
TABLE OF CONTENTS

SECTION 1

Budget Message

Message to the City Council by the City Manager	i
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Charts

Tax Cap Calculation & Estimated Tax Rate Calculation (Chart A)	1
City Manager Adjustments (Chart B)	2
Explanation of Changes City General Fund (Chart C)	4
Employee Prorated Positions Between Departments (Chart D)	7

SECTION 2 – SUMMARIES

Revenue Summaries

City General Fund Revenue by Account	12
School Department General Fund Revenue Summary	16
Capital Improvements Revenue Summary	17
Water Fund Revenue by Account	18
Sewer Fund Revenue by Account	19
Arena Fund Revenue by Account	20
Community Center Revenue by Account	21
Economic Development Fund Revenue by Account	22
City Grants Revenue Summary	23
School Lunch and School Grants Revenue Summary	24

Appropriation Summaries

City General Fund Expenditures by Department	25
School Department Expenditure Summary	27
Capital Improvements Expenditure Summary	28
Enterprise & Special Revenue Funds Expenditure Summary	29
City Grants Expenditure Summary	30
School Lunch and School Grants Expenditure Summary	31
City General Fund Expenditure Summary by Government Type	32
City General Fund Expenditure Summary by Category	33
City General Fund Summary Expenditure by Object	34

SECTION 3 – DETAIL

General Government

Council/Manager Organizational Chart	39
Council/Manager Employee Positions and Salary	40
Council/Manager Narrative	41
Council/Manager Expenditures by Account	42
Legal Office Organizational Chart	44
Legal Office Employee Positions and Salary	45
Legal Office Expenditures by Account	46
Economic Development Organizational Chart	48
Economic Development Employee Positions and Salary	49
Economic Development Narrative	50
Economic Development Expenditures by Account	52
MIS Organizational Chart	54
MIS Employee Positions and Salary	55
MIS Narrative	56

MIS Expenditures by Account.....	57
City Clerk Organizational Chart	59
City Clerk Employee Positions and Salary	60
City Clerk & Elections Narrative.....	61
City Clerk Expenditures by Account	64
Elections Expenditures by Account	66
Assessing Organizational Chart.....	67
Assessing Employee Positions and Salary	68
Assessing Narrative	69
Assessing Expenditures by Account.....	70
Business Office Organizational Chart.....	72
Business Office Positions and Salary	73
Business Office Narrative	74
Business Office Expenditures by Account.....	76
Tax Collector Organizational Chart.....	78
Tax Collector Positions and Salary	79
Tax Collector Narrative	80
Tax Collector Expenditures by Account.....	81
General Overhead Narrative	83
General Overhead Expenditures by Account.....	84
Public Buildings Organizational Chart	85
Public Buildings Positions and Salary	86
Public Buildings Narrative.....	87
Public Buildings Expenditures by Account	88
Planning Organizational Chart.....	91
Planning Positions and Salary	92
Planning Narrative	93
Planning Expenditures by Account.....	95
 Public Safety	
Police & Dispatch Organizational & Statistical Charts	97
Police Positions and Salary	98
Police & Dispatch Narrative	100
Police Expenditures by Account.....	103
Dispatch Positions and Salary	106
Dispatch Center Expenditures by Account	107
Fire Organizational Chart	109
Fire Positions and Salary	110
Fire Narrative.....	111
Fire Expenditures by Account	117
Building Zoning and Licensing Services Organizational Chart	120
Building Zoning and Licensing Services Positions and Salary	121
Building Zoning and Licensing Services Narrative	122
Building Zoning and Licensing Services Expenditures by Account	123
Ambulance Expenditures by Account	125
 Public Works	
Public Works Organizational Chart.....	126
Public Works Positions and Salary	127
Public Works Narrative.....	128
Public Works Expenditures by Account	129
City Lights Expenditures by Account.....	132

Social Services/Leisure

Welfare Organizational Chart	133
Welfare Positions and Salary	134
Welfare Narrative.....	135
Welfare Expenditures by Account	137
Recreation Organizational Chart.....	139
Recreation Positions and Salary.....	140
Recreation Narrative	141
Recreation Expenditures by Account.....	142
Library Organizational Chart.....	144
Library Positions and Salary	145
Library Narrative	146
Library Expenditures by Account	147

County Tax

County Tax Expenditures by Account	149
--	-----

Transfers & Payments

Debt Service Expenditures by Account	150
Tax Abatements Expenditures by Account.....	151
Capital Projects Transfers Expenditures by Account	152

SECTION 4 – OTHER FUNDS & GRANTS**Enterprise Funds**

Water Works Organizational Chart	153
Water Works Positions and Salary	154
Water Works Narrative	155
Water Works Expenditures by Account.....	156
Sewer Works Organizational Chart	159
Sewer Works Positions and Salary	160
Sewer Works Narrative.....	161
Sewer Works Expenditures by Account	162
Arena Organizational Chart	165
Arena Positions and Salary	166
Arena Works Narrative	167
Arena Expenditures by Account	168

Special Revenue Funds

Community Center Organizational Chart	170
Community Center Positions and Salary	171
Community Center Works Narrative	172
Community Center Expenditures by Account	173
Economic Development Fund Expenditures by Account	175
Community Development Block Grant Positions and Salary	176
Community Development Block Grant Expenditures by Account.....	177
HUD Officer Expenditures by Account.....	178
ICAC Officer Expenditures by Account.....	179

SECTION 5 – CAPITAL IMPROVEMENTS PROGRAM & DEBT

CIP Program Schedule	180
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CIP Six Year Plan Summary Schedule.....	185
20 Year Long Term Debt Schedule	186
Debt Limit Analysis by Fund.....	187

SECTION 6 – SCHOOL BUDGET REPORT

FY16 School Board Adopted Budget Memo & Detail.....	189
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City of Rochester, New Hampshire

Office of the City Manager

31 Wakefield Street • Rochester, NH 03867-1917

(603) 332-1167 Fax (603) 335-7565

April 21, 2015

Rochester City Council
Rochester, New Hampshire

RE: City Manager's Proposed Fiscal Year 2016 Operational and Capital Budgets

Dear Honorable Members of the City Council:

I am pleased to present the City Manager's proposed fiscal year 2016 Operational and Capital Budgets for your consideration. This budget document is submitted in accordance with the City Charter, Section 40 which stipulates:

The City Manager shall submit the proposed budget to the City Council at least sixty (60) days before the start of the fiscal year of the budget.

This budget proposal was also prepared in accordance with the General Ordinances of the City of Rochester, Section 11.14 "Preparation of City Budget."

The proposed budget contained herein has been crafted to generally sustain the current level of municipal services while at the same time complying with the Tax Cap.

The proposed fiscal year 2016 budget is the product of a rigorous and inclusive process. As stewards of the budget development and implementation process, I met with the various department heads individually to review their respective budget requests. This was done in an effort to ensure that requests are justified and reflect actual and meaningful efforts to provide the residents and taxpayers of Rochester the most value for the resources available. My effort here with this budget document is intended to provide the City Council with appropriate documentation and budget data in a useful format, thereby allowing the Council to focus its limited time on broader budgetary and policy issues impacting the overall community.

The chart below summarizes the proposed budget changes by fund.

CHART 1

Operations		FY15 Revised Budget	FY16 Mgr Proposed	\$ Change	% Change
<hr/>					
General Fund					
	City Operations	22,176,814	22,711,610	534,796	2.41%
	County Taxes	5,892,846	6,077,984	185,138	3.14%
	Debt Service	4,803,496	4,735,036	-68,460	-1.43%
	Capital Projects Transfer	<u>1,813,602</u>	<u>1,658,400</u>	<u>-155,202</u>	<u>-8.56%</u>
	Total City	34,686,758	35,183,030	496,272	1.43%
	School	<u>57,345,083</u>	<u>58,649,913</u>	<u>1,304,830</u>	2.28%
	Total General Fund	92,031,841	93,832,943	1,801,102	1.96%
		FY15	FY16		
<hr/>					
Enterprise, Grants and Special Revenue Funds					
	City Grants & Special Rev Funds	540,000	610,562	70,562	13.07%
	School Grants & Special Rev Funds	4,559,000	4,860,000	301,000	6.60%
	Water Fund	5,188,845	5,414,066	225,221	4.34%
	Sewer Fund	6,950,079	6,828,247	-121,832	-1.75%
	Arena Fund	538,024	592,653	54,629	10.15%
	Community Center	<u>753,487</u>	<u>779,937</u>	<u>26,450</u>	<u>3.51%</u>
	Total Enterprise & Sp Rev Funds	18,529,435	19,085,465	556,030	3.00%
	Total Operations all Funds	110,561,276	112,918,408	2,357,132	2.13%
<hr/>					
CIP					
	City	9,229,226	15,314,830	6,085,604	65.94%
	School	1,516,400	1,093,400	-423,000	-27.90%
	Water	2,098,000	3,942,000	1,844,000	87.89%
	Sewer	3,139,000	6,658,000	3,519,000	112.11%
	Arena	0	860,000	860,000	-
	Community Center	0	162,000	162,000	-

Proposed Budget (overview)

The proposed fiscal year 2016 budget has resulted in a proposed City General Fund of \$35,183,030. An increase of \$496,272 or 1.43% as compared to fiscal year 2015. The School proposed budget totals \$58,649,913 which is an increase of \$1,304,830, or 2.28% over last year. Enterprise and Special Revenue Funds are proposed at a total of \$19,085,465 an increase of \$556,030 or 3% from FY 2015. The proposed FY 2016 budget for all funds is \$112,918,408 an increase of \$2,357,132 or a 2.13% decrease from FY 2015.

CHART 2

Operations	FY15 Revised Budget	FY16 Mgr Proposed	\$ Change	% Change
City Operations Without County Taxes, Debt Service & Transfer to Capital:				
Wages	11,970,183	12,300,864	330,681	2.76%
Health Insurance	2,425,358	2,401,958	-23,400	-0.96%
Retirement	2,094,894	2,263,677	168,783	8.06%
Other Benefits	800,713	834,484	33,771	4.22%
Contingency	966	132,000	131,034	-
Direct Assistance	189,000	189,000	0	0.00%
Energy Related Items	749,242	740,000	-9,242	-1.23%
Technical/Professional Services	798,533	840,540	42,007	5.26%
New & Replacement Equipment	87,640	80,749	-6,891	-7.86%
All Other Items	<u>3,060,285</u>	<u>2,928,338</u>	<u>-131,947</u>	-4.31%
Total City Without Debt Service				
County Taxes and Transfer to CIP	22,176,814	22,711,610	534,796	2.41%
<hr/>				
County Tax and Debt Service:				
County Taxes	5,892,846	6,077,984	185,138	3.14%
Interest	1,316,736	1,314,510	-2,226	-0.17%
Principal	3,486,760	3,420,526	-66,234	-1.90%
Transfer to Capital & Other Funds	<u>1,813,602</u>	<u>1,658,400</u>	<u>-155,202</u>	-8.56%
Total County Tax, Debt Service	12,509,944	12,471,420	-38,524	-0.31%
and Transfer to CIP				
 Total All City General Fund Operations	 34,686,758	 35,183,030	 496,272	 1.43%

Proposed Budget (overview – insight)

As Chart # 2 above indicates overall City operations, excluding county taxes, debt service & Transfers to Capital increased at 2.41%.

Proposed changes in the expenditure profile are outlined on pages 4 thru 5 of the *Proposed Budget Fiscal Year 2016* book.

Specific Items of Note:

1. In keeping with the practice of the last two years, this budget presentation also includes an Issues and Options report.
2. Pages 44-47 contain the budget cost center – Legal Office. This cost center combines the city attorney and city prosecutor and their support staff. As the city continues its transition from contracted legal services to employee legal services, I expect this cost center to take shape and become more illuminated by year's end. No doubt, working with City Council, Staff and a full-time attorney, budget modifications will be necessitated. This cost center contains all non-personnel legal costs (except labor negotiations).

School Budget

As per Section 29 of the City Charter, the School Department's proposed budget is incorporated herein without alteration.

Tax Cap

The City budget contained herein was crafted in accordance with the limits imposed by City Charter Section 43-a Limitation On Budget Increase (Tax Cap).

Rochester's tax cap stipulates:

The real estate taxes raised (TAX COMMITMENT) from the prior year shall be increased by a factor of no more than the change in the National Consumer Price Index – Urban as published by the United States Department of Labor for the calendar year immediately preceding budget adoption, plus real estate taxes calculated by applying the prior year real estate tax rate to the net increase in new construction. "Net increase in new construction" is defined as the total dollar value of building permits less total dollar value of demolition permits issued for the period of April 1 – March 31 preceding budget adoption.

The FY 2016 Tax Cap Calculation is shown in detail on Chart "A" on page 1. The calendar year 2014 CPI – U "All Urban Consumers" as published by the U.S. Bureau of Labor Statistics is 1.62% and can be verified at www.bls.gov/cpi/#data.

The Net New Construction for this year's tax cap calculation is calculated as follows:

New Construction	\$ 33,861,109
Less: Demolition	<u>\$ 246,550</u>
Net New Construction	33,614,559

Fund Balance

The Budgetary Fund Balance is what is available to manage the City's tax rate. It is also a measure of a City's overall fiscal health.

The budget proposed here includes using as revenue offset the amount of \$1,708,418 from this fund balance. Last year's budget included an appropriation of \$ \$2,034,724, as indicated on page 13, a change of (326,306)

Debt Service

The total City General Fund debt service (principal and interest) for FY 2015-Revised and proposed 2016 is \$4,803,496 and \$ 4,735,036, respectively. This is a decrease of \$68,460 (page 150) of the *Proposed Budget Fiscal Year 2016* book.

Capital Project and Other Funds Transfers

The proposed General Fund transfer to the Capital Fund is \$1,658,400 which is \$155,202 less than the revised FY2015 budget of \$1,813,602 (page 152) of the *Proposed Budget Fiscal Year 2016* book.

Water & Sewer Rates

As you know, the water & sewer rates are currently under review in a process separate from this budget presentation.

Budget Philosophy - Understanding Solvency

All municipal budgets can be analyzed in terms of solvency. The four relevant types of solvency are:

Cash Solvency:	Having adequate cash on hand to pay expenses.
Budget Solvency:	Estimated budgeted revenues are adequate to finance the budgets' appropriations and programs.
Long Range Solvency:	The municipality has the tools to finance its services on a perennial basis.
Services Delivery Solvency:	The funds budgeted for expenses are adequate to meet the demands for services.

Cash Solvency - Cash insolvency occurs when a municipality has a repeated history of Budgetary Insolvency. In Rochester's recent history budgets have been solvent. Therefore this budget as presented is cash solvent.

Budget Solvency - The proposed FY 2015-2016 budget does meet the test of budget solvency. Operating expenditures are supported by operating revenues.

Long-Range Solvency - All budgets must be prepared with the next fiscal year in mind. This year's presentation was made more manageable by past policies of the governing body, particularly in the area of labor negotiations and fringe benefits. There is always a trade off between reduced expenditures and service delivery. With that in mind this budget meets the

demands of long range solvency as the City will expect to benefit from continuing cost savings in the area of fringe benefits.

Long range solvency issues evolve around the storm water and wastewater sewer issues. The Federal EPA and State DES have begun mandating expenses that will be difficult for all municipalities to meet. I expect these service issues to be the most pressing issues for the near future. Of particular note is the need for the city to develop an enterprise fund for future storm water mandated services.

Service Delivery Solvency - Many of the changes included in this proposed budget are intended to enhance the service delivery of the municipal organization. Changes in the area of Economic Development and Codes/Building Safety will enable the City to respond to the demands of growth that all expect to arrive this year. Other organizational service improvements, still in the formation stages are accounted for in the proposed budget. This proposed budget meets the requirement of service delivery solvency.

Conclusion

Through the last several budget cycles, the City has been faced with a series of budget challenges. Despite these circumstances, the City of Rochester has maintained its sound fiscal health without a loss of services and without significant increases in property taxes. The proposed FY2016 budget contained herein continues to support these trends.

This proposed budget would not have been possible without the work of many key members of staff. Special thanks to Deputy City Manager Blaine Cox, Deputy Finance Director Roland Connors, Senior Accountant Mark Sullivan, Executive Secretary Shirley McCrillis, Account Clerk Angie Gray, and Executive Assistant Samantha Rodgerson.

I look forward to working with you, staff and the citizens of Rochester for another year of change, challenge and opportunity and on behalf of all City departments; we look forward to working with the City Council to review the FY2016 budget.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Fitzpatrick", with a long horizontal flourish extending to the right.

Daniel Fitzpatrick, ICMA-CM
City Manager

CITY OF ROCHESTER
FY16 Tax Cap Calculation-4-1-15 & Estimated Tax Rate
Chart A

	City	County	City and County	School	State Ed Tax	School and State Ed Tax	Total
FY15/TY14 Approved Tax Effort from DRA 11-21-14	\$18,487,963	\$5,892,846	\$24,380,809	\$25,422,972	\$4,967,033	\$30,390,005	\$54,770,814
TY14 Valuation from DRA 11-21-14	\$2,002,253,388	\$2,002,253,388	\$2,002,253,388	\$2,002,253,388	\$1,913,373,888	\$2,002,253,388	
TY14 Total Tax Rate-from DRA 11-21-14	\$9.23	\$2.94	\$12.17	\$12.70	\$2.60	\$15.30	\$27.47
New Construction Values	\$33,861,109	\$33,861,109	\$33,861,109	\$33,861,109	\$33,861,109	\$33,861,109	
Less: Demolition	-\$246,550	-\$246,550	-\$246,550	-\$246,550	-\$246,550	-\$246,550	
Net New Construction	\$33,614,559	\$33,614,559	\$33,614,559	\$33,614,559	\$33,614,559	\$33,614,559	
Additional tax effort base due to New Construction	\$310,262	\$98,827	\$409,089	\$426,905	\$87,398	\$514,303	\$923,392
Consumer Price Index							
2014 CPI "CUURO000SA0"-Actual	1.62%	1.62%	1.62%	1.62%	1.62%	1.62%	
Additional tax effort due to CPI	\$299,505	\$95,464	\$394,969	\$411,852	\$80,466	\$492,318	\$887,287
Total Additional Tax Effort- New Construction & CPI	\$609,767	\$194,291	\$804,058	\$838,757	\$167,864	\$1,006,621	\$1,810,679
Total Allowable Tax Effort	\$19,097,730	\$6,087,137	\$25,184,867	\$26,261,729	\$5,134,897	\$31,396,626	\$56,581,494

Reconciliation Tax Cap Cales vs FY16 Proposed Budget	City	County	City and County	School	State Ed Tax	School and State Ed Tax	Total
FY16 Proposed Budget	\$29,105,046	\$6,077,984	\$35,183,030	\$38,649,913	\$4,935,450	\$63,585,363	\$98,768,393
Less Estimated Revenues	\$8,103,527		\$8,103,527	\$32,202,287		\$32,202,287	\$40,305,814
Less TIF Revenues	\$678,976		\$678,976				\$678,976
Use of Dedicated Revenues	\$460,000		\$460,000				\$460,000
Use of Fund Balance	\$1,708,418		\$1,708,418				\$1,708,418
Additional Overlay	\$450,000		\$450,000				\$450,000
Contingency Reserve for DRA Adjustments	\$8,000		\$8,000				\$8,000
Net Budget	\$18,612,125		\$24,690,109	\$26,447,626	\$4,935,450	\$31,383,076	\$56,073,185
Veteran Credit Adjustment DRA 11-21-14	\$494,752		\$494,752				\$494,752
Totals	\$19,106,877	\$6,077,984	\$25,184,861	\$26,447,626	\$4,935,450	\$31,383,076	\$56,567,937

Additional Increase (Decrease)

\$6

\$13,550

\$13,557

2015 Tax Rate Estimate-FY16 Proposed Budget	City	County	City and County	School	State Ed Tax	School and State Ed Tax	Total
FY16 Proposed Budget Totals	\$19,106,877.00	\$6,077,984.00	\$25,184,861.00	\$26,447,626.00	\$4,935,450.00	\$31,383,076.00	\$56,567,937.00
DRA Total Valuations- 11-21-14	\$2,002,253,388	\$2,002,253,388	\$2,002,253,388	\$2,002,253,388	\$1,913,373,888	\$2,002,253,388	\$2,002,253,388
TY2014 Actual DRA Rate-11-21-14	\$9.23	\$2.94	\$12.17	\$12.70	\$2.60	\$15.30	\$27.47
TY2015-FY16 Proposed Budget Tax Rate	\$9.54	\$3.04	\$12.58	\$13.21	\$2.58	\$15.79	\$28.37
Change	\$0.31	\$0.10	\$0.41	\$0.51	-\$0.02	\$0.49	\$0.90

CITY MANAGER ADJUSTMENTS TO THE FY16 DEPARTMENT REQUEST-CHART B

OBJECT	DESC	COMMENTS	ADD	CUT
CITY MANAGER				
Various	FT Salaries and Related Benefits	Non Union Salary & Merit Increase Adjustment-Reconciliation		(521)
		SUB TOTAL		(521)
LEGAL OFFICE				
Various	Various	Reduction-Related to actual starting salaries of NU Legal Staff		(29,171)
Various	Various	Add-Reclass PD Prosecution Support Secretaries to Legal Office	88,217	
Various	Various	Add-NU Merit, Salary Adjustment, NHRS & Soc-Sec Med	8,631	
531901	City Solicitor-Retain	Reclass to Other Professional Seviles-Legal Dept		(10,000)
532001	Staff Development	Add-Various staff training programs	3,000	
533000	Other Professional	Add-Reclass from City Solicitor Retainer-Legal	10,000	
533000	Other Professional	Add-Anticipated need for outside counsel during transition period	12,437	
552003	General Liability Insurance	Add-Adjustment due to staff levels	240	
553000	Communications	Add-Various mobile communications for three staff members	2,000	
555000	Printing & Binding	Add-Various publications	1,500	
558000	Travel	Add-Related to increase in staff development	897	
573401	Admin Equipment	Add-Various office equipment	1,500	
581000	Dues & Fees	Add-Various lawyer memberships	500	
		SUB TOTAL	128,922	(39,171)
MIS				
534003	Software Maintenance/Licenses	Add- Microsoft 365 license renewal for Council and Department Tablets	2,500	
553000	Communications	Add-Increase Internet Access Bandwidth	3,600	
		SUB TOTAL	6,100	
CITY CLERK				
532001	Staff Development	Add-CMC Designation Training-City Clerk	2,000	
532200	Contract Services	Add-Codification System	20,000	
		SUB TOTAL	22,000	
ELECTIONS				
589000	Miscellaneous Expenses	Election Workers miscellaneous expenses , food, supplies	2,700	
		SUB TOTAL	2,700	
ASSESSORS				
533009	Legal	Cut Legal Expense-Unnecessary, new Legal Dept		(1,000)
		SUB TOTAL		(1,000)
BUS OFFICE				
558000	Travel	Add-Deputy City Manager ICMA Conference in Seattle WA- Fall 2015	4,350	
		SUB TOTAL	4,350	
TAX COLLECTOR				
532001	Staff Development	Add-Deputy Tax Collector Certification	550	
		SUB TOTAL	550	
GENERAL OVERHEAD				
Various	Salary Adjustments & Related	Reclass to Salary and Benefits related to Director of City Services Position		(10,368)
Various	Salary Adjustments & Related	Reclass to Salary and Benefits related to AFSCME CBA		(23,946)
Various	Salary Adjustments & Related	Reclass to General Fund Contingency for CBA		(10,000)
584000	Contingency	Add-Anticipated CBA contract settlements	30,000	
584000	Contingency	Add-Final Tax Cap Reconciliation	2,000	
		SUB TOTAL	32,000	(44,314)
PUBLIC BUILDINGS				
Various	FT Salaries and Related Benefits	Add-Director of City Services	3,456	
Various	FT Salaries and Related Benefits	Add-AFSCME CBA	6,882	
		SUB TOTAL	10,338	
POLICE				
Various	FT & PT Salaries and Related Benefits	Reduction-Reclass Prosection FT & PT Secretaries to Legal Department		(88,217)
532001	Staff Development	Add- Crisis Intervention Team Leader Training	375	
558000	Travel	Add- Crisis Intervention Team Leader Training	1,150	
543002	Equipment Maintenance	Add- Ocean Systems Detective Software upgrades	1,295	
543002	Equipment Maintenance	Add- Cellebrite USA Software License Renewal	5,734	
589007	City Wide Programs	Add -Rochester Teen Night	6,600	
		SUB TOTAL	15,154	(88,217)
FIRE				
521100	Mutual Aid	Reduction- Mutual Aid dues not increasing		(2,905)
		SUB TOTAL		(2,905)
PUBLIC WORKS				
Various	FT Salaries and Related Benefits	Add-Director of City Services	6,912	
Various	FT Salaries and Related Benefits	Add-AFSCME CBA	17,064	
Various	FT Salaries and Related Benefits	Add-Adjustment to Assistant City Engineer	3,288	
		SUB TOTAL	27,264	

CITY MANAGER ADJUSTMENTS TO THE FY16 DEPARTMENT REQUEST-CHART B

OBJECT RECREATION	DESC	COMMENTS	ADD	CUT
573401	Admin Equipment	Cut-Recreations Tablets-Reclass to CIP		(7,750)
573900	Other Equipment	Cut-Recreation Management Software-Reclass to CIP		(10,000)
		SUB TOTAL		(17,750)
LIBRARY				
Various	FT Salaries and Related Benefits	Reduction		
511002	PT Salaries and Related Benefits	Add-Increase PT Library Assistant from 20 hours to 25 hours weekly	4,604	
558000	Travel	Add- ALA Conference, two additional attendees	750	
573900	Other Equipment	Add- Study Carrels	2,010	
		SUB TOTAL	7,364	
COUNTY TAX				
589033	County Tax			
CAPITAL PROJECTS TRANSFERS				
593000	Transfer to Capital	Various Cash CIP Cuts		(824,750)
		SUB TOTAL		(824,750)
WATER WORKS				
Various	FT Salaries and Related Benefits	Add-Director of City Services	8,797	
Various	FT Salaries and Related Benefits	Add-AFSCME CBA	19,536	
Various	FT Salaries and Related Benefits	Add-Assistant City Engineer Adjustment	641	
593002	Transfer to Capital	Reduction-CIP Cash		(50,000)
		SUB TOTAL	28,974	(50,000)
SEWER WORKS				
Various	FT Salaries and Related Benefits	Add-Director of City Services	8,727	
Various	FT Salaries and Related Benefits	Add-AFSCME CBA	13,976	
Various	FT Salaries and Related Benefits	Add-Reconciliation adjustment Salary & Benefits projection	746	
593002	Transfer to Capital	Reduction-CIP Cash		(50,000)
		SUB TOTAL	23,449	(50,000)
ARENA				
573900	Other Equipment	Cut-Recreation Management Software-Reclass to CIP		(10,000)
593003	Transfer to Capital	Add-Recreation Management Software-Reclass to CIP	10,000	
		SUB TOTAL	10,000	(10,000)
COMMUNITY CENTER				
Various	FT Salaries and Related Benefits	Add-Director of City Services	3,436	
Various	FT Salaries and Related Benefits	Add-AFSCME CBA	6,813	
		SUB TOTAL	10,249	
ECONOMIC DEVELP FUND				
543007	Marketing	Cut-Marketing-Buxton contract decrease		(7,500)
		SUB TOTAL		(7,500)

Explanation of Changes \geq \$5,000 General Fund - Chart C

OBJECT	ACCOUNT NAME	COMMENTS	AMOUNT	PAGE
		Wages:		
Various	FT Salaries	City Manager-increase related to Non Union Merit adjustment	8,083	42
Various	FT Salaries	Legal Office-increase related to new Prosecuting Attorney and support staff	106,377	46
Various	FT Salaries	Economic Development-increase related collective bargaining contracts	5,582	52
Various	FT Salaries	Economic Development-increase related to FY15 Transfer "Out" Temporary Office Staff	9,500	52
Various	FT Salaries	MIS-increase related to collective bargaining contracts	5,168	57
Various	FT Salaries	City Clerk-increase related to collective bargaining contracts	2,999	64
Various	FT Salaries	Assessor-increase related to collective bargaining contracts	3,825	70
Various	FT Salaries	Finance Business Office-increase related to collective bargaining and NU Merit adjustments	7,616	76
Various	FT Salaries	Tax Collector-increase related to collective bargaining contracts	2,799	81
Various	FT Salaries	Public Buildings-increase related to collective bargaining contracts	6,132	88
Various	FT Salaries	Planning-increase related to collective bargaining & other staff position adjustments	19,724	95
Various	FT Salaries	Police-increase related to Non Union and Command staff salary increases	19,806	103
Various	FT Salaries	Police-increase related to Sworn Officer collective bargaining contracts	32,861	103
Various	FT Salaries	Police-decrease related to FT Secretary reclass to Legal Department	(38,534)	103
Various	FT Salaries	Dispatch-increase related to collective bargaining contracts	14,158	107
Various	FT Salaries	Fire-increase related to collective bargaining contracts	8,931	117
Various	FT Salaries	Building Zoning & Licensing-increase related to collective bargaining contracts	7,336	123
Various	FT Salaries	Public Works-increase related to collective bargaining contracts	34,793	129
Various	FT Salaries	Welfare-increase related to collective bargaining contracts	3,586	137
Various	FT Salaries	Recreation-increase related to collective bargaining contracts	6,036	142
Various	FT Salaries	Library-increase related to collective bargaining contracts	10,127	147
		Net Change in FT Salaries	276,905	
Various	PT Salaries	Legal-Reclass PT Prosecution Secretary from Police to Legal Department	26,220	46
Various	PT Salaries	Assessors-increase related to collective bargaining contracts	3,428	70
Various	PT Salaries	Public Buildings	13,379	88
Various	PT Salaries	Police-Decrease net effect-collective bargaining contracts offset by reclass of Sec to Legal	(12,652)	103
Various	PT Salaries	Welfare-reduction in PT Staffing Hours	(4,529)	137
Various	PT Salaries	Recreation-increase in collective bargaining contracts and programs	9,920	142
Various	PT Salaries	Library-increase related to collective bargaining contracts	12,091	147
Various	PT Salaries	All Other Net Changes	(5,899)	Various
		Net Change in PT Salaries	41,958	
511009	Salary Adjustment	Decrease related to General OH contingency for reorganizations	(40,000)	84
511009	Salary Adjustment	Increased related to anticipated Non Union Merit increases	17,557	Various
513002	Over Time Training	Increased related to Dispatch and Fire RERP Training drill	23,100	117
Various	Various	All Other Net Changes	11,161	Various
		Net Change in All Other Salary Related Items	11,818	
		Benefits: (All Departments)		
521100	Health Insurance	Decreased Guaranteed Maximum Rate - .1%	(23,400)	Various
522000	Social Security & Medicare	Increase related to FT & PT salary changes	26,400	Various
523000	Retirement	Increase in NHRS Rates	168,783	Various
Various	Various		7,371	Various
		Net Change In Benefits	179,154	
		Insurance & Energy Items: (All Departments)		
541000	Utility Service	Anticipated increase in City Lights and related services	6,000	Various
562200	Electricity	Anticipated decrease in rates	(3,684)	Various
562400	Heating Fuel	Anticipated decrease in rates	(7,900)	Various
		Net Change in Insurance & Energy Items	(5,584)	
		Legal Department		
531901	City Solicitor Retainer	Elimination of need for Retainer	(10,000)	46
533000	Other Professional Services	Anticipated need during start up of Legal Office and related transitions	22,437	46
573401	Admin Equipment	FY15 initial office set up	(14,000)	47
		Economic Development		
532200	Contracted Services	FY15 Transfer In related to Temporary Office Staff	(9,500)	52

Explanation of Changes \geq \$5,000 General Fund - Chart C

OBJECT	ACCOUNT NAME	COMMENTS	AMOUNT	PAGE
		City Clerk:		
532200	Contracted Services	Anticipated Codification Project	19,850	64
		Assessors:		
534004	Appraisals	Anticipated need for outside appraisal service	10,500	70
		General Overhead:		
533001	Audit	Adjustment in Audit Contract	(8,120)	84
584000	Contingency	FY15 Transfers "Out"	131,034	84
589023	Coast Subsidy	Adjustment in Contract	5,161	84
589045	EOC	Additional EOC funding for various preparedness items	12,500	84
		Public Buildings:		
541901	HVAC Service Contract	Increase in contract	9,103	88
543000	Repair & Maintenance	FY15 Transfers "In" Police Department Hotwater Heater project	(12,605)	88
		Police		
533009	Legal	FY15 Transfers "In" related to various legal expenses	(12,154)	103
533010	Labor Negotiations	Anticipated need for outside legal assistant related to collective bargaining negotiations	13,040	103
543002	Equipment Maintenance	Increase of maintenance contracts for various equipment	14,593	103
589007	City Wide Programs	Increase related to Teen Night funding	6,600	104
		Fire		
561008	Vehicle Supplies	Decrease related to anticipated supply needs	(5,000)	118
573900	Other Equipment	FY15 Transfers included Fire Gear for new Firefighter	(5,080)	118
573902	Training Equipment	Anticipate need to replace basic training equipment	5,000	118
		Building Zoning and Licensing		
534003	Software Maintenance	Increase related to annual maintenance fee of new Planning Permitting Software	12,303	123
		Public Works:		
532200	Contracted Services	FY15 Transfers "In" for temporary engineer services	(20,150)	129
542101	Rubbish Collection	Anticipated contractual increase	16,720	129
561008	Vehicle Supplies	FY15 Transfers "In" for repairs	(10,915)	130
561021	Snow Removal Supplies	FY15 Transfers "In" for supplies	(26,873)	130
561022	Hot Top Cold Patch	Anticipated increase repair and patching activities	14,800	130
561034	Business Dist Maintenance	FY15 Transfers "Out" for emergency vehicle repairs	6,319	131
561040	Equipment Repair Supplies	FY15 Transfers "In" for emergency vehicle repairs	(6,000)	131
		Library:		
544000	Software Maintenance	Reclass audio books to Electronic Services account	(5,156)	147
534010	Electronic Services	Consolidation of various electronic services to centralized account	13,734	147
		Capital Project Transfers & Payments:		
593003	Transfer to Capital Fund	Decrease in the amount of cash funding CIP requests	(155,202)	152
		Tax Abatements:		
589032	Tax Abatements	FY15 Transfer "In" for additional abatements	(187,040)	151
Various		Other Changes		
		Sub-Total Changes before Debt Service and County Tax	47,218	Various
		County Tax:		
589033	County Tax	Anticipated County Tax Increase	185,138	149
		Debt Service:		
591000	Redemption of Principal	Reduction in principal payments	(86,844)	150
591010	Principal TIF 205c	Increase in payment schedule	20,610	150
		Sub-Total Debt Service	(66,234)	
		Total Changes including County Tax and Debt Service	496,272	

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FY16 EMPLOYEE TOTALS FOR PRORATED POSITIONS BETWEEN DEPARTMENTS-CHART D

Name	Title	Department	Salary	Longevity	Total	Salary Allocation	BiWkly Hours	FTE
Bezanson	PW Engineer *	Public Works & Highways	28,088	-	28,088	33.3%	NA	0.33
Bezanson	PW Engineer *	Water	28,087	-	28,087	33.3%	NA	0.33
Bezanson	PW Engineer *	Sewer	28,087	-	28,087	33.3%	NA	0.33
Total			84,262	-	84,262			1.00
Blanchette	Secretary II *	Public Buildings & Grounds	15,188	-	15,188	50.0%	70	0.50
Blanchette	Secretary II *	Community Center	15,188	-	15,188	50.0%	70	0.50
Total			30,376	-	30,376			1.00
Bonneau	Utility Billing Administrator *	Water	15,243	-	15,243	50.0%	70	0.50
Bonneau	Utility Billing Administrator *	Sewer	15,243	-	15,243	50.0%	70	0.50
Total			30,486	-	30,486			1.00
Bowlen	Recreation/Arena Director *	Recreation	76,079	510	76,589	85.0%	NA	0.85
Bowlen	Recreation/Arena Director *	Ice Arena	13,426	90	13,516	15.0%	NA	0.15
Total			89,505	600	90,105			1.00
Brissou	PW Mechanic *	Public Works & Highways	14,547	-	14,547	33.3%	80	0.33
Brissou	PW Mechanic *	Water	14,546	-	14,546	33.3%	80	0.33
Brissou	PW Mechanic *	Sewer	14,546	-	14,546	33.3%	80	0.33
Total			43,639		43,639			1.00
Clark	Secretary III *	Public Works & Highways	19,260	184	19,444	33.3%	80	0.33
Clark	Secretary III *	Water	19,262	184	19,446	33.3%	80	0.33
Clark	Secretary III *	Sewer	19,262	184	19,446	33.3%	80	0.33
Total			57,784	552	58,336			1.00
Colanto	Assistant Director RAYS *	Recreation	58,247	-	58,247	88.0%	NA	0.88
Colanto	Assistant Director RAYS *	Ice Arena	7,943	-	7,943	12.0%	NA	0.12
Total			66,190	-	66,190			1.00
Connors	Assistant Finance Director *	Finance-Business Office	50,346	420	50,766	70.0%	NA	0.70
Connors	Assistant Finance Director *	Water	10,789	90	10,879	15.0%	NA	0.15
Connors	Assistant Finance Director *	Sewer	10,789	90	10,879	15.0%	NA	0.15
Total			71,924	600	72,524			1.00
Cox	Deputy City Manager-Finance Director*	Finance-Business Office	85,592	160	85,752	80.0%	NA	0.80
Cox	Deputy City Manager-Finance Director*	Water	10,682	20	10,702	10.0%	NA	0.10
Cox	Deputy City Manager-Finance Director*	Sewer	10,682	20	10,702	10.0%	NA	0.10
Total			106,956	200	107,156			1.00
Dashnaw	Maintenance Tech*	Public Buildings & Grounds	24,336		24,336	60.0%	80	0.60

FY16 EMPLOYEE TOTALS FOR PRORATED POSITIONS BETWEEN DEPARTMENTS-CHART D

Name	Title	Department	Salary	Longevity	Total	Salary Allocation	BiWkly Hours	FTE
Dashnaw	Maintenance Tech*	Community Center	16,244		16,244	40.0%	80	0.40
		Total	40,580		40,580			1.00
Dixon	Lead Water/Sewer *	Water	24,305	-	24,305	50.0%	80	0.50
Dixon	Lead Water/Sewer *	Sewer	24,305	-	24,305	50.0%	80	0.50
		Total	48,610	-	48,610			1.00
Edgerly	Program Coordinator *	Recreation	21,676	-	21,676	62.0%	64	0.56
Edgerly	Program Coordinator *	Ice Arena	13,286	-	13,286	38.0%	64	0.35
		Total	34,962	-	34,962			0.91
Fitzpatrick	City Manager*	City Manager Office	108,380	-	108,380	80.0%	NA	0.80
Fitzpatrick	City Manager*	Water	13,548	-	13,548	10.0%	NA	0.10
Fitzpatrick	City Manager*	Sewer	13,548	-	13,548	10.0%	NA	0.10
		Total	135,476	-	135,476			1.00
Gasbarro	Construction Engineer *	Public Works & Highways	17,202	108	17,310	33.3%	80	0.33
Gasbarro	Construction Engineer *	Water	17,202	108	17,310	33.3%	80	0.33
Gasbarro	Construction Engineer *	Sewer	17,202	109	17,311	33.3%	80	0.33
		Total	51,606	325	51,931			1.00
Gray	Account Clerk II*	Finance-Business Office	33,430	480	33,910	80.0%	70	0.80
Gray	Account Clerk II*	Water	4,179	60	4,239	10.0%	70	0.10
Gray	Account Clerk II*	Sewer	4,179	60	4,239	10.0%	70	0.10
		Total	41,788	600	42,388			1.00
Hale	Construction Engineer*	Public Works & Highways	24,434	-	24,434	34.0%	NA	0.34
Hale	Construction Engineer*	Water	23,716	-	23,716	33.3%	NA	0.33
Hale	Construction Engineer*	Sewer	23,716	-	23,716	33.3%	NA	0.33
		Total	71,866	-	71,866			1.00
Henderson, K	Municipal Services Supervisor *	Public Works & Highways	24,443	200	24,643	33.0%	NA	0.34
Henderson, K	Municipal Services Supervisor *	Water	24,443	200	24,643	33.0%	NA	0.33
Henderson, K	Municipal Services Supervisor *	Sewer	24,443	200	24,643	33.0%	NA	0.33
		Total	73,329	600	73,929			1.00
Hoyt	Human Resources Director*	Human Resources	49,904	480	50,384	80.0%	80	0.80
Hoyt	Human Resources Director*	Water	6,238	60	6,298	10.0%	80	0.10
Hoyt	Human Resources Director*	Sewer	6,238	60	6,298	10.0%	80	0.10
		Total	62,380	600	62,980			1.00
Juneau	Utility Billing Administrator *	Water	15,324	100	15,424	50.0%	70	0.50
Juneau	Utility Billing Administrator *	Sewer	15,324	100	15,424	50.0%	70	0.50

FY16 EMPLOYEE TOTALS FOR PRORATED POSITIONS BETWEEN DEPARTMENTS-CHART D

Name	Title	Department	Salary	Longevity	Total	Salary Allocation	BiWkly Hours	FTE
			30,648	200	30,848			
Long	CD Specialist *	Economic Development	6,718	-	6,718	15.0%	70	0.15
Long	CD Specialist *	Community Development	35,825	-	35,825	80.0%	70	0.80
Long	CD Specialist *	Bridging the Gaps	2,240	-	2,240	5.0%	70	0.05
		Total	44,783	-	44,783			1.00
McCrillis	Executive Secretary	Finance-Business Office	42,283	512	42,795	93.0%	75	0.93
McCrillis	Executive Secretary	Water	1,592	19	1,611	3.5%	75	0.04
McCrillis	Executive Secretary	Sewer	1,592	19	1,611	3.5%	75	0.04
		Total	45,467	550	46,017			1.00
McKenney	PW Mechanic *	Public Works & Highways	11,517	-	11,517	33.3%	80	0.33
McKenney	PW Mechanic *	Water	11,517	-	11,517	33.3%	80	0.33
McKenney	PW Mechanic *	Sewer	11,517	-	11,517	33.3%	80	0.33
		Total	34,551	-	34,551			1.00
Miller	Secretary II *	Public Buildings & Grounds	2,581	24	2,605	6.0%	80	0.06
Miller	Secretary II *	Public Works & Highways	12,905	120	13,025	30.0%	80	0.30
Miller	Secretary II *	Water	12,475	116	12,591	29.0%	80	0.29
Miller	Secretary II *	Sewer	12,475	116	12,591	29.0%	80	0.29
Miller	Secretary II *	Community Center	2,581	24	2,605	6.0%	80	0.06
		Total	43,017	400	43,417			1.00
Nau	Municipal Services Supervisors	Water	28,998	200	29,198	50.0%	80	0.33
Nau	Municipal Services Supervisors	Sewer	28,998	200	29,198	50.0%	80	0.33
		Total	57,996	400	58,396			0.67
Petropoulos	Secretary I *	Public Works & Highways	9,331	-	9,331	33.3%	70	0.33
Petropoulos	Secretary I *	Water	9,331	-	9,331	33.3%	70	0.33
Petropoulos	Secretary I *	Sewer	9,331	-	9,331	33.3%	70	0.33
		Total	27,993	-	27,993			1.00
Prentice	LEO *	Public Works & Highways	11,891	-	11,891	33.3%	80	0.33
Prentice	LEO *	Water	11,891	-	11,891	33.3%	80	0.33
Prentice	LEO *	Sewer	11,891	-	11,891	33.3%	80	0.33
		Total	35,673	-	35,673			1.00
Plante	Maintenance Tech	Public Buildings	22,764	-	22,764	60.0%	NA	0.60
Plante	Maintenance Tech	Community Center	15,176	-	15,176	40.0%	NA	0.40
		Total	37,940	-	37,940			1.00
Phillips	HEO *	Public Works & Highways	14,616	-	14,616	33.3%	80	0.33

FY16 EMPLOYEE TOTALS FOR PRORATED POSITIONS BETWEEN DEPARTMENTS-CHART D

Name	Title	Department	Salary	Longevity	Total	Salary Allocation	BiWkly Hours	FTE
Phillips	HEO *	Water	14,616	-	14,616	33.3%	80	0.33
Phillips	HEO *	Sewer	14,616	-	14,616	33.3%	80	0.33
		Total	43,848	-	43,848			1.00
Silvia	Lead Mechanic *	Public Works & Highways	17,327	-	17,327	33.3%	80	0.33
Silvia	Lead Mechanic *	Water	17,327	-	17,327	33.3%	80	0.33
Silvia	Lead Mechanic *	Sewer	17,327	-	17,327	33.3%	80	0.33
		Total	51,981	-	51,981			1.00
Snyder	Payroll Clerk *	Finance & Human Resources	22,516	358	22,874	63.9%	70	0.64
Snyder	Payroll Clerk *	City Manager	5,673	83	5,756	16.1%	70	0.16
Snyder	Payroll Clerk *	Water	3,524	55	3,579	10.0%	70	0.10
Snyder	Payroll Clerk *	Sewer	3,524	55	3,579	10.0%	70	0.10
		Total	35,237	550	35,788			1.00
Sullivan	Senior Accountant*	Finance-Business Office	55,420	260	55,680	80.0%	NA	0.80
Sullivan	Senior Accountant*	Water	6,928	33	6,961	10.0%	NA	0.10
Sullivan	Senior Accountant*	Sewer	6,928	32	6,960	10.0%	NA	0.10
		Total	69,276	325	69,601			1.00
Trepanier, S	Arena Supervisor *	Recreation	11,660	92	11,752	23.0%	NA	0.23
Trepanier, S	Arena Supervisor *	Ice Arena	39,035	308	39,343	77.0%	NA	0.77
		Total	50,695	400	51,095			1.00
Trepanier, R	Arena Attendant *	Recreation	7,865	92	7,957	23.0%	80	0.23
Trepanier, R	Arena Attendant *	Ice Arena	26,331	308	26,639	77.0%	80	0.77
		Total	34,196	400	34,596			1.00
Tufts	Lead Grounds Laborer *	Public Buildings & Grounds	31,317		31,317	80.0%	80	0.80
Tufts	Lead Grounds Laborer *	Community Center	7,830		7,830	20.0%	80	0.20
		Total	39,147	-	39,147			1.00
Ward	Secretary II *	Recreation	38,471	340	38,811	85.0%	75	0.85
Ward	Secretary II *	Ice Arena	6,789	60	6,849	15.0%	75	0.15
		Total	45,260	400	45,660			1.00
Vacant	Municipal Services Supervisor *	Public Buildings & Grounds	39,975	-	39,975	60.0%	NA	0.60
Vacant	Municipal Services Supervisor *	Community Center	26,650	-	26,650	40.0%	NA	0.40
		Total	66,625	-	66,625			1.00
Vacant	Director *	Public Buildings & Grounds	12,100	22	12,122	11.0%	NA	0.11
Vacant	Director *	Public Works & Highways	24,200	44	24,244	22.0%	NA	0.22
Vacant	Director *	Water	30,800	56	30,856	28.0%	NA	0.28

FY16 EMPLOYEE TOTALS FOR PRORATED POSITIONS BETWEEN DEPARTMENTS-CHART D

Name	Title	Department	Salary	Longevity	Total	Salary Allocation	BiWkly Hours	FTE
Vacant	Director *	Sewer	30,800	56	30,856	28.0%	NA	0.28
Vacant	Director *	Community Center	12,100	22	12,122	11.0%	NA	0.11
		Total	110,000	200	110,200			1.00

CITY GENERAL FUND REVENUE BY ACCOUNT

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>ECONOMIC DEVELOPMENT</u>						
406201 MISCELLANEOUS	609	0	0	0	0	0
TOTAL ECONOMIC DEVELOPMENT	609	0	0	0	0	0
<u>CITY CLERK</u>						
400408 MARRIAGE LICENSES	1,715	1,820	1,820	1,820	1,820	0
400409 DOG LICENSES	28,497	26,000	26,000	26,000	26,000	0
400416 E-REGISTRATION FEES	255	1,200	1,600	1,600	1,600	400
400423 LANDLORD REGISTRATIONS	0	100	100	100	100	0
400428 POSTAGE	0	0	400	400	400	400
402101 UCC FILINGS FEES	4,815	1,000	1,000	1,000	1,000	0
402109 VITAL RECORDS	20,370	17,100	17,000	17,000	17,000	(100)
402139 DOG LICENSES STATE	12,454	12,000	12,600	12,600	12,600	600
402140 MARRIAGE LICENSES STATE	9,310	10,000	10,000	10,000	10,000	0
402141 VITAL RECORDS STATE	31,365	31,900	31,900	31,900	31,900	0
406201 MISCELLANEOUS	5,316	5,000	4,000	4,000	4,000	(1,000)
TOTAL CITY CLERK	114,097	106,120	106,420	106,420	106,420	300
<u>ASSESSORS</u>						
406201 MISCELLANEOUS	575	1,000	0	0	0	(1,000)
TOTAL ASSESSORS	575	1,000	0	0	0	(1,000)
<u>BUSINESS OFFICE</u>						
400302 INTEREST INCOME	64,539	70,000	70,000	70,000	55,000	(15,000)
406201 MISCELLANEOUS	0	1,000	1,000	1,000	1,000	0
TOTAL BUSINESS OFFICE	64,539	71,000	71,000	71,000	56,000	(15,000)
<u>TAX COLLECTOR</u>						
400101 PROPERTY TAX	23,034,892	23,886,057	24,516,077	24,985,395	24,232,109	346,052
400102 TIMBER AND GRAVEL TAX	24,474	4,000	4,000	4,000	4,000	0
400103 CHARGE FOR CURRENT USE	62,705	35,000	35,000	35,000	35,000	0
400301 INT ON DELINQ TAXES	740,642	525,000	525,000	525,000	525,000	0
400406 MOTOR VEHICLE PERMITS	3,893,533	3,550,000	3,550,000	3,550,000	3,550,000	0
400413 TRANSPORTATION TAX FEES	166,175	170,000	170,000	170,000	170,000	0
400416 E-REGISTRATION FEES	3,924	7,500	7,500	7,500	7,500	0
402142 TAX SALE REIMBURSEMENT	26,295	24,000	24,000	24,000	24,000	0

CITY GENERAL FUND REVENUE BY ACCOUNT

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
TOTAL TAX COLLECTOR	27,952,639	28,201,557	28,831,577	29,300,895	28,547,609	346,052
<u>GENERAL OVERHEAD</u>						
400000 HOST COMMUNITY FEES	0	470,000	470,000	470,000	460,000	(10,000)
400104 PAYMENT IN LIEU OF TAXES	343,830	372,282	372,282	372,282	372,282	0
401603 ROOMS AND MEALS TAX	1,324,698	1,441,166	1,441,166	1,441,166	1,441,166	0
401605 CABLEVISION	220,692	240,000	240,000	240,000	230,000	(10,000)
405902 HEALTHTRUST RETURN OF SURPLU	1,023,249	0	0	0	0	0
406101 TRANSFER FROM FUND BALANCE	0	2,034,724	1,708,418	1,708,418	1,708,418	(326,306)
406102 TRANSFER FROM CIP	362,416	0	0	0	0	0
406106 TRANSFER FROM OTHER FUNDS	3,870	4,000	4,000	4,000	4,000	0
406201 MISCELLANEOUS	482,540	5,000	5,000	5,000	5,000	0
406500 LEASE/RENTALS	635,018	654,069	678,976	678,976	678,976	24,907
451900 RENTAL INCOME	16,509	17,457	17,457	17,457	17,457	0
TOTAL GENERAL OVERHEAD	4,412,823	5,238,698	4,937,299	4,937,299	4,917,299	(321,399)
<u>PLANNING</u>						
400424 POSTAGE - ABUTTER NOTICES	2,049	1,000	1,000	1,000	1,000	0
402102 SITE REVIEW APPLICATIONS	37,318	12,000	12,000	12,000	12,000	0
402103 ZONING APPLICATIONS	4,375	0	0	0	0	0
402104 SUB DIVISION APPLICATIONS	3,275	2,000	2,000	2,000	2,000	0
406201 MISCELLANEOUS	285	250	250	250	250	0
TOTAL PLANNING	47,302	15,250	15,250	15,250	15,250	0
<u>LEGAL</u>						
406106 TRANSFER FROM OTHER FUNDS	0	50,000	50,000	50,000	50,000	0
TOTAL LEGAL	0	50,000	50,000	50,000	50,000	0
<u>POLICE</u>						
400407 PISTOL PERMITS	4,746	3,600	5,145	5,145	5,145	1,545
402110 COPY MACHINE	3,322	3,700	3,700	3,700	3,700	0
402111 O/S SECURITY SERVICES	191,575	280,000	280,000	280,000	280,000	0
402115 ALARM FEES	4,830	3,500	4,900	4,900	4,900	1,400
402120 WRECKER SERVICE	0	1,650	0	0	0	(1,650)
402121 DOG SHELTER & TRANSPORT	1,472	3,000	1,500	1,500	1,500	(1,500)
402122 DOG FINES	11,650	19,000	16,000	16,000	16,000	(3,000)

CITY GENERAL FUND REVENUE BY ACCOUNT

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
405201 COURT FINES	17,229	12,000	14,000	14,000	14,000	2,000
405202 PARKING TICKETS	4,205	7,500	5,600	5,600	5,600	(1,900)
405203 EXCESS ALARM PENALTY	3,700	3,000	3,000	3,000	3,000	0
406201 MISCELLANEOUS	11,462	3,000	4,000	4,000	4,000	1,000
406209 POLICE RESTITUTION	2,660	1,000	1,000	1,000	1,000	0
406210 WITNESS FEES	6,676	7,000	7,000	7,000	7,000	0
406216 HOST TRAINING FEES	0	6,000	6,000	6,000	6,000	0
TOTAL POLICE	263,526	353,950	351,845	351,845	351,845	(2,105)
<u>FIRE</u>						
400417 RERP	4,094	15,584	0	26,400	52,800	37,216
402111 O/S SECURITY SERVICES	2,639	10,000	10,000	10,000	10,000	0
402157 FIRE PREVENTION FEES	3,881	1,850	1,825	1,825	1,825	(25)
406201 MISCELLANEOUS	2,914	0	0	0	0	0
406205 FIRE DONATIONS	500	500	0	0	0	(500)
TOTAL FIRE	14,029	27,934	11,825	38,225	64,625	36,691
<u>DISPATCH CENTER</u>						
400303 CONTRACT REVENUE	61,613	62,044	62,044	62,044	62,044	0
TOTAL DISPATCH CENTER	61,613	62,044	62,044	62,044	62,044	0
<u>CODE ENFORCEMENT</u>						
400401 FOOD ESTABLISHMENT LICENSE	33,493	29,000	29,000	29,000	29,000	0
400402 TAXI LICENSE	850	700	700	700	700	0
400403 AMUSEMENT LICENSE	2,790	4,000	4,000	4,000	4,000	0
400404 BUILDING PERMITS	243,645	250,000	250,000	250,000	250,000	0
400411 HAWKERS & PEDDLERS LICENSE	625	500	500	500	500	0
400424 POSTAGE - ABUTTER NOTICES	0	1,000	1,000	1,000	1,000	0
400425 SECOND HAND DEALER LICENSE	1,650	1,000	1,000	1,000	1,000	0
400426 PAWNBROKER LICENSE	200	100	150	150	150	50
400427 JUNK YARD & DEALER LICENSE	175	175	175	175	175	0
402103 ZONING APPLICATIONS	0	7,000	7,500	7,500	7,500	500
406201 MISCELLANEOUS	1,855	100	100	100	100	0
TOTAL CODE ENFORCEMENT	285,283	293,575	294,125	294,125	294,125	550

