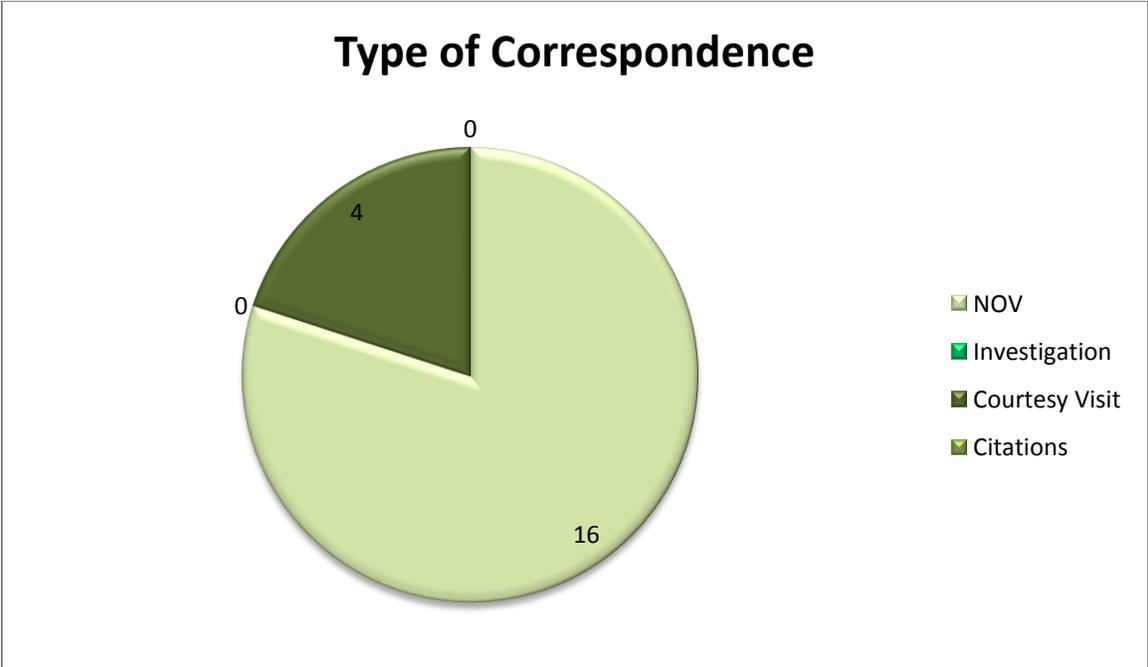
- The Assessing Office received a total of 59 tax year 2017 property abatement applications. The City had 13,006 parcels in 2017.
- The Board of Assessor's met on March 27, 2018.
- The City of Rochester settled its pending tax year 2015 BTLA appeal with Northern Utilities through mediation and an abatement was issued for the 2015 year only.
- 12 current use land use change tax warrants were issued in the total amount of \$66,000.
- Property inspections for all new construction permits are ongoing and will be completed for the first issue 2018 tax bill.
- The assessing office continues to review new and renewal applications for exemptions and credits.
- In compliance with RSA 72:7-d, Rochester campground owners will no longer be responsible for taxes on unregistered recreational vehicles unless they own them. The assessing office has created individual assessment record cards and RV's and site improvements will be billed to the owner of the RV's.
- Jonathan Rice has been nominated by Governor Sununu before the Executive Council for appointment to the state's Current Use Advisory Board. The Executive Council will vote to confirm his nomination on April 11, 2018.

March 2018 Code Compliance

Monthly Report

For the month of March Code Compliance dealt with 20 properties that had compliance or zoning issues for a total of 39 documented issues. All property owners in these cases were notified and received Notice of Violations, Citations or Courtesy Visits asking for them to bring their property into compliance. Of the 39 documented issues 30 of them have been closed and have come into compliance, and 9 of them are pending. Of the 29 issues that were pending from February, 6 of them have been closed and brought into compliance and 23 are still being investigated.





Respectfully Submitted,
Joseph Devine
Compliance Officer

End of Month Council Report

4/12/2018

To the Honorable Mayor and City Council of the City of Rochester, the following is a summary of the revenue collected and the activities performed by the Department of Building, Zoning and Licensing Services for the month of March 2018 with the fiscal Year to Date

The following data is subject to adjustment & revision pending further review and analysis as well as year-end closing adjustments.

Department Revenue

Permit Type	March 2018	Year to Date
Building Permits	\$16,049.00	\$217,972.00
Electrical Permits	\$1,964.00	\$28,284.00
Gas Permits	\$0.00	\$0.00
Plumbing Permits	\$2,516.00	\$14,883.00
Zoning Permits	\$229.88	\$4,478.50
FireSuppression Permits	\$0.00	\$720.00
FireAlarm Permits	\$110.00	\$2,928.00
Sprinkler Permits	\$210.00	\$4,787.00
Mechanical Permits	\$8,440.00	\$35,304.00
Food_Milk Licenses	\$425.00	\$7,295.00
Taxi Licenses	\$10.00	\$1,230.00
General Licenses	\$700.00	\$3,755.00
Net Revenue	\$30,653.88	\$321,636.50

End of Month Council Report

4/12/2018

Building Permit Detail

New Permits		March 2018		Fiscal Year to Date	
Permit Type	Permit For	Permits Issued	Estimated Construction Value	Permits Issued	Estimated Construction Value
Building Permits	Addition - Non-Residential	0	\$0.00	6	\$3,004,702.00
	Addition - Residential	2	\$103,000.00	10	\$245,800.00
	Alteration - Residential	6	\$112,080.00	57	\$1,031,602.00
	Alterations- Non Residential	3	\$668,911.00	22	\$2,824,743.00
	Apartment	0	\$0.00	4	\$1,684,200.00
	Barn	0	\$0.00	1	\$80,000.00
	Building - Non-Residential	0	\$0.00	6	\$3,789,000.00
	Condo	0	\$0.00	0	\$0.00
	Deck	0	\$0.00	35	\$194,951.00
	Demolition	4	\$16,500.00	28	\$109,388.00
	Fence	3	\$3,640.00	34	\$117,611.76
	Footing/ Foundation	4	\$32,000.00	66	\$241,132.00
	Garage	0	\$0.00	26	\$652,850.00
	Manufactured Home	0	\$0.00	33	\$2,309,012.00
	New Home	6	\$593,000.00	71	\$9,280,447.00
	Other	2	\$7,500.00	42	\$1,789,685.30
	Pool - Above Ground	0	\$0.00	3	\$19,600.00
	Pool - In Ground	0	\$0.00	1	\$23,800.00
	Repair/Replace - Non-Residential	1	\$1,350,212.00	9	\$1,599,912.00
	Repair/Replace - Residential	4	\$91,500.00	22	\$283,572.12
	Roofing	5	\$85,400.00	89	\$1,448,396.25
	Shed	1	\$1,675.00	33	\$117,363.75
	Siding	2	\$12,800.00	16	\$281,234.45
Sign	3	\$2,440.00	23	\$149,216.19	
Windows	1	\$7,181.00	24	\$177,824.76	
Electrical Permits	Electrical Underground	0	\$0.00	19	\$35,100.00
	Generator	1	\$6,450.00	30	\$194,069.50
	Meters	2	\$1,050.00	18	\$37,250.99
	Service	2	\$16,000.00	37	\$205,159.99
	Solar Electric System	1	\$10,000.00	12	\$305,732.02
	Temp Service	0	\$0.00	1	\$500.00
	Wiring	27	\$222,340.00	253	\$2,433,496.92

End of Month Council Report

4/12/2018

FireAlarm Permits	Fire Alarm Permit	3	\$19,276.80	24	\$217,281.80
FireSuppression Permits	Fixed Fire Suppression System	1	\$17,500.00	6	\$69,050.00
Mechanical Permits	Air Conditioning	1	\$11,000.00	20	\$520,439.00
	Furnace/Boiler	4	\$32,350.00	109	\$708,854.00
	Gas Line	5	\$4,118.00	35	\$92,626.00
	Gas Piping	9	\$12,185.73	65	\$246,515.73
	Heating	14	\$151,500.00	77	\$892,580.00
	Hot Water Heater	2	\$6,000.00	8	\$18,530.00
	Mechanical Underground	0	\$0.00	0	\$0.00
	Other	2	\$5,118.00	24	\$60,961.00
	Pressure Testing	2	\$700.00	17	\$14,243.00
	Propane Tank	1	\$1,500.00	24	\$26,539.05
	Sheet Metal Work	0	\$0.00	0	\$0.00
	Tank Installation	5	\$2,175.00	118	\$262,684.00
	Ventilation	0	\$0.00	4	\$49,477.00
Plumbing Permits	Plumbing	16	\$157,500.00	181	\$1,348,625.00
	Water Heater	3	\$1,528.00	27	\$39,375.00
Sprinkler Permits	Fire Sprinkler Systems	2	\$37,500.00	32	\$472,918.00
	Total Permit Issued	150	\$3,803,630.53	1802	\$39,708,051.58



City of Rochester, New Hampshire
Department of Building, Zoning & Licensing Svcs
33 Wakefield Street * Rochester, NH 03867
(603) 332-3508 * Fax (603) 330-0023
Website: www.rochesternh.net

Zoning Monthly Report

March 2018

Cases:

2018-04 36A Industrial Way LLC, applicants for a request to appeal an administrative decision according to Article 42.4 Section (a)(1).

Location: 36 Industrial Way, Rochester, NH 03867, 0230-0020-0000, in the Industrial Zone.
Administrative Appeal was denied.

2018-05 Sally York, applicant to request a Special Exception to permit an accessory apartment in the Residential 1 zone, according to Article 42, Table 18-A.

Location: 600 Portland Street, Rochester, NH 03867, 0223-0026-0000, in the R1 Zone.
Special Exception was approved.



City Clerk's Office
 City Hall - First Floor
 31 Wakefield Street, Room 105
 ROCHESTER, NEW HAMPSHIRE 03867-1917
 (603) 332-2130 - Fax (603) 509-1915
 Web Site: <http://www.rochesternh.net>



City Clerk's Report March 2018

Vital Statistics

As reported in the revenue chart below, the City Clerk's staff issued 251 initial copies of vital records, and 143 subsequent copies of vital records. The City Clerk's staff issued 10 Marriage Licenses.

The New Hampshire Division of Vital Records Administration generated the following report of statistics for the City of Rochester:

- 24 births were reported in Rochester during the month of March, 12 of which were born to Rochester residents.
- 24 resident deaths were reported in Rochester.
- 6 couples celebrated their wedding ceremonies in Rochester during the month of March.

Revenue – Vital Records/Marriage Licenses

	2017		2018	
	State	City	State	City
Initial/Subsequent copies:	\$2,713	\$2,457	\$2,723	\$2,472
Marriage Licenses:	\$258	\$42	\$430	\$70
Total:	\$2,971	\$2,499	\$3,153	\$2,542

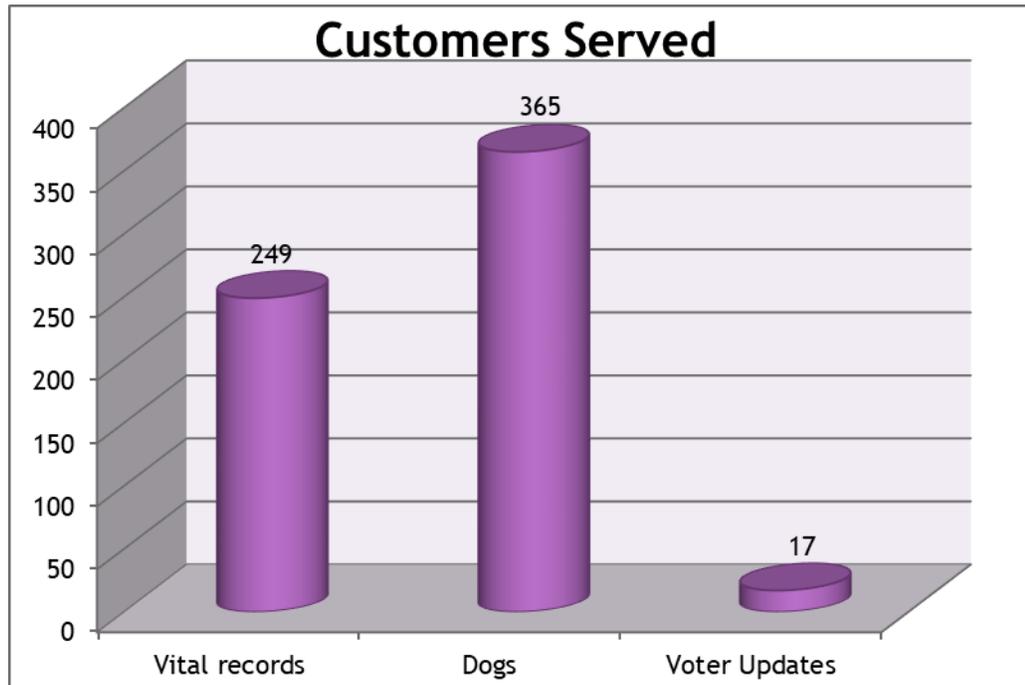
Dog Licensing

The City Clerk's office licensed 365 dogs during the month of March. There were 3 civil forfeiture fees collected totaling \$75.00.

The Clerk's office has started issuing the 2019 dog tags. This year's tag shape is a gold rosette.

Dogs can be licensed in the City Clerk's office, and online licensing is now available for dogs that have been licensed in previous years. All dogs are required to be up-to-date on rabies vaccination and licensed by April 30th of 2018.

Customers Served during the month of March 2018



Voter registration summary by party as of March 31, 2018:

Ward	Democrats	Libertarians	Republicans	Undeclared	Totals
1	1,024	1	1,152	1,386	3,562
2	938	0	1,086	1,596	3,620
3	994	2	1,193	1,363	3,550
4	827	1	780	1,605	3,212
5	931	0	1,116	1,349	3,396
6	1,014	0	844	1,218	3,076
Totals:	5,728	4	6,171	8,517	20,416

Training

For three days in March, City Clerk Kelly Walters and Deputy City Clerk Cassie Givara attended Lean Yellow Belt certification training in Concord along with the City Manager, Executive Secretary to the City Manager, Deputy City Manager, and CIO. Lean is a set of tools to improve

processes by removing waste, increasing efficiency and elevating quality. City of Rochester staff worked closely with Lean facilitators as well as municipal staff from neighboring communities to streamline our Agenda and packet building process for council meetings.



(Lean Yellow Belt participants with their certificates of completion. Left to Right: City Manager Daniel Fitzpatrick, Deputy City Manager Blaine Cox, City Clerk Kelly Walters, Deputy City Clerk Cassie Givara, Senior Executive Assistant Samantha Rodgers, IT Director Matt Wentworth from the City of Dover, Rochester CIO Sonja Gonzales, IT Director Lisa Nute from the Town of Hudson)

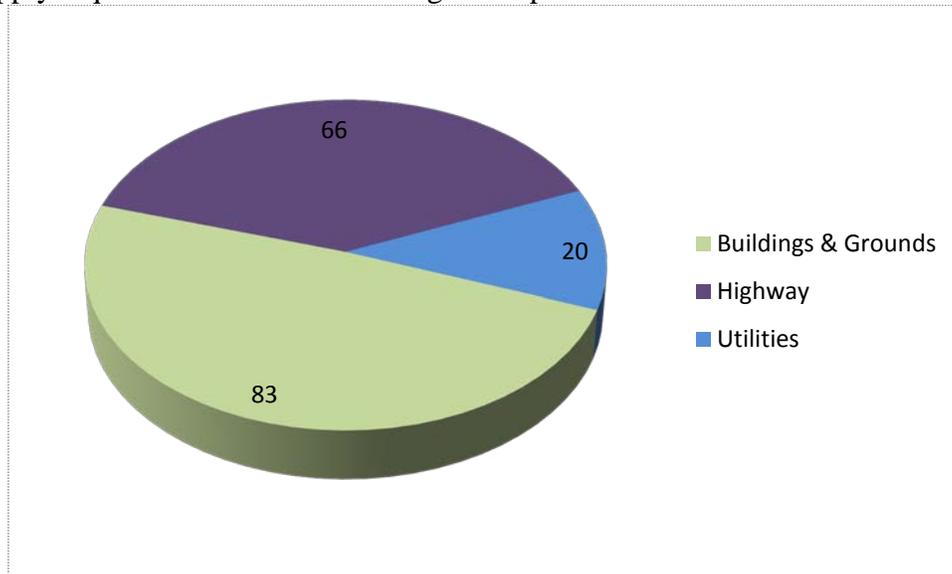
Respectfully submitted,
Cassie Givara
Deputy City Clerk

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City Clerk's Office

ROCHESTER DEPARTMENT OF PUBLIC WORKS MONTHLY REPORT MARCH 2018

In addition to their scheduled tasks and responsibilities the Department of Public Works responded to approximately 169 requests for service in the month of March. The Highway Division had 66 requests that ranged from mailbox repairs, pothole repair, tree and limb trimming and other miscellaneous requests. The Utilities Division responded to 20 requests that included calls for water pressure concerns, sewer backup concerns and other miscellaneous concerns. The Buildings and Grounds Division had 83 requests which included plumbing repairs, supply requests and furniture moving and repair.