PUBLIC WORKS

CITY GENERAL FUND REVENUE BY ACCOUNT

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
400405 EXCAVATION PERMITS	5,850	6,000	6,700	6,700	6,700	700
400412 HAZARDOUS WASTE	19,704	11,000	14,000	14,000	14,000	3,000
400414 DRIVEWAY PERMITS FEES	6,750	4,500	4,500	4,500	4,500	0
401604 HIGHWAY BLOCK SUBSIDY	526,138	530,930	530,930	530,930	530,930	0
406201 MISCELLANEOUS	109	10,000	10,000	10,000	10,000	0
TOTAL PUBLIC WORKS	558,551	562,430	566,130	566,130	566,130	3,700
<u>WELFARE</u>						
402123 WELFARE REIMBURSEMENT	1,996	9,000	8,500	8,500	8,500	(500)
TOTAL WELFARE	1,996	9,000	8,500	8,500	8,500	(500)
<u>RECREATION</u>						
402124 BASKETBALL PROGRAM FEES	24,878	22,375	22,175	22,175	22,175	(200)
402130 PARKS & PLAYGROUNDS	68,220	70,000	60,000	60,000	60,000	(10,000)
402153 POOLS	12,370	10,800	11,800	11,800	11,800	1,000
402154 REC PROGRAMS	16,543	19,900	18,900	18,900	18,900	(1,000)
406200 OTHER RENTALS & VENDING	15,373	13,925	13,925	13,925	13,925	0
406201 MISCELLANEOUS	6,725	3,000	3,000	3,000	3,000	0
406207 RECREATION DONATIONS	0	1,000	0	0	0	(1,000)
TOTAL RECREATION	144,109	141,000	129,800	129,800	129,800	(11,200)
<u>LIBRARY</u>						
400419 LIBRARY REGISTRATION FEES	9,108	8,000	8,665	8,665	8,665	665
402110 COPY MACHINE	4,539	4,200	4,718	4,718	4,718	518
406201 MISCELLANEOUS	604	0	0	0	0	0
406217 DONATIONS	0	1,000	0	0	0	(1,000)
TOTAL LIBRARY	14,251	13,200	13,383	13,383	13,383	183
GRAND TOTAL CITY	33,935,941	35,146,758	35,449,198	35,944,916	35,183,030	36,272

SCHOOL DEPARTMENT GENERAL FUND REVENUE

	FY 14 ACTUAL	FY 15 APPROP	FY 15 REVISED	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
TOTAL SCHOOL GF REVENUE	57,473,801	57,345,083	57,345,083	59,727,432	58,649,913	1,304,830

CAPITAL IMPROVEMENTS REVENUE SUMMARY

	PROJECT AMOUNT	BORROWING PROCEEDS	O&M CASH	FUND BAL RET EARN	DED REVENUE	OTHER SOURCES	GRANTS
<u>GENERAL FUND</u>							
CITY*	15,476,830	13,258,730	1,658,400	0	0	0	560,000
SCHOOL	1,093,400	931,000	162,400	0	0	0	0
TOTAL GENERAL FUND	16,570,230	14,189,730	1,820,800	0	0	0	560,000
<u>ENTERPRISE FUNDS</u>							
WATER	3,942,000	3,850,000	92,000	0	0	0	0
SEWER	6,658,000	6,500,000	158,000	0	0	0	0
AREA	860,000	850,000	10,000				
TOTAL ENTERPRISE FUNDS	11,460,000	11,200,000	260,000	0	0	0	0
TOTAL ALL CIP	28,030,230	25,389,730	2,080,800	0	0	0	560,000

* Includes Community Center Cash CIP

**WATER WORKS
REVENUES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
400302 INTEREST INCOME	2,500	2,500	2,500	2,500	47,500	(50,000)
406105 TRANSFER FROM RET EARNINGS	0	1,275,345	1,828,755	1,821,592	1,850,566	575,221
406201 MISCELLANEOUS	48,239	25,000	25,000	25,000	25,000	0
406600 CONSTRUCTION	69,409	50,000	50,000	50,000	50,000	0
406601 USER FEES	3,363,957	3,800,000	3,500,000	3,500,000	3,500,000	(300,000)
406602 INTEREST ON DEL ACCTS	19,045	12,000	12,000	12,000	12,000	0
406603 HYDRANT RENTAL	24,930	24,000	24,000	24,000	24,000	0
TOTAL	3,528,081	5,188,845	5,442,255	5,435,092	5,414,066	225,221
 TOTAL WATER WORKS	 3,528,081	 5,188,845	 5,442,255	 5,435,092	 5,414,066	 225,221

**SEWER WORKS
REVENUES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
400302 INTEREST INCOME	2,500	2,500	2,500	2,500	2,500	0
406105 TRANSFER FROM RET EARNINGS	0	1,290,815	1,735,057	1,650,697	1,614,146	323,331
406201 MISCELLANEOUS	132,418	4,000	4,000	4,000	4,000	0
406211 HOMEMAKERS SRF LOAN CS330122	16,408	16,049	16,049	16,049	16,049	0
406306 STATE AID GRANT C-520	44,279	369,290	357,337	357,337	357,337	(11,953)
406307 STATE AID GRANT C-773	7,290	7,290	7,290	7,290	7,290	0
406308 STATE AID GRANT C-775	3,927	12,285	11,983	11,983	11,983	(302)
406309 STATE AID GRANT C-835	17,713	0	46,230	46,230	46,230	46,230
406310 STATE AID GRANT C-836	5,986	0	15,112	15,112	15,112	15,112
406311 STATE AID GRANT C-839	6,990	0	32,600	32,600	32,600	32,600
406600 CONSTRUCTION	3,541	10,000	0	10,000	10,000	0
406601 USER FEES	4,430,501	5,047,000	4,500,000	4,500,000	4,500,000	(547,000)
406602 INTEREST ON DEL ACCTS	17,427	12,000	12,000	12,000	12,000	0
406607 IMPACT FEES	28,800	14,000	14,000	14,000	14,000	0
406701 SEPTIC DISPOSAL PERMIT	117,926	175,000	175,000	175,000	175,000	0
406703 INDUSTRIAL PRE-TREAT	16,131	10,000	10,000	10,000	10,000	0
TOTAL	4,851,836	6,970,229	6,939,158	6,864,798	6,828,247	(141,982)
 TOTAL SEWER WORKS	 4,851,836	 6,970,229	 6,939,158	 6,864,798	 6,828,247	 (141,982)

**ARENA
REVENUES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
400302 INTEREST INCOME	500	500	0	0	0	(500)
406105 TRANSFER FROM RET EARNINGS	0	91,424	255,263	182,333	182,333	90,909
406201 MISCELLANEOUS	1,233	0	0	0	0	0
406202 PRO SHOP & VENDING	38,651	49,700	39,850	39,850	39,850	(9,850)
406450 ADVERTISING	11,875	11,000	11,000	11,000	11,000	0
406500 LEASE/RENTALS	340,220	376,000	349,150	349,150	349,150	(26,850)
406805 LEASE RECREATION DEPT.	10,000	10,000	10,000	10,000	10,000	0
TOTAL	402,479	538,624	665,263	592,333	592,333	53,709
 TOTAL ARENA	 402,479	 538,624	 665,263	 592,333	 592,333	 53,709

**COMMUNITY CENTER
REVENUES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
406105 TRANSFER FROM RET EARNINGS	0	62,907	59,170	57,670	68,774	5,867
406801 LEASE/RENT GYM & ROOMS	901	0	0	0	0	0
406802 LEASE STATE OF NH	275,250	275,250	275,250	275,250	275,250	0
406803 LEASE SCHOOL MAINT	60,950	60,950	60,950	60,950	60,950	0
406804 LEASE ALT SCHOOL	72,891	72,891	72,373	72,373	72,373	(518)
406805 LEASE RECREATION DEPT.	60,000	60,000	60,000	60,000	60,000	0
406806 STRAF COUNTY HEAD START	63,000	63,000	63,000	63,000	63,000	0
406807 STRAFFORD COUNTY CAP	24,990	24,990	24,990	24,990	24,990	0
406808 LEASE SAU OFFICE	79,608	79,608	79,608	79,608	79,608	0
406813 HOPE SCHOOL	21,007	21,007	21,007	21,007	21,007	0
406816 LEASE ARTS ROCHESTER	12,148	0	0	0	0	0
406818 STRAFFORD REGION PLANNING CO	30,000	30,000	30,000	30,000	30,000	0
406819 WILLIAMS DRIVING SCHOOL LEASI	5,083	5,083	5,083	5,083	5,083	0
406821 ROCHESTER AREA SENIOR CITIZEN	0	1	1	1	1	0
406824 SHARE	901	900	901	901	901	1
406825 CROSSPOINT CHURCH	0	0	18,000	18,000	18,000	18,000
TOTAL	706,729	756,587	770,333	768,833	779,937	23,350
 TOTAL COMMUNITY CENTER	 706,729	 756,587	 770,333	 768,833	 779,937	 23,350

**ECONOMIC DEVELOPMENT FUND
REVENUE BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>ECONOMIC DEVELOPMENT FUND</u>						
406101 TRANSFER FROM FUND BALANCE	0	121,000	86,000	86,000	78,500	(42,500)
406102 TRANSFER FROM CIP	192,511	0	0	0	0	0
406103 TRANSFER FROM GEN FUND	0	100,000	100,000	100,000	100,000	0
406201 MISCELLANEOUS	35,000	0	0	0	0	0
TOTAL ECONOMIC DEVELOPMENT	227,511	221,000	186,000	186,000	178,500	(42,500)
 TOTAL ECONOMIC DEV FUND	 227,511	 221,000	 186,000	 186,000	 178,500	 (42,500)

CITY GRANTS REVENUE SUMMARY

	FY14 ACTUAL	FY15 REVISED	FY16 DRAFT	FY16 DEPT REQ	FY16 CM PROP	\$ CHANGE
<u>GRANT NAME</u>						
CDBG	264,587	239,000	203,150	227,062	227,062	(11,938)
HUD OFFICER	42,089	75,000	75,000	75,000	75,000	0
ICAC	2,064	5,000	5,000	5,000	5,000	0
BRIDGING THE GAPS	0	0	125,000	125,000	125,000	125,000
TOTAL CITY GRANTS	308,740	319,000	408,150	432,062	432,062	113,062

SCHOOL LUNCH AND SCHOOL GRANTS REVENUE SUMMARY

	FY14 ACTUAL	FY15 APPROP	FY15 REVISED	FY16 DEPT REQ	FY16 CM PROP	\$ CHANGE
<u>SCHOOL DEPARTMENT</u>						
SCHOOL LUNCH	1,770,000	1,800,000	1,800,000	1,800,000	1,800,000	0
GRANTS	3,218,000	2,759,000	2,759,000	3,060,000	3,060,000	301,000
TOTALS	4,988,000	4,559,000	4,559,000	4,860,000	4,860,000	301,000

CITY GENERAL FUND EXPENDITURES BY DEPARTMENT

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>GENERAL GOVERNMENT</u>						
COUNCIL/MANAGER	271,500	265,117	272,497	278,857	278,336	13,219
ECONOMIC DEVELOPMENT	282,979	292,278	297,012	297,524	297,524	5,246
MIS	322,586	433,857	528,474	435,480	441,580	7,723
CITY CLERK	257,220	264,704	270,177	270,177	292,177	27,473
ELECTIONS	20,163	36,944	41,331	41,331	44,031	7,087
ASSESSORS	355,698	366,836	400,742	400,742	399,742	32,906
BUSINESS OFFICE	565,797	563,527	579,973	578,618	582,968	19,441
TAX COLLECTOR	332,067	333,410	341,360	341,360	341,910	8,500
GENERAL OVERHEAD	467,873	628,092	725,289	737,789	725,475	97,383
PUBLIC BUILDINGS	791,419	835,637	835,723	834,992	845,330	9,693
PLANNING	311,208	332,048	350,056	350,056	350,056	18,008
LEGAL	194,506	298,351	405,841	405,841	495,592	197,241
TOTAL GENERAL GOVERNMENT	4,173,018	4,650,801	5,048,475	4,972,767	5,094,721	443,920
<u>PUBLIC SAFETY</u>						
POLICE	6,410,979	6,782,204	7,061,174	6,944,093	6,871,030	88,826
FIRE	4,070,731	4,220,495	4,425,828	4,281,672	4,278,767	58,272
DISPATCH CENTER	682,370	752,253	742,930	749,465	749,465	(2,788)
CODE ENFORCEMENT	493,312	501,710	567,355	530,899	530,899	29,189
AMBULANCE	51,430	53,219	54,913	54,913	54,913	1,694
TOTAL PUBLIC SAFETY	11,708,822	12,309,881	12,852,200	12,561,042	12,485,074	175,193
<u>PUBLIC WORKS</u>						
PUBLIC WORKS	2,428,973	2,468,651	2,496,926	2,477,926	2,505,190	36,539
CITY LIGHTS	270,710	253,000	257,500	257,500	257,500	4,500
TOTAL PUBLIC WORKS	2,699,683	2,721,651	2,754,426	2,735,426	2,762,690	41,039
<u>SOCIAL SERVICES/LEISURE</u>						
WELFARE	373,431	444,046	453,223	453,223	453,223	9,177
RECREATION	699,935	695,320	728,282	725,434	707,684	12,364
LIBRARY	1,051,002	1,075,819	1,117,966	1,108,598	1,115,962	40,143
TOTAL SOCIAL SERVICES/LEISURE	2,124,368	2,215,185	2,299,471	2,287,255	2,276,869	61,684
<u>COUNTY TAX</u>						
COUNTY TAX	5,781,224	5,892,846	6,075,038	6,077,984	6,077,984	185,138
TOTAL COUNTY TAX	5,781,224	5,892,846	6,075,038	6,077,984	6,077,984	185,138
<u>OTHER DEPARTMENTS</u>						
DEBT SERVICE	4,315,897	4,803,496	4,735,036	4,735,036	4,735,036	(68,460)
TAX ABATEMENTS	99,882	279,296	92,256	92,256	92,256	(187,040)
CAPITAL PROJECTS TRANSFERS	4,653,814	1,813,602	1,592,296	2,483,150	1,658,400	(155,202)
TOTAL OTHER DEPARTMENTS	9,069,592	6,896,394	6,419,588	7,310,442	6,485,692	(410,702)

CITY GENERAL FUND EXPENDITURES BY DEPARTMENT

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
GRAND TOTAL CITY	35,556,708	34,686,758	35,449,198	35,944,916	35,183,030	496,272

SCHOOL DEPARTMENT EXPENDITURES

	FY 14 ACTUAL	FY 15 APPROP	FY 15 REVISED	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
TOTAL SCHOOL GF EXPENDITURES	57,364,068	57,345,083	57,345,083	59,727,432	58,649,913	1,304,830

CAPITAL IMPROVEMENTS EXPENDITURE SUMMARY

	FY14 ACTUAL	FY15 APPROP	FY15 REVISED	FY16 DEPT REQ	FY16 CM PROP	\$ CHANGE
<u>GENERAL FUND</u>						
CITY	5,148,804	8,138,076	9,229,226	16,701,830	15,314,830	6,085,604
SCHOOL	2,082,012	1,516,400	1,516,400	1,093,400	1,093,400	(423,000)
TOTAL GENERAL FUND	7,230,816	9,654,476	10,745,626	17,795,230	16,408,230	5,662,604
<u>ENTERPRISE FUNDS</u>						
WATER	2,002,486	2,023,000	2,098,000	11,942,000	3,942,000	1,844,000
SEWER	1,773,523	3,139,000	3,139,000	16,458,000	6,658,000	3,519,000
ARENA	108,934	0	0	750,000	860,000	860,000
COMMUNITY CENTER	0	0	0	197,000	162,000	162,000
TOTAL ENTERPRISE FUNDS	3,884,943	5,162,000	5,237,000	29,347,000	11,622,000	6,385,000
TOTAL ALL CIP	11,115,759	14,816,476	15,982,626	47,142,230	28,030,230	12,047,604

ENTERPRISE AND SPECIAL REVENUE FUNDS EXPENDITURE SUMMARY

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>ENTERPRISE FUNDS</u>						
WATER WORKS	3,704,930	5,188,845	5,442,255	5,435,092	5,414,066	225,221
SEWER WORKS	4,104,634	6,950,079	6,939,158	6,854,798	6,828,247	(121,832)
ARENA	426,863	538,024	665,263	592,653	592,653	54,629
TOTAL ENTERPRISE FUNDS	8,236,427	12,676,948	13,046,676	12,882,543	12,834,966	158,018
<u>SPECIAL REVENUE FUNDS</u>						
ECONOMIC DEVELOPMENT	158,841	221,000	186,000	186,000	178,500	(42,500)
COMMUNITY CENTER	667,337	753,487	770,333	769,668	779,937	26,450
TOTAL SPECIAL REVENUE FUNDS	826,178	974,487	956,333	955,668	958,437	(16,050)
GRAND TOTAL CITY	9,062,604	13,651,435	14,003,009	13,838,211	13,793,403	141,968

CITY GRANTS EXPENDITURE SUMMARY

	FY14 ACTUAL	FY15 REVISED	FY16 DRAFT	FY16 DEPT REQ	FY16 CM PROP	\$ CHANGE
<u>GRANT NAME</u>						
CDBG	264,587	239,000	203,150	227,062	227,062	(11,938)
HUD OFFICER	39,440	75,000	75,000	75,000	75,000	0
ICAC	2,064	5,000	5,000	5,000	5,000	0
BRIDGING THE GAPS	0	0	125,000	125,000	125,000	125,000
TOTAL CITY GRANTS	306,091	319,000	408,150	432,062	432,062	113,062

SCHOOL LUNCH AND SCHOOL GRANTS EXPENDITURE SUMMARY

	FY14 ACTUAL	FY15 APPROP	FY15 REVISED	FY16 DEPT REQ	FY16 CM PROP	\$ CHANGE
<u>SCHOOL DEPARTMENT</u>						
SCHOOL LUNCH	1,770,000	1,800,000	1,800,000	1,800,000	1,800,000	0
GRANTS	3,218,000	2,759,000	2,759,000	3,060,000	3,060,000	301,000
TOTALS	4,988,000	4,559,000	4,559,000	4,860,000	4,860,000	301,000

CITY GF EXPENDITURE SUMMARY BY GOVERNMENT TYPE

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 17 CM PROP	\$ CHANGE
<u>GOVERNMENT TYPE</u>						
GENERAL GOVERNMENT	4,173,018	4,650,801	5,048,475	4,972,767	5,094,721	443,920
PUBLIC SAFETY	11,708,822	12,309,881	12,852,200	12,561,042	12,485,074	175,193
PUBLIC WORKS	2,699,683	2,721,651	2,754,426	2,735,426	2,762,690	41,039
SOCIAL SERVICES/LEISURE	2,124,368	2,215,185	2,299,471	2,287,255	2,276,869	61,684
COUNTY TAX	5,781,224	5,892,846	6,075,038	6,077,984	6,077,984	185,138
OTHER DEPARTMENTS	9,069,592	6,896,394	6,419,588	7,310,442	6,485,692	(410,702)
GRAND TOTAL CITY	35,556,708	34,686,758	35,449,198	35,944,916	35,183,030	496,272

CITY GF EXPENDITURE SUMMARY BY CATEGORY

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>CATEGORY</u>						
PERSONNEL - SALARIES	11,392,717	11,970,183	12,560,017	12,327,161	12,300,864	330,681
PERSONNEL - BENEFITS	4,991,385	5,320,965	5,637,044	5,496,991	5,500,119	179,154
TECH/PROF SERVICES	776,427	798,533	769,163	799,878	840,540	42,007
PROPERTY SERVICES	1,290,007	1,306,855	1,338,955	1,332,877	1,339,906	33,051
ADMINISTRATIVE COSTS	469,625	467,397	499,663	481,053	494,740	27,343
MATERIALS & SUPPLIES	1,205,750	1,279,928	1,275,043	1,239,343	1,239,343	(40,585)
PROPERTY/FIXED ASSET	58,093	88,640	95,722	95,989	81,749	(6,891)
OTHER GOODS/SERVICES	7,588,231	8,042,396	8,149,269	8,156,448	8,195,343	152,947
OTHER TRANSACTIONS	7,784,473	5,411,862	5,124,322	6,015,176	5,190,426	(221,436)
GRAND TOTAL CITY	35,556,708	34,686,758	35,449,198	35,944,916	35,183,030	496,272

CITY GF SUMMARY EXPENDITURE BY OBJECT

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	9,026,341	9,583,226	10,067,424	9,857,969	9,860,131	276,905
511002 SALARIES - PART TIME	1,029,687	1,049,301	1,088,982	1,086,982	1,091,259	41,958
511003 SALARIES - EARLY REPORTING	59,043	80,701	83,634	83,634	83,634	2,933
511004 SALARIES - HOLIDAY PAY	206,266	220,541	226,068	222,326	222,326	1,785
511005 SALARIES - OUTSIDE DUTIES	154,020	230,000	230,000	230,000	230,000	0
511009 SALARIES - ELECTED OFFICIALS	25,816	35,935	38,800	38,800	38,800	2,865
511099 SALARIES - ADJUSTMENT	24,814	74,491	78,655	84,784	52,048	(22,443)
513001 OVERTIME - REGULAR	725,469	526,650	550,510	530,510	530,510	3,860
513002 OVERTIME - TRAINING	27,489	54,240	71,840	77,340	77,340	23,100
514000 EDUCATION INCENTIVE	61,067	61,700	61,100	59,700	59,700	(2,000)
515001 ON CALL	10,873	11,241	19,041	11,241	11,241	0
516000 LONGEVITY	31,651	30,857	32,663	32,575	32,575	1,718
519000 TRAVEL ALLOWANCE	10,179	11,300	11,300	11,300	11,300	0
PERSONNEL - SALARIES	11,392,717	11,970,183	12,560,017	12,327,161	12,300,864	330,681
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	2,358,897	2,425,358	2,484,511	2,396,885	2,401,958	(23,400)
521200 DENTAL	35,500	38,622	37,941	36,691	36,774	(1,848)
521300 LIFE	10,364	10,736	11,935	11,635	11,678	942
522000 SOCIAL SECURITY	456,523	487,080	525,099	513,891	513,480	26,400
523000 RETIREMENT	2,019,192	2,094,894	2,303,569	2,265,380	2,263,677	168,783
525000 UNEMPLOYMENT	1,233	1,500	1,500	1,500	1,500	0
526000 WORKERS' COMPENSATION	71,874	224,127	227,099	227,099	227,099	2,972
528001 IPT	37,802	38,648	45,390	43,910	43,953	5,305
PERSONNEL - BENEFITS	4,991,385	5,320,965	5,637,044	5,496,991	5,500,119	179,154
<u>TECH/PROF SERVICES</u>						
531901 CITY SOLICITOR RETAINER	10,000	10,000	10,000	10,000	0	(10,000)
532001 STAFF DEVELOPMENT	42,693	70,877	73,834	71,499	78,224	7,347
532200 CONTRACTED SERVICES	52,401	141,615	111,053	110,153	130,153	(11,462)
533000 OTHER PROF SERVICES	320,657	248,101	238,363	238,363	260,800	12,699
533001 AUDIT	21,080	27,500	19,380	19,380	19,380	(8,120)
533002 ENGINEERING SERVICES	6,239	4,785	7,900	7,900	7,900	3,115
533003 PHOTO DEVELOPMENT	9	300	300	300	300	0
533004 MEDICAL SERVICES	11,192	12,725	13,421	12,021	12,021	(704)
533005 ANIMAL DISPOSAL	857	1,000	1,000	1,000	1,000	0

CITY GF SUMMARY EXPENDITURE BY OBJECT

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>TECH/PROF SERVICES</u>						
533006 LABORATORY SERVICES	1,809	1,300	2,900	2,900	2,900	1,600
533007 RECYCLING PROGRAM	26,960	24,500	24,500	24,500	24,500	0
533008 LAWN & TREE SERVICE	26,812	27,000	28,000	28,000	28,000	1,000
533009 LEGAL	112,243	38,445	33,291	27,291	26,291	(12,154)
533010 LABOR NEGOTIATIONS	33,338	22,960	39,000	39,000	39,000	16,040
533011 ANIMAL BOARDING	4,492	4,000	4,000	4,000	4,000	0
533012 GOVERNMENT CHANNEL	6,317	6,285	6,525	6,525	6,525	240
534000 TECHNICAL SERVICES	10,302	10,500	10,500	10,500	10,500	0
534001 STATE FEE COMPUTERS	4,500	4,500	4,500	4,500	4,500	0
534002 CATALOG CARD SERVICE	6,382	7,450	7,450	7,450	7,450	0
534003 SOFTWARE MAINT/LIC	59,986	71,560	90,732	85,732	88,232	16,672
534004 APPRAISALS	0	4,500	15,000	15,000	15,000	10,500
534006 CONSULTING OTHER	14,826	54,500	6,000	56,000	56,000	1,500
534008 CONSERVATION COMMISSION	295	1,000	1,000	1,000	1,000	0
534010 ELECTRONIC SERVICES	3,038	3,130	20,514	16,864	16,864	13,734
TECH/PROF SERVICES	776,427	798,533	769,163	799,878	840,540	42,007
<u>PROPERTY SERVICES</u>						
541000 UTILITY SERVICE	260,210	239,000	245,000	245,000	245,000	6,000
541100 WATER & SEWERAGE	21,496	15,421	14,565	14,565	14,565	(856)
541901 HVAC SERVICE CONTRACT	73,751	69,218	78,321	78,321	78,321	9,103
542101 RUBBISH COLLECTION	538,778	541,437	558,157	558,157	558,157	16,720
542400 LAWN CARE/LANDSCAPING	6,590	8,500	8,500	8,500	8,500	0
543000 REPAIR AND MAINTENANCE	69,577	95,445	84,340	82,840	82,840	(12,605)
543001 VEHICLE MAINT & REPAIRS	73,315	86,655	87,200	87,200	87,200	545
543002 EQUIPMENT MAINTENANCE	121,989	119,792	135,240	126,962	133,991	14,199
543003 TRANSPORT OF EQUIPMENT	600	383	500	500	500	117
544000 RENTALS	70,000	70,000	70,000	70,000	70,000	0
544100 RENTAL LAND & BUILDINGS	750	1,500	1,500	1,500	1,500	0
544200 RENTAL EQUIPMENT	170	800	1,800	1,800	1,800	1,000
544400 RENTAL COMP/COMM EQUIP	1,696	1,782	1,782	1,782	1,782	0
544500 LEASE COPIER/PRINTERS	49,915	55,361	50,390	54,090	54,090	(1,271)
544900 RENTAL OTHER EQUIPMENT	72	0	0	0	0	0
549000 OTHER PURCHASED PROPERTY	1,098	1,560	1,660	1,660	1,660	100
PROPERTY SERVICES	1,290,007	1,306,855	1,338,955	1,332,877	1,339,906	33,051

CITY GF SUMMARY EXPENDITURE BY OBJECT

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	29,719	23,178	24,352	24,352	24,352	1,174
552002 PROPERTY INSURANCE	22,981	18,892	19,687	19,687	19,687	795
552003 GENERAL LIABILITY	109,555	85,696	90,005	90,005	90,245	4,549
552004 OFFICER LIABILITY	64,860	50,623	53,156	53,156	53,156	2,533
552005 INSURANCE CLAIM DEDUCTIBLE	0	1,500	1,500	1,500	1,500	0
553000 COMMUNICATIONS	96,142	108,374	114,991	109,636	115,236	6,862
553400 POSTAGE FEES	33,648	43,501	45,182	44,682	44,682	1,181
554000 ADVERTISING	14,794	13,036	10,973	10,973	10,973	(2,063)
555000 PRINTING AND BINDING	9,022	12,489	15,894	15,894	17,394	4,905
556000 TUITION	10,325	17,500	17,000	17,000	17,000	(500)
558000 TRAVEL	27,150	39,389	52,010	39,255	45,602	6,213
559000 MISC PURCHASED SERVICES	51,430	53,219	54,913	54,913	54,913	1,694
ADMINISTRATIVE COSTS	469,625	467,397	499,663	481,053	494,740	27,343
<u>MATERIALS & SUPPLIES</u>						
561000 GENERAL SUPPLIES	3,212	1,250	3,250	3,250	3,250	2,000
561001 JANITORIAL SUPPLIES	8,471	11,000	9,000	9,000	9,000	(2,000)
561002 BUILDING MAINTENANCE SUPPLIE	23,614	25,384	22,000	23,000	23,000	(2,384)
561003 OFFICE SUPPLIES	32,168	39,592	37,119	37,119	37,119	(2,473)
561004 FORMS	4,012	5,041	4,900	4,900	4,900	(141)
561005 PUBLICATIONS	7,499	11,102	11,227	11,227	11,227	125
561006 AMMUNITION	13,400	23,409	23,409	23,409	23,409	0
561008 VEHICLE SUPPLIES	72,637	86,045	70,675	70,675	70,675	(15,370)
561009 TRAINING MATERIAL AND SUPPLIE	884	1,862	2,850	2,850	2,850	988
561010 CLOTHING	64,359	71,693	79,566	72,666	72,666	973
561011 DOG LICENSES SUPPLIES	1,967	2,000	1,800	1,800	1,800	(200)
561013 FIRE PREVENTION SUPPLIES	854	1,200	1,200	1,200	1,200	0
561014 FIRE PREVENTION PUB. EDU. SUPP	814	2,000	2,000	2,000	2,000	0
561015 SAFETY EQUIPMENT & TOOLS	5,035	5,700	7,200	7,200	7,200	1,500
561016 BRUSH CUTTING SUPPLIES	208	650	650	650	650	0
561017 BODY SHOP SUPPLIES	743	1,500	1,500	1,500	1,500	0
561018 DRAINS & CULVERTS SUPPLIES	3,769	4,975	5,500	5,500	5,500	525
561019 SHADE TREE & LAWN SUPPLIES	98	200	225	225	225	25
561020 STREET SWEEPING SUPPLIES	2,517	5,500	6,000	6,000	6,000	500
561021 SNOW REMOVAL SUPPLIES	271,713	239,873	232,000	213,000	213,000	(26,873)

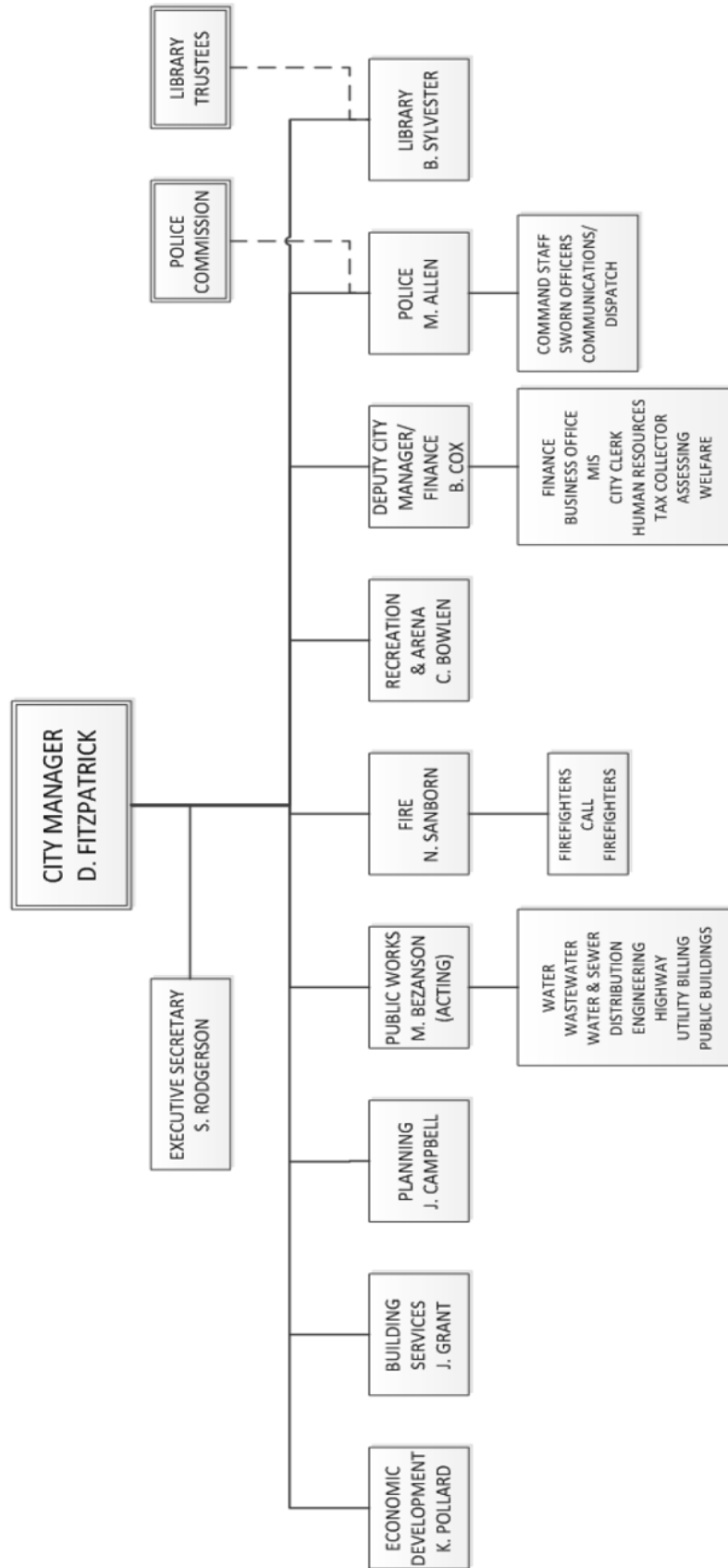
CITY GF SUMMARY EXPENDITURE BY OBJECT

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>MATERIALS & SUPPLIES</u>						
561022 HOT TOP COLD PATCH	50,747	50,200	65,000	65,000	65,000	14,800
561023 SAND AND GRAVEL	8,201	8,380	8,400	8,400	8,400	20
561024 ROAD SIGN SUPPLIES	7,189	6,800	7,000	7,000	7,000	200
561025 STREET MARKING SUPPLIES	5,927	8,000	8,000	8,000	8,000	0
561026 PROCESSING SUPPLIES	9,838	10,174	10,480	10,480	10,480	306
561027 CHILDREN'S SUPPLIES	1,998	2,000	2,000	2,000	2,000	0
561028 PERIODICALS	8,793	9,064	9,064	9,064	9,064	0
561029 MICROFORMS	153	600	3,800	600	600	0
561030 RECORDINGS	9,276	0	0	0	0	0
561031 CHEMICALS	5,126	6,975	6,975	6,975	6,975	0
561032 OTHER OPERATIONAL SUPPLIES CO	13,141	21,435	19,035	19,035	19,035	(2,400)
561033 INSPECTION SUPPLIES	447	500	500	500	500	0
561034 BUSINESS DIST MAINTENANCE	13,096	9,381	15,700	15,700	15,700	6,319
561035 MAINTENANCE STOCK MATERIALS	2,425	3,200	3,000	3,000	3,000	(200)
561038 FIRE FIGHTING SUPPLIES	241	967	2,000	2,000	2,000	1,033
561040 EQUIPMENT REPAIR SUPPLIES	27,841	40,000	34,000	34,000	34,000	(6,000)
562200 ELECTRICITY	150,948	195,835	193,251	192,151	192,151	(3,684)
562400 HEATING FUEL	84,944	77,265	71,865	69,365	69,365	(7,900)
562600 VEHICLE FUEL	231,777	223,142	224,984	220,984	220,984	(2,158)
564100 BOOKS & OTHER PRINTED MEDIA	51,675	0	0	0	0	0
564200 COLLECTION DEVELOPMENT	0	62,784	64,668	64,668	64,668	1,884
565000 SOFTWARE	3,992	3,250	3,250	3,250	3,250	0
MATERIALS & SUPPLIES	1,205,750	1,279,928	1,275,043	1,239,343	1,239,343	(40,585)
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	19,217	38,561	21,207	30,957	24,707	(13,854)
573402 SOFTWARE - CAPITAL PURCHASES	1,000	1,000	2,000	1,000	1,000	0
573900 OTHER EQUIPMENT	37,376	48,579	72,015	58,532	50,542	1,963
573902 TRAINING EQUIPMENT	500	500	500	5,500	5,500	5,000
PROPERTY/FIXED ASSET	58,093	88,640	95,722	95,989	81,749	(6,891)
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	57,139	64,158	66,594	66,227	66,727	2,569
581001 MUTUAL AID DUES	8,166	8,166	11,071	11,071	8,166	0
581100 DONATIONS	500	1,500	500	500	500	(1,000)
583000 INTEREST EXPENSE	884,829	1,027,024	1,025,771	1,025,771	1,025,771	(1,253)

CITY GF SUMMARY EXPENDITURE BY OBJECT

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>OTHER GOODS/SERVICES</u>						
583010 INTEREST TIF 205C	339,035	289,712	288,739	288,739	288,739	(973)
584000 CONTINGENCY	0	966	100,000	100,000	132,000	131,034
589000 MISCELLANEOUS EXPENDITURES	39,505	6,601	3,000	3,000	5,700	(901)
589001 STATE PERMITS & FEES	1,712	1,900	1,900	1,900	1,900	0
589007 CITY WIDE PROGRAMS	13,933	24,575	32,300	24,400	31,000	6,425
589013 REGISTRY OF DEEDS	49	150	200	200	200	50
589014 DIRECT ASSISTANCE	121,681	189,000	189,000	189,000	189,000	0
589015 TAX SALE COST	26,295	24,000	24,000	24,000	24,000	0
589017 STATE FEE DOG LICENSE	12,564	12,000	12,500	12,500	12,500	500
589019 STATE FEE MARRIAGE LICENSES	9,744	10,000	10,000	10,000	10,000	0
589021 STATE FEE VITAL RECORDS	26,677	31,900	31,900	31,900	31,900	0
589023 COAST SUBSIDY	101,739	103,239	108,400	108,400	108,400	5,161
589024 E-911 IMPLEMENTATION	0	1,500	1,500	1,500	1,500	0
589025 HEALTH/SOCIAL SERVICES	45,550	47,578	47,500	47,500	47,500	(78)
589026 EAST ROCHESTER LIBRARY	5,000	5,000	5,000	5,000	5,000	0
589028 SPECIAL EVENTS	5,133	5,635	6,450	6,450	6,450	815
589032 TAX ABATEMENTS	99,882	279,296	92,256	92,256	92,256	(187,040)
589033 COUNTY TAX	5,781,224	5,892,846	6,075,038	6,077,984	6,077,984	185,138
589045 EOC	580	2,500	2,500	15,000	15,000	12,500
589070 EMPLOYEE RECOGNITION	7,297	13,150	13,150	13,150	13,150	0
OTHER GOODS/SERVICES	7,588,231	8,042,396	8,149,269	8,156,448	8,195,343	152,947
<u>OTHER TRANSACTIONS</u>						
591000 REDEMPTION OF PRINCIPAL	2,796,050	3,122,401	3,035,557	3,035,557	3,035,557	(86,844)
591010 PRINCIPAL TIF 205C	295,983	364,359	384,969	384,969	384,969	20,610
591100 PATRIOTIC SERVICES	921	1,500	1,500	1,500	1,500	0
593002 TRANSFER TO CAPITAL PROJECTS	1,793,702	0	0	0	0	0
593003 TRANSFER TO CAPITAL FUND	2,666,532	1,813,602	1,592,296	2,483,150	1,658,400	(155,202)
593004 TRANSFER TO CONSERVATION COM	37,705	10,000	10,000	10,000	10,000	0
593009 TRANSFER TO OTHER FUNDS	193,580	100,000	100,000	100,000	100,000	0
OTHER TRANSACTIONS	7,784,473	5,411,862	5,124,322	6,015,176	5,190,426	(221,436)
GRAND TOTAL CITY	35,556,708	34,686,758	35,449,198	35,944,916	35,183,030	496,272

CITY MANAGER



FY16 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-CITY MANAGER

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
City Manager											
Fitzpatrick	City Manager*	108,380	0	0	0	0	6,300	114,680	80%	NA	0.80
Rodgerson	Executive Assistant	46,124	325	0	0	0	0	46,449	100%	80	1.00
Snyder	PR/HR Specialist*	5,673	83	0	0	0	0	5,756	16%	70	0.16
Additional PT Hours								0			
Total City Manager		\$160,177	\$408	\$0	\$0	\$0	6,300	\$166,884			1.96

OVERVIEW

As the Chief Administrative Officer of the City, the City Manager is ultimately responsible for all operations of the municipal governmental corporation. This includes the overall planning and organizing of work for implementing programs and services City Council establishes. This responsibility includes evaluating and recommending these programs and services while keeping current on innovative methods and trends regarding ways to accomplish these responsibilities. The responsibility for selecting and developing staff members also rests with the City Manager.

The City Manager is also responsible for the management of City resources. Planning, organizing and presenting the annual budget are followed after Council adoption, by administration of all revenues and expenditures throughout the year.

As the Chief Administrative Officer, it is important to maintain effective communications and availability to members of the City Council. This includes carrying out policies as set by action at regularly scheduled Council meetings. Relations with the public are also an important aspect of the office of city management. The perception of professionalism and quality services must be conveyed and maintained.

PERFORMANCE OBJECTIVES

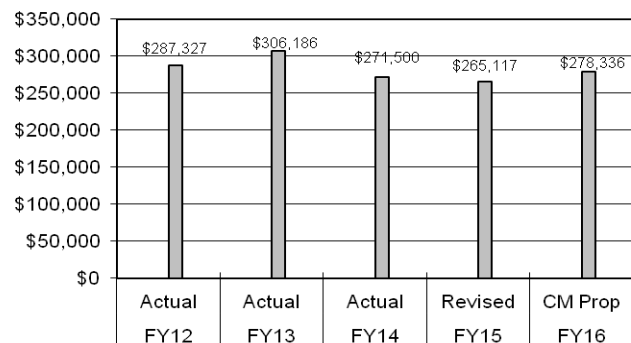
- Continue review of City space needs, such as;
 - City Hall
 - Public Works facility
- Public Relations
 - Study creation of routine press releases to highlight City accomplishments

- Experiment with quarterly Citywide newsletter, maybe a calendar
- Make better use of City TV channel to get the “good word out”
- Participate with new Rotary sponsored radio station with City news
- Waste Management/Turnkey
 - Begin renegotiation of contract
- Upgrade CIP software for better control and reporting
- Create work groups
 - Combine cross functional team of like team departments for routine sharing of goals and methods
- Continue improving annual budget with an eye on GFOA Award Program

The City Manager is continuing to evaluate the administrative structure of the City. He is also continuing corrective action to assure a more efficient and effective administrative organization.

The City Manager monitors City Manager/City Council communication to assure alignment between administrative staff and policy makers.

City Manager and Council Expenditure History

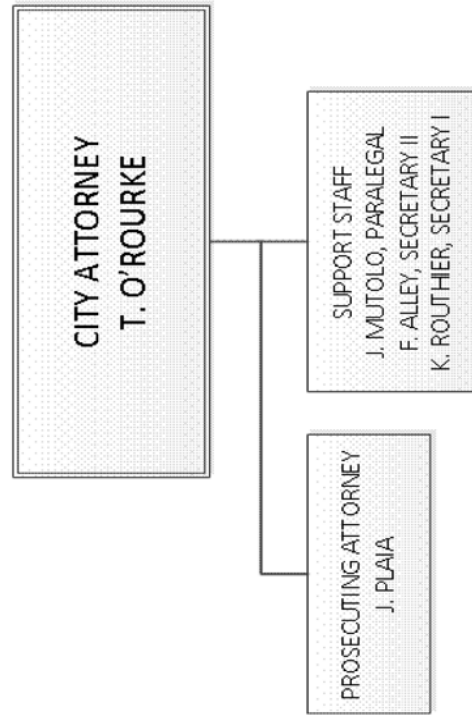


**COUNCIL/MANAGER
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	174,572	152,094	157,582	160,698	160,177	8,083
511002 SALARIES - PART TIME	550	500	500	500	500	0
511009 SALARIES - ELECTED OFFICIALS	17,994	21,300	21,300	21,300	21,300	0
511099 SALARIES - ADJUSTMENT	0	1,221	3,863	6,100	6,100	4,879
516000 LONGEVITY	385	385	408	408	408	23
519000 TRAVEL ALLOWANCE	5,179	6,300	6,300	6,300	6,300	0
TOTAL PERSONNEL - SALARIES	198,679	181,800	189,953	195,306	194,785	12,985
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	2,655	2,795	2,655	2,655	2,655	(140)
521200 DENTAL	280	281	283	283	283	2
521300 LIFE	1,462	1,469	1,558	1,558	1,558	89
522000 SOCIAL SECURITY	13,808	12,655	13,278	13,687	13,687	1,032
523000 RETIREMENT	22,668	22,759	23,524	24,122	24,122	1,363
526000 WORKERS' COMPENSATION	174	539	546	546	546	7
528001 IPT	1,343	1,356	1,494	1,494	1,494	138
TOTAL PERSONNEL - BENEFITS	42,391	41,854	43,338	44,345	44,345	2,491
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	3,189	3,929	4,199	4,199	4,199	270
534006 CONSULTING OTHER	0	5,000	5,000	5,000	5,000	0
TOTAL TECH/PROF SERVICES	3,189	8,929	9,199	9,199	9,199	270
<u>PROPERTY SERVICES</u>						
543002 EQUIPMENT MAINTENANCE	289	0	0	0	0	0
544500 LEASE COPIER/PRINTERS	2,924	2,924	2,958	2,958	2,958	34
TOTAL PROPERTY SERVICES	3,213	2,924	2,958	2,958	2,958	34
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	1,630	1,272	1,336	1,336	1,336	64
553000 COMMUNICATIONS	2,304	2,520	2,520	2,520	2,520	0
553400 POSTAGE FEES	129	175	175	175	175	0
554000 ADVERTISING	145	50	50	50	50	0
555000 PRINTING AND BINDING	460	625	625	625	625	0
558000 TRAVEL	5,527	7,000	6,150	6,150	6,150	(850)
TOTAL ADMINISTRATIVE COSTS	10,195	11,642	10,856	10,856	10,856	(786)
<u>MATERIALS & SUPPLIES</u>						

COUNCIL/MANAGER EXPENDITURES BY ACCOUNT						
	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
561003 OFFICE SUPPLIES	2,411	1,750	1,750	1,750	1,750	0
561005 PUBLICATIONS	2,924	2,755	2,625	2,625	2,625	(130)
TOTAL MATERIALS & SUPPLIES	5,336	4,505	4,375	4,375	4,375	(130)
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	3,129	3,027	500	500	500	(2,527)
TOTAL PROPERTY/FIXED ASSET	3,129	3,027	500	500	500	(2,527)
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	1,796	2,086	2,268	2,268	2,268	182
589000 MISCELLANEOUS EXPENDITURES	666	800	800	800	800	0
589028 SPECIAL EVENTS	501	100	800	800	800	700
589070 EMPLOYEE RECOGNITION	1,485	5,950	5,950	5,950	5,950	0
TOTAL OTHER GOODS/SERVICES	4,448	8,936	9,818	9,818	9,818	882
<u>OTHER TRANSACTIONS</u>						
591100 PATRIOTIC SERVICES	921	1,500	1,500	1,500	1,500	0
TOTAL OTHER TRANSACTIONS	921	1,500	1,500	1,500	1,500	0
TOTAL COUNCIL/MANAGER	271,500	265,117	272,497	278,857	278,336	13,219

LEGAL



FY16 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-LEGAL DEPARTMENT

* Salary and Benefits Allocated Between Departments

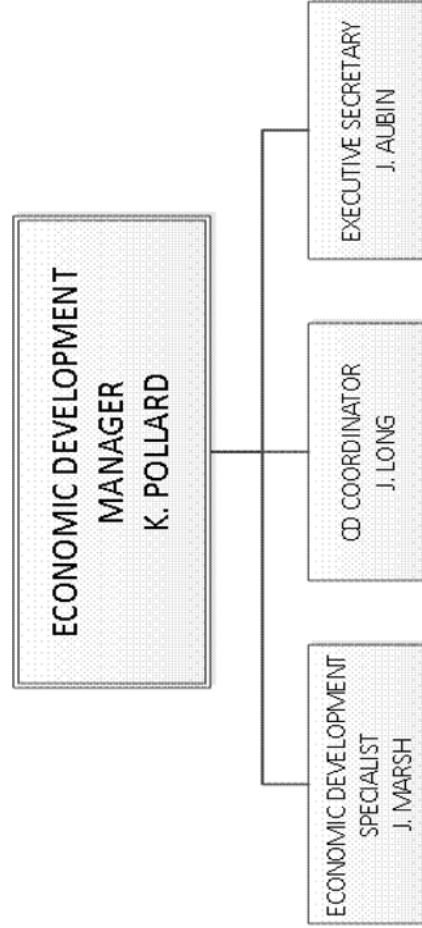
Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Legal Office											
O'Rourke	Attorney	91,665	0	0	0	0	0	91,665	100%	NA	1.00
Plaia	Prosecuting Attorney	70,000						70,000	100%	NA	1.00
Mutolo	Paralegal	45,864						45,864	100%	80.00	1.00
Alley	Secretary I	42,848	600	0	0	0	0	43,448	100%	80	1.00
Subtotal Full Time		\$250,377	\$600	\$0	\$0	\$0	\$0	\$250,977			4.00
Routhier	Secretary I	26,220	100				0	26,320	100%	68	0.97
Subtotal Part Time		\$26,220	\$100					\$26,320			
Total Legal Office		\$276,597	\$700	\$0	\$0	\$0	\$0	\$277,297			4.97

**LEGAL
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	0	144,000	232,080	232,080	250,377	106,377
511002 SALARIES - PART TIME	0	0	0	0	26,220	26,220
511099 SALARIES - ADJUSTMENT	0	0	0	0	7,264	7,264
516000 LONGEVITY	0	0	0	0	700	700
TOTAL PERSONNEL - SALARIES	0	144,000	232,080	232,080	284,561	140,561
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	0	28,000	46,119	46,119	53,806	25,806
521200 DENTAL	0	500	579	579	829	329
521300 LIFE	0	200	420	420	498	298
522000 SOCIAL SECURITY	0	10,875	16,874	16,874	20,721	9,846
523000 RETIREMENT	0	15,255	25,925	25,925	28,848	13,593
526000 WORKERS' COMPENSATION	0	95	96	96	96	1
528001 IPT	0	433	2,222	2,222	2,633	2,200
TOTAL PERSONNEL - BENEFITS	0	55,358	92,235	92,235	107,431	52,073
<u>TECH/PROF SERVICES</u>						
531901 CITY SOLICITOR RETAINER	10,000	10,000	10,000	10,000	0	(10,000)
532001 STAFF DEVELOPMENT	0	1,000	0	0	3,800	2,800
533000 OTHER PROF SERVICES	184,096	57,563	57,563	57,563	80,000	22,437
534003 SOFTWARE MAINT/LIC	0	4,000	4,000	4,000	4,000	0
TOTAL TECH/PROF SERVICES	194,096	72,563	71,563	71,563	87,800	15,237
<u>PROPERTY SERVICES</u>						
544500 LEASE COPIER/PRINTERS	0	2,000	2,000	2,000	2,000	0
TOTAL PROPERTY SERVICES	0	2,000	2,000	2,000	2,000	0
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	0	230	263	263	503	273
553000 COMMUNICATIONS	410	1,000	1,000	1,000	3,000	2,000
553400 POSTAGE FEES	0	1,000	1,000	1,000	1,000	0
555000 PRINTING AND BINDING	0	500	500	500	2,000	1,500
558000 TRAVEL	0	700	700	700	797	97
TOTAL ADMINISTRATIVE COSTS	410	3,430	3,463	3,463	7,300	3,870
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	0	2,000	1,000	1,000	1,000	(1,000)
561005 PUBLICATIONS	0	1,000	1,000	1,000	1,000	0

LEGAL EXPENDITURES BY ACCOUNT						
	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
TOTAL MATERIALS & SUPPLIES	0	3,000	2,000	2,000	2,000	(1,000)
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	0	16,500	1,000	1,000	2,500	(14,000)
TOTAL PROPERTY/FIXED ASSET	0	16,500	1,000	1,000	2,500	(14,000)
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	0	1,500	1,500	1,500	2,000	500
TOTAL OTHER GOODS/SERVICES	0	1,500	1,500	1,500	2,000	500
TOTAL LEGAL	194,506	298,351	405,841	405,841	495,592	197,241

ECONOMIC DEVELOPMENT



FY16 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-ECONOMIC DEVELOPMENT

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Economic Development											
Pollard	Economic Development Manager	89,981	400	0	0	0	5,000	95,381	100%	NA	1.00
Aubin	Executive Secretary	43,056	0	0	0	0	0	43,056	100%	80	1.00
Marsh	Economic Development Specialist	44,887	0	0	0	0	0	44,887	100%	80	1.00
Long	CD Specialist *	6,718						6,718	15%	80	0.15
Total Economic Development		\$184,642	\$400	\$0	\$0	\$0	\$5,000	\$190,042			3.15

OVERVIEW

The Mission of the Economic Development Department is -

To provide the highest level of professional assistance and services in these three areas:

Business Services – Connect to the best resources, Develop and deliver outstanding and creative programs, Promote open dialogue between business, government and organizations.

Community Marketing – Identify and market our competitive advantages, Develop individual industry outreach, Utilize the latest tools and methods to communicate.

Strategy Development – Identify opportunities and encourage business diversity, Customize development strategies to Rochester's unique character, Use cutting-edge best practices.

ECONOMIC DEVELOPMENT FUND

The Economic Development Fund is dedicated to support projects and activities that grow the tax base, preserve and expand real estate for business opportunities and create a diversity of employment in the community. Revenues are invested into the fund annually from the Waste Management Host Community Fee, at a minimum of \$100,000 per budget year. Once at over \$1.5 Million, the current ED Fund Balance is now less than \$100,000. It would be a wise investment strategy for the City Council to purposely rebuild the fund and sustain a balance that will enable continued successful economic development programs and a competitive

advantage over other New Hampshire communities.

EXPENDITURES

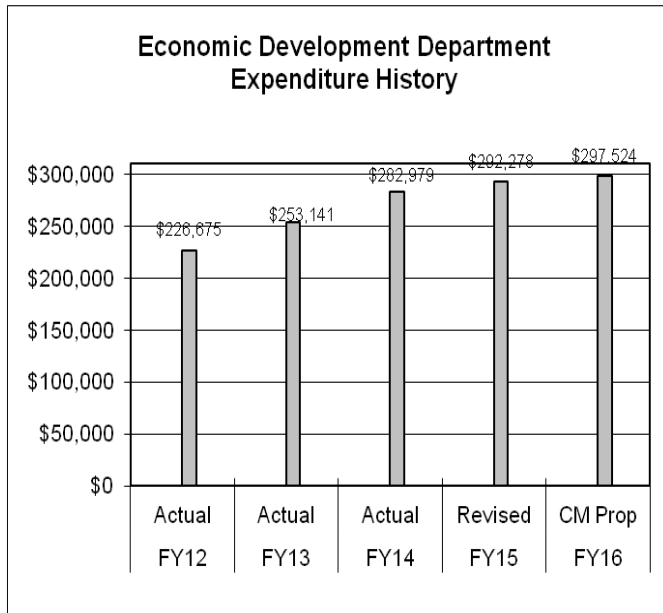
Department operations funded by the General Fund have seen an increase of 1.2% in expenditures due to adjustments in Lease Copier/Printers, Communications and Dues & Fees increases. Expenditures from the Economic Development Fund are kept at FY15 levels in order to maintain the current level of economic development activity in FY16, as the balance in the ED Fund in below \$100,000.

PERFORMANCE OBJECTIVES

Actions from the Economic Development Strategic Master Plan

- Continue Implementation of the Granite Ridge Development District Plan & Create TIF District to fund infrastructure
- Grand Opening of Safran/Albany in the Granite State Business Park
- Industrial park improvements, signs
- Business Retention & Expansion Program – Laars, Lydall, Market Basket & more
- Execute Downtown Revitalization Strategies – Business Attraction Strategies
- Economic Development Department Staff Promotion, Training & Development
- Advocate for Spaulding Turnpike Expansion, Exit 10 and Business Revitalization Zones
- Support Community Branding Initiative
- Advocate for workforce development activities including partnerships with Creteau Tech Center, Great Bay Advanced Technology & Academic Center & more
- Continue Economic Gardening & Entrepreneur Programs – Start Up Rochester Competition

- Continue Seacoast Manufacturing Exchange
- Partnership with Rochester Main Street
- Collaborate with Greater Rochester Chamber of Commerce
- Advocacy for “business-friendly” policies

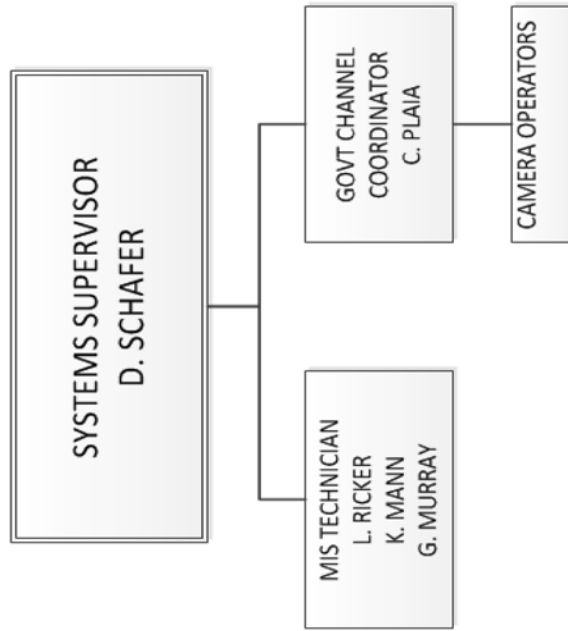


**ECONOMIC DEVELOPMENT
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	175,089	169,560	184,642	184,642	184,642	15,082
511099 SALARIES - ADJUSTMENT	2,265	1,000	1,076	1,507	1,507	507
516000 LONGEVITY	525	400	400	400	400	0
519000 TRAVEL ALLOWANCE	5,000	5,000	5,000	5,000	5,000	0
TOTAL PERSONNEL - SALARIES	182,878	175,960	191,118	191,549	191,549	15,589
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	46,479	48,074	43,348	43,348	43,348	(4,726)
521200 DENTAL	703	761	559	559	559	(202)
521300 LIFE	298	322	334	334	334	12
522000 SOCIAL SECURITY	11,832	12,398	13,153	13,186	13,186	788
523000 RETIREMENT	18,506	19,628	20,791	20,839	20,839	1,211
526000 WORKERS' COMPENSATION	880	2,739	2,775	2,775	2,775	36
528001 IPT	1,585	1,706	1,769	1,769	1,769	63
TOTAL PERSONNEL - BENEFITS	80,284	85,628	82,729	82,810	82,810	(2,818)
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	2,490	3,315	3,440	3,440	3,440	125
532200 CONTRACTED SERVICES	0	9,500	0	0	0	(9,500)
TOTAL TECH/PROF SERVICES	2,490	12,815	3,440	3,440	3,440	(9,375)
<u>PROPERTY SERVICES</u>						
544500 LEASE COPIER/PRINTERS	604	605	1,000	1,000	1,000	395
TOTAL PROPERTY SERVICES	604	605	1,000	1,000	1,000	395
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	1,531	1,195	1,255	1,255	1,255	60
553000 COMMUNICATIONS	3,367	3,000	4,000	4,000	4,000	1,000
553400 POSTAGE FEES	333	450	450	450	450	0
555000 PRINTING AND BINDING	395	400	250	250	250	(150)
558000 TRAVEL	5,937	6,000	6,000	6,000	6,000	0
TOTAL ADMINISTRATIVE COSTS	11,563	11,045	11,955	11,955	11,955	910
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	1,758	1,580	2,400	2,400	2,400	820
561005 PUBLICATIONS	246	300	300	300	300	0
TOTAL MATERIALS & SUPPLIES	2,004	1,880	2,700	2,700	2,700	820
<u>PROPERTY/FIXED ASSET</u>						

ECONOMIC DEVELOPMENT EXPENDITURES BY ACCOUNT						
	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
573401 ADMIN EQUIPMENT	566	1,520	800	800	800	(720)
TOTAL PROPERTY/FIXED ASSET	566	1,520	800	800	800	(720)
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	2,590	2,825	3,270	3,270	3,270	445
TOTAL OTHER GOODS/SERVICES	2,590	2,825	3,270	3,270	3,270	445
TOTAL ECONOMIC DEVELOPMENT	282,979	292,278	297,012	297,524	297,524	5,246

MIS



FY16 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-MIS

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Management Information Systems											
Schafer	Systems Supervisor	71,025	600	0	0	0	0	71,625	100%	NA	1.00
Ricker	IS Technician	45,656	400	0	0	0	0	46,056	100%	80	1.00
Mann	IS Technician	46,072	550	0	0	0	0	46,622	100%	80	1.00
Murray	IS Technician	48,610	0	0	0	0	0	48,610	100%	80	1.00
<i>Subtotal Full Time</i>		<i>211,363</i>	<i>1,550</i>	-	-	-	-	<i>212,913</i>			
Plaia	Government Channel Coordinator	31,356	165	0	0	0	0	31,521	100%	64	0.80
	Gov Channel Camera Operators	3,300						3,300		60	0.75
<i>Subtotal Part Time</i>		<i>34,656</i>	<i>165</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>34,821</i>			
Total MIS		\$246,019	\$1,715	\$0	\$0	\$0	0	\$247,734			5.55

OVERVIEW

MIS provides and supports technologies for City Departments. Also included is service to the general public through the Rochester Government Channel live broadcasts and rebroadcasts of City meetings. The MIS Department supports over 250 user accounts, 20 servers, fiber connections between 11 buildings, 119 IP phones, 72 digital phones, 47 analog phone lines and 196 voicemail accounts.

The MIS Department currently consists of 4 full time employees, 1 part time employee that is the Government Channel Coordinator and 1 part time camera operator.

The chartered Use of Technology Self Directed Work Team (SDWT) is involved with the mission and goals of the MIS Department.

EXPENDITURES

Capital projects for FY16 include the annual programs, a Government Channel upgrade project, the start of a telephone system upgrade project and two financial system related projects.

The MIS operating budget is proposed within the City Manager's guidelines. No new services are included in this proposed budget.

2014-2015 PROJECTS

- Upgrade of the financial system used by the City and Schools.
- PCI (Payment Card Industry) Compliance for the accepting of credit cards.
- Government Channel equipment and software upgrades for devices and operators.

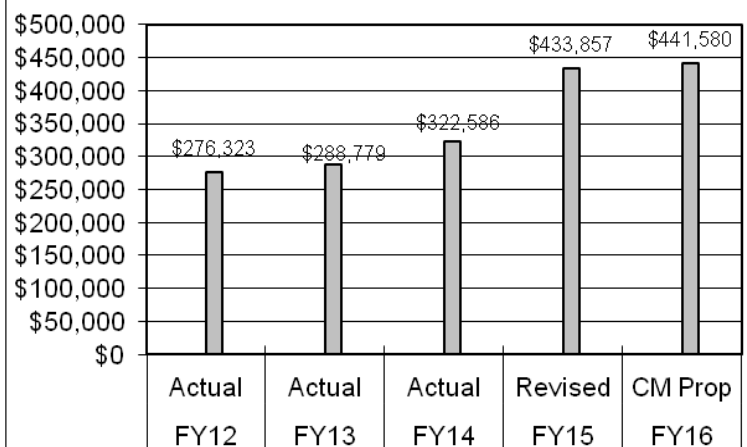
- City phone system and voicemail management, maintenance and support.
- Continued hardware replacement of personal computers, monitors, laptops, tablets and network equipment.

PERFORMANCE OBJECTIVES

The goals for FY16 are:

- Work with the Use of Technology SDWT to advance the uses of technology within the city government.
- Continued upgrade and replacement of City networking devices and systems.
- Continued upgrade and support for the financial system used by the City and Schools.
- Continued upgrades and replacement of City personal computers, software, etc. as required.

MIS Expenditure History

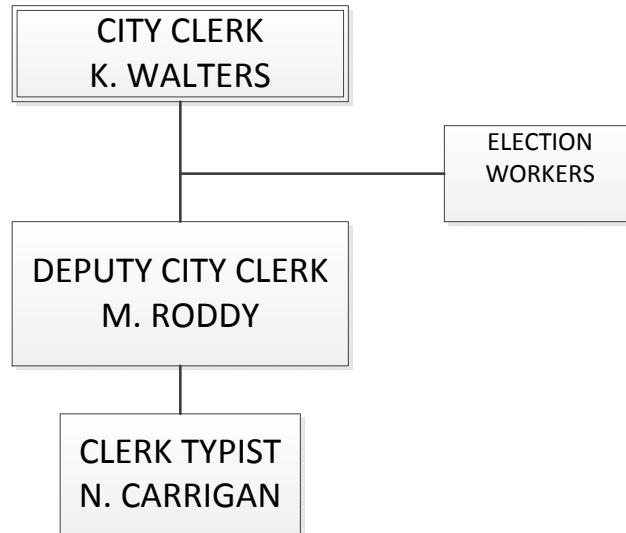


**MIS
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	154,191	206,195	313,171	211,363	211,363	5,168
511002 SALARIES - PART TIME	37,310	33,589	3,300	34,656	34,656	1,067
513001 OVERTIME - REGULAR	1,400	2,000	2,000	2,000	2,000	0
515001 ON CALL	0	0	7,800	0	0	0
516000 LONGEVITY	1,565	1,715	1,875	1,715	1,715	0
TOTAL PERSONNEL - SALARIES	194,467	243,499	328,146	249,734	249,734	6,235
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	32,237	44,620	69,274	33,147	33,147	(11,473)
521200 DENTAL	550	802	1,301	801	801	(1)
521300 LIFE	280	368	581	381	381	13
522000 SOCIAL SECURITY	14,120	16,941	24,354	18,367	18,367	1,426
523000 RETIREMENT	16,888	21,212	36,250	24,007	24,007	2,795
526000 WORKERS' COMPENSATION	158	592	600	600	600	8
528001 IPT	1,478	1,883	3,044	2,024	2,024	141
TOTAL PERSONNEL - BENEFITS	65,711	86,418	135,404	79,327	79,327	(7,091)
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	840	2,200	2,200	2,200	2,200	0
532200 CONTRACTED SERVICES	7,090	6,375	6,400	5,500	5,500	(875)
533012 GOVERNMENT CHANNEL	6,317	6,285	6,525	6,525	6,525	240
534003 SOFTWARE MAINT/LIC	7,518	9,315	10,869	10,869	13,369	4,054
534006 CONSULTING OTHER	14,826	48,500	0	50,000	50,000	1,500
TOTAL TECH/PROF SERVICES	36,591	72,675	25,994	75,094	77,594	4,919
<u>PROPERTY SERVICES</u>						
543002 EQUIPMENT MAINTENANCE	7,743	11,250	12,710	11,460	11,460	210
544500 LEASE COPIER/PRINTERS	1,029	1,030	700	700	700	(330)
TOTAL PROPERTY SERVICES	8,772	12,280	13,410	12,160	12,160	(120)
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	2,012	1,570	1,650	1,650	1,650	80
553000 COMMUNICATIONS	7,801	7,320	12,675	7,320	10,920	3,600
553400 POSTAGE FEES	3	100	100	100	100	0
558000 TRAVEL	855	2,800	2,900	2,900	2,900	100
TOTAL ADMINISTRATIVE COSTS	10,671	11,790	17,325	11,970	15,570	3,780
<u>MATERIALS & SUPPLIES</u>						

MIS EXPENDITURES BY ACCOUNT						
	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
561003 OFFICE SUPPLIES	143	500	500	500	500	0
565000 SOFTWARE	3,992	3,250	3,250	3,250	3,250	0
TOTAL MATERIALS & SUPPLIES	4,135	3,750	3,750	3,750	3,750	0
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	1,240	2,420	2,420	2,420	2,420	0
573402 SOFTWARE - CAPITAL PURCHASES	1,000	1,000	2,000	1,000	1,000	0
TOTAL PROPERTY/FIXED ASSET	2,240	3,420	4,420	3,420	3,420	0
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	0	25	25	25	25	0
TOTAL OTHER GOODS/SERVICES	0	25	25	25	25	0
TOTAL MIS	322,586	433,857	528,474	435,480	441,580	7,723

CITY CLERK



FY16 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-CITY CLERK

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
City Clerk											
Walters	City Clerk	60,306	325	0	0	0	0	60,631	100%	NA	1.00
Roddy	Deputy City Clerk	33,343	325	0	0	0	0	33,668	100%	70	1.00
Carignan	Clerk Typist II	28,684	0	0	0	0	0	28,684	100%	70	1.00
<i>Subtotal Full Time</i>		<i>122,333.00</i>	<i>650.00</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>0</i>	<i>122,983.00</i>			
	Additional PT Hours	2,500						2,500			
<i>Subtotal Part Time</i>		<i>2,500</i>						<i>2,500</i>			
Total City Clerk		\$124,833	\$650	\$0	\$0	\$0	0	\$125,483			3.00

OVERVIEW

The City Clerk's office is known as the keeper of the records and serves as the local registrar in the issuance of vital records. The office is responsible for recording and issuing certified copies of birth, divorce, death, and marriage certificates. The City Clerk submits reports to the State of New Hampshire and other authorities as required by law. The City Clerk is responsible for the repair, binding, maintenance, and proper storage of all permanent records in compliance with local and state laws. The Clerk's office staff often researches older vital records for customers obtaining genealogical studies.

The City Clerk's office staff prepares the following material for the City Council: agendas, packets, and the permanent record of all meeting minutes.

The City Clerk is the Chief Election Official for all Municipal Elections. The City Clerk's staff registers all new voters and maintains the voter checklist; prepares election material; supervises election workers for each election; processes payroll for Election Official; prepares election results; certifies elected candidates in writing; and updates voter history. The Chief Election Official conducts and supervises recounts for Municipal Elections and notifies the Department of Public Buildings and all polling locations of the upcoming elections. During the FY 15 budget year, the City Clerk's office held two elections: The State of New Hampshire Primary Election and the General State Election.

All of the City Clerk's employees are required to keep an active status of Notary Public. The Clerk's staff is also responsible for issuing State dog licenses and landlord permits.

The Deputy City Clerk maintains the Facebook page, while the City Clerk maintains the section

of the City's Website pertaining to the City Clerk's office, including posting City Council meetings, agendas, and minutes.

RESTORING THE HISTORY OF ROCHESTER

The Historic Documents Preservation Committee is still in the process of organizing all aging documents which were not bound inside a book. The City Clerk will be working with the Committee this year to make a safer environment for all aged documents stored in the City Clerk's vault. Once this is complete, the City Clerk will be working with the Committee in order to seek a Moose Plate Grant – *postponed until March 2016*. Linda Sargent, member of the Historic Documents Preservation Committee, created an index of said documents. Among some of the findings were original records kept by the Proprietors as far back as 1727 and Town Meeting reports as far back as 1742. It is important to preserve this valuable documentation.

PERFORMANCE OBJECTIVES FROM FY2015

(1) The City Clerk will work in conjunction with the Historic Documents Preservation Committee to seek Moose Plate Grants and improve the quality of the existing City Clerk's Vault as previously mentioned under *restoring the History of Rochester* Section of the narrative.

(2) Moving forward, the City Clerk will work to keep a PDF file of all approved minutes for each Fiscal Year on the Intranet and going back for an additional five years.

(3) If funding is approved for the codification services, the City Clerk's staff will work with

the Codes and Ordinances Committee to codify the City Ordinances.

The City Clerk has begun this process by reviewing all City Ordinances and posting a new format on the City's Website. The hope is to obtain a codification service in the near future.

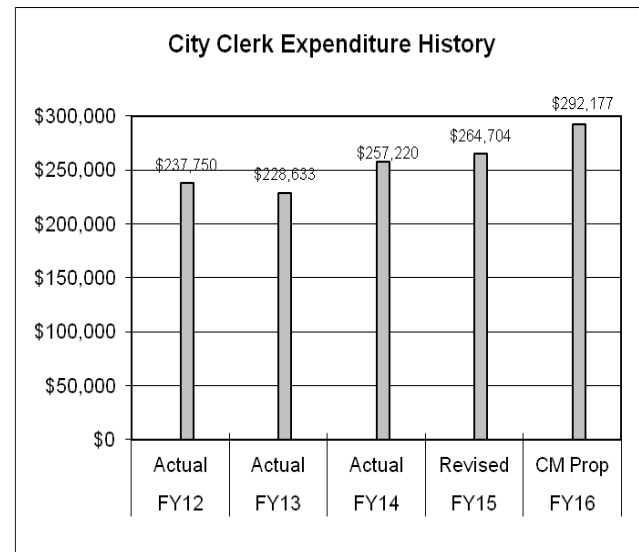
PERFORMANCE OBJECTIVES FOR FY 2016

Codification of the City Ordinances:

The City Clerk met with the Codes and Ordinances Committee in Fiscal Year 2014, to discuss the possibility of codifying the City Ordinances. This process would make the document user-friendly and much easier to update moving forward. The Codes and Ordinances Committee recommended that the City Clerk seek grant funding to assist with this project. Please find more information about codifying the City Ordinances under the Fiscal Year 2016 Issues and Options for the City Clerk's Department.

Protecting Existing Historic Documents:

The City Clerk will be working this year to create a safer environment for the existing documents stored in the City Clerk's vault. Once this project is complete the goal will be to seek grant funding for the *Restoring the History of Rochester* Project.



City of Rochester's Polling Locations

- WARD 1:** *To be determined.*
East Rochester
- WARD 2:** St. Mary's Parish Center
71 Lowell Street
- WARD 3:** Briar Ridge Estates, (Function Hall)
2 Roseberry Lane
- WARD 4:** Rochester Home Depot
280 North Main Street
- WARD 5:** Rochester Community Center [Chestnut Hill Entrance]
150 Wakefield Street/Community Way
- WARD 6:** Elks Lodge #1393
41 Columbus Avenue

City of Rochester Registered Voters as of December 31, 2014:

	<u>Democrats</u>	<u>Republicans</u>	<u>Undeclared</u>	<u>Total</u>
<u>Ward 1</u>	919	969	1,249	3,137
<u>Ward 2</u>	860	990	1,338	3,188
<u>Ward 3</u>	890	1,009	1,262	3,161
<u>Ward 4</u>	786	742	1,335	2,863
<u>Ward 5</u>	785	882	1,357	3,024
<u>Ward 6</u>	846	678	1,204	2,728
	5,086	5,270	7,745	18,101

**CITY CLERK
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	117,657	119,334	122,333	122,333	122,333	2,999
511002 SALARIES - PART TIME	3,420	2,500	2,500	2,500	2,500	0
513001 OVERTIME - REGULAR	1,335	1,000	1,000	1,000	1,000	0
516000 LONGEVITY	525	525	650	650	650	125
TOTAL PERSONNEL - SALARIES	122,937	123,359	126,483	126,483	126,483	3,124
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	46,901	47,714	49,195	49,195	49,195	1,481
521200 DENTAL	663	696	693	693	693	(3)
521300 LIFE	250	264	221	221	221	(43)
522000 SOCIAL SECURITY	8,086	7,871	8,361	8,361	8,361	490
523000 RETIREMENT	12,689	12,813	13,962	13,962	13,962	1,149
526000 WORKERS' COMPENSATION	103	319	323	323	323	4
528001 IPT	1,306	1,377	1,173	1,173	1,173	(204)
TOTAL PERSONNEL - BENEFITS	69,998	71,054	73,928	73,928	73,928	2,874
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	2,223	1,625	2,200	2,200	4,200	2,575
532200 CONTRACTED SERVICES	73	500	350	350	20,350	19,850
TOTAL TECH/PROF SERVICES	2,295	2,125	2,550	2,550	24,550	22,425
<u>PROPERTY SERVICES</u>						
543002 EQUIPMENT MAINTENANCE	0	300	300	300	300	0
544500 LEASE COPIER/PRINTERS	2,654	2,654	2,654	2,654	2,654	0
TOTAL PROPERTY SERVICES	2,654	2,954	2,954	2,954	2,954	0
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	1,027	802	842	842	842	40
553000 COMMUNICATIONS	472	500	500	500	500	0
553400 POSTAGE FEES	596	600	1,060	1,060	1,060	460
554000 ADVERTISING	3,922	3,800	1,800	1,800	1,800	(2,000)
555000 PRINTING AND BINDING	606	1,525	1,800	1,800	1,800	275
558000 TRAVEL	285	400	400	400	400	0
TOTAL ADMINISTRATIVE COSTS	6,909	7,627	6,402	6,402	6,402	(1,225)
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	799	1,075	1,050	1,050	1,050	(25)
561011 DOG LICENSES SUPPLIES	1,967	2,000	1,800	1,800	1,800	(200)

CITY CLERK EXPENDITURES BY ACCOUNT						
	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
TOTAL MATERIALS & SUPPLIES	2,766	3,075	2,850	2,850	2,850	(225)
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	352	100	100	100	100	0
TOTAL PROPERTY/FIXED ASSET	352	100	100	100	100	0
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	325	410	410	410	410	0
589013 REGISTRY OF DEEDS	0	100	100	100	100	0
589017 STATE FEE DOG LICENSE	12,564	12,000	12,500	12,500	12,500	500
589019 STATE FEE MARRIAGE LICENSES	9,744	10,000	10,000	10,000	10,000	0
589021 STATE FEE VITAL RECORDS	26,677	31,900	31,900	31,900	31,900	0
TOTAL OTHER GOODS/SERVICES	49,310	54,410	54,910	54,910	54,910	500
TOTAL CITY CLERK	257,220	264,704	270,177	270,177	292,177	27,473

ELECTIONS EXPENDITURES BY ACCOUNT						
	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511002 SALARIES - PART TIME	2,378	5,595	4,000	4,000	4,000	(1,595)
511009 SALARIES - ELECTED OFFICIALS	7,823	14,635	17,500	17,500	17,500	2,865
513001 OVERTIME - REGULAR	222	1,000	1,000	1,000	1,000	0
TOTAL PERSONNEL - SALARIES	10,422	21,230	22,500	22,500	22,500	1,270
<u>PERSONNEL - BENEFITS</u>						
522000 SOCIAL SECURITY	797	1,625	1,416	1,416	1,416	(209)
526000 WORKERS' COMPENSATION	10	32	32	32	32	0
TOTAL PERSONNEL - BENEFITS	807	1,657	1,448	1,448	1,448	(209)
<u>TECH/PROF SERVICES</u>						
534003 SOFTWARE MAINT/LIC	2,160	3,810	4,700	4,700	4,700	890
TOTAL TECH/PROF SERVICES	2,160	3,810	4,700	4,700	4,700	890
<u>PROPERTY SERVICES</u>						
543002 EQUIPMENT MAINTENANCE	1,200	1,200	1,200	1,200	1,200	0
544100 RENTAL LAND & BUILDINGS	750	1,500	1,500	1,500	1,500	0
TOTAL PROPERTY SERVICES	1,950	2,700	2,700	2,700	2,700	0
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	149	117	123	123	123	6
553400 POSTAGE FEES	51	1,490	1,800	1,800	1,800	310
554000 ADVERTISING	555	800	800	800	800	0
555000 PRINTING AND BINDING	2,394	500	4,200	4,200	4,200	3,700
558000 TRAVEL	93	240	260	260	260	20
TOTAL ADMINISTRATIVE COSTS	3,243	3,147	7,183	7,183	7,183	4,036
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	296	300	500	500	500	200
TOTAL MATERIALS & SUPPLIES	296	300	500	500	500	200
<u>PROPERTY/FIXED ASSET</u>						
573900 OTHER EQUIPMENT	0	100	100	100	100	0
TOTAL PROPERTY/FIXED ASSET	0	100	100	100	100	0
<u>OTHER GOODS/SERVICES</u>						
589000 MISCELLANEOUS EXPENDITURES	1,286	4,000	2,200	2,200	4,900	900
TOTAL OTHER GOODS/SERVICES	1,286	4,000	2,200	2,200	4,900	900
TOTAL ELECTIONS	20,163	36,944	41,331	41,331	44,031	7,087

ASSESSING



FY16 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-ASSESSOR

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Assessor											
Mullin	Chief Assessor	74,742	550	0	0	0	0	75,292	100%	NA	1.00
Hervey	Field Assessor	46,720	600	0	0	0	0	47,320	100%	70	1.00
Miller	Field Assessor	46,967	325	0	0	0	0	47,292	100%	80	1.00
Ketel	Assessor Technician	34,757	325	0	0	0	0	35,082	100%	80	1.00
Subtotal Full Time		203,186	1,800	-	-	-	-	204,986			
Alameda	Clerk Typist I	23,042	0	0	0	0	0	23,042	100%	60	0.85
Total Assessor		\$226,228	\$1,800	\$0	\$0	\$0	\$0	\$228,028			4.85

OVERVIEW

Annually, and in accordance with state assessing guidelines, the assessors and selectmen shall adjust assessments to reflect changes so that all assessments are reasonably proportional within that municipality. (RSA 75:8)

The Rochester Real Estate Inventory is in a constant state of flux. These constant changes are caused by such things as renovations, new construction, lack of maintenance, natural aging and economic forces. To keep track of all but the last, economic forces, the department performs a systematic cyclical review of all properties and an annual review of properties that have been issued building permits. Changes caused by economic (market) forces are measured by sales within the community. When these sales indicate that disproportionate assessments exist, the City Council is informed and at their direction a City Wide Statistical Update is performed to regain proportional assessments.

In addition to maintaining the City's property inventory, the department updates ownership records, mailing addresses, exemptions, credits, records on charitable, educational and religious properties, timber tax and gravel operations and submits numerous reports to the New Hampshire Department of Revenue Administration.

REVENUE ASSUMPTIONS

Typically the annual revenue attributed to this department is less than \$1,000. The objectives are more service oriented. The only funds received are from selling copies of our data and copies of maps and property record cards. We provide without charge copies of property record cards

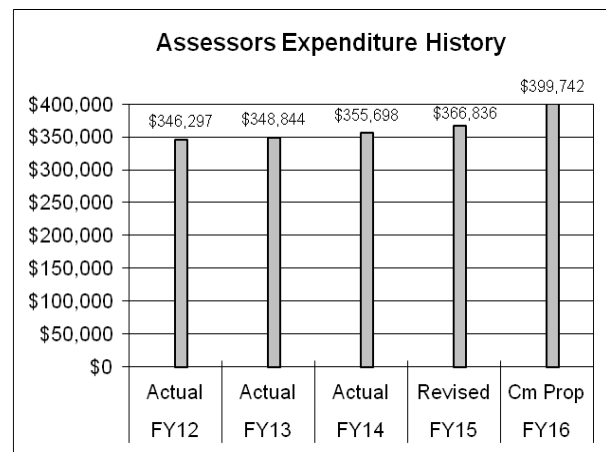
to owners of the property and we encourage all owners to review their records.

EXPENDITURES

To maintain an efficient digital program, Assessing is in the process of converting our 13-year old Patriot Assessing Program to new version that applies the state of the art Microsoft Dot Net technology. This new program will allow the program to utilize current memory and processing technology. In addition, we seek to expand and improve public access to the City's assessing data by exploring current internet potentials.

PERFORMANCE OBJECTIVES

The Department of Revenue Administration will be performing their periodic review of the assessing office work product. In the past, the assessing office has received high praise from the Director of the Property Appraisal Division of the Department of Revenue Administration. We strive to maintain our exceptional high level of excellence in the performance of our duties and we seek to constantly improve our knowledge and skills to serve the Citizens of Rochester as their Civil Servants.

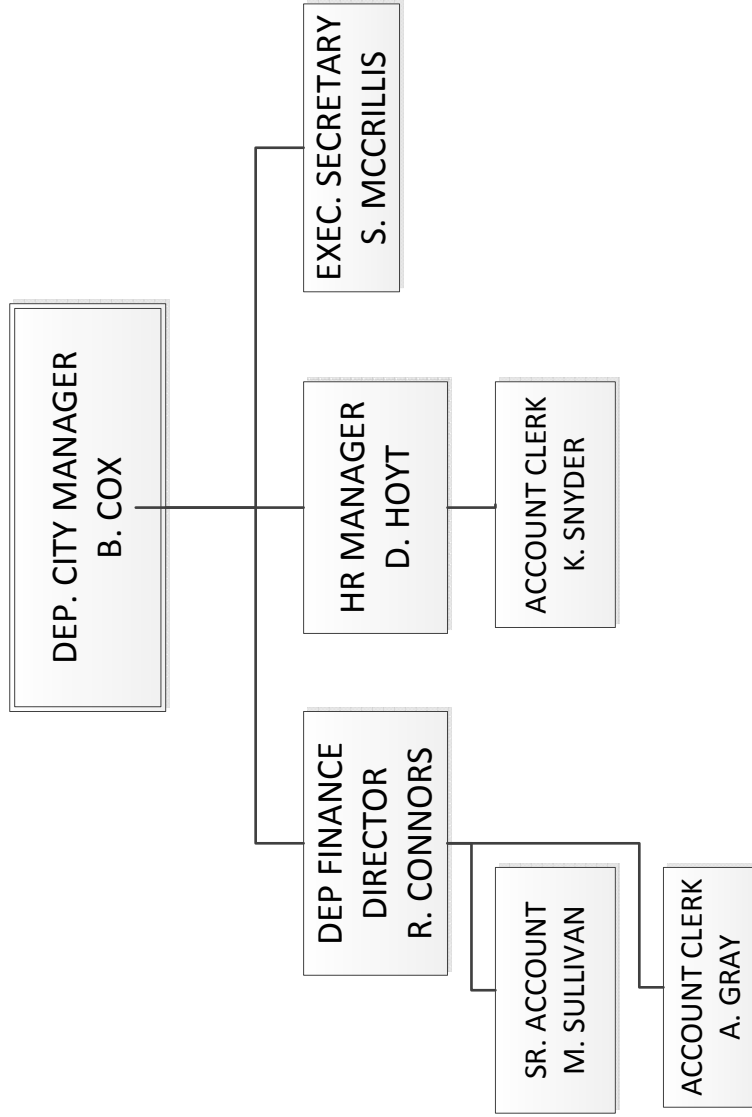


**ASSESSORS
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	194,948	199,361	203,186	203,186	203,186	3,825
511002 SALARIES - PART TIME	23,118	19,614	23,042	23,042	23,042	3,428
513001 OVERTIME - REGULAR	424	500	500	500	500	0
516000 LONGEVITY	1,650	1,800	1,800	1,800	1,800	0
519001 BOARD OF ASSESSORS	0	0	0	0	0	0
TOTAL PERSONNEL - SALARIES	220,140	221,275	228,528	228,528	228,528	7,253
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	58,059	58,641	68,073	68,073	68,073	9,432
521200 DENTAL	888	947	943	943	943	(4)
521300 LIFE	340	344	367	367	367	23
522000 SOCIAL SECURITY	15,759	15,563	16,099	16,099	16,099	536
523000 RETIREMENT	21,164	21,198	22,955	22,955	22,955	1,757
526000 WORKERS' COMPENSATION	1,636	5,095	5,163	5,163	5,163	68
528001 IPT	1,793	1,806	1,947	1,947	1,947	141
TOTAL PERSONNEL - BENEFITS	99,639	103,594	115,547	115,547	115,547	11,953
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	1,936	1,650	1,650	1,650	1,650	0
533000 OTHER PROF SERVICES	8,700	9,100	8,800	8,800	8,800	(300)
533009 LEGAL	144	0	1,000	1,000	0	0
534003 SOFTWARE MAINT/LIC	11,210	11,622	14,540	14,540	14,540	2,918
534004 APPRAISALS	0	4,500	15,000	15,000	15,000	10,500
TOTAL TECH/PROF SERVICES	21,990	26,872	40,990	40,990	39,990	13,118
<u>PROPERTY SERVICES</u>						
543001 VEHICLE MAINT & REPAIRS	269	25	500	500	500	475
543002 EQUIPMENT MAINTENANCE	0	400	400	400	400	0
544500 LEASE COPIER/PRINTERS	1,423	1,650	1,600	1,600	1,600	(50)
TOTAL PROPERTY SERVICES	1,692	2,075	2,500	2,500	2,500	425
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	1,145	893	938	938	938	45
552003 GENERAL LIABILITY	1,866	1,456	1,529	1,529	1,529	73
553000 COMMUNICATIONS	2,564	2,500	2,500	2,500	2,500	0
553400 POSTAGE FEES	854	750	800	800	800	50
555000 PRINTING AND BINDING	240	300	300	300	300	0

ASSESSORS EXPENDITURES BY ACCOUNT						
	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
558000 TRAVEL	0	200	200	200	200	0
TOTAL ADMINISTRATIVE COSTS	6,668	6,099	6,267	6,267	6,267	168
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	1,179	1,000	1,000	1,000	1,000	0
561005 PUBLICATIONS	1,058	1,225	1,270	1,270	1,270	45
561008 VEHICLE SUPPLIES	0	500	500	500	500	0
561010 CLOTHING	654	1,425	1,400	1,400	1,400	(25)
562600 VEHICLE FUEL	1,094	1,000	800	800	800	(200)
TOTAL MATERIALS & SUPPLIES	3,985	5,150	4,970	4,970	4,970	(180)
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	276	344	500	500	500	156
TOTAL PROPERTY/FIXED ASSET	276	344	500	500	500	156
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	1,259	1,377	1,340	1,340	1,340	(37)
589013 REGISTRY OF DEEDS	49	50	100	100	100	50
TOTAL OTHER GOODS/SERVICES	1,308	1,427	1,440	1,440	1,440	13
TOTAL ASSESSORS	355,698	366,836	400,742	400,742	399,742	32,906

FINANCE & ADMINISTRATION



FY16 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-FINANCE

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Finance & Human Resources											
Cox	Dep City Manager/Finance Director*	85,592	160	0	0	0	0	85,752	80%	NA	0.80
Connors	Assistant Finance Director *	50,346	420	0	0	0	0	50,766	70%	NA	0.70
McCrillis	Executive Secretary*	42,283	512	0	0	0	0	42,795	93%	80	0.93
Sullivan	Senior Accountant*	55,420	260	0	0	0	0	55,680	80%	NA	0.80
Gray	Account Clerk II*	33,430	480	0	0	0	0	33,910	80%	70	0.80
Hoyt	Human Resource Manager*	49,904	480	0	0	0	0	50,384	80%	NA	0.80
Snyder	PR/HR Specialist*	22,516	358	0	0	0	0	22,874	64%	70	0.64
	Additional HR FT Hours-As needed	1,000						1,000			
<i>Subtotal Full Time</i>		340,491	2,670					343,161			
	Additional PT Hours-Audit Assistanc	6,000						6,000			
<i>Subtotal Part Time</i>		6,000						6,000			
								0			
Total Finance & Human Resources		\$346,491	\$2,670	\$0	\$0	\$0	0	\$349,161			5.47

OVERVIEW

The Division of Finance is responsible for several functional areas and departments:

- Assessing
(Property Appraisals, Net Assessed Valuation)
- Business Office
(Accounting, Accounts Payable, Purchasing and Bidding)
- City Clerk
(Vital Statistics, Council Agendas and Meeting Minutes)
- Finance
(General Ledger, Treasury Cash Management, Debt Financing,, Annual Independent Financial Auditor, Budget Development and Administration, Monthly Financial Reports, Bank Reconciliations, Preparation and Review of Bids, Preparation of Federal, State and miscellaneous reports and surveys, Tax and Utility Rate Analysis and Setting, Property-Liability Claims Management)
- Human Resources
(Benefits Administration, Payroll, Labor Contracts)
- Management Information Systems
(Network Administration, Database Administration, Hardware Maintenance, Government Channel)
- Tax Collection
(Property Tax Collection, Motor Vehicle Registrations, Water and Sewer Fee Payments)
- Welfare
(General Assistance, Emergency Housing).

The Finance Division is responsible for the collection of revenues, including but not

limited to, real property taxes, license and permit fees, and fees for services. Revenues that are collected are disbursed to various departments as appropriated by City Council during the yearly budget process. The preparation of the Annual Operating Budget, Capital Improvements Plan Budget and the Comprehensive Annual Financial Report (CAFR) is also headed by this department.

EXPENDITURES

Several of the departments named above have individual department level budgets. Expenditures included under the specific purview of the Finance Department include the Business Office, and Human Resources as well as the General Overhead budget.

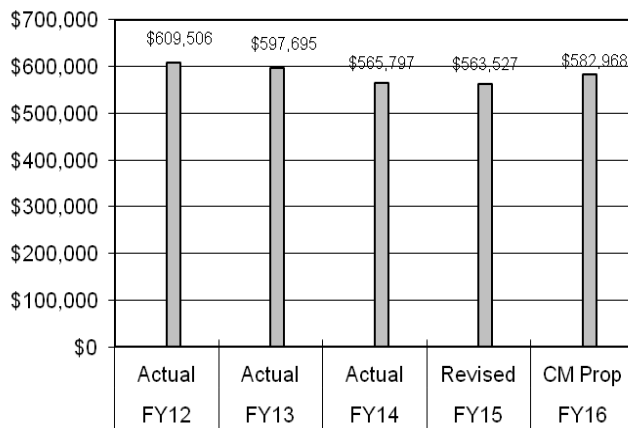
PERFORMANCE OBJECTIVES

In FY2014-2015 the Division extended the acceptance of debit and credit cards to the City Clerk's Office, issued \$18.2 in general obligations bonds as well as issued a bond anticipation note of \$10M in order to fund the East Rochester School project. A new independent financial audit firm was selected after an extensive Request for Proposals process as part of a "fresh eyes" initiative. The Finance Division coordinated the successful negotiation of seven out of the eight collective bargaining agreements and introduced a new concept in health insurance called a "site of service" plan through a Cost Containment Committee process. The Finance Division also participated in the GFOA's prestigious annual Budget Award program for the first time. In 2015-2016 the Finance Division will continue implementation of GASB 68 (Accounting and Financial Reporting for Pensions). The Division will continue to ensure compliance with federal, state and local laws and generally accepted accounting principals. The Division will

CITY OF ROCHESTER FINANCE-BUSINESS OFFICE FY16 PROPOSED BUDGET

explore the feasibility of a paperless "content management" system, an electronic time & attendance system and a web portal for employee access to personnel records and leave requests. The Division will continue to maintain the highest level of performance in serving both City residents and staff members.

Finance-Business Office & HR Expenditures History

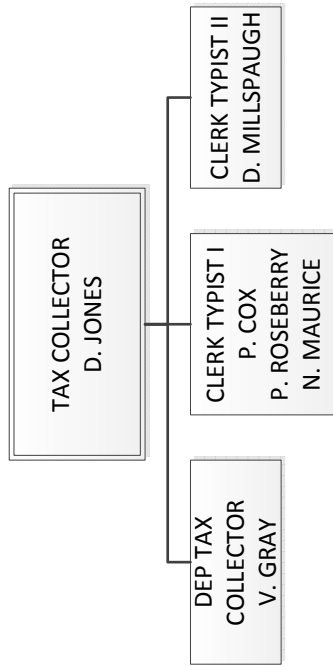


**BUSINESS OFFICE
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	321,810	332,875	340,355	340,491	340,491	7,616
511002 SALARIES - PART TIME	5,379	6,000	6,000	6,000	6,000	0
511099 SALARIES - ADJUSTMENT	7,253	5,742	6,150	8,610	8,610	2,868
513001 OVERTIME - REGULAR	3,745	2,250	250	250	250	(2,000)
516000 LONGEVITY	2,472	2,572	2,598	2,670	2,670	98
TOTAL PERSONNEL - SALARIES	340,658	349,439	355,353	358,021	358,021	8,582
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	90,276	82,790	83,851	83,851	83,851	1,061
521200 DENTAL	1,195	1,183	1,318	1,318	1,318	135
521300 LIFE	574	555	598	598	598	43
522000 SOCIAL SECURITY	24,173	24,504	25,322	25,374	25,374	870
523000 RETIREMENT	36,147	36,618	39,013	39,288	39,288	2,670
526000 WORKERS' COMPENSATION	206	639	647	647	647	8
528001 IPT	3,047	3,000	3,219	3,219	3,219	219
TOTAL PERSONNEL - BENEFITS	155,618	149,289	153,968	154,295	154,295	5,006
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	1,736	1,159	1,460	1,460	1,460	301
532200 CONTRACTED SERVICES	2,460	1,270	1,778	1,778	1,778	508
533004 MEDICAL SERVICES	6,149	4,500	5,000	5,000	5,000	500
534003 SOFTWARE MAINT/LIC	18,123	19,243	19,994	19,994	19,994	751
534006 CONSULTING OTHER	0	500	500	500	500	0
TOTAL TECH/PROF SERVICES	28,468	26,672	28,732	28,732	28,732	2,060
<u>PROPERTY SERVICES</u>						
543002 EQUIPMENT MAINTENANCE	1,829	814	815	815	815	1
544500 LEASE COPIER/PRINTERS	3,938	4,079	3,985	3,985	3,985	(94)
TOTAL PROPERTY SERVICES	5,768	4,893	4,800	4,800	4,800	(93)
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	2,838	2,214	2,325	2,325	2,325	111
553000 COMMUNICATIONS	5,023	5,170	5,050	5,050	5,050	(120)
553400 POSTAGE FEES	3,337	4,433	4,450	4,450	4,450	17
554000 ADVERTISING	6,466	3,180	2,600	2,600	2,600	(580)
555000 PRINTING AND BINDING	410	726	400	400	400	(326)
558000 TRAVEL	2,257	2,300	6,650	2,300	6,650	4,350

BUSINESS OFFICE EXPENDITURES BY ACCOUNT						
	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
TOTAL ADMINISTRATIVE COSTS	20,331	18,023	21,475	17,125	21,475	3,452
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	3,510	3,500	3,900	3,900	3,900	400
561004 FORMS	1,093	1,371	1,230	1,230	1,230	(141)
561005 PUBLICATIONS	101	200	200	200	200	0
TOTAL MATERIALS & SUPPLIES	4,704	5,071	5,330	5,330	5,330	259
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	3,219	1,400	1,400	1,400	1,400	0
TOTAL PROPERTY/FIXED ASSET	3,219	1,400	1,400	1,400	1,400	0
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	1,219	1,540	1,715	1,715	1,715	175
589070 EMPLOYEE RECOGNITION	5,812	7,200	7,200	7,200	7,200	0
TOTAL OTHER GOODS/SERVICES	7,031	8,740	8,915	8,915	8,915	175
TOTAL BUSINESS OFFICE	565,797	563,527	579,973	578,618	582,968	19,441

TAX COLLECTOR



FY16 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-TAX COLLECTOR

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Tax Collector											
Jones	Tax Collector	66,453	600	0	0	0	0	67,053	100%	NA	1.00
Gray	Deputy Tax Collector	35,945	400	0	0	0	0	36,345	100%	70	1.00
Millsbaugh	Clerk Typist II	28,265	200	0	0	0	0	28,465	100%	70	1.00
Subtotal Full Time											
Cox	Clerk Typist I	130,663	1,200	0	0	0	0	131,863			
Roseberry	Clerk Typist I	16,661	200	0	0	0	0	16,861	100%	40	0.57
	Clerk Typist I	14,228	165	0	0	0	0	14,393	100%	36	0.51
Maurice	Clerk Typist I	9,601		0	0	0	0	9,601	100%	25	0.35
Subtotal PT Time											
		40,490	365	0	0	0	0	40,855			
Total Tax Collector											
		\$171,153	\$1,566	\$0	\$0	\$0	0	\$172,718			4.43

OVERVIEW

Our mission in the Tax Collector's Office is to provide professional and courteous service to all of our customers and to collect revenue as accurately as possible.

The department consists of three full time employees and three part time employees.

The Tax Department began accepting credit cards in November 2013 for the convenience of its customers. Auto registrations are the primary source of revenue from the credit card payments, although, property tax payments as well as miscellaneous fees such as trash stickers, can also be paid by credit card.

REVENUE ASSUMPTIONS

All revenue received by the Tax Office is from auto registrations, property taxes, yield and gravel taxes, and water and sewer bills.

Revenue for auto registrations is expected to be approximately \$3,550,000 and interest on delinquent taxes to be approximately \$525,000.

EXPENDITURES

Software licenses are increasing by 5.45% and postage fees increased by 1.5%.

PERFORMANCE OBJECTIVES

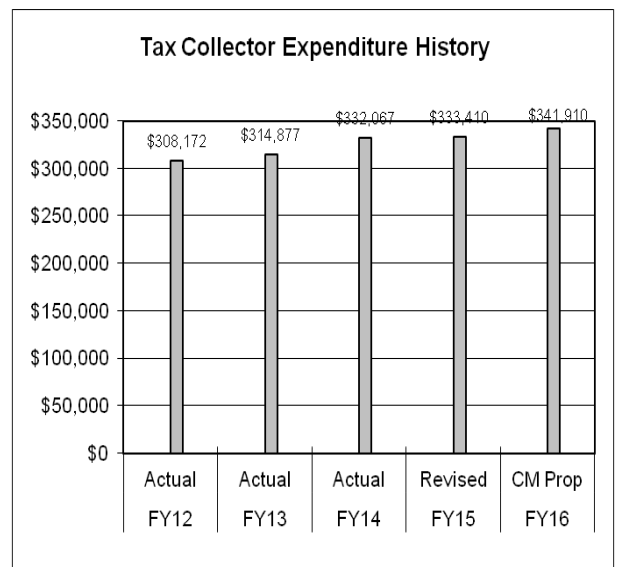
Continue to provide quality customer service to all customers.

Collect revenue as accurately and professionally as possible.

Deposit all monies on a daily basis and ensure that reconciliation is completed in a timely

manner.

Strive to provide online payment of property tax bills and utility bills for the convenience of the customers.



**TAX COLLECTOR
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	130,704	127,864	130,663	130,663	130,663	2,799
511002 SALARIES - PART TIME	49,001	39,554	40,490	40,490	40,490	936
513001 OVERTIME - REGULAR	42	500	500	500	500	0
516000 LONGEVITY	2,217	1,330	1,565	1,565	1,565	235
TOTAL PERSONNEL - SALARIES	181,964	169,248	173,218	173,218	173,218	3,970
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	47,940	55,190	56,881	56,881	56,881	1,691
521200 DENTAL	730	753	750	750	750	(3)
521300 LIFE	229	233	236	236	236	3
522000 SOCIAL SECURITY	12,771	11,889	11,865	11,865	11,865	(24)
523000 RETIREMENT	15,411	13,237	14,786	14,786	14,786	1,549
526000 WORKERS' COMPENSATION	136	423	429	429	429	6
528001 IPT	1,206	1,202	1,253	1,253	1,253	51
TOTAL PERSONNEL - BENEFITS	78,423	82,927	86,200	86,200	86,200	3,273
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	50	130	150	150	700	570
532200 CONTRACTED SERVICES	5,896	12,720	12,900	12,900	12,900	180
534003 SOFTWARE MAINT/LIC	12,686	13,076	13,788	13,788	13,788	712
TOTAL TECH/PROF SERVICES	18,631	25,926	26,838	26,838	27,388	1,462
<u>PROPERTY SERVICES</u>						
543002 EQUIPMENT MAINTENANCE	0	680	500	500	500	(180)
544500 LEASE COPIER/PRINTERS	3,095	3,096	2,589	2,589	2,589	(507)
TOTAL PROPERTY SERVICES	3,095	3,776	3,089	3,089	3,089	(687)
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	1,486	1,160	1,218	1,218	1,218	58
553000 COMMUNICATIONS	1,247	1,320	1,320	1,320	1,320	0
553400 POSTAGE FEES	14,955	17,644	17,907	17,907	17,907	263
558000 TRAVEL	851	724	890	890	890	166
TOTAL ADMINISTRATIVE COSTS	18,540	20,848	21,335	21,335	21,335	487
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	2,160	2,875	2,670	2,670	2,670	(205)
561004 FORMS	2,919	3,670	3,670	3,670	3,670	0
TOTAL MATERIALS & SUPPLIES	5,080	6,545	6,340	6,340	6,340	(205)

**TAX COLLECTOR
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	0	100	300	300	300	200
TOTAL PROPERTY/FIXED ASSET	0	100	300	300	300	200
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	40	40	40	40	40	0
589015 TAX SALE COST	26,295	24,000	24,000	24,000	24,000	0
TOTAL OTHER GOODS/SERVICES	26,335	24,040	24,040	24,040	24,040	0
TOTAL TAX COLLECTOR	332,067	333,410	341,360	341,360	341,910	8,500

OVERVIEW

The City of Rochester's General Fund-General Overhead budget is comprised of revenue and expense types that are related to general administrative issues typically not tied to normal day-to-day departmental operations. The City of Rochester provides financial support to several community based organizations in the areas of health and social services, community planning, and transportation, as well as the East Rochester Library. Audit, general insurance liability, and various contingency expenses are all managed from the General Overhead budget.

REVENUE ASSUMPTIONS

Revenues managed within the General Overhead budget include revenue types not related to specific department activities. Revenue recap is as follows;

- Payments in Lieu of Taxes- \$372,282
- NH Rooms and Meals Tax- \$1,441,166
- Cablevision Franchise Fee- \$230,000
- Rental Income-Cell Towers-\$17,457

Also including in the General Overhead Revenue budget are amounts from the General Fund Retained Fund balance and Host Community Fees. These revenue offsets lower the amount needed to be raised from property taxes.

- Use of Fund Balance- \$1,708,418
- Host Community Fees-\$460,000

Another noteworthy revenue item is the \$678,976 lease payment related to the Safran Granite State Business Park project. This receipt offsets the debt service expenses for the Granite State Business Park infrastructure expansions.

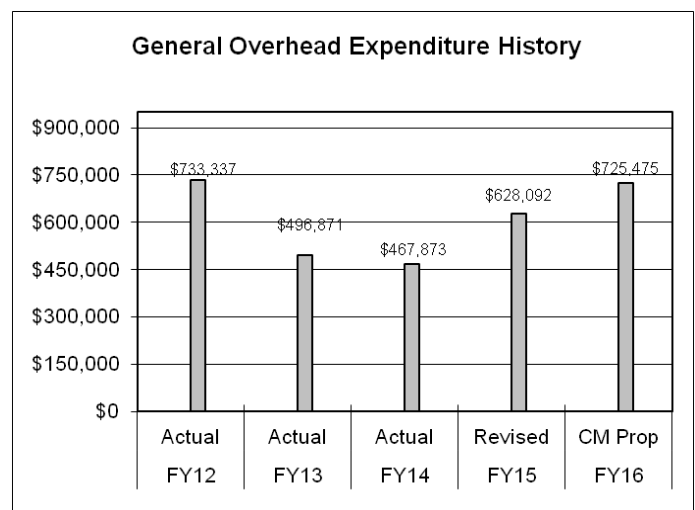
EXPENDITURES

The following is a recap of FY16 proposed expenses;

- \$ 132,000 –Contingency for Unanticipated Needs.
- \$ 133,916-Contingency for Retirement & Other Non Union Salary Adjustments
- \$ 19,380 - Audit Fees
- \$ 40,000-Anticipated Bond Issue Fees
- \$ 44,100 - Various Banking and Trust Management Fees, Pictometry Online
- \$ 35,703 Other General Administrative
- \$ 42,976- Dues & Fees
- \$ 108,400- Coast Bus Subsidy
- \$ 47,500 - Health and Social Services
- \$ 5,000 - East Rochester Library
- \$ 15,000- Emergency Operations Center
- \$ 1,500 - E-911 Implementation
- \$ 100,000-Transfer Account for Host Fees to Economic Development Fund

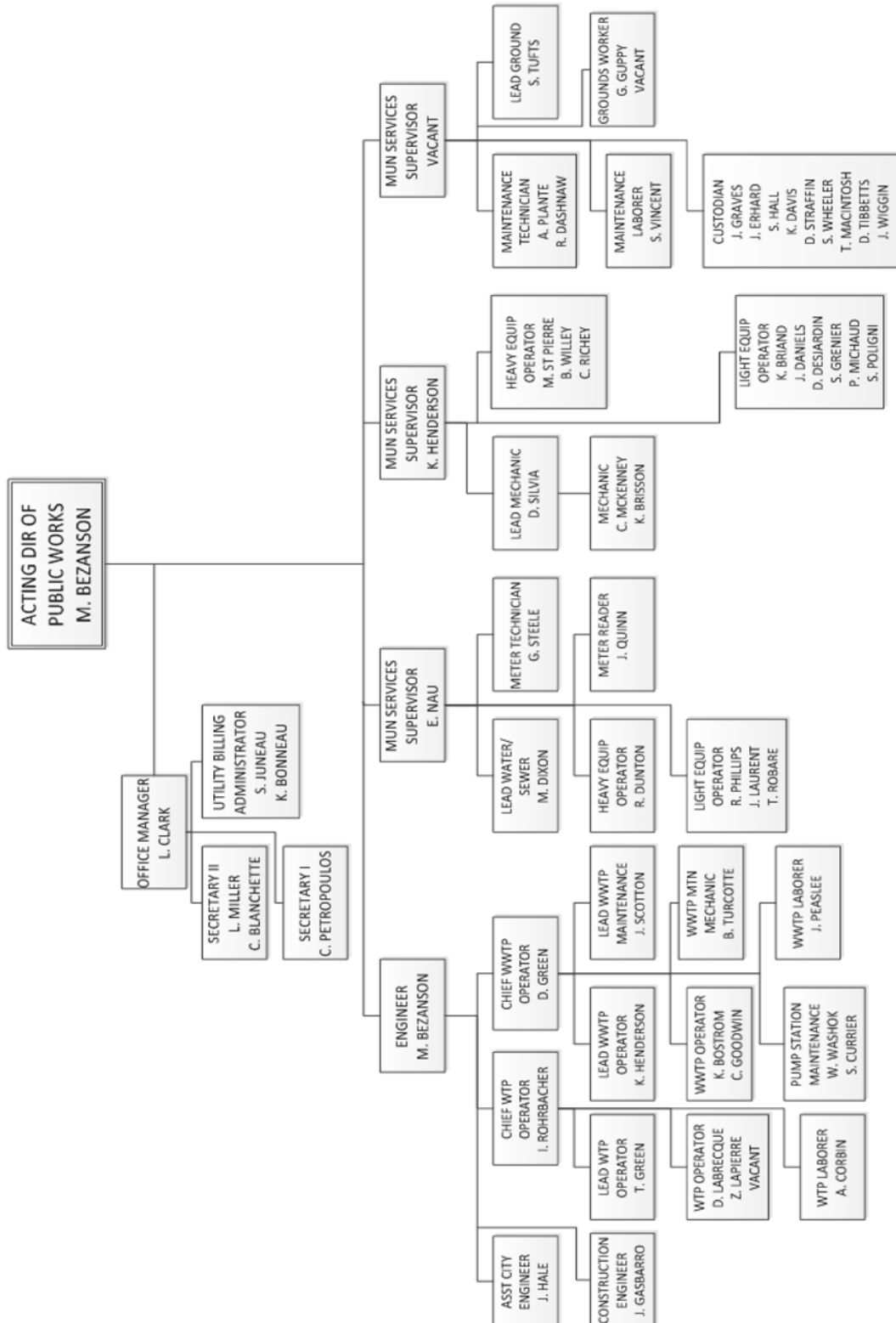
PERFORMANCE OBJECTIVES

Appropriately meet the growing needs of the City of Rochester, and provide for above and beyond contingency expenses.