MARCH 2018 SERVICE REQUESTS

HIGHWAY & FLEET MAINTENANCE WORK COMPLETED:

- Removed remaining lights from trees in town.
- Repaired 5 catch basins.
- Started spring repairs (lawns, mailboxes and fences)
- Started cleaning catch basins.
- Started to sweep city streets.
- Patched potholes throughout the city
- Treated and plowed for 3 large snow accumulation and ice events, received 34" of snow.
- Hauled away 6,979 yards of snow.
- Repaired and installed street signs throughout the City.
- Removed maple tree on Willey St.
- Cleaned and performed general maintenance in the shop.
- Performed major repairs to the blowers on sidewalk tractors #37 and #4
- Replaced wiring harness on one ton dump #24.
- Replaced front wing tower on 6 wheel dump #8.
- Replace left rear hub on six wheel dump #16.
- Replace alternator on Volvo Loader #112
- Performed vehicle service on #103, #23 and #57.
- Replaced turbo charger in six wheel dump #17
- Replaced air tailgate cylinders on six wheel dumps #10 and #20.

UTILITIES DIVISION WORK COMPLETED:

- Daily Dig Safe mark-outs of City Utilities (95 total received)
- 2 Water Service Installation Inspections.
- 1 Curb-stop Repairs
- 8 New Water Meter Installations
- 3 Water Meter Replacements
- 1 Hydrant Repairs
- 2 Water Main Break repairs
- 1 Water Main Gate Valve Replacement
- Monthly jetting and vacuuming of problematic gravity Systems completed
- 7 Sewer Blockages
 - New Camera System is ruling out city’s liability regarding private blockages.
- Sewer Stubs televised, located and pinged in GIS data
- Smoke Testing – Cross Connection Abatement
- Historical sewer manhole castings are being removed from the City’s Sewer Collection System and replaced with new leak tight ductile iron castings.



<p>Historic sewer manhole cover – perforated allowing storm water and contaminants to leach into the City’s Sewer Collections System.</p>	<p>New hinged sewer manhole cover – hinged to prevent hazard, has a gasket to prevent infiltration & wear, ductile iron to reduce weight and injuries. Pick holes are solid cast.</p>
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BUILDINGS AND GROUNDS DIVISION WORK COMPLETED:

- Installed new blinds in offices of HR, MIS, Legal and future Business office.
- Painted Council Chambers
- Moved Legal Department from Revenue Building to City Hall
- Completed lighting inspection of exterior of City owned building and parking lots.
- Changed all air filters in Library.
- Started clean up of exterior around all City Buildings and Parks.
- Snow plowing and removal of 3 major storms
- Completed replacement of swing chains, infant bucket swings at Hanson Park Playground.

WASTEWATER TREATMENT DIVISION

Staff continue to work with the coalition of communities on related wastewater and Great Bay Estuary issues and industries on various issues. Staff attended the Southeast Water Shed Alliance (SWA) quarterly meeting. The City is working with UNH and coalition members to develop the summer sample plan. Annual maintenance of emergency standby generators has begun. Disk filter #3 was chemically cleaned and the HMI screen on disk #2 control panel was replaced. AFSCME Employee Evaluations are now completed. An Industrial Pretreatment Permit was issued to Albany International. The rotating assemblies for the pumps at LedgeView pump station have been rebuilt. Staff hosted the NHWPCA permit committee meeting. All submittals for the automation project have been approved and equipment has been ordered. All required testing for EPA and the State has been completed and submitted. Staff performed preventative and corrective maintenance on equipment, machinery and instrumentation. Average effluent flow for the month was 3.810 million gallons per day (MGD). Percent of design flow = 75.7%. Percent of design flow for 2018 = 61.8%. Precipitation for the month = 1.8". Precipitation for 2018 = 7.4"

WATER TREATMENT DIVISION

Treated water volume for the month of March was approximately 40.9 million gallons from the surface water treatment facility and 9.9 million gallons from the well. All water quality testing and monitoring was completed in accordance with NHDES requirements. First quarter disinfection byproducts remained within compliance levels. We are pleased to report that the City of Rochester again met and exceeded all State and Federal standards for drinking water. Watershed inspections were conducted at Round, Tufts, Berry, and Oxbow Ponds; Crown Point Crossing; transmission mains; and the diversion dam. Significant debris, causing over 1 foot of head loss, was removed from diversion screen. Flow in the Berry River remained heavy due to continued snowmelt and approximately 1.8" of rain this month. All reservoirs are filled to capacity and excess flow is being returned downstream via the reservoir spillway. Increased color and organic loading persisted through the month. Equipment and grounds maintenance was performed at the plant, well, and tanks/stations. Semi-annual contract maintenance was performed on all generators. Maintenance at the well included replacement of the wireless communicator; fluoride saturator maintenance; instrument cleaning; and finish water pump inspections. Maintenance at the WTP included installation of uninterruptible power supplies for the primary chemical feed pumps; replacement of the oxy-caustic pump and control valve; installation of water saving plumbing fixtures; activated carbon system repairs; leveling and

removal of excess sand filter media; cleaning of the anthracite filter bed; and inspection of the treated water influent channel.

The total organic carbon BioTector is undergoing service and calibration. The Honeywell HVAC technician was called in for repeated service calls due to boiler ignition failures; cause has yet to be determined. A new control panel was installed on the main generator transfer switch due to equipment failure. The new system is capable of SCADA integration and intelligent energy monitoring. Equipment procurement and review of the logic and sequence of operations for the new PLC commenced this month. Selection of sampling and analysis equipment for Cyanobacteria monitoring was finalized. Lead and copper sample site letters were distributed to customers of the consecutive system for April collection. Editing of the 2017 Water Quality Report is underway. We reviewed the drinking water system level-of-service asset management matrix with our consulting engineers. We have started planning and coordination of the spring hydrant flushing program. The Rochester Reservoir Dam EAP was successfully exercised.

The Chief and Lead operators attended the Salmon Falls Watershed collaborative meeting hosted in Rochester. The Chief Operator attended the annual Legislative Breakfast and presentation in Concord, which focused on the topic "Water's Worth It!"



Wonka-Washing the Anthracite Filter Bed

ENGINEERING

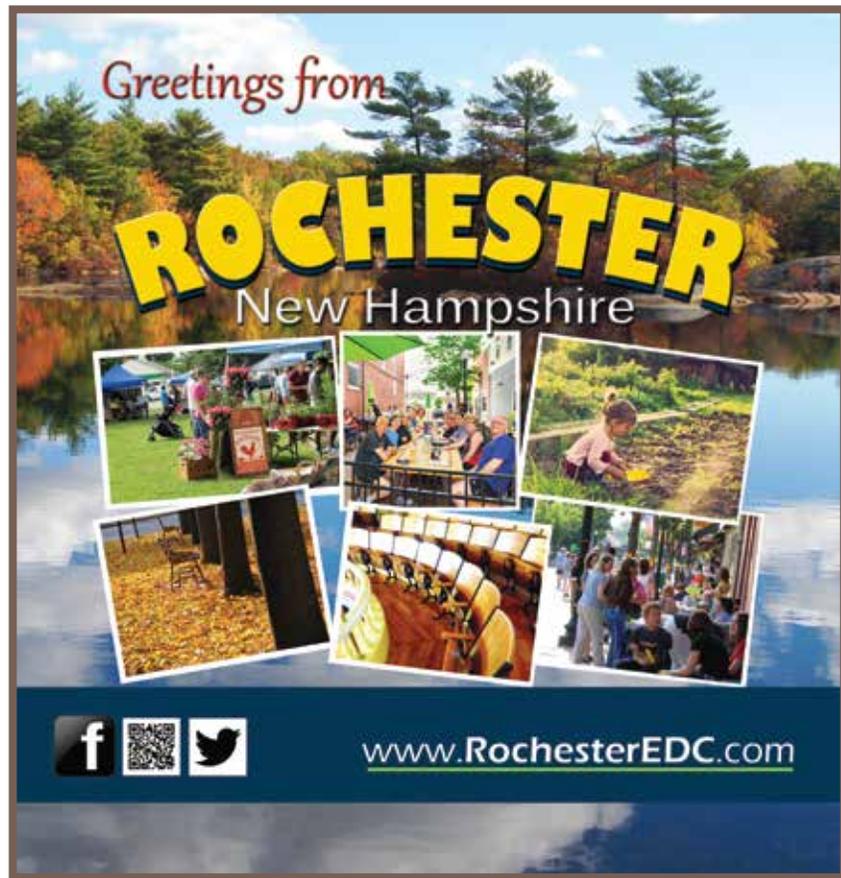
Project Updates for March 2018:

- **Asset Management:** More efficient asset management continues to be a priority for the Department of Public Works. Over the past year and a half much has been accomplished in working towards mapping the City's Water, Sewer, and Stormwater-related assets. We've spatially located a large portion of assets related to the City's roughly 150 miles of water mains and 120 miles of sewer mains. However, a large amount of work remains to map the City's Stormwater network, as well as populate more detailed information such as asset age, material, and condition on all of our assets. In addition to our inventory work, staff continues to coordinate with our consultants to develop baseline information related to our water, sewer, and stormwater systems' "level of service", "consequence of failure", and "criticality". Moving forward, there will be a regularly occurring "Asset Management" section to our monthly Engineering report, detailing our efforts and progress towards more efficient and more proactive asset management.
- **Franklin St./Western Ave. Area Improvements:** Construction began again in late March after a winter shutdown. Construction of buried infrastructure and base pavement have been completed on Western Avenue. Water, sewer, and drainage infrastructure construction will continue on Franklin Street in 2018. A change order has been processed that adds to the scope of work the completion of Third, Fourth, and Fifth Streets, as well as Adams Avenue between Third and Franklin Streets. Project completion is anticipated by August 2018.
- **Colonial Pines Sewer Extension:** The construction project that included pipe-jacking a sewer under the Spaulding Turnpike from Railroad Ave. to Birch Dr. was completed in early December. Sewer installation work on Railroad Avenue is being planned for Spring 2018. Future phases of this multi-phased sewer extension program are being designed and have either been funded in the CIP budget previously or will be requested in the next couple of years. A Public Informational Meeting was held on March 22, 2018, at which it was announced that home surveys, including internal plumbing surveys, would be conducted in the area beginning in April.
- **Pavement Maintenance & Rehabilitation:** Paving overlays in Woodman/Myrtle project area, and on Lagasse, Wilfred, and Chestnut have been completed. Pavement reclamation and placement of base pavement has been completed on Dry Hill, Eastern, Pray, Lisa, and Stonewall; final wearing course to be placed in Spring 2018, with the exception of Dry Hill which will occur following culvert replacement in August. Other paving work from the FY18 list to be completed in 2018 includes: Wakefield, City Hall Municipal Parking Lot, Irish, Osborne, and Scott. Paving list for SB38 funds includes the following: Clow Court, Nadeau Drive, portions of Portland Street and Sampson Road, and Woodside Lane. Streets in the downtown area (including portions of Wakefield, Union, N. Main, and S. Main) are to receive a new wearing course under the Pavement Preservation Program this year.
- **Columbus Avenue (Rte. 125) Pedestrian Bridge:** A contract has been signed with a contractor for the replacement of the temporary sidewalk approaches, which have been in place since the new pedestrian bridge was opened in February 2016. Construction of the permanent replacement sidewalk and guardrail/railings is anticipated to begin in April. Construction is scheduled to be completed by July 2018.
- **Dewey Street Pedestrian Bridge:** The official bridge opening ceremony was held on Friday, December 8th, 2017. Final pavement overlay of bridge approaches and other punch list items to be completed in Spring 2018. LED light fixtures will also be installed at both bridge approaches and through the Hanson Pines paved pathway; Eversource set the new pole at the end of Dewey Street in March.

- **Strafford Square Roundabout:** Design continues. Bidding of the roundabout construction contract is now anticipated for winter 2018/2019. Prior to that contract, and in preparation for that construction, a utility infrastructure contract is anticipated to be bid for construction in 2018.
- **Water Treatment Plant Low Lift Pump Station Upgrade:** This project was advertised for bids in January and bids were received in February 2018. Additional funds will be necessary for the award of the construction contract. Assuming funding is approved, construction is anticipated in 2018.
- **Water Treatment Plant Residuals Disposal:** This project is currently in the evaluation stage of alternatives for the most effective method of disposal of residuals generated at the Surface Water Treatment Plant.
- **WWTF Biosolids Dewatering Facility:** This project is at 90% design. The project is scheduled to be advertised for bids in spring 2018.
- **River Street Sewer Pump Station Upgrade:** This project is currently at 60% design. Construction start is anticipated in 2018.
- **Wastewater Interceptor Upgrades:** A Basis of Design Report has been received from the design consultant. This report summarizes alternatives and recommends a sewer collection system master plan before proceeding with final design. Funding for a Sewer System Master Plan is being requested in the FY19 CIP Budget.
- **NPDES Permits - Wastewater Treatment Facility & MS4 Permit (Stormwater):** The draft National Pollutant Discharge Elimination System (NPDES) Permit for the Wastewater Treatment Facility (WWTF) has not yet been issued by USEPA Region 1; however, at a February 2018 meeting with the Great Bay Coalition (Dover, Portsmouth, and Rochester), USEPA officials agreed to work with the Cities on permit language in the very near future. As far as the Municipal Separate Storm Sewer System (MS4) NPDES General Permit for stormwater, the new NH Small MS4 General Permit was issued by USEPA Region 1 on January 18, 2017; the Permit becomes effective on July 1, 2018. In the past, USEPA Region 1 had conceptually proposed, and NHDES had supported, the idea of an integrated NPDES permit, combining the WWTF NPDES Permit and the MS4 Stormwater NPDES Permit.



ECONOMIC & COMMUNITY DEVELOPMENT TEAM



3/31/2018

Management Report

Rochester is one of the fastest-growing cities in the Seacoast region, featuring an excellent quality of life and renewing retail, dining, entertainment & arts downtown district.

*Written & Compiled by:
Jennifer Murphy Aubin*

With a strong lineage of textiles manufacturing, Rochester is reigniting a dynamic business climate, including thriving aerospace, advanced manufacturing and composites industries.



Economic & Community Development Team

KAREN POLLARD, CECD - ECONOMIC DEVELOPMENT MANAGER

BUSINESS FACILITIES, MILLENNIALS FLOCK TO ROCHESTER, NH,

By BF Staff, March 17, 2018

Millennials are now the largest generation in the United States—83.1 million versus 75.4 million Baby Boomers, according to the U.S. Census Bureau. The Pew Research Center reports that one in three workers is a Millennial and many manufacturers believe that this shift will change manufacturing for the better. In a research study conducted by IndustryWeek earlier this year and sponsored by Emerson, manufacturing respondents said the industrial IoT will improve operations through real-time access to information and more tightly connected supply chains, but they pointed to personnel as the most important factor for success (IndustryWeek, Dec. 28, 2017).

To attract talent from this tech-savvy cohort, the Advanced Technology and Academic Center (ATAC) of Great Bay Community College successfully connects Millennials with innovative and “cool” careers in advanced technology and composite materials used in aerospace applications. The award winning ATAC celebrates five years of providing 27,000 square feet of state of the art classrooms, computer simulators and technology laboratories. Hundreds have graduated in the past few years, finding careers at Albany Engineered Composites (Albany International) and Safran Aerospace Composites (Safran USA), and other regional aerospace and composites manufacturers.

Read More: <https://businessfacilities.com/2018/03/locations-aerospace-defense-best-offense/>

NORTHEAST ECONOMIC DEVELOPERS BOARD

Manager Pollard teleconferenced with the economic development board as strategic plan items are parsed out to committees. The annual celebration and awards event planning, which is expected to draw over 200 businesses, agencies, site selectors and other stakeholders, has begun.

JOB LOAN PROGRAM POLICY

Manager Pollard, Specialist Marsh and Coordinator Long discussed with management JOB Loan Program policy in response to questions from the City's HUD representative, with assistance by the finance department.

SNOW IMPACT – ICSC, HARTFORD, CT

Manager Pollard was scheduled to attend the deal making event but it was canceled due the weather. She looks forward to reconnecting with businesses and site selectors in the coming months.

NEW ENGLAND REAL ESTATE ARTICLE

COMMUTE SMART – KICK OFF

Manager Pollard is the lead on the Commute Smart initiative to promote environmentally friendly commuting methods, in which teams find alternative means to get to work: biking, carpooling, public transportation. We are celebrating the fifth year participating in this community event.

STATE OF THE CITY

Manager Pollard presented the economic and community demographics, trends and initiatives to community partners, citizens and representatives from the City. Presentations are available online.