**GENERAL OVERHEAD
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	100,094	110,000	110,000	110,000	110,000	0
511099 SALARIES - ADJUSTMENT	0	40,000	40,000	40,000	0	(40,000)
TOTAL PERSONNEL - SALARIES	100,094	150,000	150,000	150,000	110,000	(40,000)
<u>PERSONNEL - BENEFITS</u>						
522000 SOCIAL SECURITY	1,899	11,475	11,475	11,475	9,975	(1,500)
523000 RETIREMENT	0	16,151	16,755	16,755	13,941	(2,210)
TOTAL PERSONNEL - BENEFITS	1,899	27,626	28,230	28,230	23,916	(3,710)
<u>TECH/PROF SERVICES</u>						
533000 OTHER PROF SERVICES	55,979	82,000	84,100	84,100	84,100	2,100
533001 AUDIT	21,080	27,500	19,380	19,380	19,380	(8,120)
TOTAL TECH/PROF SERVICES	77,059	109,500	103,480	103,480	103,480	(6,020)
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	12,883	10,050	10,553	10,553	10,553	503
552005 INSURANCE CLAIM DEDUCTIBLE	0	1,500	1,500	1,500	1,500	0
555000 PRINTING AND BINDING	140	1,650	1,650	1,650	1,650	0
556000 TUITION	5,984	12,500	12,000	12,000	12,000	(500)
TOTAL ADMINISTRATIVE COSTS	19,007	25,700	25,703	25,703	25,703	3
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	41,687	42,682	42,976	42,976	42,976	294
584000 CONTINGENCY	0	966	100,000	100,000	132,000	131,034
589000 MISCELLANEOUS EXPENDITURES	37,553	1,801	0	0	0	(1,801)
589023 COAST SUBSIDY	101,739	103,239	108,400	108,400	108,400	5,161
589024 E-911 IMPLEMENTATION	0	1,500	1,500	1,500	1,500	0
589025 HEALTH/SOCIAL SERVICES	45,550	47,578	47,500	47,500	47,500	(78)
589026 EAST ROCHESTER LIBRARY	5,000	5,000	5,000	5,000	5,000	0
589045 EOC	580	2,500	2,500	15,000	15,000	12,500
TOTAL OTHER GOODS/SERVICES	232,109	205,266	307,876	320,376	352,376	147,110
<u>OTHER TRANSACTIONS</u>						
593004 TRANSFER TO CONSERVATION COM	37,705	10,000	10,000	10,000	10,000	0
593009 TRANSFER TO OTHER FUNDS	0	100,000	100,000	100,000	100,000	0
TOTAL OTHER TRANSACTIONS	37,705	110,000	110,000	110,000	110,000	0
TOTAL GENERAL OVERHEAD	467,873	628,092	725,289	737,789	725,475	97,383



FY16 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-PUBLIC BUILDINGS

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Public Buildings & Grounds											
VACANT	Director *	12,100	22	0	0	0	0	12,122	11%	NA	0.11
Miller	Secretary II *	2,581	24	0	0	0	0	2,605	6%	80	0.06
Blanchette	Secretary II *	15,188	0	0	0	0	0	15,188	50%	70	0.50
Vacant	Municipal Services Supervisor*	39,975	0	0	0	0	0	39,975	60%	NA	0.60
Plante	Maintenance Tech *	22,764	0	0	0	0	0	22,764	60%	80	0.60
Dashnaw	Maintenance Tech *	24,336	0	0	0	0	0	24,336	60%	80	0.60
Hall	Custodian	39,084	0	0	0	0	0	39,084	100%	80	1.00
Straffin	Custodian	39,084	0	0	0	0	0	39,084	100%	80	1.00
Wheeler	Custodian	36,484	0	0	0	0	0	36,484	100%	80	1.00
Tufts	Lead Grounds Laborer *	31,317	0	0	0	0	0	31,317	80%	80	0.80
	AFSCME CBA	5,792						5,792			
Subtotal Full Time		268,705	46	0	0	0	0	268,752			
Simon	Custodian - Arena, DPW, & Pool	20,239		0	0	0	0	20,239	100%	56	0.70
Tibbetts	Custodian	15,008		0	0	0	0	15,008	100%	40	0.50
Guppy	Laborer	18,070		0	0	0	0	18,070	100%	40	0.50
Beaudet	Laborer *	18,070		0	0	0	0	18,070	100%	40	0.40
Subtotal Part Time		71,387	0	0	0	0	0	71,387			
Total Public Buildings & Grounds		\$340,092	\$46	\$0	\$0	\$0	0	\$340,139			8.37

OVERVIEW

The Buildings and Grounds Division of the Public Works Department is in charge of the maintenance of City buildings and parks. Expenditures by the Buildings and Grounds Division are paid from the general fund.

Other functions that support the Buildings and Grounds Division include administration and vehicle maintenance. Administration is responsible for receiving, distributing and monitoring service requests, accounts receivable, accounts payable, payroll and utility billing.

The Buildings and Grounds Division supports winter maintenance operations and customer service.

EXPENDITURES

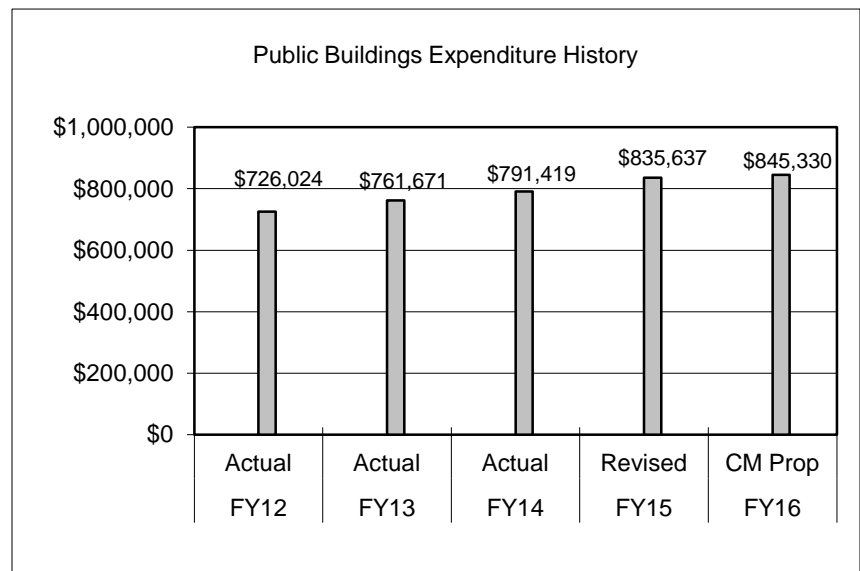
Fiscal Year 2015-2016 will see expenditures maintained near Fiscal Year 2014-2015 levels.

PERFORMANCE OBJECTIVES

The Buildings and Grounds Division will continue to endeavor to provide the best customer service given the extremely tight resources.

The Customer Service database has been revamped to better track service requests and provide information to improve department response to our customers.

The Department will continue to support the adopt-a-spot program and provide support to the Main Street & Chamber of Commerce programs.



**PUBLIC BUILDINGS
EXPENDITURES BY ACCOUNT**

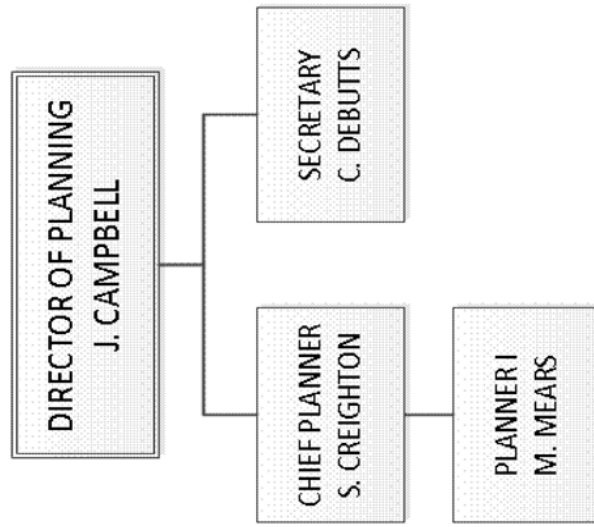
	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	257,969	262,573	261,475	261,475	268,705	6,132
511002 SALARIES - PART TIME	67,365	58,008	71,387	71,387	71,387	13,379
511099 SALARIES - ADJUSTMENT	1,769	1,813	1,785	2,499	2,499	686
513001 OVERTIME - REGULAR	12,549	8,900	9,900	9,900	9,900	1,000
515001 ON CALL	6,184	6,744	6,744	6,744	6,744	0
516000 LONGEVITY	539	569	46	46	46	(523)
TOTAL PERSONNEL - SALARIES	346,374	338,607	351,337	352,051	359,281	20,674
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	79,634	81,539	76,383	76,383	78,074	(3,465)
521200 DENTAL	1,431	1,657	1,447	1,447	1,475	(182)
521300 LIFE	450	485	470	470	484	(1)
522000 SOCIAL SECURITY	24,642	25,602	25,191	25,246	25,799	197
523000 RETIREMENT	29,900	29,137	30,312	30,312	31,120	1,983
526000 WORKERS' COMPENSATION	4,144	12,906	13,077	13,077	13,077	171
528001 IPT	2,059	2,326	2,483	2,483	2,497	171
TOTAL PERSONNEL - BENEFITS	142,259	153,652	149,363	149,418	152,526	(1,126)
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	785	785	785	785	785	0
532200 CONTRACTED SERVICES	0	3,100	0	0	0	(3,100)
533006 LABORATORY SERVICES	0	400	400	400	400	0
533010 LABOR NEGOTIATIONS	0	1,000	2,000	2,000	2,000	1,000
534003 SOFTWARE MAINT/LIC	211	342	342	342	342	0
TOTAL TECH/PROF SERVICES	996	5,627	3,527	3,527	3,527	(2,100)
<u>PROPERTY SERVICES</u>						
541100 WATER & SEWERAGE	6,125	4,211	3,655	3,655	3,655	(556)
541901 HVAC SERVICE CONTRACT	73,751	69,218	78,321	78,321	78,321	9,103
542400 LAWN CARE/LANDSCAPING	6,590	8,500	8,500	8,500	8,500	0
543000 REPAIR AND MAINTENANCE	69,577	95,445	84,340	82,840	82,840	(12,605)
543001 VEHICLE MAINT & REPAIRS	266	700	700	700	700	0
543002 EQUIPMENT MAINTENANCE	511	969	1,073	1,073	1,073	104
544200 RENTAL EQUIPMENT	62	400	400	400	400	0
544500 LEASE COPIER/PRINTERS	706	458	458	458	458	0
549000 OTHER PURCHASED PROPERTY	1,098	1,560	1,660	1,660	1,660	100

**PUBLIC BUILDINGS
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
TOTAL PROPERTY SERVICES	158,686	181,461	179,107	177,607	177,607	(3,854)
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	1,564	1,220	1,281	1,281	1,281	61
552002 PROPERTY INSURANCE	7,585	6,235	6,547	6,547	6,547	312
552003 GENERAL LIABILITY	2,848	2,222	2,333	2,333	2,333	111
553000 COMMUNICATIONS	7,726	7,774	8,262	8,262	8,262	488
553400 POSTAGE FEES	94	55	55	55	55	0
554000 ADVERTISING	230	230	230	230	230	0
555000 PRINTING AND BINDING	239	183	239	239	239	56
558000 TRAVEL	2	250	200	200	200	(50)
TOTAL ADMINISTRATIVE COSTS	20,289	18,169	19,147	19,147	19,147	978
<u>MATERIALS & SUPPLIES</u>						
561001 JANITORIAL SUPPLIES	8,471	11,000	9,000	9,000	9,000	(2,000)
561002 BUILDING MAINTENANCE SUPPLIE	20,725	22,484	18,500	18,500	18,500	(3,984)
561003 OFFICE SUPPLIES	593	398	416	416	416	18
561005 PUBLICATIONS	30	30	30	30	30	0
561008 VEHICLE SUPPLIES	4,297	6,000	5,250	5,250	5,250	(750)
561009 TRAINING MATERIAL AND SUPPLIE	0	50	0	0	0	(50)
561010 CLOTHING	3,889	4,771	4,771	4,771	4,771	0
561015 SAFETY EQUIPMENT & TOOLS	593	700	700	700	700	0
561031 CHEMICALS	5,126	6,975	6,975	6,975	6,975	0
561034 BUSINESS DIST MAINTENANCE	7,435	8,000	8,000	8,000	8,000	0
562200 ELECTRICITY	39,572	45,263	44,100	44,100	44,100	(1,163)
562400 HEATING FUEL	17,200	15,900	16,500	16,500	16,500	600
562600 VEHICLE FUEL	6,567	7,300	7,300	7,300	7,300	0
TOTAL MATERIALS & SUPPLIES	114,497	128,871	121,542	121,542	121,542	(7,329)
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	1,480	1,050	2,700	2,700	2,700	1,650
573900 OTHER EQUIPMENT	5,957	7,500	8,300	8,300	8,300	800
TOTAL PROPERTY/FIXED ASSET	7,437	8,550	11,000	11,000	11,000	2,450
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	50	50	50	50	50	0
589001 STATE PERMITS & FEES	832	650	650	650	650	0
TOTAL OTHER GOODS/SERVICES	881	700	700	700	700	0

	PUBLIC BUILDINGS EXPENDITURES BY ACCOUNT					
	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
TOTAL PUBLIC BUILDINGS	791,419	835,637	835,723	834,992	845,330	9,693

PLANNING



FY16 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-PLANNING & DEVELOPMENT

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Planning & Development											
Campbell	Dir of Planning	79,970	200	0	0	0	0	80,170	100%	NA	1.00
Creighton	Chief Planner	62,399	0	0	0	0	0	62,399	100%	NA	1.00
Mears	Planner I	45,703						45,703	100%	NA	1.00
DeButts	Secretary II	35,735	325	0	0	0	0	36,060	100%	70	1.00
Total Planning & Development		\$223,807	\$525				0	\$224,332			4.00

OVERVIEW

The mission of the Planning and Development Department is to promote orderly growth in a manner sensitive to community values and to enhance environmental, economic, and social sustainability. We strive to adapt to the changing times while learning from the past to make Rochester the best place to be.

Orderly Growth. Through the application of carefully crafted ordinances, regulations and diligent stewardship, the Department works to facilitate growth, including development that creates value for the developer and the City, is efficient in its use of infrastructure, and is sensitive to its surroundings.

Community Values. The Department seeks to serve the wide range of stakeholder interests in Rochester and to understand community values through the use of meetings, surveys, and other forms of information-gathering techniques. Specific proposals are evaluated within the context of those values and the Master Plan.

Environmental Sustainability. The Department carefully weighs costs and benefits in order to provide reasonable protection for our natural resources, including air, land (fields, forests, open space, and various habitats), and water (wetlands, aquifers, rivers, ponds, and flood plains), while encouraging responsible development.

Economic Sustainability. The Department embraces businesses that make a commitment to the community's vitality by providing well-paying jobs, adding to the value of the built environment, offering choices for consumers, and participating in Rochester's civic life.

Social Sustainability. The Department works to preserve Rochester's distinctive identity and to

advance quality of life by encouraging investment in social capital and facilitating the health, safety, education, and cultural expression of our citizens.

REVENUE ASSUMPTIONS

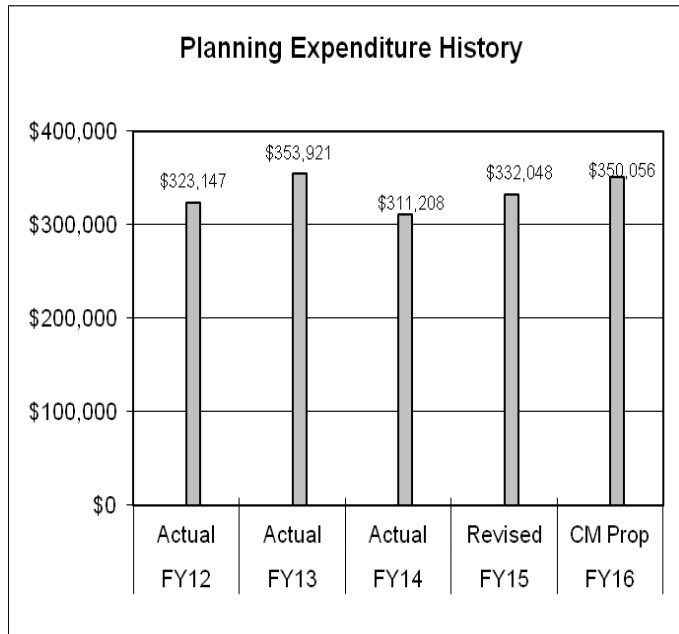
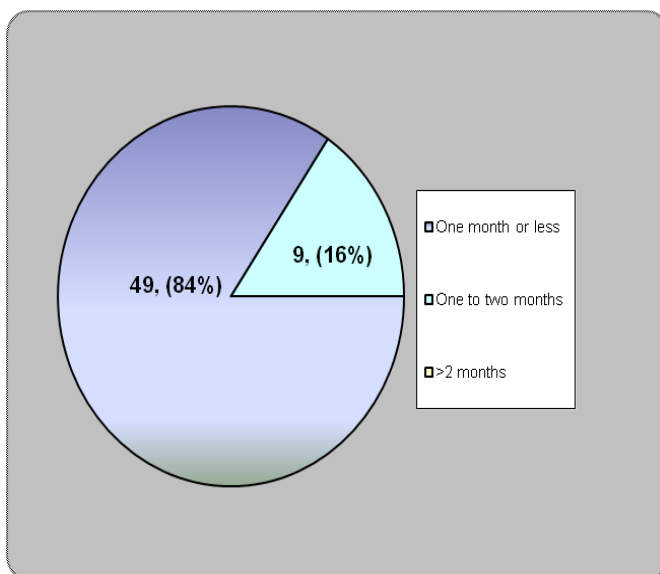
The economy continues to recover but at a slow pace so our revenue projections remain conservative. The City continued to benefit from a wide variety of commercial and residential development this past year and we see this trend continuing this year.

EXPENDITURES

Our proposed expenditures for FY16 are consistent with last fiscal year. In our proposed budget we are requesting additional expenditures for our copier and printers due to the actual number of copies compared to an estimate that was given last year, which was the first year of our lease. Our personnel costs for salaries has also increased. Please see Figure 1 for a comparison of expenditures over the last few years.

PERFORMANCE OBJECTIVES

The Planning and Development Department and Planning Board took action on 8 minor site reviews, 19 special downtown reviews, 1 conditional use permit, 1 excavation permit, 18 applications for site plan review, 4 applications for subdivision review, and 7 Lot Line Revisions. The minor site and special downtown reviews, were all processed within a one month period. Of the 31 applications that went to the Planning Board, 22 of these applications were completed in less than one month, and 9 were completed in one to two months (or at the first available Planning Board meeting) (See Figure 2). Our goal is to continue processing applications as expediently as possible without sacrificing a thorough and complete review.

**Figure 1 - Expenditures****Figure 2 - Planning Board Review**

**PLANNING
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	202,862	204,083	223,807	223,807	223,807	19,724
513001 OVERTIME - REGULAR	0	2,064	2,064	2,064	2,064	0
516000 LONGEVITY	598	325	525	525	525	200
TOTAL PERSONNEL - SALARIES	203,460	206,472	226,396	226,396	226,396	19,924
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	42,596	49,314	44,708	44,708	44,708	(4,606)
521200 DENTAL	946	1,004	943	943	943	(61)
521300 LIFE	341	361	405	405	405	44
522000 SOCIAL SECURITY	14,592	14,619	16,143	16,143	16,143	1,524
523000 RETIREMENT	21,638	21,941	25,058	25,058	25,058	3,117
526000 WORKERS' COMPENSATION	211	658	667	667	667	9
528001 IPT	1,795	1,888	2,143	2,143	2,143	255
TOTAL PERSONNEL - BENEFITS	82,120	89,785	90,067	90,067	90,067	282
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	1,410	5,215	5,215	5,215	5,215	0
533000 OTHER PROF SERVICES	772	4,500	3,500	3,500	3,500	(1,000)
533009 LEGAL	7,592	0	0	0	0	0
534008 CONSERVATION COMMISSION	295	1,000	1,000	1,000	1,000	0
TOTAL TECH/PROF SERVICES	10,068	10,715	9,715	9,715	9,715	(1,000)
<u>PROPERTY SERVICES</u>						
543002 EQUIPMENT MAINTENANCE	0	500	500	500	500	0
544500 LEASE COPIER/PRINTERS	2,942	3,550	5,000	5,000	5,000	1,450
TOTAL PROPERTY SERVICES	2,942	4,050	5,500	5,500	5,500	1,450
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	1,934	1,509	1,585	1,585	1,585	76
553000 COMMUNICATIONS	2,730	3,336	3,336	3,336	3,336	0
553400 POSTAGE FEES	2,998	2,904	3,000	3,000	3,000	96
554000 ADVERTISING	1,644	1,508	1,700	1,700	1,700	192
555000 PRINTING AND BINDING	0	1,000	750	750	750	(250)
558000 TRAVEL	1,384	3,610	3,510	3,510	3,510	(100)
TOTAL ADMINISTRATIVE COSTS	10,690	13,867	13,881	13,881	13,881	14
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	1,452	4,700	2,000	2,000	2,000	(2,700)

PLANNING EXPENDITURES BY ACCOUNT						
	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
561005 PUBLICATIONS	6	320	320	320	320	0
TOTAL MATERIALS & SUPPLIES	1,458	5,020	2,320	2,320	2,320	(2,700)
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	470	2,139	2,177	2,177	2,177	38
TOTAL OTHER GOODS/SERVICES	470	2,139	2,177	2,177	2,177	38
TOTAL PLANNING	311,208	332,048	350,056	350,056	350,056	18,008

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graph TD
    PC[Police Commission] --- PCh[Police Chief]
    A[Attorney] --- PCh
    PCh --- DPC[Deputy Police Chief]
    PCh --- Sec[Sec.]
    PCh --- PCapt[Patrol Captain]
    PCh --- SC[Support Captain]
    DPC --- Train[Train]
    DPC --- Accts[Accts]
    PCapt --- Analyst[Analyst]
    PCapt --- L1[Lieutenant]
    PCapt --- L2[Lieutenant]
    PCapt --- L3[Lieutenant]
    Analyst --- A_SGT[SGT]
    Analyst --- A_Pt1m1[Pt1m]
    Analyst --- A_Pt1m2[Pt1m]
    Analyst --- A_Pt1m3[Pt1m]
    Analyst --- A_Pt1m4[Pt1m]
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    Analyst --- A_Pt1m9[Pt1m]
    Analyst --- A_Pt1m10[Pt1m]
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    L2 --- L2_Pt1m5[Pt1m]
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    L2 --- L2_Pt1m8[Pt1m]
    L2 --- L2_Pt1m9[Pt1m]
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FY16 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-POLICE DEPARTMENT

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Police Department - Administration (12010053)											
Allen	Chief	108,383	600	2,000	0	0	0	110,983	100%	NA	1.00
Dumas	Deputy Chief	93,611	550	2,000	0	0	0	96,161	100%	NA	1.00
Toussaint	Captain	79,220	550	1,500	0	0	0	81,270	100%	NA	1.00
Boudreau	Captain	79,029	550	1,500	0	0	0	81,079	100%	NA	1.00
Thomas	Lieutenant	76,118	600	1,500	0	0	0	78,218	100%	NA	1.00
Pinkham	Lieutenant	73,185	325	1,500	0	0	0	75,010	100%	NA	1.00
Bossi	Lieutenant	73,542	400	1,500	0	0	0	75,442	100%	NA	1.00
<i>Subtotal Full Time</i>		583,088	3,575	11,500	0	0	0	598,163			7.00
Gould	PT Lieutenant Prosecutor	49,530	0	0	0	0	0	49,530	100%	60	0.75
<i>Subtotal Part Time</i>		49,530	0	0	0	0	0	49,530			0.75
<i>Total Administration</i>		632,617	3,575	11,500	0	0	0	647,693			7.75
Police Department - Patrol (12012453)											
Aucoin	Sgt.	64,388	0	0	2,725	2,013	0	71,526	100%	80	1.00
Babine	Sgt.	69,136	0	1,500	2,925	2,161	0	75,722	100%	80	1.00
Balint	Patrol	63,447	0	1,500	2,685	1,983	0	69,615	100%	80	1.00
Bull	Patrol	63,447	0	1,000	2,685	1,983	0	69,115	100%	80	1.00
Benjamin	Patrol	44,900	0	0	1,900	1,404	0	49,204	100%	80	1.00
Bentz	Patrol	62,978	0	1,500	2,665	1,969	0	69,112	100%	80	1.00
Bourque, J	Patrol	44,788	0	0	1,895	1,400	0	48,083	100%	80	1.00
Bourque, S	Patrol	57,385	0	0	2,428	1,794	0	61,607	100%	80	1.00
Brinkman	Sgt.	65,992	0	1,000	2,792	2,063	0	71,847	100%	80	1.00
Cilley	Patrol	45,345	0	0	1,919	1,418	0	48,682	100%	80	1.00
Danie	Patrol	44,788	0	0	1,895	1,400	0	48,083	100%	80	1.00
Deluca	Sgt.	72,080	0	1,000	3,050	2,253	0	78,383	100%	80	1.00
Emerson	Sgt.	67,267	0	1,000	2,846	2,103	0	73,216	100%	80	1.00
Flathers	Patrol	56,409	0	2,000	2,387	1,763	0	62,559	100%	80	1.00
Forrest	Patrol	45,345	0	0	1,919	1,418	0	49,682	100%	80	1.00
Frechette	Patrol	63,447	0	0	2,685	1,983	0	68,115	100%	80	1.00
Gantert	Patrol	56,409	0	0	2,387	1,763	0	60,559	100%	80	1.00
Garneau	Patrol	56,149	0	1,500	2,376	1,755	0	61,780	100%	80	1.00
Garstin	Patrol	45,457	0	0	1,924	1,421	0	48,802	100%	80	1.00
Harding	Patrol	63,447	0	0	2,685	1,983	0	70,515	100%	80	1.00
Hatch	Patrol	44,900	0	0	1,900	1,404	0	48,204	100%	80	1.00
Hayes	Patrol	44,788	0	1,500	1,895	1,400	0	49,583	100%	80	1.00
Jackson	Patrol	62,723	0	1,500	2,654	1,961	0	68,838	100%	80	1.00
Kimbrough	Patrol	56,274	0	1,000	2,381	1,759	0	61,414	100%	80	1.00
Kushierz	Patrol	60,375	0	0	2,555	1,887	0	64,817	100%	80	1.00
Lambert	Patrol	60,012	0	1,500	2,539	1,876	0	65,927	100%	80	1.00
Livingstone	Patrol	60,593	0	1,500	2,564	1,894	0	66,551	100%	80	1.00
Loignon	Patrol	56,003	0	0	2,370	1,751	0	60,124	100%	80	1.00
MacKenzie	Patrol	61,915	0	0	2,620	1,935	0	66,470	100%	80	1.00
Mangum	Patrol	62,510	0	1,000	2,645	1,954	0	70,509	100%	80	1.00
Marvin	Patrol	45,457	0	0	1,924	1,421	0	48,802	100%	80	1.00
Miele	Patrol	53,494	0	0	2,264	1,672	0	59,830	100%	80	1.00
Moore	Patrol	45,345	0	0	1,919	1,418	0	48,682	100%	80	1.00
Mundy	Patrol	64,385	0	1,000	2,724	2,013	0	70,122	100%	80	1.00
Murphy, D	Patrol	48,793	0	1,000	2,065	1,525	0	53,383	100%	80	1.00
Murphy, Ja	Patrol	59,957	0	1,500	2,537	1,874	0	67,468	100%	80	1.00
Murphy, Je	Patrol	56,528	0	1,500	2,392	1,767	0	62,187	100%	80	1.00
Pendlebury	Patrol	44,788	0	0	1,895	1,400	0	48,083	100%	80	1.00

FY16 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-POLICE DEPARTMENT

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Porfido	Patrol	45,791	0	1,000	1,938	1,431	0	50,160	100%	80	1.00
Powers	Patrol	45,680	0	0	1,933	1,428	0	49,041	100%	80	1.00
Rousseau	Patrol	57,105	0	0	2,416	1,785	0	61,306	100%	80	1.00
Schacht	Patrol	45,457	0	0	1,924	1,421	0	48,802	100%	80	1.00
Seckendorf	Patrol	47,616	0	0	2,015	1,488	0	51,119	100%	80	1.00
Smith	Patrol	49,273	0	0	2,085	1,540	0	55,298	100%	80	1.00
Swanberry	Sgt.	62,025	0	1,500	2,625	1,939	0	69,689	100%	80	1.00
Turner	Patrol	45,457	0	1,500	1,924	1,421	0	50,302	100%	80	1.00
Williams-Hurley	Patrol	45,457	0	0	1,924	1,421	0	48,802	100%	80	1.00
Worthley	Patrol	45,011	0	0	1,905	1,407	0	48,323	100%	80	1.00
VACANT	Patrol	45,234	0	0	1,914	1,414	0	48,562	100%	80	1.00
Various	1/2 Time New Years, July 4th, Chris	-	-	-	5,000	0	0	5,000	100%	-	-
<i>Subtotal Full Time</i>		2,675,550	0	29,000	117,724	83,634	-	2,923,108	-	-	49.00
Cost	PT Sgt Training Officer	42,105	0	0	0	0	0	42,105	100%	60	0.75
Funk	School Resource Officer	38,655	0	0	0	0	0	38,655	100%	60	0.75
<i>Subtotal Part Time</i>		80,760	0	0	0	0	0	80,760	-	-	1.50
<i>Total Patrol</i>		2,756,310	0	29,000	117,724	83,634	0	3,003,868	-	-	50.50
Police Department - Support (12012553)											
Paradis	Animal Control Officer	38,894	550	0	0	0	0	39,444	100%	70	1.00
Warburton	Executive Secretary	49,130	600	0	0	0	0	49,730	100%	80	1.00
Young	Account Clerk II	46,343	600	0	0	0	0	46,943	100%	80	1.00
<i>Subtotal Full Time</i>		134,367	1,750	-	-	-	0	136,117	-	-	3.00
Rodler	Juvenile Diversion Coordinator	48,125	165	0	0	0	0	48,290	100%	68	0.97
Desjardin	Parking Enforcement Officer	25,912	200	0	0	0	0	26,112	100%	60	0.86
Green	Secretary I	27,192	0	0	0	0	0	27,192	100%	68	0.97
Kerlee	PT Evidence Technician	35,826	0	0	0	0	0	35,826	100%	60	0.75
	Commissioners	3,600						3,600	100%		
	Crossing Guard (185 Days)	41,642						41,642			
<i>Subtotal Part Time</i>		182,297	365	-	-	-	0	182,662	-	-	3.55
<i>Total Support</i>		316,664	2,115	-	-	-	0	318,779	-	-	6.55
<i>Subtotal-Full Time</i>		3,393,005	5,325	40,500	117,724	83,634	0	3,657,388	-	-	59.00
<i>Subtotal-Part Time</i>		312,587	365	0	0	0	0	312,952	-	-	5.80
Total Police Department		\$3,705,592	\$5,690	\$40,500	\$117,724	\$83,634	0	\$3,970,340	-	-	64.80
Police - HUD Grant											
Blair	Patrol PT (HUD Grant)	41,519	0	0	0	0	0	41,519	100%	64	0.80
Funk	Patrol PT (HUD Grant)	9,090						9,090			
Additional Grant Funds Available Salaries		18,410						18,410	100%	56	0.70
Total Police HUD Grant		\$69,019	\$0	\$0	\$0	\$0	0	\$69,019	-	-	1.50

MISSION

"The prime mission of the Rochester Police Department is the protection of life and property. This is accomplished through fair and equal enforcement, always keeping in mind the rights and dignity of the public. The basis of all Police Action is the law and credibility of the Agency. The measure of our service will be judged by the Public in the way we deliver our service. We will hold all personnel to a high level of ethical practices. This mission can be achieved through crime prevention, public relations and community policing."

VISION STATEMENT

To reduce crime and improve the quality of life through continuous community engagement.

VALUE STATEMENT

Dedication - To serving the public to the best of our abilities

Pride - In ourselves, department, and community

Integrity - Always doing the right thing, even when no one is looking

OVERVIEW

Our major service responsibilities are:

- To protect life and property through an effective partnership with the public and to address the needs and concerns of citizen customers.
- The Operation of a uniformed patrol force responsible for routine investigations and the general maintenance of law and order.
- The Operation of an Investigations Bureau divided into specialty sections investigating crimes and disorder

- The prevention and control of juvenile delinquency through a juvenile officer, court diversion, and school resource officers and coordination of community agencies interested in crime prevention.
- The Operation of a centralized communications center within the PD

Our philosophy of community policing is accomplished through the Rochester United Neighborhoods or RUN program. This is ward-based policing to enhance participation and to build partnerships that strengthen relationships within the community.

Comp stat is used by officers and the crime analyst to direct our resources to hot spots, quality of life issues, preventive patrols and compares ranges for criminal activity in geographical areas.

The Police Department is committed to offering the best service to the residents and visitors to the City, which can be accomplished through our community policing philosophy, advanced technology and partnerships with our citizens.

GOALS AND OBJECTIVES

Goals are set using a committee consisting of community leaders, residents and department staff, both sworn and support. This method is effective and directed toward the community we serve.

GOAL #1: Continue development of positive relationships with the community through increased police presence and public education.

- Maintain Presence in the Downtown
- Participation in Outreach Programs
- Educate Public on Mission & Vision of Department

GOAL #2: Decrease Property Crime.

- DDACTS (Data Driven Analysis for Crime and Traffic Safety)
- Neighborhood Patrols
- Business Partnerships/Community Engagement

GOAL #3: Foster a Safe Community.

1. Traffic Safety
2. Disrupt Illegal Drug Activity

LONG-TERM GOALS AND OBJECTIVES

The City of Rochester is experiencing both residential and commercial growth. This brings an increased service demand. With this in mind, long-term considerations are as follows:

- Increase in staff positions to include, sworn, and non-sworn personnel
- Increase in fleet
- Finish 3rd floor for expansion purposes
- Parking lot expansion for police vehicles
- Maintain demographically represented police force
- Keep technologically current
- Consider regional partnerships

Leadership within the police department is always subject to turnover for a variety of reasons. The following strategies will be utilized to address these potential transitions as seamless as possible:

- Identifying potential successors
- Provide training to prepare those successors prior to the need
- Job shadowing
- Develop transitions programs for each level of supervision

GOALS UPDATE

In FY15 ,an 11th dispatcher was added to communications. The City created a legal

department which included a prosecuting attorney. The Police Department also added a part-time evidence technician. These new positions allowed for the redeployment of three police officers to patrol services. The additional manpower will have a positive impact on response times and meeting increased service demands.

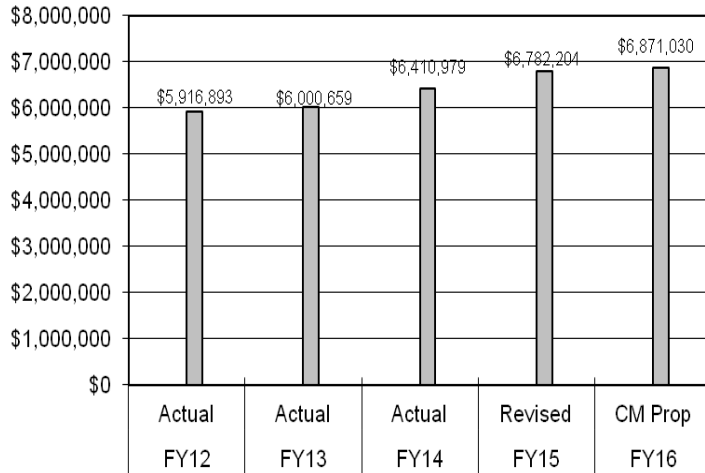
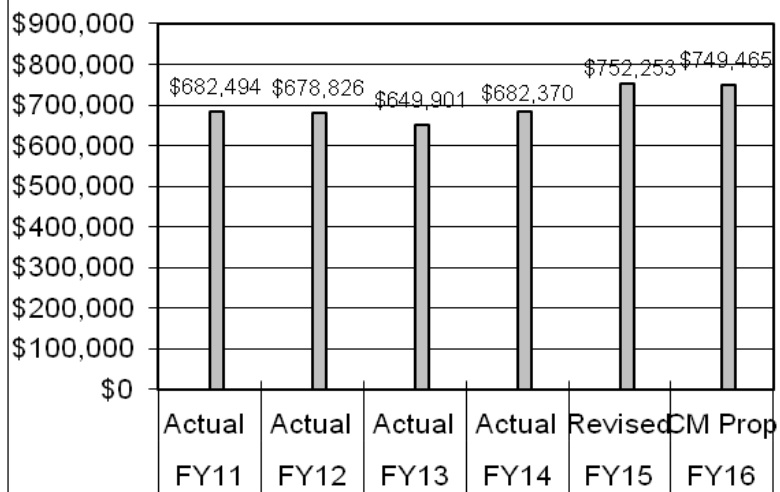
The Department is rolling out new tablets in the cruisers, purchased with grant funding which will replace aging and outdated technology. This increases effectiveness and improves efficiency.

Partnerships with the residential community, the business community and non-profit organizations remain strong. Some examples of this include

- The RUN (Rochester United Neighborhood Program)
- Community Discussions on Police and Community Relations
- Bridging the Gaps
- Teen Night
- Wings and Wheels Community event.

The work the department is doing to foster a safe community has increased community engagement. The Police Department has:

- Decreased property crime in almost every category.
- Increased traffic enforcement has improved our visibility in neighborhoods and reduced accidents by 17.4%.
- Disrupted illegal drug activity through partnerships with regional resources. An approach of enforcement coupled with education works to steer individuals to resources and recovery.

Police Expenditure History**Dispatch Expenditure History**

**POLICE
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	3,258,934	3,396,072	3,453,053	3,453,053	3,410,205	14,133
511002 SALARIES - PART TIME	307,051	325,239	391,807	338,807	312,587	(12,652)
511003 SALARIES - EARLY REPORTING	59,043	80,701	83,634	83,634	83,634	2,933
511004 SALARIES - HOLIDAY PAY	111,836	113,744	117,724	117,724	117,724	3,980
511005 SALARIES - OUTSIDE DUTIES	149,965	220,000	220,000	220,000	220,000	0
511099 SALARIES - ADJUSTMENT	12,854	23,563	25,065	25,065	25,065	1,502
513001 OVERTIME - REGULAR	123,260	88,946	110,546	90,546	90,546	1,600
513002 OVERTIME - TRAINING	26,159	29,940	29,940	29,940	29,940	0
514000 EDUCATION INCENTIVE	44,267	43,500	40,500	40,500	40,500	(3,000)
516000 LONGEVITY	6,765	6,590	6,390	6,390	5,690	(900)
TOTAL PERSONNEL - SALARIES	4,100,134	4,328,295	4,478,659	4,405,659	4,335,891	7,596
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	731,598	719,803	705,136	705,136	697,449	(22,354)
521200 DENTAL	12,476	13,083	12,073	12,073	11,823	(1,260)
521300 LIFE	1,705	1,660	1,868	1,868	1,790	130
522000 SOCIAL SECURITY	85,859	87,264	96,768	92,710	87,541	277
523000 RETIREMENT	915,320	953,345	1,034,698	1,034,698	1,029,844	76,499
526000 WORKERS' COMPENSATION	18,636	58,042	58,811	58,811	58,811	769
528001 IPT	2,810	2,144	3,105	3,105	2,694	550
TOTAL PERSONNEL - BENEFITS	1,768,404	1,835,341	1,912,459	1,908,401	1,889,952	54,611
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	4,262	13,245	13,865	12,420	12,795	(450)
532200 CONTRACTED SERVICES	16,250	68,000	69,625	69,625	69,625	1,625
533003 PHOTO DEVELOPMENT	9	300	300	300	300	0
533004 MEDICAL SERVICES	3,450	5,475	4,636	4,636	4,636	(839)
533005 ANIMAL DISPOSAL	857	1,000	1,000	1,000	1,000	0
533009 LEGAL	40,913	38,445	32,291	26,291	26,291	(12,154)
533010 LABOR NEGOTIATIONS	14,877	6,960	20,000	20,000	20,000	13,040
533011 ANIMAL BOARDING	4,492	4,000	4,000	4,000	4,000	0
TOTAL TECH/PROF SERVICES	85,109	137,425	145,717	138,272	138,647	1,222
<u>PROPERTY SERVICES</u>						
541100 WATER & SEWERAGE	2,380	2,340	2,340	2,340	2,340	0
543001 VEHICLE MAINT & REPAIRS	29,407	30,000	30,000	30,000	30,000	0
543002 EQUIPMENT MAINTENANCE	39,872	33,082	47,674	40,646	47,675	14,593

**POLICE
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
544200 RENTAL EQUIPMENT	108	400	400	400	400	0
544500 LEASE COPIER/PRINTERS	9,314	12,100	8,712	12,412	12,412	312
TOTAL PROPERTY SERVICES	81,081	77,922	89,126	85,798	92,827	14,905
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	8,775	6,843	7,200	7,200	7,200	357
552002 PROPERTY INSURANCE	4,535	3,729	3,915	3,915	3,915	186
552003 GENERAL LIABILITY	35,151	27,419	28,790	28,790	28,790	1,371
552004 OFFICER LIABILITY	64,424	50,268	52,781	52,781	52,781	2,513
553000 COMMUNICATIONS	35,398	41,262	40,380	40,380	40,380	(882)
553400 POSTAGE FEES	6,470	7,050	7,050	7,050	7,050	0
554000 ADVERTISING	306	500	500	500	500	0
555000 PRINTING AND BINDING	2,007	3,000	3,000	3,000	3,000	0
558000 TRAVEL	5,565	5,120	12,100	4,945	6,095	975
TOTAL ADMINISTRATIVE COSTS	162,631	145,191	155,716	148,561	149,711	4,520
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	5,914	5,473	5,473	5,473	5,473	0
561005 PUBLICATIONS	1,108	1,750	2,250	2,250	2,250	500
561006 AMMUNITION	13,400	23,409	23,409	23,409	23,409	0
561008 VEHICLE SUPPLIES	7,578	7,930	9,225	9,225	9,225	1,295
561009 TRAINING MATERIAL AND SUPPLIE	127	350	350	350	350	0
561010 CLOTHING	29,264	31,500	36,800	31,500	31,500	0
561032 OTHER OPERATIONAL SUPPLIES CO	13,016	16,935	15,935	15,935	15,935	(1,000)
562200 ELECTRICITY	45,220	57,876	57,876	56,776	56,776	(1,100)
562400 HEATING FUEL	10,920	10,000	10,000	7,500	7,500	(2,500)
562600 VEHICLE FUEL	77,051	85,942	87,984	83,984	83,984	(1,958)
TOTAL MATERIALS & SUPPLIES	203,597	241,165	249,302	236,402	236,402	(4,763)
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	1,151	1,500	1,500	1,500	1,500	0
573900 OTHER EQUIPMENT	3,795	2,850	9,045	6,750	6,750	3,900
TOTAL PROPERTY/FIXED ASSET	4,946	4,350	10,545	8,250	8,250	3,900
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	2,639	3,365	3,600	3,600	3,600	235
589007 CITY WIDE PROGRAMS	2,438	9,150	16,050	9,150	15,750	6,600
TOTAL OTHER GOODS/SERVICES	5,077	12,515	19,650	12,750	19,350	6,835

POLICE EXPENDITURES BY ACCOUNT						
	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
TOTAL POLICE	6,410,979	6,782,204	7,061,174	6,944,093	6,871,030	88,826

FY16 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-DISPATCH

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Dispatch Center											
Neal	Lead Dispatcher	40,165	325	0	1,699	0		42,189	100%	80	1.00
Bowley	Lead Dispatcher	39,874	325	0	1,687	0		41,886	100%	80	1.00
Bailey, N	Lead Dispatcher	39,604	325	0	1,676	0		41,605	100%	80	1.00
Bailey, S	Dispatcher	36,400	200	0	1,540	0		38,140	100%	80	1.00
Colwell	Dispatcher	35,444	0	0	1,500	0		36,944	100%	80	1.00
Rohloff	Dispatcher	36,400	200	0	1,540	0		38,140	100%	80	1.00
Holmberg	Dispatcher	35,444	0	0	1,500	0		36,944	100%	80	1.00
Moule	Dispatcher	35,444	0	0	1,500	0		36,944	100%	80	1.00
VACANT	Dispatcher	35,444	0	0	1,500	0		36,944	100%	80	1.00
VACANT	Dispatcher	35,444	0	0	1,500	0		36,944	100%	80	1.00
VACANT	Dispatcher	35,444	0	0	1,500	0		36,944	100%	80	1.00
Subtotal Full Time		405,107	1,375		17,143			423,625			
	Additional Part Time Hours	2,000						2,000			
Subtotal Part Time		2,000						2,000			
Total Dispatch Center		\$409,107	\$1,375	\$0	\$17,143	\$0	0	\$425,625			11.00

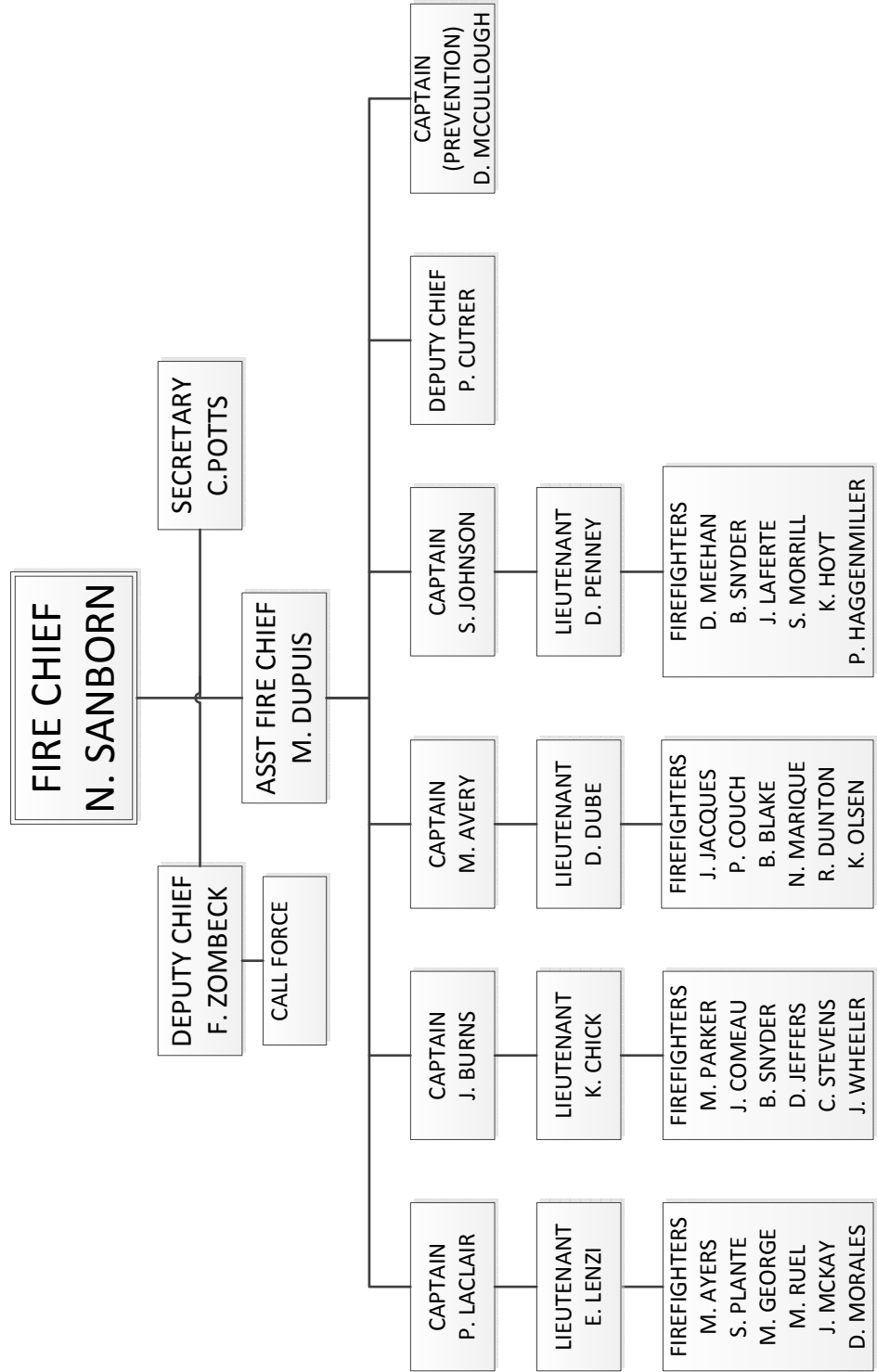
**DISPATCH CENTER
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	356,340	390,949	405,107	405,107	405,107	14,158
511002 SALARIES - PART TIME	0	9,000	2,000	2,000	2,000	(7,000)
511004 SALARIES - HOLIDAY PAY	12,670	16,621	17,143	17,143	17,143	522
513001 OVERTIME - REGULAR	52,845	28,990	34,000	34,000	34,000	5,010
513002 OVERTIME - TRAINING	1,330	5,500	5,500	11,000	11,000	5,500
516000 LONGEVITY	2,506	1,300	1,375	1,375	1,375	75
TOTAL PERSONNEL - SALARIES	425,690	452,360	465,125	470,625	470,625	18,265
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	113,875	157,080	129,261	129,261	129,261	(27,819)
521200 DENTAL	1,887	2,703	2,323	2,323	2,323	(380)
521300 LIFE	656	599	666	666	666	67
522000 SOCIAL SECURITY	28,538	30,581	32,266	32,687	32,687	2,106
523000 RETIREMENT	48,513	47,154	51,076	51,690	51,690	4,536
525000 UNEMPLOYMENT	915	0	0	0	0	0
526000 WORKERS' COMPENSATION	347	1,158	1,173	1,173	1,173	15
528001 IPT	3,479	3,166	3,545	3,545	3,545	379
TOTAL PERSONNEL - BENEFITS	198,210	242,441	220,310	221,345	221,345	(21,096)
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	0	1,900	2,300	2,300	2,300	400
532200 CONTRACTED SERVICES	8,500	0	0	0	0	0
533010 LABOR NEGOTIATIONS	18,111	10,000	10,000	10,000	10,000	0
534001 STATE FEE COMPUTERS	4,500	4,500	4,500	4,500	4,500	0
TOTAL TECH/PROF SERVICES	31,111	16,400	16,800	16,800	16,800	400
<u>PROPERTY SERVICES</u>						
543002 EQUIPMENT MAINTENANCE	20,774	27,730	27,730	27,730	27,730	0
544500 LEASE COPIER/PRINTERS	0	0	0	0	0	0
TOTAL PROPERTY SERVICES	20,774	27,730	27,730	27,730	27,730	0
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	4,018	3,134	3,290	3,290	3,290	156
553000 COMMUNICATIONS	0	500	500	500	500	0
554000 ADVERTISING	0	68	68	68	68	0
558000 TRAVEL	0	2,000	2,000	2,000	2,000	0
TOTAL ADMINISTRATIVE COSTS	4,018	5,702	5,858	5,858	5,858	156

**DISPATCH CENTER
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	1,202	1,250	1,250	1,250	1,250	0
561010 CLOTHING	0	1,000	1,300	1,300	1,300	300
561032 OTHER OPERATIONAL SUPPLIES CC	71	4,000	2,500	2,500	2,500	(1,500)
TOTAL MATERIALS & SUPPLIES	1,273	6,250	5,050	5,050	5,050	(1,200)
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	963	1,000	1,687	1,687	1,687	687
TOTAL PROPERTY/FIXED ASSET	963	1,000	1,687	1,687	1,687	687
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	331	370	370	370	370	0
TOTAL OTHER GOODS/SERVICES	331	370	370	370	370	0
TOTAL DISPATCH CENTER	682,370	752,253	742,930	749,465	749,465	(2,788)

FIRE



FY16 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-FIRE

* Salary and Benefits Allocated Between Departments

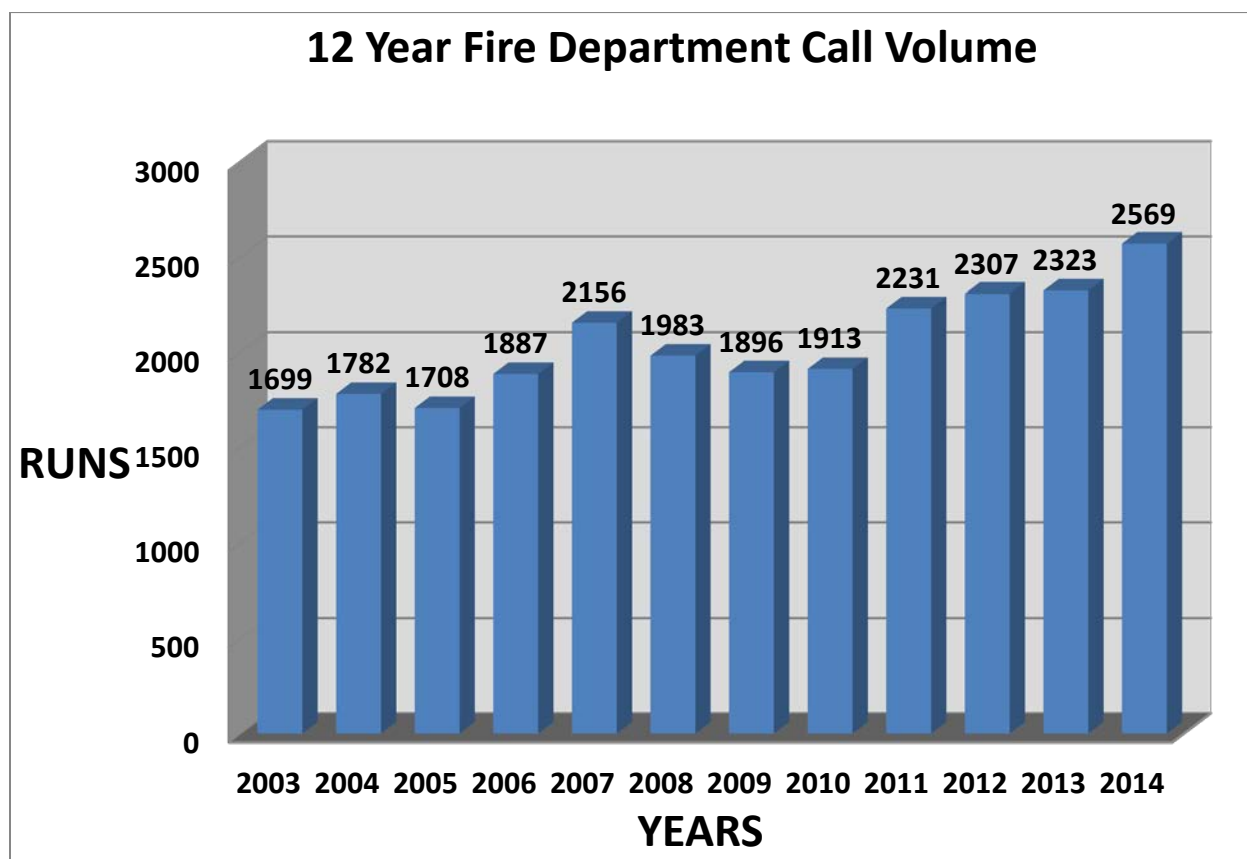
Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Fire Department											
Sanborn	Fire Chief	99,199	600	0	0	0	0	99,799	100%	NA	1.00
Dupuis	Assistant Fire Chief	85,063	600	0	0	0	0	85,663	100%	NA	1.00
Zombeck	Deputy Fire Chief	81,205	600	0	0	0	0	81,805	100%	NA	1.00
Cutter	Fire Marshall	77,221	0	0	0	0	0	77,221	100%	NA	1.00
Potts	Secretary II	42,661	600	0	0	0	0	43,261	100%	70	1.00
LaClair	Captain	60,371	0	500	2,092	0	0	62,963	100%	84	1.00
McCullough	Captain	60,371	0	700	2,322	0	0	63,393	100%	80	1.00
Burns	Captain	60,371	0	700	2,092	0	0	63,163	100%	84	1.00
Avery	Captain	60,371	0	700	2,903	0	0	63,974	100%	84	1.00
Johnson	Captain	60,371	0	700	2,092	0	0	63,163	100%	84	1.00
Dube	Lieutenant	54,453	0	500	2,619	0	0	57,572	100%	84	1.00
Chick	Lieutenant	54,453	0	500	2,619	0	0	57,572	100%	84	1.00
Lenzi	Lieutenant	54,453	0	700	2,619	0	0	57,772	100%	84	1.00
George	Lieutenant	54,453	0	700	2,619	0	0	57,772	100%	84	1.00
Ayers	Firefighter	50,547	0	700	2,431	0	0	53,678	100%	84	1.00
Blake	Firefighter	50,547	0	700	2,431	0	0	53,678	100%	84	1.00
ComEAU	Firefighter	50,547	0	700	2,431	0	0	53,678	100%	84	1.00
Couch	Firefighter	50,547	0	200	2,431	0	0	53,178	100%	84	1.00
Dunton	Firefighter	50,547	0	700	2,431	0	0	53,678	100%	84	1.00
Furney	Firefighter	38,925	0	300	1,872	0	0	41,097	100%	84	1.00
Haggenmiller	Firefighter	45,292	0	300	2,178	0	0	47,770	100%	84	1.00
Hoyt	Firefighter	47,062	0	700	2,264	0	0	50,026	100%	84	1.00
Jacques	Firefighter	50,547	0	700	2,431	0	0	52,978	100%	84	1.00
Jeffers	Firefighter	50,547	0	700	2,431	0	0	53,678	100%	84	1.00
Laferte	Firefighter	50,547	0	700	2,431	0	0	53,678	100%	84	1.00
Marique	Firefighter	50,547	0	700	2,431	0	0	53,678	100%	84	1.00
McKay	Firefighter	50,547	0	300	2,431	0	0	53,278	100%	84	1.00
Meehan	Firefighter	50,547	0	200	2,431	0	0	53,178	100%	84	1.00
Morales	Firefighter	47,062	0	700	2,264	0	0	52,426	100%	84	1.00
Morrill	Firefighter	40,695	0	700	1,957	0	0	43,352	100%	84	1.00
Olsen	Firefighter	45,292	0	400	2,178	0	0	49,470	100%	84	1.00
Parker	Firefighter	40,695	0	300	1,957	0	0	42,952	100%	84	1.00
Plante	Firefighter	50,547	0	700	2,431	0	0	53,678	100%	84	1.00
Ruel	Firefighter	50,547	0	700	2,431	0	0	56,078	100%	84	1.00
Snyder, Brian	Firefighter	50,547	0	700	2,431	0	0	53,678	100%	84	1.00
Snyder, Bruce	Firefighter	50,547	0	700	2,431	0	0	53,678	100%	84	1.00
Stevens	Firefighter	47,062	0	700	2,264	0	0	52,426	100%	84	1.00
Wheeler	Firefighter	47,062	0	700	2,264	0	0	50,026	100%	84	1.00
Pageau	Firefighter	38,925	0	300	1,872	0	0	41,097	100%	84	1.00
RRP		4,500	0	0	0	0	0	4,500	100%		
Various	1/2 Time July 4th, Thanksgiving, Ch Union Medical Opt Outs	-	-	0	8,000			8,000	100%		
Subtotal Full Time											
		2,105,793	2,400	19,200	87,459	0	0	2,223,708			
	Call Fire Force	26,125	0	0	0	0	0	26,125	100%		
	Forest Fire	800						800			
Subtotal Part Time											
		26,925	0	0	0	0	0	26,925			
Total Fire Department											
		\$2,132,718	\$2,400	\$19,200	\$87,459	\$0	0	\$2,250,577			39.00

CITY OF ROCHESTER FIRE / RESCUE



MISSION STATEMENT

The primary mission of the Rochester Fire Department is to provide a range of programs designed to protect and maintain the quality of life within the City of Rochester through Fire Prevention, Fire Suppression and Rescue activities.