JENN MARSH, ECONOMIC DEVELOPMENT SPECIALIST

2018 WINGS & WHEELS – SAVE THE DATE, JUNE 2ND, 10 AM – 3 PM

Rochester Rotary, through the Rochester Rotary Charities initiative, is partnering with the Rochester Police Department and Pease Development Authority on the 2018 Wings and Wheels event, benefiting local charitable nonprofit organizations. This year's event will be held on June 2nd from 10:00-3:00pm at Skyhaven airport. Currently, there are eight food trucks, featuring frozen confections, ice cream, whoopie pies, face painting, handmade soaps and more to come. Helicopter and bi-plane rides, a car show, games, concessions exhibits and live music and BJ Hicks the Magician, are just some of the other attractions.

2018 RED - RENEW, ENERGIZE & DONATE DAY – KELLER WILLIAMS COASTAL REALTY PHILANTHROPIC EVENT

Specialist Marsh is working with Keller Williams Coastal Realty on their 2018 RED Day, an initiative dedicated to celebrating Keller Williams Realty's year-round commitment to improving our local communities. Each year,

on the second Thursday in May, tens of thousands of associates from across the United States and Canada participate in a wide range of projects, devoting their time to renewing and energizing aspects of the neighborhoods in which they serve. This year Keller Williams reached out to Rochester looking for a project. Keller Williams is currently working with John Guilfoil on a press release soon which will reveal their 2018 project selection.

RIVER WALK

Specialist Marsh is working with the RW committee, Strafford County Regional Planning and DPW to contribute to the Recreational Trails Grant. The **NH Recreational Trails Program** (RTP) can be used for:

- Ø Maintenance and Restoration of Existing Trails
- Ø Development and Rehabilitation of Trailside and Trailhead Facilities, linkages
- Ø Purchase and Lease of Trail Construction and Maintenance Equipment
- Ø Construction of New Trails. Municipalities may apply.

Grant Criteria & Deliverables: Due - June 22, 2018. Grants are awarded in the range \$8,000-\$80,000 to cover up to 80% of the project, requiring at least a 20% (\$2,000-\$20,000) matching pledge. River Walk must cover the cost of the project; the grant will begin reimbursement once the matching pledge is shown to have been spent, reporting expenditures within 30 days of incurring cost (monthly). For an approved project, work may begin in November and must be completed by the following September. The River Walk Committee will be attending a finance meeting to discuss the possibilities of applying for this grant before presenting and attending a City Council meeting.

ROCHESTER MAIN STREET RETREAT

Specialist Marsh is Jenn is meeting with Recreation Chris Bowlen and Main Street regarding the CITY FIREWORKS and a NIGHT BEFORE THE FOURTH event. Main Street attended the April City Council meeting.

Rochester Main Street will be the fiscal sponsor for the Rochester Farmers Market again this year. The market begins June 12th with the majority of vendors returning with some new offerings to share.



ROCHESTER FARMER'S MARKET – SAVE THE DATES

The 3rd annual, award-winning Rochester Farmers Market is now taking vendor applications for the 2018 season, which will run every Tuesday, 3 – 6 PM, at the Rochester Commons commencing Tuesday, June 12th and concluding Tuesday, September 25th.

<https://www.facebook.com/Rochester-Farmers-Market-743799162419933/> The Market will feature seasonal vegetable, baked goods, honey, local meats, artisanal cheeses, eggs,

plants, cut flower, fruit and soaps, along with live music.

JENNIFER MURPHY AUBIN, EXECUTIVE SECRETARY & MARKETING MANAGEMENT

NEW ENGLAND REAL ESTATE JOURNAL, AD CAMPAGIN DESIGN

Executive Secretary Aubin designed an ad to appeal to retail, including restaurants and cafes, to come to Rochester, featuring the strong market we have for these offerings.



GREATER ROCHESTER CHAMBER OF COMMERCE MAP

Executive Aubin re-designed a new ad featuring colleagues, Manager Pollard and Specialist Marsh, which will be prominently featured in a map, which will be distributed throughout New Hampshire and neighboring states.

WINGS & WHEELS EVENT PROMOTIONS

Executive Secretary Aubin created a new Rochester Rotary Charities logo for social media and flyers.

BELOW WINGS & WHEELS 2018 CHARITY LOGO:



STATE OF THE CITY

Secretary Aubin created a newly branded Power Point template for the 2018 and future presentations.

Julian Long, CDBG Coordinator & Grants Manager

COORDINATOR REPORT

PREPARED AND SUBMITTED BY THE COMMUNITY DEVELOPMENT
COORDINATOR

April 2018

Continuing Projects

The Community Development Committee is not meeting. A joint April/May report will be submitted next month.

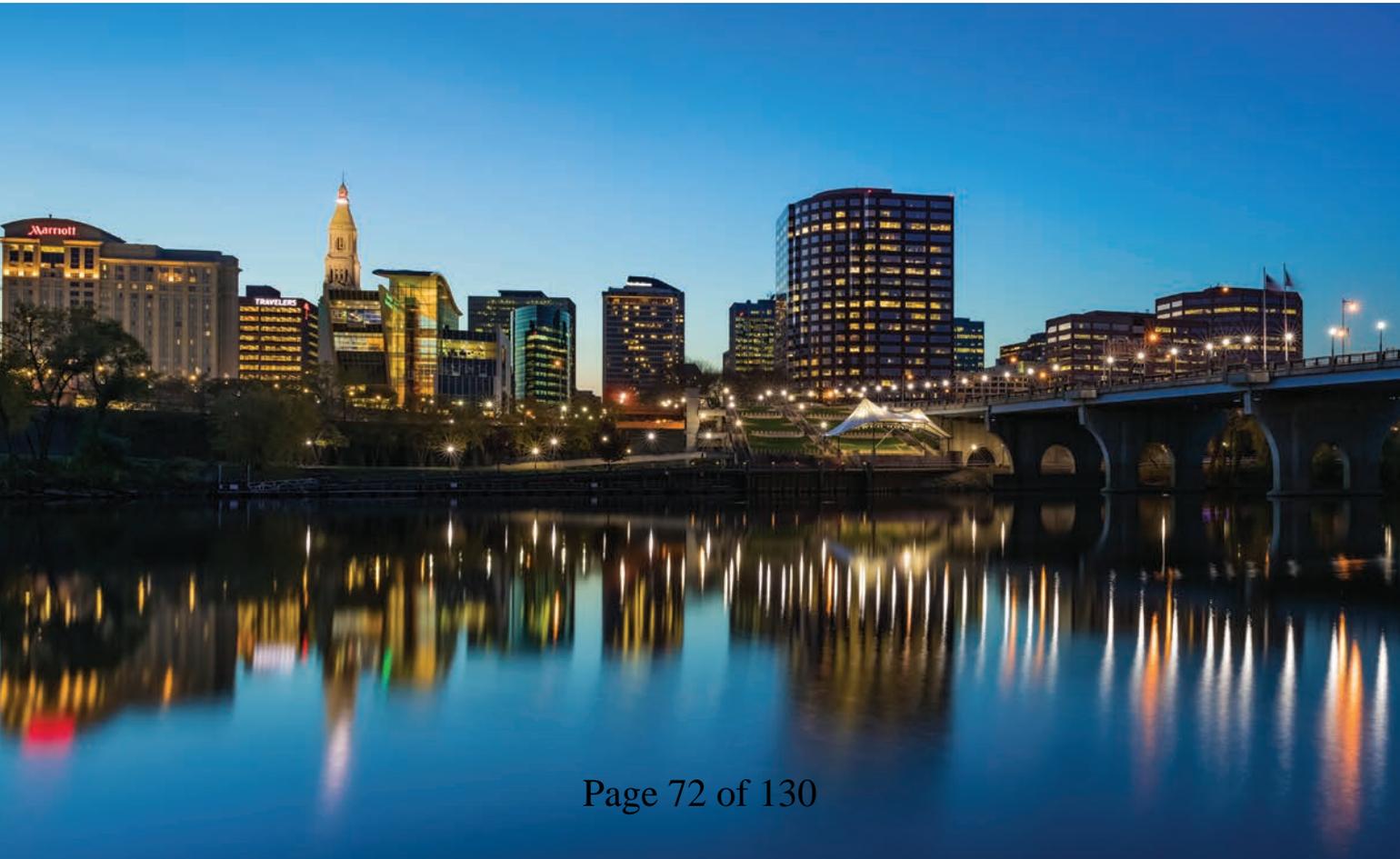


New England Retail Connection

Connecticut Convention Center | Hartford, CT

March 6 – 7, 2018

#ICSC



**Marcus & Millichap
Table 33**

260 Madison Avenue, 5th Floor
New York, NY 10016
Phone: +1 212 430 5164
Contact: Seth Richard

**Martin Architectural Group
Table 34**

240 North 22nd Street
Philadelphia, PA 19103
Phone: +1 215 665 1080 Ext. 181
Contact: Drew Romanic

**Murtha Cullina LLP
Table 35**

1-185 Asylum Street
Hartford, CT 06103
Phone: +1 860 240 6140
Contact: Jacqueline Rowe

**NAI Elite, LLC
Table 36**

901 Farmington Avenue, First Floor
West Hartford, CT 06119
Phone: +1 877 327 3755
Contact: Carl Berman

**National Commercial Brokers, Inc.
Table 37**

381 Elliot Street, Suite 185L
Newton Upper Falls, MA 02464
Phone: +1 617 243 0222
Contact: Harmon Lewis

**New England Real Estate Journal
Table 38**

17 Accord Park Drive, Suite 207
Norwell, MA 02061
Phone: +1 781 878 4540
Contact: Joanne Connolly

**New England Retail Properties, Inc.
Table 39**

150 Hartford Avenue
Wethersfield, CT 06109
Phone: +1 860 529 9000
Contact: Matthew Halprin

**Northeast Retail Leasing &
Management Company, LLC
Table 40**

360 Bloomfield Avenue, Suite 208
Windsor, CT 06095
Phone: +1 860 683 9000
Contact: Michael Sarasin

**O,R&L Commercial, LLC
Table 41**

2 Summit Place
Branford, CT 06405
Phone: +1 203 643 1116
Contact: Toby Brimberg

**Ocean State Job Lot
Table 42**

375 Commerce Park Road
North Kingstown, RI 02852
Phone: +1 401 295 2672 Ext. 1109
Contact: Evan Potno

**Phase Zero Design
Table 43**

8 Wilcox Street
Simsbury, CT 06070
Phone: +1 860 264 1624
Contact: James Kimball

**The Proto Group
Table 44**

114A Washington Avenue
North Haven, CT 06473
Phone: +1 203 234 6371
Contact: Steve Patten

**R. Calabrese Agency, LLC
Table 45**

533 Plank Road
Waterbury, CT 06705
Phone: +1 203 573 0342
Contact: Tony Valenti

**Ripco Real Estate Corp.
Table 46**

100 Jericho Quadrangle, Suite 120
Jericho, NY 11753
Phone: +1 516 933 8880
Contact: Jeffrey Nable

**Robinson & Cole LLP
Table 47**

280 Trumbull Street
Hartford, CT 06103
Phone: +1 860 275 8200
Contact: Michele L. Maresca

**Rochester NH Economic Development
Table 48**

31 Wakefield Street
Rochester, NH 03867
Phone: +1 603 335 7522
Contact: Karen Pollard

**Royal Properties, Inc.
Table 49**

850 Bronx River Road, Suite 106
Bronxville, NY 10708
Phone: +1 914 237 3400
Contact: Jeff Kintzer

**Sakon LLC
Table 50**

82 Folly Brook Lane
Manchester, CT 06040
Phone: +1 860 793 1000
Contact: John Sakon

**Saugatuck Commercial
Real Estate LLC
Table 51**

9 Burr Road
Westport, CT 06880
Phone: +1 203 222 4196
Contact: Marianne Adamo

**The Simon Konover Company
Table 52**

342 North Main Street, Suite 200
West Hartford, CT 06117
Phone: +1 860 760 9169
Contact: Carolyn Norton

**Skyviews Surveys
Table 53**

32 Highline Trail
Stamford, CT 06902
Phone: +1 203 359 3754
Contact: David Margolis

**Solli Engineering, LLC
Table 54**

501 Main Street, Suite 2A
Monroe, CT 06468
Phone: +1 203 880 5455
Contact: Kevin Solli

**Sport Clips, Inc.
Table 55**

110 Briarwood Drive
Georgetown, TX 78628
Contact: Joel Reichman

**Stamford Downtown
Special Service District
Table 56**

5 Landmark Square, Suite 110
Stamford, CT 06901
Phone: +1 203 348 5285
Contact: Jacqueline Wetenhall



University of New Hampshire
Cooperative Extension

Certificate of Appreciation

is awarded to

Karen Pollard

In recognition of 2 years of volunteer service
as a member of the UNH Cooperative Extension
Strafford County Advisory Council.


Dean and Director, UNH Cooperative Extension

March 20, 2017

Rochester's Opportunity

Vision and Growth

Rochester State of the City

March 30, 2018



The Renaissance of Arts & Culture

- “Live, Work & Play” diversification
- Frequent updates are necessary
 - Map changes
 - Definitions
 - Allowed Uses



*Photo courtesy of
The Rochester Museum of Fine Arts*



Economic Impact of Arts & Culture

	Rochester 2016	Rochester 2011	Similar Regions 2016
Non-Profit Spend	\$12,256,157	\$4,322,451	\$5,334,433
FTE Jobs	405	215	147
Payroll	\$8,080,000	\$3,738,000	\$3,111,500
Attendance @ Event	245,600	133,824	96,938
Avg Event Spend PP	\$22.73	\$14.27	\$23.93
Meals	\$10.08	\$8.33	\$10.52
Souvenirs	\$2.60	\$1.68	\$2.62
Transportation	\$0.88	\$1.08	\$2.20
Lodging (1 night)	\$0.78	\$0.56	\$1.80
Other	\$0.79	\$2.62	\$0.15
Total Event Related	\$5,582,488	\$1,919,667	\$2,319,726

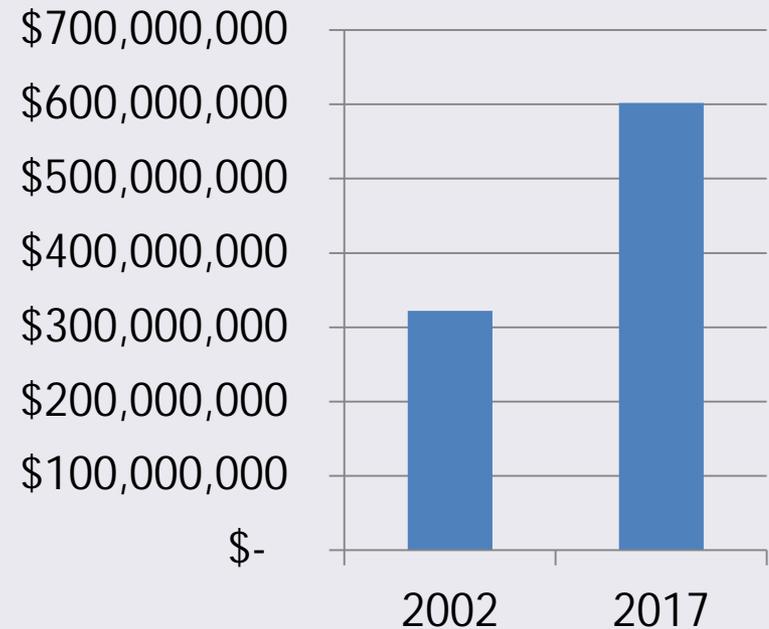


Goal 70/30

- The goal is a balance of 70/30:
 - 70% from residential
 - 30% from industrial & commercial property tax valuations
- In Rochester:
 - 26.3% from businesses
 - 73.7% from residential & current use land
- Since 2002:
 - Industrial/commercial tax base has grown by 86.9%

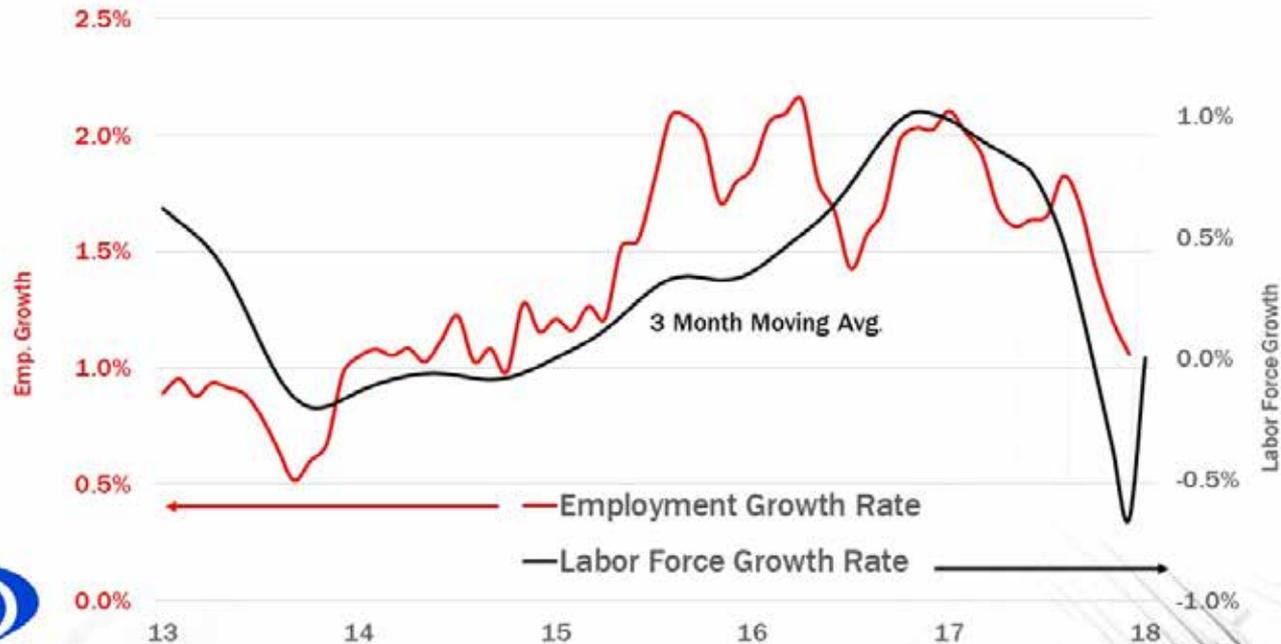
- **2002: \$322,039,095**
- **2017: \$601,910,838**

Commercial/Industrial



Employment

The NH Labor Force Is Not Growing Enough to Support Continued Strong Job Growth in the State



Attracting Employees

- Availability of Housing
 - Diversity
 - Affordability
 - Location, Location
- Schools
- Amenities
- Public Transportation
- Jobs (2,067 openings)

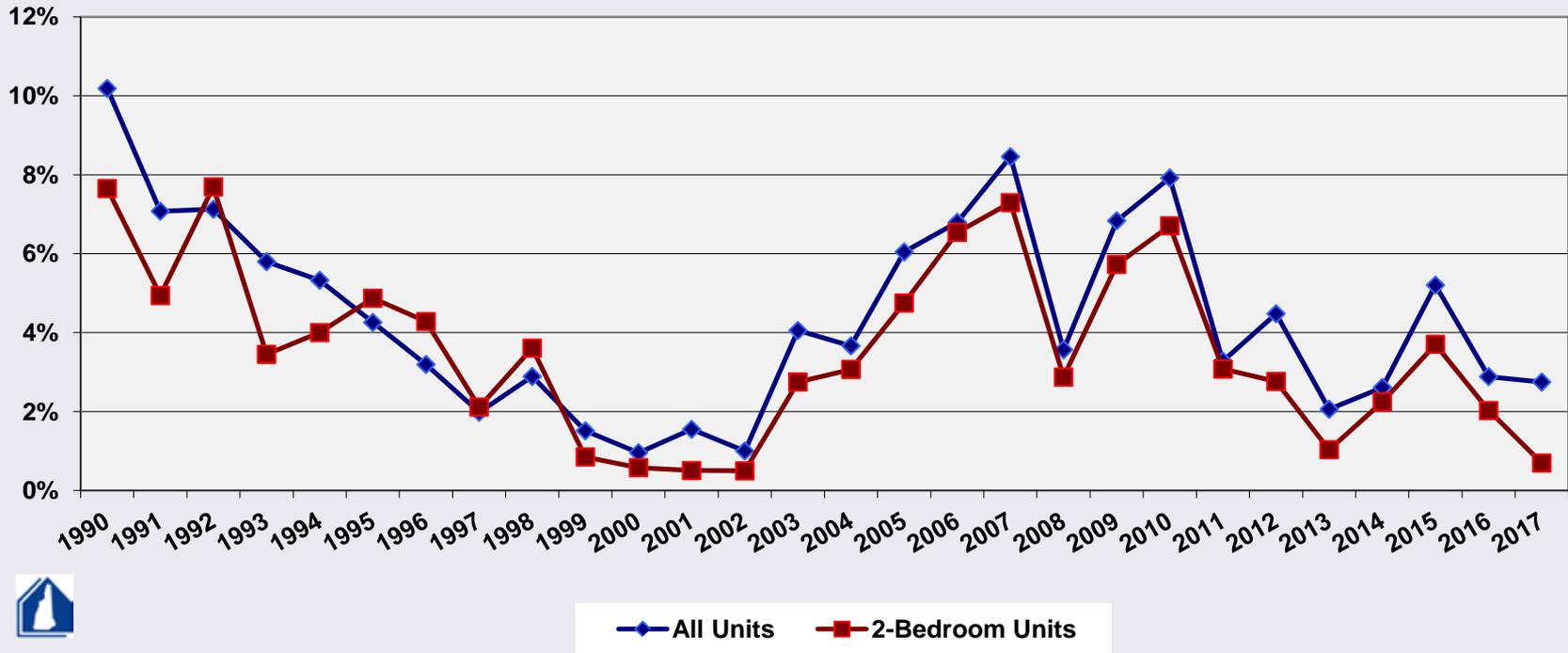


The Village at Clark Brook by Anagnost Properties opened in 2017



Rochester Vacancy

Vacancy Rate of Rental Housing Units



Downtown - Specific Actions

- Reduce business vacancies
 - Inventory of available properties on www.RochesterEDC.com
 - Owner co-operative
- Live, work, play diversification
 - Professional & personal services
 - Medical & financial
 - Entertainment
 - Amenities & recreation
- Diversified housing market
 - Increased density
 - Convert upper floors to apartments & condos
 - Assemblage of blighted properties
- Consider form-based code in Downtown
 - Ease parking requirements
- Public involvement



Target Businesses

- Restaurants
 - Brewery
 - Coffee shop
 - Bakery
 - Deli & Butcher Shop
 - Specialty Foods
- Sporting Goods
- Furniture & Home Decor
- Unique
 - Gifts
 - Art to Wear
 - Artisans
 - Jewelry
 - Apparel & Accessories



2017 Public Investments Downtown



- Public Projects

- New LED lights & globes \$58,000
- Downtown Crosswalk Safety Assessment \$7,900
- Library Renovations \$17,200
- Police Dept Repairs \$8,700
- Electronic Sign \$58,000
- City Hall Annex \$3.6 million

Award winning renovation of the former fire and police station opened Aug. 2017



Rochester Main Street

- Private Investments
 - Building Permits 32@
\$1,617,958
 - Electrical Permits 24@
\$82,124
 - Plumbing Permits 14@
\$35,603
 - Mechanical Permits 19@
\$84,725

Total \$1,820,410



Riverwalk & Fitness Court



Way Finding



Gateway Type C GC 01

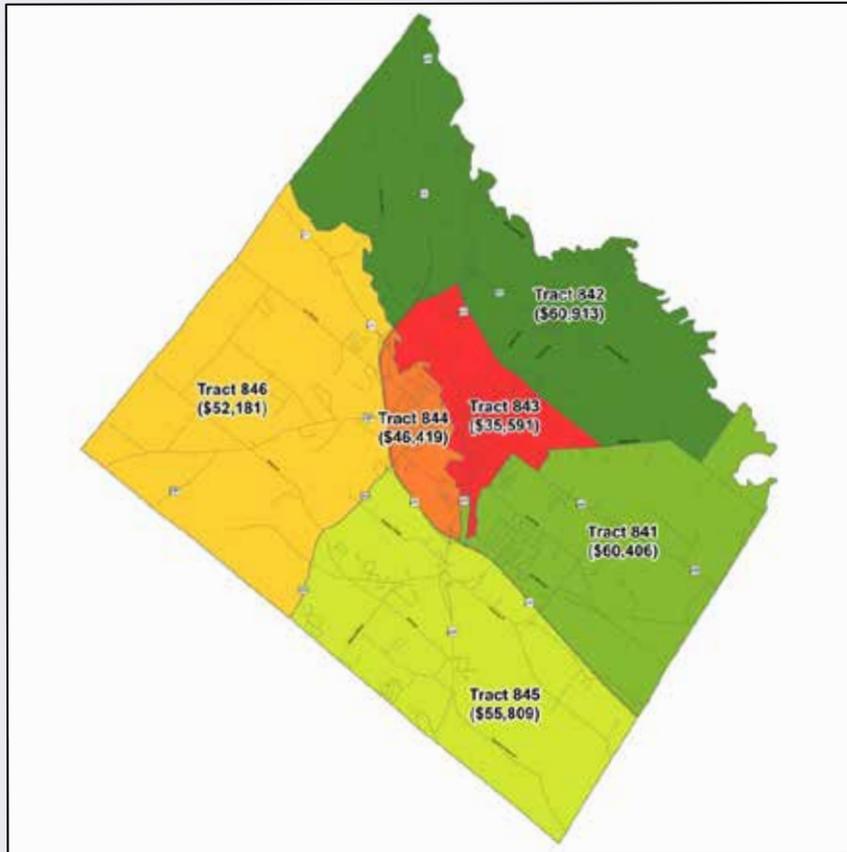


Underutilized Property

- Long Term Vacancies
- Obsolete space
- Office vs. Residential
- Absentee owners
- No Management
- Code & Safety Issues
- Financial feasibility
- *Underperforming properties could contribute more to the tax base and sense of community when they are using all of their space and improving the quality of life in Rochester.*



Opportunity Zones



- Census Tracts

- Tract 841 - \$60,408
- Tract 842 - \$60,913
- Tract 843 - \$35,591
- Tract 844 - \$46,419
- Tract 845 - \$55,809
- Tract 846 - \$52,181

Mean HH Income \$50,759



Granite State Business Park

- Expanded to 400 Acres
- Anticipated Development
 - 47 Acres added in 2017
 - 55 Acres Under P&S
 - Lot #35 Under Agreement
 - Lot #35 Available, 7 acres with approved building
- 2003 Value \$5,128,800
- 2012 Value \$13,730,069 - *TIF District start*
- 2017 Value \$41,466,220 +202%
- 2030 Est. Value \$100,000,000 +628.3%



Granite Ridge Development District



- **1995 Value** \$28,145,137 with 186,372 ft²
- **2014 Value** \$60,431,438 with *TIF District start*
- **2017 Value** \$90,448,505
+49.7% over start
- **2030 Est. Value** \$222 mil.
+264% over start
- **Est. Buildout** 2,210,220 ft²
- **Est. Annual Tax Generation** of \$5,845,260

NH Liquor Outlet will hold their official Grand Opening on April 11th @ 10 AM



Thank You!

- *Questions?*
- Community & Economic Development is now located at 33 Wakefield St.
- City Hall Annex



www.RochesterEDC.com



FINANCE COMMITTEE

Agenda Item

4/12/2018

Agenda Item Name: Monthly Financial Statements Summary – as of March 31, 2018.

For the full detail report, click here: [March 2018 Financial Detail Report](#)

Revenues Summary – General Fund, Enterprise Funds

ACCOUNT DESCRIPTION	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
11011 ECONOMIC DEVELOPMENT REV	\$ -	\$ 275.00	\$ (275.00)	100.0
11031 CITY CLERK REVENUE	\$ 105,320.00	\$ 72,855.15	\$ 32,464.85	69.2
11051 ASSESSORS REVENUES	\$ -	\$ 255.50	\$ (255.50)	100.0
11061 BUSINESS OFFICE REVENUE	\$ 55,000.00	\$ 210,049.25	\$ (155,049.25)	381.9
11062 BUSINESS OFFICE REVENUE	\$ 1,000.00	\$ 20.00	\$ 980.00	2.0
11071 TAX COLLECTOR REVENUE	\$ 30,655,252.00	\$ 31,967,735.70	\$ (1,312,483.70)	104.3
11072 TAX COLLECTOR REVENUE	\$ 1,919.00	\$ -	\$ 1,919.00	0.0
11081 GENERAL OVERHEAD REVENUE	\$ 4,866,863.00	\$ 2,693,232.47	\$ 2,173,630.53	55.3
11082 GENERAL OVERHEAD REVENUE	\$ 1,547,810.00	\$ 1,547,810.30	\$ (0.30)	100.0
11091 PUBLIC BLDGS REVENUE	\$ -	\$ 269.25	\$ (269.25)	100.0
11101 PLANNING	\$ 16,250.00	\$ 24,006.93	\$ (7,756.93)	147.7
11201 REV LEGAL OFFICE	\$ 50,000.00	\$ 37,774.00	\$ 12,226.00	75.5
12011 POLICE CITY REVENUE	\$ 287,139.00	\$ 198,492.08	\$ 88,646.92	69.1
12021 FIRE CITY REVENUE	\$ 18,350.00	\$ 6,901.71	\$ 11,448.29	37.6
12022 FIRE STATE REVENUE	\$ 26,197.00	\$ 2,278.82	\$ 23,918.18	8.7
12031 DISPATCH CENTER	\$ 60,290.00	\$ 60,289.44	\$ 0.56	100.0
12041 CODE ENFORCEMENT REVENUE	\$ 393,110.00	\$ 320,040.33	\$ 73,069.67	81.4
13011 PUBLIC WORKS REVENUE	\$ 41,250.00	\$ 69,778.21	\$ (28,528.21)	169.2
13012 STATE HIGHWAY SUBSIDY	\$ 627,145.00	\$ 501,716.38	\$ 125,428.62	80.0
14011 WELFARE REVENUE	\$ 6,500.00	\$ 362.09	\$ 6,137.91	5.6
14021 RECREATION REVENUE	\$ 128,000.00	\$ 108,811.81	\$ 19,188.19	85.0
14031 LIBRARY REVENUE	\$ 16,290.00	\$ 9,262.99	\$ 7,027.01	56.9
1000 GENERAL FUND	\$ 38,903,685.00	\$ 37,832,217.41	\$ 1,071,467.59	97.2
ACCOUNT DESCRIPTION	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
5001 WATER ENTERPRISE FUND	\$ 6,177,568.00	\$ 2,575,659.95	\$ 3,601,908.05	41.7
5002 SEWER ENTERPRISE FUND	\$ 8,057,073.00	\$ 3,065,371.53	\$ 4,991,701.47	38.0
5003 ARENA ENTERPRISE FUND	\$ 601,492.00	\$ 344,521.16	\$ 256,970.84	57.3

Note: Water and Sewer Fund Revenues Collected appear to fall short by one quarter each fiscal year until final quarterly billings are posted in September of the following fiscal year.