OVERVIEW



The City of Rochester Fire Department provides vital services to the community it serves. The combined efforts of our fire officers, firefighters, and administrative staff working with the City Manager, elected officials, mutual aid fire departments, citizens, and other City of Rochester Departments, continue to ensure that the Rochester Fire Department will meet any challenge. In addition the Fire Department has also improved its Fire Protection Classification (ISO) to a class 3.

The department responds with a minimum of seven firefighters on at least three fire apparatus out of two stations. This ensures that any potential emergency is well staffed and strategically located within the City to respond in a timely fashion to any emergency or service request. If more manpower is required at an incident, the department has the potential to call back one additional shift or all shifts to assist. In addition, there is also a contingency of call firefighters that the department will call back for working fires as well as any manpower intensive incidents such as brush fires or lost persons. The needs of the community can be accommodated with relative ease and speed in any event. The Fire Department also relies on mutual aid from other communities when an immediate need for manpower is necessary.



TRAINING



Over the years the role of the Fire Department has changed dramatically. The department not only respond to calls related to fires but numerous other types of calls requiring specialized equipment and training. In order to meet the needs of these non fire calls the department has purchased new equipment and trained its members on its use in mitigating these calls.

Many of the department's firefighters have obtained technician level rescue certifications in the various disciplines in the last few years through federal grants secured by the NH Division of Safety and the NH Fire Academy. Upon completion of these courses the firefighters made recommendations to the department on new equipment needed to support our response to technical rescues.

Based on the firefighters recommendations new equipment was purchased and placed in service on the apparatus. The equipment was placed on different apparatus to assure that a properly trained and equipped engine company could respond to a technical rescue at any given time.

As this new equipment was purchased and before it is placed in service all firefighters are trained in the proper use of the equipment. The benefit of this additional training is that our firefighters utilize the equipment at locations throughout the City where we would be most likely to have a real technical rescue. Bridges, lakes, rivers and radio towers are some examples of the places the firefighters train.

It is the Training Divisions mission to keep our firefighters trained and prepared to face not only today's challenges but any new challenge that they may face in the future.

In the future it is the Training Divisions hope that the department can develop a centralized training facility with specialized training props to better train our firefighters.

SAFETY OFFICER

The Rochester Fire Department has a Health & Safety Officer who is tasked with performing as the Incident Safety Officer at all working fires. By maintaining an Occupational Safety and Health program, this position assists in managing the City of Rochester's liability risks and associated costs. This officer also chairs the RFD Safety Committee which meets quarterly to address any safety issues within the department and to take corrective actions.

COMMUNITY SERVICE

The Rochester Fire Department continues to remain engaged with the rest of the community by participating in numerous events that either promote safety awareness or require the Department's assistance to ensure a safe event. Some of these events include the Rochester Fair, Rochester Christmas Parade, Memorial Day Parade, Relay for Life, Rochester Firefighters Toy Bank, National Night Out, and many more. In this photo, a firefighter participated in a mock crash scenario for the students of Spaulding High School to discourage drivers from driving while under the influence of alcohol and drugs. This year's program included a second part which allowed students to see the whole process including a trial and conviction.

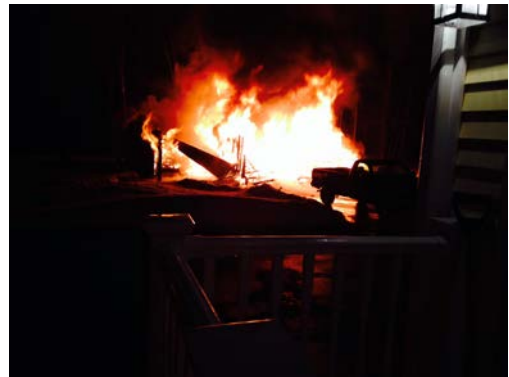


EXPENDITURES

The Department's expenditures must increase due to the increases in professional products and equipment, increased fuel costs, medical expenses, insurance, and other necessary department expenses. The RFD has and will continue to request grants to offset many of these expenses, however, this is only a partial picture of the overall need.

FIRE PREVENTION

The Fire Prevention Division is currently operating with a Deputy Chief and a Captain. The shift firefighters perform yearly property checks on some occupancies as time permits. The Fire Prevention Division is responsible for all permitting and inspection in the City of Rochester pertaining to Fire and Life Safety Codes. With the increases in residential and commercial development within the City, 2014 was busy. 2015 is shaping up to be even busier, with proposed commercial developments on the Route 11 corridor.

**FIRE INVESTIGATION**

The Fire Prevention Division investigates all fires within the City, 24 hours a day, 365 days a year. Partnering with the Rochester Police Department Investigative Services Bureau, our Fire Investigation Team is able to determine the cause of fires, and bring arsonists to trial. We have re-established the Fire Investigation Team (FIT), and several of the members hold specific certifications in several fields. Further, the Team is able to work closely with insurance companies to help reduce fire damages, based on findings from fires.

FIRE CODE INSPECTIONS

All Fire code inspections are conducted by the Fire Prevention Division of the Fire Department. This includes all places of assembly, day cares, foster care homes, schools, and other occupancies. Working in partnership with local agencies, a holistic approach to community risk reduction is achieved.

PLANS REVIEW

New fire alarm, fire sprinkler, clean agent, hood system, or other fire protection devices are permitted through a Certified Fire Plans Examiner. After a comprehensive plan analysis is performed, and the applicant has met the Fire and Life Safety Code, a permit is issued. We have gone digital with our plans review process, allowing for an expedited review process, usually within 72 hours. After the issuance of the permit, rough-in, and final inspections as well as commissioning and acceptance tests are performed. This ensures that the systems and building meet Code are safe, and that citizens gets what they have paid the contractor for – a safe, code compliant installation, done to the plan.

GRANTS RECEIVED

Since 2009 the Fire Department has applied for and been awarded \$482,886 worth of grants. These grants have outfitted the firefighters with new self contained breathing apparatus, new personal protective turnout gear, a sprinkler system for the central fire station and mobile data terminals for the two lead fire apparatus and two command vehicles. This allowed the department to obtain all of this equipment at a cost to the city of only \$67,885 since 2009. In addition there was an additional \$57,203 awarded through Emergency Management Planning grants which will or has been utilized to fund an Emergency Operations Center upgrade, a Continuity of Operation Plan, and a new command vehicle.

In FY13 the RFD applied for protective gear for all of the full time firefighters through the FEMA “Assistance to Firefighters Grant” program. The department was successful in the grant request and have since replaced all the firefighters’ protective equipment which includes boots, turnout coats, bunker pants, leather firefighting boots, and gloves. This grant was valued at \$108,558 and will keep the firefighters safe for many years and the grant has saved the citizens of Rochester from having to fund this request.

Even though the Department will continue to request funding through this grant process, it is never a guarantee that future grant requests will be successful and grants may become more difficult to obtain in the future.

ROCHESTER FIRE DEPARTMENT CHAPLAIN

The Rochester Fire Department provides in person on scene crisis support for victims, firefighters and families, in need of emotional and spiritual support.

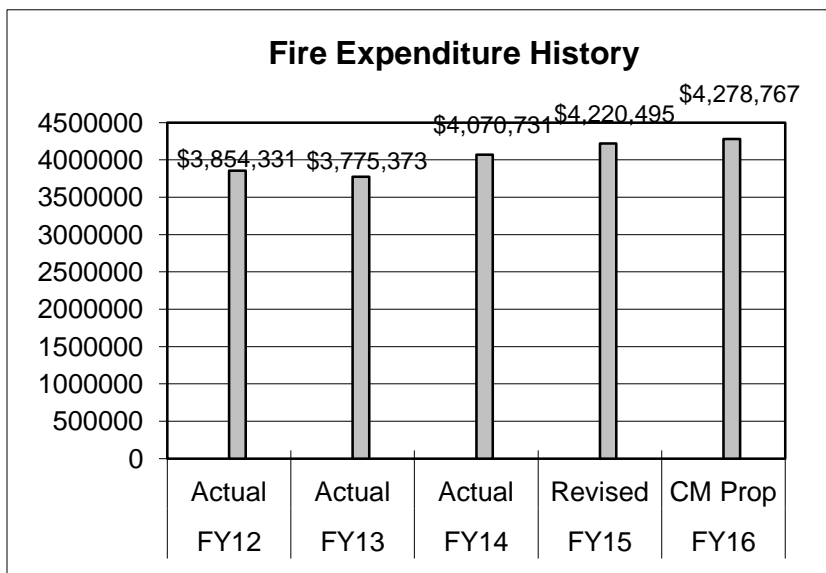
Chaplain Ronald Lachapelle is an integral part of the service provided by the Rochester Fire Department. His goal is to be visible and available to those in need. The chaplain responds to all working fires, assists with funerals, and provides assistance to citizens during an emergency.

EMERGENCY MANAGEMENT

Emergency Management staff provide disaster preparedness, plan development, public health planning, reception center planning for the Seabrook Nuclear Power Plant evacuation, and emergency shelter planning. Emergency Management staff also participate in numerous functional exercises to help develop a resilient response system.

FIRE DEPARTMENT FUTURE NEEDS

- Additional manpower to help with the increase in emergency calls
- Replacement of fire apparatus Engine 7 which is nearing its life expectancy
- Purchase of land to start planning for a north end fire station
- GPS units in all fire apparatus
- Tablets in all fire vehicles
- Updating of all portable radio



**FIRE
EXPENDITURES BY ACCOUNT**

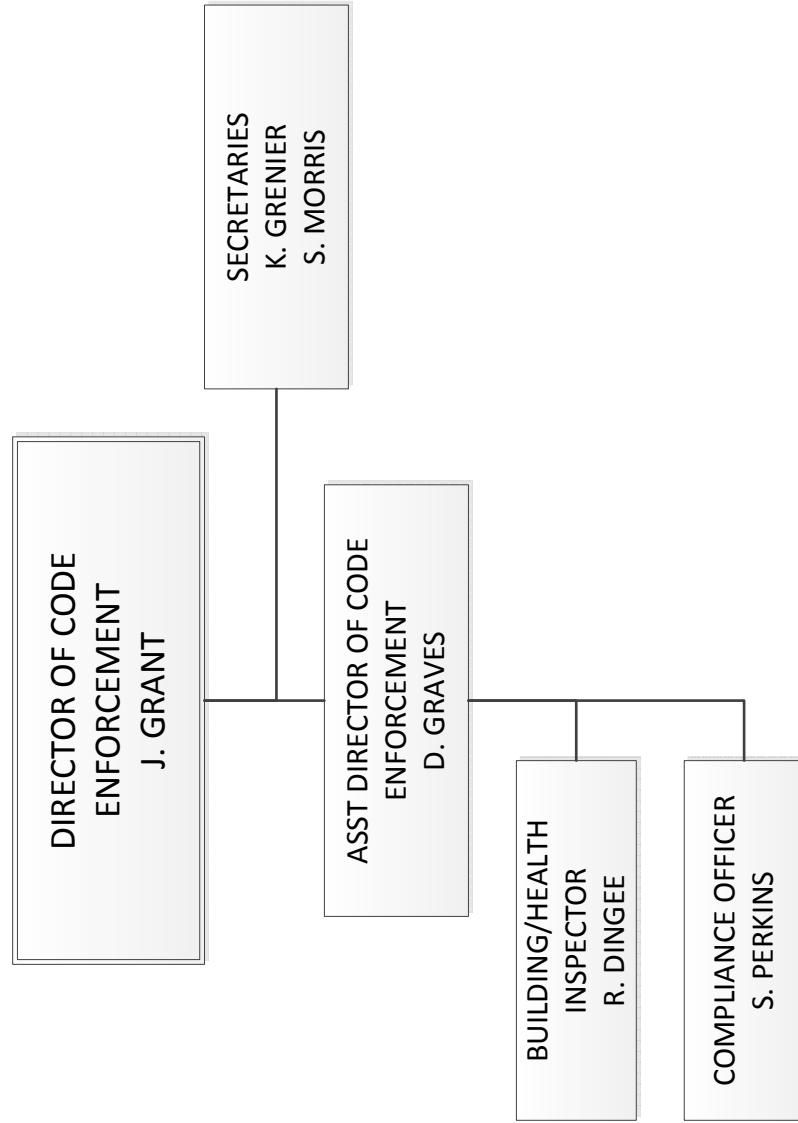
	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	1,961,472	2,105,662	2,192,443	2,114,593	2,114,593	8,931
511002 SALARIES - PART TIME	10,945	26,925	26,925	26,925	26,925	0
511004 SALARIES - HOLIDAY PAY	81,760	90,176	91,201	87,459	87,459	(2,717)
511005 SALARIES - OUTSIDE DUTIES	4,055	10,000	10,000	10,000	10,000	0
513001 OVERTIME - REGULAR	365,131	240,000	240,000	240,000	240,000	0
513002 OVERTIME - TRAINING	0	18,800	36,400	36,400	36,400	17,600
514000 EDUCATION INCENTIVE	16,800	18,200	20,600	19,200	19,200	1,000
516000 LONGEVITY	2,950	2,400	2,400	2,400	2,400	0
TOTAL PERSONNEL - SALARIES	2,443,112	2,512,163	2,619,969	2,536,977	2,536,977	24,814
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	599,889	595,281	614,162	583,416	583,416	(11,865)
521200 DENTAL	6,213	6,524	6,790	6,290	6,290	(234)
521300 LIFE	934	996	1,057	1,037	1,037	41
522000 SOCIAL SECURITY	33,858	36,181	37,919	36,791	36,791	610
523000 RETIREMENT	667,789	669,774	736,867	713,075	713,075	43,301
526000 WORKERS' COMPENSATION	24,796	77,260	78,286	78,286	78,286	1,026
528001 IPT	1,359	1,443	1,517	1,517	1,517	74
TOTAL PERSONNEL - BENEFITS	1,334,838	1,387,459	1,476,598	1,420,412	1,420,412	32,953
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	15,574	17,000	17,000	17,000	17,000	0
533000 OTHER PROF SERVICES	120	2,855	0	0	0	(2,855)
533004 MEDICAL SERVICES	984	1,365	2,400	1,000	1,000	(365)
533009 LEGAL	21,443	0	0	0	0	0
533010 LABOR NEGOTIATIONS	0	5,000	5,000	5,000	5,000	0
534000 TECHNICAL SERVICES	10,302	10,500	10,500	10,500	10,500	0
TOTAL TECH/PROF SERVICES	48,422	36,720	34,900	33,500	33,500	(3,220)
<u>PROPERTY SERVICES</u>						
541100 WATER & SEWERAGE	2,761	2,520	2,520	2,520	2,520	0
543001 VEHICLE MAINT & REPAIRS	36,849	42,000	45,000	45,000	45,000	3,000
543002 EQUIPMENT MAINTENANCE	14,756	16,910	17,435	17,435	17,435	525
544500 LEASE COPIER/PRINTERS	4,264	4,264	4,264	4,264	4,264	0
TOTAL PROPERTY SERVICES	58,628	65,694	69,219	69,219	69,219	3,525
<u>ADMINISTRATIVE COSTS</u>						

**FIRE
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
552001 FLEET INSURANCE	4,960	3,868	4,061	4,061	4,061	193
552002 PROPERTY INSURANCE	3,171	2,609	2,740	2,740	2,740	131
552003 GENERAL LIABILITY	20,518	16,005	16,805	16,805	16,805	800
552004 OFFICER LIABILITY	435	355	375	375	375	20
553000 COMMUNICATIONS	9,632	13,210	13,210	13,210	13,210	0
553400 POSTAGE FEES	326	700	700	700	700	0
554000 ADVERTISING	0	75	500	500	500	425
555000 PRINTING AND BINDING	692	700	800	800	800	100
556000 TUITION	4,341	5,000	5,000	5,000	5,000	0
558000 TRAVEL	856	2,200	2,200	2,200	2,200	0
TOTAL ADMINISTRATIVE COSTS	44,931	44,722	46,391	46,391	46,391	1,669
<u>MATERIALS & SUPPLIES</u>						
561002 BUILDING MAINTENANCE SUPPLIE	2,096	2,500	2,500	3,500	3,500	1,000
561003 OFFICE SUPPLIES	979	1,700	1,700	1,700	1,700	0
561005 PUBLICATIONS	1,566	1,490	1,200	1,200	1,200	(290)
561008 VEHICLE SUPPLIES	6,281	13,000	8,000	8,000	8,000	(5,000)
561009 TRAINING MATERIAL AND SUPPLIE	721	1,400	1,400	1,400	1,400	0
561010 CLOTHING	19,913	21,200	22,500	20,900	20,900	(300)
561013 FIRE PREVENTION SUPPLIES	854	1,200	1,200	1,200	1,200	0
561014 FIRE PREVENTION PUB. EDU. SUPP	814	2,000	2,000	2,000	2,000	0
561038 FIRE FIGHTING SUPPLIES	241	967	2,000	2,000	2,000	1,033
562200 ELECTRICITY	22,979	37,728	37,728	37,728	37,728	0
562400 HEATING FUEL	25,230	24,965	24,965	24,965	24,965	0
562600 VEHICLE FUEL	25,546	25,900	25,900	25,900	25,900	0
TOTAL MATERIALS & SUPPLIES	107,219	134,050	131,093	130,493	130,493	(3,557)
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	3,383	4,000	4,000	6,000	6,000	2,000
573900 OTHER EQUIPMENT	19,387	24,989	29,887	19,909	19,909	(5,080)
573902 TRAINING EQUIPMENT	500	500	500	5,500	5,500	5,000
TOTAL PROPERTY/FIXED ASSET	23,270	29,489	34,387	31,409	31,409	1,920
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	1,645	1,532	1,700	1,700	1,700	168
581001 MUTUAL AID DUES	8,166	8,166	11,071	11,071	8,166	0
581100 DONATIONS	500	500	500	500	500	0

FIRE						
EXPENDITURES BY ACCOUNT						
	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
TOTAL OTHER GOODS/SERVICES	10,311	10,198	13,271	13,271	10,366	168
TOTAL FIRE	4,070,731	4,220,495	4,425,828	4,281,672	4,278,767	58,272

BUILDING SAFETY



FY16 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-BUILDING ZONING & LICENSING

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Building Zoning & Licensing											
Grant	Director of Code Enforcement	75,596	400		0	0	0	75,996	100%	NA	1.00
Graves	Assistant Director	62,460	325	0	0	0	0	62,785	100%	NA	1.00
Perkins	Compliance Officer	56,556	200	0	0	0	0	56,756	100%	80	1.00
Dingee	Health/Plumbing Inspector	58,927	550	0	0	0	0	59,477	100%	80	1.00
Grenier	Secretary II	47,341	550	0	0	0	0	47,891	100%	80	1.00
Subtotal Full Time											
		300,880						302,905			
Morris	Secretary I	28,094	165	0	0	0	0	28,259	100%	68	0.85
Subtotal Part Time											
		28,094						28,259			
Total Building Zoning & Licensing		\$328,974	\$2,190	\$0	\$0	\$0	\$0	\$331,164			5.85

OVERVIEW

As the Department's name implies, the department carries out three major roles;

Building Division

This section receives permit applications, conducts plan reviews, authorizes permits, schedules and conducts structural, electrical, mechanical, and plumbing inspections. The Department also issues certificates of occupancies once all other necessary departments have signed off. Once the building is occupied, the compliance officer is charged in the duty of causing the structures to be held to requirements set forth in the International Property Maintenance Code.

Zoning Division

The director has the sole responsibility of zoning administrator. The director, along with a secretary, are the staff persons to the Zoning Board of Adjustment.

Licensing Division

This division's responsibilities are licensing of: food establishments, hawkers & peddlers, mobile home parks, motor vehicle junk yards, pawnbrokers, pool tables, junk yards, second hand dealers, taxi cabs, taxi operators, taxi drivers, theaters, and video and pinball machines.

The Department of Building, Zoning & Licensing Services is an assembly of two inspectors, two permitting officers, secretarial staff, one compliance officer, and a Director who performs all administrative functions and also conducts inspections.

REVENUE ASSUMPTIONS

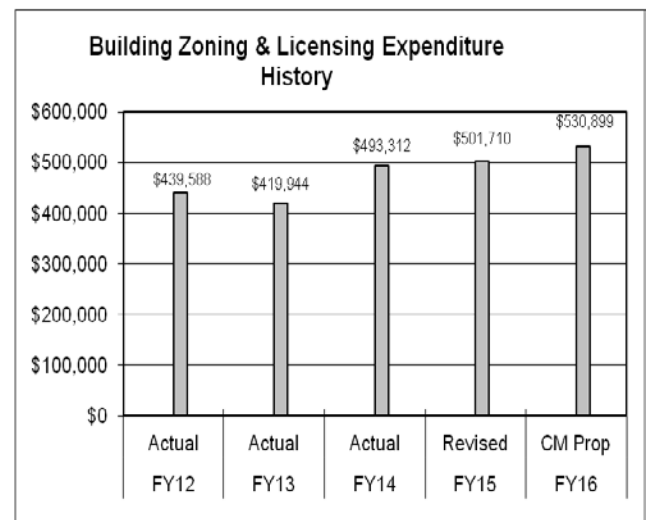
The Department's revenue projection was essentially held at last year's budget levels.

EXPENDITURES

The Department's presented budget only has a slight increase over last year's budget after taking in account some additional ZBA costs being offset by an increase in associated revenue account as well as the cost related with the new software. The Department will continue to practice and employ cost reduction whenever possible, and as expected, operate within its budget.

PERFORMANCE OBJECTIVES

BZLS will continue its efforts and dedication to making the department a customer friendly environment that will focus on the needs of the citizens, businesses, and future investors in the City. BZLS will continue to be attentive in explaining the regulations and offer assistance throughout the permitting and inspection process.



**BUILDING LICENSING & ZONING
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	282,320	293,544	333,929	300,880	300,880	7,336
511002 SALARIES - PART TIME	26,300	27,401	0	28,094	28,094	693
513001 OVERTIME - REGULAR	674	1,000	1,000	1,000	1,000	0
516000 LONGEVITY	1,640	1,715	2,190	2,190	2,190	475
TOTAL PERSONNEL - SALARIES	310,934	323,660	337,119	332,164	332,164	8,504
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	67,610	64,818	87,627	66,874	66,874	2,056
521200 DENTAL	1,192	1,198	1,443	1,193	1,193	(5)
521300 LIFE	497	502	623	543	543	41
522000 SOCIAL SECURITY	21,967	22,471	24,386	24,007	24,007	1,536
523000 RETIREMENT	30,350	31,121	37,638	33,949	33,949	2,828
526000 WORKERS' COMPENSATION	5,190	16,163	16,377	16,377	16,377	214
528001 IPT	2,622	2,641	3,342	2,882	2,882	241
TOTAL PERSONNEL - BENEFITS	129,428	138,914	171,436	145,825	145,825	6,911
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	2,830	10,050	11,300	10,410	10,410	360
533000 OTHER PROF SERVICES	0	1,000	1,000	1,000	1,000	0
533009 LEGAL	29,517	0	0	0	0	0
534003 SOFTWARE MAINT/LIC	2,644	2,697	20,000	15,000	15,000	12,303
534006 CONSULTING OTHER	0	500	500	500	500	0
TOTAL TECH/PROF SERVICES	34,992	14,247	32,800	26,910	26,910	12,663
<u>PROPERTY SERVICES</u>						
543001 VEHICLE MAINT & REPAIRS	1,343	2,500	2,500	2,500	2,500	0
544500 LEASE COPIER/PRINTERS	1,771	2,100	2,100	2,100	2,100	0
TOTAL PROPERTY SERVICES	3,114	4,600	4,600	4,600	4,600	0
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	1,526	1,190	1,250	1,250	1,250	60
552003 GENERAL LIABILITY	2,624	2,047	2,150	2,150	2,150	103
553000 COMMUNICATIONS	2,423	2,800	3,300	3,300	3,300	500
553400 POSTAGE FEES	518	1,800	1,800	1,800	1,800	0
554000 ADVERTISING	0	1,300	1,200	1,200	1,200	(100)
555000 PRINTING AND BINDING	538	400	400	400	400	0
558000 TRAVEL	17	450	450	450	450	0

**BUILDING LICENSING & ZONING
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
TOTAL ADMINISTRATIVE COSTS	7,646	9,987	10,550	10,550	10,550	563
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	1,134	1,400	1,400	1,400	1,400	0
561005 PUBLICATIONS	430	2,000	2,000	2,000	2,000	0
561008 VEHICLE SUPPLIES	0	200	200	200	200	0
561010 CLOTHING	564	950	950	950	950	0
561033 INSPECTION SUPPLIES	447	500	500	500	500	0
562600 VEHICLE FUEL	2,573	3,000	3,000	3,000	3,000	0
TOTAL MATERIALS & SUPPLIES	5,149	8,050	8,050	8,050	8,050	0
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	1,447	1,500	2,000	2,000	2,000	500
TOTAL PROPERTY/FIXED ASSET	1,447	1,500	2,000	2,000	2,000	500
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	602	752	800	800	800	48
TOTAL OTHER GOODS/SERVICES	602	752	800	800	800	48
TOTAL CODE ENFORCEMENT	493,312	501,710	567,355	530,899	530,899	29,189

**AMBULANCE
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>ADMINISTRATIVE COSTS</u>						
559000 MISC PURCHASED SERVICES	51,430	53,219	54,913	54,913	54,913	1,694
TOTAL ADMINISTRATIVE COSTS	51,430	53,219	54,913	54,913	54,913	1,694
TOTAL AMBULANCE	51,430	53,219	54,913	54,913	54,913	1,694

**** Salary and Benefits Allocated Between Departments**

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BIWkly Hours	FTE
Public Works & Highways											
VACANT	Director *	24,200	44	0	0	0	0	24,244	22%	NA	0.22
Bezanson	PW Engineer *	28,088	0	0	0	0	0	28,088	33%	NA	0.33
Clark	Office Manager*	19,260	184	0	0	0	0	19,444	33%	80	0.33
Gabarro	Construction Engineer *	17,202	109	0	0	0	0	17,311	33%	80	0.33
Henderson	Municipal Services Supervisor*	24,443	200	0	0	0	0	24,643	34%	NA	0.33
Hale	Asst City Engineer*	24,434	0	0	0	0	0	24,434	34%	NA	0.33
Miller	Secretary II *	12,905	120	0	0	0	0	13,025	30%	80	0.30
Petropoulos	Secretary I *	9,331	0	0	0	0	0	9,331	33%	70	0.33
Briand	L.E.O.	40,477	0	0	0	0	0	40,477	100%	80	1.00
Brisson	PW Mechanic *	14,547	0	0	0	0	0	14,547	33%	80	0.33
Daniels	L.E.O.	33,946	0	0	0	0	0	33,946	100%	80	1.00
Desjardin	L.E.O.	30,472	0	0	0	0	0	30,472	100%	80	1.00
Grenier	L.E.O.	31,783	0	0	0	0	0	31,783	100%	80	1.00
McKenney	PW Mechanic *	11,517	0	0	0	0	0	11,517	33%	80	0.33
Michaud	L.E.O.	35,256	0	0	0	0	0	35,256	100%	80	1.00
Phillips	H.E.O. *	14,616	0	0	0	0	0	14,616	33%	80	0.33
Barron	L.E.O.	30,056	0	0	0	0	0	30,056	100%	80	1.00
Poligni	L.E.O.	32,656	0	0	0	0	0	32,656	100%	80	1.00
Prenice	L.E.O.*	11,891	0	0	0	0	0	11,891	33%	80	0.33
Richey	H.E.O.	43,223	0	0	0	0	0	43,223	100%	80	1.00
Silvia	Lead Mechanic *	17,327	0	0	0	0	0	17,327	33%	80	0.33
St Pierre	H.E.O.	43,639	0	0	0	0	0	43,639	100%	80	1.00
Willey	H.E.O.	43,223	0	0	0	0	0	43,223	100%	80	1.00
Subtotal Full Time		608,853.00	657	0	0	0	0	14,361			
								609,510			
Subtotal Part Time		42,000		0	0	0	0	42,000	100%		
			0	0	0	0	0				
Total Public Works & Winter Maintenance		\$650,852	\$657	\$0	\$0	\$0	\$0	\$651,509			14.18

OVERVIEW

The Department of Public Works is divided into the following divisions: Administration, Highway/Fleet, Utilities, Engineering, Water, Sewer, and Buildings & Grounds. Separate funds are established for Water, Sewer, and Community Center. All other expenditures by Public Works are paid from the General Fund.

Administration is responsible for receiving, distributing and monitoring service requests, accounts receivable, accounts payable, payroll and utility billing. The Highway/Fleet Division is in charge of the maintenance of roads, sidewalks, bridges, signs, traffic signals, vehicles and equipment. The Utilities Division is responsible for the water distribution system, sewage collection system, closed drainage systems and meter maintenance. Engineering is responsible for developing and implementing the Capital Improvement Program, providing technical support to all divisions and other City departments, and reviewing private development for compliance with City standards.

All divisions work together on winter maintenance operations and customer service.

REVENUE ASSUMPTIONS

Revenues specific to this department include highway block grant subsidy, excavation permit fees and driveway permit fees.

EXPENDITURES

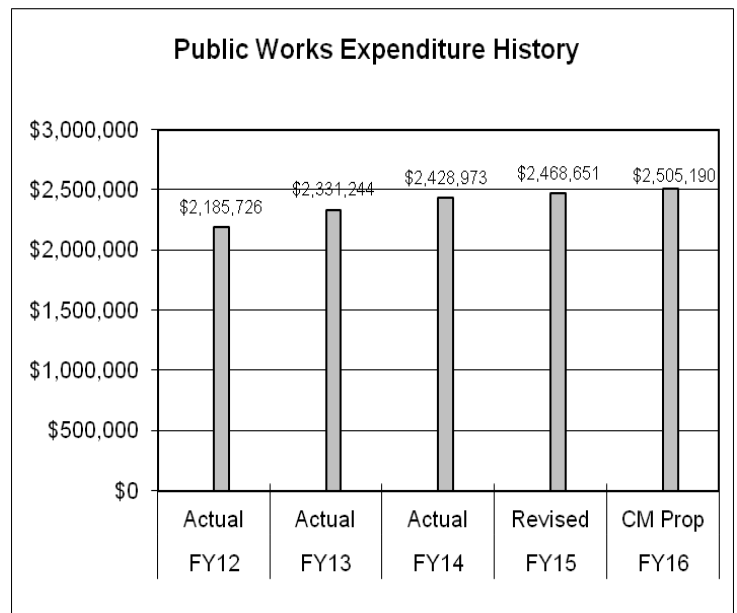
Fiscal Year 2015-2016 will see expenditures maintained near Fiscal Year 2014-2015 levels.

PERFORMANCE OBJECTIVES

The Department will continue to endeavor to provide the best customer service given the extremely tight resources.

The Customer Service database has been revamped to better track service requests and provide information to improve department response to our customers.

The Department will continue to use and expand its use of social media and other communication methods to better inform the general public of issues.



**PUBLIC WORKS
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	545,373	574,059	588,848	588,848	608,852	34,793
511002 SALARIES - PART TIME	41,703	42,000	42,000	42,000	42,000	0
511099 SALARIES - ADJUSTMENT	0	460	0	0	0	(460)
513001 OVERTIME - REGULAR	163,123	147,500	146,500	146,500	146,500	(1,000)
515001 ON CALL	4,689	4,497	4,497	4,497	4,497	0
516000 LONGEVITY	497	607	657	657	657	50
TOTAL PERSONNEL - SALARIES	755,384	769,123	782,502	782,502	802,506	33,383
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	188,545	186,133	191,301	191,301	194,683	8,550
521200 DENTAL	3,051	3,218	3,196	3,196	3,251	33
521300 LIFE	962	977	1,071	1,071	1,100	123
522000 SOCIAL SECURITY	53,445	55,326	55,524	55,524	57,055	1,729
523000 RETIREMENT	76,433	79,247	82,205	82,205	84,439	5,192
525000 UNEMPLOYMENT	318	1,500	1,500	1,500	1,500	0
526000 WORKERS' COMPENSATION	11,890	37,030	37,521	37,521	37,521	491
528001 IPT	4,880	4,924	5,393	5,393	5,422	498
TOTAL PERSONNEL - BENEFITS	339,525	368,355	377,711	377,711	384,971	16,616
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	2,993	3,270	3,270	3,270	3,270	0
532200 CONTRACTED SERVICES	12,133	40,150	20,000	20,000	20,000	(20,150)
533000 OTHER PROF SERVICES	53,821	65,258	61,700	61,700	61,700	(3,558)
533002 ENGINEERING SERVICES	6,239	4,785	7,900	7,900	7,900	3,115
533004 MEDICAL SERVICES	609	1,385	1,385	1,385	1,385	0
533006 LABORATORY SERVICES	1,809	900	2,500	2,500	2,500	1,600
533007 RECYCLING PROGRAM	26,960	24,500	24,500	24,500	24,500	0
533008 LAWN & TREE SERVICE	26,812	27,000	28,000	28,000	28,000	1,000
533009 LEGAL	2,195	0	0	0	0	0
533010 LABOR NEGOTIATIONS	350	0	2,000	2,000	2,000	2,000
534003 SOFTWARE MAINT/LIC	210	346	546	546	546	200
TOTAL TECH/PROF SERVICES	134,130	167,594	151,801	151,801	151,801	(15,793)
<u>PROPERTY SERVICES</u>						
541100 WATER & SEWERAGE	1,065	1,100	1,100	1,100	1,100	0
542101 RUBBISH COLLECTION	538,778	541,437	558,157	558,157	558,157	16,720
543001 VEHICLE MAINT & REPAIRS	5,181	11,430	8,500	8,500	8,500	(2,930)

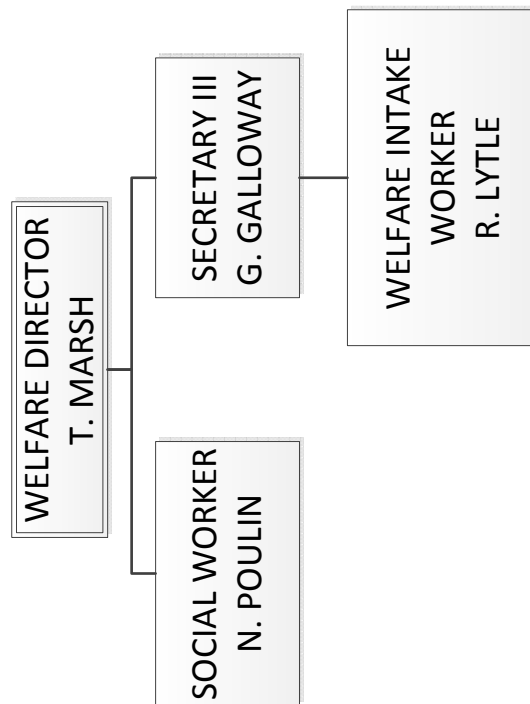
**PUBLIC WORKS
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
543002 EQUIPMENT MAINTENANCE	12,194	952	1,818	1,818	1,818	866
543003 TRANSPORT OF EQUIPMENT	600	383	500	500	500	117
544200 RENTAL EQUIPMENT	0	0	1,000	1,000	1,000	1,000
544400 RENTAL COMP/COMM EQUIP	1,696	1,782	1,782	1,782	1,782	0
544500 LEASE COPIER/PRINTERS	706	800	800	800	800	0
544900 RENTAL OTHER EQUIPMENT	72	0	0	0	0	0
TOTAL PROPERTY SERVICES	560,293	557,884	573,657	573,657	573,657	15,773
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	11,369	8,866	9,309	9,309	9,309	443
552002 PROPERTY INSURANCE	1,732	1,428	1,500	1,500	1,500	72
552003 GENERAL LIABILITY	6,596	5,146	5,403	5,403	5,403	257
553000 COMMUNICATIONS	7,051	7,363	7,365	7,365	7,365	2
553400 POSTAGE FEES	354	465	465	465	465	0
554000 ADVERTISING	1,525	1,525	1,525	1,525	1,525	0
555000 PRINTING AND BINDING	500	500	500	500	500	0
558000 TRAVEL	83	50	275	275	275	225
TOTAL ADMINISTRATIVE COSTS	29,210	25,343	26,342	26,342	26,342	999
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	963	419	510	510	510	91
561005 PUBLICATIONS	30	32	32	32	32	0
561008 VEHICLE SUPPLIES	54,480	58,415	47,500	47,500	47,500	(10,915)
561009 TRAINING MATERIAL AND SUPPLIE	37	62	100	100	100	38
561010 CLOTHING	10,076	10,847	11,845	11,845	11,845	998
561015 SAFETY EQUIPMENT & TOOLS	4,443	5,000	6,500	6,500	6,500	1,500
561016 BRUSH CUTTING SUPPLIES	208	650	650	650	650	0
561017 BODY SHOP SUPPLIES	743	1,500	1,500	1,500	1,500	0
561018 DRAINS & CULVERTS SUPPLIES	3,769	4,975	5,500	5,500	5,500	525
561019 SHADE TREE & LAWN SUPPLIES	98	200	225	225	225	25
561020 STREET SWEEPING SUPPLIES	2,517	5,500	6,000	6,000	6,000	500
561021 SNOW REMOVAL SUPPLIES	271,713	239,873	232,000	213,000	213,000	(26,873)
561022 HOT TOP COLD PATCH	50,747	50,200	65,000	65,000	65,000	14,800
561023 SAND AND GRAVEL	8,201	8,380	8,400	8,400	8,400	20
561024 ROAD SIGN SUPPLIES	7,189	6,800	7,000	7,000	7,000	200
561025 STREET MARKING SUPPLIES	5,927	8,000	8,000	8,000	8,000	0
561032 OTHER OPERATIONAL SUPPLIES CC	54	500	600	600	600	100

PUBLIC WORKS EXPENDITURES BY ACCOUNT						
	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
561034 BUSINESS DIST MAINTENANCE	5,661	1,381	7,700	7,700	7,700	6,319
561035 MAINTENANCE STOCK MATERIALS	2,425	3,200	3,000	3,000	3,000	(200)
561040 EQUIPMENT REPAIR SUPPLIES	27,841	40,000	34,000	34,000	34,000	(6,000)
562200 ELECTRICITY	14,397	16,148	17,148	17,148	17,148	1,000
562400 HEATING FUEL	15,328	10,000	10,000	10,000	10,000	0
562600 VEHICLE FUEL	118,946	100,000	100,000	100,000	100,000	0
TOTAL MATERIALS & SUPPLIES	605,792	572,082	573,210	554,210	554,210	(17,872)
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	845	1,500	1,500	1,500	1,500	0
573900 OTHER EQUIPMENT	2,640	4,700	8,133	8,133	8,133	3,433
TOTAL PROPERTY/FIXED ASSET	3,485	6,200	9,633	9,633	9,633	3,433
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	274	820	820	820	820	0
589001 STATE PERMITS & FEES	880	1,250	1,250	1,250	1,250	0
TOTAL OTHER GOODS/SERVICES	1,154	2,070	2,070	2,070	2,070	0
TOTAL PUBLIC WORKS	2,428,973	2,468,651	2,496,926	2,477,926	2,505,190	36,539

CITY LIGHTS EXPENDITURES BY ACCOUNT						
	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>TECH/PROF SERVICES</u>						
533000 OTHER PROF SERVICES	10,500	14,000	12,500	12,500	12,500	(1,500)
TOTAL TECH/PROF SERVICES	10,500	14,000	12,500	12,500	12,500	(1,500)
<u>PROPERTY SERVICES</u>						
541000 UTILITY SERVICE	260,210	239,000	245,000	245,000	245,000	6,000
TOTAL PROPERTY SERVICES	260,210	239,000	245,000	245,000	245,000	6,000
TOTAL CITY LIGHTS	270,710	253,000	257,500	257,500	257,500	4,500

WELFARE



FY16 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-WELFARE

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Welfare											
Marsh	Welfare Director	65,784	400	0	0	0	0	66,184	100%	NA	1.00
Galloway	Secretary III	43,608	600	0	0	0	0	44,208	100%	70	1.00
Poulin	Social Worker	38,311	325	0	0	0	0	38,636	100%	70	1.00
Subtotal Full Time		147,703	1,325	0	0	0	0	149,028			
Lytle	Intake Worker	28,960	100	0	0	0	0	29,060	100%	68	0.85
Additional PT Hours		500						500			
Subtotal Part Time		29,460	100	0	0	0	0	29,560			
Total Welfare		\$177,163	\$1,425	\$0	\$0	\$0	\$0	\$178,588			3.85

OVERVIEW

In compliance with RSA 165, the Welfare Department for the City of Rochester administers local emergency assistance to poor individuals and families verified as unable to maintain basic needs.

Rochester residents continue to be affected by a slowly improving national economy. Waiting lists for subsidized housing remain long. State and federal disability income eligibility decisions average about one year. Resources for people experiencing mental illness and/or addiction are limited. Recent and currently proposed budgetary cuts and changes to programs through New Hampshire Department of Health and Human Services have caused a reduction or elimination of assistance programs.

The Rochester City Welfare team takes pride in managing this challenge by taking a pro-active case management approach, resulting in increased self-sufficiency for clients, at a lower cost to city taxpayers.

REIMBURSEMENT ASSUMPTIONS

The proposed budget estimates general assistance reimbursements of \$8,500, which is based on recent reimbursement trends. A lower need for general assistance results in lower reimbursements.

Reimbursements are received from the SSI Interim Assistance Reimbursement Program, property liens and personal reimbursements.

EXPENDITURES

A total appropriation of \$453,223 is recommended for FY 2015-2016, an increase of \$13,503 from FY 2014-2015. The increase represents projected salary and benefit increases. Other expense line items indicate a zero increase or are reduced.

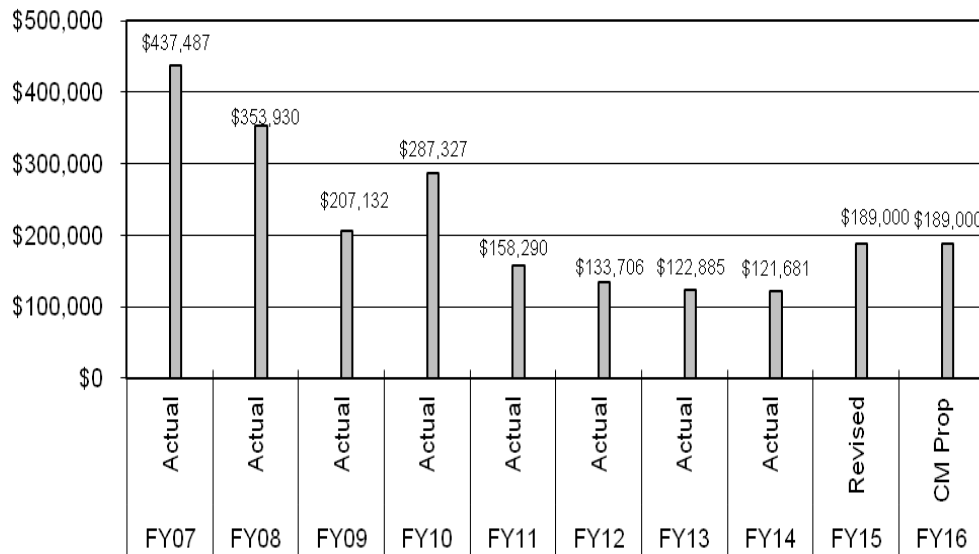
Since 2008, the City Welfare Department case management approach has managed down welfare appropriations and it has stabilized. Most of the savings have been, but not limited to, general emergency assistance.

A recommended zero increase for general assistance is recommended for FY 2015-2016. This unchanged appropriation is fiscally prudent and reasonable, as further cuts to state and federal forms of assistance are possible and many unknown and potentially costly situations could present themselves next fiscal year.

PERFORMANCE OBJECTIVES

City Welfare practices continuous performance improvement, with the objective of meeting our legal obligations in the most professional, thoughtful and cost effective manner possible.

Welfare Direct Assistance History

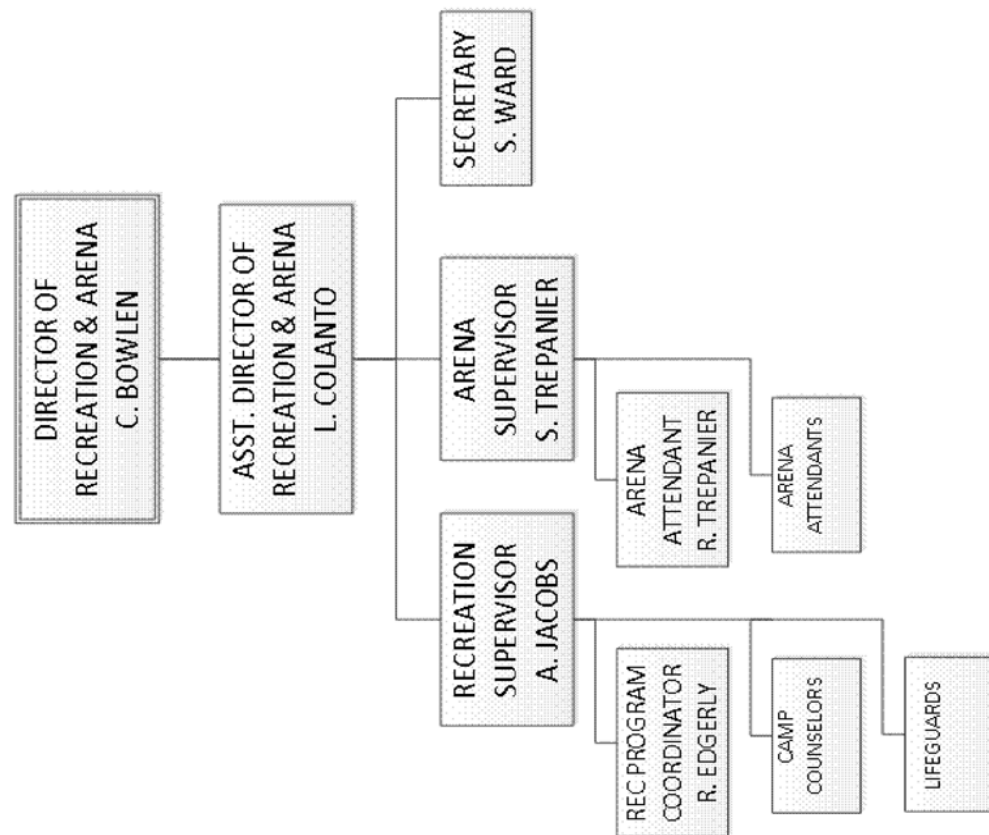


**WELFARE
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	141,140	144,117	147,703	147,703	147,703	3,586
511002 SALARIES - PART TIME	32,673	33,989	29,460	29,460	29,460	(4,529)
516000 LONGEVITY	1,415	1,490	1,425	1,425	1,425	(65)
TOTAL PERSONNEL - SALARIES	175,228	179,596	178,588	178,588	178,588	(1,008)
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	38,797	35,704	44,565	44,565	44,565	8,861
521200 DENTAL	692	696	693	693	693	(3)
521300 LIFE	255	257	267	267	267	10
522000 SOCIAL SECURITY	12,503	12,566	12,669	12,669	12,669	103
523000 RETIREMENT	15,276	15,287	16,647	16,647	16,647	1,360
526000 WORKERS' COMPENSATION	122	378	383	383	383	5
528001 IPT	1,341	1,347	1,415	1,415	1,415	68
TOTAL PERSONNEL - BENEFITS	68,987	66,235	76,639	76,639	76,639	10,404
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	0	300	300	300	300	0
TOTAL TECH/PROF SERVICES	0	300	300	300	300	0
<u>PROPERTY SERVICES</u>						
544500 LEASE COPIER/PRINTERS	2,376	2,376	2,149	2,149	2,149	(227)
TOTAL PROPERTY SERVICES	2,376	2,376	2,149	2,149	2,149	(227)
<u>ADMINISTRATIVE COSTS</u>						
552003 GENERAL LIABILITY	1,491	1,164	1,222	1,222	1,222	58
553000 COMMUNICATIONS	779	825	825	825	825	0
553400 POSTAGE FEES	42	250	200	200	200	(50)
558000 TRAVEL	342	450	450	450	450	0
TOTAL ADMINISTRATIVE COSTS	2,655	2,689	2,697	2,697	2,697	8
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	1,698	2,600	2,600	2,600	2,600	0
TOTAL MATERIALS & SUPPLIES	1,698	2,600	2,600	2,600	2,600	0
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	558	800	800	800	800	0
TOTAL PROPERTY/FIXED ASSET	558	800	800	800	800	0
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	250	450	450	450	450	0

WELFARE EXPENDITURES BY ACCOUNT						
	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
589014 DIRECT ASSISTANCE	121,681	189,000	189,000	189,000	189,000	0
TOTAL OTHER GOODS/SERVICES	121,931	189,450	189,450	189,450	189,450	0
TOTAL WELFARE	373,431	444,046	453,223	453,223	453,223	9,177

RECREATION & ARENA



FY16 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-RECREATION

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Recreation											
Bowlen	Recreation/Arena Director *	76,079	510	0	0	0	0	76,589	85%	NA	0.85
Colanto	Recreation/Arena Asst Director*	58,247	0	0	0	0	0	58,247	88%	NA	0.88
Ward	Secretary II *	38,471	340	0	0	0	0	38,811	85%	75	0.85
Jacobs	Recreation Supervisor	55,110	550	0	0	0	0	55,660	100%	NA	1.00
Trepanier, S	Arena Supervisor *	11,660	92	0	0	0	0	11,752	23%	NA	0.23
Trepanier, R	Arena Attendent *	7,865	92	0	0	0	0	7,957	23%	80	0.23
Subtotal Full Time		247,432	1,584	0	0	0	0	249,016			
Edgerly	Program Coordinator *	21,676		0	0	0	0	21,676	62%	64	0.56
	Rec Attendants & Student Supervisor	25,750		0	0	0	0	25,750	100%		
	Teen Night Coordinator	3,000		0	0	0	0	3,000	100%		
	Youth Basketball	4,000		0	0	0	0	4,000	100%		
	Referees and Scorekeepers	3,500		0	0	0	0	3,500	100%		
	Misc Programs	8,500		0	0	0	0	8,500	100%		
Subtotal Part Time Admin Staff		66,426	0	0	0	0	0	66,426			
Parks & Playgrounds	Summer Camp Councilors	65,000		0	0	0	0	65,000	100%		
Subtotal Part Time Parks & Playgrounds		65,000	0	0	0	0	0	65,000			
Pools	Certified Pool Operators-Lifeguards	48,000		0	0	0	0	48,000	100%		
Subtotal Part Time Pools		48,000	0	0	0	0	0	48,000			
Subtotal ALL Part Time		179,426	0	0	0	0	0				
Total Recreation		\$426,858	\$1,584	\$0	\$0	\$0	\$0	\$428,442			4.60

OVERVIEW

The Department of Recreation and Arena is committed to providing recreational programs, services and facilities that enrich the quality of life in Rochester and foster a healthy community.