Expenditures – General Fund, Enterprise Funds

ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
11000051 CITY MANAGER	\$ 443,619.00	\$ 298,376.18	\$ 31,914.52	\$ 113,328.30	74.50
11012351 ECONOMIC DEVELOPMENT	\$ 478,569.00	\$ 358,650.72	\$ 5,809.45	\$ 114,108.83	76.20
11020050 MUNICIPAL INFORMATION	\$ 605,662.00	\$ 398,504.03	\$ 35,870.81	\$ 171,287.16	71.70
11030051 CITY CLERK	\$ 298,925.00	\$ 215,639.57	\$ 32,976.52	\$ 50,308.91	83.20
11040050 ELECTIONS	\$ 32,519.00	\$ 22,839.77	\$ 732.49	\$ 8,946.74	72.50
11050070 ASSESSORS	\$ 443,600.00	\$ 317,632.90	\$ 23,623.63	\$ 102,343.47	76.90
11060051 BUSINESS OFFICE	\$ 526,898.00	\$ 390,941.41	\$ 2,017.56	\$ 133,939.03	74.60
11063151 HUMAN RESOURCES	\$ 163,882.00	\$ 108,464.53	\$ 1,968.69	\$ 53,448.78	67.40
11070070 TAX COLLECTOR	\$ 349,555.00	\$ 251,083.26	\$ 2,055.90	\$ 96,415.84	72.40
11080050 GENERAL OVERHEAD	\$ 780,958.00	\$ 354,419.16	\$ 123,073.96	\$ 303,464.88	61.10
11090050 PB CITY WIDE 50	\$ 639,638.95	\$ 446,251.07	\$ 11,345.60	\$ 182,042.28	71.50
11090051 PB CITY HALL 51	\$ 59,698.24	\$ 49,314.04	\$ 6,809.25	\$ 3,574.95	94.00
11090052 PB OPERA HOUSE 52	\$ 40,724.00	\$ 33,596.26	\$ -	\$ 7,127.74	82.50
11090054 PB CENTRAL FIRE 54	\$ 10,228.54	\$ 7,166.61	\$ 1,473.00	\$ 1,588.93	84.50
11090055 PB GONIC FIRE 55	\$ 9,643.73	\$ 6,974.45	\$ 710.10	\$ 1,959.18	79.70
11090056 PB LIBRARY 56	\$ 19,303.00	\$ 17,952.28	\$ 272.92	\$ 1,077.80	94.40
11090057 PB DPW GARAGE 57	\$ 11,144.01	\$ 10,623.40	\$ 520.61	\$ -	100.00
11090059 PB ER FIRE STATION 59	\$ 750.00	\$ 191.33	\$ -	\$ 558.67	25.50
11090061 PB HISTORICAL MUSEUM	\$ 1,600.00	\$ 811.00	\$ 530.00	\$ 259.00	83.80
11090063 PB HANSON POOL 63	\$ 5,005.00	\$ 958.51	\$ -	\$ 4,046.49	19.20
11090064 PB GONIC POOL 64	\$ 7,380.00	\$ 559.00	\$ 4,500.00	\$ 2,321.00	68.60
11090065 PB EAST ROCHESTER POO	\$ 2,650.00	\$ 459.39	\$ -	\$ 2,190.61	17.30
11090068 PB GROUNDS 68	\$ 7,460.00	\$ 3,042.38	\$ 543.00	\$ 3,874.62	48.10
11090069 PB DOWNTOWN 69	\$ 17,000.00	\$ 8,838.96	\$ 798.83	\$ 7,362.21	56.70
11090070 PB REVENUE BUILDING 7	\$ 21,149.71	\$ 14,998.78	\$ 1,178.00	\$ 4,972.93	76.50
11090071 PB PLAYGROUNDS 71	\$ 1,590.00	\$ 872.22	\$ -	\$ 717.78	54.90
11090075 PB NEW POLICE STATION	\$ 21,242.21	\$ 15,233.28	\$ 951.00	\$ 5,057.93	76.20
11090077 PB OLD POLICE STATION	\$ 35,592.61	\$ 22,580.39	\$ 471.00	\$ 12,541.22	64.80
11102051 PLANNING	\$ 382,398.00	\$ 264,910.09	\$ 7,303.80	\$ 110,184.11	71.20
11200051 LEGAL OFFICE	\$ 561,345.00	\$ 367,745.46	\$ 2,751.68	\$ 190,847.86	66.00
12010053 PD ADMINISTRATIVE SER	\$ 1,901,607.00	\$ 1,347,503.11	\$ 23,479.42	\$ 530,624.47	72.10
12012453 PD PATROL SERVICES	\$ 4,754,353.57	\$ 3,286,243.42	\$ -	\$ 1,468,110.15	69.10
12012553 PD SUPPORT SERVICES	\$ 415,523.00	\$ 286,355.89	\$ -	\$ 129,167.11	68.90
12020054 FIRE DEPARTMENT	\$ 4,305,391.00	\$ 3,221,222.71	\$ 26,595.60	\$ 1,057,572.69	75.40
12020055 FIRE DEPT 55 GONIC SU	\$ 28,556.00	\$ 13,016.69	\$ -	\$ 15,539.31	45.60
12020754 CALL FIRE	\$ 31,082.00	\$ 7,301.43	\$ -	\$ 23,780.57	23.50
12023354 EMERGENCY MANAGEMENT	\$ 26,197.00	\$ -	\$ -	\$ 26,197.00	0.00
12030153 DISPATCH CENTER	\$ 752,814.00	\$ 525,379.85	\$ 6,792.82	\$ 220,641.33	70.70
12040051 CODE ENFORCEMENT	\$ 579,216.00	\$ 433,389.19	\$ 2,870.62	\$ 142,956.19	75.30
12050050 AMBULANCE	\$ 57,945.00	\$ 28,603.32	\$ 29,341.68	\$ -	100.00
13010057 PUBLIC WORKS	\$ 2,083,684.00	\$ 1,426,351.95	\$ 214,201.87	\$ 443,130.18	78.70
13010957 WINTER MAINTENANCE	\$ 492,806.00	\$ 518,341.76	\$ 9,978.95	\$ (35,514.71)	107.20
13020050 CITY LIGHTS	\$ 239,000.00	\$ 108,705.22	\$ 2,430.00	\$ 127,864.78	46.50
14010051 WELFARE	\$ 467,177.00	\$ 300,326.34	\$ 10,488.23	\$ 156,362.43	66.50
14022072 RECREATION ADMINISTRA	\$ 608,545.00	\$ 428,342.73	\$ 7,452.31	\$ 172,749.96	71.60
14022150 RECREATION PLAYGROUND	\$ 86,237.92	\$ 77,067.84	\$ 64.68	\$ 9,105.40	89.40
14022250 RECREATION POOLS	\$ 81,479.08	\$ 64,811.35	\$ 292.50	\$ 16,375.23	79.90
14030056 LIBRARY	\$ 1,203,985.00	\$ 874,521.32	\$ 17,152.52	\$ 312,311.16	74.10
15000051 COUNTY TAX	\$ 6,370,876.00	\$ 6,370,876.00	\$ -	\$ -	100.00
17010051 TRANSFERS/PAYMENTS DE	\$ 4,090,020.00	\$ 4,057,961.83	\$ -	\$ 32,058.17	99.20
17030050 OVERLAY	\$ 232,630.00	\$ 49,763.65	\$ -	\$ 182,866.35	21.40
17040051 TRANSFER TO CIP & OTH	\$ 3,654,830.43	\$ 3,654,830.43	\$ -	\$ -	100.00
1000 GENERAL FUND	\$ 38,443,685.00	\$ 31,070,546.46	\$ 651,343.52	\$ 6,721,795.02	82.50
ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
5001 WATER ENTERPRISE FUND	\$ 6,177,568.00	\$ 4,166,338.14	\$ 70,848.89	\$ 1,940,380.97	68.60
5002 SEWER ENTERPRISE FUND	\$ 8,057,073.00	\$ 5,196,970.43	\$ 94,458.10	\$ 2,765,644.47	65.70
5003 ARENA ENTERPRISE FUND	\$ 601,443.00	\$ 427,338.62	\$ 9,860.71	\$ 165,252.67	72.50



Planning & Development Department
City Hall Annex
33 Wakefield Street
ROCHESTER, NEW HAMPSHIRE 03867-1917
(603) 335-1338 - Fax (603) 330-0023
Web Site: <http://www.rochesternh.net>

Planning Board
 Conservation Commission
 Historic District Commission
 Arts & Culture Commission

PLANNING & DEVELOPMENT DEPARTMENT MONTHLY REPORT FOR MARCH 2018

The Planning Board, Conservation Commission, and Historic District Commission (HDC) held their regular meetings in March. The Arts & Culture Commission did not hold a regular meeting but the Chair and Michelle Mears met regarding the Arts Awards. The discussions/agenda items from the regular meeting of the Planning Board, Conservation Commission, and HDC, are summarized below. The Planning Board also held a workshop in March. At their workshop the Planning Board had a discussion on impact fees and also discussed two possible zoning amendments. The first amendment is regarding the Downtown Commercial and Special Downtown changes to the Zoning Map as well as amending the Table of Uses for the Downtown Commercial District. The second amendment is a request to allow Manufactured Housing Parks as an allowable use in the Agricultural District. The Board also received an update on surety and performance guarantees.

In addition to the meetings listed within this report, the Planning Staff attended a variety of other meetings throughout the month. These include, but are not limited to the following: City Council; the Strafford Metropolitan Planning Organization's Technical Advisory Committee; the City's Technical Review Group; Life Safety Committee; a workshop in Concord on density; a webinar on public involvement for long-term transportation plans; a webinar on building resilient cities with green infrastructure and hazard mitigation; a meeting with a real estate agent regarding the Gonic Mill and Dam and potential for development; a meeting with City staff and SRPC on updating the Hazard Mitigation Plan; the Committee working on water efficiency regulations; a meeting with PlanNH on density; various site visits for Planning Board approval follow-up and pre-construction meetings; Rotary; a meeting with the NH Division of Historical Resources; and various meetings with consultants, developers, citizens, and other City staff. The Planning Board agenda for the April regular meeting was a very full agenda and I will discuss that in next month's report. We continue to process quite a few project narratives and new applications. As always, we continue to work on applications that have been before the Planning Board. I also met one last time with Cynthia Copeland, Executive Director of SRPC, who is retiring after 18 years of service. We discussed past, present, and future projects that the SRPC has, is, or will be helping us with. Staff also attended the employee appreciation dinner and we would like to thank the City Council and all those involved for holding the event.

APPLICATIONS REVIEWED BY THE PLANNING BOARD

Robert Higgins Revocable Living Trust, 385&357 Washington Street (by Norway Plains Assoc.) Lot line revision. Case# 250 – 32&32-1 – A – 18 **APPROVED**

Great Woods Subdivision Homeowners Assoc. & Debbie Thompson, 23 Laredo Lane (by Norway Plains Assoc.) Lot line revision. Case# 224 – 321&324-18 – A&R1 – 18 **APPROVED**

Real Estate Advisors Inc., 24 Jeremiah Lane (by Berry Surveying & Engineering) 53-Lot subdivision for single and duplex housing. Case # 223 – 21 – A – 16 **APPROVED**

Quantum Real Estate Group, LLC, 156 Old Dover Road (by Trittech Engineering Corp.) 17-Lot subdivision. Case# 140 – 73 – R1 – 17 **CONTINUED TO 4/2/2018**

APPLICATIONS REVIEWED BY THE CONSERVATION COMMISSION

1. Discussion: a) NH DES presentation of NH Volunteer River Assessment Program (VRAP)
At the request of the Conservation Commission a representative from NH DES was present and explained that the VRAP program had a conservation

2. Minutes: Reviewed Meeting Minutes of February 28, 2018.

3. Notice of Intent to Cut Wood or Timber / Intent to Excavate: a) Notice of Intent to Excavate - Tax Map-Lot 268-5, Rochester Neck Rd (Brox Industries)
There was no concern with this permit because it is an excavation renewal for a long established excavation/earth materials processing facility.

4. New Business: a) Review of bylaws.
The Conservation Commission by-laws were reviewed and amended slightly.

5. Reports: Updates were given regarding what was reviewed by the Technical Review Group and Planning Board.

6. Non-Public Session pursuant to RSA 91-A:3 II(d): Discussion of acquisition of real property and/or recent site walks and LACE sheets was had.

APPLICATIONS REVIEWED BY THE HISTORIC DISTRICT COMMISSION

The Historic District Commission met on March 14, 2018. There were no applications for the HDC to review for the meeting. The HDC did have a discussion regarding 38 Hanson Street parking lot project. The HDC had a discussion regarding the Scenic Theater and sale of the building at auction. There was information presented regarding upcoming training for the Historic District

Commission members. There was also information regarding the hiring a firm that specializes in design guidelines. Planning staff submitted a project for NH Preservation Alliance for the City Hall Annex regarding an award.

ARTS AND CULTURE COMMISSION ACTIVITIES

Matt Wyatt and Michelle Mears met with Creteau Technology Center students regarding designing the Rochester Art Awards. The students will be presenting designs for us look over for the Arts Awards. This will happen in March.

Respectfully submitted,

James B. Campbell,
Director of Planning & Development

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City Clerk's Office



Memorandum

4/12/2018

To: Dan Fitzpatrick, City Manager
 Mayor McCarley
 Members of the City Council

From: Chris Bowlen, Recreation & Arena
Date: April 10, 2018
Re: March Department Report

Adult Co-Ed Pick-Up Basketball	33
Adult Open Gym 30+	39
Adult Recreation 30+ Basketball	83
Adult Recreation Ice Hockey League	103
Adult Volleyball	96
Aromatherapy Workshop	4
Circle of Moms	22
Collaborative Open Gym	35
Community Coffee	14
Open	
Public Skate	47
Open	
Parent/Child Open Gym	167
Restorative Meditation	12
Open	
Senior Art	36
Senior Breakfast/Cookout	78
Senior Dance Lessons	24
Open	
Senior Power Hour	75
Senior Social	4
Senior Table Tennis	3
Open	
Senior Yoga Chair	28
Senior Yoga Gentle	41
Skate with a Cop	150
Teen Night	97
Youth Rec Ball 1st and 2nd	70
Youth Rec Ball 3rd and 4th boys	69
Youth Rec Ball 3rd and 4th girls	19
Youth Rec Ball 5th and 6th boys	74
Youth Rec Ball 5th and 6th girls	22
Youth Rec Ball 7th and 8th Co-ed	44
Youth Rec Ball High School	80
Total for March	1,569

Facilities

The department continues to collaborate with PBG and DPW to enhance the customers experience at the Community Center. Customers continue to be excited about the new seating and gathering areas located in the main hallway. Users of the building have been seen to use the areas for impromptu meetings or a space to sit and each lunch and relax. It is exciting to see what the Community Center can become and to be a positive reflection of Rochester!

The Rochester Arena continued on its planned CIP process by installing a Roof Deflection and Monitoring System. This system will aid in being able to determine real time roof snow load conditions during the winter. While this will not eliminate the need to remove snow when necessary, it will be important to have an automated weigh to give a general snapshot of the overall roof condition at any given moment.

March 2018 Program Highlights

The Rochester Arena concluded the twenty-sixth season of being operated by the City! The annual Seacoast Hockey tournament spanned over three weekends brought thousands of spectators and visitors to Rochester. Over fifty games were hosted by the arena, highlighted by the Championship games played on the last weekend of ice time on March 11th.

March was also the exciting conclusion of the annual youth basketball program for grades 1-12. The Championship games were played on March 12th at the Community Center and showcased the enthusiasm and community spirit the program brings.

Lastly, March is the “transitional” month as the department says goodbye to the winter programs and welcomes in the spring/summer programs. All the program listings and information is conveniently located on the website at www.rochesterrec.com

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City Clerk's Office



ROCHESTER FIRE DEPARTMENT

MARK E. KLOSE
CHIEF OF DEPARTMENT



37 Wakefield Street

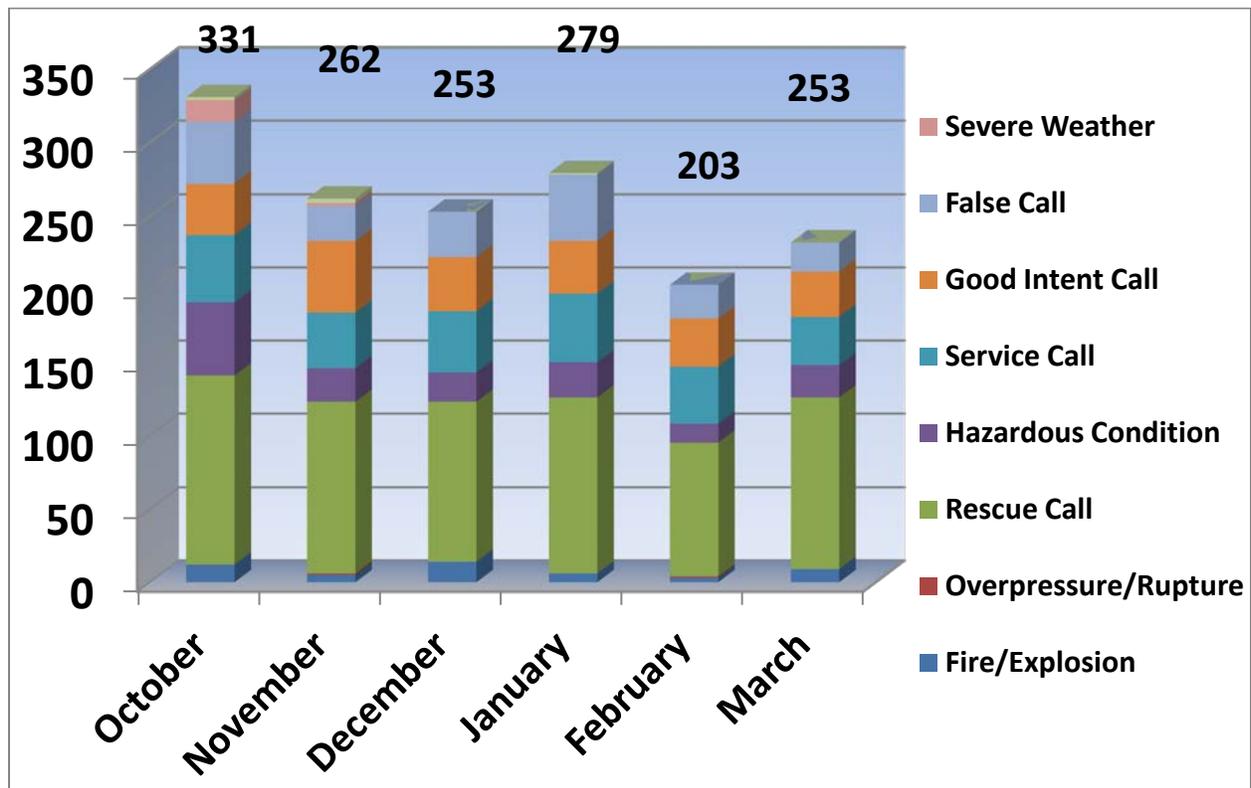
Rochester NH, 03867
www.rochfd.org

Tel (603) 335-7545

To: Dan Fitzpatrick, City Manager
From: Mark E. Klose, Fire Chief
Date: April 10, 2018
Ref: Monthly Report for March 2018

On behalf of the Rochester Fire Department, I am pleased to provide you with the following report. The report serves as a summary of the activities, incidents, projects and programs underway within the department.