The Department of Recreation and Arena is responsible for the administration and programming for all City sponsored recreation programs and facilities. The department administers and operates two separate budgetary divisions: the General Fund Recreation Department and the Enterprise Fund Arena Department.

The Department of Recreation meets monthly with the Recreation Commission, which provides advisory support to the department in the development and evaluation of programs, setting goals / objectives, working with the adopted Master Plan, as well as other department related business.

The Recreation budget consists of three (3) budget components: Recreation Administration, Recreation Summer Camps and Recreation Pools.

REVENUE ASSUMPTIONS

Recreation revenues are expected to be slightly lower than FY 15. A variety of low to no cost programs are offered to children through senior citizens. Programs that are fee based are set up to offset costs associated with them.

EXPENDITURES

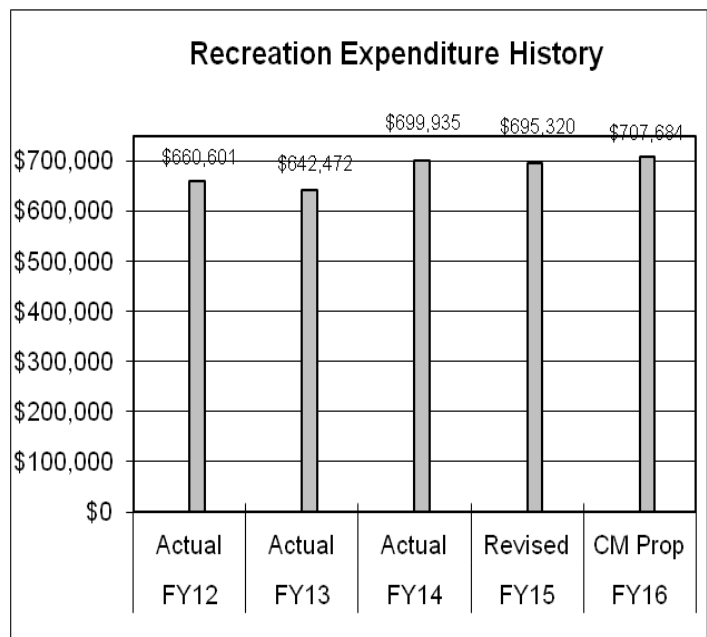
Recreation expenditure request for FY16 was developed as directed.

The Recreation Department administers its budget to balance offerings for as many citizens as possible with a quality experience.

PERFORMANCE OBJECTIVES

Performance objectives for FY16 continue to align with the department goals laid out in the Recreation Master Plan.

- Continue to cultivate and expand programming for active senior citizens through patron feedback and guidance.
- Initiate relocation of major department functions to the Rochester Arena.
- Evolve and enhance department's current marketing plan.
- Begin process to combine both advisory boards into one.

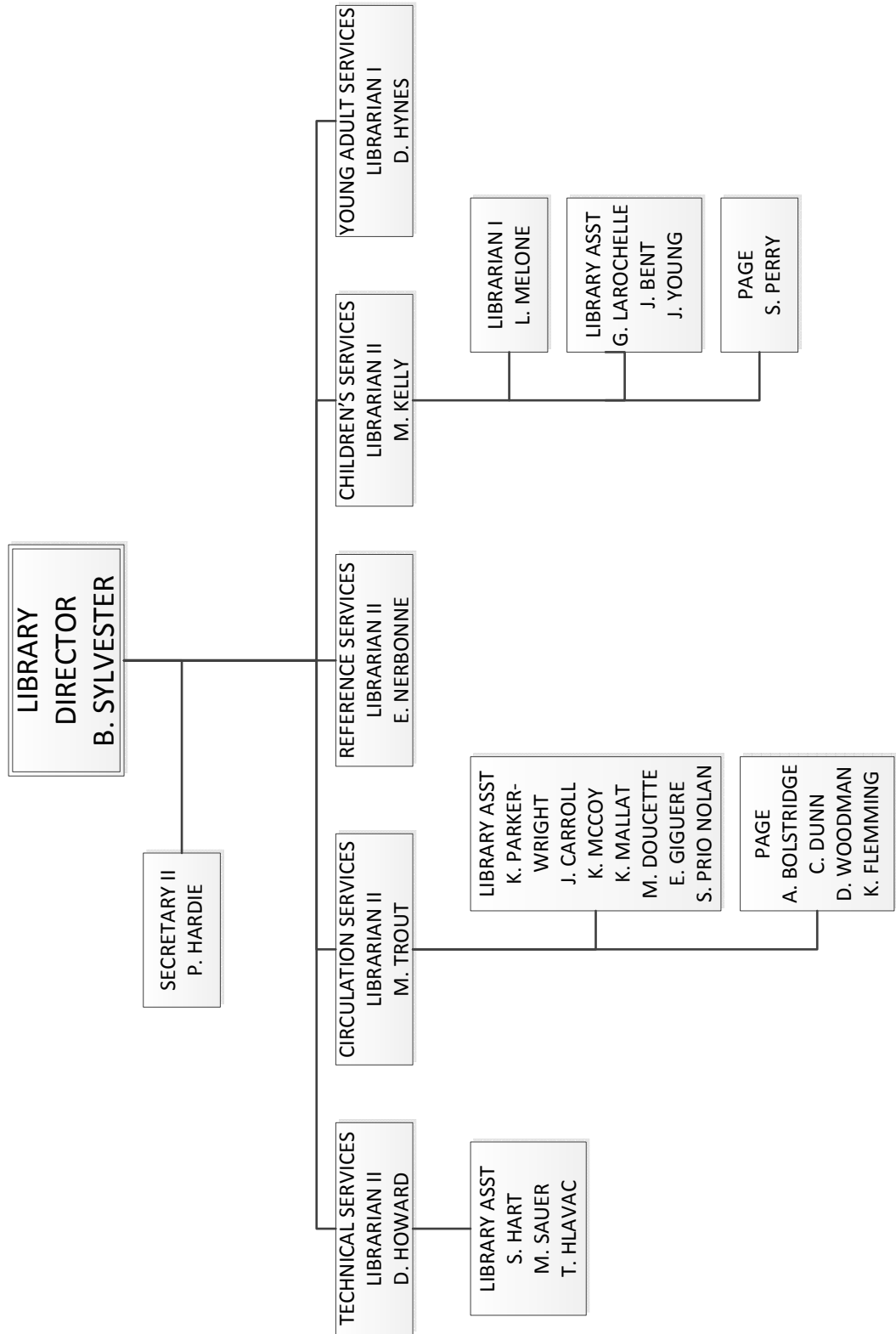


**RECREATION
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	258,502	241,396	247,432	247,432	247,432	6,036
511002 SALARIES - PART TIME	168,275	169,506	187,876	179,426	179,426	9,920
513001 OVERTIME - REGULAR	721	2,000	1,250	1,250	1,250	(750)
516000 LONGEVITY	1,353	1,434	1,584	1,584	1,584	150
TOTAL PERSONNEL - SALARIES	428,852	414,336	438,142	429,692	429,692	15,356
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	71,583	70,092	71,106	71,106	71,106	1,014
521200 DENTAL	758	759	755	755	755	(4)
521300 LIFE	422	422	444	444	444	22
522000 SOCIAL SECURITY	30,500	29,479	31,923	31,275	31,275	1,796
523000 RETIREMENT	27,784	25,516	27,813	27,813	27,813	2,297
526000 WORKERS' COMPENSATION	2,829	8,809	8,926	8,926	8,926	117
528001 IPT	1,971	2,234	2,362	2,362	2,362	128
TOTAL PERSONNEL - BENEFITS	135,846	137,311	143,329	142,681	142,681	5,370
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	1,432	896	2,000	2,000	2,000	1,104
533000 OTHER PROF SERVICES	6,670	11,825	9,200	9,200	9,200	(2,625)
TOTAL TECH/PROF SERVICES	8,102	12,721	11,200	11,200	11,200	(1,521)
<u>PROPERTY SERVICES</u>						
541100 WATER & SEWERAGE	7,286	4,300	4,000	4,000	4,000	(300)
543002 EQUIPMENT MAINTENANCE	2,290	3,844	1,300	1,300	1,300	(2,544)
544000 RENTALS	70,000	70,000	70,000	70,000	70,000	0
544500 LEASE COPIER/PRINTERS	3,140	4,000	3,500	3,500	3,500	(500)
TOTAL PROPERTY SERVICES	82,716	82,144	78,800	78,800	78,800	(3,344)
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	382	298	313	313	313	15
552002 PROPERTY INSURANCE	2,297	1,882	1,976	1,976	1,976	94
552003 GENERAL LIABILITY	3,433	2,678	2,812	2,812	2,812	134
553000 COMMUNICATIONS	3,982	4,565	4,640	4,640	4,640	75
553400 POSTAGE FEES	168	310	170	170	170	(140)
558000 TRAVEL	2,108	3,195	2,850	2,350	2,350	(845)
TOTAL ADMINISTRATIVE COSTS	12,369	12,928	12,761	12,261	12,261	(667)
<u>MATERIALS & SUPPLIES</u>						

RECREATION EXPENDITURES BY ACCOUNT						
	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
561000 GENERAL SUPPLIES	3,212	1,250	3,250	3,250	3,250	2,000
561002 BUILDING MAINTENANCE SUPPLIE	793	400	1,000	1,000	1,000	600
561003 OFFICE SUPPLIES	1,995	2,700	2,500	2,500	2,500	(200)
561009 TRAINING MATERIAL AND SUPPLIE	0	0	1,000	1,000	1,000	1,000
562200 ELECTRICITY	7,987	12,250	8,500	8,500	8,500	(3,750)
TOTAL MATERIALS & SUPPLIES	13,988	16,600	16,250	16,250	16,250	(350)
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	609	0	0	7,750	0	0
573900 OTHER EQUIPMENT	4,950	2,930	10,500	10,500	500	(2,430)
TOTAL PROPERTY/FIXED ASSET	5,559	2,930	10,500	18,250	500	(2,430)
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	1,010	925	1,050	1,050	1,050	125
589007 CITY WIDE PROGRAMS	11,495	15,425	16,250	15,250	15,250	(175)
TOTAL OTHER GOODS/SERVICES	12,504	16,350	17,300	16,300	16,300	(50)
TOTAL RECREATION	699,935	695,320	728,282	725,434	707,684	12,364

LIBRARY



FY16 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-LIBRARY

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Library											
Sylvester	Library Director	71,453	200	0	0	0	0	71,653	100%	NA	1.00
Kelly	Librarian II	57,221	600	0	0	0	0	57,821	100%	70	1.00
Howard	Librarian II	50,651	550	0	0	0	0	51,201	100%	70	1.00
Trout	Librarian II	45,773	400	0	0	0	0	46,173	100%	70	1.00
Nerbonne	Librarian II	42,716	325	0	0	0	0	43,041	100%	70	1.00
Hynes	Librarian I	43,371	550	0	0	0	0	43,921	100%	70	1.00
Melone	Librarian I	38,675	325	0	0	0	0	39,000	100%	70	1.00
Hart	Library Asst. I	33,452	400	0	0	0	0	33,852	100%	70	1.00
Parker-Wright	Library Asst. I	30,303	400	0	0	0	0	30,703	100%	70	1.00
	Substitutes	6,000		0	0	0	0	6,000	100%		
Subtotal Full Time		419,615	3,750	0	0	0	0	423,365			
Hardie	Secretary II	20,873	325	0	0	0	0	21,198	100%	40	0.57
Bent	Library Asst. I	16,536	0	0	0	0	0	16,536	100%	40	0.57
Carroll, J	Library Asst. I	20,670	325	0	0	0	0	20,995	100%	50	0.72
Doucette	Library Asst. I	16,536	200	0	0	0	0	16,736	100%	40	0.57
Giguere	Library Asst. I	16,557	325	0	0	0	0	16,882	100%	40	0.57
Hlavac	Library Asst. I	21,645	325	0	0	0	0	21,970	100%	50	0.72
Larochelle	Library Asst. I	20,670	200	0	0	0	0	20,870	100%	50	0.57
Mallat	Library Asst. I	17,140	325	0	0	0	0	17,465	100%	40	0.57
McCoy	Library Asst. I	22,334	400	0	0	0	0	22,734	100%	50	0.72
Piro Nolan	Library Asst. I	16,536	200	0	0	0	0	16,736	100%	40	0.57
Sauter	Library Asst. I	23,010	400	0	0	0	0	23,410	100%	50	0.72
Paquette	Library Asst. I	16,536	0	0	0	0	0	16,536	100%	40	0.57
Chretien	Page	7,722	0	0	0	0	0	7,722	100%	30	0.42
Hagenbuch	Page	7,722	0	0	0	0	0	7,722	100%	30	0.42
Perry	Page	7,722	0	0	0	0	0	7,722	100%	30	0.42
Woodman	Page	5,486	0	0	0	0	0	5,486	100%	20	0.28
Additional PT Hours	Library Asst. I	4,277						4,277	100%	10	0.14
Subtotal Part Time		261,972	3,025	0	0	0	0	264,997			
Total Library		\$681,587	\$6,775	\$0	\$0	\$0	\$0	\$688,362			18.12

OVERVIEW

The Mission of the Rochester Public Library is to provide residents of its community access to resources that support lifelong learning, literacy, and personal cultural enrichment.

FACTS ABOUT THE LIBRARY

The Rochester Public Library is open to the public 2,971 hours per year and makes content and services available 24/7 at www.rpl.lib.nh.us. The Library offers books, movies, magazines, newspapers, internet access, eReader instruction classes, weekly movie night programs, story times, craft events, and more.

LIBRARY USE STATISTICS

On average, Library users check out 835 items every day we are open, for a total annual circulation of ~261,190. Almost 12,000 visitors pass through the Library each month.

The Children's Library continues to be a success for the Seacoast area. 27% of our total circulation was for children's items, and this year's summer reading program drew 408 kids to read a combined total of 6,291 books.

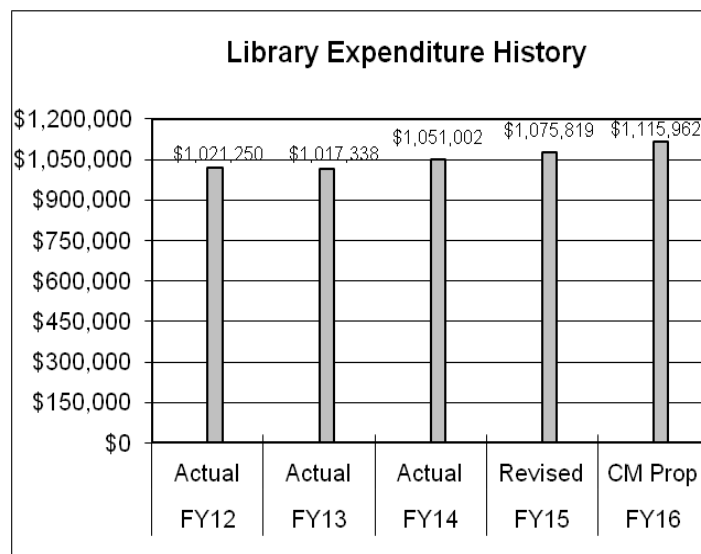
While on our website, Library patrons downloaded more than twelve thousand eBooks and audio books, an increase of 24.8% over last year.

The Library offered 129 programs to the public, with 2,844 people attending. The two meeting rooms were used 736 times by large and small community groups.

PERFORMANCE OBJECTIVES

In the 2016 fiscal year the Library will strive to:

- Expand the Library's digital presence by offering electronic access to magazines.
- Implement RFID technology to streamline security and circulation practices.
- Increase the number of programs and program attendance.
- Set a written building maintenance plan and implement facilities and grounds improvements.



- Update the Library's furnishings to improve accessibility and appearance.

**LIBRARY
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	392,365	409,488	419,615	419,615	419,615	10,127
511002 SALARIES - PART TIME	254,221	249,881	257,695	257,695	261,972	12,091
511099 SALARIES - ADJUSTMENT	675	692	716	1,003	1,003	311
516000 LONGEVITY	4,050	5,700	6,775	6,775	6,775	1,075
TOTAL PERSONNEL - SALARIES	651,311	665,761	684,801	685,088	689,365	23,604
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	100,223	97,770	100,866	100,866	100,866	3,096
521200 DENTAL	1,845	1,857	1,852	1,852	1,852	(5)
521300 LIFE	709	722	749	749	749	27
522000 SOCIAL SECURITY	47,373	47,195	50,113	50,135	50,462	3,267
523000 RETIREMENT	42,714	43,501	47,294	47,294	47,294	3,793
526000 WORKERS' COMPENSATION	406	1,250	1,267	1,267	1,267	17
528001 IPT	3,728	3,772	3,964	3,964	3,964	192
TOTAL PERSONNEL - BENEFITS	196,999	196,067	206,105	206,127	206,454	10,387
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	943	3,208	2,500	2,500	2,500	(708)
533009 LEGAL	10,440	0	0	0	0	0
534002 CATALOG CARD SERVICE	6,382	7,450	7,450	7,450	7,450	0
534003 SOFTWARE MAINT/LIC	5,225	7,109	1,953	1,953	1,953	(5,156)
534010 ELECTRONIC SERVICES	3,038	3,130	20,514	16,864	16,864	13,734
TOTAL TECH/PROF SERVICES	26,027	20,897	32,417	28,767	28,767	7,870
<u>PROPERTY SERVICES</u>						
541100 WATER & SEWERAGE	1,880	950	950	950	950	0
543002 EQUIPMENT MAINTENANCE	20,530	21,161	21,785	21,785	21,785	624
544500 LEASE COPIER/PRINTERS	9,028	7,675	5,921	5,921	5,921	(1,754)
TOTAL PROPERTY SERVICES	31,438	29,786	28,656	28,656	28,656	(1,130)
<u>ADMINISTRATIVE COSTS</u>						
552002 PROPERTY INSURANCE	3,661	3,009	3,009	3,009	3,009	0
552003 GENERAL LIABILITY	5,520	4,306	4,521	4,521	4,521	215
553000 COMMUNICATIONS	3,231	3,409	3,608	3,608	3,608	199
553400 POSTAGE FEES	2,419	3,325	4,000	3,500	3,500	175
555000 PRINTING AND BINDING	402	480	480	480	480	0
558000 TRAVEL	990	1,700	3,825	3,075	3,825	2,125

LIBRARY EXPENDITURES BY ACCOUNT						
	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
TOTAL ADMINISTRATIVE COSTS	16,222	16,229	19,443	18,193	18,943	2,714
<u>MATERIALS & SUPPLIES</u>						
561003 OFFICE SUPPLIES	3,983	4,372	4,500	4,500	4,500	128
561026 PROCESSING SUPPLIES	9,838	10,174	10,480	10,480	10,480	306
561027 CHILDREN'S SUPPLIES	1,998	2,000	2,000	2,000	2,000	0
561028 PERIODICALS	8,793	9,064	9,064	9,064	9,064	0
561029 MICROFORMS	153	600	3,800	600	600	0
561030 RECORDINGS	9,276	0	0	0	0	0
562200 ELECTRICITY	20,792	26,570	27,899	27,899	27,899	1,329
562400 HEATING FUEL	16,267	16,400	10,400	10,400	10,400	(6,000)
564100 BOOKS & OTHER PRINTED MEDIA	51,675	0	0	0	0	0
564200 COLLECTION DEVELOPMENT	0	62,784	64,668	64,668	64,668	1,884
TOTAL MATERIALS & SUPPLIES	122,775	131,964	132,811	129,611	129,611	(2,353)
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	0	1,800	0	0	0	(1,800)
573900 OTHER EQUIPMENT	646	5,510	6,050	4,840	6,850	1,340
TOTAL PROPERTY/FIXED ASSET	646	7,310	6,050	4,840	6,850	(460)
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	953	1,270	2,033	1,666	1,666	396
581100 DONATIONS	0	1,000	0	0	0	(1,000)
589028 SPECIAL EVENTS	4,632	5,535	5,650	5,650	5,650	115
TOTAL OTHER GOODS/SERVICES	5,585	7,805	7,683	7,316	7,316	(489)
TOTAL LIBRARY	1,051,002	1,075,819	1,117,966	1,108,598	1,115,962	40,143

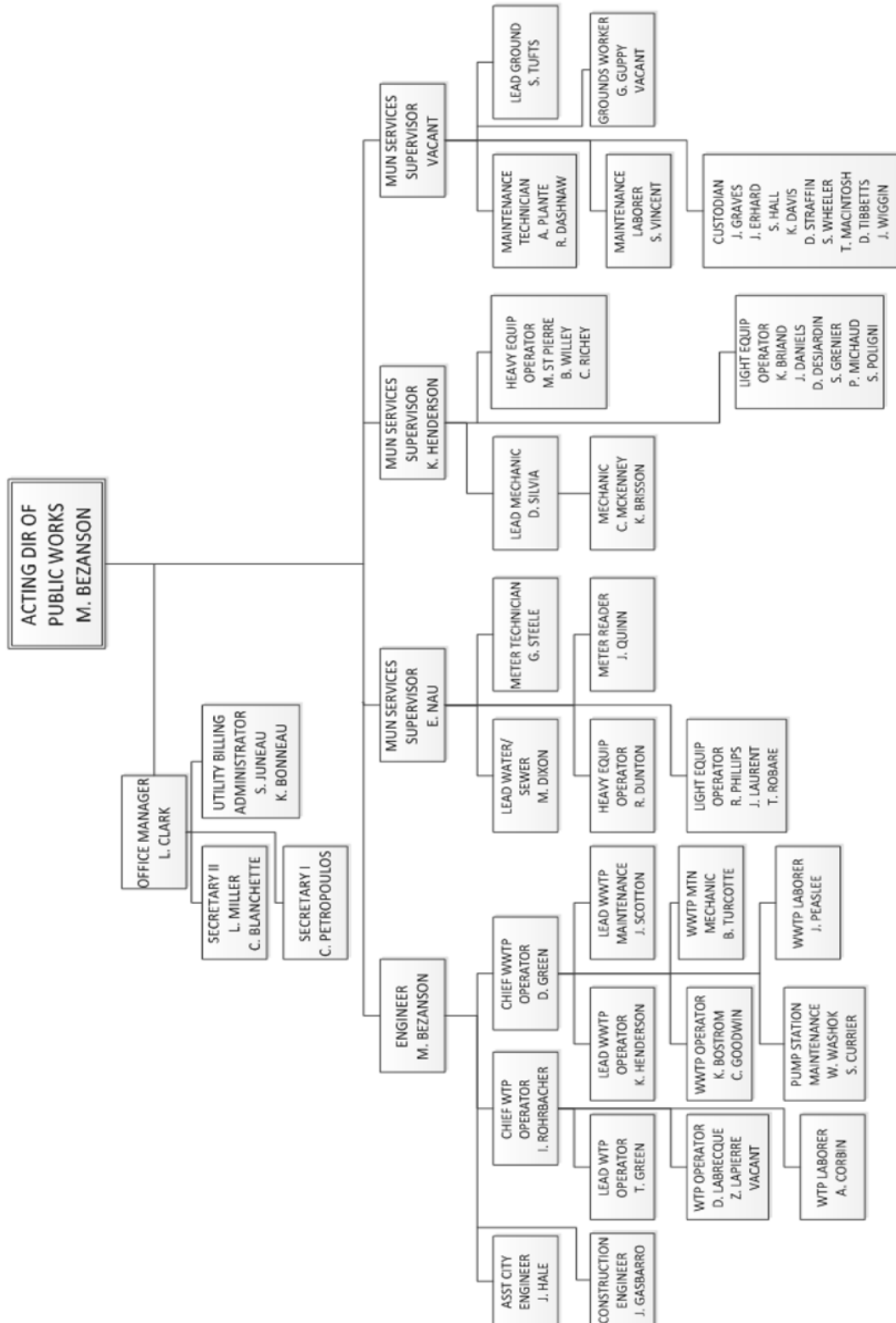
COUNTY TAX EXPENDITURES BY ACCOUNT						
	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>OTHER GOODS/SERVICES</u>						
589033 COUNTY TAX	5,781,224	5,892,846	6,075,038	6,077,984	6,077,984	185,138
TOTAL OTHER GOODS/SERVICES	5,781,224	5,892,846	6,075,038	6,077,984	6,077,984	185,138
TOTAL COUNTY TAX	5,781,224	5,892,846	6,075,038	6,077,984	6,077,984	185,138

DEBT SERVICE EXPENDITURES BY ACCOUNT						
	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>OTHER GOODS/SERVICES</u>						
583000 INTEREST EXPENSE	884,829	1,027,024	1,025,771	1,025,771	1,025,771	(1,253)
583010 INTEREST TIF 205C	339,035	289,712	288,739	288,739	288,739	(973)
TOTAL OTHER GOODS/SERVICES	1,223,864	1,316,736	1,314,510	1,314,510	1,314,510	(2,226)
<u>OTHER TRANSACTIONS</u>						
591000 REDEMPTION OF PRINCIPAL	2,796,050	3,122,401	3,035,557	3,035,557	3,035,557	(86,844)
591010 PRINCIPAL TIF 205C	295,983	364,359	384,969	384,969	384,969	20,610
TOTAL OTHER TRANSACTIONS	3,092,034	3,486,760	3,420,526	3,420,526	3,420,526	(66,234)
TOTAL DEBT SERVICE	4,315,897	4,803,496	4,735,036	4,735,036	4,735,036	(68,460)

TAX ABATEMENTS EXPENDITURES BY ACCOUNT						
	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>OTHER GOODS/SERVICES</u>						
589032 TAX ABATEMENTS	99,882	279,296	92,256	92,256	92,256	(187,040)
TOTAL OTHER GOODS/SERVICES	99,882	279,296	92,256	92,256	92,256	(187,040)
TOTAL TAX ABATEMENTS	99,882	279,296	92,256	92,256	92,256	(187,040)

**CAPITAL PROJECTS TRANSFERS
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>OTHER TRANSACTIONS</u>						
593002 TRANSFER TO CAPITAL PROJECTS	1,793,702	0	0	0	0	0
593003 TRANSFER TO CAPITAL FUND	2,666,532	1,813,602	1,592,296	2,483,150	1,658,400	(155,202)
593009 TRANSFER TO OTHER FUNDS	193,580	0	0	0	0	0
TOTAL OTHER TRANSACTIONS	4,653,814	1,813,602	1,592,296	2,483,150	1,658,400	(155,202)
TOTAL CAPITAL PROJECTS TRANSFE	4,653,814	1,813,602	1,592,296	2,483,150	1,658,400	(155,202)



FY16 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-WATER

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Water Dept											
VACANT	Director *	30,800	56	0	0	0	0	30,856	28%	NA	0.28
Bezanson	PW Engineer *	28,087	0	0	0	0	0	28,087	33%	NA	0.33
Hale	Asst City Engineer*	23,716	0	0	0	0	0	23,716	33%	NA	0.33
Clark	Office Manager*	19,262	184	0	0	0	0	19,446	33%	80	0.33
Connors	Assistant Finance Director *	10,789	90	0	0	0	0	10,879	15%	NA	0.15
Henderson, Ke	Municipal Services Supervisor *	24,443	198	0	0	0	0	24,641	33%	NA	0.33
Nau	Municipal Services Supervisor*	28,998	200	0	0	0	0	29,198	50%	NA	0.50
Cox	Dep City Manager/Finance Director*	10,682	20	0	0	0	0	10,702	10%	NA	0.10
Fitzpatrick	City Manager	13,548	0	0	0	0	0	13,548	10%	NA	0.10
Hoyt	Human Resource Manager *	6,238	60	0	0	0	0	6,298	10%	NA	0.10
Gasharro	Construction Engineer *	17,202	109	0	0	0	0	17,311	33%	80	0.33
Gray	Account Clerk II*	4,179	60	0	0	0	0	4,239	10%	70	0.10
Petropoulos	Secretary I *	9,331	0	0	0	0	0	9,331	33%	70	0.33
McCrillis	Executive Secretary*	1,592	20	0	0	0	0	1,612	4%	75	0.04
Miller	Secretary II *	12,475	116	0	0	0	0	12,591	29%	80	0.29
Snyder	Account Clerk II*	3,524	55	0	0	0	0	3,579	10%	70	0.10
Sullivan	Senior Accountant*	6,928	33	0	0	0	0	6,961	10%	NA	0.10
Brisson	PW Mechanic *	14,546	0	0	0	0	0	14,546	33%	80	0.33
Dixon	Lead Water/Sewer*	24,305	0	0	0	0	0	24,305	50%	80	0.50
Dunton	H.E.O.	43,847	0	0	0	0	0	43,847	100%	80	1.00
Laurent	L.E.O.	31,367	0	0	0	0	0	31,367	100%	80	1.00
McKenney	PW Mechanic *	11,517	0	0	0	0	0	11,517	33%	80	0.33
Phillips, R	H.E.O.*	14,616	0	0	0	0	0	14,616	33%	80	0.33
Prentice	L.E.O.*	11,891	0	0	0	0	0	11,891	33%	80	0.33
Quinn	Meter Reader	28,912	0	0	0	0	0	28,912	100%	80	1.00
Robare	L.E.O.	40,893	0	0	0	0	0	40,893	100%	80	1.00
Silvia	Lead Mechanic *	17,327	0	0	0	0	0	17,327	33%	80	0.33
Steele	Meter Maintenance	31,367	0	0	0	0	0	31,367	100%	80	1.00
Corbin	WTP Maintenance	36,484	0	0	0	0	0	36,484	100%	80	1.00
Green	Lead WTP Operator	42,245	0	0	0	0	0	42,245	100%	80	1.00
Labrecque	WTP Operator	47,300	0	0	0	0	0	47,300	100%	80	1.00
Lapierre	WTP Operator	39,624	0	0	0	0	0	39,624	100%	80	1.00
Wiggin	WTP Operator	47,716	0	0	0	0	0	47,716	100%	80	1.00
Rohrbacher	Chief WTP Operator	63,038	0	0	0	0	0	63,038	100%	NA	1.00
Bonneau	Utility Billing Administrator *	15,243	0	0	0	0	0	15,243	50%	70	0.50
Juneau	Account Clerk I *	15,324	100	0	0	0	0	15,424	50%	70	0.50
	AFSCME CBA	16,442						16,442			
	Accrued Wages	3,000						3,000	100%		
Subtotal Full Time		848,797	1,303	0	0	0	0				
Subtotal Part Time											
Total Water Dept		\$848,797	\$1,303	\$0	\$0	\$0	\$0	\$850,100			14.17

OVERVIEW

The Water Division is managed by the Public Works Department as an Enterprise Fund. The Water Fund is financed and operated in a manner similar to a private enterprise fund. The intent is that costs (expenses, including depreciation) of providing drinking water to our customers are recovered through user fees.

The activities of the Water Division include water supply/watershed management and protection, water treatment, water distribution, and utility billing. Other functions that support the Water Division include administration, engineering, utility services (maintenance and repair of collection infrastructure), and vehicle maintenance.

The Water Division produced 692,936,800 gallons of drinking water in FY14. The Surface Water Treatment Plant is supplied water from the Rochester Reservoir, which draws from the Berry River watershed. The new Groundwater Treatment Plant is supplied water from the Cocheco Well, a second source of supply that went on line in 2011. This new facility is the first water treatment facility that is LEED certified by the U.S. Green Building Council in the country. The distribution system consists of approximately 120 miles of water mains, three water storage tanks, five water booster stations and approximately 8,000 service connections.

REVENUE ASSUMPTIONS

Revenue for this fund is primarily user fees.

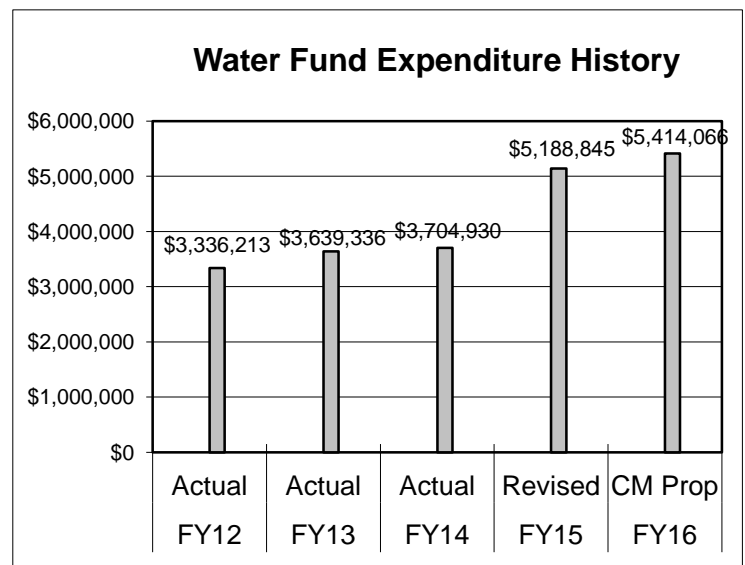
EXPENDITURES

Fiscal Year 2015-2016 will see expenditures maintained near Fiscal Year 2014-2015 levels.

PERFORMANCE OBJECTIVES

The Public Works Department will continue to use and expand its use of social media and other communication methods to better inform the general public of issues such as hydrant flushing, disruptions in service due to water main breaks, etc.

The Department will continue its efforts to comply with the Safe Drinking Water Act.



**WATER WORKS
EXPENDITURES BY ACCOUNT**

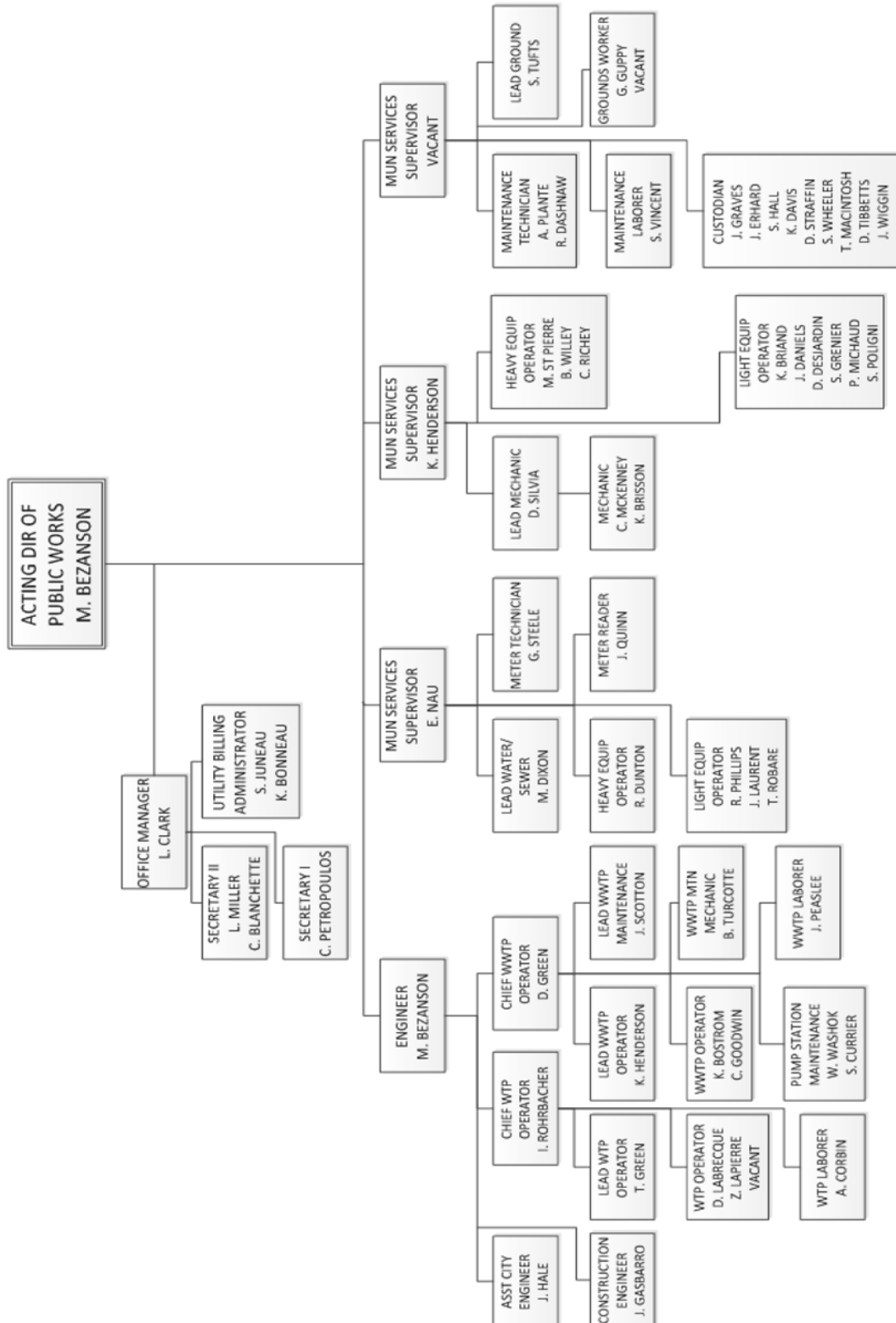
	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
571000 LAND&IMPROVEMENT	0	30,376	0	0	0	(30,376)
TOTAL	0	30,376	0	0	0	(30,376)
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	741,406	800,027	824,632	827,956	848,797	48,770
511099 SALARIES - ADJUSTMENT	824	815	1,145	1,656	1,656	841
513001 OVERTIME - REGULAR	60,062	50,000	55,000	55,000	55,000	5,000
515001 ON CALL	20,632	20,837	20,837	20,837	20,837	0
516000 LONGEVITY	1,610	1,436	1,538	1,503	1,303	(133)
TOTAL PERSONNEL - SALARIES	824,534	873,115	903,152	906,952	927,593	54,478
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	224,426	228,691	246,889	246,889	251,193	22,502
521200 DENTAL	3,932	3,780	4,134	4,134	4,204	424
521300 LIFE	1,449	1,412	1,668	1,668	1,704	292
522000 SOCIAL SECURITY	57,708	56,674	63,461	63,530	65,124	8,450
523000 RETIREMENT	88,844	88,821	99,208	99,309	101,638	12,817
526000 WORKERS' COMPENSATION	10,294	32,056	32,481	32,481	32,481	425
528001 IPT	6,615	6,373	7,687	7,687	7,687	1,314
TOTAL PERSONNEL - BENEFITS	393,267	417,807	455,528	455,698	464,031	46,224
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	3,568	4,610	5,794	5,794	5,794	1,184
532200 CONTRACTED SERVICES	0	20,150	0	0	0	(20,150)
533000 OTHER PROF SERVICES	6,497	8,482	9,672	9,672	9,672	1,190
533001 AUDIT	3,960	5,750	3,910	3,910	3,910	(1,840)
533002 ENGINEERING SERVICES	110,075	26,539	21,800	21,800	21,800	(4,739)
533004 MEDICAL SERVICES	368	500	500	500	500	0
533006 LABORATORY SERVICES	9,933	11,838	15,832	15,832	15,832	3,994
533009 LEGAL	12,315	15,547	0	0	0	(15,547)
533010 LABOR NEGOTIATIONS	0	500	2,000	2,000	2,000	1,500
534003 SOFTWARE MAINT/LIC	14,037	18,991	18,820	18,820	18,820	(171)
TOTAL TECH/PROF SERVICES	160,752	112,908	78,328	78,328	78,328	(34,580)
<u>PROPERTY SERVICES</u>						
541100 WATER & SEWERAGE	3,392	4,000	4,000	4,000	4,000	0
542300 CUSTODIAL SERVICES	1,935	2,100	2,100	2,100	2,100	0
543000 REPAIR AND MAINTENANCE	24,098	34,380	58,778	58,678	58,678	24,298
543001 VEHICLE MAINT & REPAIRS	125	1,000	1,200	1,000	1,000	0

**WATER WORKS
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
543002 EQUIPMENT MAINTENANCE	54,715	59,640	70,034	68,534	68,534	8,894
544200 RENTAL EQUIPMENT	0	410	410	410	410	0
544400 RENTAL COMP/COMM EQUIP	1,696	1,800	1,800	1,800	1,800	0
544500 LEASE COPIER/PRINTERS	2,453	2,456	2,456	2,456	2,456	0
TOTAL PROPERTY SERVICES	88,414	105,786	140,778	138,978	138,978	33,192
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	3,815	2,975	3,124	3,124	3,124	149
552002 PROPERTY INSURANCE	8,159	6,709	7,045	7,045	7,045	336
552003 GENERAL LIABILITY	7,481	5,836	6,128	6,128	6,128	292
553000 COMMUNICATIONS	10,610	9,460	9,880	9,880	9,880	420
553400 POSTAGE FEES	8,211	8,000	8,656	8,656	8,656	656
554000 ADVERTISING	1,650	1,150	1,650	1,650	1,650	500
555000 PRINTING AND BINDING	1,927	1,899	2,254	2,249	2,249	350
556000 TUITION	5,844	3,011	9,180	3,180	3,180	169
558000 TRAVEL	82	825	825	825	825	0
TOTAL ADMINISTRATIVE COSTS	47,779	39,865	48,742	42,737	42,737	2,872
<u>MATERIALS & SUPPLIES</u>						
561001 JANITORIAL SUPPLIES	620	1,000	1,000	1,000	1,000	0
561002 BUILDING MAINTENANCE SUPPLIE	675	1,600	1,600	1,600	1,600	0
561003 OFFICE SUPPLIES	3,241	3,574	3,234	3,234	3,234	(340)
561005 PUBLICATIONS	50	50	50	50	50	0
561008 VEHICLE SUPPLIES	8,343	13,500	9,500	9,000	9,000	(4,500)
561009 TRAINING MATERIAL AND SUPPLIE	0	0	0	0	0	0
561010 CLOTHING	10,080	11,300	11,650	11,300	11,300	0
561015 SAFETY EQUIPMENT & TOOLS	7,574	9,050	9,408	9,050	9,050	0
561022 HOT TOP COLD PATCH	4,883	5,500	5,500	5,500	5,500	0
561023 SAND AND GRAVEL	1,539	1,800	1,800	1,800	1,800	0
561031 CHEMICALS	121,770	170,280	192,500	187,500	187,500	17,220
561032 OTHER OPERATIONAL SUPPLIES CO	2,677	2,825	3,625	3,625	3,625	800
561037 LABORATORY SUPPLIES	3,155	6,850	8,000	8,000	8,000	1,150
561040 EQUIPMENT REPAIR SUPPLIES	23,679	30,000	30,000	30,000	30,000	0
562200 ELECTRICITY	120,034	130,000	126,000	126,000	126,000	(4,000)
562400 HEATING FUEL	36,407	31,125	34,000	34,000	34,000	2,875
562600 VEHICLE FUEL	20,816	21,420	21,420	21,420	21,420	0
TOTAL MATERIALS & SUPPLIES	365,543	439,874	459,287	453,079	453,079	13,205
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	1,608	2,035	4,635	4,635	4,635	2,600

**WATER WORKS
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
573900 OTHER EQUIPMENT	10,796	14,700	35,234	35,234	35,234	20,534
575100 INVENTORY PURCHASES	0	104,000	109,000	104,000	104,000	0
575200 NEW SERVICES	29,619	0	0	0	0	0
TOTAL PROPERTY/FIXED ASSET	42,024	120,735	148,869	143,869	143,869	23,134
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	693	1,020	1,100	1,020	1,020	0
583000 INTEREST EXPENSE	486,805	615,481	606,669	606,669	606,669	(8,812)
584000 CONTINGENCY	0	0	20,000	20,000	20,000	20,000
589001 STATE PERMITS & FEES	3,563	2,810	2,850	2,810	2,810	0
589030 PROP TAXES TO OTH COM	3,235	2,840	3,000	3,000	3,000	160
589031 LIEN DISCHARGE FEES	480	400	600	600	600	200
TOTAL OTHER GOODS/SERVICES	494,776	622,551	634,219	634,099	634,099	11,548
<u>OTHER TRANSACTIONS</u>						
591000 REDEMPTION OF PRINCIPAL	0	1,267,038	1,353,562	1,353,562	1,353,562	86,524
592001 DEPRECIATION	1,162,772	1,060,790	1,060,790	1,060,790	1,060,790	0
593002 TRANSFER TO CAPITAL PROJECTS	125,068	73,000	134,000	142,000	92,000	19,000
593008 TRANSFER TO GENERAL FUND	0	25,000	25,000	25,000	25,000	0
TOTAL OTHER TRANSACTIONS	1,287,841	2,425,828	2,573,352	2,581,352	2,531,352	105,524
 TOTAL WATER WORKS	 3,704,930	 5,188,845	 5,442,255	 5,435,092	 5,414,066	 225,221



FY16 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-SEWER

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
VACANT	Director *	30,800	56	0	0	0	0	30,856	28%	NA	0.28
Bezanson	PW Engineer *	28,087	0	0	0	0	0	28,087	33%	NA	0.33
Henderson, K	Municipal Services Supervisor *	24,443	200	0	0	0	0	24,643	33%	NA	0.33
Nau	Municipal Services Supervisor*	28,998	200	0	0	0	0	29,198	50%	NA	0.50
Clark	Office Manager*	19,262	184	0	0	0	0	19,446	33%	80	0.33
Connors	Assistant Finance Director *	10,789	90	0	0	0	0	10,879	15%	NA	0.15
Fitzpatrick	City Manager	13,548	0	0	0	0	0	13,548	10%	NA	0.10
Cox	Dep City Manager/Finance Director*	10,682	20	0	0	0	0	10,702	10%	NA	0.10
Hoyt	Human Resource Manager*	6,238	60	0	0	0	0	6,298	10%	NA	0.10
McCrillis	Executive Secretary*	1,592	19	0	0	0	0	1,611	4%	75	0.04
Gasbarro	Construction Engineer *	17,202	109	0	0	0	0	17,311	33%	80	0.33
Hale	Asst City Engineer*	23,716	0	0	0	0	0	23,716	33%	NA	0.33
Miller	Secretary II *	12,475	116	0	0	0	0	12,591	29%	80	0.29
Sullivan	Senior Accountant*	6,928	33	0	0	0	0	6,961	10%	NA	0.10
Gray	Account Clerk II*	4,179	60	0	0	0	0	4,239	10%	70	0.10
Snyder	PR/HR Specialist*	3,524	55	0	0	0	0	3,579	10%	70	0.10
Petropoulos	Secretary I *	9,331	0	0	0	0	0	9,331	33%	70	0.33
Silvia	Lead Mechanic *	17,327	0	0	0	0	0	17,327	33%	80	0.33
McKenney	PW Mechanic *	11,517	0	0	0	0	0	11,517	33%	80	0.33
Brissom	PW Mechanic *	14,546	0	0	0	0	0	14,546	33%	80	0.33
Dixon	Lead Water/Sewer *	24,305	0	0	0	0	0	24,305	50%	80	0.50
Phillips	H.E.O. *	14,616	0	0	0	0	0	14,616	33%	80	0.33
Prenice	L.E.O. *	11,891	0	0	0	0	0	11,891	33%	80	0.33
Currier	Sewer Maintenance	33,572	0	0	0	0	0	33,572	100%	80	1.00
Washok	Sewer Maintenance	42,869	0	0	0	0	0	42,869	100%	80	1.00
Henderson, Kr	Lead WWTP Operator	52,812	0	0	0	0	0	52,812	100%	80	1.00
Scotton	WWTP Lead Maintenance	53,228	0	0	0	0	0	53,228	100%	80	1.00
Goodwin	WWTP Operator	44,512	0	0	0	0	0	44,512	100%	80	1.00
Bostrom	WWTP Operator	40,997	0	0	0	0	0	40,997	100%	80	1.00
Peaslee	WWTP Mtn Mechanic	27,394	0	0	0	0	0	27,394	100%	80	1.00
Turcotte	WWTP Laborer	38,980	0	0	0	0	0	38,980	100%	80	1.00
Green	Chief WWTP Operator	77,797	600	0	0	0	0	78,397	100%	NA	1.00
Bonneau	Utility Billing Administrator *	15,243	0	0	0	0	0	15,243	50%	70	0.50
Juneau	Utility Billing Administrator *	15,324	100	0	0	0	0	15,424	50%	70	0.50
	Accrued Wages	3,000						3,000	100%		
Subtotal Full Time		791,722	1,902	0	0	0	0				
Total Sewer Dept		\$791,722	\$1,902	\$0	\$0	\$0	\$0	\$793,626			12.17

OVERVIEW

The Sewer Division is managed by the Public Works Department as an Enterprise Fund. The Sewer Fund is financed and operated in a manner similar to a private enterprise fund. The intent is that costs (expenses, including depreciation) of collecting and treating wastewater for our customers are recovered through user fees.

The activities of the Sewer Division include wastewater collection and treatment, and utility billing. Other functions that support the Sewer Division include administration, engineering, utility services (maintenance and repair of collection infrastructure), and vehicle maintenance.

The Sewer Division's Wastewater Treatment Facility (WWTF), located at 175 Pickering Road, is dedicated to treating the wastewater that flows into the facility from Rochester, East Rochester and Gonic, and to delivering a clean, clear, and safe effluent into the Cochemo River.

The present day advanced Wastewater Treatment Facility is designed to treat an average flow of 5.0 million gallons per day (MGD) with a peak design flow of 16 MGD. The City operates under the strict effluent limitations and monitoring requirements contained in the July 23, 1997 National Pollution Discharge Elimination System (NPDES) Permit issued by the U.S. Environmental Protection Agency.

REVENUE ASSUMPTIONS

Revenue for this fund is primarily user fees. Disposal fees collected from septage haulers contribute a small portion of revenue.

EXPENDITURES

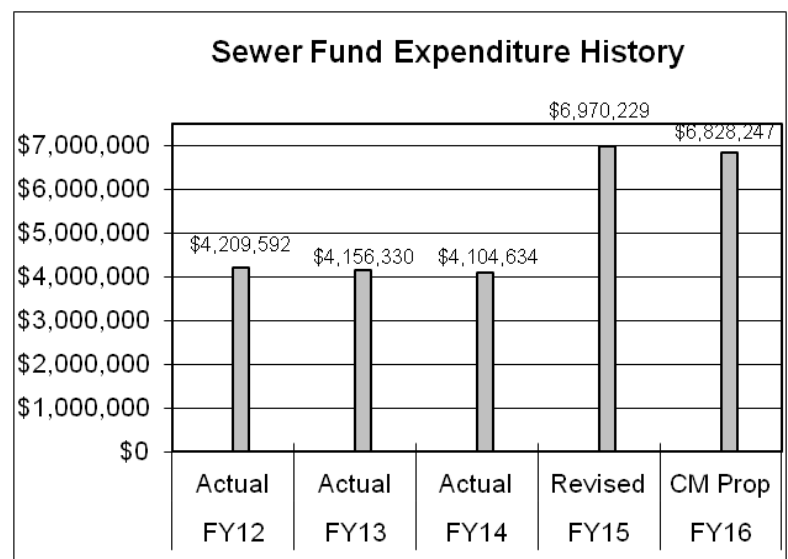
Fiscal Year 2015-2016 will see expenditures maintained near Fiscal Year 2014-2015 levels. The biggest issue facing the Sewer Division is the potential for strict effluent limitations in the pending NPDES Permit for the WWTF. If the potential limits for nitrogen, phosphorous, lead, copper, zinc and aluminum are imposed, this would lead to a significant increase in expenditures.

PERFORMANCE OBJECTIVES

The Public Works Department will continue to use and expand its use of social media and other communication methods to better inform the general public of issues.

The Department continues to work with and support the efforts of the Great Bay Municipal Coalition for a responsible approach to environmental issues in the watershed.

Staff will continue to pursue cost-effective options for improving treatment processes at the WWTF, such as carbon source addition and sludge removal.