ADMINISTRATIVE STAFF:



The above graph shows our runs for Fiscal Year 2018 with each month's data shown individually with their respective totals shown at the top of each month column. For the month of March there were been 253 calls for service. There have been 2281 total for Fiscal Year 2018.

DEPARTMENT INFORMATION:

Administration completed necessary shift transfers to equal out shifts to help with overtime.

- 1 Shift at 9 Firefighters (1 Captain, 1 Lieutenant and 7 Firefighters)
- 3 Shift at 8 Firefighters (1 Captain, 1 Lieutenant and 6 Firefighters)
- Manning Station 1 and Gonic Station

FF. Daryl Jeffers returned to full duty from active military duty as of March 1, 2018. We thank him for his service to our country

RFD responded and mitigated many motor vehicle accidents, some significant rollovers with patient ejections during the month.

Multiple "Cardiac Arrest" calls, some overdoses that were treated with Narcan. Patient revived and survived.

We continue to provide mutual aid coverage to our surrounding communities:

Dover: Structure fire in a Mill, cancelled enroute

Barrington: Structure Fire, Engine and Assistant Chief to the scene

Farmington: Smoke in the Building

Chief Klose and Fire Marshal Wilder attended two course on Citation Authority at the NH Fire Academy

Chief Klose finished Fire Officer III at the Massachusetts Fire Academy

FIRE DEPARTMENT TRAINING DIVISION:

Administration

Captain and Lieutenant Merit evaluations were completed with the Assistant Chief.

Assisted the Assistant Chief with incident command policy.

Continued work on developing the Driver /Operator Training Manual

Signed off one driver for licensure on the tower ladder and one driver on pumper apparatus

Worked with staff on fire department budget

Completed all documentation and record keeping for EMS recertification with 100% compliance

Vetted resumes with C-5 and Secretary Gray.

Worked with C-5 and Secretary Gray to organize a firefighter entry swim and ladder climb test.

Scheduled Lieutenant's promotional testing and updated promotional policy for C-1.

Training

The Call Force drilled on Fire Science and applications on the fire ground.

The shifts trained on Fire Science and applications on the fire ground.

The shifts all have Probationary Firefighters, and ample time was dedicated to their continued 1st year training requirements.

EMERGENCY MANAGEMENT:

The city has had two Nor'easter snow storms in March. No noticeable damage to city or private dwellings.

Hazard Mitigation working group has started working on the City of Rochester's Emergency Hazard Mitigation Plan needs to be updated. Plan expired March 29, 2018.

Emergency Management Director was informed that the City of Rochester is part of the Strafford County Public Health Multi-Agency Coordination Entity (MACE) Plan. This MACE plan needs updating with a drill schedule for May 17, 2018.

Respectfully submitted,

Mark E. Klose, Fire Chief / EMD

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City Clerk's Office

4/12/2018

ROCHESTER POLICE DEPARTMENT



PAUL R. TOUSSAINT
Chief of Police

23 WAKEFIELD STREET
ROCHESTER NH, 03867-1933

BUSINESS (603) 330-7127
FAX (603) 330-7159
www.rochesterpd.org

"Dedication, Pride, Integrity"

POLICE COMMISSION

DEREK J. PETERS
Chairman
DAVID R. STEVENS
Vice Chairman
LISA M. STANLEY
Commissioner

April 10, 2018



TO: City Manager Daniel Fitzpatrick

RE: Monthly Report – March 2018

OPERATIONS: Ward 3 and Ward 6 held meetings this period. Matters discussed including a review of the comp stat report, the opiate epidemic and the number of overdoses, questions regarding domestic violence, increases in traffic activity, reminders to prevent being victimized by locking homes and cars. An update was provided in Ward 6 regarding a Prospect Street residence.

The investigations bureau had 30 cases sent up from patrol for review or investigation. There are currently 61 cases assigned. There were 15 cases presented to the Grand Jury all with true bills. 300 pieces of evidence were logged in and 101 pieces were returned. An additional 1746 items were destroyed. Fifteen phones were analyzed with the Cellebrite machine. There were 22 sex offender compliance checks and 6 pawn shop compliance checks completed. There were five detective call outs; an elderly neglect, a stabbing, an overdose death and one attempted and one completed suicide.

BRIDGING THE GAPS: Bridging the Gaps sponsored two-time Olympian Molly Sullivan-Sliney to speak with the freshman class during career day. She delivered a message of creating healthy self-images along with the importance of goal setting. This was followed by encouraging students to identify goals and discussion some common steps to achieve them.

Julie, along with several RMS and SHS staff attended a RENEW training on the topic of Rehabilitation for Natural Supports, Education and Work targeting establishing better collaborative efforts for serving our most at-risk students.

The first sustainability work group was held to discuss the future of the coalition and how it is going to survive beyond the expiration of the grant and no cost extension.

COMMUNICATIONS: As reported previously, we hosted the week long Basic Dispatcher course through APCO. There were 17 attendees, including two from Rochester.

CEO/ COMMUNITY ENGAGEMENT OFFICER: Officer Danie had another busy month. He has been teaching the L.E.A.D program during Officer Ball's absence. Other things he has worked on include completed downtown foot patrols, attending community coffee event, meet and greet at the YMCA, addressing trespass issues at the library and First United Methodist Church, he was certified as a RAD (Rape Aggression Defense) Instructor, and has also been working on Wings and Wheels.

"Equal Opportunity Employer"

COMP STAT: Field activity continues to improve as officers are released from training to solo patrol. There were 29 arrests from traffic stops. Four were drug related. We will again deploy the motor vehicle unit to impact traffic safety in Rochester. Accidents are down for this period, as was property crime. There was an arrest made for the Rite-Aid robbery.

DIVERSION: The numbers for Teen night were low again. We had limited the event to Rochester based students, which has impacted the numbers as youth from other communities were also attending. After the final Teen night for the year we will do some after-action critique and looking at programming changes. Our application for re-accreditation has been submitted and approved. Staff continues to work with Bridging the Gaps sustainability committee, and also worked with Recreation on programming for the summer Teen Travel camp. Nicole made a presentation to the Strafford County Chief's as part of collaboration with the Sheriff's office to develop a juvenile diversion option for the county (not including Dover and Rochester's already existing programs.) More discussion is needed. Nicole will also present two sessions at the Citizen's Police Academy.

HONOR GUARD: The Honor Guard participated in a flag detail for the annual C.H.aD. Battle of the Badges hockey game on March 25, 2018 at the SNHU arena in Manchester. While the police again take bragging rights for the score, the real winners are the children who benefit from these donations. The Honor Guard has also been asked to present a flag detail at services for K-9 Daisy-Mae in April.

HOUSING: There were 25 police related calls at the housing complexes. There were some reoccurring issues with specific tenants and additional social services are being sought for these residents. There were eight backgrounds conducted for potential tenants. New officers are attending the weekly housing meetings to get them introduced.

K9: There were three drug related calls this period, two out of town and one in town. Officer Mackenzie has acquired another bloodhound and is actively training with him. The team attended Teen Night, with Phlirt.

PROSECUTION: In adult court this period there were 239 new cases with 330 charges. Of those there were 102 guilty pleas, 82 not guilty pleas and 50 failed to appear. Of the cases that went before the court there were 29 administrative guilty findings, 28 charges nol prossed as part of plea agreements, and 17 cases were dismissed by the Court. 19 cases were continued and 3 were placed on file.

Juvenile prosecution had 17 arraignments, 3 violation hearings. Eleven trials were resolved by plea. Twelve investigations were completed regarding RSA 193:1, resulting in 11 warrants for compulsory attendance.

The Explorers met once this period.

RENTAL PROPERTY OWNERS ASSOCIATION: Lt. Bossi attended the March meeting. He reviewed the comp stat report for those Rochester property owners. He also provided an update on officers being released from training to solo patrol. He provided resources on due diligence in backgrounds for potential tenants to property owners. Information was also shared about handling of security deposits. There was a legislative update concerning lead based paint.

4/12/2018

ADMINISTRATIVE: We are now 75% through the fiscal year, and 72% spent overall in our O&M budget lines. Clothing has now come back in line with where it should be for this time of year. Vehicle maintenance is still trending below average at only 52% spent.

All of the ordered cruisers have arrived and are in service.

Funds for the replacement speed trailer have been received and the new unit has been ordered.

Officers are starting to be released from field training to solo patrol. This month we held mandatory annual use of force training. We also hosted a 2-day Remington 870 Shotgun Armorers course. This was the only course offered in 2018 in the Northeast. For hosting the training we received one free slot. We sent other officers to training sessions including two to RAD (Rape Aggression Defense), four to CRASE (Civilian Response to Active Shooter Events, one to FBI LEEDA media and public relations and front line supervision. Staff of the Strafford County Department of Corrections utilized the training simulator this period.

Dep. Chief Boudreau has taught several CRASE (Civilian Response to Active Shooter Events) courses in the community, partnering with former Chief Allen at Frisbie Hospital. Additionally he spoke at a school safety forum for the District on the Avoid Deny Defend (A.D.D) principles. This has been followed up with on site instructions to teacher at Spaulding.

The Police Department has registered as a collection site for the DEA National Drug Take Back Day from 10am-2pm at the Police Department. We will again offer a “drive-through” for convenience.

FORFEITURE SPENDING: There was no forfeiture spending this period.

EMD USE: There were two Taser displays and no deploys this period.

Respectfully Submitted,

Paul R. Toussaint
Chief of Police

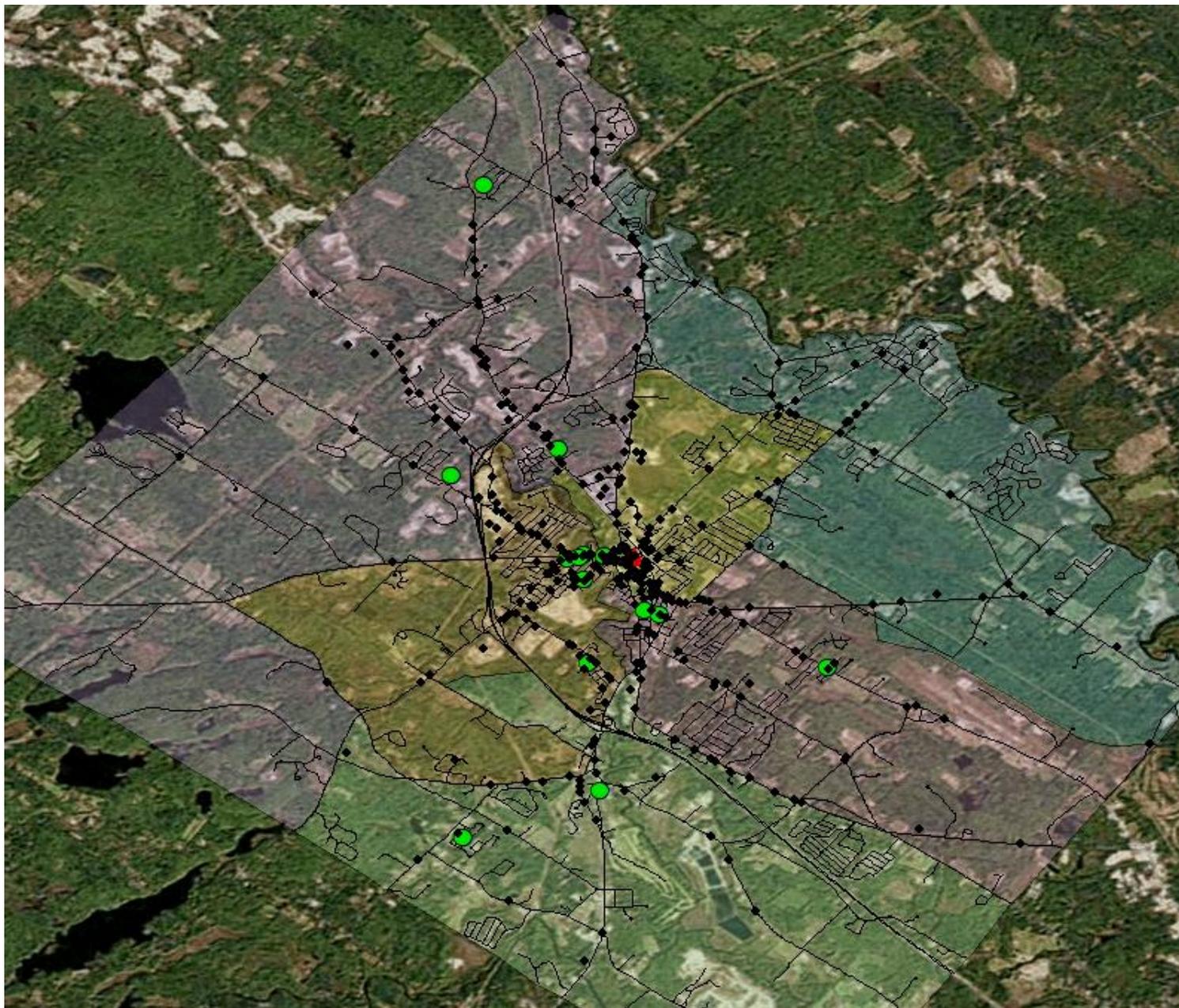
Rochester Police Department March 2018 Comp Stat Report



March 2018 Field Activities

FIELD ACTIVITIES										
	Mar-18	Mar-17	% Change	Feb-18	% Change	Jan-18	YTD 18	YTD 17	% Change	YTD 16
Traffic Stops	1072	886	21%	944	14%	937	2953	2560	15%	3702
Arrests from Stops	34	26	31%	29	17%	26	89	77	16%	114
Summons	71	53	34%	51	39%	49	171	145	18%	276
Warnings	938	777	21%	837	12%	827	2602	2293	13%	3236
No Action	22	23	-4%	22	0%	24	68	50	36%	86
Accidents	102	108	-6%	76	34%	82	260	281	-7%	241
Summons from Accidents	5	2	150%	1	400%	3	9	4	125%	19
Arrests from Accidents	6	6	0%	5	20%	8	19	13	46%	8
Field Interviews	7	13	-46%	3	133%	4	14	38	-63%	43
DWI	10	11	-9%	4	150%	6	20	21	-5%	20
Narcotics	2	3	100%	1	100%	0	3	4	100%	4
Alcohol	8	8	0%	3	167%	6	17	17	0%	18
DWI from Accidents	4	5	-20%	2	100%	3	9	10	-10%	5

March 2018 Traffic Stops and Drug Locations



March 2018 Property Crimes

PROPERTY CRIME - OF's by Incident												
Specific Crimes	Mar-18	Mar-17	% Change	Feb-18	% Change	Jan-18	YTD 18	YTD 17	% Change	YTD 2018 Closure Rate	YTD 2017 Closure Rate	YTD 16
Shoplifting	24	22	9%	22	9%	13	59	78	-24%	75%	63%	85
Theft from M/V	7	4	75%	7	0%	7	21	35	-40%	5%	6%	24
All Other Theft	19	28	-32%	30	-37%	37	86	96	-10%	23%	17%	115
M/V Theft	0	4	-100%	1	-100%	4	5	4	25%	40%	25%	5
Vandalism	25	29	-14%	31	-19%	22	78	81	-4%	40%	33%	107
Burglary	4	8	-50%	6	-33%	7	17	17	0%	12%	12%	30
Total Property	79	95	-17%	97	-19%	90	266	311	-14%	32%	26%	366
PROPERTY CRIME - AR's by Incident												
Specific Crimes	Mar-18	Mar-17	% Change	Feb-18	% Change	Jan-18	YTD 18	YTD 17	% Change	YTD 2018 Closure Rate	YTD 2017 Closure Rate	YTD 16
Shoplifting	16	14	14%	17	-6%	11	44	49	-10%	75%	63%	58
Theft from M/V	0	1	-100%	0	0%	1	1	2	-50%	5%	6%	1
All Other Theft	6	5	20%	4	50%	10	20	16	25%	23%	17%	35
M/V Theft	2	1	100%	0	0%	0	2	1	100%	40%	25%	1
Vandalism	9	6	50%	12	-25%	10	31	27	15%	40%	33%	29
Burglary	0	1	-100%	1	-100%	1	2	2	0%	12%	12%	4
Total Property	33	28	18%	34	-3%	33	100	97	3%	32%	26%	128

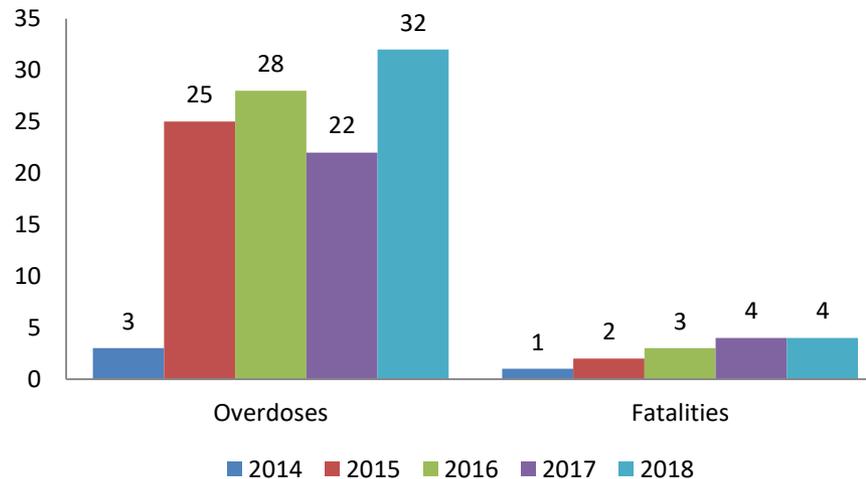
March 2018 Drug Offenses

DRUG CRIME - OF's by Incident

Specific Crimes	Mar-18	Mar-17	% Change	Feb-18	% Change	Jan-18	YTD 18	YTD 17	% Change	YTD 2018 Closure Rate	YTD 2017 Closure Rate	YTD 16
Possession	13	20	-35%	9	44%	9	31	44	-30%	81%	98%	60
Overdoses	13	6	117%	6	117%	13	32	22	45%			28
<i>Fatal</i>	2	0	0%	2	0%	0	4	4	0%			3
Total Drug	26	26	0%	15	73%	22	63	66	-5%			91

DRUG CRIME - AR's by Incident

Specific Crimes	Mar-18	Mar-17	% Change	Feb-18	% Change	Jan-18	YTD 18	YTD 17	% Change	YTD 2018 Closure Rate	YTD 2017 Closure Rate	YTD 16
Possession	12	18	-33%	10	20%	3	25	43	-42%	81%	98%	51



March 2018 Violent Crimes

VIOLENT CRIME - OF's by Incident												
Specific Crimes	Mar-18	Mar-17	% Change	Feb-18	% Change	Jan-18	YTD 18	YTD 17	% Change	YTD 2018 Closure Rate	YTD 2017 Closure Rate	YTD 16
Homicide	0	0	0%	0	0%	0	0	0	0%	0%	0%	1
Robbery	1	12	-92%	3	-67%	1	5	17	-71%	40%	24%	3
Aggravated Assault	6	5	20%	4	50%	5	15	9	67%	80%	22%	14
<i>from DV</i>	4	4	0%	4	0%	4	12	4	200%			7
Simple Assault	36	36	0%	40	-10%	46	122	98	24%	49%	43%	125
<i>from DV</i>	18	13	38%	20	-10%	41	79	46	72%			74
Total Violent	43	53	-19%	47	-9%	52	142	124	15%	42%	22%	143
VIOLENT CRIME - AR's by Incident												
Specific Crimes	Mar-18	Mar-17	% Change	Feb-18	% Change	Jan-18	YTD 18	YTD 17	% Change	YTD 2018 Closure Rate	YTD 2017 Closure Rate	YTD 16
Homicide	0	0	0%	0	0%	0	0	0	0%	0%	0%	1
Robbery	0	3	-100%	1	-100%	1	2	4	-50%	40%	24%	2
Aggravated Assault	5	1	400%	4	25%	3	12	2	500%	80%	22%	9
Simple Assault	19	16	19%	20	-5%	21	60	42	43%	49%	43%	63
Total Violent	24	20	20%	25	-4%	25	74	48	54%	42%	22%	75

March 2018 Threshold

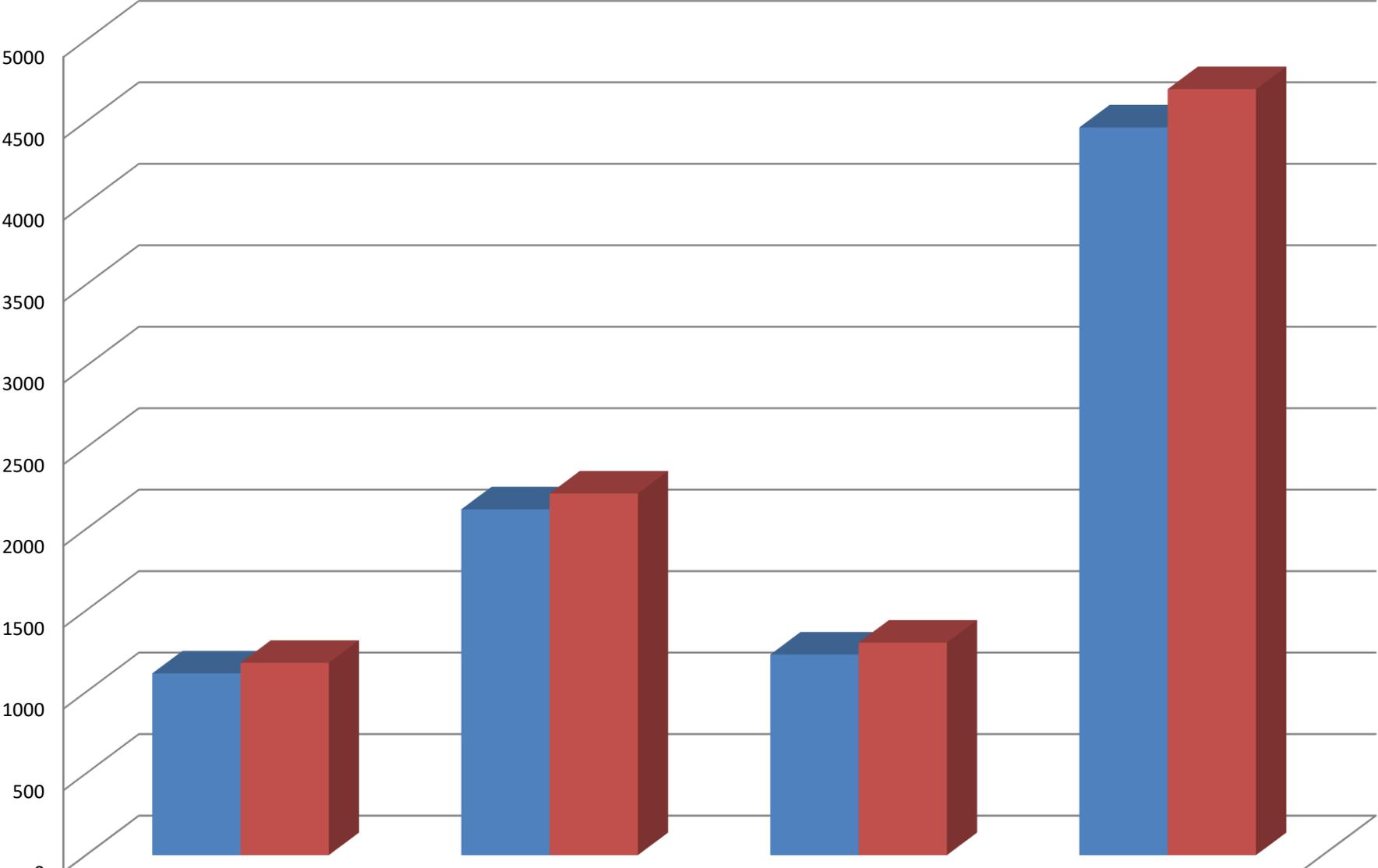
ROCHESTER				
Crime	Monthly Average	Normal Range	Current Month	Activity Level
Accidents	86	71-101	102	Moderately High
Robbery	2	0-4	1	Normal
Aggravated Assault	6	4-8	6	Normal
Simple Assault	41	32-49	36	Normal
Burglary	10	6-13	4	Moderately Low
Motor Vehicle Theft	2	0-4	0	Moderately Low
Theft from MV	14	6-22	7	Normal
Vandalism	36	27-45	30	Moderately Low
Total	111	76-146	79	Very Low

Crime	Monthly Average	Normal Range	Current Month	Activity Level
Violent	48	38-59	43	Normal
Property	62	43-81	36	Moderately Low

Calls for Service 2017 v 2018

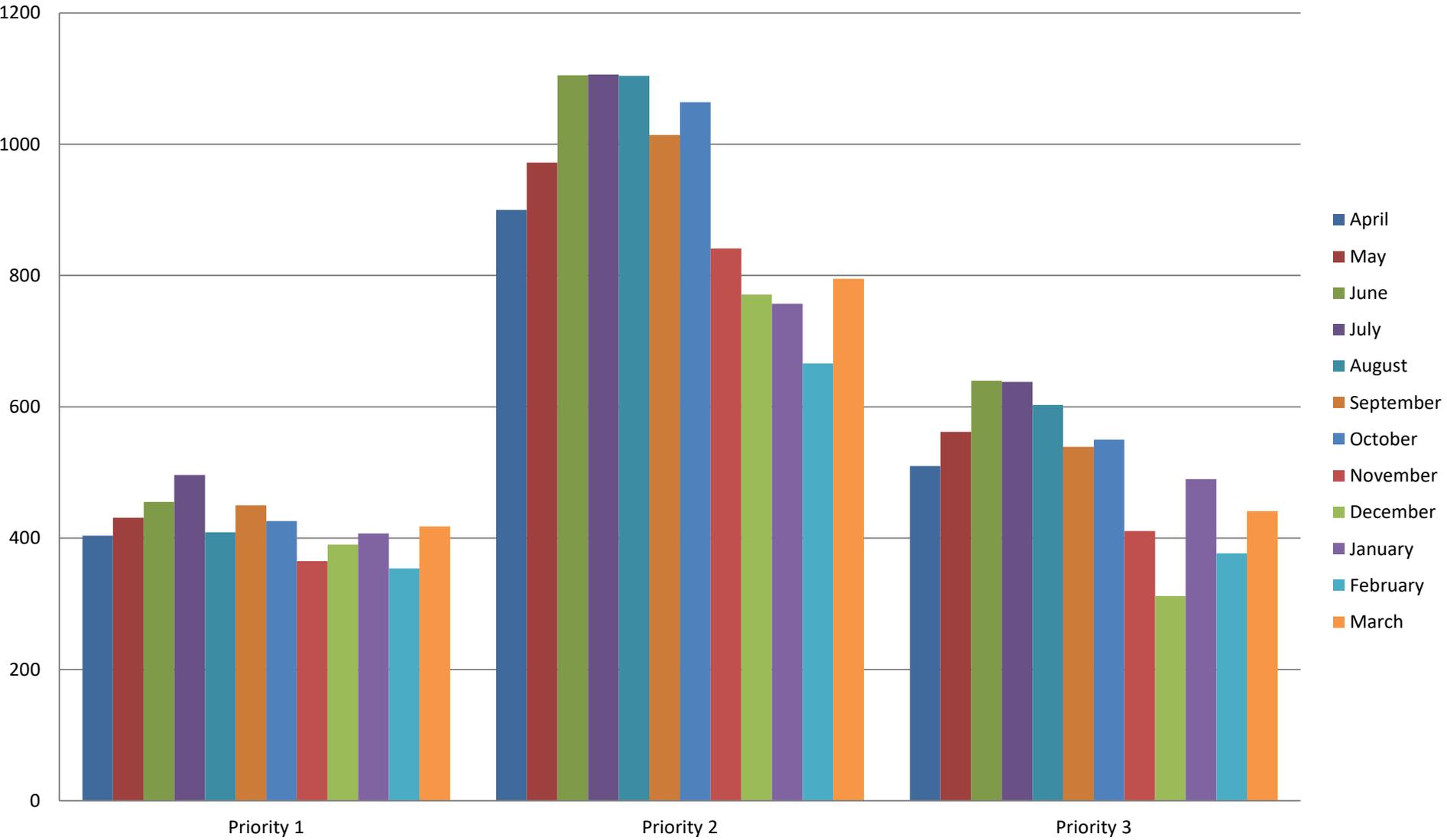
4/12/2018

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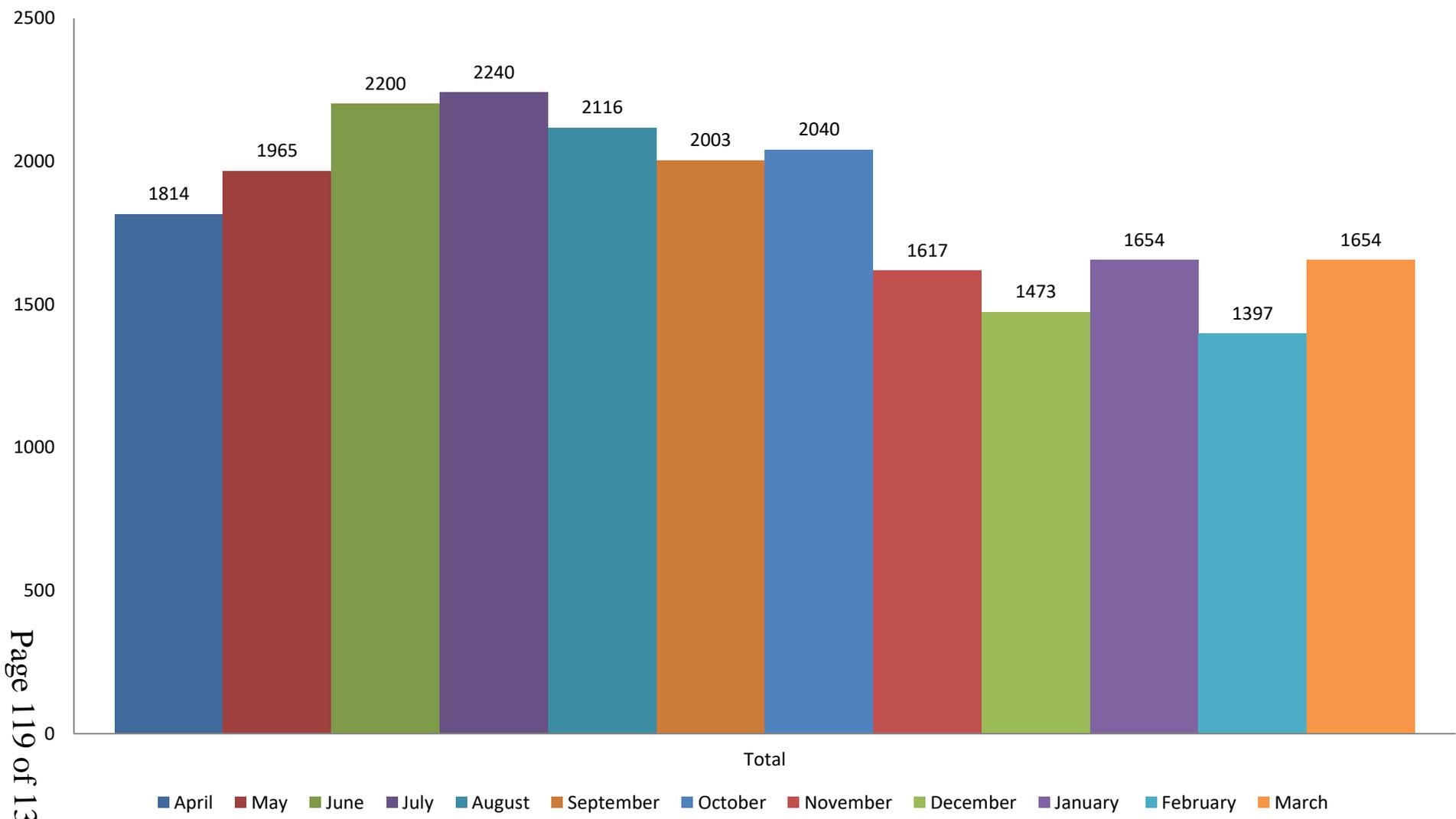


	Priority 1	Priority 2	Priority 3	Total
■ YTD 2017	1114	2121	1230	4465
■ YTD 2018	1179	2218	1303	4700