**SEWER WORKS
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	734,048	763,790	784,004	787,324	803,485	23,534
511002 SALARIES - PART TIME	0	0	0	0	0	0
511099 SALARIES - ADJUSTMENT	824	815	1,145	1,656	1,656	841
513001 OVERTIME - REGULAR	42,567	38,100	40,600	40,600	40,600	2,500
515001 ON CALL	32,704	33,935	33,935	33,935	33,935	0
516000 LONGEVITY	1,702	2,029	2,138	2,102	1,902	73
TOTAL PERSONNEL - SALARIES	811,845	838,669	861,822	865,617	881,578	26,948
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	243,668	242,056	242,192	242,192	246,496	136
521200 DENTAL	3,281	3,275	3,439	3,439	3,509	164
521300 LIFE	1,464	1,526	1,598	1,598	1,634	72
522000 SOCIAL SECURITY	56,341	58,888	60,453	60,522	61,758	1,634
523000 RETIREMENT	87,160	92,379	93,133	93,234	95,040	855
526000 WORKERS' COMPENSATION	6,634	20,660	20,934	20,934	20,934	274
528001 IPT	5,994	6,277	6,565	6,565	6,601	288
TOTAL PERSONNEL - BENEFITS	404,541	425,061	428,314	428,484	435,972	3,423
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	3,366	6,356	6,344	6,344	6,344	(12)
532200 CONTRACTED SERVICES	0	20,150	0	0	0	(20,150)
533000 OTHER PROF SERVICES	3,923	11,676	161,780	161,780	161,780	150,104
533001 AUDIT	3,960	5,750	3,910	3,910	3,910	(1,840)
533002 ENGINEERING SERVICES	2,582	0	0	0	0	0
533004 MEDICAL SERVICES	285	500	500	500	500	0
533006 LABORATORY SERVICES	40,595	124,374	116,428	116,428	116,428	(7,946)
533009 LEGAL	6,096	0	0	0	0	0
533010 LABOR NEGOTIATIONS	0	1,000	2,000	2,000	2,000	1,000
534003 SOFTWARE MAINT/LIC	15,092	16,531	30,048	30,048	30,048	13,517
534009 INDUSTRIAL PRETREAT SERV	14,049	33,518	32,755	32,755	32,755	(763)
TOTAL TECH/PROF SERVICES	89,947	219,855	353,765	353,765	353,765	133,910
<u>PROPERTY SERVICES</u>						
542300 CUSTODIAL SERVICES	1,935	2,000	2,000	2,000	2,000	0
543000 REPAIR AND MAINTENANCE	76,956	94,386	68,891	68,891	68,891	(25,495)
543001 VEHICLE MAINT & REPAIRS	190	3,800	2,500	2,500	2,500	(1,300)
543002 EQUIPMENT MAINTENANCE	57,910	81,527	118,658	118,658	118,658	37,131
544200 RENTAL EQUIPMENT	0	400	400	400	400	0
544400 RENTAL COMP/COMM EQUIP	1,696	1,800	1,800	1,800	1,800	0

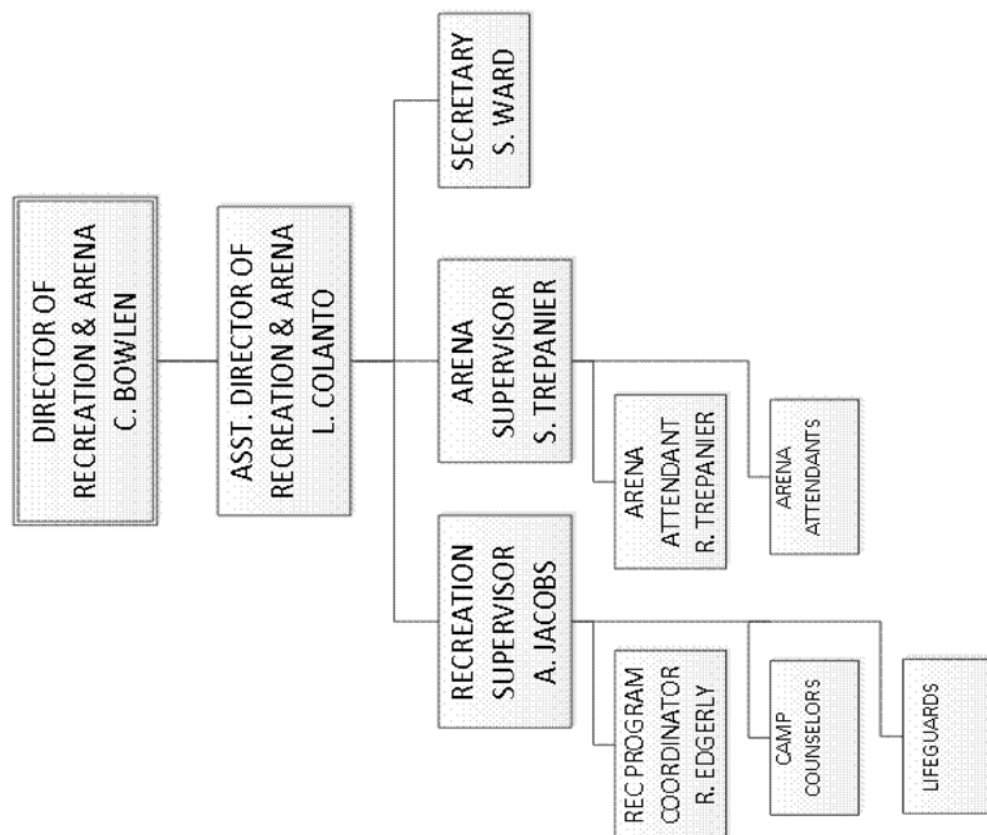
**SEWER WORKS
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
544500 LEASE COPIER/PRINTERS	3,450	3,452	3,452	3,452	3,452	0
544900 RENTAL OTHER EQUIPMENT	0	0	0	0	0	0
TOTAL PROPERTY SERVICES	142,138	187,365	197,701	197,701	197,701	10,336
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	5,341	4,165	4,374	4,374	4,374	209
552002 PROPERTY INSURANCE	12,284	10,100	10,605	10,605	10,605	505
552003 GENERAL LIABILITY	7,058	5,506	5,781	5,781	5,781	275
552005 INSURANCE CLAIM DEDUCTIBLE	0	2,000	0	0	0	(2,000)
553000 COMMUNICATIONS	9,372	10,130	10,552	10,552	10,552	422
553400 POSTAGE FEES	8,732	8,200	8,756	8,756	8,756	556
554000 ADVERTISING	735	735	735	735	735	0
555000 PRINTING AND BINDING	1,697	1,509	1,989	1,989	1,989	480
556000 TUITION	1,875	3,880	6,780	6,780	6,780	2,900
558000 TRAVEL	134	825	875	875	875	50
559000 MISC PURCHASED SERVICES	14,700	15,500	15,500	15,500	15,500	0
TOTAL ADMINISTRATIVE COSTS	61,927	62,550	65,947	65,947	65,947	3,397
<u>MATERIALS & SUPPLIES</u>						
561001 JANITORIAL SUPPLIES	701	1,400	1,500	1,500	1,500	100
561002 BUILDING MAINTENANCE SUPPLIE	985	12,450	7,450	7,450	7,450	(5,000)
561003 OFFICE SUPPLIES	3,466	3,474	2,369	2,369	2,369	(1,105)
561005 PUBLICATIONS	0	32	32	32	32	0
561008 VEHICLE SUPPLIES	13,710	19,200	13,500	13,500	13,500	(5,700)
561009 TRAINING MATERIAL AND SUPPLIE	37	250	250	250	250	0
561010 CLOTHING	8,489	14,615	14,640	14,640	14,640	25
561015 SAFETY EQUIPMENT & TOOLS	9,689	10,875	12,100	12,100	12,100	1,225
561022 HOT TOP COLD PATCH	4,883	5,500	5,500	5,500	5,500	0
561023 SAND AND GRAVEL	1,539	1,650	1,650	1,650	1,650	0
561031 CHEMICALS	100,517	202,940	339,448	339,448	339,448	136,508
561032 OTHER OPERATIONAL SUPPLIES CO	525	525	600	600	600	75
561037 LABORATORY SUPPLIES	15,311	26,348	26,348	26,348	26,348	0
561040 EQUIPMENT REPAIR SUPPLIES	56,447	79,230	84,270	84,270	84,270	5,040
562200 ELECTRICITY	273,314	380,000	380,000	380,000	380,000	0
562400 HEATING FUEL	48,442	36,000	38,000	38,000	38,000	2,000
562600 VEHICLE FUEL	43,032	36,000	41,000	41,000	41,000	5,000
TOTAL MATERIALS & SUPPLIES	581,085	830,489	968,657	968,657	968,657	138,168
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	1,114	17,472	1,635	1,635	1,635	(15,837)

**SEWER WORKS
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
573900 OTHER EQUIPMENT	8,197	15,575	20,876	20,876	20,876	5,301
575100 INVENTORY PURCHASES	0	12,500	12,500	12,500	12,500	0
TOTAL PROPERTY/FIXED ASSET	9,311	45,547	35,011	35,011	35,011	(10,536)
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	519	1,090	1,090	1,090	1,090	0
583000 INTEREST EXPENSE	510,314	623,185	569,952	550,877	550,877	(72,308)
584000 CONTINGENCY	0	15,000	15,000	15,000	15,000	0
585000 DEBT FINANCING EXPENSE	7,608	0	0	0	0	0
589001 STATE PERMITS & FEES	1,801	1,650	1,650	1,650	1,650	0
589034 ABATEMENTS/OVERLAY	50,000	0	0	0	0	0
TOTAL OTHER GOODS/SERVICES	570,242	640,925	587,692	568,617	568,617	(72,308)
<u>OTHER TRANSACTIONS</u>						
591000 REDEMPTION OF PRINCIPAL	0	1,891,207	2,040,688	2,013,438	2,013,438	122,231
592001 DEPRECIATION	1,158,203	1,124,561	1,124,561	1,124,561	1,124,561	0
593002 TRANSFER TO CAPITAL PROJECTS	275,395	679,000	250,000	208,000	158,000	(471,000)
593008 TRANSFER TO GENERAL FUND	0	25,000	25,000	25,000	25,000	0
TOTAL OTHER TRANSACTIONS	1,433,598	3,719,768	3,440,249	3,370,999	3,320,999	(348,769)
TOTAL SEWER WORKS	4,104,634	6,970,229	6,939,158	6,854,798	6,828,247	(115,431)

RECREATION & ARENA



FY16 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-ARENA

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Ice Arena											
Bowlen	Recreation/Arena Director *	13,426	90	0	0	0	0	13,516	15%	NA	0.15
Colanto	Recreation/Arena Asst Director*	7,943	0	0	0	0	0	7,943	12%	NA	0.12
Ward	Secretary II*	6,789	60	0	0	0	0	6,849	15%	75	0.15
Trepanier, S	Arena Supervisor*	39,035	308	0	0	0	0	39,343	77%	NA	0.77
Trepanier, R	Arena Attendant*	26,331	308	0	0	0	0	26,639	77%	80	0.77
	Accrued Wages	320						320			
Subtotal Full Time		93,844	766	0	0	0	0	94,611			
Edgerly	Program Coordinator *	13,286		0	0	0	0	13,286	38%	64	0.35
	Part Time Seasonal Attendants	35,000		0	0	0	0	35,000	100%		
Subtotal Part Time		48,286	0	0	0	0	0	48,286			
Total Ice Arena		\$142,130	\$766	\$0	\$0	\$0	\$0	\$142,896			2.31

OVERVIEW

The Department of Recreation and Arena is committed to providing recreational programs, services and facilities that enrich the quality of life in Rochester and foster a healthy community.

The Department of Recreation and Arena is responsible for the administration and programming of all City sponsored recreation programs and facilities. The department administers and operates two separate budgetary divisions; the General Fund Recreation Department and the Enterprise Fund Arena Department.

The Department of Arena meets monthly with the Arena Commission, which provides advisory support to the department in the development and evaluation of programs, review of business plan and financial forecasting, setting goals / objectives, and strategizing a CIP that aligns with the adopted Master Plan.

The Arena budget is considered an Enterprise Fund within the City.

REVENUE ASSUMPTIONS

The majority of revenue at the Rochester Arena is generated through the sales of ice contracts. The arena continues to diversify its functions through increasing its offerings of non-contracted recreational programming and establishing itself as a multipurpose facility.

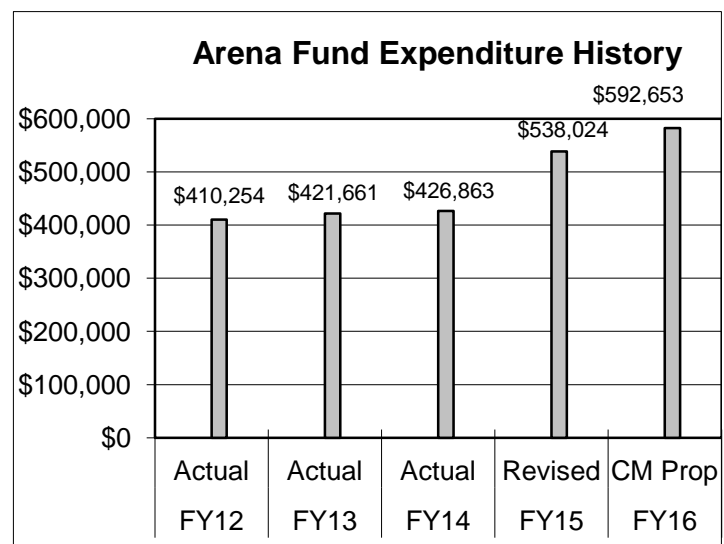
EXPENDITURES

Arena expenditure request for FY16 was developed as directed. The arena budget is analyzed strategically to control expenses but still meet the needs of this multipurpose facility.

PERFORMANCE OBJECTIVES

Performance objectives for FY16 continue to reflect the goals as stated in the Recreation & Arena Master Plan.

- Finalize roof design for structural enhancement.
- Research parking solutions and develop a plan for council review.
- Enhance office space to meet needs of department functions.
- Expand use of programming space.
- Other: Explore combining both advisory boards into one.

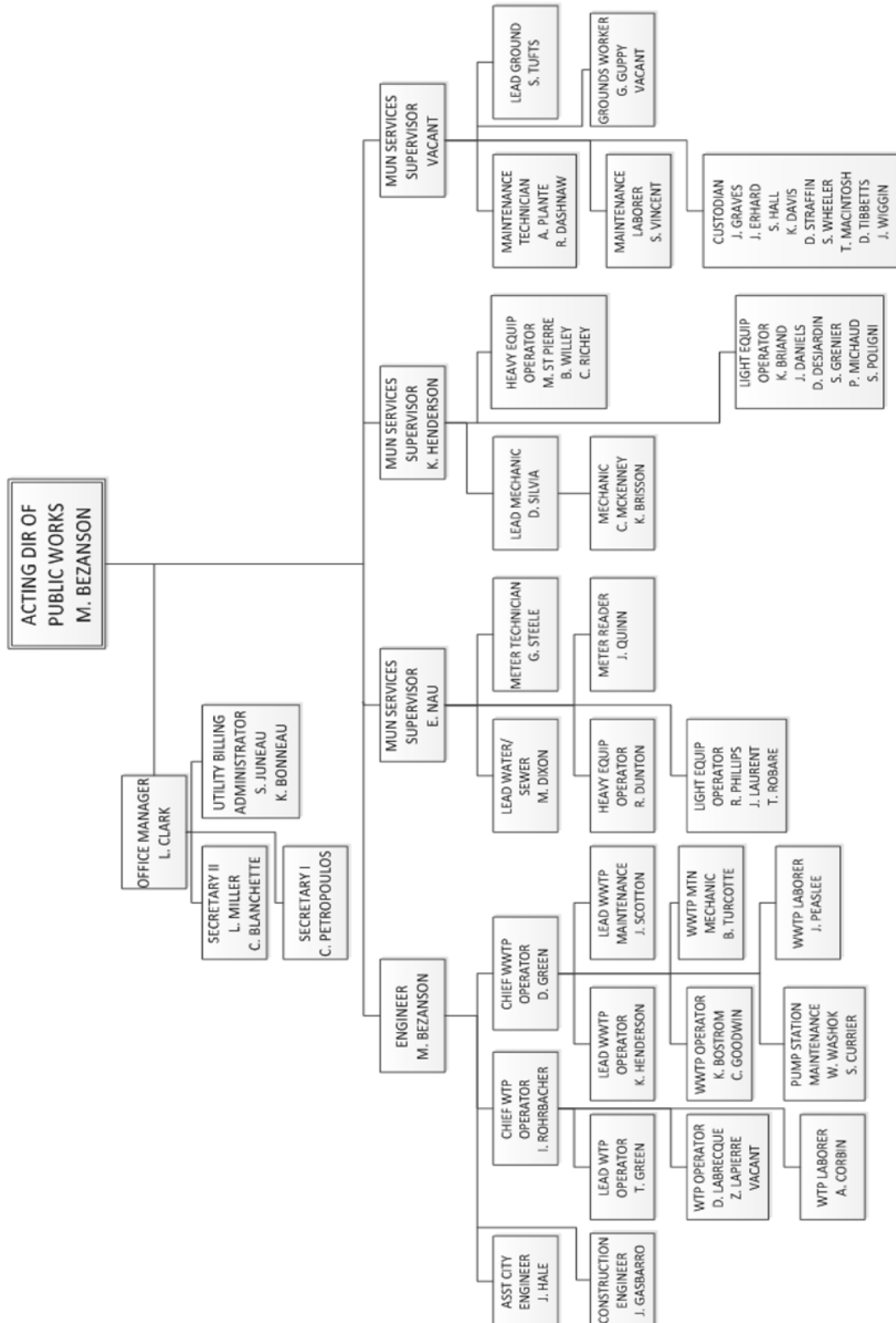


**ARENA
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	90,733	89,341	93,524	93,844	93,844	4,503
511002 SALARIES - PART TIME	42,924	42,066	48,286	48,286	48,286	6,220
513001 OVERTIME - REGULAR	347	750	750	750	750	0
516000 LONGEVITY	697	766	766	766	766	0
TOTAL PERSONNEL - SALARIES	134,702	132,923	143,326	143,646	143,646	10,723
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	37,218	37,857	34,970	34,970	34,970	(2,887)
521200 DENTAL	482	489	489	489	489	0
521300 LIFE	161	168	174	174	174	6
522000 SOCIAL SECURITY	8,946	9,326	10,231	10,231	10,231	905
523000 RETIREMENT	10,012	9,791	10,658	10,658	10,658	867
526000 WORKERS' COMPENSATION	1,732	5,395	5,466	5,466	5,466	71
528001 IPT	811	859	905	905	905	46
TOTAL PERSONNEL - BENEFITS	59,361	63,885	62,893	62,893	62,893	(992)
<u>TECH/PROF SERVICES</u>						
532200 CONTRACTED SERVICES	11,889	19,175	700	700	700	(18,475)
533001 AUDIT	1,440	1,360	1,360	1,360	1,360	0
534003 SOFTWARE MAINT/LIC	2,281	2,550	2,400	2,400	2,400	(150)
TOTAL TECH/PROF SERVICES	15,609	23,085	4,460	4,460	4,460	(18,625)
<u>PROPERTY SERVICES</u>						
541100 WATER & SEWERAGE	4,818	5,500	6,000	6,000	6,000	500
541901 HVAC SERVICE CONTRACT	13,702	20,100	15,500	15,500	15,500	(4,600)
543000 REPAIR AND MAINTENANCE	5,296	4,401	3,800	3,800	3,800	(601)
543002 EQUIPMENT MAINTENANCE	1,966	2,000	0	2,000	2,000	0
544500 LEASE COPIER/PRINTERS	656	750	600	600	600	(150)
TOTAL PROPERTY SERVICES	26,438	32,751	25,900	27,900	27,900	(4,851)
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	382	298	313	313	313	15
552002 PROPERTY INSURANCE	3,081	2,534	2,660	2,660	2,660	126
552003 GENERAL LIABILITY	1,119	874	918	918	918	44
553000 COMMUNICATIONS	850	950	950	950	950	0
553400 POSTAGE FEES	168	300	100	100	100	(200)
TOTAL ADMINISTRATIVE COSTS	5,600	4,956	4,941	4,941	4,941	(15)
<u>MATERIALS & SUPPLIES</u>						
561001 JANITORIAL SUPPLIES	390	500	500	500	500	0

**ARENA
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
561002 BUILDING MAINTENANCE SUPPLIE	6,469	6,500	7,000	7,000	7,000	500
561003 OFFICE SUPPLIES	273	250	500	500	500	250
561010 CLOTHING	100	0	500	500	500	500
561036 ZAMBONI PARTS	1,727	1,390	3,500	8,500	8,500	7,110
562200 ELECTRICITY	48,958	47,500	62,000	63,715	63,715	16,215
562400 HEATING FUEL	19,347	18,150	21,150	21,150	21,150	3,000
562600 VEHICLE FUEL	955	750	1,200	1,200	1,200	450
TOTAL MATERIALS & SUPPLIES	78,218	75,040	96,350	103,065	103,065	28,025
<u>PROPERTY/FIXED ASSET</u>						
573900 OTHER EQUIPMENT	0	8,116	90,000	10,000	0	(8,116)
TOTAL PROPERTY/FIXED ASSET	0	8,116	90,000	10,000	0	(8,116)
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	367	375	375	375	375	0
583000 INTEREST EXPENSE	30,733	28,585	37,908	37,908	37,908	9,323
584000 CONTINGENCY	0	119	7,500	5,855	5,855	5,736
589028 SPECIAL EVENTS	8,480	8,700	8,500	8,500	8,500	(200)
589040 DASHER BOARD ADVERTISING EXP	2,105	4,000	5,000	5,000	5,000	1,000
589050 PRO SHOP EXPENSE	1,225	989	2,500	2,500	2,500	1,511
TOTAL OTHER GOODS/SERVICES	42,910	42,768	61,783	60,138	60,138	17,370
<u>OTHER TRANSACTIONS</u>						
591000 REDEMPTION OF PRINCIPAL	0	79,500	100,610	100,610	100,610	21,110
592001 DEPRECIATION	64,025	75,000	75,000	75,000	75,000	0
593002 TRANSFER TO CAPITAL PROJECTS	0	0	0	0	10,000	10,000
TOTAL OTHER TRANSACTIONS	64,025	154,500	175,610	175,610	185,610	31,110
TOTAL ARENA	426,863	538,024	665,263	592,653	592,653	54,629



FY16 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-COMMUNITY CENTER

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Community Center											
VACANT	Director *	12,100	22	0	0	0	0	12,122	11%	NA	0.11
Miller	Secretary II *	2,581	24	0	0	0		2,605	6%	80	0.06
Blanchette	Secretary II *	15,188	0	0	0	0		15,188	50%	70	0.50
VACANT	Municipal Services Supervisor*	26,650	0	0	0	0		26,650	40%	NA	0.40
Plante	Maintenance Tech *	15,176	0	0	0	0		15,176	40%	80	0.40
Dashnaw	Maintenance Tech *	16,224	0	0	0	0		16,224	40%	80	0.40
Vincent	Maintenance Laborer	29,994	0	0	0	0		29,994	100%	80	1.00
Davis	Custodian	35,194	0	0	0	0		35,194	100%	80	1.00
Erhard	Custodian	39,084	0	0	0	0		39,084	100%	80	1.00
Graves	Custodian	28,704	0	0	0	0		28,704	100%	80	1.00
Tufis	Lead Grounds Laborer *	7,830	0	0	0	0		7,830	20%	80	0.20
	Accrued Wages	835						835			
Subtotal Full Time		229,560	47	0	0	0	0	229,606			
Magoon	Custodian	12,023		0	0	0	0	12,023	100%	32	0.40
Subtotal Part Time		12,023	0	0	0	0	0	12,023			
Total Community Center		\$241,583	\$47	\$0	\$0	\$0	\$0	\$241,630			6.47

OVERVIEW

The Community Center is a special revenue fund managed by the Buildings and Grounds Division of the Public Works Department. The fund is financed and operated in a manner similar to a private enterprise fund. The intent is that costs (expenses, including depreciation) of the building are recovered through rental fees from the building's tenants.

Current tenants include City of Rochester School Department, Recreation and Arena Department, Economic Development Department, New Hampshire Department of Health and Human Services (NHDHHS), Strafford Regional Planning Commission, Crosspoint Church, Williams Driving School, and a variety of social service agencies.

REVENUE ASSUMPTIONS

Revenue for this fund is primarily from rental fees. One item of concern is that revenues continue to be less than expenditures requiring a transfer from retained earnings to cover expenses. NHDHHS is the largest tenant. The State of New Hampshire is reviewing their business model for providing services by NHDHHS. The current lease was extended to expire June 30, 2015; however, there is a provision that they can terminate the lease after June 30, 2012 upon sixty days written notice.

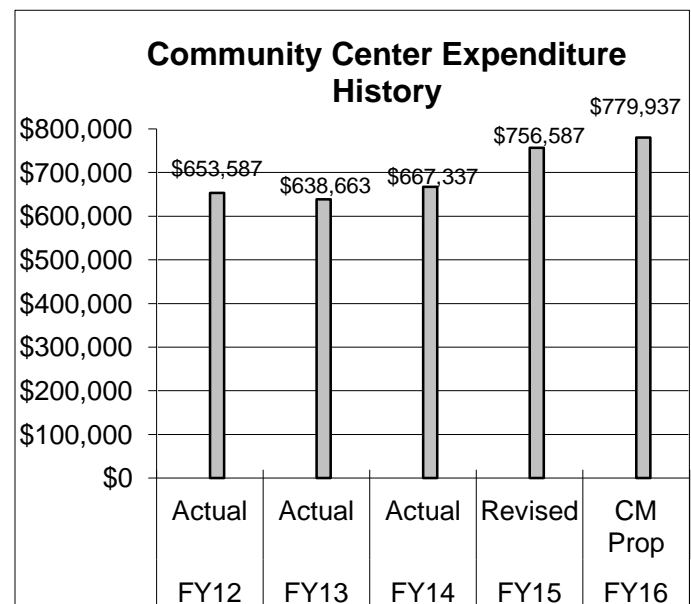
EXPENDITURES

Fiscal Year 2015-2016 will see expenditures maintained near Fiscal Year 2014-2015 levels.

PERFORMANCE OBJECTIVES

The Community Center will continue to endeavor to provide the best customer service given the extremely tight resources. This is becoming increasingly difficult with reductions in resources.

The Customer Service database is being revamped to better track service requests and provide information to improve department response to our customers.



**COMMUNITY CENTER
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511001 SALARIES - FULL TIME	217,689	228,041	227,287	228,122	235,294	7,253
511002 SALARIES - PART TIME	13,298	17,449	12,023	12,023	12,023	(5,426)
513001 OVERTIME - REGULAR	6,952	8,620	8,620	8,620	8,620	0
515001 ON CALL	6,184	6,744	6,744	6,744	6,744	0
516000 LONGEVITY	429	449	46	46	46	(403)
TOTAL PERSONNEL - SALARIES	244,551	261,303	254,720	255,555	262,727	1,424
<u>PERSONNEL - BENEFITS</u>						
521100 HEALTH	50,067	51,072	39,335	39,335	41,026	(10,046)
521200 DENTAL	1,042	871	828	828	856	(15)
521300 LIFE	338	347	422	422	436	89
522000 SOCIAL SECURITY	17,873	17,094	18,716	18,716	19,265	2,171
523000 RETIREMENT	24,479	25,589	26,363	26,363	27,164	1,575
526000 WORKERS' COMPENSATION	2,251	7,011	7,104	7,104	7,104	93
528001 IPT	1,774	2,284	2,187	2,187	2,201	(83)
TOTAL PERSONNEL - BENEFITS	97,824	104,268	94,955	94,955	98,052	(6,216)
<u>TECH/PROF SERVICES</u>						
532001 STAFF DEVELOPMENT	1,016	1,350	1,350	1,350	1,350	0
532200 CONTRACTED SERVICES	0	3,100	0	0	0	(3,100)
533010 LABOR NEGOTIATIONS	0	500	2,000	2,000	2,000	1,500
534003 SOFTWARE MAINT/LIC	5,927	6,329	6,683	6,683	6,683	354
TOTAL TECH/PROF SERVICES	6,943	11,279	10,033	10,033	10,033	(1,246)
<u>PROPERTY SERVICES</u>						
541100 WATER & SEWERAGE	12,875	15,500	17,000	17,000	17,000	1,500
541901 HVAC SERVICE CONTRACT	29,374	30,295	31,203	31,203	31,203	908
543000 REPAIR AND MAINTENANCE	39,014	49,850	46,095	45,095	45,095	(4,755)
543001 VEHICLE MAINT & REPAIRS	240	750	750	750	750	0
543002 EQUIPMENT MAINTENANCE	173	581	745	745	745	164
544200 RENTAL EQUIPMENT	0	400	400	400	400	0
544500 LEASE COPIER/PRINTERS	706	706	706	706	706	0
TOTAL PROPERTY SERVICES	82,382	98,082	96,899	95,899	95,899	(2,183)
<u>ADMINISTRATIVE COSTS</u>						
552001 FLEET INSURANCE	1,564	1,220	1,281	1,281	1,281	61
552002 PROPERTY INSURANCE	14,594	11,995	12,595	12,595	12,595	600
552003 GENERAL LIABILITY	2,175	1,697	1,782	1,782	1,782	85
553000 COMMUNICATIONS	3,978	3,570	4,520	4,520	4,520	950

**COMMUNITY CENTER
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
553400 POSTAGE FEES	94	75	75	75	75	0
554000 ADVERTISING	300	300	300	300	300	0
555000 PRINTING AND BINDING	244	254	254	254	254	0
556000 TUITION	0	0	90	90	90	90
558000 TRAVEL	2	450	450	450	450	0
TOTAL ADMINISTRATIVE COSTS	22,950	19,561	21,347	21,347	21,347	1,786
<u>MATERIALS & SUPPLIES</u>						
561001 JANITORIAL SUPPLIES	9,901	11,300	9,100	9,100	9,100	(2,200)
561002 BUILDING MAINTENANCE SUPPLIE	18,583	14,290	16,500	16,500	16,500	2,210
561003 OFFICE SUPPLIES	934	658	658	658	658	0
561005 PUBLICATIONS	0	32	32	32	32	0
561008 VEHICLE SUPPLIES	3,946	5,000	4,000	4,000	4,000	(1,000)
561010 CLOTHING	3,439	3,871	4,121	4,121	4,121	250
561015 SAFETY EQUIPMENT & TOOLS	757	800	800	800	800	0
562200 ELECTRICITY	104,482	142,325	142,325	141,825	141,825	(500)
562400 HEATING FUEL	59,256	70,000	70,000	70,000	70,000	0
562600 VEHICLE FUEL	6,567	7,300	7,300	7,300	7,300	0
TOTAL MATERIALS & SUPPLIES	207,866	255,576	254,836	254,336	254,336	(1,240)
<u>PROPERTY/FIXED ASSET</u>						
573401 ADMIN EQUIPMENT	568	568	1,643	1,643	1,643	1,075
573900 OTHER EQUIPMENT	4,000	5,550	22,500	22,500	22,500	16,950
TOTAL PROPERTY/FIXED ASSET	4,568	6,118	24,143	24,143	24,143	18,025
<u>OTHER GOODS/SERVICES</u>						
581000 DUES AND FEES	40	50	50	50	50	0
584000 CONTINGENCY	0	0	13,000	13,000	13,000	13,000
589001 STATE PERMITS & FEES	212	350	350	350	350	0
TOTAL OTHER GOODS/SERVICES	252	400	13,400	13,400	13,400	13,000
TOTAL COMMUNITY CENTER	667,337	756,587	770,333	769,668	779,937	23,350

**ECONOMIC DEVELOPMENT FUND
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>TECH/PROF SERVICES</u>						
534006 CONSULTING OTHER	9,872	40,000	40,000	40,000	40,000	0
534007 MARKETING	113,969	106,000	106,000	106,000	98,500	(7,500)
TOTAL TECH/PROF SERVICES	123,841	146,000	146,000	146,000	138,500	(7,500)
<u>OTHER GOODS/SERVICES</u>						
589044 COMMUNITY SERVICES	35,000	40,000	40,000	40,000	40,000	0
TOTAL OTHER GOODS/SERVICES	35,000	40,000	40,000	40,000	40,000	0
<u>OTHER TRANSACTIONS</u>						
593003 TRANSFER TO CAPITAL FUND	0	35,000	0	0	0	(35,000)
TOTAL OTHER TRANSACTIONS	0	35,000	0	0	0	(35,000)
 TOTAL ECONOMIC DEVELOPMENT	 158,841	 221,000	 186,000	 186,000	 178,500	 (42,500)

FY16 EMPLOYEE POSITIONS AND SALARY BY DEPARTMENT-COMMUNITY DEVELOPMENT

* Salary and Benefits Allocated Between Departments

Name	Title	Salary	Longevity	Education Incentive	Holiday Pay	Early Report	Stipend	Total	Salary Allocation	BiWkly Hours	FTE
Community Development											
Long	CD Specialist*	34,930	0	0	0	0	0	34,930	78%	80	0.78
Subtotal Full Time								34,930			
Total Community Development		\$34,930	\$0	\$0	\$0	\$0	\$0	\$34,930			0.78

**COMMUNITY DEVELOPMENT BLOCK GRANT
EXPENDITURES BY ACCOUNT**

	FY15 CM PROP	FY15 ADOPTED	FY16 DEAFT	FY16 DEPT REQ	FY16 CM PROP	\$ CHANGE
<u>ADMINISTRATION</u>						
511001 SALARIES - FULL TIME	36,244	36,244	30,912	35,394	34,930	(1,314)
521100 HEALTH	2,040	2,040	1,360	1,360	1,248	(792)
521200 DENTAL	70	70	70	70	70	0
521300 LIFE	65	65	65	65	65	0
522000 SOCIAL SECURITY	2,773	2,773	2,365	2,365	2,365	(408)
523000 RETIREMENT	3,903	3,903	3,453	3,954	3,902	(2)
526000 WORKER'S COMP	95	95	95	95	95	0
528001 IPT	303	303	303	303	303	0
532001 STAFF DEVELOPMENT	300	300	300	300	300	0
533001 AUDIT	500	500	500	500	627	127
552003 GENERAL LIABILITY	273	273	273	273	273	0
553000 COMMUNICATIONS	150	150	150	150	150	0
553400 POSTAGE	75	75	75	75	75	0
554000 ADVERTISING	559	559	559	559	559	0
558000 TRAVEL	400	400	400	400	400	0
561003 OFFICE SUPPLIES	50	50	50	50	50	0
TOTAL CDBG ADMINISTRATION	47,800	47,800	40,630	45,913	45,412	(2,388)
<u>PROJECTS</u>						
610000 PUBLIC SERVICES	35,850	35,850	30,473	34,059	34,059	(1,791)
620000 PUBLIC FACILITIES	93,350	93,350	70,047	85,591	85,591	(7,759)
640000 ECONOMIC DEVELOPMENT	12,000	12,000	12,000	12,000	12,000	0
650000 RESIDENTIAL REHAB	50,000	50,000	50,000	50,000	50,000	0
TOTAL CDBG PROJECTS	191,200	191,200	162,520	181,650	181,650	(9,550)
GRAND TOTAL CDBG	239,000	239,000	203,150	227,563	227,062	(11,938)

**HUD OFFICER
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
511002 SALARIES - PART TIME	36,184	68,678	69,019	69,019	69,019	341
TOTAL PERSONNEL - SALARIES	36,184	68,678	69,019	69,019	69,019	341
<u>PERSONNEL - BENEFITS</u>						
522000 SOCIAL SECURITY	2,971	5,435	5,082	5,082	5,082	(353)
526000 WORKERS' COMPENSATION	285	887	899	899	899	12
TOTAL PERSONNEL - BENEFITS	3,256	6,322	5,981	5,981	5,981	(341)
 TOTAL POLICE	 39,440	 75,000	 75,000	 75,000	 75,000	 0

**ICAC FUND
EXPENDITURES BY ACCOUNT**

	FY 14 ACTUAL	FY 15 REVISED	FY 16 DRAFT	FY 16 DEPT REQ	FY 16 CM PROP	\$ CHANGE
<u>PERSONNEL - SALARIES</u>						
513001 OVERTIME - REGULAR	1,250	3,900	3,800	3,800	3,800	(100)
TOTAL PERSONNEL - SALARIES	1,250	3,900	3,800	3,800	3,800	(100)
<u>PERSONNEL - BENEFITS</u>						
522000 SOCIAL SECURITY	18	100	200	200	200	100
523000 RETIREMENT	316	1,000	1,000	1,000	1,000	0
TOTAL PERSONNEL - BENEFITS	334	1,100	1,200	1,200	1,200	100
<u>ADMINISTRATIVE COSTS</u>						
558000 TRAVEL	480	0	0	0	0	0
TOTAL ADMINISTRATIVE COSTS	480	0	0	0	0	0
 TOTAL POLICE	 2,064	 5,000	 5,000	 5,000	 5,000	 0

FY16 CAPITAL IMPROVEMENTS PROGRAM SCHEDULE

DEPARTMENT/DESCRIPTION	*C/O AMOUNT	AMOUNT	BORROWING PROCEEDS	O&M CASH	FUND BAL RET EARN	DED REV	SRF	STATE HWY FUNDS	GRANT	LIFE
General Fund										
Economic Development										
Wayfinding	-	100,000	100,000	0	0	0	0	0	0	20
Subtotal: Economic Development	-	100,000	100,000	0	0	0	0	0	0	0
Municipal Information Systems										
Annual Hardware Replacement	15,656	45,000	0	45,000	0	0	0	0	0	5
Annual Software Upgrades	41,465	40,000	0	40,000	0	0	0	0	0	5
Employee Time & Attendance Software	0	50,000	50,000	0	0	0	0	0	0	7
Government Channel	0	25,000	0	25,000	0	0	0	0	0	5
Munis Employee Service & Content Manager	0	150,000	150,000	0	0	0	0	0	0	7
Network Upgrade / Expansion	22,256	120,000	100,000	20,000	0	0	0	0	0	7
Telephone System Upgrade	0	70,000	70,000	0	0	0	0	0	0	7
Subtotal: MIS	79,377	500,000	370,000	130,000	0	0	0	0	0	0
City Clerk & Elections										
Voting Machine Replacement Program	7,000	7,000	0	7,000	0	0	0	0	0	6
Subtotal: City Clerk & Elections	7,000	7,000	0	7,000	0	0	0	0	0	0
Business Office-Finance										
Folder Interfer-Mailing Machine	-	8,000	0	8,000	0	0	0	0	0	5
Subtotal: Business Office-Finance	-	8,000	0	8,000	0	0	0	0	0	0
Public Buildings										
Downtown Lighting Rehabilitation Phase II	10,504	30,000	0	30,000	0	0	0	0	0	25
Electronic Information Board	0	60,000	60,000	0	0	0	0	0	0	20
Emergency Generator Central Fire	0	100,000	100,000	0	0	0	0	0	0	25
Honeywell EBI Upgrade	-	37,000	0	37,000	0	0	0	0	0	0
Install Ductless Heating/Cooling City Clerks Office	0	10,000	0	10,000	0	0	0	0	0	20
Opera House Handicap Lift	0	10,000	0	10,000	0	0	0	0	0	25
PD Server Room Fire Suppression	0	100,000	100,000	0	0	0	0	0	0	15
Replace Central Fire Boiler	0	30,000	0	30,000	0	0	0	0	0	25
Replace Rooftop HVAC Units	0	30,000	0	30,000	0	0	0	0	0	25
Subtotal: Public Buildings	10,504	407,000	260,000	147,000	0	0	0	0	0	0
Planning										
Master Plan Chapter creation/update	20,000	10,000	0	10,000	0	0	0	0	0	6
Subtotal: Planning	20,000	10,000	0	10,000	0	0	0	0	0	0
GSPB TIF 162										
Granite State Business Park Bus Stop, Lighting & Sidewalks	-	353,430	353,430	0	0	0	0	0	0	15

FY16 CAPITAL IMPROVEMENTS PROGRAM SCHEDULE

DEPARTMENT/DESCRIPTION	*C/O AMOUNT	AMOUNT	BORROWING PROCEEDS	O&M CASH	FUND BAL RET EARN	DED REV	SRF	STATE HWY FUNDS	GRANT	LIFE
Subtotal: GSBP TIF 162	-	353,430	353,430	0	0	0	0	0	0	0
Police										
Replace Cruiser Radios	7,638	10,000	0	10,000	0	0	0	0	0	6
Vehicle & Equipment Replacement Program	8,282	87,400	0	87,400	0	0	0	0	0	5
Subtotal: Police	15,920	97,400	0	97,400	0	0	0	0	0	0
Fire										
Fire Fighting Gear Replacement	2,991	6,000	0	6,000	0	0	0	0	0	10
Apparatus Replacement Program	-	375,000	375,000	0	0	0	0	0	0	15
Subtotal: Fire	2,991	381,000	375,000	6,000	0	0	0	0	0	0
Building Zoning & Licensing Services										
Vehicle & Equipment Replacement Program	-	25,000	0	25,000	0	0	0	0	0	5
Subtotal: Building Zoning & Licensing Services	-	25,000	0	25,000	0	0	0	0	0	0
Public Works										
Corrective Drainage	0	100,000	100,000	0	0	0	0	0	0	25
EPA MS4 Stormwater Permit	0	305,000	305,000	0	0	0	0	0	0	25
Evaluate/Repair/Replace Dewey St Bridge	0	750,000	750,000	0	0	0	0	0	0	25
Franklin/Adams/Western Reconstruction Alternate - DPW	0	450,000	450,000	0	0	0	0	0	0	25
Milton Rd/Flat Rock Bridge Rd Intersection Reconstruct	0	100,000	100,000	0	0	0	0	0	0	25
Milton Rd/Salmon Falls Rd Intersection Reconstruct	0	150,000	150,000	0	0	0	0	0	0	25
New DPW Facility Conceptual Design	0	75,000	75,000	0	0	0	0	0	0	25
Pavement Maintenance (Crack Sealing)	0	50,000	0	50,000	0	0	0	0	0	5
Pavement Rehabilitation	73,818	600,000	0	600,000	0	0	0	0	0	6
Repair Rochester Neck Rd Bridge	0	500,000	500,000	0	0	0	0	0	0	25
Replace Lowell St. Culvert	0	230,000	230,000	0	0	0	0	0	0	45
Sidewalk Replacement	10,254	150,000	0	150,000	0	0	0	0	0	45
Strafford Square Construction	0	7,000,000	6,440,000	0	0	0	0	560,000	0	25
Traffic Signal Twombly/N. Main	0	350,000	350,000	0	0	0	0	0	0	25
Vehicle Replacement Program - DPW	3,338	256,000	0	256,000	0	0	0	0	0	5
Wakefield Street Reconstruction-Pub Works	25,134	2,250,000	2,250,000	0	0	0	0	0	0	45
Woodman/Myrtle Area St Reconstruction-Pub Works	0	100,000	100,000	0	0	0	0	0	0	25
Subtotal: Public Works	112,544	13,416,000	11,800,000	1,056,000	-	-	-	560,000	-	-
Recreation										
Recreation Management Software	-	10,000	0	10,000	0	0	0	0	0	5
Subtotal: Recreation	-	10,000	0	10,000	0	0	0	0	0	0
Sub Total City	248,336	15,314,830	13,258,430	1,496,400	0	0	0	560,000	0	0

FY16 CAPITAL IMPROVEMENTS PROGRAM SCHEDULE

DEPARTMENT/DESCRIPTION	*C/O AMOUNT	AMOUNT	BORROWING PROCEEDS	O&M CASH	FUND BAL RET EARN	DED REV	SRF	STATE HWY FUNDS	GRANT	LIFE
School Department										
72" Zero Turn Mower	0	10,500	0	10,500	0	0	0	0	0	15
Aerator	0	3,900	0	3,900	0	0	0	0	0	15
Alarm Panel Upgrades	1,518	20,000	20,000	0	0	0	0	0	0	20
Asbestos Abatement	0	75,000	75,000	0	0	0	0	0	0	25
Door Hardware	7,890	7,500	0	7,500	0	0	0	0	0	10
Electrical Upgrades	13,621	35,000	0	35,000	0	0	0	0	0	25
Fencing	0	5,000	0	5,000	0	0	0	0	0	20
Floor Machines	0	17,500	0	17,500	0	0	0	0	0	10
Flooring	9,625	15,000	0	15,000	0	0	0	0	0	20
HVAC Upgrades	0	336,000	336,000	0	0	0	0	0	0	20
Painting Cycle - Interior	0	28,000	0	28,000	0	0	0	0	0	10
Paving	4,694	30,000	30,000	0	0	0	0	0	0	20
Playground Upgrades	0	5,000	0	5,000	0	0	0	0	0	15
Spaulding High School Track	20,000	35,000	35,000	0	0	0	0	0	0	10
Spaulding HS Sprinkler Upgrades	35,000	435,000	435,000	0	0	0	0	0	0	10
Vehicle Replacement	0	35,000	0	35,000	0	0	0	0	0	5
						0	0	0	0	0
						0	0	0	0	0
						0	0	0	0	0
School Total	92,348	1,093,400	931,000	162,400	0	0	0	0	0	0
General Fund Total	340,684	16,408,230	14,189,430	1,658,800	0	0	0	560,000	0	0

*Note- Carry Over Amounts based on Available Budgets as of 4-8-15

FY16 CAPITAL IMPROVEMENTS PROGRAM SCHEDULE

DEPARTMENT/DESCRIPTION	*C/O AMOUNT	AMOUNT	BORROWING PROCEEDS	O&M CASH	FUND BAL RET EARN	DED REV	SRF	STATE HWY FUNDS	GRANT	LIFE
Enterprise Funds										
Water Works										
Fieldstone Village Water Metering	0	300,000	300,000	0	0	0	0	0	0	25
Folder Inserter Mailing Machine-Water	0	8,000	0	8,000	0	0	0	0	0	5
Franklin/Western/Adams Reconstruction Alternate - Water	0	650,000	650,000	0	0	0	0	0	0	25
Granite State Business Park Water Loop	0	750,000	750,000	0	0	0	0	0	0	45
Groundwater Development	0	100,000	100,000	0	0	0	0	0	0	45
Pump Station Maintenance Upgrades	0	300,000	300,000	0	0	0	0	0	0	25
Rochester Reservoir Dam Structural Assessment	0	50,000	50,000	0	0	0	0	0	0	25
Vehicle Replacement Program - Water	0	54,000	0	54,000	0	0	0	0	0	10
Wakefield Street Reconstruction-Water	0	1,600,000	1,600,000	0	0	0	0	0	0	45
Water Treatment Plant Security Upgrades	0	30,000	0	30,000	0	0	0	0	0	25
Woodman/Myrtle/Congress Street Reconstruction	0	100,000	100,000	0	0	0	0	0	0	25
Subtotal: Water Works	0	3,942,000	3,850,000	92,000	0	0	0	0	0	0
Sewer Works										
Folder Inserter Mailing Machine-Sewer	0	8,000	0	8,000	0	0	0	0	0	5
Franklin/Adams/Western Reconstruction Alternate - Sewer	0	1,400,000	1,400,000	0	0	0	0	0	0	25
NPDES Permit Technical/Legal Support for Compliance	0	500,000	500,000	0	0	0	0	0	0	25
Pump Station Replacement Program	0	1,100,000	1,100,000	0	0	0	0	0	0	20
Sewer Main Replacement/Rehab Portland St	0	750,000	750,000	0	0	0	0	0	0	25
Vehicle Replacement Program - Sewer	0	150,000	0	150,000	0	0	0	0	0	10
Wakefield Street Reconstruction-Sewer	0	350,000	350,000	0	0	0	0	0	0	45
Woodman/Myrtle Area St Reconstruction-Sewer	0	100,000	100,000	0	0	0	0	0	0	20
WWTF Carbon Feed System to Support NPDES Compliance	0	100,000	100,000	0	0	0	0	0	0	25
WWTF Sludge Dewatering/Septage Receiving Facility and Flot	0	2,200,000	2,200,000	0	0	0	0	0	0	25
Subtotal: Sewer Works	0	6,658,000	6,500,000	158,000	0	0	0	0	0	0
Arena										
Arena Front Renovation	0	100,000	100,000	0	0	0	0	0	0	25
Recreation Management Software-Arena	0	10,000	0	10,000						5
Renovation Project-Roof Structure	0	750,000	750,000							20
Subtotal: Arena	0	860,000	850,000	10,000	0	0	0	0	0	0

*Note- Carry Over Amounts based on Available Budgets as of 4-8-15

FY16 CAPITAL IMPROVEMENTS PROGRAM SCHEDULE

DEPARTMENT/DESCRIPTION	C/O AMOUNT	AMOUNT	BORROWING PROCEEDS	O&M CASH	FUND BAL RET EARN	DED REV	SRF	STATE HWY FUNDS	GRANT	LIFE
Enterprise Funds										
Community Center										
DHHS Community Center Upgrades	0	30,000	0	30,000	0	0	0	0	0	25
Provide Heating for Community Center 2nd Floor Rental Space	0	12,000	0	12,000	0	0	0	0	0	25
Rehabilitate Boys Locker Room	0	50,000	0	50,000	0	0	0	0	0	25
Replace Fire Alarm Annunciator	0	20,000	0	20,000	0	0	0	0	0	25
Replace Gym Soundboards	0	50,000	0	50,000	0	0	0	0	0	25
Subtotal: Community Center	0	162,000	0	162,000	0	0	0	0	0	0
Enterprise Funds Total	0	11,622,000	11,200,000	422,000	0	0	0	0	0	0
* Note-Community Center Cash CIP is included in the General Fund										
All Funds Total	340,684	28,030,230	25,389,430	2,080,800	0	0	0	560,000	0	0

PROJECTS	2016	2017	2018	2019	2020	2021	Six Year Total
<i>City Departments</i>							
Building Zoning & Licensing	25,000	0	0	0	0	0	25,000
Business Office-Finance	8,000	0	0	0	0	0	8,000
City Clerk	7,000	7,000	7,000	7,000	7,000	0	35,000
Economic Development	100,000	410,000	0	0	0	0	510,000
Fire Department	381,000	105,000	506,000	56,000	306,000	6,000	1,360,000
Granite State Business Park	353,430	0	0	0	0	0	353,430
MIS	500,000	205,000	105,000	95,000	125,000	95,000	1,125,000
Planning	10,000	15,000	15,000	15,000	15,000	0	70,000
Police Department	97,400	273,309	135,714	137,214	138,714	140,214	922,565
Public Buildings	407,000	115,000	20,000	0	0	0	542,000
Public Works Departments	13,416,000	12,760,000	4,185,000	5,250,000	6,575,000	16,410,000	58,596,000
Recreation Department	10,000	7,750	0	0	0	0	17,750
School Department	1,093,400	75,500	75,500	75,500	75,500	75,500	1,470,900
Total City CIP	16,408,230	13,973,559	5,049,214	5,635,714	7,242,214	16,726,714	65,035,645
Arena Fund	860,000	500,000	860,000	350,000	225,000	0	2,795,000
Community Center	162,000	35,000	0	0	0	0	197,000
Sewer Department	6,658,000	17,530,000	22,625,000	23,225,000	4,400,000	3,175,000	77,613,000
Water Department	3,942,000	9,975,000	8,090,000	2,475,000	1,825,000	5,075,000	31,382,000
Total Enterprise & Special Revenue Funds	11,622,000	28,040,000	31,575,000	26,050,000	6,450,000	8,250,000	111,987,000
Grand Total	28,030,230	42,013,559	36,624,214	31,685,714	13,692,214	24,976,714	177,022,645
<i>Funding Source Totals</i>							
	0	0	0	0	0	0	0
Bond: City/School	14,189,430	11,380,000	3,505,000	4,070,000	5,725,000	15,230,000	54,099,430
Bond: Water/Sewer/Arena	11,200,000	27,705,000	31,410,000	25,900,000	6,300,000	8,100,000	110,615,000
Cash: City/School	1,820,800	2,628,559	1,544,214	1,565,714	1,517,214	1,496,714	10,573,215
Cash: Water/Sewer/Arena	260,000	300,000	165,000	150,000	150,000	150,000	1,175,000
Grant	560,000	0	0	0	0	0	560,000
Total	28,030,230	42,013,559	36,624,214	31,685,714	13,692,214	24,976,714	177,022,645

City of Rochester
Long Term Debt Req's, Principal & Interest Payments
20 YEAR SCHEDULE - AS OF APRIL 8, 2015-BEGINNING FY 16

	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
CITY										
PRINCIPAL	3,167,226.14	2,855,491.72	2,824,261.47	2,596,426.01	2,528,420.22	2,359,060.88	2,131,427.83	2,145,775.79	2,014,444.07	2,039,112.35
INTEREST	999,852.37	904,414.99	805,607.69	717,746.46	638,828.14	561,957.94	494,395.52	428,229.49	359,808.14	292,693.72
SCHOOL										
PRINCIPAL	-	1,894,712.16	879,955.77	753,166.88	756,140.80	723,697.62	534,947.22	513,139.79	369,632.36	370,124.93
INTEREST	-	288,864.35	188,876.75	161,854.94	139,393.26	116,942.62	97,014.67	78,290.09	62,692.16	50,024.02
SUBTOTALS CITY & SCHOOL										
PRINCIPAL & INTEREST	-	6,350,655.02	4,891,138.27	4,698,701.68	4,229,194.29	3,761,659.06	3,257,785.24	3,165,435.16	2,806,576.73	2,751,955.02
WATER FUND										
PRINCIPAL	-	1,308,189.95	1,326,626.46	1,332,116.85	1,192,121.58	1,153,796.08	1,134,308.35	1,148,847.02	1,119,953.40	1,135,758.04
INTEREST	-	527,974.52	491,288.88	446,930.54	406,446.57	336,875.91	302,336.25	266,738.64	229,137.10	190,954.41
SEWER FUND										
PRINCIPAL	1,998,753.80	1,984,504.19	1,948,911.87	1,880,549.89	1,856,073.82	1,607,093.09	673,025.59	668,559.05	654,441.18	660,345.18
INTEREST	511,621.54	451,436.18	393,088.18	340,704.79	279,478.21	213,756.81	173,875.85	152,381.73	130,565.32	108,650.40
ARENA FUND										
PRINCIPAL	-	98,103.06	100,404.77	100,404.77	67,640.18	70,852.06	70,852.06	71,489.04	40,489.04	40,489.04
INTEREST	-	37,106.90	33,414.94	29,377.46	22,230.18	19,786.98	17,242.68	14,577.90	12,639.00	11,406.86
GRAND TOTALS										
PRINCIPAL	-	8,466,985.11	7,178,751.91	6,522,669.13	6,404,791.61	5,914,499.73	4,544,561.05	4,547,810.69	4,198,960.05	4,245,829.54
INTEREST	-	2,365,419.68	2,100,061.78	1,863,880.62	1,652,233.23	1,249,320.26	1,084,864.97	940,217.85	794,841.72	653,729.41
TOTALS										
CITY										
PRINCIPAL	1,259,906.24	1,104,906.24	734,523.86	708,373.38	619,343.20	634,343.20	209,925.21	201,227.74	206,114.12	31,470,215.91
INTEREST	227,813.14	182,562.24	102,514.73	79,945.52	58,280.05	39,626.23	19,609.89	13,238.62	6,698.70	7,077,156.35
SCHOOL										
PRINCIPAL	204,972.20	192,536.22	110,947.10	103,725.10	76,725.10	86,443.09	43,943.09	44,443.09	48,882.89	8,812,396.40
INTEREST	38,253.88	30,519.42	16,129.70	12,517.14	9,246.44	6,944.68	4,351.38	3,033.10	1,588.70	1,549,388.45
SUBTOTALS CITY & SCHOOL										
PRINCIPAL & INTEREST	1,730,945.46	1,510,524.12	964,115.39	904,561.14	763,594.79	767,357.20	277,829.57	261,942.55	263,284.41	48,909,157.11
WATER FUND										
PRINCIPAL	792,984.54	789,942.50	578,352.32	550,408.09	399,648.82	281,806.18	137,008.93	124,227.94	124,281.90	16,604,630.59
INTEREST	152,390.23	124,311.64	68,806.58	50,140.04	32,596.84	20,690.56	12,151.04	8,076.56	4,039.16	4,140,100.92
SEWER FUND										
PRINCIPAL	521,154.09	477,889.49	296,323.36	221,220.54	206,220.54	211,220.63	105,485.83	86,161.16	87,661.16	16,624,227.58
INTEREST	87,634.12	69,862.46	37,069.97	27,815.19	21,292.89	15,175.04	8,907.19	5,649.22	2,848.98	3,085,333.49
ARENA FUND										
PRINCIPAL	37,989.04	37,989.04	39,515.51	40,000.00	39,000.00	39,000.00	24,000.00	23,940.08	28,059.94	1,108,611.44
INTEREST	10,174.74	9,150.38	7,022.00	5,876.00	4,750.00	3,580.00	2,410.00	1,690.00	911.94	276,927.89
GRAND TOTALS										
PRINCIPAL	2,817,006.11	2,603,263.49	1,759,662.15	1,623,727.11	1,340,937.66	1,252,813.10	520,363.06	480,000.01	495,000.01	74,620,081.92
INTEREST	516,266.11	416,406.14	231,542.98	176,293.89	126,166.22	86,016.51	47,429.50	31,687.50	16,087.48	16,128,907.10

CITY OF ROCHESTER

Debt Limit Analysis - Principal Payments as of April 8, 2015

Description	City & Arena ¹	School	Water	Sewer
Assessed Valuation ²	2,071,646,066	2,071,646,066	2,071,646,066	N/A
% of State Assessment	3.00%	7.00%	10.00%	Unlimited
Statutory Limit	62,149,381.98	145,015,224.62	207,164,606.60	Unlimited
Bonds	27,611,194.33	8,812,396.40	12,197,097.36	11,588,475.91
TIF-205-c	4,630,000.00	0.00	0.00	0.00
Notes	0.00	0.00	187,500.00	0.00
State Revolving Loans	356,390.41	0.00	4,220,033.23	5,059,576.32
SRF Drawdowns Ongoing	0.00	0.00	176,239.33	9,829.99
BAN - Citizens Bank (ER School Construction Project)	0.00	10,000,000.00	0.00	0.00
Less: Net Debt Outstanding 04/08/2015	32,597,584.74	18,812,396.40	16,780,869.92	16,657,882.22
TIF 162-k District Debt (remove from debt limit calc)	0.00	0.00	0.00	0.00
Available Debt Margin	29,551,797.24	126,202,828.22	190,383,736.68	Unlimited
FY03 Authorized and Unissued	0.00	0.00	1,000.35	0.00
FY04 Authorized and Unissued	0.00	0.00	0.00	109,925.52
FY05 Authorized and Unissued	85,375.10	0.00	0.00	0.00
FY06 Authorized and Unissued	155.94	0.00	0.00	0.00
FY08 Authorized and Unissued	155,763.44	100,239.67	0.00	0.00
FY11 Authorized and Unissued	236,096.50	502.45	0.00	545,000.00
FY12 Authorized and Unissued	131,250.00	1,400.00	0.00	98,515.35
FY13 Authorized and Unissued	463,178.27	87,790.50	943,292.03	1,159,630.98
FY14 Authorized and Unissued	2,115,000.00	14,264,183.96	2,970,000.00	3,015,000.00
FY15 Authorized and Unissued (Includes Granite Ridge TIF Supplemental)	11,605,780.00	1,442,400.00	1,950,000.00	2,450,000.00
FY15 Granite Ridge TIF 162-k District (remove from debt limit calc)	(5,000,000.00)	0.00	0.00	0.00
Total Authorized and Unissued ³	9,792,599.25	15,896,516.58	5,864,292.38	7,378,071.85
Under (Over) Debt Margin	19,759,197.99	110,306,311.64	184,519,444.30	N/A
Net Debt Margin	19,759,197.99	110,306,311.64	184,519,444.30	N/A

¹ City Bonds Outstanding	26,502,582.89
City TIF-205-c Bonds Outstanding	4,630,000.00
City CWSRF Loans Outstanding	356,390.41
Arena Bonds Outstanding	1,108,611.44
	32,597,584.74

² Based on 04-28-2014 State Valuation for Debt Limit

³ Updated with March 2015 GOB information (some FY15 Council Actions are not in this update)

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4-1

City of Rochester School Department

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(603) 332-3678
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March 18, 2015

Mr. Daniel Fitzpatrick, City Manager
Rochester City Hall
31 Wakefield Street
Rochester, NH 03867

Dear Mr. Fitzpatrick:

The Rochester School Board at the March 16, 2015 Special School Board meeting approved FY 2016 budget in the amount of \$58,649,913. Please find the approved budget attached. The budget amount meets the tax cap calculation for the School Department at this time. The Board formally requests that if any changes are made to increase the tax cap approved amount, that the Council approve that amount for use in the schools.