YTD Calls for Service 2017 v 2018

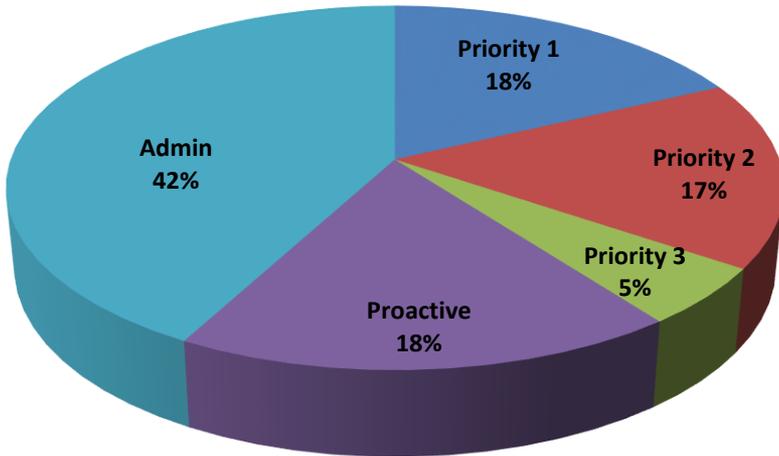


YTD Calls for Service Total 2017 v 2018

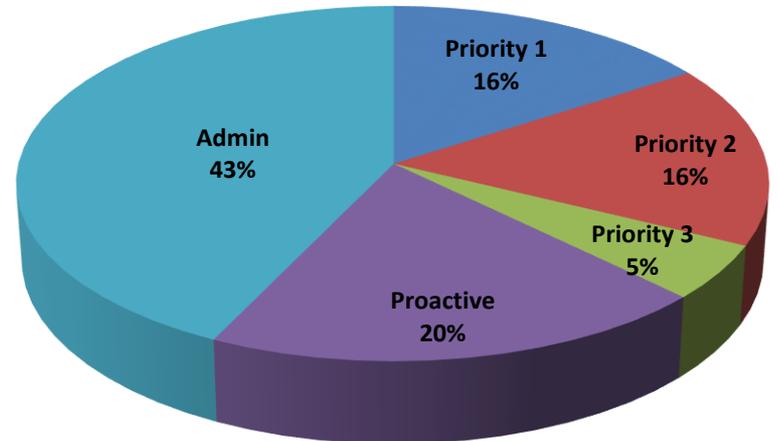


March 2018 Manpower Hours

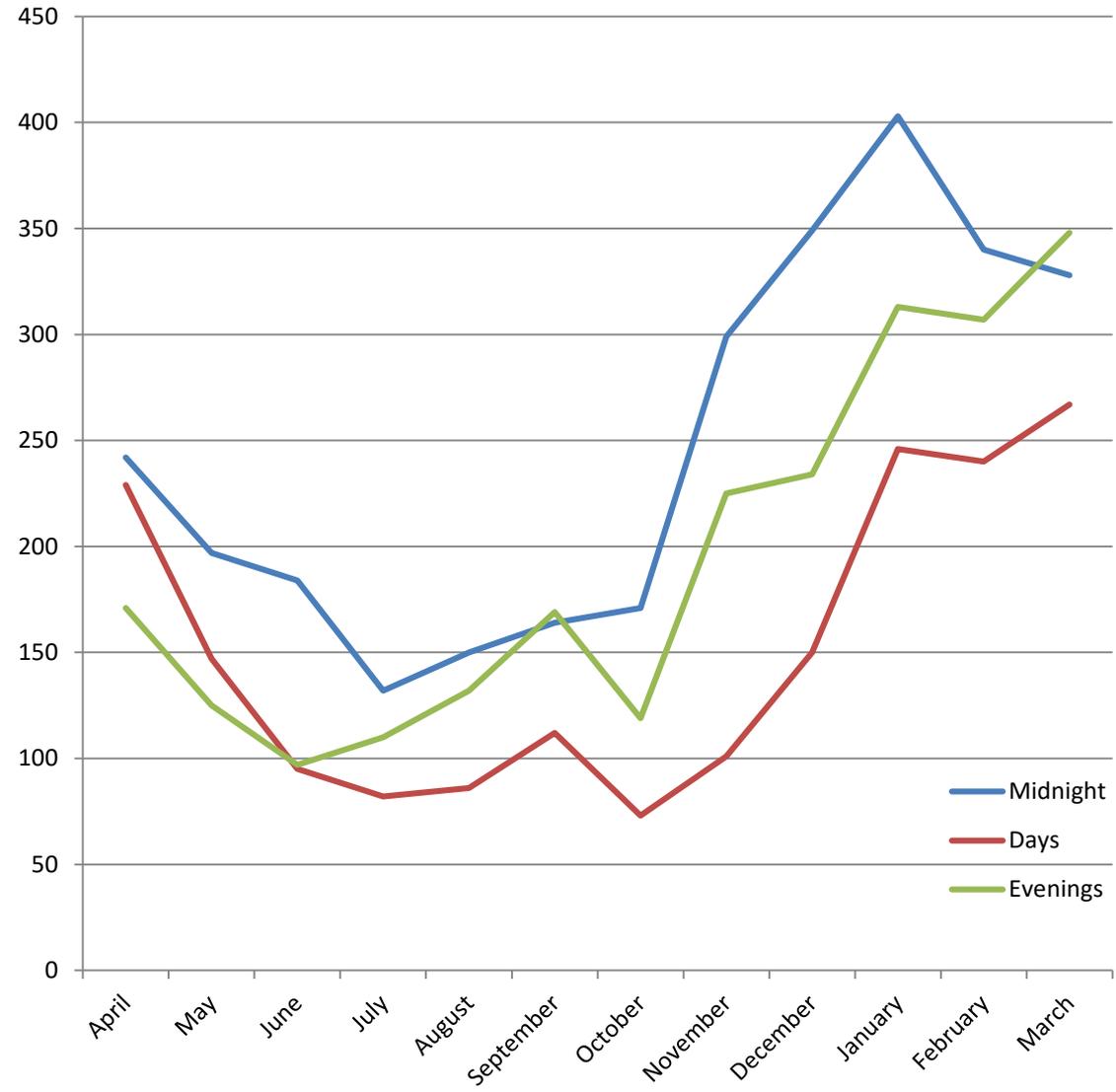
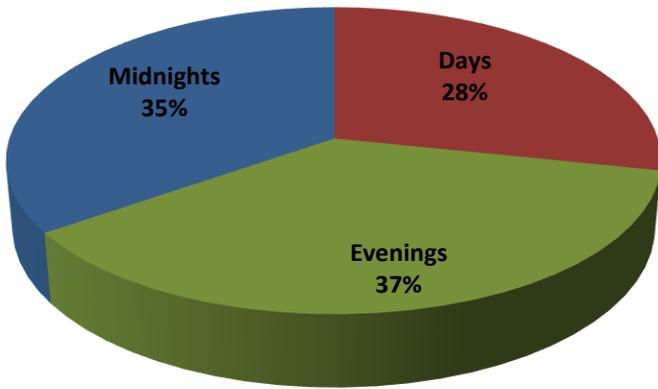
March 2017



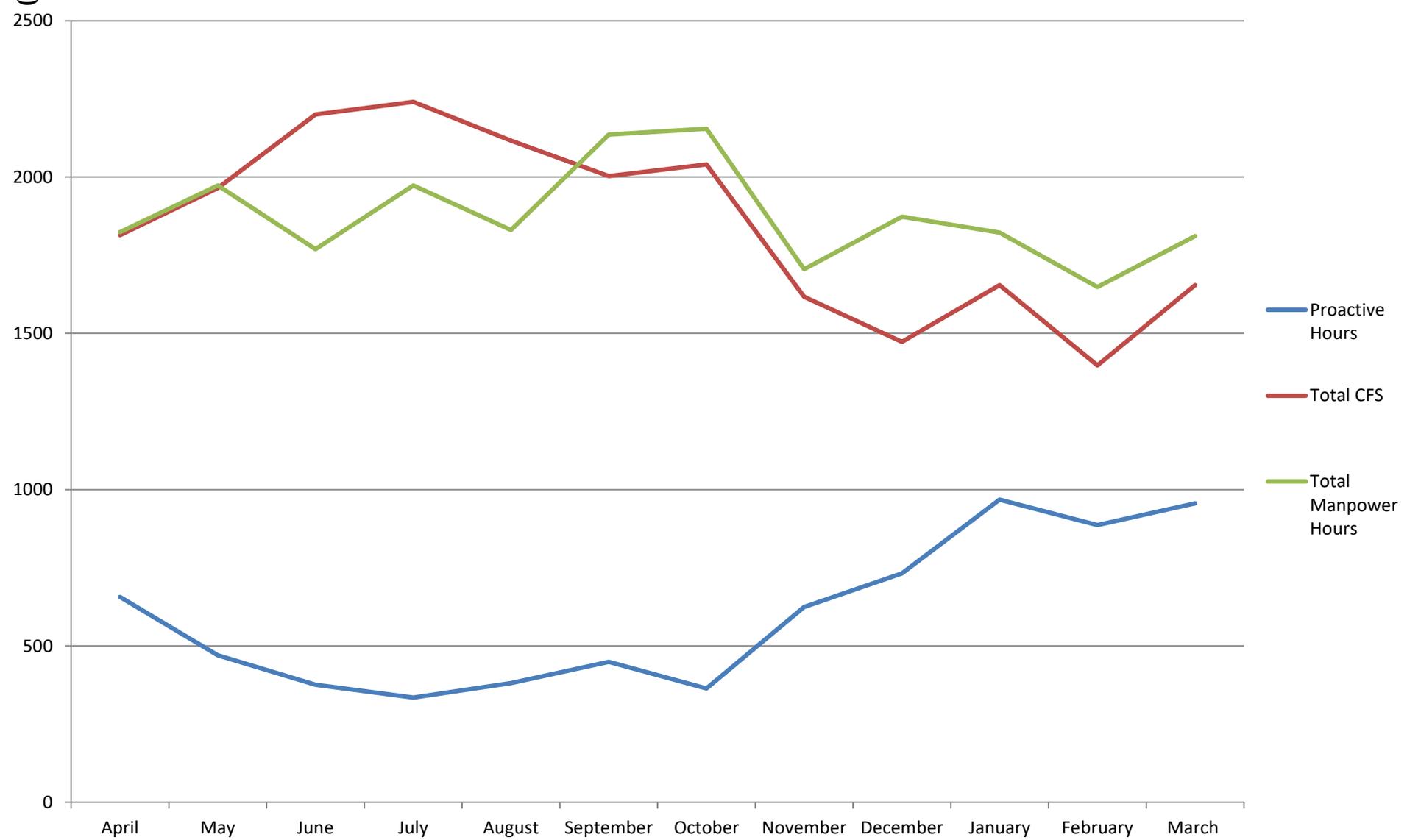
March 2018



March 2018 Proactive Hours



2017 v. 2018 CFS v. Manpower Hours



2018 Response Time

	2017 YTD	2018 YTD	Percent Change	2016 YTD	Percent Change
Priority 1	14.18	13.2	-7%	11.7	13%
Priority 2	42.87	37.11	-13%	35.67	4%
Priority 3	65.3	54.65	-16%	49.62	10%

DV COMPSTAT
March 2018

Dates	11/1/17 – 11/30/17	12/1/17 – 12/31/17	1/1/18 – 1/31/18	2/1/18– 2/28/18	3/1/18– 3/31/18	Prior Verbal (PV)	YTD 2018	PV YTD	YTD 2017
Misdemeanor Arrests	9	14	12	21	14	1	47	5	38
Felony Arrests	1	6	2	4	1	0	7	2	3
Verbal Cases	22	17	24	15	19		58		56
Total Cases	32	37	38	40	34	1	112	7	97

2018 FJC Clients

Month	Jan	Feb	March	April	May	June
New Clients	13 (13)	18 (17)	6 (19)			
	July	August	September	October	November	December
New Clients						

2017 FJC Clients

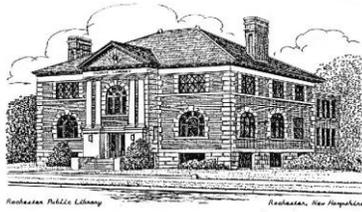
Month	Jan	Feb	March	April	May	June
New Clients	13 (19)	6 (17)	7 (17)	6 (16)	5 (20)	10 (18)
	July	August	September	October	November	December
New Clients	8 (18)	7 (26)	11 (13)	10 (33)	5 (16)	2(16)

() Annotates clients that obtained services from one or more FJC partners but did not complete a full intake.

“Let’s get out there and protect democracy.
She’s not going to protect herself.”

-Sgt. Miehle





Rochester Public Library
65 South Main St.
Rochester, NH 03867

4/12/2018
Main Desk: (603) 332-1428
Reference: 335-7550
Children's: 335-7549
Fax: 335-7582
www.rpl.lib.nh.us

MONTHLY REPORT

March 2018

There were a total of 16,178 items circulated with 13,294 people visiting the library in the month of March. Two hundred thirteen patrons used the library's Internet computers for 650 hours. Current number of patron registrations is 38,228. Interlibrary loan activity included 91 materials borrowed from other libraries and 290 loaned to other libraries.

On March 1st, twenty-three school age children between the ages of 5-12 explored their creativity at our Build-It Workshop! The Children's Room provided Lego's, Lincoln Logs, Marble Runs and other building supplies to create temporary structures. Fun was had by all! Pictures of each child with the creations they built were taken so they could bring home a visual memory.

Spring Story Times for the month of March had 163 children attending 10 Story Times. On March 3rd the children's room staff had forty-eight enthusiastic children creating "Egg Carton Chimes" to bring home during a successful "Make-It and Take-It" program.

On March 16th the library welcomed a new program with healthy lifestyle coach Cindy Simon. Seated Yoga & Creative Movement is a class for everyone, including seniors, people wanting to get back in shape, and anyone with physical limitations, or any sort of chronic health issue. Those attending learned; stretches, yoga positions, tai chi exercises, and deep breathing while seated in a chair or standing (with a chair for support if needed). This program will be available once a month through June.

Wednesday, March 28th the library was pleased to present "Seed Starting" with UNH Master Gardener, Christine Templeton. Thirty-five participants learned how to obtain quality seeds, selecting or making the right soil to start the seeds, what containers work best, proper lighting, when to start which seeds and many tips and tricks for success.

Library patrons and staff collected 22 bags of food for Gerry's Food Pantry in March.

In addition to the print versions of available books, 283 of our library patrons downloaded 1,463 e-books to media devices through the library's web site this month. The RPL website also enabled 21 patrons access to the Mango Languages, Chilton, and Legal Forms databases along with 325 digital downloads from Hoopla and Instant Flix.

Trustees meet on April 17th in the Rose Room of the library at 6pm.

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City Clerk's Office

City of Rochester Tax Collector's Office
March 31, 2018

Tax Year	Warrant	Annual Warrant	Collected		Uncollected	
			Amount	%	Amount	%
2017	Warrant	60,524,791	58,996,393.49	97.47%	1,528,397.51	2.53%
2016		58,196,003	57,487,458.93	98.78%	708,544.07	1.22%
2015		56,938,119	56,369,148.80	99.00%	568,970.20	1.00%
2014		55,068,779	54,837,284.17	99.58%	231,494.83	0.42%
2013		53,324,262	53,163,299.97	99.70%	160,962.03	0.30%
2012		50,952,912	50,838,006.03	99.77%	114,905.97	0.23%
2011		48,856,892	48,772,490.08	99.83%	84,401.92	0.17%
2010		47,308,832	47,233,212.44	99.84%	75,619.56	0.16%
2009		46,898,827	46,840,199.13	99.87%	58,627.87	0.13%
2008		46,522,769	46,477,547.66	99.90%	45,221.34	0.10%
2007		42,964,450	42,936,231.36	99.93%	28,218.64	0.07%
2006		40,794,160	40,780,381.13	99.97%	13,778.87	0.03%
2005		38,024,453	38,013,307.15	99.97%	11,145.85	0.03%
2004		36,065,496	36,053,874.89	99.97%	11,621.11	0.03%
2003		33,310,579	33,304,598.44	99.98%	5,980.56	0.02%
2002		29,725,878	29,720,159.49	99.98%	5,718.51	0.02%
2001		26,943,136	26,937,802.91	99.98%	5,333.09	0.02%
2000		25,415,248	25,411,043.45	99.98%	4,204.55	0.02%
1999		22,973,308	22,969,992.33	99.99%	3,315.67	0.01%
1998		30,592,529	30,587,901.82	99.98%	4,627.18	0.02%
1997		29,835,914	29,831,457.52	99.99%	4,456.48	0.01%
1996		27,726,424	27,722,073.99	99.98%	4,350.01	0.02%
1995		27,712,029	27,709,191.61	99.99%	2,837.39	0.01%
1994		26,989,803	26,987,206.62	99.99%	2,596.38	0.01%
1993		25,611,050	25,608,622.48	99.99%	2,427.52	0.01%
1992		24,746,736	24,744,940.64	99.99%	1,795.36	0.01%
1991		24,296,285	24,294,507.32	99.99%	1,777.68	0.01%
					3,691,330.15	

Tax Collector
Doreen Jones, CTC

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City Clerk's Office

**Rochester, New Hampshire
Inter office Memorandum**

TO: Daniel Fitzpatrick
City Manager

FROM: Todd M. Marsh
Director of Welfare

SUBJECT: Analysis of Direct Assistance for March, 2018.

DATE: April 2, 2018

This office reported 49 formal client notes for the month of March.

Voucher amounts issued for March, 2018 were as follows:

	<u>3</u> <u>Families</u> <i>2 new</i>	<u>10</u> <u>Single</u> <i>4 new</i>
Burial	650.00	1,300.00
Dental00	.00
Electricity00	45.00
Food00	.00
Fuel heating00	124.90
Mortgage00	.00
Prescriptions00	.00
Rent	825.00	2,564.00
Temporary Housing00	.00
Transportation	<u>.00</u>	<u>.00</u>
TOTAL	\$1,475.00	\$4,033.90

This represents an average cost per case/family of \$491.67 and case/Individual of \$403.39 for this month.

Total vouchers issued: \$5,508.90

There was a decrease of \$5,589.31 in assistance issued this month compared to March 2017. There was a decrease of \$2,054.40 in vouchers issued this month compared to last month.

We received reimbursements from the Interim Assistance Program SSI, State Medicaid and Personal Reimbursements totaling \$.00