The School Department budget includes the reduction of seven (7) full-time teaching positions. The reductions in the last three years have included 30 full-time teacher level positions. The School Board wants to ensure the Council is aware of our budget constraints. An area with significant impact on our budget; New Hampshire School budgets and nationwide are the Special Education requirements.

The Special Education costs in Rochester have increased by \$1,494,550 between 2012 and 2013 budget. This is an increase of 10.5 % on the Special Education portion of the School Department Budget; from 2013 to 2014 it increased by \$780,202. We have budgeted for an increase of another \$667,080 in this year's budget. Overall in three years, the Special Education costs have impacted our budget by \$2,631,326. That is equivalent to approximately 31 full-time teaching positions. The Special Education Programs are a requirement and not something we can decide not to do. We have reviewed our costs in special education, compared to the State's cost per pupil in special education. We are spending less per special education student than the State average. So, the tax cap continues to be difficult to manage, when we have Federal and State mandates that we have to follow, with little or no increase in revenue from those sources.

Please contact my office if you have questions regarding the enclosed budget document. I look forward to reviewing the School budget on April 28, 2015.

Sincerely,



Michael L. Hopkins
Superintendent of Schools

MLH/mgm

cc Mr. Blaine Cox, Finance Director
Rochester City Council

Enclosure



CITY OF
Received
MAR 20 2015
City Manager
ROCHESTER

RECEIVED

APR 06 2015

FINANCE OFFICE
CITY OF ROCHESTER

ROCHESTER SCHOOL DEPARTMENT



FY 2016 BUDGET

SCHOOL BOARD APPROVED

ROCHESTER SCHOOL DEPARTMENT

**FY16 BUDGET
SCHOOL BOARD APPROVED**

TABLE OF CONTENTS

Approved Budget Summary	1
Revenues	2
Approved Budget by Fund & Object	3
Percent of Increases and Decreases by Category	10
Special Grants Appropriation	11
Capital Improvement Program	12

**ROCHESTER SCHOOL DISTRICT
FY 16 BUDGET
SCHOOL BOARD APPROVED**

	2013 EXPENDED	2014 EXPENDED	2015 REVISED BUDGET	2015 SPENT/ ENCUMBERED AS OF 1/22/15	2016 SCHOOL BOARD APPROVED	CHANGE \$	%
FY 2016 PROPOSED OPERATING BUDGET	\$55,027,825	\$57,364,068	\$57,345,083	\$35,597,550	\$58,649,913	\$1,304,830	2.3%
TOTAL FY16 PROPOSED BUDGET	\$55,027,825	\$57,364,068	\$57,345,083	\$35,597,550	\$58,649,913	\$1,304,830	2.3%
SPECIAL GRANTS APPROPRIATION	\$3,018,000	\$3,218,000	\$2,759,000	\$0	\$3,060,000	\$301,000	10.9%
FOOD SERVICE	\$1,770,000	\$1,770,000	\$1,800,000	\$0	\$1,800,000	\$0	0.0%
GRAND TOTAL	\$59,815,825	\$62,352,068	\$61,904,083	\$35,597,550	\$63,509,913	\$1,605,830	2.6%
BONDED CAPITAL IMPROVEMENT PROGRAM	\$736,000	\$14,129,038	\$1,442,400	\$0	\$901,000	(\$541,400)	-37.5%
CASH CAPITAL IMPROVEMENT PROGRAM (included in budget)	\$188,000	\$145,000	\$74,000	\$0	\$192,400	\$118,400	160.0%

**Rochester School Department
FY 2016 Revenue**

	FY 13 Actuals	FY 14 Actuals	FY 15 Budget	FY 16 School Board Approved	% Difference
Local Revenue					
Tuition Regular	\$ 2,163,591.82	\$ 1,926,873.96	\$ 2,300,000.00	\$ 2,300,000.00	0.00%
Tuition Summer School	\$ 8,620.00	\$ 7,450.00	\$ 7,200.00	\$ 9,000.00	25.00%
Tuition Vocational	\$ 32,008.85	\$ 18,806.68	\$ 20,000.00	\$ 20,000.00	0.00%
Tuition Special Ed	\$ 132,919.52	\$ 140,686.18	\$ -	\$ 120,000.00	
Reimbursement for Services SPED	\$ 52,014.59	\$ 7,032.61	\$ -	\$ -	
Athletic Admissions	\$ 11,385.00	\$ 10,062.00	\$ 12,000.00	\$ 12,000.00	0.00%
Other Vocational Preschool	\$ 25,594.00	\$ 29,852.00	\$ 23,000.00	\$ 23,000.00	0.00%
Rental Income	\$ 858.75	\$ 233.75	\$ -	\$ 1,000.00	
E-Rate	\$ -	\$ 57,984.00	\$ -	\$ -	
Other Local Revenue	\$ 12,786.09	\$ 758,671.35	\$ 5,000.00	\$ 5,000.00	0.00%
Total Local	\$ 2,439,778.62	\$ 2,957,652.53	\$ 2,367,200.00	\$ 2,490,000.00	5.19%
State Revenue					
Adequacy Education Grant	\$ 22,458,109.00	\$ 22,782,520.20	\$ 22,514,454.00	\$ 22,693,337.00	0.79%
School Building Aid	\$ 840,077.30	\$ 838,299.20	\$ 838,300.00	\$ 837,500.00	-0.10%
Catastrophic Aid	\$ 294,925.44	\$ 321,049.18	\$ 245,239.00	\$ 250,000.00	1.94%
Vocational Tuition Aide	\$ 31,149.03	\$ 31,116.42	\$ 31,000.00	\$ 47,000.00	51.61%
Vocational Transportation Aide	\$ 10,925.94	\$ 29,035.46	\$ 29,000.00	\$ 9,000.00	-68.97%
Driver Ed Aid				\$ -	
Total State	\$ 23,635,186.71	\$ 24,002,020.46	\$ 23,657,993.00	\$ 23,836,837.00	0.76%
Federal Revenue					
AF ROTC Reimbursement	\$ 71,559.54	\$ 72,069.49	\$ 71,000.00	\$ 72,000.00	1.41%
Medicaid	\$ 609,280.46	\$ 879,684.31	\$ 785,561.00	\$ 800,000.00	1.84%
Medicaid Part D	\$ 21,665.60	\$ 5,135.78	\$ -	\$ -	
Indirect Cost	\$ 73,258.15	\$ 66,267.59	\$ 70,000.00	\$ 68,000.00	-2.86%
Total Federal	\$ 775,763.75	\$ 1,023,157.17	\$ 926,561.00	\$ 940,000.00	1.45%
Tax					
State Property	\$ 4,930,448.00	\$ 4,839,669.00	\$ 4,967,033.00	\$ 4,935,450.00	-0.64%
Local Property	\$ 23,575,303.00	\$ 24,651,302.00	\$ 25,426,296.00	\$ 26,447,626.00	4.02%
Total Tax	\$ 28,505,751.00	\$ 29,490,971.00	\$ 30,393,329.00	\$ 31,383,076.00	3.26%
Total Revenue	\$ 55,356,480.08	\$ 57,473,801.16	\$ 57,345,083.00	\$ 58,649,913.00	2.28%
Supplemental Appropriation					
Total Revenue	\$ 55,356,480.08	\$ 57,473,801.16	\$ 57,345,083.00	\$ 58,649,913.00	2.28%
Total Expenditures	\$ 55,028,097.93	\$ 57,364,057.65	\$ 57,345,083.00	\$ 58,649,913.00	2.28%
Surplus	\$ 328,382.15	\$ 109,743.51	\$ -		

**ROCHESTER SCHOOL DEPARTMENT
FY16 BUDGET
SCHOOL BOARD APPROVED**

	2013 EXPENDED	2014 EXPENDED	2015 REVISED BUDGET	2015 SPENT/ ENCUMBERED AS OF 1/22/15	2016 SCHOOL BOARD APPROVED	CHANGE \$	%
1100 REGULAR INSTRUCTION							
511400 SALARIES - TEACHERS	13,408,609	14,102,714	14,394,100	8,144,712	14,602,258	208,158	1.4%
511600 SALARIES - AIDE	601,067	612,408	661,613	319,722	702,510	40,897	6.2%
511700 SALARIES - CLERICAL	15,856	14,891	15,167	8,909	15,468	301	2.0%
512000 SALARIES - SUBS	498,263	481,943	440,000	189,541	410,000	(30,000)	-6.8%
521100 HEALTH INSURANCE	3,082,948	2,828,802	2,749,558	1,214,482	2,651,055	(98,503)	-3.6%
521200 DENTAL INSURANCE	42,872	45,324	43,328	17,867	44,383	1,055	2.4%
521300 LIFE INSURANCE	2,539	2,533	2,710	1,430	2,717	7	0.3%
522000 SOCIAL SECURITY	1,041,032	1,085,495	1,109,400	628,127	1,136,156	26,756	2.4%
523100 RETIREMENT OTHER	16,270	20,792	22,546	12,212	22,108	(438)	-1.9%
523200 RETIREMENT TEACHER	1,491,823	1,950,199	2,005,964	1,139,094	2,259,497	253,533	12.6%
526000 WORKER'S COMPENSATION	49,392	54,341	61,631	61,631	61,099	(532)	-0.9%
532000 PURCHASED EDUCATIONAL SERVICES	8,625	10,177	14,200	12,100	12,000	(2,200)	-15.5%
532900 OTHER PROFESSIONAL SERVICES	38,607	37,107	40,857	40,857	42,900	2,043	5.0%
533900 PLACEMENT OF STUDENTS	34,397	14,662	20,000	20,000	20,000	-	0.0%
543000 REPAIR AND MAINTENANCE	60,399	65,242	65,629	64,533	65,629	-	0.0%
544200 RENTAL EQUIPMENT	64,437	77,350	77,355	77,350	77,355	-	0.0%
558000 TRAVEL	11,580	6,653	12,200	3,109	10,000	(2,200)	-18.0%
561000 GENERAL SUPPLIES	308,723	300,840	306,348	294,391	319,610	13,262	4.3%
564000 BOOKS AND PERIODICALS	68,583	53,080	68,369	63,544	93,307	24,938	36.5%
573100 NEW EQUIPMENT	17,279	24,404	41,781	36,804	900	(40,881)	-97.8%
573300 NEW FURNITURE	592	-	3,297	2,950	-	(3,297)	-100.0%
573500 REPLACEMENT EQUIPMENT	4,877	6,914	12,854	7,009	6,000	(6,854)	-53.3%
573700 REPLACEMENT FURNITURE	4,731	4,474	4,953	3,211	-	(4,953)	-100.0%
581000 DUES AND FEES	29,950	30,020	63,958	62,408	65,400	1,442	2.3%
TOTAL REGULAR INSTRUCTION	20,903,451	21,830,364	22,237,817	12,425,993	22,620,352	382,535	1.7%

1210 SPECIAL EDUCATION

511200 SALARIES - ADMIN	326,378	266,151	199,839	159,413	232,301	32,462	16.2%
511300 SALARIES - MANAGERIAL	39,367	40,132	40,936	24,229	41,685	749	1.8%
511400 SALARIES - TEACHERS	4,821,904	4,924,331	4,697,109	2,807,545	4,588,225	(108,884)	-2.3%
511600 SALARIES - AIDE	2,068,873	2,191,977	2,329,848	1,228,675	2,290,119	(39,729)	-1.7%
511601 SALARIES - AIDE EXEMPT	84,620	108,767	131,606	67,638	164,514	32,908	25.0%
511700 SALARIES - CLERICAL	108,050	90,000	83,655	46,192	85,279	1,624	1.9%
511701 SALARIES - CLERICAL	43,788	19,974	23,039	9,628	23,474	435	1.9%
512000 SALARIES - SUBS	213,304	270,401	269,000	84,610	199,000	(70,000)	-26.0%
521100 HEALTH INSURANCE	1,593,790	1,724,891	1,621,117	949,822	1,590,706	(30,411)	-1.9%
521200 DENTAL INSURANCE	22,756	24,031	20,622	12,787	21,361	739	3.6%
521300 LIFE INSURANCE	1,555	1,526	1,609	865	1,574	(35)	-2.2%
522000 SOCIAL SECURITY	550,026	566,113	552,436	315,558	553,228	792	0.1%
523100 RETIREMENT OTHER	50,571	63,191	65,630	38,295	69,982	4,352	6.6%
523200 RETIREMENT TEACHER	567,969	728,688	692,183	407,838	749,100	56,917	8.2%
526000 WORKER'S COMPENSATION	24,375	29,291	32,499	29,520	30,921	(1,578)	-4.9%
532100 PURCHASED ED SERVICES OTHER	1,800,976	1,382,931	1,598,909	1,490,558	1,737,713	138,804	8.7%
533000 LEGAL	11,855	46,401	20,000	5,485	20,000	-	0.0%
543000 REPAIR AND MAINTENANCE	16	616	894	894	894	-	0.0%
544200 RENTAL EQUIPMENT	19,402	21,999	22,000	19,095	22,000	-	0.0%
555000 POSTAGE FEES	2,127	3	2,127	200	2,127	-	0.0%
556100 TUITION TO OTHER LEAS	209,478	672,234	965,622	729,884	1,260,417	294,795	30.5%
556400 TUITION TO PRIVATE & OTHER	1,076,635	1,507,392	1,191,936	1,191,840	1,425,417	233,481	19.6%
556500 TUITION TO PRIVATE & OTHER OUT OF ST	26,156	5,099	30,000	29,000	30,000	-	0.0%
558000 TRAVEL	5,173	5,969	4,300	2,301	4,300	-	0.0%
558100 TRAVEL	20,159	19,748	20,200	7,397	20,200	-	0.0%
561000 GENERAL SUPPLIES	33,415	27,472	36,458	30,982	35,058	(1,400)	-3.8%
561100 GENERAL SUPPLIES OTHER	9,183	8,022	31,783	14,266	40,787	9,004	28.3%
573100 NEW EQUIPMENT	25,460	2,706	30,680	1,516	2,370	(28,310)	-92.3%
573500 REPLACEMENT EQUIPMENT	500	284	500	-	-	(500)	-100.0%
573700 REPLACEMENT FURNITURE	-	-	1,212	1,212	-	(1,212)	-100.0%
581000 DUES AND FEES	3,625	2,209	2,700	2,510	2,700	-	0.0%
TOTAL SPECIAL EDUCATION	13,761,488	14,752,551	14,720,449	9,709,754	15,245,452	525,003	3.6%

1300 VOCATIONAL

511200 SALARIES - ADMIN	76,907	108,023	78,406	39,543	76,157	(2,249)	-2.9%
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3/19/2015

**ROCHESTER SCHOOL DEPARTMENT
FY16 BUDGET
SCHOOL BOARD APPROVED**

	2013 EXPENDED	2014 EXPENDED	2015 REVISED BUDGET	2015 SPENT/ ENCUMBERED AS OF 1/22/15	2016 SCHOOL BOARD APPROVED	CHANGE \$	%
511400 SALARIES - TEACHERS	1,198,871	1,106,515	1,050,809	607,140	967,813	(82,996)	-7.9%
511600 SALARIES - AIDE	64,143	63,765	66,511	35,993	67,064	553	0.8%
511700 SALARIES - CLERICAL	33,655	34,771	33,761	21,117	33,780	19	0.1%
512000 SALARIES - SUBS	45,067	26,062	47,000	9,865	47,000	-	0.0%
521100 HEALTH INSURANCE	427,940	420,035	404,569	216,634	351,199	(53,370)	-13.2%
521200 DENTAL INSURANCE	4,670	4,276	3,860	2,258	3,276	(584)	-15.1%
521300 LIFE INSURANCE	323	306	320	166	302	(18)	-5.6%
522000 SOCIAL SECURITY	97,895	90,889	86,148	50,019	81,693	(4,455)	-5.2%
523100 RETIREMENT OTHER	6,549	8,396	8,806	4,925	9,155	349	4.0%
523200 RETIREMENT TEACHER	143,847	170,764	159,718	89,192	163,598	3,880	2.4%
526000 WORKER'S COMPENSATION	5,235	5,442	5,835	5,835	5,569	(266)	-4.6%
543000 REPAIR AND MAINTENANCE	11,421	7,015	11,000	10,825	11,000	-	0.0%
544200 RENTAL EQUIPMENT	15,224	18,275	18,276	18,275	18,276	-	0.0%
553400 POSTAGE	500	500	500	200	500	-	0.0%
556100 TUITION TO OTHERS	31,018	26,660	40,539	-	45,000	4,461	11.0%
558000 TRAVEL	2,841	(22)	3,500	3,500	3,500	-	0.0%
561000 GENERAL SUPPLIES	26,241	31,982	33,775	32,708	33,925	150	0.4%
564000 BOOKS AND PERIODICALS	3,351	6,579	11,328	11,203	11,178	(150)	-1.3%
573100 NEW EQUIPMENT	-	1,756	3,353	255	-	(3,353)	-100.0%
573500 REPLACEMENT EQUIPMENT	3,510	1,384	9,988	7,807	6,387	(3,601)	-36.1%

TOTAL VOCATIONAL EDUCATION	2,199,209	2,133,372	2,078,002	1,167,459	1,936,372	(141,630)	-6.8%
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1410 CO-CURRICULAR ACTIVITIES EDUCATION

511400 SALARIES - TEACHERS	60,061	59,776	65,856	32,906	65,856	-	0.0%
522000 SOCIAL SECURITY	5,446	4,669	5,038	2,599	4,905	(133)	-2.6%
523100 RETIREMENT OTHER	199	237	104	144	177	73	70.2%
523200 RETIREMENT TEACHER	7,209	7,582	7,500	4,312	7,681	181	2.4%
526000 WORKER'S COMPENSATION	264	280	321	321	321	-	0.0%

TOTAL CO-CURRICULAR	73,179	72,543	78,819	40,282	78,940	121	0.2%
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1420 ATHLETICS

511200 SALARIES - ADMIN	74,907	74,907	76,406	44,661	77,412	1,006	1.3%
511400 SALARIES - TEACHERS	136,310	135,041	141,085	46,114	140,678	(407)	-0.3%
511700 SALARIES - CLERICAL	22,447	23,776	24,446	14,697	24,929	483	2.0%
521100 HEALTH INSURANCE	19,157	28,828	20,781	23,689	40,636	19,855	95.5%
521200 DENTAL INSURANCE	191	281	193	223	386	193	100.0%
521300 LIFE INSURANCE	90	97	100	57	100	-	0.0%
522000 SOCIAL SECURITY	17,558	17,206	17,861	7,620	17,463	(398)	-2.2%
523100 RETIREMENT OTHER	409	640	-	55	-	-	-
523200 RETIREMENT TEACHER	16,854	20,989	20,195	9,334	22,623	2,428	12.0%
526000 WORKER'S COMPENSATION	906	960	1,100	1,100	1,100	-	0.0%
531000 ADMINISTRATIVE SERVICES	39,425	38,658	43,173	18,115	43,893	720	1.7%
533000 OTHER PROFESSIONAL SERVICES	19,500	-	-	-	-	-	-
543000 REPAIR AND MAINTENANCE	6,629	8,996	5,781	348	6,118	337	5.8%
544200 RENTAL EQUIPMENT	958	1,150	1,150	1,150	1,150	-	0.0%
558000 TRAVEL	7,415	6,846	3,000	1,567	3,000	-	0.0%
561000 GENERAL SUPPLIES	21,291	16,629	15,405	3,886	16,557	1,152	7.5%
573500 REPLACEMENT EQUIPMENT	32,305	43,259	34,746	15,951	35,476	730	2.1%
581000 DUES AND FEES	50,350	52,509	51,316	34,374	49,349	(1,967)	-3.8%

TOTAL ATHLETICS	466,702	470,772	456,738	222,940	480,870	24,132	5.3%
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1430 SUMMER SCHOOL REGULAR EDUCATION

511400 SALARIES - TEACHERS	28,816	21,466	29,000	11,021	29,000	-	0.0%
511600 SALARIES - AIDE	-	2,583	3,000	-	3,000	-	0.0%
522000 SOCIAL SECURITY	2,204	1,830	2,449	833	2,449	-	0.0%
523100 RETIREMENT OTHER	-	63	-	-	-	-	-
523200 RETIREMENT TEACHER	2,685	2,957	4,107	1,311	4,545	438	10.7%
526000 WORKER'S COMPENSATION	180	191	219	219	219	-	0.0%

TOTAL SUMMER SCHOOL REG. EDUCATION	33,886	29,090	38,775	13,383	39,213	438	1.1%
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1600 ADULT EDUCATION

3/19/2015

**ROCHESTER SCHOOL DEPARTMENT
FY16 BUDGET
SCHOOL BOARD APPROVED**

	2013 EXPENDED	2014 EXPENDED	2015 REVISED BUDGET	2015 SPENT/ ENCUMBERED AS OF 1/22/15	2016 SCHOOL BOARD APPROVED	CHANGE \$	%
511400 SALARIES - TEACHERS	5,649	4,301	9,000	6,320	9,000	-	0.0%
522000 SOCIAL SECURITY	432	329	689	483	689	-	0.0%
523200 RETIREMENT TEACHER	248	184	400	-	400	-	0.0%
526000 WORKER'S COMPENSATION	0	48	55	55	55	-	0.0%
561000 GENERAL SUPPLIES	143	-	117	-	117	-	0.0%
TOTAL ADULT EDUCATION	6,473	4,863	10,261	6,858	10,261	-	0.0%

2110 ATTENDANCE OFFICER

511601 SALARIES - AIDE	32,277	20,472	28,719	16,883	29,850	1,131	3.9%
521300 LIFE INSURANCE	9	6	10	5	10	-	0.0%
522000 SOCIAL SECURITY	2,393	1,643	2,198	1,330	2,284	86	3.9%
523100 RETIREMENT OTHER	2,840	1,944	3,093	1,872	3,335	242	7.8%
526000 WORKER'S COMPENSATION	105	111	127	127	127	-	0.0%
558000 TRAVEL	1,125	1,000	1,000	500	1,000	-	0.0%
TOTAL ATTENDANCE OFFICER	38,951	25,175	35,147	20,718	36,606	1,459	4.2%

2120 GUIDANCE SERVICES

511400 SALARIES - TEACHERS	1,146,546	1,255,058	1,124,757	631,345	1,000,729	(124,028)	-11.0%
511700 SALARIES - CLERICAL	67,081	66,682	65,746	40,707	65,784	38	0.1%
521100 HEALTH INSURANCE	285,861	280,477	270,498	151,798	235,773	(34,725)	-12.8%
521200 DENTAL INSURANCE	3,792	4,170	3,649	1,968	3,070	(579)	-15.9%
521300 LIFE INSURANCE	198	197	209	107	189	(20)	-9.6%
522000 SOCIAL SECURITY	86,852	94,286	84,332	48,472	76,089	(8,243)	-9.8%
523100 RETIREMENT OTHER	5,914	7,182	7,082	4,384	7,349	267	3.8%
523200 RETIREMENT TEACHER	129,330	175,798	159,321	88,145	151,593	(7,728)	-4.9%
526000 WORKER'S COMPENSATION	3,903	4,139	4,478	4,478	4,212	(266)	-5.9%
544200 RENTAL EQUIPMENT	958	1,150	1,150	1,150	1,150	-	0.0%
553400 POSTAGE	883	883	883	-	883	-	0.0%
558000 TRAVEL	1,941	704	1,314	1,123	1,200	(114)	-8.7%
561000 GENERAL SUPPLIES	2,900	8,058	11,922	6,261	12,391	469	3.9%
581000 DUES AND FEES	355	630	350	350	350	-	0.0%
TOTAL GUIDANCE SERVICES	1,736,513	1,899,414	1,735,691	980,288	1,560,762	(174,929)	-10.1%

2130 HEALTH SERVICES

511400 SALARIES - TEACHERS	521,261	577,577	574,388	327,389	558,511	(15,877)	-2.8%
511700 SALARIES - CLERICAL	38,403	44,435	21,785	18,050	21,202	(583)	-2.7%
512000 SALARIES - SUBS	19,497	10,392	20,000	3,926	20,000	-	0.0%
521100 HEALTH INSURANCE	80,168	96,853	99,723	60,644	102,792	3,069	3.1%
521200 DENTAL INSURANCE	1,129	1,304	1,158	624	965	(193)	-16.7%
521300 LIFE INSURANCE	90	106	110	60	110	-	0.0%
522000 SOCIAL SECURITY	42,387	45,713	45,685	25,602	43,765	(1,920)	-4.2%
523100 RETIREMENT OTHER	-	2,375	65	518	-	(65)	-100.0%
523200 RETIREMENT TEACHER	56,528	80,784	81,336	46,358	87,522	6,186	7.6%
526000 WORKER'S COMPENSATION	1,863	1,976	2,263	2,263	2,263	-	0.0%
533000 OTHER PROFESSIONAL SERVICES	-	-	1,250	1,250	-	(1,250)	-100.0%
553400 POSTAGE	319	319	319	16	319	-	0.0%
558000 TRAVEL	1,144	2,145	1,200	506	1,200	-	0.0%
561000 GENERAL SUPPLIES	3,578	3,831	3,016	1,877	3,016	-	0.0%
564000 BOOKS AND PERIODICALS	972	-	878	-	878	-	0.0%
573100 NEW EQUIPMENT	380	7,647	-	-	-	-	-
573500 REPLACEMENT EQUIPMENT	233	25	2,000	1,864	2,000	-	0.0%
TOTAL HEALTH SERVICES	767,952	875,481	855,176	490,946	844,543	(10,633)	-1.2%

2210 CURRICULUM

511200 SALARIES - ADMIN	110,677	118,847	112,384	69,505	114,139	1,755	1.6%
511400 SALARIES - TEACHERS	80,030	88,104	78,250	54,994	78,250	-	0.0%
511600 SALARIES - AIDE	39,241	33,040	49,750	25,426	49,750	-	0.0%
521100 HEALTH INSURANCE	8,011	8,456	7,534	10,736	10,034	2,500	33.2%
521200 DENTAL INSURANCE	110	105	97	213	97	-	0.0%

3/19/2015

**ROCHESTER SCHOOL DEPARTMENT
FY16 BUDGET
SCHOOL BOARD APPROVED**

	2013 EXPENDED	2014 EXPENDED	2015 REVISED BUDGET	2015 SPENT/ ENCUMBERED AS OF 1/22/15	2016 SCHOOL BOARD APPROVED	CHANGE \$	%
521300 LIFE INSURANCE	14	13	15	12	15	-	0.0%
522000 SOCIAL SECURITY	17,446	17,889	18,210	11,530	18,278	68	0.4%
523100 RETIREMENT OTHER	9,939	12,970	12,105	5,399	12,751	646	5.3%
523200 RETIREMENT TEACHER	8,680	11,354	11,080	7,110	12,262	1,182	10.7%
524000 TUITION REIMBURSEMENT-TEACHERS	197,234	183,394	236,000	157,557	236,000	-	0.0%
524100 TUITION REIMBURSEMENT-ADMIN	59,158	47,628	60,000	56,571	60,000	-	0.0%
524200 TUITION REIMBURSEMENT-PARA	28,049	25,909	34,000	13,862	34,000	-	0.0%
526000 WORKER'S COMPENSATION	1,269	773	1,542	1,542	1,542	-	0.0%
532000 PURCHASED EDUCATIONAL SERVICES	59,832	147,281	95,166	63,030	100,000	4,834	5.1%
558000 TRAVEL	1,557	918	600	347	600	-	0.0%
558100 TRAVEL ADMIN	15,571	18,834	30,000	13,186	30,000	-	0.0%
558400 TRAVEL PROFESSIONALS	6,718	2,846	5,000	5,620	5,000	-	0.0%
558500 WORKSHOP TRAVEL	5,783	5,744	10,000	3,570	10,000	-	0.0%
561000 GENERAL SUPPLIES	245	496	891	856	500	(391)	-43.9%
561000 FOOD FOR WORKSHOPS	10,540	6,879	8,000	4,625	8,000	-	0.0%
564000 BOOKS AND PERIODICALS	74,647	91,292	140,034	139,973	25,375	(114,659)	-81.9%
564100 BOOKS AND OTHER PRINTED MEDIA	6,871	2,820	15,000	3,586	15,000	-	0.0%
TOTAL CURRICULUM	741,622	825,592	925,658	649,250	821,593	(104,065)	-11.2%

2222 LIBRARY SERVICES

511400 SALARIES - TEACHERS	179,429	186,339	186,115	110,893	186,580	465	0.2%
511600 SALARIES - AIDE	139,954	143,216	147,080	83,295	152,118	5,038	3.4%
512000 SUBS	-	1,065	-	785	-	-	-
521100 HEALTH INSURANCE	34,837	35,955	37,845	28,216	52,380	14,535	38.4%
521200 DENTAL INSURANCE	477	478	483	360	676	193	40.0%
521300 LIFE INSURANCE	36	36	40	21	40	-	0.0%
522000 SOCIAL SECURITY	23,621	24,398	24,597	14,364	24,762	165	0.7%
523100 RETIREMENT OTHER	2,078	2,642	2,633	1,554	2,733	100	3.8%
523200 RETIREMENT TEACHER	20,224	26,217	26,356	15,702	29,238	2,882	10.9%
526000 WORKER'S COMPENSATION	1,174	1,246	1,427	1,427	1,427	-	0.0%
561000 GENERAL SUPPLIES	6,985	3,150	6,157	5,003	5,997	(160)	-2.6%
564000 BOOKS AND PERIODICALS	28,632	30,969	34,175	33,083	36,700	2,525	7.4%
573100 NEW EQUIPMENT	-	1,656	-	-	-	-	-
573500 REPLACEMENT EQUIPMENT	97	1,422	7,205	5,976	1,500	(5,705)	-79.2%
TOTAL LIBRARY SERVICES	437,544	458,788	474,113	300,678	494,151	20,038	4.2%

2225 TECHNOLOGY SERVICES

511400 SALARIES - TEACHERS	65,278	67,272	63,016	41,294	63,171	155	0.2%
511700 SALARIES - CLERICAL	18,194	23,063	22,892	14,268	22,905	13	0.1%
511900 SALARIES - TECHNICAL	285,584	293,716	326,711	185,157	334,636	7,925	2.4%
521100 HEALTH INSURANCE	75,119	94,281	98,938	57,000	97,654	(1,284)	-1.3%
521200 DENTAL INSURANCE	1,217	1,342	1,351	779	1,351	-	0.0%
521300 LIFE INSURANCE	62	63	70	37	70	-	0.0%
522000 SOCIAL SECURITY	26,541	27,639	26,445	17,286	30,061	3,616	13.7%
523100 RETIREMENT OTHER	22,113	28,075	28,518	16,445	30,142	1,624	5.7%
523200 RETIREMENT TEACHER	7,498	9,465	8,924	5,950	9,899	975	10.9%
526000 WORKER'S COMPENSATION	1,108	1,175	1,346	1,346	1,346	-	0.0%
534000 TECHNICAL SERVICES	56,160	33,029	35,039	35,036	37,000	1,961	5.6%
543000 REPAIR AND MAINTENANCE	89,650	106,844	119,800	119,799	119,500	(300)	-0.3%
553200 DATA COMMUNICATION	47,963	58,934	62,000	61,999	59,000	(3,000)	-4.8%
558000 TRAVEL	4,311	6,720	7,754	7,762	5,500	(2,254)	-29.1%
561000 GENERAL SUPPLIES	225	1,195	939	936	939	-	0.0%
573100 NEW EQUIPMENT	2,292	10,741	16,477	16,452	2,500	(13,977)	-84.8%
573300 NEW FURNITURE	-	415	380	380	500	120	31.6%
573500 REPLACEMENT EQUIPMENT	75,755	105,997	60	59	10,000	9,940	-
581000 DUES AND FEES	852	912	1,000	582	1,000	-	0.0%
TOTAL TECHNOLOGY SERVICES	779,923	870,877	821,660	582,567	827,174	5,514	0.7%

2310 SCHOOL BOARD SERVICES

511900 SALARIES	59,072	59,441	30,000	11,766	32,000	2,000	6.7%
522000 SOCIAL SECURITY	4,519	4,528	4,973	919	2,448	(2,525)	-50.8%
526000 WORKER'S COMPENSATION	85	90	103	103	103	-	0.0%

3/19/2015

**ROCHESTER SCHOOL DEPARTMENT
FY16 BUDGET
SCHOOL BOARD APPROVED**

	2013 EXPENDED	2014 EXPENDED	2015 REVISED BUDGET	2015 SPENT/ ENCUMBERED AS OF 1/22/15	2016 SCHOOL BOARD APPROVED	CHANGE \$	%
531200 MANAGEMENT SERVICES	5,489	5,400	5,500	5,100	5,500	-	0.0%
531900 ADMINISTRATIVE SERVICES OTHER	-	90	200	45	200	-	0.0%
533100 LEGAL	310	310	5,000	300	5,000	-	0.0%
533200 NEGOTIATIONS	40,249	14,905	5,643	5,518	26,000	20,357	360.7%
552000 INSURANCE	84,713	89,075	92,638	92,638	89,433	(3,205)	-3.5%
TOTAL SCHOOL BOARD SERVICES	194,436	173,839	144,057	116,390	160,684	16,627	11.5%

2320 SUPERINTENDENT'S OFFICE

511100 SALARIES - EXECUTIVE	222,788	227,071	231,573	134,316	235,936	4,363	1.9%
511300 SALARIES - MANAGERIAL	179,528	195,107	191,468	114,450	197,836	6,368	3.3%
511700 SALARIES - CLERICAL	54,147	56,917	56,384	33,845	56,855	471	0.8%
512000 SALARIES - SUBS	1,092	845	3,000	770	3,000	-	0.0%
521100 HEALTH INSURANCE	96,406	88,551	93,495	53,784	94,218	723	0.8%
521200 DENTAL INSURANCE	1,003	989	1,158	558	965	(193)	-16.7%
521300 LIFE INSURANCE	226	232	240	135	240	-	0.0%
521400 DISABILITY INSURANCE	432	432	432	249	432	-	0.0%
522000 SOCIAL SECURITY	30,610	35,491	34,319	20,835	35,760	1,441	4.2%
523100 RETIREMENT OTHER	34,260	49,094	48,406	28,955	51,403	2,997	6.2%
526000 WORKER'S COMPENSATION	1,609	1,049	1,955	1,955	1,955	-	0.0%
533000 OTHER PROFESSIONAL SERVICES	118,633	-	15,000	8,755	15,000	-	0.0%
533100 LEGAL	23,882	27,213	22,400	23,230	22,400	-	0.0%
543000 REPAIR AND MAINTENANCE	3,821	2,174	3,868	3,868	3,868	-	0.0%
544200 RENTAL OF EQUIPMENT	2,874	3,450	3,450	3,450	3,450	-	0.0%
553400 POSTAGE	7,296	6,111	18,000	14,188	18,000	-	0.0%
554000 ADVERTISING	3,081	3,573	4,000	3,600	4,000	-	0.0%
555000 PRINTING AND BINDING	-	95	291	-	291	-	0.0%
558000 TRAVEL	4,735	4,555	3,774	2,277	5,000	1,226	32.5%
561000 GENERAL SUPPLIES	6,917	13,939	9,238	9,237	7,973	(1,265)	-13.7%
564000 BOOKS AND PERIODICALS	775	348	641	350	641	-	0.0%
573100 NEW EQUIPMENT	2,636	47,206	-	-	-	-	-
573500 REPLACEMENT EQUIPMENT	-	-	380	379	-	(380)	-100.0%
580200 PRIOR YEAR AUDIT ADJUSTMENT	15,486	(5,286)	-	-	-	-	-
581000 DUES AND FEES	17,245	37,040	25,000	25,405	27,000	2,000	8.0%
TOTAL SUPERINTENDENT'S OFFICE	829,481	796,197	768,472	484,590	786,223	17,751	2.3%

2410 PRINCIPAL'S OFFICE

511200 SALARIES - ADMIN	1,607,657	1,530,755	1,518,622	890,653	1,588,767	70,145	4.6%
511600 SALARIES - AIDE	10,135	12,324	18,252	-	-	(18,252)	-100.0%
511700 SALARIES - CLERICAL	515,073	531,830	490,115	315,452	572,001	81,886	16.7%
512000 SUBS	-	6,583	-	1,518	-	-	-
521100 HEALTH INSURANCE	487,078	509,369	551,827	316,541	535,942	(15,885)	-2.9%
521200 DENTAL INSURANCE	6,013	5,562	5,597	3,356	5,597	-	0.0%
521300 LIFE INSURANCE	1,900	1,835	1,865	1,060	1,834	(31)	-1.7%
522000 SOCIAL SECURITY	152,037	147,602	139,397	86,360	153,570	14,173	10.2%
523100 RETIREMENT OTHER	35,747	43,152	41,991	24,918	46,131	4,140	9.9%
523200 RETIREMENT TEACHER	181,308	205,125	209,321	126,369	249,286	39,965	19.1%
526000 WORKER'S COMPENSATION	6,445	6,838	7,832	7,832	7,832	-	0.0%
553400 POSTAGE	8,616	11,298	14,540	3,220	14,540	-	0.0%
555000 PRINTING AND BINDING	409	657	1,000	-	1,000	-	0.0%
558000 TRAVEL	2,351	506	1,211	474	1,250	39	3.2%
561000 GENERAL SUPPLIES	16,841	27,681	32,850	18,860	37,251	4,401	13.4%
564000 BOOKS AND PERIODICALS	1,192	326	2,245	135	2,766	521	23.2%
573100 NEW EQUIPMENT	1,210	-	-	-	-	-	-
573500 REPLACEMENT EQUIPMENT	200	514	180	150	-	(180)	-100.0%
573700 REPLACEMENT FURNITURE	-	409	-	-	-	-	-
581000 DUES AND FEES	12,902	13,240	14,170	9,927	12,274	(1,896)	-13.4%
TOTAL PRINCIPAL'S OFFICE	3,047,115	3,055,605	3,051,015	1,806,823	3,230,041	179,026	5.9%

2490 GRADUATION

558900 GRADUATION	13,962	13,674	15,500	4,818	15,500	-	0.0%
TOTAL GRADUATION	13,962	13,674	15,500	4,818	15,500	-	0.0%

**ROCHESTER SCHOOL DEPARTMENT
FY16 BUDGET
SCHOOL BOARD APPROVED**

	2013 EXPENDED	2014 EXPENDED	2015 REVISED BUDGET	2015 SPENT/ ENCUMBERED AS OF 1/22/15	2016 SCHOOL BOARD APPROVED	CHANGE \$	%
2510 FISCAL SERVICES							
511200 SALARIES - ADMIN	102,378	104,528	106,619	61,450	108,645	2,026	1.9%
511300 SALARIES - MANAGERIAL	49,231	50,249	51,239	30,135	52,704	1,465	2.9%
511700 SALARIES - CLERICAL	147,513	166,237	145,570	87,178	146,213	643	0.4%
512000 SALARIES - SUBS	1,703	715	2,500	615	2,500	-	0.0%
521100 HEALTH INSURANCE	67,169	76,899	78,407	45,156	77,336	(1,071)	-1.4%
521200 DENTAL INSURANCE	1,143	1,182	1,158	542	965	(193)	-16.7%
521300 LIFE INSURANCE	55	56	60	32	60	-	0.0%
522000 SOCIAL SECURITY	21,387	22,896	21,672	12,783	22,426	754	3.5%
523100 RETIREMENT OTHER	26,356	34,573	32,600	19,212	34,273	1,673	5.1%
526000 WORKER'S COMPENSATION	1,022	1,084	1,242	1,242	1,242	-	0.0%
543000 REPAIR AND MAINTENANCE	26,036	27,140	28,800	28,080	30,000	1,200	4.2%
544200 RENTAL EQUIPMENT	958	1,150	1,150	1,150	1,150	-	0.0%
558000 TRAVEL	2,590	2,762	2,422	1,534	3,000	578	23.9%
561000 GENERAL SUPPLIES	2,806	4,820	5,616	5,605	5,271	(345)	-6.1%
581000 DUES AND FEES	599	486	1,000	619	1,000	-	0.0%
589000 MISCELLANEOUS REIMBURSEMENTS		68,706				-	
TOTAL FISCAL SERVICES	450,946	563,484	480,055	295,333	486,785	6,730	1.4%

2600 OPERATION OF PLANT

511300 SALARIES - MANAGERIAL	157,398	192,092	184,039	107,979	189,917	5,878	3.2%
511700 SALARIES - CLERICAL	33,642	33,937	32,123	20,108	32,142	19	0.1%
511800 SALARIES - O&M	1,357,312	1,323,830	1,279,687	755,576	1,343,041	63,354	5.0%
512100 SALARIES - O&M SUBS	63,186	74,928	45,000	36,510	45,000	-	0.0%
521100 HEALTH INSURANCE	439,989	440,631	467,294	266,649	462,270	(5,024)	-1.1%
521200 DENTAL INSURANCE	6,685	6,819	6,948	3,784	6,562	(386)	-5.6%
521300 LIFE INSURANCE	531	523	544	300	544	-	0.0%
522000 SOCIAL SECURITY	114,148	115,281	107,642	66,217	113,974	6,332	5.9%
523100 RETIREMENT OTHER	131,139	160,953	158,306	90,135	161,257	2,951	1.9%
526000 WORKER'S COMPENSATION	30,324	32,164	36,842	31,111	36,746	(96)	-0.3%
541100 WATER AND SEWERAGE	69,928	60,922	65,000	28,621	65,000	-	0.0%
543000 REPAIR AND MAINTENANCE	187,413	181,377	194,422	192,500	222,060	27,638	14.2%
543200 TRANSFER TO CIP	188,000	145,000	74,000	74,000	192,400	118,400	160.0%
544100 RENTAL OF LAND AND BUILDING	234,456	234,456	234,456	234,456	234,456	-	0.0%
544200 RENTAL OF EQUIPMENT	958	1,150	1,150	1,150	1,150	-	0.0%
552100 INSURANCE	83,637	80,420	89,864	80,099	94,921	5,057	5.6%
553100 TELEPHONE	80,543	111,725	38,000	16,004	54,000	16,000	42.1%
558000 TRAVEL	3,795	3,398	4,244	1,316	4,450	206	4.9%
561000 GENERAL SUPPLIES	76,612	94,103	95,088	87,322	75,929	(19,159)	-20.1%
561100 GENERAL SUPPLIES UNIFORMS	7,404	12,478	10,655	5,597	10,750	95	0.9%
562100 NATURAL GAS	206,266	391,752	369,500	69,140	409,000	39,500	10.7%
562200 ELECTRICITY	491,161	460,506	507,100	197,789	508,000	900	0.2%
562400 HEATING FUEL	28,286	19,147	20,000	7,190	20,000	-	0.0%
573100 NEW EQUIPMENT	121,978	6,562	8,382	6,276	6,165	(2,217)	-26.4%
573500 REPLACEMENT EQUIPMENT	188	6,245	11,896	5,302	13,450	1,554	13.1%
581000 DUES AND FEES	740	765	150	150	150	-	0.0%
TOTAL OPERATION OF PLANT AND MAINT.	4,115,719	4,191,162	4,042,331	2,385,281	4,303,334	261,003	6.5%

2620 MAINTENANCE OF BUILDINGS

543000 REPAIR AND MAINTENANCE	132,305	108,337	79,660	66,892	97,145	17,485	21.9%
561000 GENERAL SUPPLIES	35,714	34,509	35,308	34,773	35,187	(121)	-0.3%
573100 NEW EQUIPMENT	-	28	585	-	585	-	0.0%
573500 REPLACEMENT EQUIPMENT	49	2,200	1,450	-	1,450	-	0.0%
TOTAL OPERATION OF BUILDINGS	168,067	145,074	117,003	101,665	134,367	17,364	14.8%

2630 CARE AND UPKEEP OF GROUNDS

543000 REPAIR AND MAINTENANCE	3,403	3,273	10,999	10,993	10,000	(999)	-9.1%
561000 GENERAL SUPPLIES	1,271	8,877	7,535	7,535	5,911	(1,624)	-21.6%
TOTAL CARE AND UPKEEP OF GROUNDS	4,675	12,150	18,534	18,528	15,911	(2,623)	-14.2%

**ROCHESTER SCHOOL DEPARTMENT
FY16 BUDGET
SCHOOL BOARD APPROVED**

	2013 EXPENDED	2014 EXPENDED	2015 REVISED BUDGET	2015 SPENT/ ENCUMBERED AS OF 1/22/15	2016 SCHOOL BOARD APPROVED	CHANGE \$	%
2640 CARE AND UPKEEP OF EQUIPMENT							
543000 REPAIR AND MAINTENANCE	10,045	4,807	9,827	5,988	13,940	4,113	41.9%
561000 GENERAL SUPPLIES	4,231	5,913	4,287	3,374	5,911	1,624	37.9%
TOTAL CARE AND UPKEEP OF EQUIPMENT	14,276	10,720	14,114	9,361	19,851	5,737	40.6%
2650 CARE AND UPKEEP OF VEHICLES							
543000 REPAIR AND MAINTENANCE	4,576	5,796	6,123	5,568	5,320	(803)	-13.1%
552100 INSURANCE	3,859	4,058	4,220	4,220	4,074	(146)	-3.5%
561000 GENERAL SUPPLIES	5,086	4,429	4,433	4,062	4,433	-	0.0%
562600 VEHICLE FUEL	18,124	16,528	17,000	6,939	17,000	-	0.0%
TOTAL CARE AND UPKEEP OF VEHICLES	31,645	30,811	31,776	20,789	30,827	(949)	-3.0%
2721 STUDENT TRANS REGULAR							
551900 STUDENT TRANSPORTATION	924,235	973,695	977,202	977,202	1,023,775	46,573	4.8%
TOTAL STUDENT TRANS REGULAR	924,235	973,695	977,202	977,202	1,023,775	46,573	4.8%
2722 STUDENT TRANS SPECIAL ED							
551900 STUDENT TRANSPORTATION	853,091	795,085	921,253	837,801	949,720	28,467	3.1%
TOTAL STUDENT TRANSPORT. SPECIAL ED	853,091	795,085	921,253	837,801	949,720	28,467	3.1%
2723 STUDENT TRANS VOCATIONAL							
551900 STUDENT TRANSPORTATION	26,759	26,904	27,965	27,960	28,250	285	1.0%
TOTAL STUDENT TRANS VOCATIONAL	26,759	26,904	27,965	27,960	28,250	285	1.0%
2724 STUDENT TRANS ATHLETICS							
551900 STUDENT TRANSPORTATION	85,693	91,027	81,000	80,691	81,000	-	0.0%
TOTAL STUDENT TRANS ATHLETICS	85,693	91,027	81,000	80,691	81,000	-	0.0%
2725 STUDENT TRANS CO-CURRICULAR							
551900 STUDENT TRANSPORTATION	9,264	8,045	10,500	10,000	10,500	-	0.0%
TOTAL STUDENT TRANS CO-CURRICULAR	9,264	8,045	10,500	10,000	10,500	-	0.0%
2830 STAFF SERVICES							
525000 UNEMPLOYMENT	32,903	27,845	40,000	23,925	50,000	10,000	25.0%
527000 MEDICARE D CLAIMS	1,000	-	-	-	-	-	-
529000 PHYSICALS	705	2,124	4,600	3,348	2,000	(2,600)	-56.5%
TOTAL STAFF SERVICES	34,608	29,969	44,600	27,273	52,000	7,400	16.6%
5110 DEBT SERVICE - PRINCIPAL							
591000 REDEMPTION OF PRINCIPAL	1,806,806	1,813,749	1,811,345	1,548,927	1,979,982	168,637	9.3%
TOTAL DEBT SERVICE PRINCIPAL	1,806,806	1,813,749	1,811,345	1,548,927	1,979,982	168,637	9.3%
5120 DEBT SERVICE - INTEREST							
583000 INTEREST EXPENSE	470,155	383,996	320,054	233,003	344,874	24,820	7.8%
TOTAL DEBT SERVICE INTEREST	470,155	383,996	320,054	233,003	344,874	24,820	7.8%
GRAND TOTAL	55,027,825	57,364,068	57,345,083	35,597,550	58,649,913	1,304,830	2.3%

ROCHESTER SCHOOL DEPARTMENT
FY 2015 BUDGET
SCHOOL BOARD APPROVED

ITEM	AMOUNT	PERCENT OF DIFFERENCE	
INCREASE IN STAFF SALARY	\$ 81,728.00	0.1%	<u>0.1%</u>
DECREASE IN HEALTH INSURANCE	\$ (199,591.00)	-0.3%	
INCREASE IN RETIREMENT	\$ 379,750.00	0.7%	
CURRENT STAFF NON-HEALTH BENEFIT INCREASE	\$ 41,126.00	0.1%	
TOTAL INCREASE IN BENEFITS			<u>0.4%</u>
NATURAL GAS	\$ 39,500.00	0.1%	
FUEL OIL	\$ -	0.0%	
ELECTRICITY	\$ 900.00	0.0%	
TOTAL INCREASE IN ENERGY			<u>0.1%</u>
DEBT SERVICE - PRINCIPAL	\$ 168,637.00	0.3%	
DEBT SERVICE - INTEREST	\$ 24,820.00	0.0%	
TOTAL INCREASE IN DEBT SERVICE			<u>0.3%</u>
STUDENT TRANSPORTATION	\$ 75,325.00	0.1%	0.1%
PROPERTY AND LIABILITY INSURANCE	\$ 1,706.00	0.0%	0.0%
SPECIAL EDUCATION & VOCATIONAL TUITION	\$ 671,541.00	1.2%	1.2%
TOTAL NON-DISCRETIONARY AND CONTRACTED INCREASES	\$ 1,285,442.00		<u>2.2%</u>
GENERAL SUPPLIES	\$ 5,692.00	0.0%	0.0%
REPLACEMENT FURNITURE	\$ (6,165.00)	0.0%	0.0%
REPAIR AND MAINTENANCE	\$ 48,671.00	0.1%	0.1%
NEW EQUIPMENT	\$ (88,737.00)	-0.2%	-0.2%
TRANSFER TO CIP	\$ 118,400.00	0.2%	0.2%
NEGOTIATIONS	\$ 20,357.00	0.0%	0.0%
TELEPHONE	\$ 16,000.00	0.0%	0.0%
BOOKS AND PERIODICALS	\$ (86,825.00)	-0.2%	-0.2%
OTHER CHARGES LESS THAN +/- \$2,000	\$ (8,005.00)	0.0%	0.0%
TOTAL OTHER INCREASES	\$ 19,388.00		<u>0.0%</u>
TOTAL INCREASE	\$ 1,304,830.00		<u>2.3%</u>

**Rochester School Department
FY 2016
Special Grants Appropriation**

TITLE	FY15 Budget	FY15 Revised	FY16 School Board Approved
Title 1	\$1,200,000.00	\$1,452,103.31	\$ 1,200,000.00
IDEA	\$1,100,000.00	\$1,063,026.13	\$ 1,010,000.00
Preschool	\$50,000.00	\$62,143.09	\$ 50,000.00
Title II-A	\$250,000.00	\$226,918.26	\$ 220,000.00
Adult Education	\$29,000.00	\$36,952.00	\$ 30,000.00
Safe Schools (SS/HS)	\$0.00	\$359,961.68	\$ 350,000.00
Perkins	\$130,000.00	\$142,362.00	\$ 130,000.00
Fresh Fruit and Vegetable Program	\$98,644.00	\$98,644.00	\$ 70,000.00
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Actual Budget FY15	\$2,857,644.00		
Total Anticipated FY15		\$3,442,110.47	
Total Proposed Budget FY16			\$3,060,000.00

**Rochester School Department
Capital Improvement Program
FY 2016**

Project Name	FY 2016
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Bonded Capital Improvement Program

Sprinkler/Alarm upgrades in old section (92,600 sf) - SHS	\$ 435,000.00
High School Track	\$ 35,000.00
Asbestos abatement	\$ 75,000.00
HVAC upgrades	\$ 336,000.00
Fire Alarm Panel Upgrades	\$ 20,000.00

Total Bonded Capital Improvement Program	\$ 901,000.00
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Cash Capital Improvement Program

1 ton Pickup truck w/plow	\$ 35,000.00
Flooring	\$ 15,000.00
Electrical upgrade cycle	\$ 35,000.00
Painting Interior	\$ 28,000.00
Fencing	\$ 5,000.00
2 Floor machines	\$ 17,500.00
Door Hardware	\$ 7,500.00
District Paving	\$ 30,000.00
72" zero turn mower	\$ 10,500.00
3 point hitch aerator	\$ 3,900.00
Playground upgrades	\$ 5,000.00

Total Operating Capital Improvements	\$ 192,400.00
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Total Capital Improvement Program	\$ 1,093,400.00
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